



VILLAGE OF PALMETTO BAY

Mayor Karyn Cunningham
Vice Mayor John DuBois
Council Member Patrick Fiore (Seat 1)
Council Member David Singer (Seat 2)
Council Member Marsha Matson (Seat 3)

Interim Village Manager Gregory Truitt
Village Attorney John C. Dellagloria
Acting Village Clerk Melissa Dodge

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation, a sign language interpreter, or hearing impaired to participate in this proceeding should contact the Village Clerk at (305) 259-1234 for assistance no later than four days prior to the meeting.

AGENDA

VIRTUAL FIRST BUDGET HEARING/SPECIAL MEETING

(Preceding the Regular Council Meeting)

MONDAY, SEPTEMBER 14, 2020 – 7:00 PM

(305) 259-1234

- 1. CALL TO ORDER, ROLL CALL, INVOCATION, PLEDGE OF ALLEGIANCE, AND DECORUM STATEMENT, IN THAT ORDER:** Any person making impertinent or slanderous remarks, or who becomes boisterous, while addressing the Council may be barred from further appearance before the Council by the Mayor, unless permission to continue or again address the Council is granted by a majority vote of the Council. Applauding speakers shall be discouraged. Heckling or verbal outbursts in support or opposition to a speaker, or his or her remarks, shall be prohibited. No signs or placards shall be allowed in the Council meeting. Persons exiting the Council meeting shall do so quietly. All cellular telephones and beepers are to be silenced during the meeting.
- 2. REQUESTS, PETITIONS AND PUBLIC COMMENTS SUBMITTED**
- 3. VILLAGE MANAGER'S PRESENTATION ON THE BUDGET FOR FISCAL YEAR COMMENCING OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021**
- 4. ORDINANCES FOR FIRST READING WITH PUBLIC COMMENTS SUBMITTED**

- A. AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, OF MIAMI-DADE FLORIDA, ADOPTING THE TENTATIVE MILLAGE RATE OF 2.2350 FOR THE VILLAGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, THROUGH SEPTEMBER 30, 2021, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR NOTICE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *(Sponsored by Administration)*
- B. AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, OF MIAMI-DADE FLORIDA, APPROVING AND ADOPTING THE BUDGET FOR THE VILLAGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, THROUGH SEPTEMBER 30, 2021; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *(Sponsored by Administration)*

5. NEXT MEETING AND ADJOURNMENT

WE, THE VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, HEREBY COMMIT OURSELVES TO MAINTAINING CIVILITY IN OUR PUBLIC AND POLITICAL DISCOURSE AND PLEDGE TO THE FOLLOWING PRINCIPLES:

- We will respect the right of all citizens in our community to hold different opinions;
- We will avoid rhetoric intended to humiliate or question the wisdom of those whose opinions are different from ours;
- We will strive to understand differing perspectives;
- We will choose our words carefully;
- We will speak truthfully without accusation and we will avoid distortion;
- We will speak out against violence, prejudice, and incivility in all of their forms, whenever and wherever they occur.

PURSUANT TO FLORIDA STATUTES 286.0105, THE VILLAGE HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE VILLAGE FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.



AGENDA ITEM

4A



To: Honorable Mayor and Village Council

Date: September 14, 2020

From: Gregory H. Truitt, Interim Village Manager

Re: FY2021 Tentative
Millage Rate

A blue ink handwritten signature, likely of Gregory H. Truitt, is written over a horizontal line.

AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, OF MIAMI-DADE FLORIDA, ADOPTING THE TENTATIVE MILLAGE RATE OF 2.2350 FOR THE VILLAGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, THROUGH SEPTEMBER 30, 2021, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR NOTICE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (*Sponsored by Administration*)

BACKGROUND AND ANALYSIS:

Florida Statute section 200.065 sets forth procedures by which the Village adopts the millage rate (property tax rate), commonly known as the Truth In Millage (TRIM). The millage rate is the rate used to determine the taxes paid by each property owner. The amount of taxes paid by a property owner is determined by multiplying the millage rate times each \$1,000.00 of assessed property value. To adopt the millage rate requires three steps, the Proposed, Tentative and Final hearing.

Proposed Millage Rate:

The Proposed millage, commonly referred to as the Maximum millage, is the rate the Village assumes is sufficient to fund the budget proposed budget. The rate set at this hearing can be lower in the next two hearing, but cannot be exceeded, hence the common term Maximum millage. This rate has to be determined by August 4.

Tentative Millage Rate:

The Tentative millage rate is the rate set at the first of the two required public meeting. The Ordinance for this meeting must:

- Display the name of the taxing authority.
- Tentative millage rate.
- Rollback millage rate.
- Percentage increase or decrease over the rollback rate.

The Tentative millage rate adopted cannot be exceeded at the final millage hearing. This rate must be determined between September 3 to 18.

Final Millage Rate:

The Final millage rate is the rate that will be used by the Property Appraiser to assess each property owner. The Ordinance for this meeting must:

- Display the name of the taxing authority.
- Adopted millage rate.
- Rollback millage rate.
- Percentage increase or decrease over the rollback rate.

The Final millage rate must be set within 15 days after the adoption of the Tentative rate.

FISCAL IMPACT:

At the Tentative millage rate of 2.2350 the Village's Ad-Valorem taxes will be \$6,793,470.

RECOMMENDATION:

The Administration is recommending using the millage rate of 2.2350 as the Tentative millage rate for the Village of Palmetto Bay for Fiscal Year 2020-2021.

Approval is recommended.

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Section 1. The above recitals are true and correct and are incorporated herein by reference.

Section 2. The Fiscal Year 2020-2021 Tentative operating millage rate for the Village of Palmetto Bay is 2.2350 mills, which is higher than the rolled back rate of 2.1183 mills by 5.51%.

Section 3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are repealed.

Section 4. If any section, clause, sentence, or phrase of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, the holding shall not affect the validity of the remaining portions of this ordinance.

Section 5. This Ordinance shall take effect immediately upon enactment.

1st Reading: September 14, 2020
2nd Reading: September 23, 2020

PASSED AND ENACTED this _____ day of September, 2020.

Attest:

Missy Arocha
Village Clerk

Karyn Cunningham
Mayor

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APPROVED AS TO FORM:

John C. Dellagloria
Village Attorney

FINAL VOTE AT ADOPTION:

Council Member Patrick Fiore _____
Council Member David Singer _____
Council Member Marsha Matson _____
Vice Mayor John DuBois _____
Mayor Karyn Cunningham _____



AGENDA ITEM

4B



To: Honorable Mayor and Village Council

Date: September 14, 2020

From: Gregory H. Truitt, Interim Village Manager

Re: FY2021 Tentative
Budget

AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY OF MIAMI DADE COUNTY, FLORIDA, APPROVING AND ADOPTING THE BUDGET FOR THE VILLAGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (*Sponsored by Administration*)

BACKGROUND AND ANALYSIS:

Florida Statute 166.241 sets forth the requirements for preparing the budget, while Florida Statute 200.065 sets forth the process by which the Village adopts the budget for the next fiscal year. The process requires two public hearing on the budget which cannot be on the same day as the County or School Board hearings. The hearings for the fiscal year 2020-2021 budget are as follows:

First Budget Hearing

Monday, September 14, 2020, 7:00 PM
Village of Palmetto Bay Municipal Center
9705 E Hibiscus Street
Palmetto Bay, FL 33157

Second Budget Hearing

Wednesday, September 23, 2019, 7:00 PM
Village of Palmetto Bay Municipal Center
9705 E Hibiscus Street
Palmetto Bay, FL 33157

The Tentative summary budget must be advertised between the first and second hearings.

FISCAL IMPACT:

The Fiscal Year 2021 General Fund Operating budget is \$15,771,969.

RECOMMENDATION:

The Administration has presented a balance budget as required by F.S. 166.241.

Approval is recommended.

1 **NOW, THEREFORE, BE IT ENACTED BY THE VILLAGE COUNCIL**
2 **OF THE VILLAGE OF PALMETTO BAY OF MIAMI DADE COUNTY,**
3 **FLORIDA, AS FOLLOWS:**
4

5 **Section 1.** The above recitals are true and correct and are
6 incorporated herein by reference.
7

8 **Section 2.** The Village of Palmetto Bay Budget for the Fiscal Year
9 2020-2021 (the "Budget"), which is comprised of the Budget attached
10 hereto as Exhibit "A", if approved and adopted shall become the Budget for
11 Fiscal Year 2020-2021 effective on October 1, 2020.
12

13 **Section 3.** The Village Manager or his designee is authorized to
14 expend or contract for expenditures such funds as are necessary for the
15 operation of the Village government in accordance with the Budget. The
16 Village Manager may transfer between any department within the General
17 Fund any unencumbered allocation of funds, or any portion thereof.
18

19 **Section 4.** All ordinances or parts of ordinances in conflict with the
20 provisions of this ordinance are repealed.
21

22 **Section 5.** If any section, clause, sentence, or phrase of this
23 ordinance is for any reason held invalid or unconstitutional by a court of
24 competent jurisdiction, the holding shall not affect the validity of the
25 remaining portions of this ordinance.
26

27 **Section 6.** This Ordinance shall take effect immediately upon
28 enactment.
29

30 1st Reading: September 14, 2020
31 2nd Reading: September 23, 2020
32

33 **PASSED AND ENACTED** this _____ day of September, 2020.
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1 Attest:

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5 _____
6 Missy Arocha
7 Village Clerk

_____ Karyn Cunningham
Mayor

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9 APPROVED AS TO FORM:

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13 _____
14 John C. Dellagloria, Esq.
15 Village Attorney

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17 **FINAL VOTE AT ADOPTION:**

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19 Council Member Patrick Fiore _____

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21 Council Member David Singer _____

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23 Council Member Marsha Matson _____

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25 Vice Mayor John DuBois _____

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27 Mayor Karyn Cunningham _____



Village of Palmetto Bay

Village of Palmetto Bay Proposed Budget



Last updated 09/01/20



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INTRODUCTION



Village of Palmetto Bay - Incorporated 2002



Budget Message

September 1, 2020

The Honorable Karyn Cunningham, Mayor
The Honorable John DuBois, Vice Mayor
The Honorable Patrick Fiore, Council Member
The Honorable David Singer, Council Member
The Honorable Marsha Matson, Council Member
The Residents of Palmetto Bay

Dear Mayor, Vice Mayor, Council Members, and Residents of Palmetto Bay:

As required by the charter of the Village of Palmetto Bay in section 4.5, I am pleased to submit the proposed operating and capital budget for Fiscal year 2020-21. As required by state law, the budget presented is a balanced budget that has projected revenues and other funding sources equaling the projected expenditure levels.

Please click the link below to continue to read the Budget Message for the Operating and Capital Budget for Fiscal Year 2020-21.

Guide to Readers

Municipal Operating & Capital Budget

The annual budget for a municipal corporation is a document intended to provide sufficient, meaningful and useful information to its elected officials, staff and to the general public. To that extent, the Annual Budget for the Village of Palmetto Bay, corresponding to Fiscal Year 2020-21 serves four primary purposes:

AS A POLICY GUIDE

The budget document serves as a policy guide in identifying those services that the village will provide during the twelve-month period beginning on October 1st. The document shows financial trends, illustrates how the village performed in the previous twelve-month (fiscal) period and provides information addressing how revenues are acquired.

The village's budget process is conducted within a framework of a comprehensive set of financial management policies, financial trends, and fiscal forecasts. The budget process allows the policy makers an opportunity to review policies and goals that address long-term concerns and evaluate Village services.



AS A COMMUNICATION DEVICE

The annual budget document has been designed to provide budgetary information that is easy to locate and understand by a diverse audience. The Budget Message section provides a condensed and useful analysis of the Village plan and its fiscal components for the upcoming year. Lastly, the document is readily available online on the village website.

AS AN OPERATIONS GUIDE

As an operations guide, indicates how services will be delivered to the community. The departmental sections include relevant information related to the department or division, including their function and budgets. Additionally, each section provides measurable strategic objectives for each organizational unit in the village. The budget also includes an organization chart for the organization as a whole and a three-year analysis of staffing levels for the village, which is illustrated in greater detail for each individual department.

AS A FINANCIAL PLAN

As a financial plan, the budget outlines the cost for village services and identifies the various funding mechanisms to support the expenditures. It also provides information concerning the village's accounting structure and budgetary policies, and explains whether surplus funds are used and how these funds are allocated. Finally, a capital improvement plan is included and debt information is also summarized in the appropriate section.

Mayor & Council

Mayor Karyn Cunningham



Vice Mayor John DuBois



Councilman Patrick Fiore



Councilman David Singer



Councilwoman Marsha Matson



Charter Officers

Interim Village Manager Gregory H. Truitt
Village Attorney John C. Dellagloria, Esq.
Village Clerk Missel Arocha

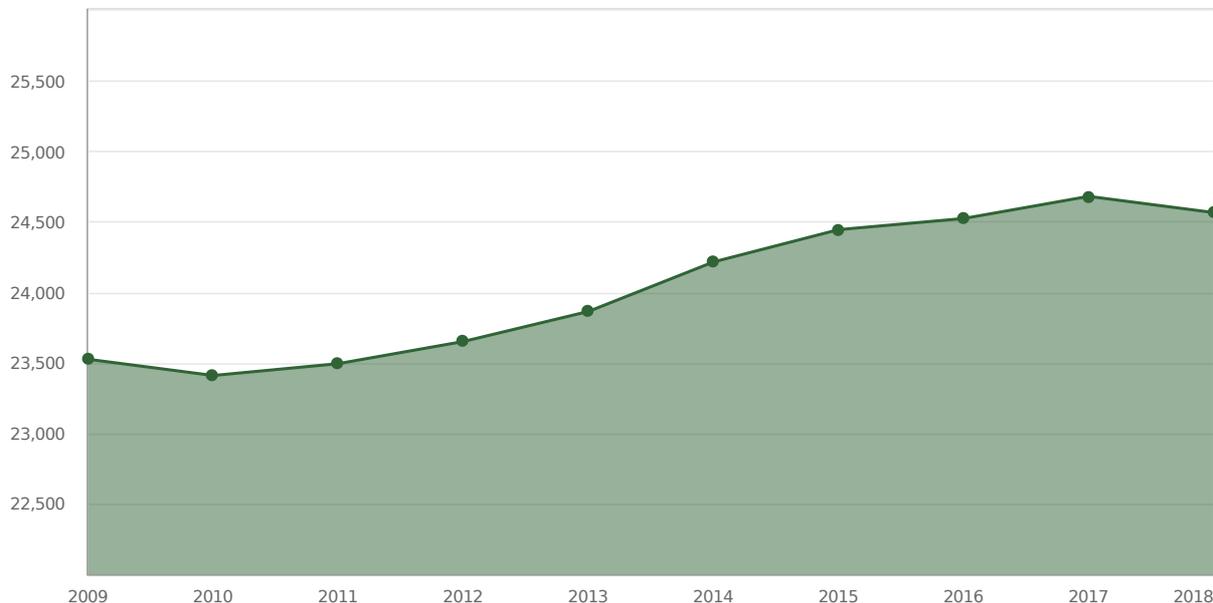
Senior Staff

Police Commander Maria Guerra (Major)
Public Services Director Dionisio Torres
Community & Economic Development Services Director Maria Pineda
Finance Director Desmond Chin, CPA
Human Resources & Communications Director Olga Cadaval
Parks & Recreation Director Fanny Carmona, CPRP
Building Official Wes Maltby, CBO

Population Overview

TOTAL POPULATION **24,564** → **-.5% vs. 2017**

Growth Rank
323 OUT OF **413**
 Municipalities in Florida



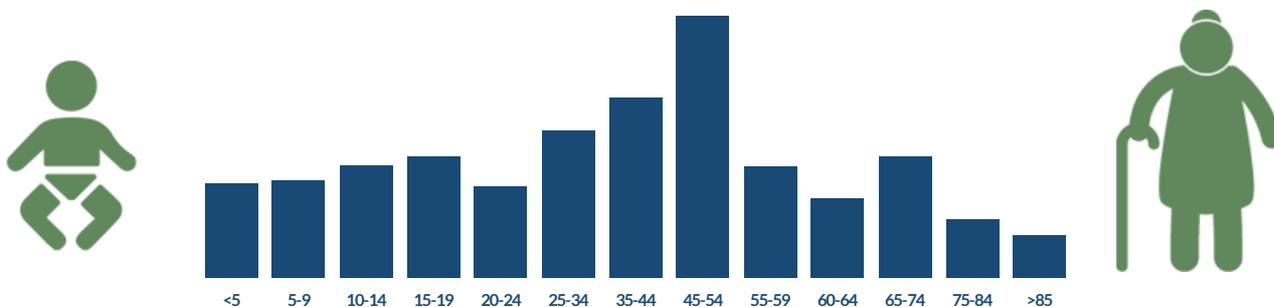
*Data Source: American Community Survey, 2010 Census, 2000 US Census and 1990 US Census



DAYTIME POPULATION
20,762

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

POPULATION BY AGE GROUP



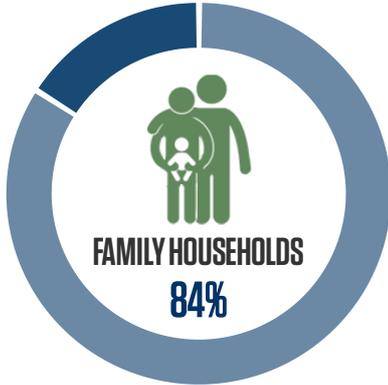
Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

Household Analysis

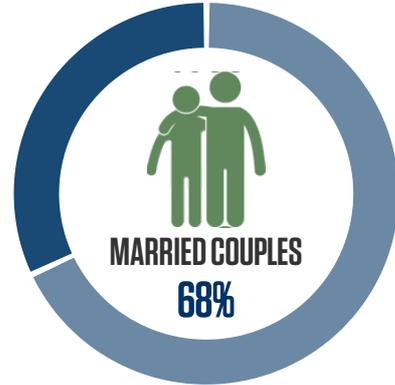
TOTAL HOUSEHOLDS

7,414

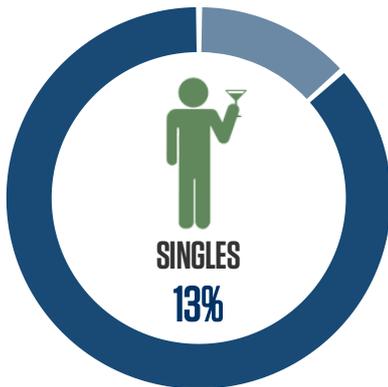
Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



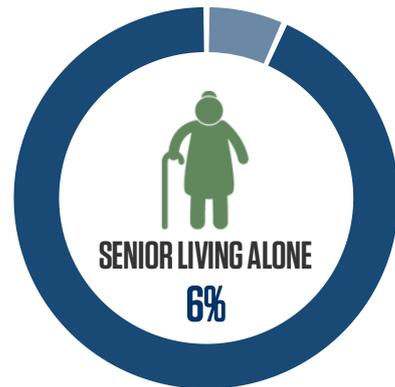
▲ 31% HIGHER THAN STATE AVERAGE



▼ 46% LOWER THAN STATE AVERAGE



▼ 55% LOWER THAN STATE AVERAGE

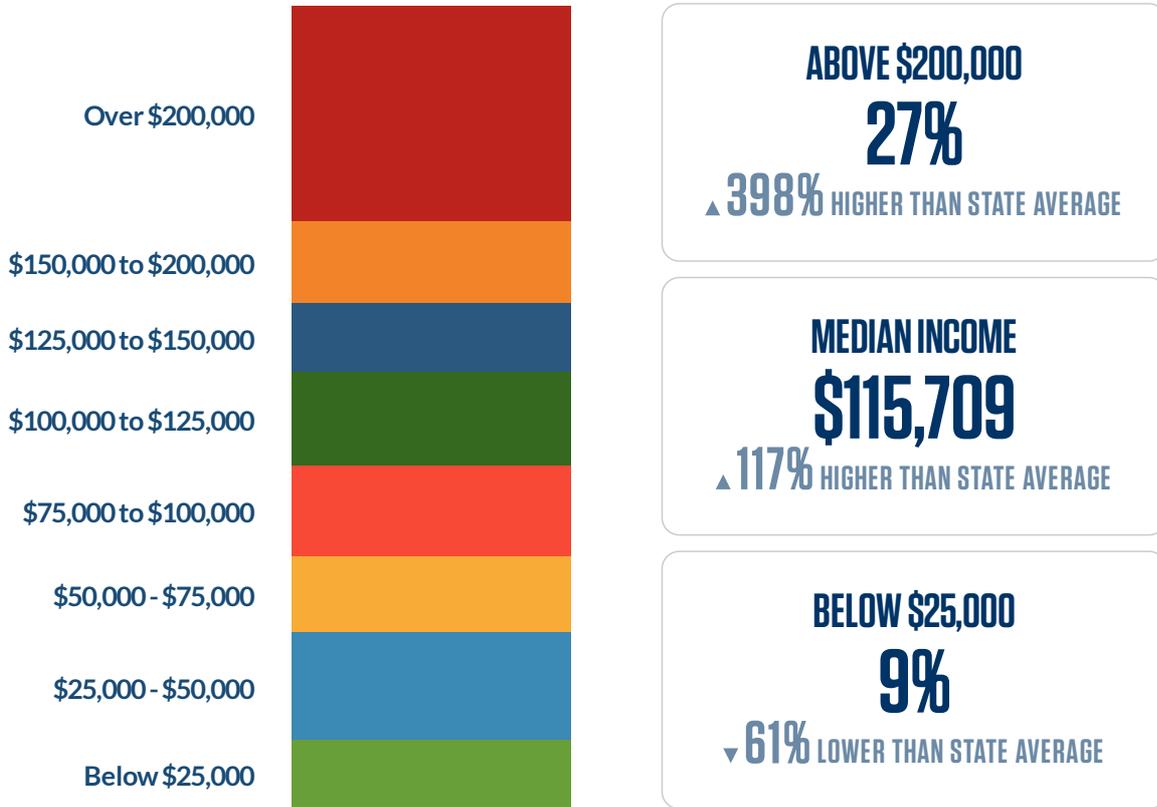


▼ 52% LOWER THAN STATE AVERAGE

Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.

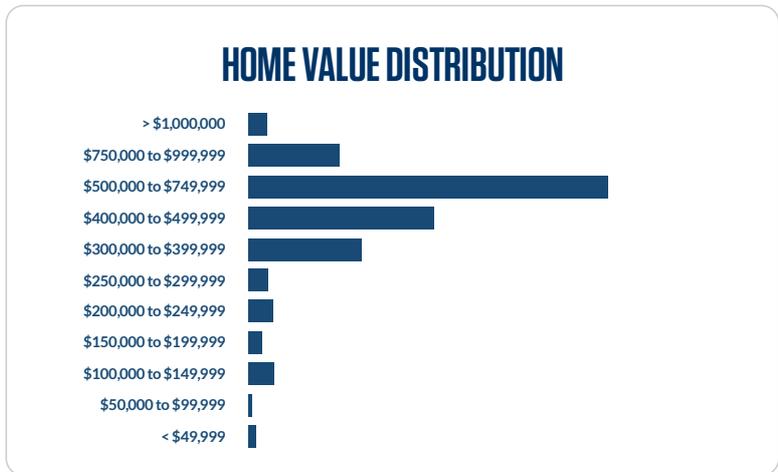
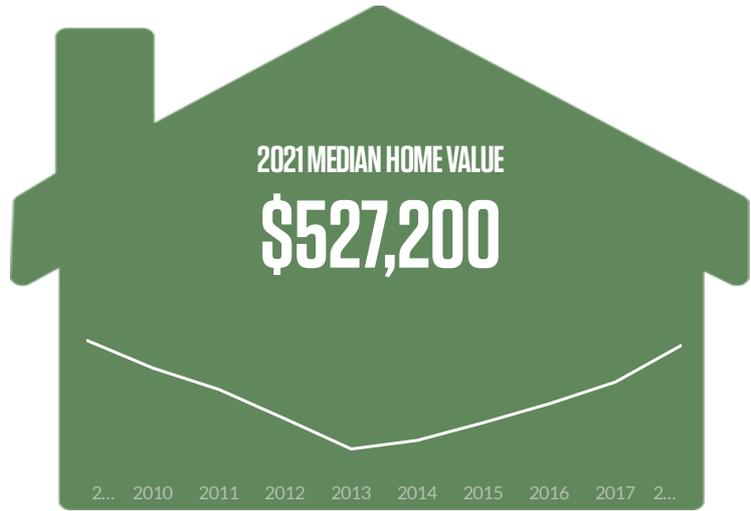
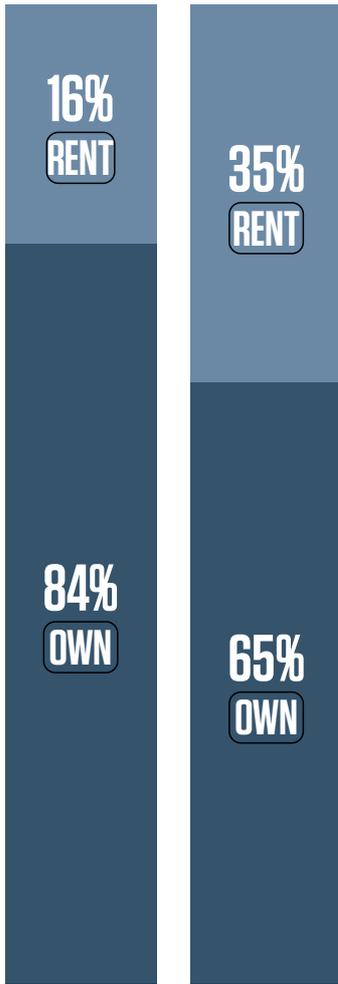
HOUSEHOLD INCOME



Housing Overview

HOME OWNERS VS RENTERS

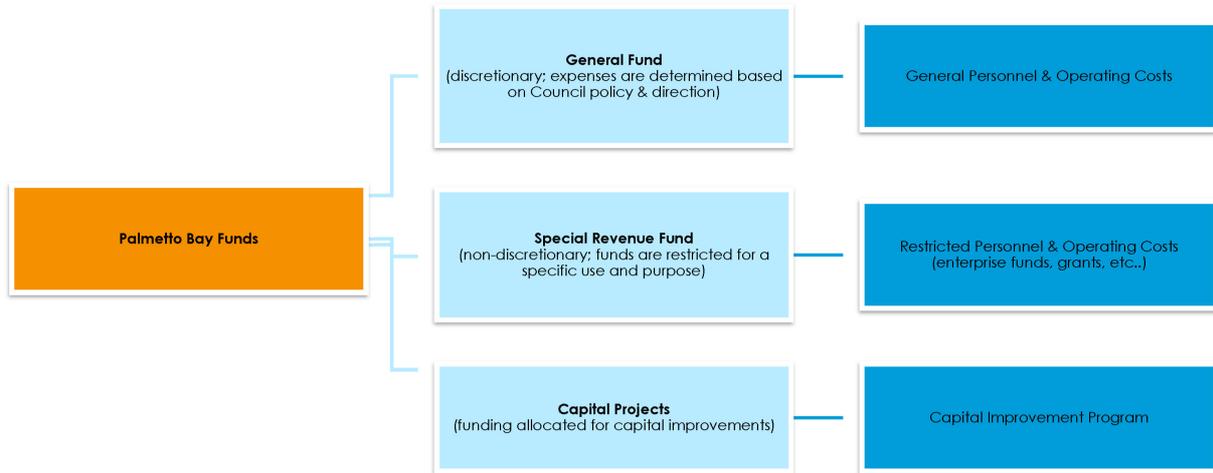
Palmetto Bay State Avg.

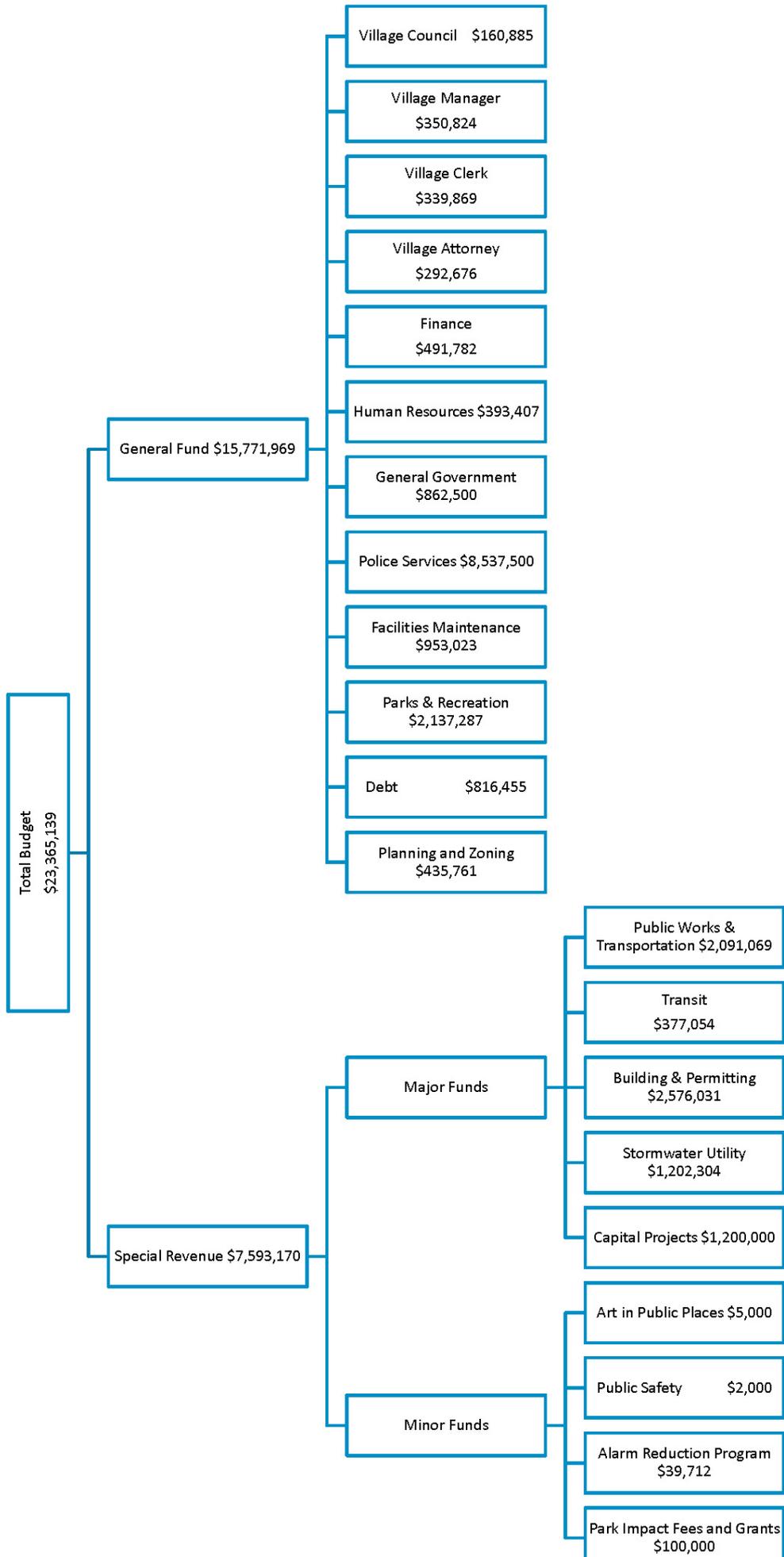


* Data Source: 2021 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

Fund Structure

Fund Categories & Their Use

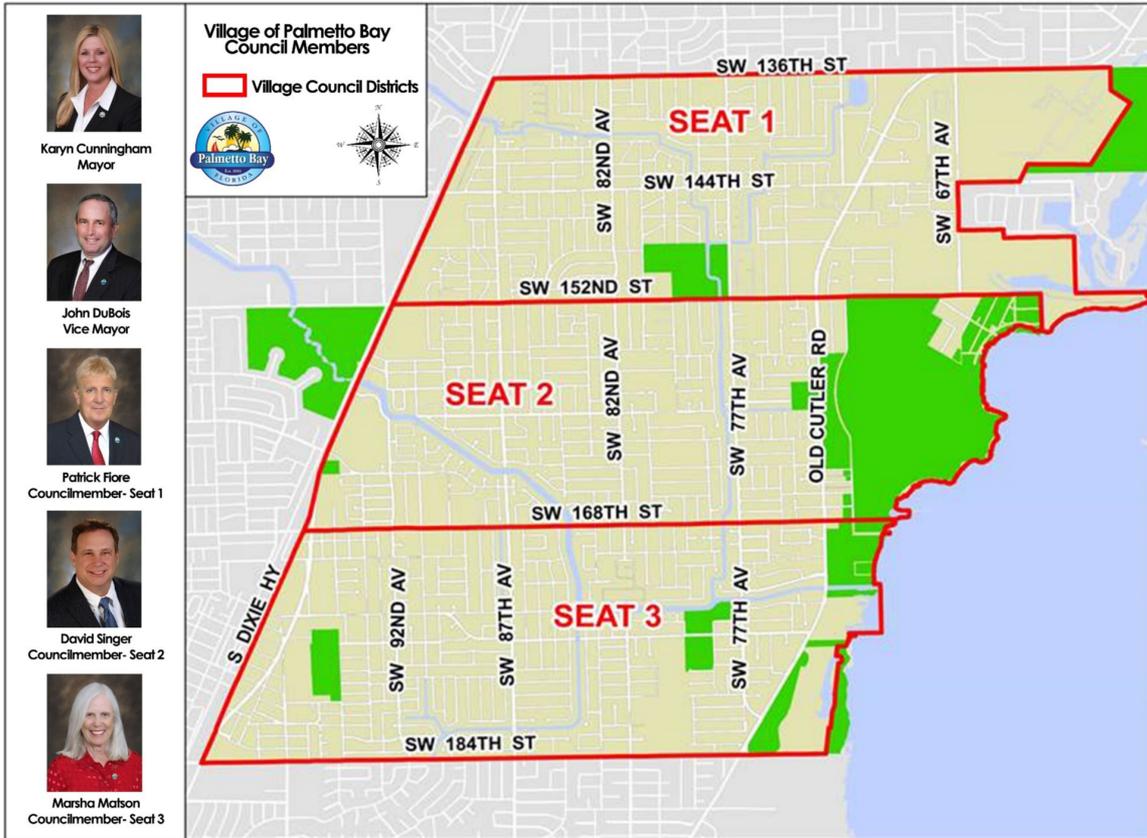






Village Map

The picture below shows the boundaries of the 3 seats in Palmetto Bay in accordance with the Village Charter and their corresponding representative Councilmember along with the Mayor and the Vice Mayor.



About Palmetto Bay



The Village of Palmetto Bay is a vibrant community of more than 23,800 residents who enjoy its beautiful surroundings and family-oriented atmosphere. Situated immediately west of beautiful Biscayne Bay, Palmetto Bay offers unique recreational opportunities and bay access for all to enjoy! Additionally, the Village is home to excellent public schools as well as exceptional private schools.

Residents enjoy the benefits of an extensive park system composed of five Village-operated park facilities offering a myriad of opportunities ranging from active to passive, recreation to preservation, ground activities to water recreation, and an outstanding view of Biscayne Bay. Its commercial corridor along South Dixie Highway is easily and quickly accessible from any location within Village limits. Restaurants, lodging and markets are a few of the service industries available to our residents and visitors.

Incorporating on September 10, 2002, the Village of Palmetto Bay is the 33rd municipality in Miami-Dade County. The Village extends from the centerline of S.W. 136th Street, south to the centerline of S.W. 184th Street, expanding west to the centerline of South Dixie Highway, including the center-island, and east to Biscayne Bay.

Village Boundaries

Northern Boundary:

Centerline of SW 136 Street and the City of Coral Gables and the Village of Pinecrest

Eastern Boundary:

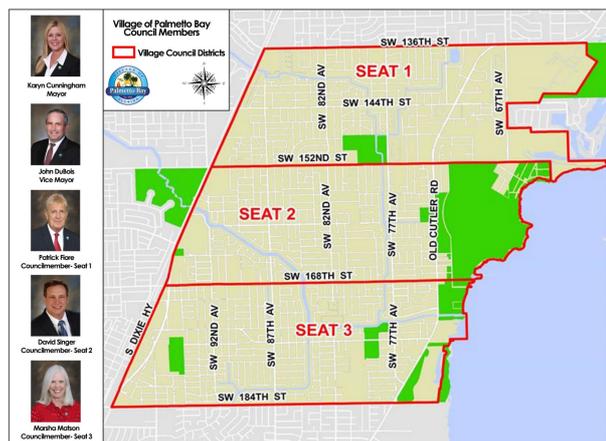
City of Coral Gables and Biscayne Bay

Southern Boundary:

Centerline of SW 184 Street and the Town of Cutler Bay

Western Boundary:

Centerline of US1 from SW 136 Street, southwesterly to SW 160 Street, then to the centerline of southbound US 1 from SW 160 Street to SW 184 Street.



Parks & Recreational Facilities - Village

- Coral Reef Park
7895 SW 152 Street
- Palmetto Bay Park
17535 SW 95 Avenue
- Perrine Wayside Park (Dog Park)
16425 S. Dixie Highway
- Ludovici Park & Edward and Arlene Feller Community Room
17641 Old Cutler Road
- Thalatta Estate Park
17301 Old Cutler Road



Parks & Recreational Facilities - County

- Bill Sadowski Park
17555 SW 79 Avenue
- Charles Deering Estate at Cutler
16701 SW 72 Avenue
- Palmetto Bay Branch Library
17641 Old Cutler Road



Public Schools

- Coral Reef Elementary School- Student Enrollment: 797
7955 SW 152 ST
- Howard Drive Elementary School- Student Enrollment: 613
7750 SW 136 ST
- Dr. Henry E. Perrine Academy of the Arts- Student Enrollment: 778
8851 SW 168 ST
- Southwood Middle School - Student Enrollment: 1426

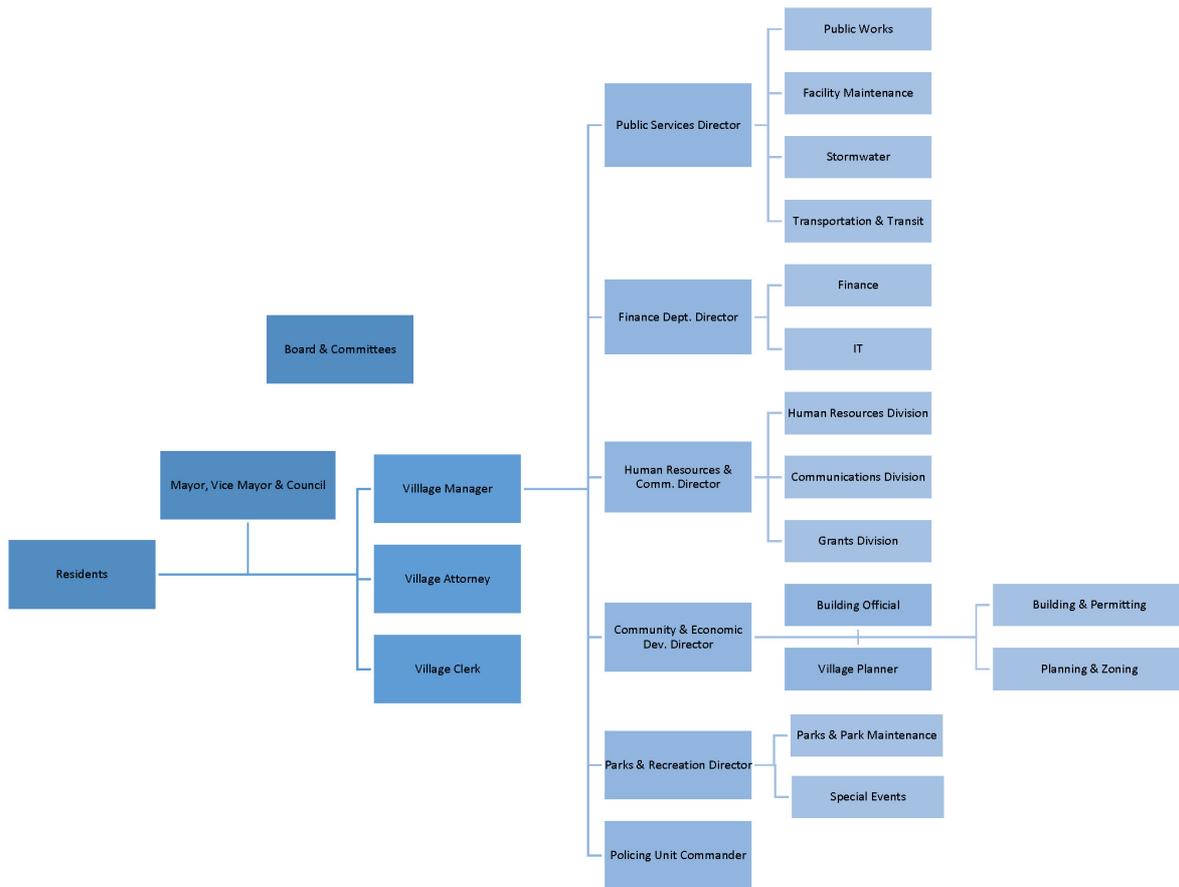
16301 SW 80 AVE



Private Schools

- Westminster Christian School
6855 Southwest 152 Street
- Palmer Trinity School
7900 Southwest 176 Street
- Alexander Montessori School
14850 SW 67th Avenue

Organization Chart



Staffing Summary

POSITION SUMMARY		FY 17-18		FY 18-19		FY 19-20		FY 20-21	
		Final		Final		Final		Proposed	
VILLAGE POSITIONS		PT	FT	PT	FT	PT	FT	PT	FT
Village Council	Mayor & Council	5.0	0.0	5.0	0.0	5.0	0.0	5.0	0.0
Total Council Positions		5.0	0.0	5.0	0.0	5.0	0.0	5.0	0.0
Departments	Office of the Village Manager	0.0	6.0	0.0	6.0	0.0	6.0	0.0	4.0
	Office of the Village Attorney	0.0	0.0	0.0	0.0	0.0	1.0	0.0	1.0
	Office of the Village Clerk	0.0	2.0	0.0	3.0	0.0	3.0	0.0	3.0
	Finance Department	0.0	6.0	1.0	6.0	0.0	7.0	0.0	6.0
	Human Resources & Communications	0.0	4.0	0.0	4.0	1.0	4.0	1.0	4.0
	Parks & Recreation	23.0	8.0	24.0	8.0	23.0	8.0	25.0	11.0
	Community & Economic Development	0.0	16.0	0.0	16.0	0.0	16.0	0.0	15.0
	Public Services	7.0	18.0	6.0	19.0	6.0	21.0	0.0	14.0
Total Village Positions		30.0	60.0	31.0	62.0	30.0	66.0	26.0	58.0
CONTRACTUAL POSITIONS		PT	FT	PT	FT	PT	FT	PT	FT
Departments	Office of the Village Attorney	1.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0
	Community & Economic Development	6.0	0.0	6.0	0.0	6.0	0.0	6.0	1.0
	Palmetto Bay Policing Unit	0.0	45.0	0.0	45.0	0.0	45.0	0.0	45.0
Total Contractual Positions		7.0	45.0	7.0	45.0	6.0	45.0	6.0	46.0
SUMMARY		PT	FT	PT	FT	PT	FT	PT	FT
Total Council Positions		5.0	0.0	5.0	0.0	5.0	0.0	5.0	0.0
Total Village Positions		30.0	60.0	31.0	62.0	30.0	66.0	26.0	58.0
Total Contractual Positions		7.0	45.0	7.0	45.0	6.0	45.0	6.0	46.0

BUDGET OVERVIEW



Summary of Funds

Consolidated Budget Summary

CONSOLIDATED BUDGET SUMMARY				
Description	FY-2019 Actual	FY 2020 Adopted	FY 2020 Estimated Final	FY 2021 Proposed
BEGINNING FUND BALANCE - ALL FUNDS	21,745,765	15,476,480	18,732,237	14,658,360
REVENUES - ALL FUNDS				
Ad Valorem Taxes @ 2.2350 mills @ 95%	6,311,243	6,483,132	6,434,295	6,894,470
Utility Taxes	3,408,468	3,320,000	3,195,000	3,130,000
Franchise Fees	795,525	835,732	835,732	850,000
Licenses and Permits	314,066	330,000	222,945	315,000
Intergovernmental Revenue	2,385,311	2,414,000	2,153,127	1,904,000
Fines and Forfeitures	394,402	217,500	230,866	108,500
Charges for Services	802,203	988,750	474,406	592,750
Interest Income	63,449	60,000	60,000	50,000
Other	551,309	609,980	447,271	363,980
Special Revenue Funds	9,621,748	7,930,200	5,864,103	5,408,200
TOTAL REVENUES - ALL FUNDS	24,647,724	23,189,294	19,917,745	19,616,900
Inter Fund Transfer and Other Financing Sources	70,000	-	837,921	1,563,269
TOTAL SOURCES - ALL FUNDS	46,463,489	38,665,774	39,487,903	35,838,529
EXPENDITURES - ALL FUNDS				
Operating Expenditures				
Personnel Services	5,596,164	7,075,681	5,932,288	6,372,136
Operating Expenses	12,691,734	14,245,184	12,167,392	14,047,032
Total Operating Expenditures	18,287,898	21,320,865	18,099,680	20,419,168
Capital Outlay	7,181,599	3,365,500	4,582,285	1,833,000
Debt Service				
Principal	855,100	674,289	687,540	578,243
Interest	711,043	632,848	622,117	534,728
Total Debt Service	1,566,143	1,307,137	1,309,657	1,112,971
TOTAL EXPENDITURES - ALL FUNDS	27,035,640	25,993,502	23,991,622	23,365,139
Other Financing Uses	544,160	-	-	-
Transfer for Capital Outlay	151,452	-	-	-
Transfer of Fund Balance	-	-	837,921	1,563,269
Fund Balance				
Restricted Fund Balance	4,643,682	1,363,220	2,862,980	1,882,722
Committed Fund Balance	3,505,472	135,913	2,050,218	845,506
Assigned Fund Balance	4,700,000	4,700,000	4,700,000	4,700,000
Unassigned Fund Balance	5,883,083	6,473,139	5,045,162	3,481,893
Total Fund Balance	18,732,237	12,672,272	14,658,360	10,910,121
TOTAL EXPENDITURES, TRANSFERS, RESERVES & BALANCES ALL FUNDS	46,463,489	38,665,774	39,487,903	35,838,529



Summary of Fund Balances - Special Revenue Fund

SUMMARY OF FUND BALANCES				
Description	FY-2019 Actual	FY 2020 Adopted	FY 2020 Estimated Final	FY 2021 Proposed
SPECIAL REVENUE FUND				
BEGINNING FUND BALANCE	\$10,643,309	\$4,492,074	\$8,149,154	\$4,913,198
Revenues	9,621,748	7,930,200	5,864,103	5,408,200
Transfer In	70,000	-	-	-
TOTAL FUNDING SOURCES	20,335,057	12,422,274	14,013,257	10,321,398
Expenditures				
Personnel				
Public Services	346,752	426,815	381,651	442,228
Transit	107,538	106,625	108,951	112,054
Stormwater	420,275	539,306	398,134	410,279
Building and Permitting	1,558,234	2,568,441	1,666,177	1,679,731
Alarm Registration	58,127	26,912	10,771	26,912
Total Personnel	2,490,926	3,668,099	2,565,684	2,671,204
Operating				
Capital Projects	-	-	-	-
Art In Public Places	20,000	-	5,000	5,000
Parks Impact Fees and Grants	-	-	-	-
Public Services	248,384	286,100	251,580	185,600
CITT-Transportation	127,819	101,000	66,000	372,500
Transportation Grants and Fuel Taxes	64,728	800,000	8,386	500,000
CITT-Transit	169,592	622,974	250,968	265,000
Stormwater	115,501	355,000	341,701	566,250
Building and Permitting	1,207,270	1,419,420	719,280	883,300
Alarm Registration	4,725	12,500	12,907	12,800
Public Safety Impact Fees & Grants	1,500	-	1,200	2,000
Total Operating	1,959,519	3,596,994	1,657,022	2,792,450
Capital Outlay				
Capital Projects	1,923,599	1,937,500	1,490,000	1,200,000
Art In Public Places	-	300,000	-	-
Parks Impact Fees and Grants	157,558	-	350,000	100,000
Public Services	-	-	-	-
CITT-Transportation	469,233	550,000	600,000	420,000
Transportation Grants and Fuel Taxes	4,531,344	-	1,923,173	-
CITT-Transit	-	-	169,112	-
Stormwater	53,365	300,000	50,000	100,000
Building and Permitting	-	28,000	-	13,000
Alarm Registration	-	-	-	-
Public Safety Impact Fees & Grants	46,500	250,000	-	-
Total Capital Outlay	7,181,599	3,365,500	4,582,285	1,833,000
Debt Principal				
CITT-Transportation	389,624	127,643	140,894	148,107
Stormwater	23,694	89,504	89,504	92,615
Total Debt Principal	413,318	217,147	230,398	240,722
Debt Interest				
CITT-Transportation	38,502	39,145	28,414	22,634
Stormwater	102,039	36,256	36,256	33,160
Total Interest	140,541	75,401	64,670	55,794
Total Debt	553,859	292,548	295,068	296,516
TOTAL EXPENDITURES	12,185,903	10,923,141	9,100,059	7,593,170
Restricted Fund Balances	4,643,682	1,363,220	2,882,980	1,882,722
Committed Fund Balances	3,505,472	135,913	2,050,218	845,506
ENDING SPECIAL REVENUE FUND BALANCE	\$8,149,154	\$1,499,133	\$4,913,198	\$2,728,228



Summary of Fund Balances - General Fund

SUMMARY OF FUND BALANCES				
Description	FY-2019 Actual	FY 2020 Adopted	FY 2020 Estimated Final	FY 2021 Proposed
GENERAL FUND				
BEGINNING FUND BALANCE	\$ 11,102,456	\$ 10,984,406	\$ 10,583,083	\$ 9,745,162
REVENUES	15,025,976	15,259,094	14,053,642	14,208,700
Transfer and Other Financing Sources	-	-	837,921	1,563,269
EXPENDITURES				
Personnel				
Village Council	156,782	159,199	155,794	154,885
Village Manager	387,683	349,916	510,881	344,324
Village Clerk	166,995	237,841	213,434	227,619
Village Attorney	-	-	111,992	142,676
Finance Department	292,033	349,911	341,392	412,782
Human Resources & Communications	192,603	233,200	175,045	318,907
Planning & Zoning (Comm. & Econ. Dev.)	83,131	-	86,879	235,761
General Government	-	-	-	-
Facilities Maintenance (Public Services)	660,152	1,063,220	667,250	290,623
Police Services	-	-	-	-
Parks & Recreation	1,165,859	1,014,295	1,103,936	1,573,355
Total Personnel	3,105,238	3,407,582	3,366,604	3,700,932
Operating				
Village Council	9,097	13,500	4,332	6,000
Village Manager	25,103	17,500	11,504	6,500
Village Clerk	83,736	39,000	24,771	112,250
Village Attorney	168,042	160,000	155,537	150,000
Finance Department	44,736	56,750	80,821	79,000
Human Resources & Communications	64,221	65,500	66,732	74,500
Planning & Zoning (Comm. & Econ. Dev.)	-	-	320,158	200,000
General Government	860,376	818,000	733,243	862,500
Facilities Maintenance (Public Services)	546,188	462,050	356,507	662,400
Police Services	8,080,397	8,309,000	8,273,551	8,537,500
Parks & Recreation	850,319	706,890	483,215	563,932
Total Operating	10,732,215	10,648,190	10,510,370	11,254,582
Capital Outlay	-	-	-	-
Debt Service				
Principal	441,782	457,142	457,142	337,521
Interest	570,502	557,447	557,447	478,934
Total Debt	1,012,284	1,014,589	1,014,589	816,455
TOTAL EXPENDITURES	\$ 14,849,737	\$ 15,070,361	\$ 14,891,563	\$ 15,771,969
Other Financing Uses	544,160	-	-	-
Transfer for Capital Outlay	151,452	-	-	-
Transfer of Fund Balance	-	-	837,921	1,563,269
Fund Balance				
Restricted Fund Balances	-	-	-	-
Committed Fund Balances	-	-	-	-
Assigned Fund Balance	4,700,000	4,700,000	4,700,000	4,700,000
Unassigned Fund Balance	5,883,083	6,473,139	5,045,162	3,481,893
ENDING GENERAL FUND BALANCE	\$ 10,583,083	\$ 11,173,139	\$ 9,745,162	\$ 8,181,893



Summary of Fund Balances - General Fund & Special Revenue Fund

SUMMARY OF FUND BALANCES				
Description	FY-2019 Actual	FY 2020 Adopted	FY 2020 Estimated Final	FY 2021 Proposed
GENERAL FUND				
BEGINNING FUND BALANCE	\$ 11,102,456	\$ 10,984,406	\$ 10,583,083	\$ 9,745,162
Revenues	15,025,976	15,259,094	14,053,642	14,208,700
Transfer and Other Financing Sources	-	-	837,921	1,563,269
Expenditures				
Personnel	3,105,238	3,407,582	3,366,604	3,700,932
Operating	10,732,215	10,648,190	10,510,370	11,254,582
Capital Outlay	-	-	-	-
Debt Service				
Principal	441,782	457,142	457,142	337,521
Interest	570,502	557,447	557,447	478,934
TOTAL EXPENDITURES	14,849,737	15,070,361	14,891,563	15,771,969
Other Financing Uses	544,160	-	-	-
Transfer for Capital Outlay	151,452	-	-	-
Transfer of Fund Balance	-	-	837,921	1,563,269
Fund Balance				
Restricted Fund Balances	-	-	-	-
Committed Fund Balances	-	-	-	-
Assigned Fund Balance	4,700,000	4,700,000	4,700,000	4,700,000
Unassigned Fund Balance	5,883,083	6,473,139	5,045,162	3,481,893
ENDING GENERAL FUND BALANCE	\$ 10,583,083	\$ 11,173,139	\$ 9,745,162	\$ 8,181,893
SPECIAL REVENUE FUND				
BEGINNING FUND BALANCE	\$ 10,643,309	\$ 4,492,074	\$ 8,149,154	\$ 4,913,198
Revenues	9,621,748	7,930,200	5,864,103	5,408,200
Transfer and Other Financing Sources	70,000	-	-	-
Expenditures				
Personnel	2,490,926	3,668,099	2,565,684	2,671,204
Operating	1,959,519	3,596,994	1,657,022	2,792,450
Capital Outlay	7,181,599	3,365,500	4,582,285	1,833,000
Debt Service				
Principal	413,318	217,147	230,398	240,722
Interest	140,541	75,401	64,670	55,794
TOTAL EXPENDITURES	12,185,903	10,923,141	9,100,059	7,593,170
Fund Balance				
Restricted Fund Balances	4,643,682	1,363,220	2,862,980	1,882,722
Committed Fund Balances	3,505,472	135,913	2,050,218	845,506
ENDING SPECIAL REVENUE FUND BALANCE	\$ 8,149,154	\$ 1,499,133	\$ 4,913,198	\$ 2,728,228
TOTAL FUND BALANCE - ALL FUNDS	\$ 18,732,237	\$ 12,672,272	\$ 14,658,360	\$ 10,910,121



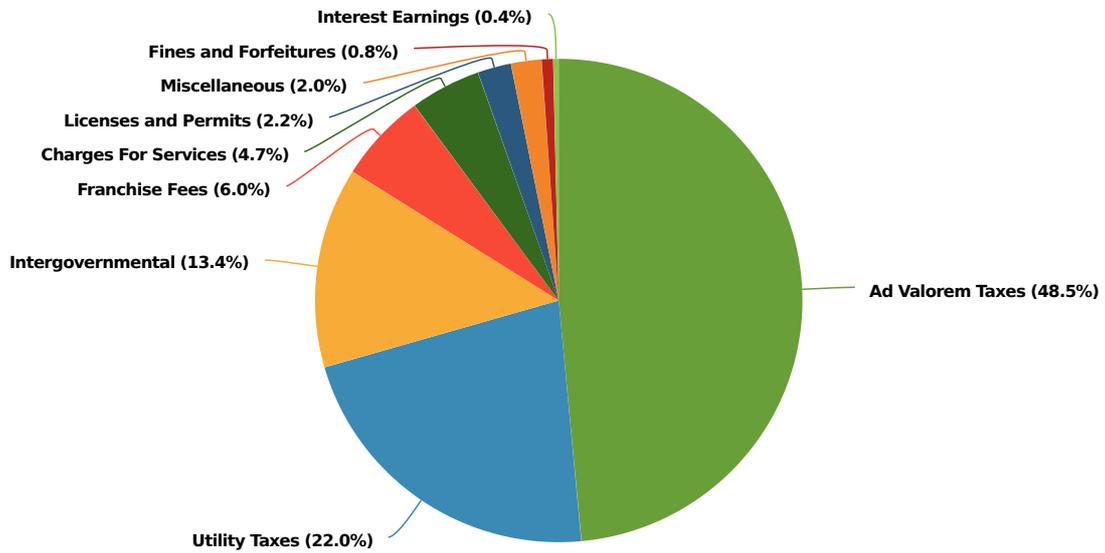
FUND SUMMARIES



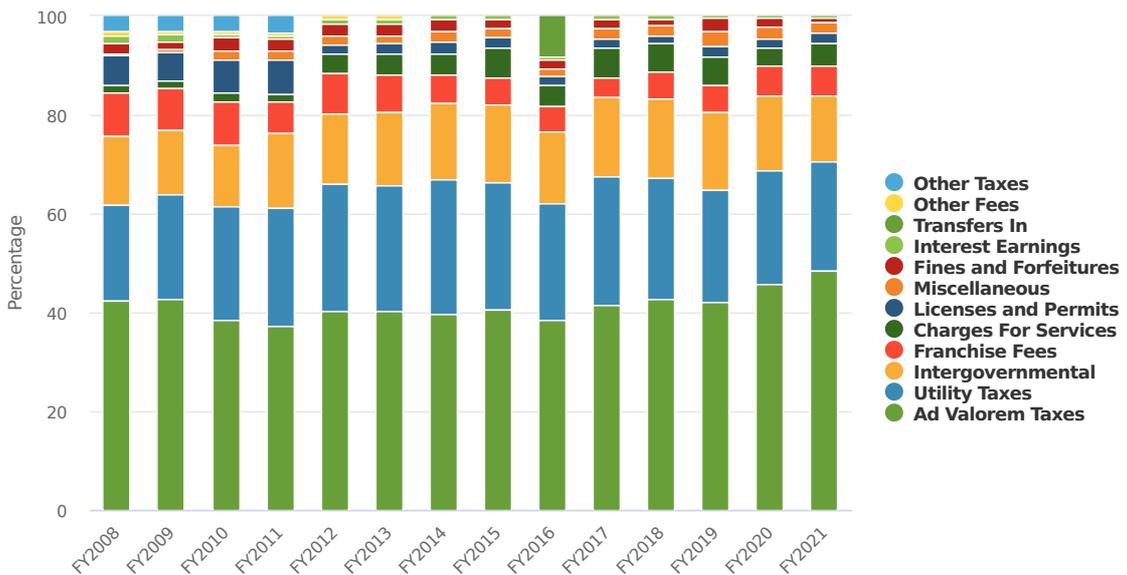


Revenues

Projected 2021 Revenues by Source



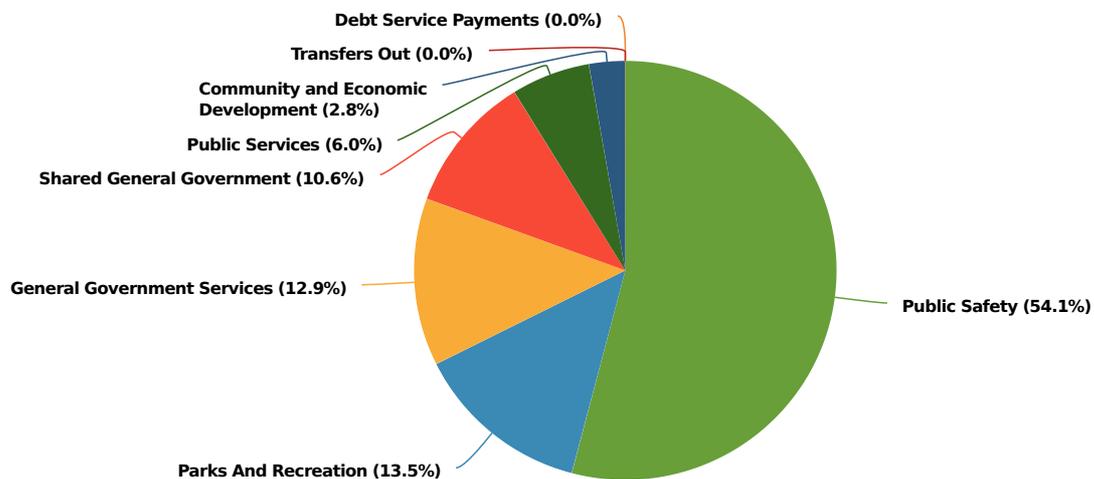
Budgeted and Historical Revenues by Source



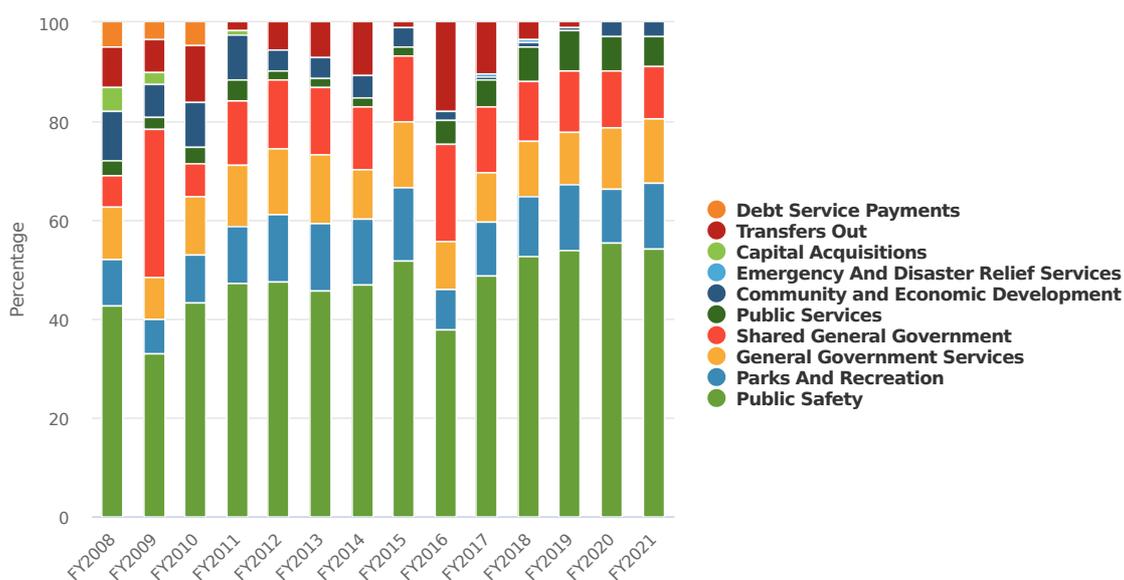
	FY2019	FY2020	FY2020	FY2021 Proposed Budget	% Change	\$ Change
Revenues	Actual	Amended Budget	Estimated Final	Budget Version		
Intergovernmental	\$2,389,199	\$2,414,000	\$2,153,127	\$1,904,000	-11.6%	\$-249,127
Miscellaneous	\$472,912	\$560,822	\$372,271	\$288,980	-22.4%	\$-83,291
Interest Earnings	\$63,449	\$44,724	\$60,000	\$50,000	-16.7%	\$-10,000
Other Taxes	\$0	\$0	\$0	\$0	0%	\$0
Other Fees	\$187	\$0	\$0	\$0	0%	\$0
Fines and Forfeitures	\$394,403	\$245,389	\$230,866	\$108,500	-53%	\$-122,366
Licenses and Permits	\$313,387	\$567,000	\$222,945	\$315,000	41.3%	\$92,055
Charges For Services	\$877,203	\$943,004	\$549,406	\$667,750	21.5%	\$118,344
Transfers In	\$0	\$0	\$0	\$0	0%	\$0
Ad Valorem Taxes	\$6,311,243	\$6,483,132	\$6,434,295	\$6,894,470	7.2%	\$460,175
Utility Taxes	\$3,408,469	\$3,540,000	\$3,195,000	\$3,130,000	-2%	\$-65,000
Franchise Fees	\$795,525	\$835,732	\$835,732	\$850,000	1.7%	\$14,268
Total Revenues:	\$15,025,976	\$15,633,803	\$14,053,642	\$14,208,700	1.1%	\$155,058

Expenditures

Budgeted Expenditures by Function



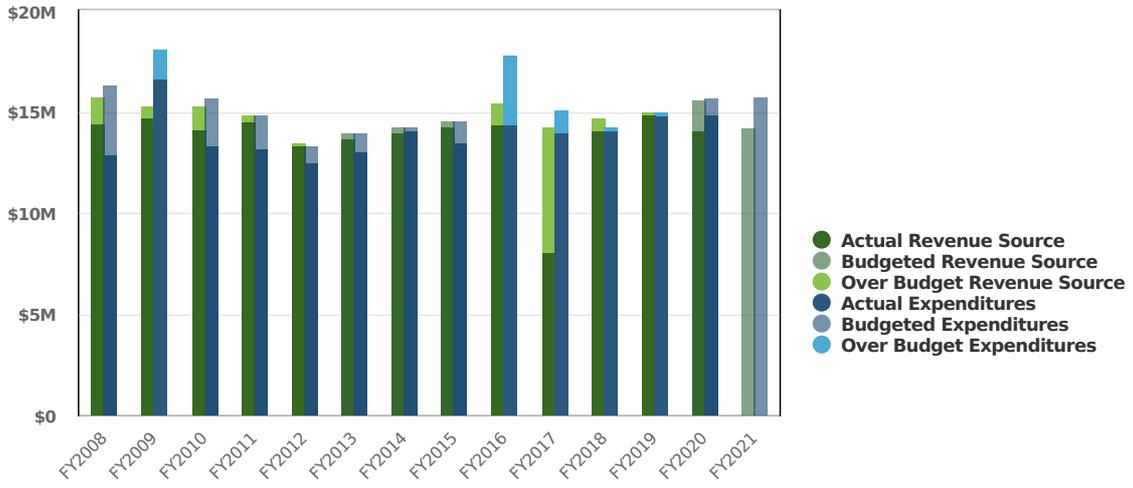
Budgeted and Historical Expenditures by Function



	FY2019	FY2020	FY2020	FY2021 Proposed Budget	% Change	\$ Change
Expenditures	Actual	Amended Budget	Estimated Final	Budget Version		
Debt Service Payments	\$0	\$0	\$0	\$0	0%	\$0
General Government Services	\$1,591,031	\$1,928,548	\$1,852,236	\$2,041,443	10.2%	\$189,207
Transfers Out	\$151,452	\$0	\$0	\$0	0%	\$0
Community and Economic Development	\$83,131	\$455,739	\$407,037	\$435,761	7.1%	\$28,724
Public Services	\$1,206,340	\$1,243,995	\$1,023,759	\$953,023	-6.9%	\$-70,736
Shared General Government	\$1,872,660	\$1,921,629	\$1,747,832	\$1,678,955	-3.9%	\$-68,877
Public Safety	\$8,080,397	\$8,259,000	\$8,273,551	\$8,537,500	3.2%	\$263,949
Parks And Recreation	\$2,016,255	\$1,862,561	\$1,587,152	\$2,137,287	34.7%	\$550,135
Capital Acquisitions	\$0	\$0	\$0	\$0	0%	\$0
Emergency And Disaster Relief Services	\$0	\$0	\$0	\$0	0%	\$0
Total Expenditures:	\$15,001,266	\$15,671,472	\$14,891,567	\$15,783,969	6%	\$892,402

Summary

The Village of Palmetto Bay is projecting \$14.21M of revenue in 2021, which represents a 9.1% decrease over the prior year. Expenditures are projected to increase by 0.7% or \$112.5K to \$15.78M.



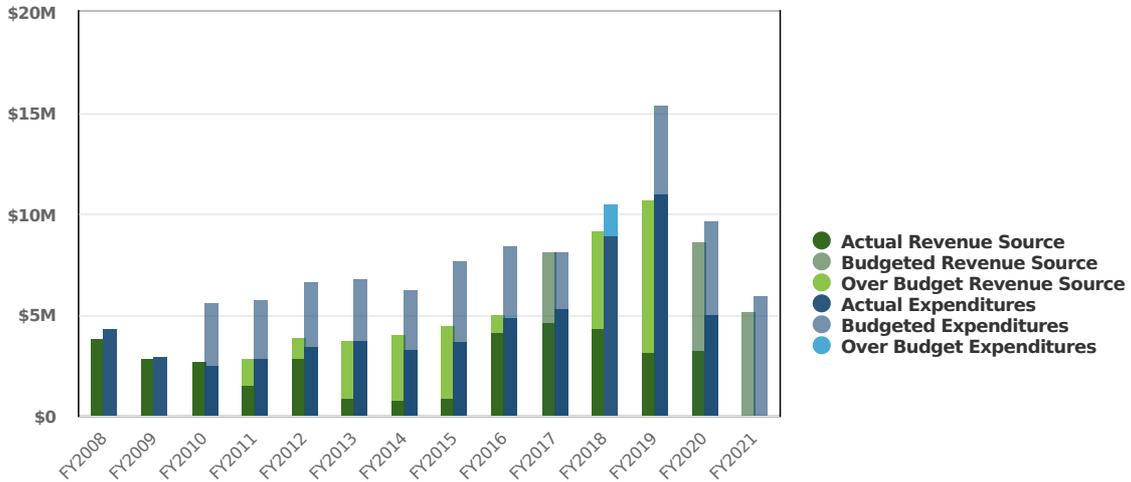
General Fund Revenue Detail

Click the link below to view or download the General Fund Revenue Detail corresponding to the Revenue line items provided in the spreadsheet above.



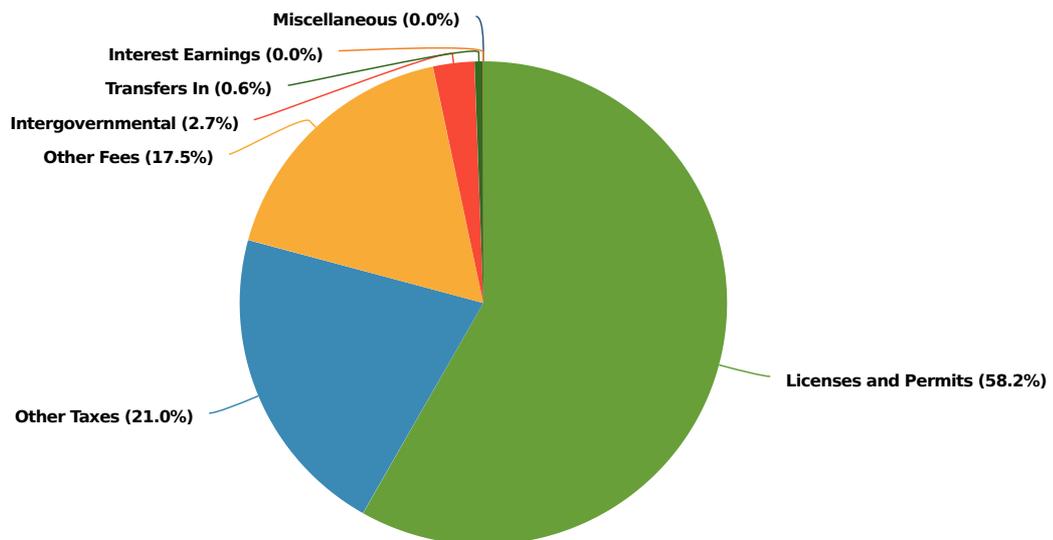
Summary

The Village of Palmetto Bay is projecting \$5.15M of revenue in 2021, which represents a 40.4% decrease over the prior year. Expenditures are projected to decrease by 38.1% or \$3.69M to \$6.01M.

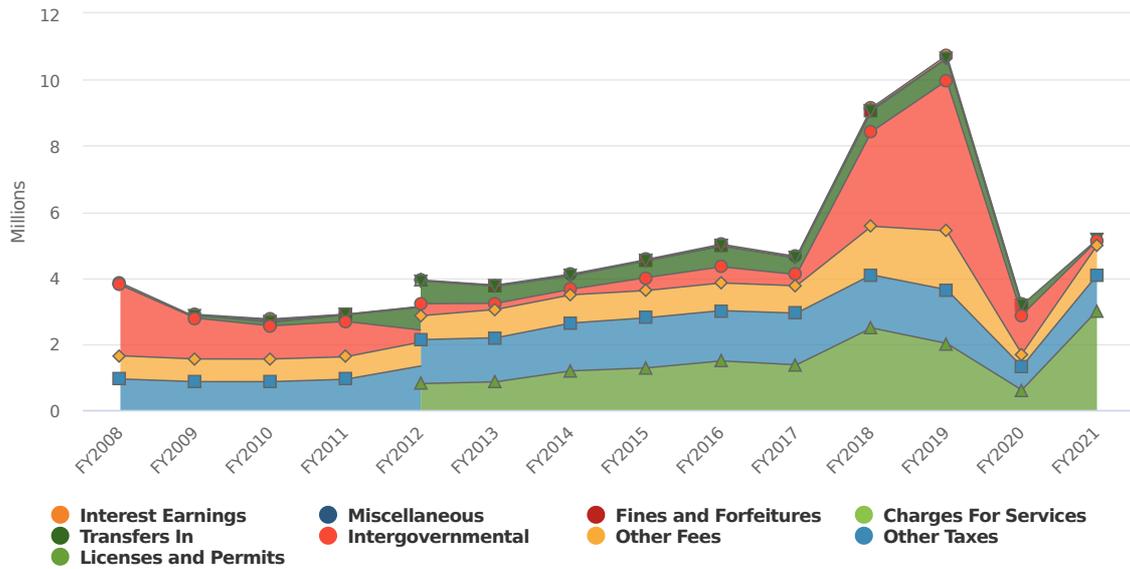


Revenues

Projected 2021 Revenues by Source



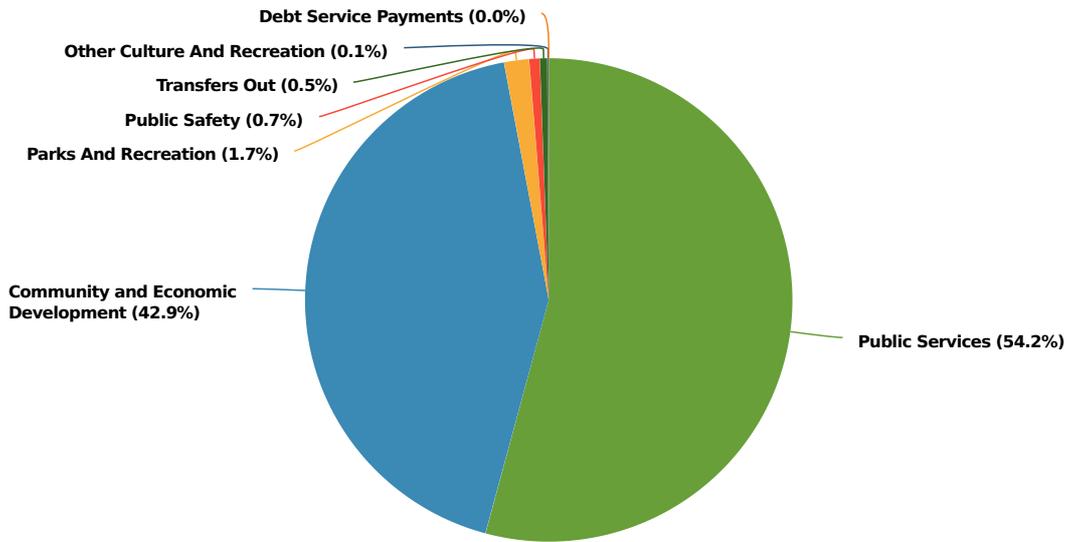
Budgeted and Historical Revenues by Source



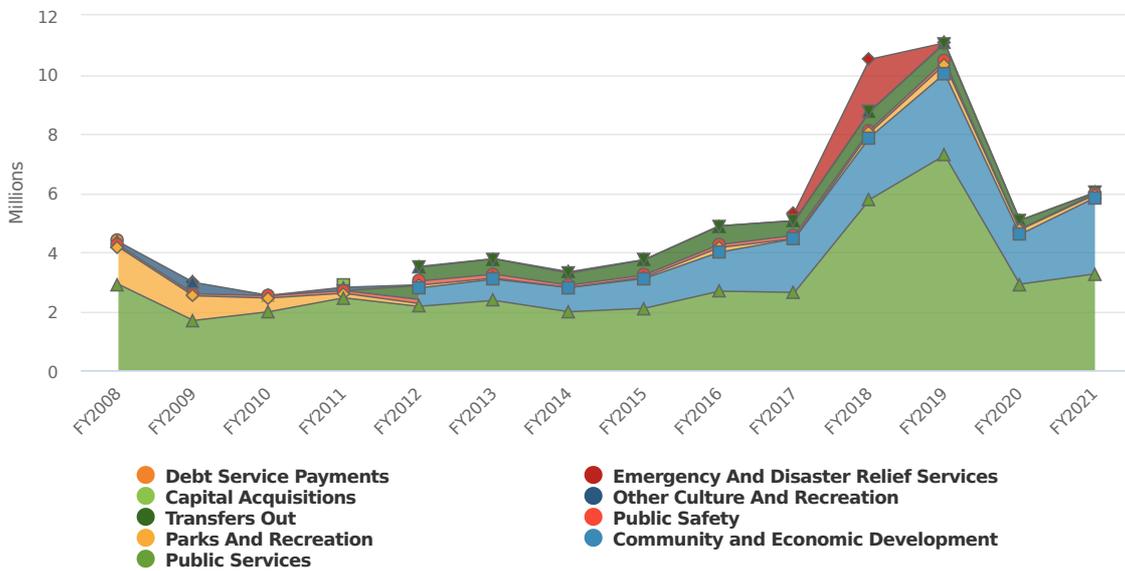
	FY2019	FY2020	FY2020	FY2021	% Change	\$ Change
Revenues	Actual	Amended Budget	Estimated Final	Proposed Budget		
Intergovernmental	\$4,545,261	\$365,200	\$1,176,339	\$141,200	-88%	\$-1,035,139
Interest Earnings	\$79,320	\$0	\$45,734	\$0	-100%	\$-45,734
Miscellaneous	\$14,908	\$0	\$4,175	\$0	-100%	\$-4,175
Other Taxes	\$1,626,137	\$1,515,000	\$711,880	\$1,080,000	51.7%	\$368,120
Other Fees	\$1,779,095	\$2,050,000	\$381,654	\$900,000	135.8%	\$518,346
Transfers In	\$669,436	\$712,915	\$300,000	\$30,000	-90%	\$-270,000
Fines and Forfeitures	\$0	\$0	\$397	\$0	-100%	\$-397
Charges For Services	\$0	\$0	\$0	\$0	0%	\$0
Licenses and Permits	\$2,014,622	\$4,000,000	\$603,489	\$3,000,000	397.1%	\$2,396,511
Total Revenues:	\$10,728,778	\$8,643,115	\$3,223,668	\$5,151,200	59.8%	\$1,927,532

Expenditures

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function

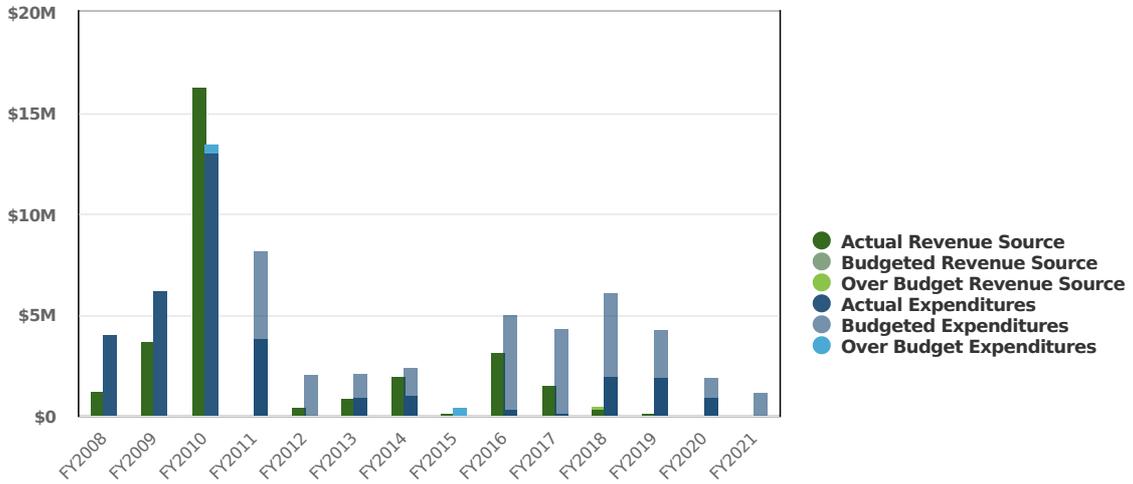


	FY2019	FY2020	FY2020	FY2021	% Change
Expenditures	Actual	Amended Budget	Estimated Final	Proposed Budget	
Debt Service Payments	\$0	\$0	\$0	\$0	0%
Public Services	\$7,270,721	\$4,080,368	\$2,909,190	\$3,255,873	11.9%
Public Safety	\$119,645	\$281,412	\$22,567	\$41,712	84.8%
Parks And Recreation	\$307,617	\$310,000	\$159,126	\$100,000	-37.2%
Other Culture And Recreation	\$20,000	\$300,000	\$1,130	\$5,000	342.3%
Emergency And Disaster Relief Services	\$1,184	\$0	\$0	\$0	0%
Capital Acquisitions	\$0	\$0	\$0	\$0	0%
Transfers Out	\$588,151	\$712,915	\$300,000	\$30,000	-90%
Community and Economic Development	\$2,765,504	\$4,015,861	\$1,677,808	\$2,576,031	53.5%
Total Expenditures:	\$11,072,823	\$9,700,556	\$5,069,822	\$6,008,616	18.5%



Summary

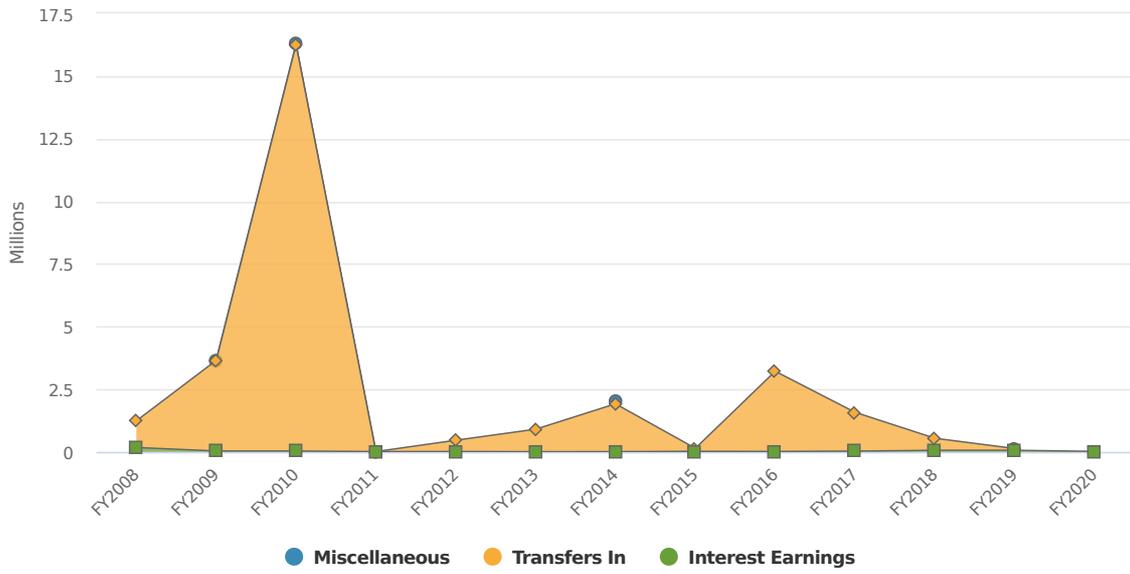
The Village of Palmetto Bay is projecting N/A of revenue in 2021, which represents a 0% increase over the prior year. Expenditures are projected to decrease by 38.1% or \$737.5K to \$1.2M.



Revenues

Projected 2021 Revenues by Source

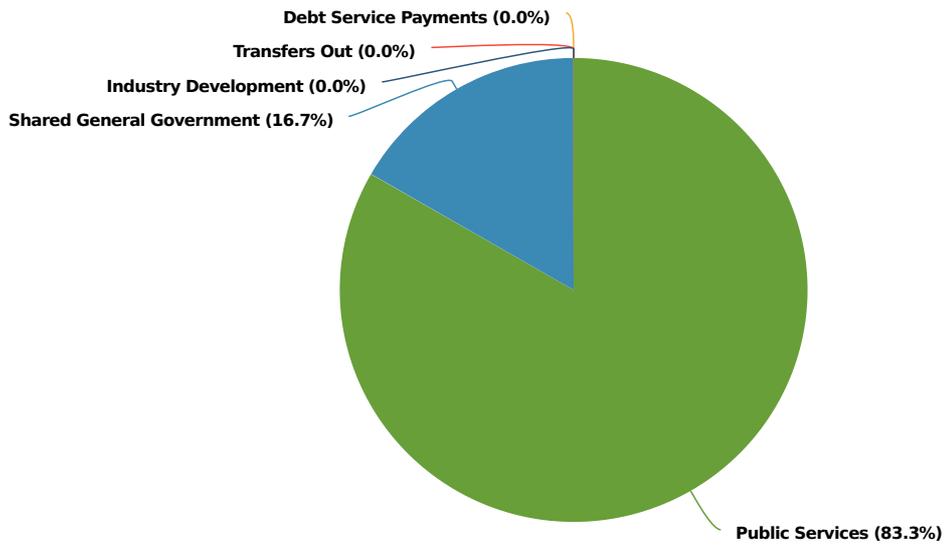
Budgeted and Historical Revenues by Source



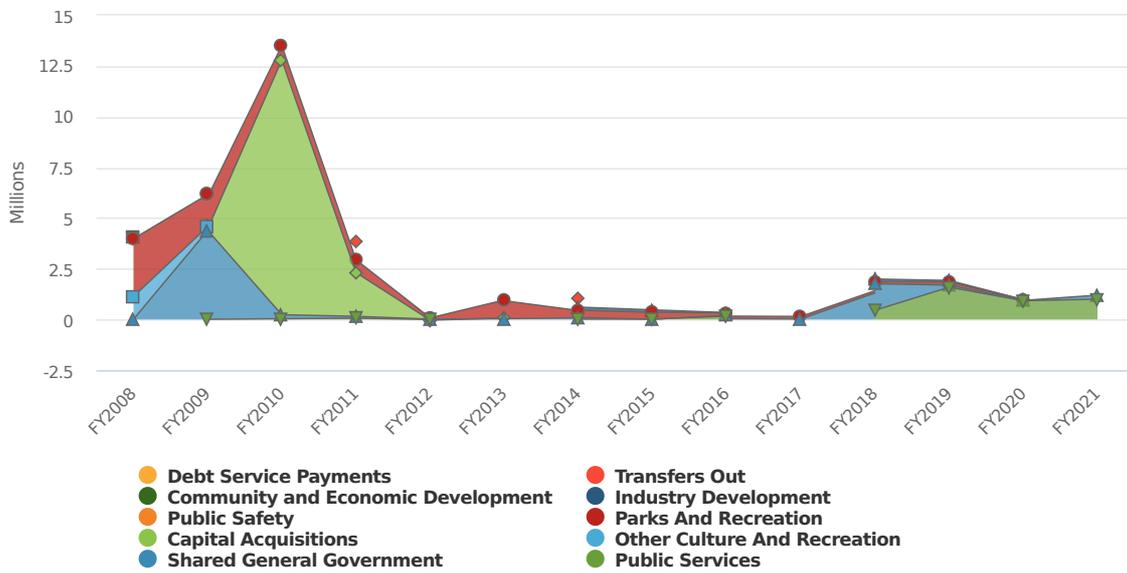
	FY2019	FY2020	FY2021 Proposed Budget	% Change	\$ Change
Revenues	Actual	Estimated Final	Budget Version		
Interest Earnings	\$64,705	\$20,601	\$0	-100%	\$-20,601
Miscellaneous	\$-1,493	\$0	\$0	0%	\$0
Transfers In	\$70,000	\$0	\$0	0%	\$0
Total Revenues:	\$133,212	\$20,601	\$0	-100%	\$-20,601

Expenditures

Budgeted Expenditures by Function

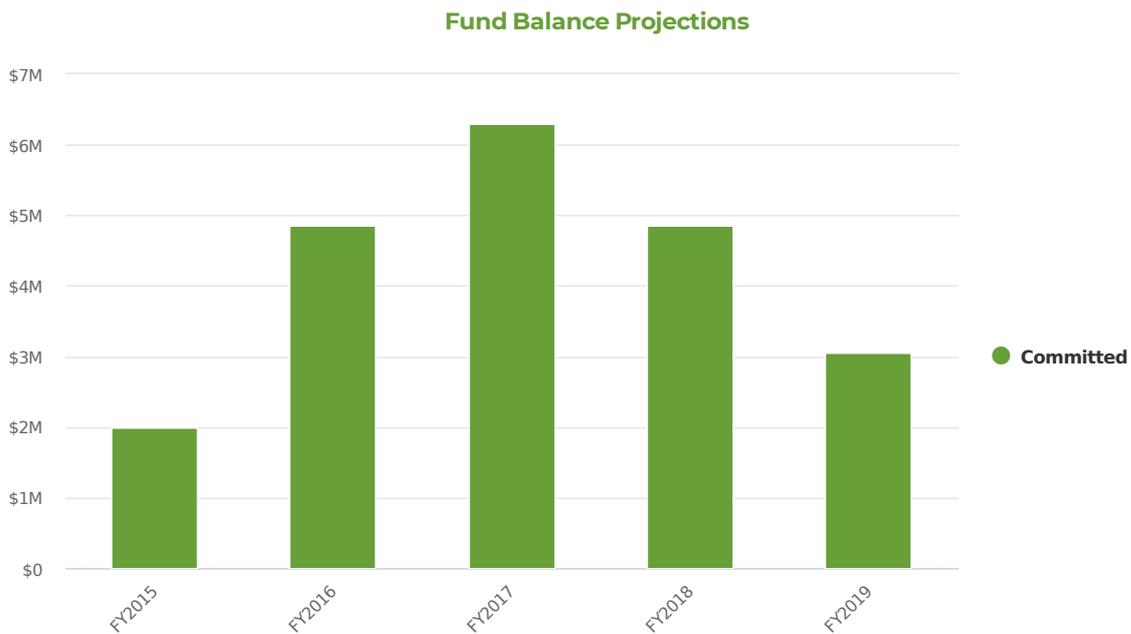


Budgeted and Historical Expenditures by Function



	FY2020	FY2021 Budget in Brief	% Change	\$ Change
Expenditures	Amended Budget	Budget Version		
Debt Service Payments	\$0	\$0	0%	\$0
Transfers Out	\$0	\$0	0%	\$0
Community and Economic Development	\$0	\$0	0%	\$0
Public Services	\$1,557,500	\$1,000,000	-35.8%	\$-557,500
Industry Development	\$0	\$0	0%	\$0
Shared General Government	\$266,770	\$200,000	-25%	\$-66,770
Public Safety	\$0	\$0	0%	\$0
Parks And Recreation	\$113,230	\$0	-100%	\$-113,230
Capital Acquisitions	\$0	\$0	0%	\$0
Other Culture And Recreation	\$0	\$0	0%	\$0
Total Expenditures:	\$1,937,500	\$1,200,000	-38.1%	\$-737,500

Fund Balance



	% Change
Fund Balance	
Committed	0%
Total Fund Balance:	0%

DEPARTMENTS



Village Council



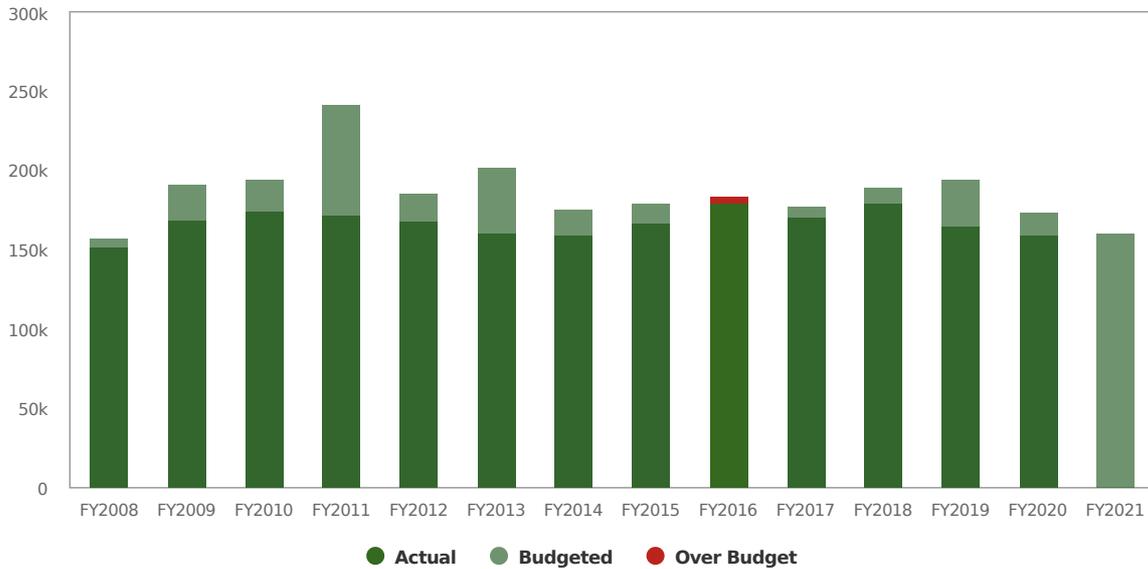
The Village of Palmetto Bay operates under a Council-Manager form of government. The Village Council serves as the legislative body of the Village, and consists of five members including the Mayor, Vice-Mayor, and three residential Council members. The Village Council acts as the decision-making entity that establishes and is responsible for enacting legislation, adopting the Village budget, and establishing policies for the operation of the Village government and the delivery of municipal services. The administrative operations of the Village are executed by the Village Manager in accordance with the Council's directives. Additionally, the Council is responsible for the hiring of the three chartered positions which include the Village Manager, the Village Clerk and the Village Attorney.

As the presiding officer of the Village, the Mayor serves as head of the Village government for all ceremonial purposes, purposes of military law, and for service of process. The Mayor is the official representative of the Village in all dealings with other governmental entities. The Village Council is committed to providing exceptional professionalism in government and the highest quality in the delivery of services, which are reflective of the community's priorities.

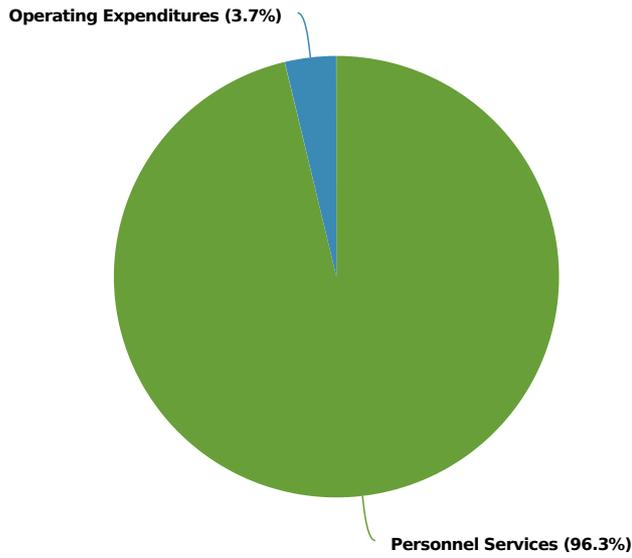
Village Council Budget

\$160,885 **-\$12,790**
 (-7.95% vs. prior year)

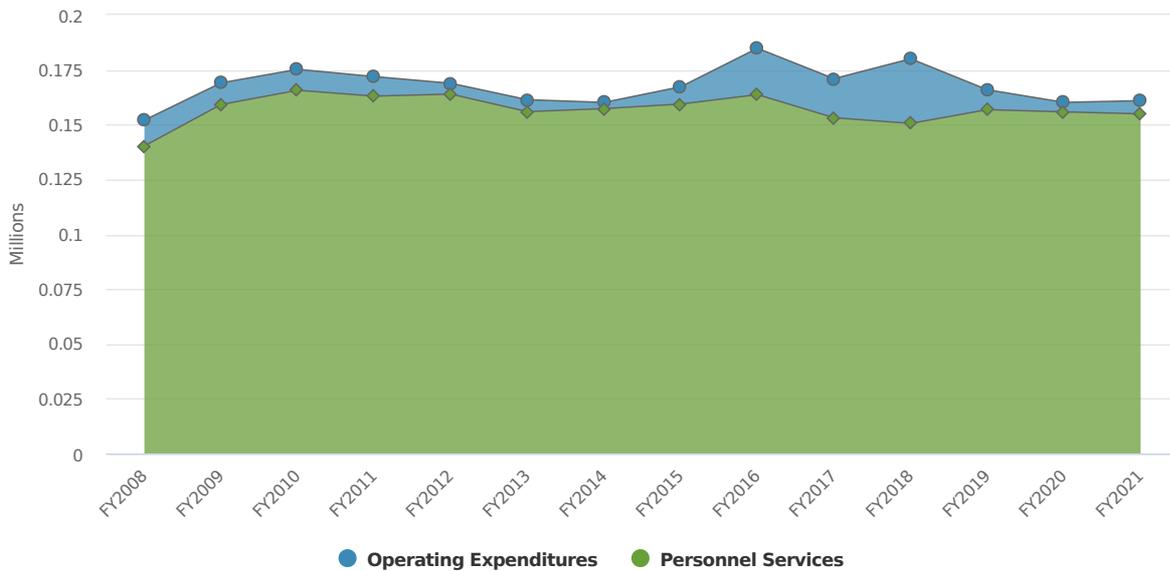
Village Council Proposed and Historical Budget vs. Actual



Village Council Budgeted Expenditures



Village Council Historical and Budgeted Expenditures Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Council						
Personnel Services						
SALARIES AND WAGES EXECUTIVE	\$80,820.86	\$81,900.00	\$81,900.00	\$81,900.00	0%	
OTHER WAGES	\$20.33	\$0.00		\$0.00		
PAYROLL TAXES	\$7,771.85	\$7,505.00	\$7,775.00	\$6,151.00	-20.887%	
RETIREMENT CONTRIBUTION	\$7,950.29	\$7,433.00	\$8,000.00	\$9,684.00	21.05%	
HEALTH AND LIFE	\$24,197.79	\$22,423.00	\$26,000.00	\$24,450.00	-5.962%	
HEALTH ALLOWANCE	\$36,020.97	\$36,533.00	\$36,500.00	\$32,700.00	-10.411%	
Total Personnel Services:	\$156,782.09	\$155,794.00	\$160,175.00	\$154,885.00	-3.303%	



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Operating Expenditures						
TRAVEL AND PER DIEM	\$3,635.87	\$2,467.00	\$7,500.00	\$0.00	-100%	Travel eliminated \$7500
PUBLICATIONS SUBSCRIPT MEMBRSH P	\$600.00	\$630.00	\$1,000.00	\$1,000.00	0%	
PROFESSIONAL DEVELOPMENT	\$1,873.00	\$835.00	\$2,500.00	\$2,500.00	0%	
GENERAL OPERATING SUPPLIES	\$2,658.19	\$400.00	\$2,500.00	\$2,500.00	0%	
FURNITURE AND EQUIPMENT	\$329.99	\$0.00		\$0.00		
Total Operating Expenditures:	\$9,097.05	\$4,332.00	\$13,500.00	\$6,000.00	-55.556%	
Total Council:	\$165,879.14	\$160,126.00	\$173,675.00	\$160,885.00	-7.364%	

Staffing Detail

VILLAGE POSITION DETAIL	FY 17-18 Final		FY 18-19 Final		FY 19-20 Final		FY 20-21 Proposed	
	PT	FT	PT	FT	PT	FT	PT	FT
Mayor & Council								
Mayor	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0
Vice Mayor	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0
Councilmember	3.0	0.0	3.0	0.0	3.0	0.0	3.0	0.0
Total Positions	5.0	0.0	5.0	0.0	5.0	0.0	5.0	0.0

Village Manager

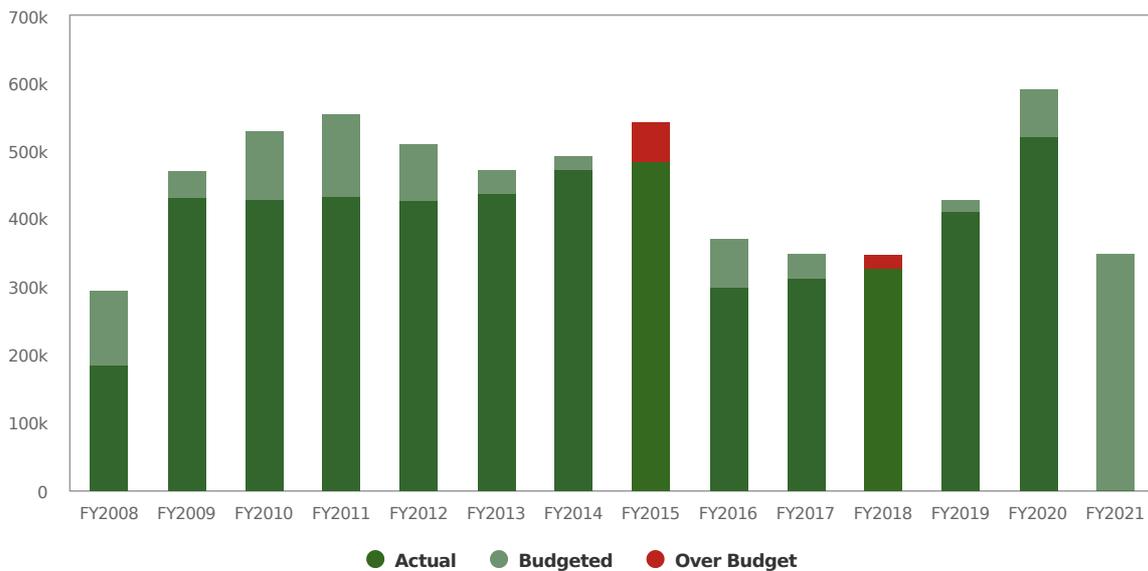


The Village Manager is one of three Chartered positions in the Village Administration as established by the Village Charter. The Village Manager is appointed by the Council and serves as the chief administrative officer of the Village. The Manager is accountable to the Council and is responsible for carrying out policies adopted by the Council. The Village Manager attends all Council meetings and may participate in discussion and provide guidance as appropriate. The Manager is authorized to execute contracts and other documents on behalf of the Village as directed by Council, and to that extent, the Village Manager is responsible for administering all Village contracts and coordinating Council directives and policies regarding consultants and advisors. Additionally, the Village Manager is responsible for the hiring and termination of all Village employees, subject to authorization for new employee positions contained in the adopted annual budget, the availability of funds and any direction given by the Council.

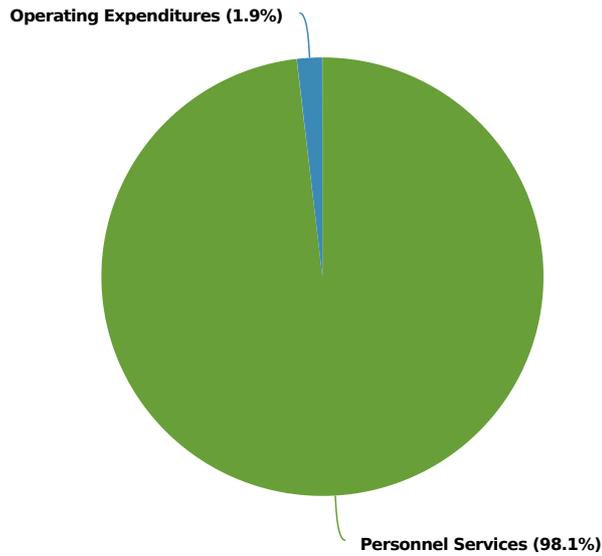
Village Manager Budget

\$350,824 **-\$243,690**
 (-69.46% vs. prior year)

Village Manager Proposed and Historical Budget vs. Actual



Village Manager Budgeted Expenditures



Village Manager Historical and Budgeted Expenditures Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Village Manager						
Personnel Services						
SALARIES AND WAGES REGULAR	\$277,987.12	\$334,119.00	\$397,103.00	\$228,425.00	-42.477%	Remove Deputy Manager and reinstate HR director position
OTHER WAGES	\$3,623.10	\$68,290.00	\$65,000.00	\$4,000.00	-93.846%	
REGULAR OVERTIME	\$93.37	\$0.00		\$0.00		
FICA TAXES	\$18,531.94	\$27,511.00	\$27,515.00	\$17,474.00	-36.493%	
RETIREMENT CONTRIBUTION	\$39,623.31	\$37,586.00	\$42,220.00	\$35,458.00	-16.016%	
HEALTH AND LIFE	\$47,823.72	\$43,375.00	\$42,000.00	\$58,967.00	40.398%	



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Total Personnel Services:	\$387,682.56	\$510,881.00	\$573,838.00	\$344,324.00	-39.996%	
Operating Expenditures						
ADMINISTRATIVE TEMP		\$8,177.00	\$8,176.00	\$0.00	-100%	
TRAVEL AND PER DIEM	\$13,859.45	\$803.00	\$5,000.00	\$0.00	-100%	Eliminate Travel \$5,000
EXPENSE REIMBURSEMENT ALLOWANCE	\$0.00	\$277.00	\$1,000.00	\$0.00	-100%	Eliminate Allowance \$1,000
GENERAL OPERATING SUPPLIES	\$1,828.83	\$372.00	\$1,500.00	\$1,500.00	0%	
PUBLICATIONS SUBSCRIPT MEMBRSH	\$4,748.00	\$751.00	\$1,500.00	\$1,500.00	0%	
PROFESSIONAL DEVELOPMENT	\$4,667.25	\$1,124.00	\$3,500.00	\$3,500.00	0%	
Total Operating Expenditures:	\$25,103.53	\$11,504.00	\$20,676.00	\$6,500.00	-68.563%	
Total Village Manager:	\$412,786.09	\$522,385.00	\$594,514.00	\$350,824.00	-40.990%	

Staffing Detail

VILLAGE POSITION DETAIL	FY 17-18 Final		FY 18-19 Final		FY 19-20 Final		FY 20-21 Proposed	
	PT	FT	PT	FT	PT	FT	PT	FT
Office of the Village Manager								
Village Manager	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Deputy Manager	0.0	1.0	0.0	1.0	0.0	1.0	0.0	0.0
Executive Assistant	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Admin. Aide/Receptionist	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Procurement Specialist	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Architectural & Graphic Designer	0.0	1.0	0.0	1.0	0.0	1.0	0.0	0.0
Total Positions	0.0	6.0	0.0	6.0	0.0	6.0	0.0	4.0

Village Clerk

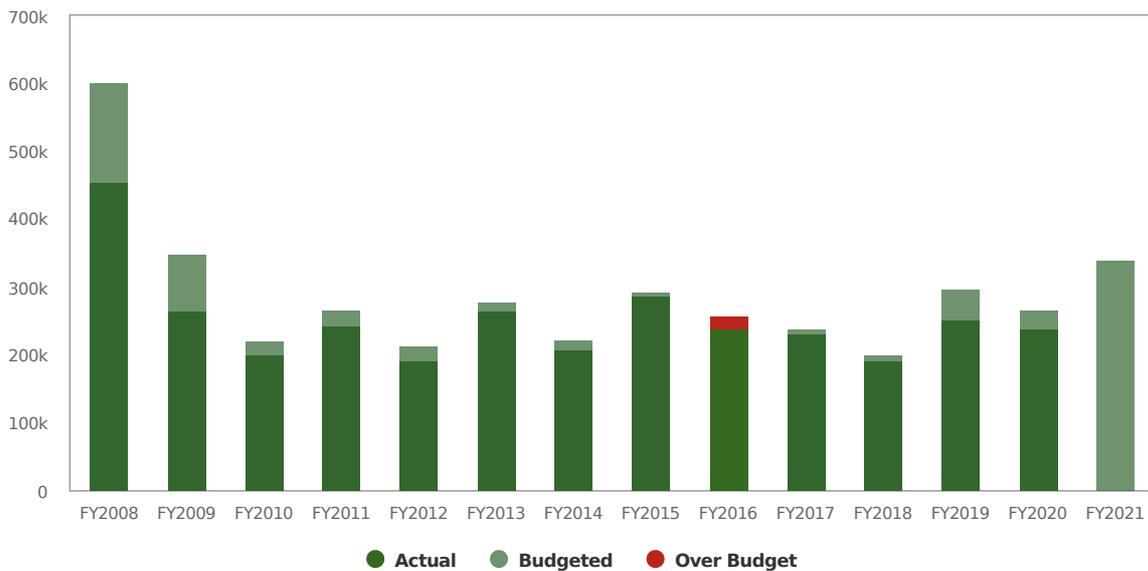


The Village Clerk is one of the three Chartered positions in the Village Administration as established by the Charter. The Village Clerk is appointed by the Village Council and serves as the corporate secretary to the Village Council, the Local Planning Agency, the Palmetto Bay Foundation, the Charter Revision Commission, and various other Boards/Committees, as directed by the Council. In this capacity, the Clerk coordinates the preparation of meeting Agendas with the Village Manager's office and provides notice of all Council and Commission meetings to the Mayor and Council and to the public, maintaining accurate records of all proceedings in the form of written minutes, notes and/or audio/visual recordings. In addition, the Clerk is the custodian of the Village seal, serves as the Supervisor of Elections for Palmetto Bay, serves as the Records Management Liaison Officer, and is the coordinator for Financial Disclosures with the Florida Commission on Ethics. Additionally, the Clerk maintains custody of the Village's Public Records and implements a records management program that abides by the Florida Public Record Laws and the Department of State mandated records schedules.

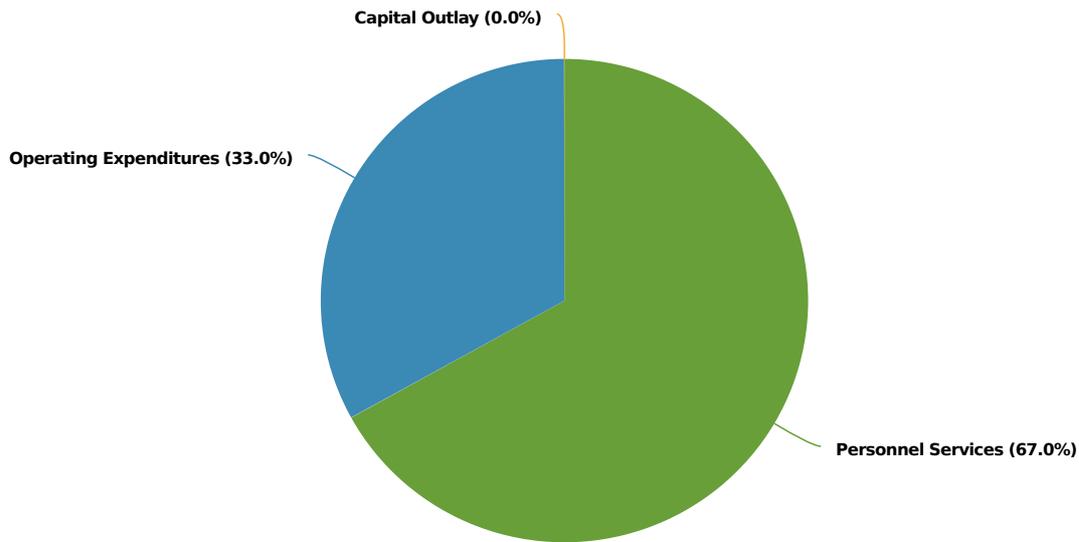
Village Clerk Budget

\$339,869 **\$73,493**
 (21.62% vs. prior year)

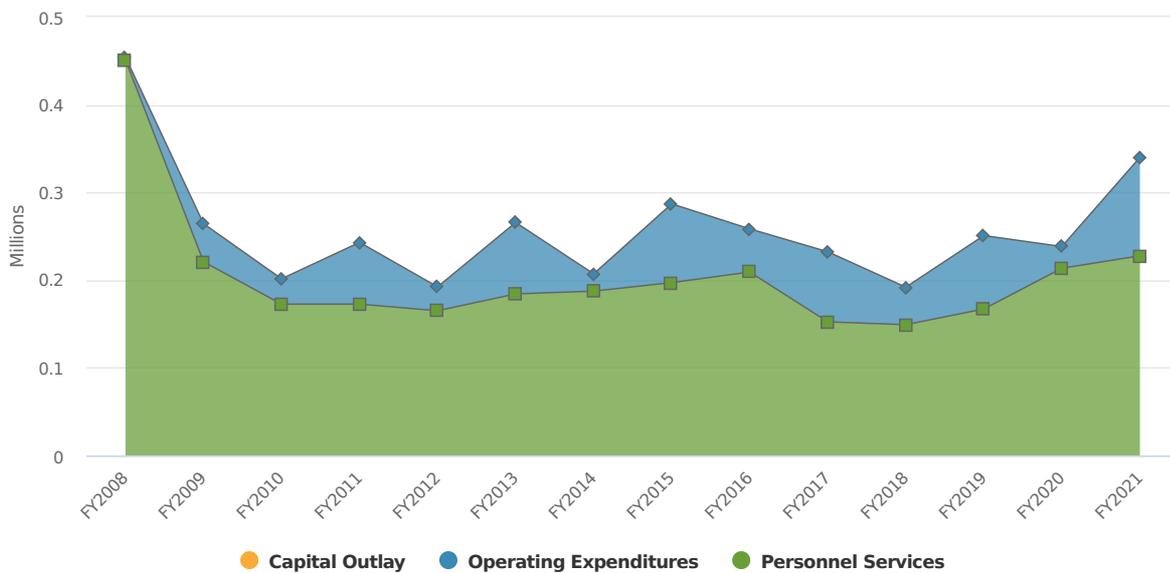
Village Clerk Proposed and Historical Budget vs. Actual



Village Clerk Budgeted Expenditures



Village Clerk Historical and Budgeted Expenditures Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Village Clerk						
Personnel Services						
SALARIES AND WAGES REGULAR	\$117,659.92	\$154,314.00	\$161,695.00	\$156,582.00	-3.162%	
OTHER WAGES	\$2,558.33	\$1,256.00	\$1,255.00	\$0.00	-100%	
REGULAR OVERTIME	\$959.32	\$113.00	\$0.00	\$0.00		
FICA TAXES	\$9,464.65	\$11,805.00	\$11,247.00	\$11,978.00	6.500%	
RETIREMENT CONTRIBUTION	\$15,445.43	\$18,574.00	\$22,029.00	\$23,179.00	5.220%	
HEALTH AND LIFE	\$20,906.76	\$27,372.00	\$28,650.00	\$35,880.00	25.236%	
Total Personnel Services:	\$166,994.41	\$213,434.00	\$224,876.00	\$227,619.00	1.220%	



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Operating Expenditures						
TRAVEL AND PER DIEM	\$2,444.50	\$704.00	\$3,000.00	\$0.00	-100%	Eliminate Travel \$3,000
ORDINANCE CODIFICATION	\$4,996.93	\$350.00	\$5,000.00	\$5,000.00	0%	
LEGAL ADVERTISING	\$44,943.77	\$20,440.00	\$25,000.00	\$32,000.00	28%	
ELECTION COSTS	\$22,078.57	\$20.00	\$0.00	\$70,000.00		
GENERAL OPERATING SUPPLIES	\$807.88	\$998.00	\$1,000.00	\$1,000.00	0%	
PUBLICATIONS SUBSCRIPT MEMBRSH P	\$385.00	\$75.00	\$500.00	\$500.00	0%	
PROFESSIONAL DEVELOPMENT	\$1,070.00	\$115.00	\$1,000.00	\$1,000.00	0%	
PASSPORT SUPPLIES	\$5,659.98	\$381.00	\$3,500.00	\$1,500.00	-57.143%	
POSTAGE	\$589.30	\$1,689.00	\$2,500.00	\$1,250.00	-50%	
FURNITURE AND EQUIPMENT	\$760.47	\$0.00		\$0.00		
Total Operating Expenditures:	\$83,736.40	\$24,772.00	\$41,500.00	\$112,250.00	170.482%	
Total Village Clerk:	\$250,730.81	\$238,206.00	\$266,376.00	\$339,869.00	27.590%	

Staffing Detail

VILLAGE POSITION DETAIL	FY 17-18 Final		FY 18-19 Final		FY 19-20 Final		FY 20-21 Proposed	
	PT	FT	PT	FT	PT	FT	PT	FT
Office of the Village Clerk								
Village Clerk	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Administrative Assistant	0.0	1.0	0.0	2.0	0.0	2.0	0.0	2.0
Total Positions	0.0	2.0	0.0	3.0	0.0	3.0	0.0	3.0

Village Attorney

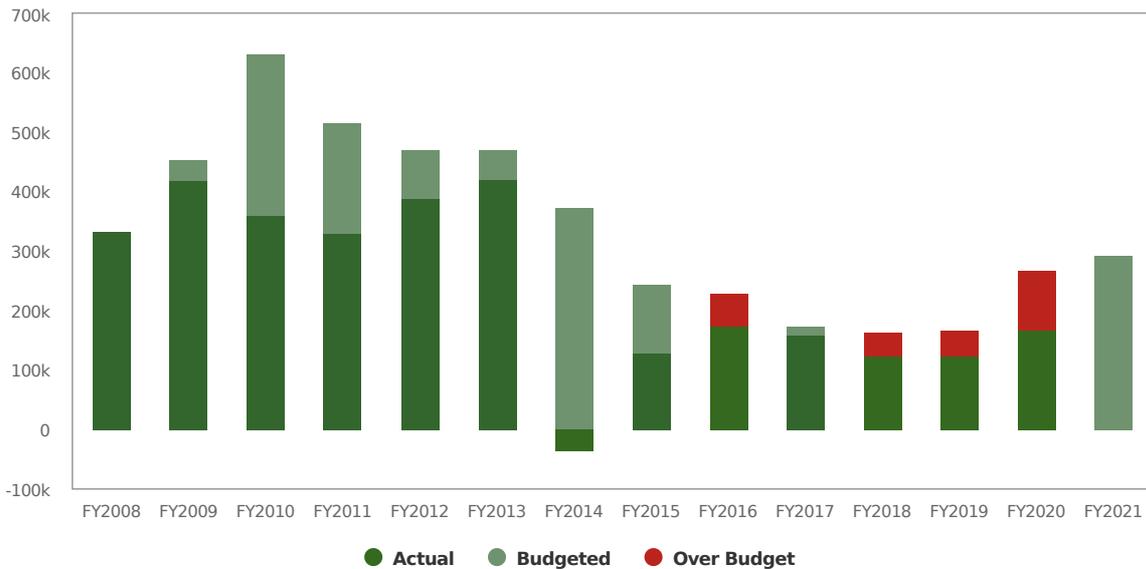


The Village Attorney is appointed by the Village Council in accordance with the Village Charter. The Village Attorney prepares and reviews ordinances, resolutions, contracts, bonds and other written instruments as directed and endorses approval of the documents as to form, language and execution thereof. When required by Council, the Village Attorney prosecutes and defends, for and on behalf of the Village, all complaints, suits, and controversies. The Village Attorney provides legal advice and consults with the Council on legislative, quasi-judicial, administrative, proprietary, employment and other governmental matters, attending meetings, preparing ordinances, resolutions and contracts, rendering legal opinions, negotiating other inter-local government agreement with Miami-Dade County as required under Article IX of the Village Charter, and assisting in securing revenues from taxes, fees, fines and forfeitures.

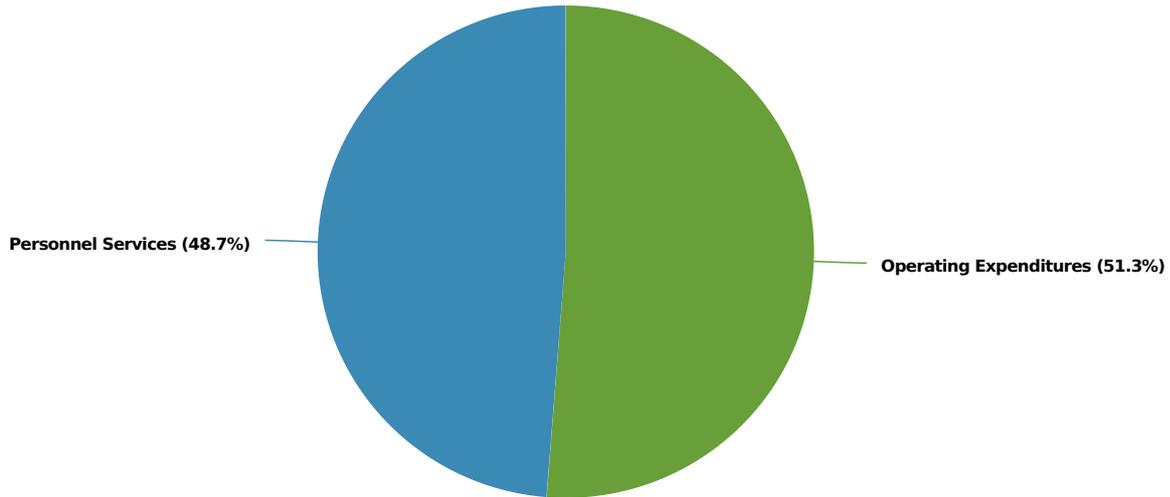
Village Attorney Budget

\$292,676 **\$125,224**
 (42.79% vs. prior year)

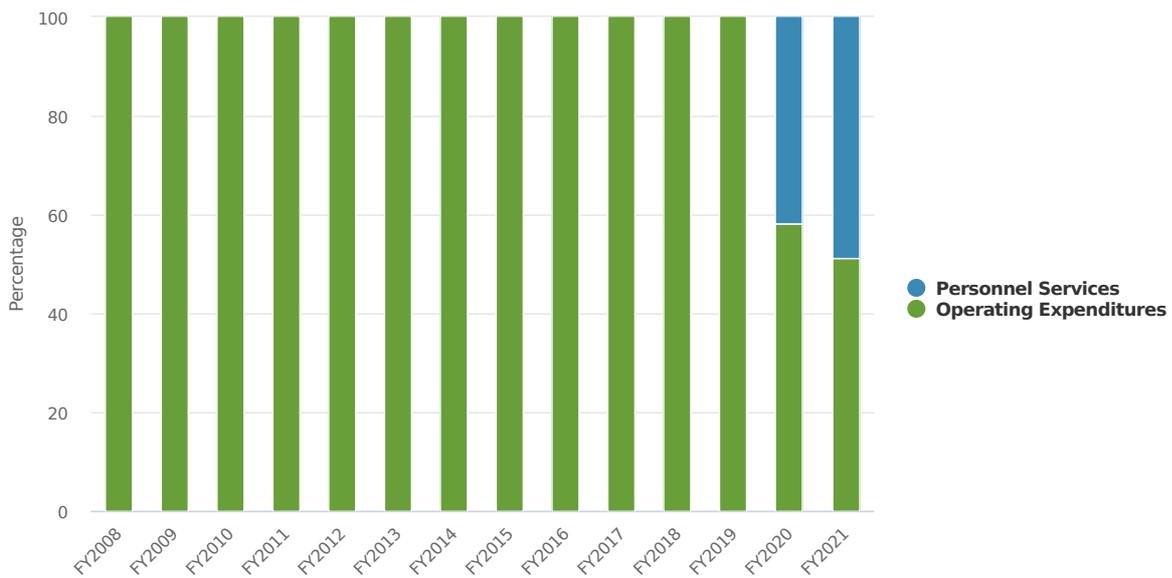
Village Attorney Proposed and Historical Budget vs. Actual



Village Attorney Budgeted Expenditures



Village Attorney Historical and Budgeted Expenditures Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Attorney						
Operating Expenditures						
GENERAL LEGAL	\$102,369.67	\$33,500.00	\$40,000.00	\$25,000.00	-37.5%	
ZONING APPLICATIONS	\$14,718.00	\$2,002.00	\$2,002.00	\$0.00	-100%	
LITIGATION RESERVE	\$50,954.00	\$120,000.00	\$10,000.00	\$125,000.00	1,150%	
PROFESSIONAL DEVELOPMENT		\$35.00	\$0.00			
Total Operating Expenditures:	\$168,041.67	\$155,537.00	\$52,002.00	\$150,000.00	188.450%	
Personnel Services						



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
SALARIES AND WAGES REGULAR		\$93,600.00	\$100,000.00	\$104,000.00	4%	
FICA TAXES		\$7,160.00	\$7,650.00	\$7,956.00	4%	
RETIREMENT CONTRIBUTION		\$11,232.00	\$7,800.00	\$18,720.00	140%	
HEALTH AND LIFE				\$12,000.00		
Total Personnel Services:		\$111,992.00	\$115,450.00	\$142,676.00	23.583%	
Total Attorney:	\$168,041.67	\$267,529.00	\$167,452.00	\$292,676.00	74.782%	

Staffing Detail

VILLAGE POSITION DETAIL	FY 17-18 Final		FY 18-19 Final		FY 19-20 Final		FY 20-21 Proposed	
	PT	FT	PT	FT	PT	FT	PT	FT
Village Attorney								
Village Attorney	0.0	0.0	0.0	0.0	0.0	1.0	0.0	1.0
Total Positions	0.0	0.0	0.0	0.0	0.0	1.0	0.0	1.0

CONTRACTUAL POSITION DETAIL	FY 17-18 Final		FY 18-19 Final		FY 19-20 Final		FY 19-20 Adopted	
	PT	FT	PT	FT	PT	FT	PT	FT
Village Attorney								
Village Attorney	1.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0
Total (Contractual) Positions	1.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0

Department of Finance



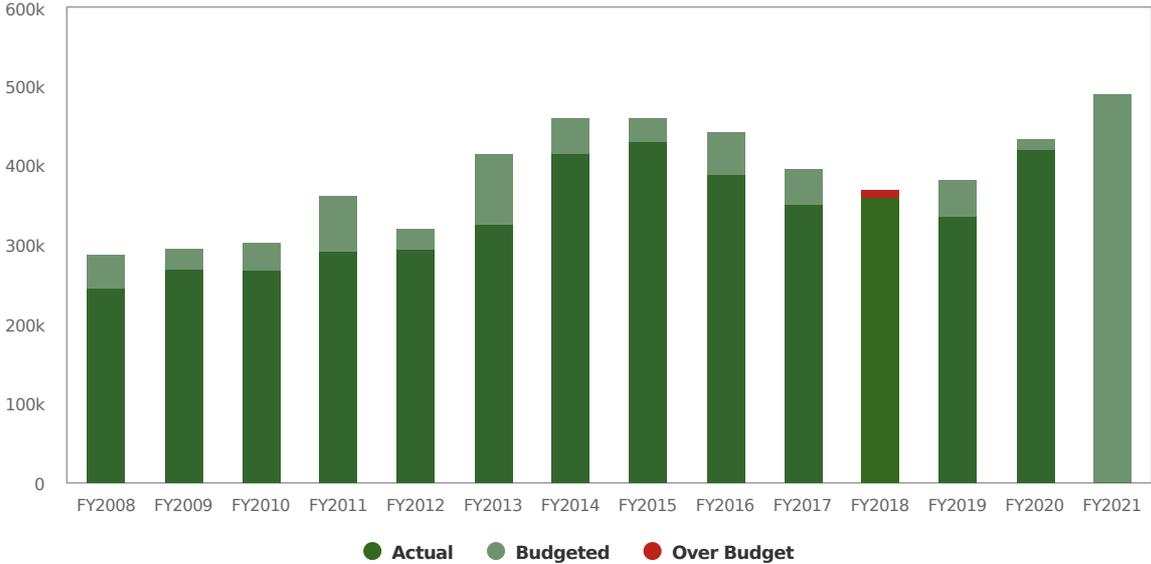
The Finance Department reports to the Village Manager and is responsible for the administration of the Village’s financial and fiscal affairs. This includes accounting practices, financial planning and analysis, audit coordination, processing and recording of daily fiscal activities in accordance with generally accepted governmental accounting principles, budget coordination and monitoring, preparation of financial reports, and providing support on fiscal and financial matters. The Finance Department operates under the management and leadership of the Finance Director.

Department of Finance Budget

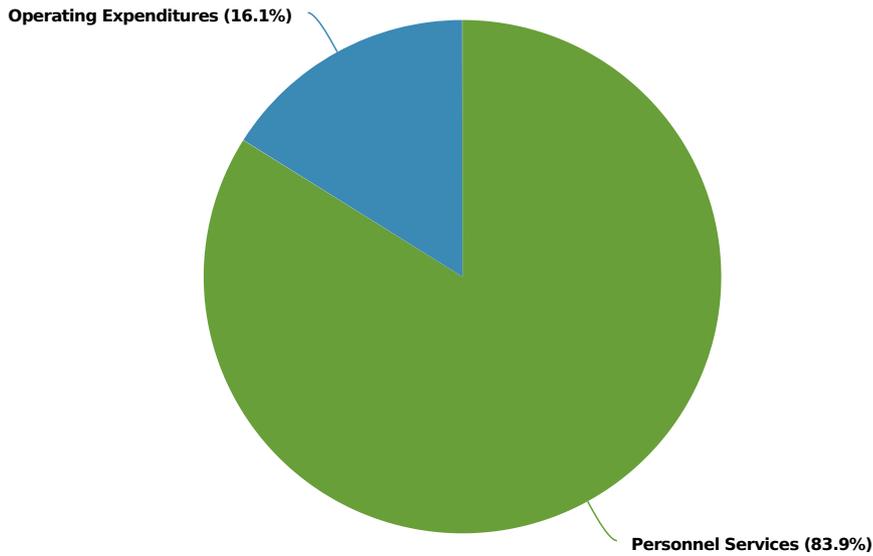
The Finance Department reports to the Village Manager and is responsible for the administration of the Village’s financial and fiscal affairs. This includes accounting practices, financial planning and analysis, audit coordination, processing and recording of daily fiscal activities in accordance with generally accepted governmental accounting principles, budget coordination and monitoring, preparation of financial reports, and providing support on fiscal and financial matters. The Finance Department operates under the management and leadership of the Finance Director.

\$491,782 **\$56,627**
 (11.51% vs. prior year)

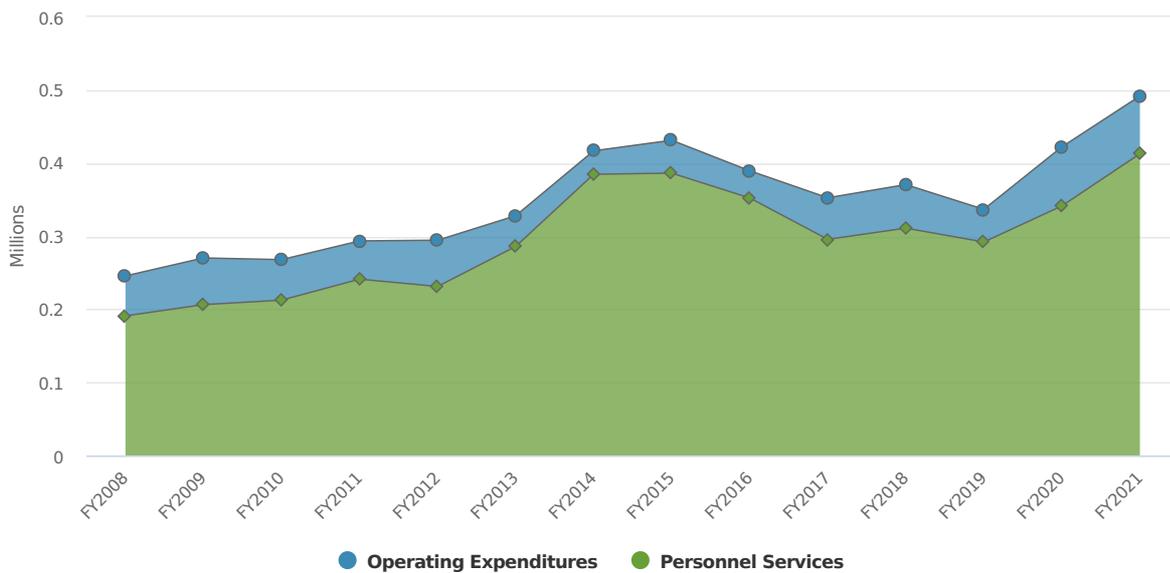
Department of Finance Proposed and Historical Budget vs. Actual



Department of Finance Budgeted Expenditures



Department of Finance Historical and Budgeted Expenditures Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Finance						
Personnel Services						
SALARIES AND WAGES REGULAR	\$204,328.79	\$247,152.00	\$247,043.00	\$291,670.00	18.064%	Allocation increase from 50% to 70%
PART TIME SALARIES AND WAGES	\$8,916.00	\$329.00	\$329.00	\$0.00	-100%	
OTHER WAGES	\$2,892.63	\$4,609.00	\$4,590.00	\$4,000.00	-12.854%	
FICA TAXES	\$15,685.19	\$18,898.00	\$18,898.00	\$22,312.00	18.065%	
RETIREMENT CONTRIBUTION	\$24,066.74	\$29,645.00	\$29,645.00	\$35,000.00	18.064%	
HEALTH AND LIFE	\$36,143.26	\$40,759.00	\$39,480.00	\$59,800.00	51.469%	

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
REGULAR OVERTIME		\$0.00	\$20.00	\$0.00	-100%	
Total Personnel Services:	\$292,032.61	\$341,392.00	\$340,005.00	\$412,782.00	21.405%	
Operating Expenditures						
AUDITING SERVCIES	\$37,600.00	\$78,400.00	\$88,400.00	\$75,000.00	-15.158%	
TRAVEL AND PER DIEM	\$4,722.50	\$2,206.00	\$4,000.00	\$0.00	-100%	Travel eliminated \$4000
PUBLICATIONS SUBSCRIPT MEMBRSH P	\$819.95	\$200.00	\$750.00	\$1,000.00	33.333%	
PROFESSIONAL DEVELOPMENT	\$1,594.17	\$15.00	\$2,000.00	\$3,000.00	50%	
Total Operating Expenditures:	\$44,736.62	\$80,821.00	\$95,150.00	\$79,000.00	-16.973%	
Total Finance:	\$336,769.23	\$422,213.00	\$435,155.00	\$491,782.00	13.013%	

Staffing Detail

VILLAGE POSITION DETAIL	FY 17-18 Final		FY 18-19 Final		FY 19-20 Final		FY 20-21 Proposed	
	PT	FT	PT	FT	PT	FT	PT	FT
Finance Department								
Finance Director	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Sr. Accountant	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
IT Manager	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
IT Technician	0.0	0.0	1.0	0.0	0.0	1.0	0.0	1.0
Accountant	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Cashier	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Accounting & Alarm Clerk	0.0	1.0	0.0	1.0	0.0	1.0	0.0	0.0
Total Positions	0.0	6.0	1.0	6.0	0.0	7.0	0.0	6.0

Department of Human Resources and Communication



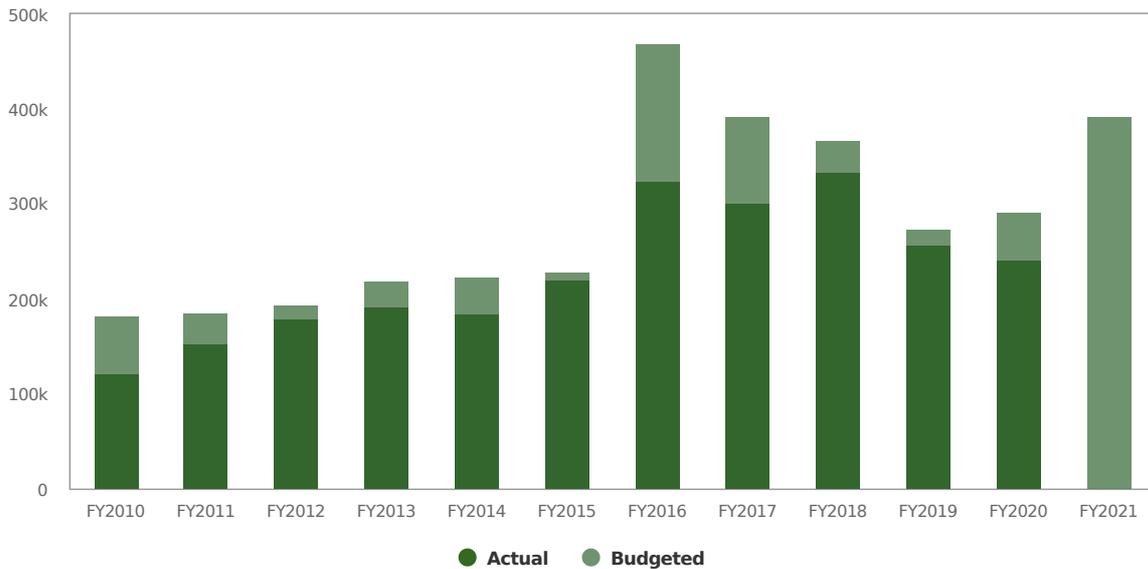
The Department of Human Resources and Communications oversees three distinct functions including personnel, communications and grant-writing. The department serves in an administrative and advisory capacity concerning matters related to personnel, and it is also responsible for the recruitment and retention of qualified employees, the administration of compensation and benefits, training and professional development, employee relations, and compliance with regulatory state and federal laws related to labor.

In addition, the department implements and manages the Village’s communications program to include all printed and electronic publications, public releases and promotions, all social media channels, video production & editing, the Village website & app, and WBAY. Finally, the department researches, writes, organizes all grant proposals and manages all grant contracts for Palmetto Bay.

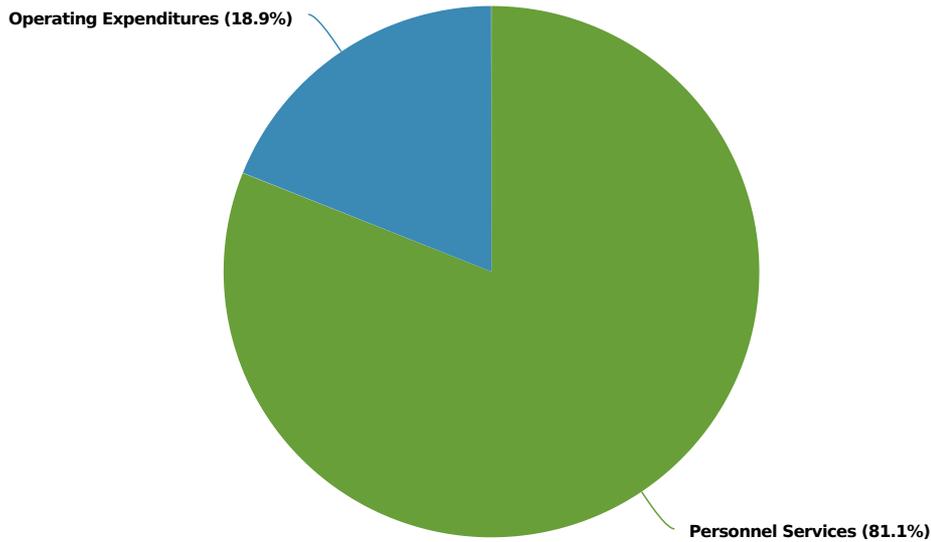
Human Resources and Communication Budget

\$393,407 **\$102,031**
 (25.94% vs. prior year)

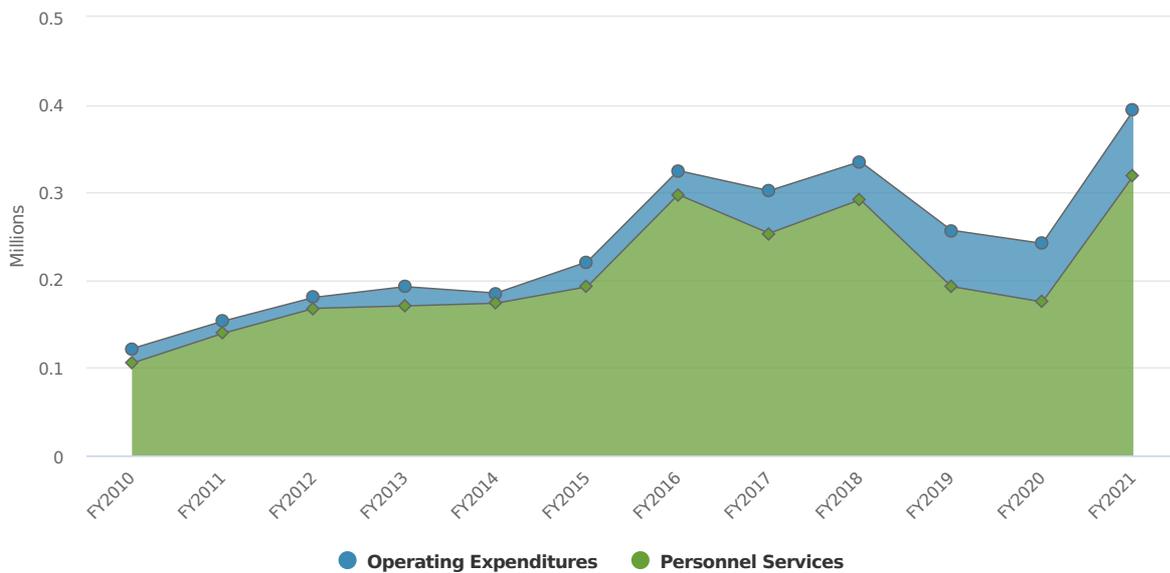
Human Resources and Communication Proposed and Historical Budget vs. Actual



Human Resources and Communication Budgeted Expenditures



Human Resources and Communication Historical and Budgeted Expenditures Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Human Resources and Communication						
Personnel Services						
SALARIES AND WAGES REGULAR	\$130,841.58	\$120,181.00	\$134,991.00	\$234,056.00	73.386%	PIO eliminated HR Director reinstated
FICA TAXES	\$9,565.26	\$9,193.00	\$12,156.00	\$17,905.00	47.294%	
RETIREMENT CONTRIBUTION	\$15,621.94	\$14,421.00	\$19,079.00	\$25,086.00	31.485%	
HEALTH AND LIFE	\$36,574.47	\$31,250.00	\$30,650.00	\$41,860.00	36.574%	
Total Personnel Services:	\$192,603.25	\$175,045.00	\$196,876.00	\$318,907.00	61.984%	

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Operating Expenditures						
GENERAL SERVICES	\$4,373.53	\$4,760.00	\$5,000.00	\$0.00	-100%	Compensation study eliminated \$35000
ADMINISTRATIVE TEMP	\$11,746.98	\$22,274.00	\$24,000.00	\$0.00	-100%	
TRAVEL AND PER DIEM	\$2,237.71	\$284.00	\$2,000.00	\$0.00	-100%	Travel eliminated \$2500
RECRUITMENT	\$737.15	\$795.00	\$2,000.00	\$2,000.00	0%	
VILLAGE BROADCASTING	\$35,044.52	\$34,929.00	\$50,000.00	\$60,000.00	20%	
GENERAL OPERATING SUPPLIES	\$1,953.01	\$0.00	\$2,000.00	\$2,500.00	25%	
PUBLICATIONS SUBSCRIPT MEMBRSH	\$283.99	\$942.00	\$1,000.00	\$1,000.00	0%	
PROFESSIONAL DEVELOPMENT	\$1,183.00	\$859.00	\$1,000.00	\$2,000.00	100%	
PERSONNEL TRAINING	\$6,661.06	\$1,889.00	\$7,500.00	\$7,000.00	-6.667%	
Total Operating Expenditures:	\$64,220.95	\$66,732.00	\$94,500.00	\$74,500.00	-21.164%	
Total Human Resources and Communication:	\$256,824.20	\$241,777.00	\$291,376.00	\$393,407.00	35.017%	

Staffing Detail

VILLAGE POSITION DETAIL	FY 17-18 Final		FY 18-19 Final		FY 19-20 Final		FY 20-21 Proposed	
	PT	FT	PT	FT	PT	FT	PT	FT
Human Resources & Communications Division								
Human Resources & Communications Dir.	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0
Administrative Aide	0.0	0.0	0.0	0.0	1.0	0.0	1.0	0.0
HR & Communications Manager	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Public Information Officer	0.0	1.0	0.0	1.0	0.0	1.0	0.0	0.0
Media Specialist	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Grantwriter	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Total Positions	0.0	4.0	0.0	4.0	1.0	4.0	1.0	4.0

Division of Planning and Zoning



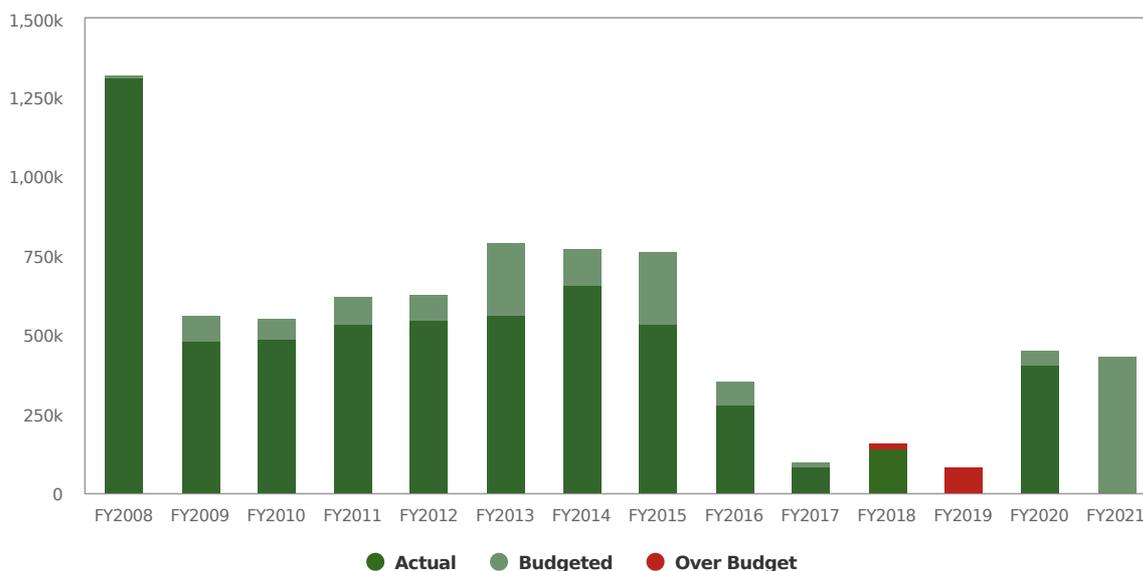
The Community & Economic Development Department is comprised of two divisions including; Building and Permitting and Planning & Zoning. The Building & Permitting division oversees the building, code compliance, and Flood Plain administration functions. The Building and Permitting division performs the critical functions of safeguarding the health, safety and welfare of the residents by enforcing and implementing federal, state and local building laws that regulate the construction industry, particularly the Florida Building Code 2017, sixth edition. The division also enforces all codes promulgated by regulatory agencies such as the Hotel and Restaurant Commission, Miami-Dade County Department of Environmental Resource Management, Florida Department of Health and Professional Regulation and others. Additionally, the division ensures that all work performed is to the standards as set forth by the Florida Building Code and that all work is properly permitted. With respect to Code Compliance, the division is responsible for educating the public on the Village’s code regulations and enforcing those regulations in the utmost professional manner. The overall goal of this division is to ensure the safety, health and welfare of each resident and neighborhood in a responsible and professionally sensitive manner.

Planning & Zoning works in conjunction with the Building & Permitting division to ensure a higher degree of customer service and enhance operations with respect to the permitting process. Planning and Zoning is responsible for providing technical and professional recommendations to ensure strict adherence to the Village’s Comprehensive Plan, Land Development Code, and any other concurrency regulations. The goal of the Planning and Zoning Division is to ensure that the planning and zoning needs of residents are met in a timely and efficient manner through a cost-effective process. Additionally, the division implements and oversees economic development initiatives as the Village embarks on redeveloping its downtown area and attracting investment and new businesses to the area.

Planning and Zoning Division Budget

\$435,761 **-\$19,978**
 (-4.58% vs. prior year)

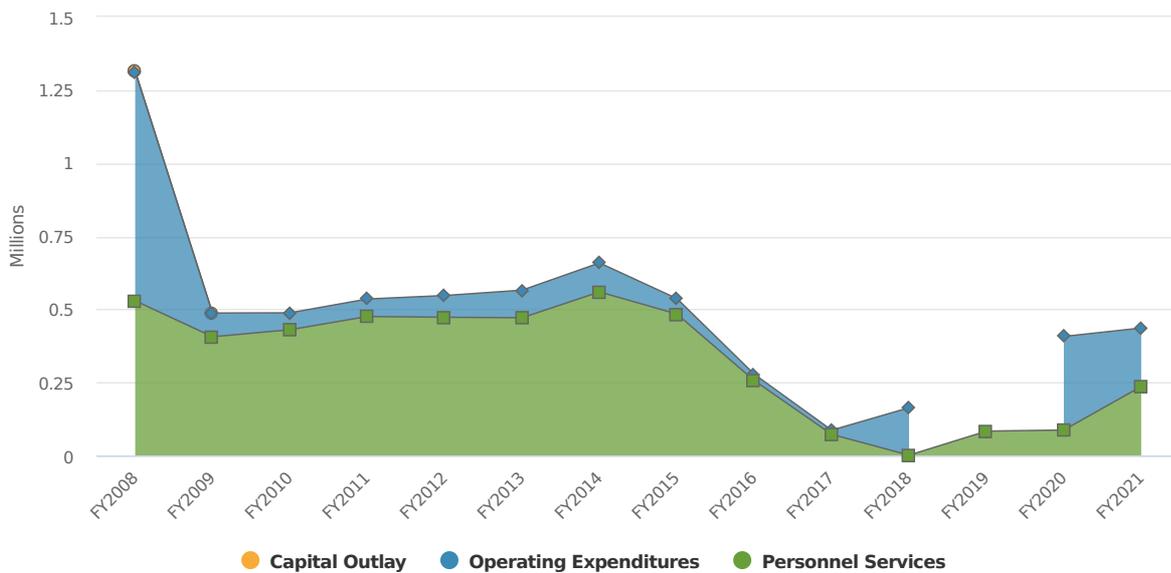
Planning and Zoning Division Proposed and Historical Budget vs. Actual



Planning and Zoning Division Budgeted Expenditures



Planning and Zoning Division Historical and Budgeted Expenditures Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Planning and Zoning						
Personnel Services						
SALARIES AND WAGES REGULAR	\$64,165.50	\$67,124.00	\$66,363.00	\$178,300.00	168.674%	Department moved from Building Permitting budget
OTHER WAGES	\$34.00	\$0.00		\$0.00		
FICA TAXES	\$4,619.50	\$4,812.00	\$5,077.00	\$13,640.00	168.663%	
RETIREMENT CONTRIBUTION	\$7,412.00	\$7,755.00	\$7,864.00	\$21,396.00	172.075%	

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
HEALTH AND LIFE	\$6,900.00	\$7,188.00	\$7,475.00	\$22,425.00	200%	
Total Personnel Services:	\$83,131.00	\$86,879.00	\$86,779.00	\$235,761.00	171.680%	
Operating Expenditures						
LAND DEVELOPMENT CODE		\$251,037.00		\$0.00		
GENERAL SERVICES		\$0.00	\$300,000.00	\$100,000.00	-66.667%	CRS consultant \$50000, DUV \$50000
TRAVEL AND PERDIEM		\$0.00	\$2,000.00	\$0.00	-100%	Travel eliminated \$5000
POSTAGE		\$5,607.00	\$3,000.00	\$5,000.00	66.667%	Commented Mostly we mail code enforcement notices. Presently Eden shows charges of \$9,734. Assumed this is for Planning / Zoning notice mailings and should be reallocated to Planning.
LEGAL ADVERTISING		\$4,454.00	\$2,500.00	\$25,000.00	900%	
GENERAL OPERATING SUPPLIES		\$3,540.00	\$2,000.00	\$2,000.00	0%	Commented Building code books & other manuals. Florida Building Code is in a renewal year.
PUBLICATIONS SUBSCRIPT MEMBRSH P		\$0.00	\$960.00	\$1,000.00	4.167%	Commented Allowance for S. Fla Building Officials Association and Flood Plain Managers.
PROFESSIONAL DEVELOPMENT		\$0.00	\$2,500.00	\$6,000.00	140%	Commented Anticipated Flood Plain Manager / CRS training & certifications for Building Inspectors & Reviewers.
GENERAL LEGAL		\$35,084.00	\$15,000.00	\$15,000.00	0%	
ZONING APPLICATIONS		\$0.00	\$25,000.00	\$35,000.00	40%	Commented Its my understanding that zoning is to be removed from the Building budget
ADMINISTRATIVE TEMP		\$16,940.00	\$12,000.00	\$0.00	-100%	
OFFICE SUPPLIES-GENERAL		\$3,496.00	\$4,000.00	\$11,000.00	175%	Commented Eden shows 19-20 budget of \$10,000 to date (6 months) we've spent \$5,319 projected to full year would be \$11,000.
Total Operating Expenditures:		\$320,158.00	\$368,960.00	\$200,000.00	-45.794%	
Total Planning and Zoning:	\$83,131.00	\$407,037.00	\$455,739.00	\$435,761.00	-4.384%	

Staffing Detail

VILLAGE POSITION DETAIL		FY 17-18		FY 18-19		FY 19-20		FY 20-21	
		Final		Final		Final		Proposed	
Dept. of Community & Economic Dev		PT	FT	PT	FT	PT	FT	PT	FT
<i>Planning & Zoning</i>	Community & Econ. Dev. Dir.	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Planning & Zoning Director	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0
	Planning & Zoning Administrator	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Administrative Assistant	0.0	0.0	0.0	1.0	0.0	1.0	0.0	0.0
	Total Planning & Zoning Positions	0.0	3.0	0.0	3.0	0.0	3.0	0.0	2.0
<i>Building & Permitting</i>	Building Official	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Chief Building Inspector	0.0	0.0	0.0	0.0	0.0	1.0	0.0	1.0
	Office Manager	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Code Compliance Coordinator	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Code Compliance Inspector	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Code Compliance Officer	0.0	4.0	0.0	4.0	0.0	3.0	0.0	3.0
	Zoning Administrator	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Permit Clerk	0.0	3.0	0.0	3.0	0.0	3.0	0.0	3.0
	Plans Processing Clerk	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Total Building & Permitting Positions	0.0	13.0	0.0	13.0	0.0	13.0	0.0	13.0
Total Community & Economic Dev. Village Positions		0.0	16.0	0.0	16.0	0.0	16.0	0.0	15.0

CONTRACTUAL POSITION DETAIL		FY 17-18		FY 18-19		FY 19-20		FY 20-21	
		Final		Adopted		Final		Proposed	
Dept. of Community & Economic Dev		PT	FT	PT	FT	PT	FT	PT	FT
<i>Planning & Zoning</i>	Village Planner	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0
<i>Building & Permitting</i>	Building Inspector	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0
	Chief Mechanical Inspector	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0
	Chief Electrical Inspector	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0
	Chief Plumbing Inspector	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0
	Plans Examiner	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0
	Structural Plans Reviewer	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0
Total Community & Economic Dev. Contractual Positions		6.0	7.0	6.0	0.0	6.0	0.0	6.0	1.0

Goals & Objectives

PLANNING & ZONING DIVISION (A DIVISION OF THE COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT) GOALS & OBJECTIVES		Strategic Objective Status (check one)	
		Completed	In Progress
Strategic Objectives	• Economic Development update provided online and updated regularly	X	
	• Plans/construction updates provided online and updated regularly	X	
	• Listing active & closed Bus Tax Licenses online		X
	• Promote/ announce new businesses		X
	• Develop a business incentive program	X	
	• Provide GIS mapping and property zoning information online		X
	• Develop a business incentive plan		X
	• Review and eliminate operational inefficiencies		X
	• Establish a North Business District		TBD
	• Develop a business recruitment plan		X
	• Develop a strategy and options for the future development of the FPL site	X	
	• Develop a strategy and options for the future development of the Deering Estate site		TBD
	• Create an Airbnb policy	X	
	• Revise and update the signage ordinance		X
	• Incorporate AIPP standards and funding into downtown development		X
	• Track ALF locations- provide information to the Policing Unit regularly	X	
	• Develop a connectivity plan	X	
	• Create a "placemaking" plan		TBD
	• Develop standards to incorporate and protect green open areas throughout the Village		X
	• Create an incentive plan for LEED-certified buildings		X
• Develop educational video series		TBD	
• Initiate citizens' academy program		TBD	
• Administer zoning regulations in accordance with the Land Development Code, large scale plan review.	X		
FY 19-20 Goals	• Economic Development update provided online and updated regularly	X	
	• Plans/construction updates provided online and updated regularly	X	
	• Listing active & closed Bus Tax Licenses online		X
	• Promote/ announce new businesses	X	
	• Develop a business incentive program		X
	• Provide GIS mapping and property zoning information online		X
	• Develop a business incentive plan		X
	• Establish a North Business District		TBD
	• Develop a business recruitment plan		TBD
	• Develop a strategy and options for the future development of the FPL site	X	
	• Develop a strategy and options for the future development of the Deering Estate site		TBD
	• Create an Airbnb policy	X	
	• Revise and update the signage ordinance		X
	• Incorporate AIPP standards and funding into downtown development		X
	• Track ALF locations- provide information to the Policing Unit regularly	X	
	• Develop a connectivity plan	X	
	• Create a "place-making" plan		TBD
	• Develop standards to incorporate and protect green open areas throughout the Village	X	
	• Create an incentive plan for LEED-certified buildings		X
	• Develop educational video series		TBD
• Initiate citizens' academy program		TBD	
• Administer zoning regulations in accordance with the Land Development Code, large scale plan review.	X		
FY 20-21 Goals	• Improving Community Rating System		
	• Implementation of an AIPP Standard		
	• Create a "place-making" plan		
	• Develop educational video series		
	• Initiate citizens' academy program		
	• Develop a business incentive program with the Economic Task Force		
	• Provide GIS mapping and property zoning information online		
	• Revise and update the signage ordinance		
• Develop a business recruitment plan with the Economic Task Force			

General Government Budget



The General Government section of the budget provides an expenditure detail for a variety of items of a general nature. These are items that are not applicable to other specific sections or departments, but are rather applicable to general Village functions.

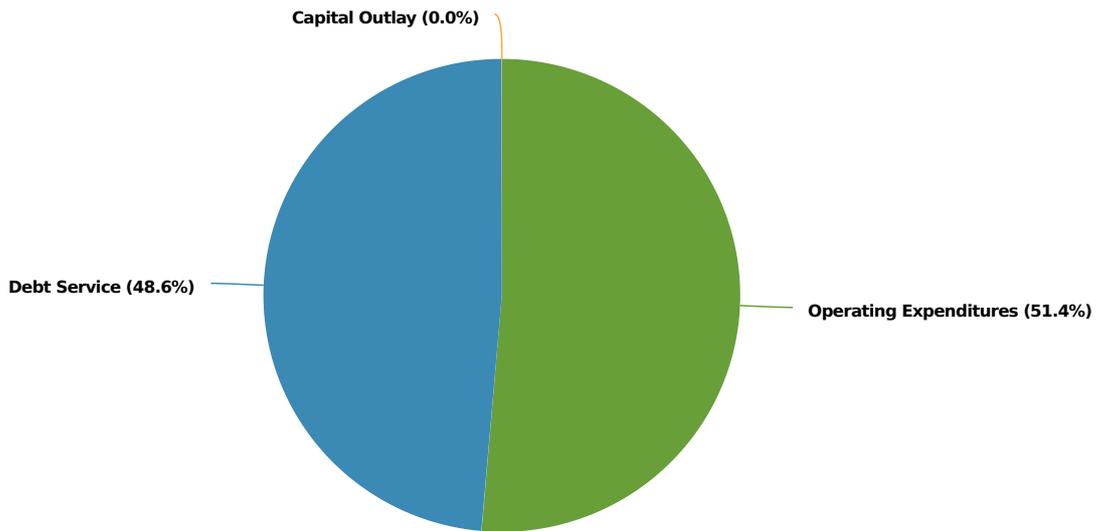
General Government Budget

\$1,678,955 **-\$242,674**
 (-14.45% vs. prior year)

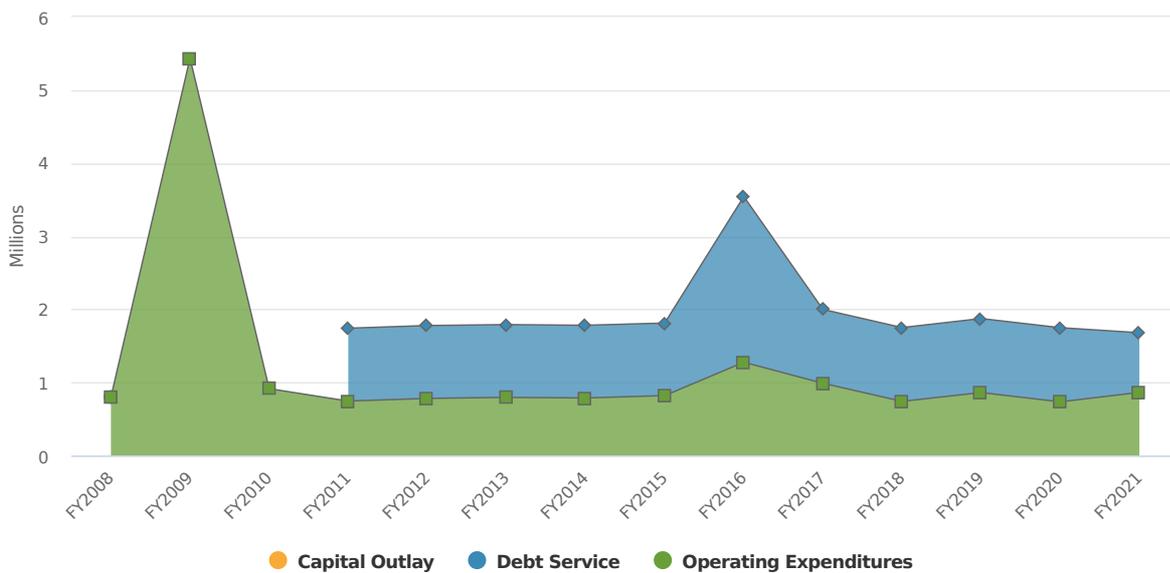
General Government Proposed and Historical Budget vs. Actual



General Government Budgeted Expenditures



General Government Historical and Budgeted Expenditures Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Shared General Government						
Operating Expenditures						
WORKERS' COMPENSATION	\$26,162.92	\$33,180.00	\$33,180.00	\$35,000.00	5.485%	
FLORIDA UNEMPLOYMENT COMPENSATION	-\$394.40	\$0.00	\$1,000.00	\$1,000.00	0%	
GENERAL SERVICES	\$48,757.99	\$48,292.00	\$75,000.00	\$50,000.00	-33.333%	PIO consultant \$25000
IT CONSULTANT	\$12,556.78	\$11,661.00	\$8,500.00	\$15,000.00	76.471%	
WEB SERVICES	\$15,342.06	\$10,997.00	\$39,000.00	\$39,000.00	0%	

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
STATE LOBBYIST	\$10,000.00	\$0.00	\$10,000.00	\$0.00	-100%	State lobbyist eliminated \$10000
ADMINISTRATIVE TEMP	\$24,735.23	\$1,427.00	\$1,000.00	\$0.00	-100%	
LEGISLATIVE TRAVEL	\$21,662.83	\$4,866.00	\$12,000.00	\$12,000.00	0%	
TELEPHONE SERVICE	\$29,173.35	\$37,796.00	\$28,000.00	\$30,000.00	7.143%	
INTERNET SERVICE	\$13,462.79	\$14,620.00	\$18,000.00	\$20,000.00	11.111%	
POSTAGE	\$2,922.84	\$1,971.00	\$2,000.00	\$2,000.00	0%	
DELIVERY	\$1,174.04	\$649.00	\$1,000.00	\$1,000.00	0%	
ELECTRIC	\$32,671.12	\$23,701.00	\$32,000.00	\$35,000.00	9.375%	
WATER	\$10,371.71	\$3,528.00	\$4,500.00	\$5,000.00	11.111%	
PHOTOCOPIER RENTAL	\$20,643.77	\$16,274.00	\$20,000.00	\$22,000.00	10%	
GENREAL LIABILITY	\$60,327.00	\$77,632.00	\$80,000.00	\$80,000.00	0%	
AUTOMOBILE	\$2,091.00	\$2,342.00	\$2,500.00	\$2,500.00	0%	
PROPERTY	\$150,213.92	\$166,235.00	\$165,000.00	\$185,000.00	12.121%	
PRINTING AND BINDING	\$9,042.53	\$10,797.00	\$4,000.00	\$5,000.00	25%	
VILLAGE PROMOTION	\$44,735.43	\$4,126.00	\$5,000.00	\$0.00	-100%	
FINANCIAL FEES/BANK CHARGES	\$31,240.64	\$23,818.00	\$35,000.00	\$30,000.00	-14.286%	
OFFICE SUPPLIES-GENERAL	\$21,612.80	\$13,933.00	\$20,000.00	\$20,000.00	0%	
GENERAL OPERATING SUPPLIES	\$78,896.29	\$49,061.00	\$75,000.00	\$75,000.00	0%	
FURNITURE AND EQUIPMENT	\$20,589.67	\$11,746.00	\$20,000.00	\$20,000.00	0%	
PUBLICATIONS SUBSCRIPT MEMBRSHIP	\$8,435.20	\$4,498.00	\$8,500.00	\$8,000.00	-5.882%	
SOFTWARE LICENSING AND MAINTENANCE	\$101,126.57	\$106,173.00	\$120,000.00	\$130,000.00	8.333%	
CONTINGENCIES	\$0.00	\$12,270.00	\$0.00	\$0.00		
SPONSORSHIPS/DONATIONS	\$11,300.37	\$1,650.00	\$5,000.00	\$5,000.00	0%	
VILLAGE COMMITTEES	\$200.20	\$0.00		\$0.00		
PROPERTY DAMAGE	\$51,321.58	\$0.00	\$860.00	\$0.00	-100%	
VECHICLE LEASE		\$40,000.00	\$81,000.00	\$35,000.00	-56.790%	
Total Operating Expenditures:	\$860,376.23	\$733,243.00	\$907,040.00	\$862,500.00	-4.910%	
Debt Service						
FLC-LIBRARY BOND PRINCIPAL	\$77,618.24	\$77,508.00	\$77,508.00	\$77,394.00	-0.147%	
FLC-VILLAGE HALL BUILDOUT PRINCIPAL	\$355,000.00	\$370,000.00	\$370,000.00	\$250,000.00	-32.432%	Refinancing of bond reducing premium
QNIP PRINCIPAL	\$9,163.47	\$9,634.00	\$9,634.00	\$10,127.00	5.117%	
FLC-LIBRARY BOND INTEREST	\$24,494.88	\$22,664.00	\$22,664.00	\$20,836.00	-8.066%	
FLC-VILLAGE HALL BUILDOUT INTEREST	\$543,687.78	\$532,840.00	\$532,840.00	\$456,550.00	-14.318%	
QNIP INTEREST	\$2,319.00	\$1,943.00	\$1,943.00	\$1,548.00	-20.329%	
Total Debt Service:	\$1,012,283.37	\$1,014,589.00	\$1,014,589.00	\$816,455.00	-19.528%	



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Total Shared General Government:	\$1,872,659.60	\$1,747,832.00	\$1,921,629.00	\$1,678,955.00	-12.629%	

Facility Maintenance Division

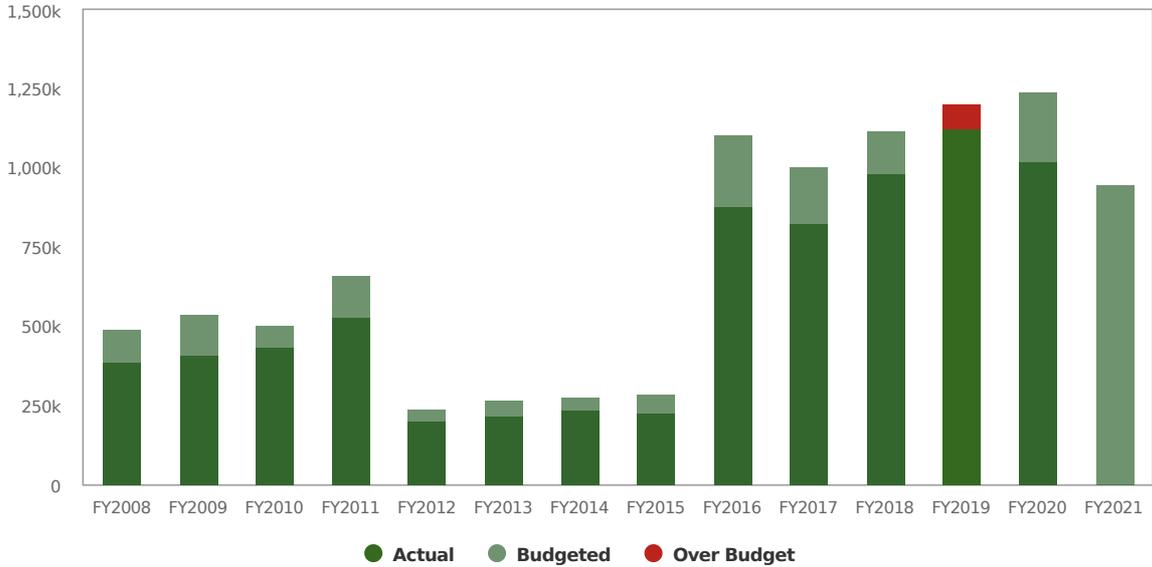


The Facilities Maintenance Division is responsible and accountable for the maintenance of all Village facilities, and Village Hall in particular, which is the first governmental Platinum LEED building in Florida. The Facilities staff members provide repairs, maintenance, renovations and construction services for all facilities on an as needed basis through a combination of contracted services. This year, the Division has been transferred from the Department of Public Services to the Department of Parks and Recreation. The Division employs a proactive approach to maintenance ensures that all parks municipal spaces have an effective and efficient environment to meet the needs of the Village.

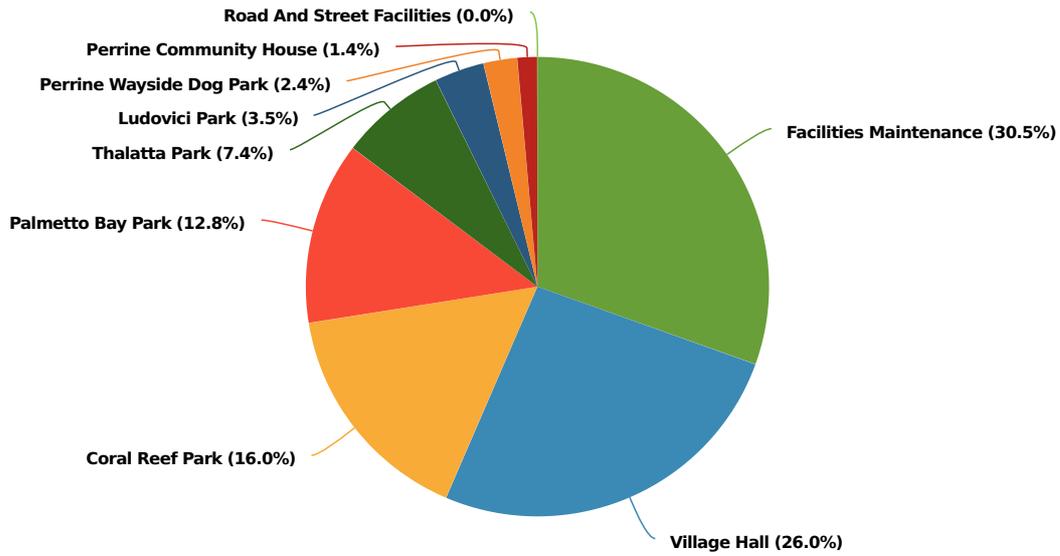
Division of Facility Maintenance Budget

\$953,023 **-\$290,972**
 (-30.53% vs. prior year)

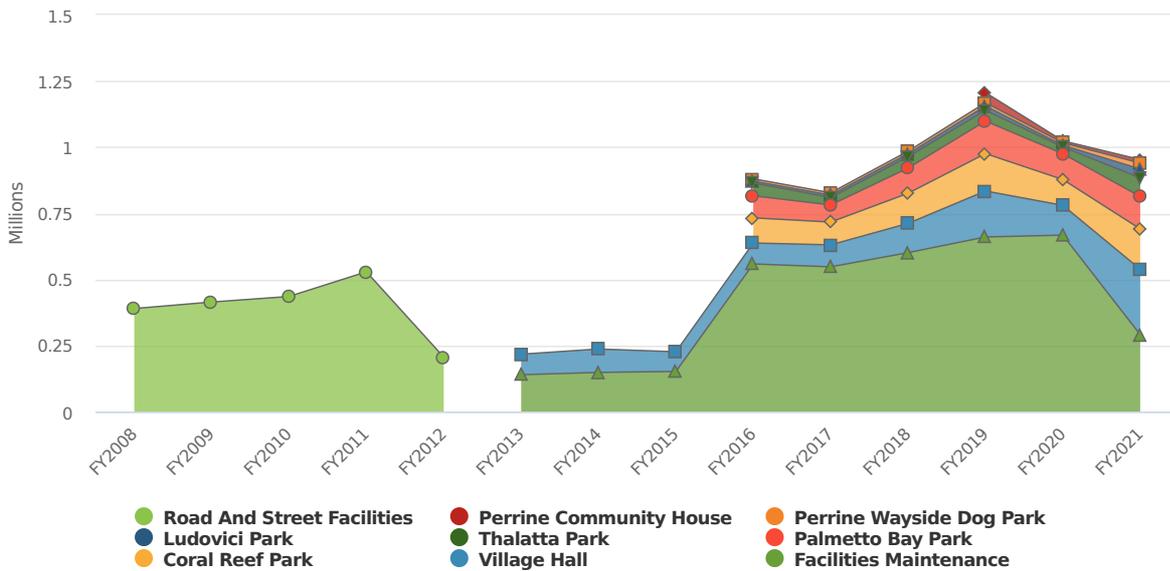
Facility Maintenance Division Proposed and Historical Budget vs. Actual



Facility Maintenance Division Budgeted Expenditures



Facility Maintenance Division Historical and Budgeted Expenditures Over Time



Name	FY2019 Budgeted	FY2020 Estimated Final	FY2020 Amended Budget	% Change	Notes
Facility Maintenance					
Perrine Community House					
Operating Expenditures					
JANITORIAL	\$0.00	\$2,057.00	\$2,500.00	-10%	
LANDSCAPE MAINTENANCE	\$0.00	\$4,200.00	\$5,000.00	0%	
FACILITIES MAINTENANCE - GENERAL	\$20,000.00	\$947.00	\$5,000.00	0%	
WASTE HAULERS		\$0.00	\$500.00	0%	
FACILITIES MAINTENANCE - PEST CONTROL		\$0.00	\$500.00	0%	
Total Operating Expenditures:	\$20,000.00	\$7,204.00	\$13,500.00	-1.852%	
Total Perrine Community House:	\$20,000.00	\$7,204.00	\$13,500.00	-1.852%	



Name	FY2019 Budgeted	FY2020 Estimated Final	FY2020 Amended Budget	% Change	Notes
Coral Reef Park					
Operating Expenditures					
WASTE HAULERS	\$22,000.00	\$17,544.00	\$24,000.00	-8.333%	
LANDSCAPE MAINTENANCE	\$46,500.00	\$36,421.00	\$43,000.00	27.907%	
FACILITIES MAINTENANCE - GENERAL	\$27,500.00	\$35,570.00	\$50,000.00	20%	Planned maintenance
FACILITIES MAINTENANCE - PEST CONTROL	\$550.00	\$600.00	\$550.00	9.091%	
EQUIPMENT MAINTENANCE	\$4,400.00	\$7,480.00	\$10,000.00	50%	
Total Operating Expenditures:	\$100,950.00	\$97,615.00	\$127,550.00	19.639%	
Total Coral Reef Park:	\$100,950.00	\$97,615.00	\$127,550.00	19.639%	
Palmetto Bay Park					
Operating Expenditures					
WASTE HAULERS	\$22,000.00	\$13,450.00	\$21,000.00	4.762%	
LANDSCAPE MAINTENANCE	\$24,000.00	\$24,452.00	\$24,500.00	2.041%	
FACILITIES MAINTENANCE - GENERAL	\$38,500.00	\$43,182.00	\$49,000.00	22.449%	planned maintenance
FACILITIES MAINTENANCE - PEST CONTROL	\$385.00	\$432.00	\$400.00	0%	
EQUIPMENT MAINTENANCE	\$2,750.00	\$15,990.00	\$5,000.00	200%	
Total Operating Expenditures:	\$87,635.00	\$97,506.00	\$99,900.00	22.523%	
Total Palmetto Bay Park:	\$87,635.00	\$97,506.00	\$99,900.00	22.523%	
Perrine Wayside Dog Park					
Operating Expenditures					
WASTE HAULERS	\$6,050.00	\$5,690.00	\$8,000.00	-6.25%	
LANDSCAPE MAINTENANCE	\$4,400.00	\$572.00	\$3,000.00	133.333%	
FACILITIES MAINTENANCE - GENERAL	\$2,200.00	\$3,255.00	\$5,000.00	60%	
Total Operating Expenditures:	\$12,650.00	\$9,517.00	\$16,000.00	40.625%	
Total Perrine Wayside Dog Park:	\$12,650.00	\$9,517.00	\$16,000.00	40.625%	
Thalatta Park					
Operating Expenditures					
WASTE HAULERS	\$11,000.00	\$7,973.00	\$13,000.00	-7.692%	
LANDSCAPE MAINTENANCE	\$6,300.00	\$3,147.00	\$12,000.00	0%	
FACILITIES MAINTENANCE - GENERAL	\$11,000.00	\$11,354.00	\$15,000.00	166.667%	planned maintenance
FACILITIES MAINTENANCE - PEST CONTROL	\$853.00	\$456.00	\$500.00	0%	
EQUIPMENT MAINTENANCE	\$1,650.00	\$2,322.00	\$2,500.00	160%	
Total Operating Expenditures:	\$30,803.00	\$25,252.00	\$43,000.00	65.116%	
Total Thalatta Park:	\$30,803.00	\$25,252.00	\$43,000.00	65.116%	
Ludovici Park					
Operating Expenditures					



Name	FY2019 Budgeted	FY2020 Estimated Final	FY2020 Amended Budget	% Change	Notes
WASTE HAULERS	\$220.00	\$0.00			
LANDSCAPE MAINTENANCE	\$3,300.00	\$1,682.00	\$3,000.00	0%	
FACILITIES MAINTENANCE - GENERAL	\$8,800.00	\$4,970.00	\$13,000.00	130.769%	planned maintenance
FACILITIES MAINTENANCE - PEST CONTROL	\$110.00	\$120.00	\$100.00	50%	
Total Operating Expenditures:	\$12,430.00	\$6,772.00	\$16,100.00	105.901%	
Total Ludovici Park:	\$12,430.00	\$6,772.00	\$16,100.00	105.901%	
Facilities Maintenance					
Personnel Services					
SALARIES AND WAGES REGULAR	\$374,810.00	\$410,555.00	\$420,660.00	-54.140%	
PART TIME SALARIES AND WAGES	\$81,928.00	\$46,353.00	\$67,167.00	-100%	
OTHER WAGES	\$500.00	\$5,994.00	\$2,000.00	-100%	
REGULAR OVERTIME	\$3,000.00	\$1,115.00	\$5,000.00	-100%	
FICA TAXES	\$38,806.00	\$34,495.00	\$37,318.00	-60.453%	
RETIREMENT CONTRIBUTION	\$53,535.00	\$48,100.00	\$50,500.00	-54.158%	
HEALTH AND LIFE	\$140,790.00	\$120,639.00	\$134,550.00	-55.556%	
Total Personnel Services:	\$693,369.00	\$667,251.00	\$717,195.00	-59.478%	
Total Facilities Maintenance:	\$693,369.00	\$667,251.00	\$717,195.00	-59.478%	
Village Hall					
Operating Expenditures					
WASTE HAULERS	\$4,400.00	\$3,563.00	\$6,000.00	16.667%	
ALARM MONITORING	\$1,100.00	\$2,027.00	\$5,500.00	-45.455%	
TRAVEL AND PER DIEM	\$2,750.00	\$0.00	\$750.00	-100%	Travel eliminated \$800
LANDSCAPE MAINTENANCE	\$44,000.00	\$25,180.00	\$32,500.00	53.846%	
FACILITIES MAINTENANCE - GENERAL	\$42,316.00	\$38,619.00	\$60,000.00	33.333%	Planned maintenance
FACILITIES MAINTENANCE - REPAIRS	\$37,000.00	\$1,630.00	\$15,000.00	66.667%	
FACILITIES MAINTENANCE - PEST CONTROL	\$385.00	\$510.00	\$500.00	0%	
VEHICLE MAINTENANCE	\$11,500.00	\$2,257.00	\$6,500.00	-46.154%	
EQUIPMENT MAINTENANCE	\$550.00	\$1,154.00	\$5,000.00	90%	
OFFICE SUPPLIES-GENERAL	\$275.00	\$408.00	\$500.00	100%	
GENERAL OPERATING SUPPLIES	\$8,250.00	\$2,343.00	\$9,000.00	22.222%	
UNIFORMS AND BADGES	\$1,100.00	\$0.00	\$1,000.00	0%	
VEHICLE OPERATION	\$11,000.00	\$5,993.00	\$0.00		
FURNITURE AND EQUIPMENT		\$0.00	\$2,000.00	75%	
PUBLICATIONS SUBSCRIPT MEMBRSHIP	\$1,100.00	\$0.00	\$500.00	100%	
PROFESSIONAL DEVELOPMENT	\$2,200.00	\$0.00	\$1,000.00	50%	
JANITORIAL	\$0.00	\$28,958.00	\$45,000.00	-22.222%	
FLEET OPERATIONS		\$0.00	\$20,000.00	-25%	
Total Operating Expenditures:	\$167,926.00	\$112,642.00	\$210,750.00	17.438%	
Total Village Hall:	\$167,926.00	\$112,642.00	\$210,750.00	17.438%	
Total Facility Maintenance:	\$1,125,763.00	\$1,023,759.00	\$1,243,995.00	-23.390%	



Staffing Detail

VILLAGE POSITION DETAIL		FY 17-18		FY 18-19		FY 19-20		FY 20-21	
		Final		Final		Final		Proposed	
Dept. of Public Services		PT	FT	PT	FT	PT	FT	PT	FT
Public Works	Public Services Director	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Administrative Assistant	0.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0
	Office Manager	0.0	0.0	0.0	0.0	0.0	1.0	0.0	1.0
	Administrative Aide	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0
	Field Operations Supervisor	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Grounds Maintenance Worker	3.0	4.0	3.0	4.0	4.0	3.0	0.0	4.0
	Tree Maintenance Worker	0.0	0.0	0.0	1.0	0.0	1.0	0.0	1.0
	Bus Operator	0.0	1.0	0.0	3.0	0.0	2.0	0.0	2.0
	Transit Operations Specialist	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Public Works Positions		3.0	9.0	3.0	11.0	4.0	10.0	0.0	10.0
Facilities Maint.	Facilities Maint. Superintendent	0.0	1.0	0.0	1.0	0.0	1.0	0.0	0.0
	Facilities Maint. Worker I	0.0	2.0	0.0	2.0	1.0	2.0	0.0	1.0
	Facilities Maint. Worker II	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Maintenance & Repair Supervisor	0.0	1.0	0.0	0.0	0.0	1.0	0.0	1.0
	Maintenance & Repair Technician	0.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0
	Maintenance Technician	0.0	0.0	0.0	0.0	0.0	1.0	0.0	1.0
	Maintenance Worker	4.0	3.0	3.0	3.0	1.0	5.0	0.0	0.0
	Total Facilities Maint. Positions		4.0	9.0	3.0	8.0	2.0	11.0	0.0
Total Public Services Positions		7.0	18.0	6.0	19.0	6.0	21.0	0.0	14.0

Goals & Objectives

FACILITIES MAINTENANCE DIVISION (A DIVISION OF THE PARKS & RECREATION DEPARTMENT) GOALS & OBJECTIVES		Strategic Objective Stat (check one)		
		Completed		
Strategic Objectives	• Allow for submission of external work orders online		X	
	• Update work order status regularly		X	
	• Reports on mosquito abatement actions		X	
	• Review and eliminate operational inefficiencies		X	
	• Replace/ maintain all park entrance signs		X	
	• Develop a maintenance plan for capital assets		X	
	• Install entry monuments at key intersections		X	
	• Install Village Hall main sign		X	
	• Remove exotics on the vacant 10 acres at 168 St and 89 Ave		X	
	• Develop a plan for the conversion to electric-powered or environmentally-friendly mowers		X	
	• Develop and implement a public book exchange program	X		
	FY 19-20 Goals	• Allow for submission of external work orders online	X	
		• Update work order status regularly	X	
		• Reports on mosquito abatement actions		X
• Install entry monuments at key intersections			X	
• Install Village Hall main sign			X	
• Develop a plan for the conversion to electric-powered or environmentally-friendly mowers			X	
• Review/ update storm-water fees			X	
• Finish the Franjo Road transformation project			X	
• Develop a storm-water repair plan			X	
• Work with MDC to relocate the pump station in front of Village Hall			X	
• Develop a strategy to improve the appearance of county roads			X	
• Develop a strategy to reduce school-generated traffic			X	
• Complete "Park Drive" road			X	
• Implement traffic calming plan			X	
• Implement bicycle plan		X		
• Regularly maintain bicycle lane along Old Cutler Road		X		
• Pursue designation of pineland area at Coral Reef Park as a Natural Forest Community		X		
• Maintain standards that retain Tree City designation status		X		
FY 20-21 Goals	• Upgrade & phased replacement of equipment at parks facilities (mowers, draggers, etc.)			
	• Painting at Village Hall			
	• Painting at Ludovici			
	• Install New Water Fountains at Palmetto Bay Park			
	• Fix roof for Terrace at Thalatta			
	• Continue working on last year's goals and strategic objectives			
	• Budget for Capital Improvement Projects for Facilities Budget (i.e. A/C System Replacement for Village Hall, Lighting, etc.)			
	• Repair dome at Village Hall to prevent further water intrusion			



Palmetto Bay Policing Unit Budget

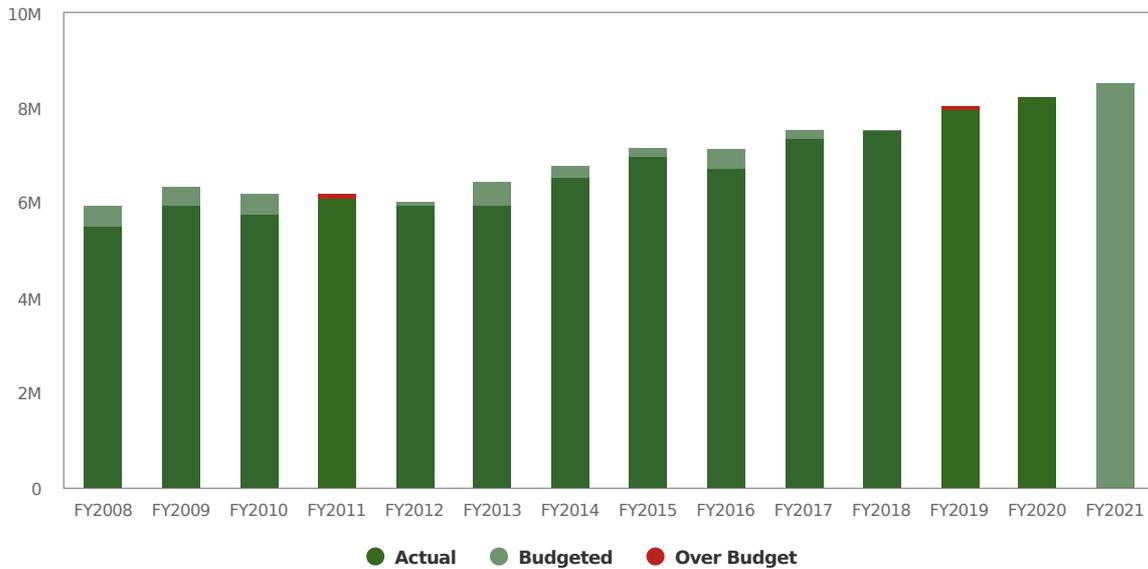


The Palmetto Bay Policing Unit was developed through an inter-local agreement between the Village of Palmetto Bay and Miami-Dade County. The Department officially began its operations with the Village on July 14, 2003. Charged with the primary responsibility to protect, the Department is fully committed to ensuring the safety and well-being of the Palmetto Bay community, emphasizing community-oriented policing and traffic safety. The Department is responsible for maintaining order and providing for the safe and expeditious flow of residents and visitors upholding the values of integrity, respect, service, and fairness. The daily operations and administration of the Department are overseen by the Village Police Major with the assistance of a Police Lieutenant.

Palmetto Bay Policing Unit Budget

\$8,537,500 **\$278,500**
 (3.26% vs. prior year)

Palmetto Bay Policing Unit Proposed and Historical Budget vs. Actual



Palmetto Bay Policing Unit Historical and Budgeted Expenditures Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Police						
Operating Expenditures						
PATROL OFFICERS	\$7,967,600.14	\$8,162,695.00	\$8,185,000.00	\$8,410,000.00	2.749%	Budget from MD \$8,560,000 1 Officer assigned to Code -\$150000
SCHOOL CROSSING GUARDS	\$80,334.34	\$83,237.00	\$45,000.00	\$100,000.00	122.222%	
PHOTOCOPIER RENTAL	\$2,510.96	\$1,881.00	\$3,200.00	\$3,500.00	9.375%	
EQUIPMENT MAINTENANCE	\$1,646.01	\$1,083.00	\$2,500.00	\$2,500.00	0%	
PRINTING AND BINDING	\$112.00	\$32.00	\$200.00	\$500.00	150%	
OFFICER FRIENDLY	\$3,341.22	\$5,171.00	\$5,000.00	\$5,000.00	0%	
OFFICE SUPPLIES-GENERAL	\$2,437.13	\$6,059.00	\$4,000.00	\$4,000.00	0%	
GENERAL OPERATING SUPPLIES	\$8,866.96	\$9,764.00	\$8,000.00	\$5,000.00	-37.5%	
UNIFORMS AND BADGES	\$0.00	\$1,048.00	\$1,000.00	\$1,500.00	50%	
FURNITURE AND EQUIPMENT	\$4,434.31	\$0.00	\$750.00	\$750.00	0%	
PUBLICATIONS SUBSCRIPT MEMBRSH P	\$275.00	\$50.00	\$750.00	\$750.00	0%	
PROFESSIONAL DEVELOPMENT	\$1,200.00	\$530.00	\$1,500.00	\$2,000.00	33.333%	
CONTINGENCIES	\$0.00	\$0.00	\$100.00	\$0.00	-100%	
TRAVEL AND PER DIEM	\$7,639.28	\$2,001.00	\$2,000.00	\$2,000.00	0%	

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Total Operating Expenditures:	\$8,080,397.35	\$8,273,551.00	\$8,259,000.00	\$8,537,500.00	3.372%	
Total Police:	\$8,080,397.35	\$8,273,551.00	\$8,259,000.00	\$8,537,500.00	3.372%	

Police Budget Detail

The attached file shows the budget detail provided to the Village by the Miami-Dade County Police Department. This budget is the basis for the Policing Unit's budget.

Staffing Detail

CONTRACTUAL POSITION DETAIL	FY 17-18 Final		FY 18-19 Final		FY 19-20 Final		FY 20-21 Final	
	PT	FT	PT	FT	PT	FT	PT	FT
Police Services								
Police Major	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Police Lieutenant	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Police Sergeant	0.0	5.0	0.0	5.0	0.0	5.0	0.0	5.0
Police Officer	0.0	34.0	0.0	34.0	0.0	34.0	0.0	34.0
Secretary	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Police Record Specialist	0.0	2.0	0.0	2.0	0.0	2.0	0.0	2.0
Police Station Specialist	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Total (Contractual) Positions	0.0	45.0	0.0	45.0	0.0	45.0	0.0	45.0

Department of Parks And Recreation

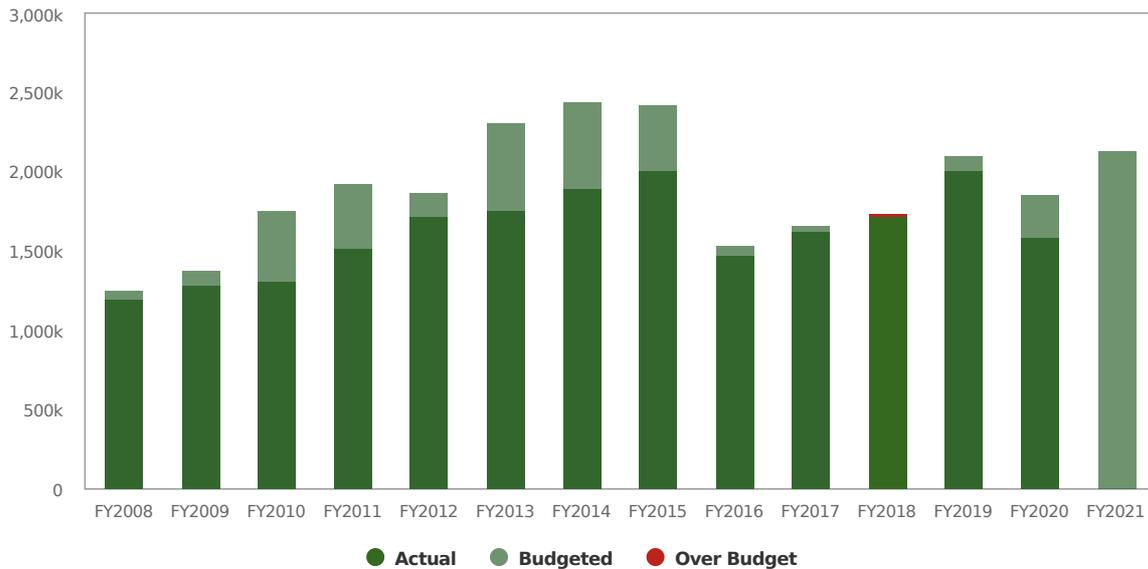


The Department of Parks and Recreation is responsible for the planning, organizing, supervising, directing and administering of all activities related to parks and recreation, special events and community outreach programs. To that extent, the Department administers all aspects of respective contracts including service providers and user agreements. Parks and Recreation is responsible for developing innovative partnerships for park programming activities by focusing on collaborations with community and civic groups as well as our local schools. The Department continuously explores and develops new techniques and approaches for enhancement of recreational activities that address community needs; increased efficiency and effectiveness of assigned park maintenance; as well as for appropriate park improvements and/or recommendations for additional amenities.

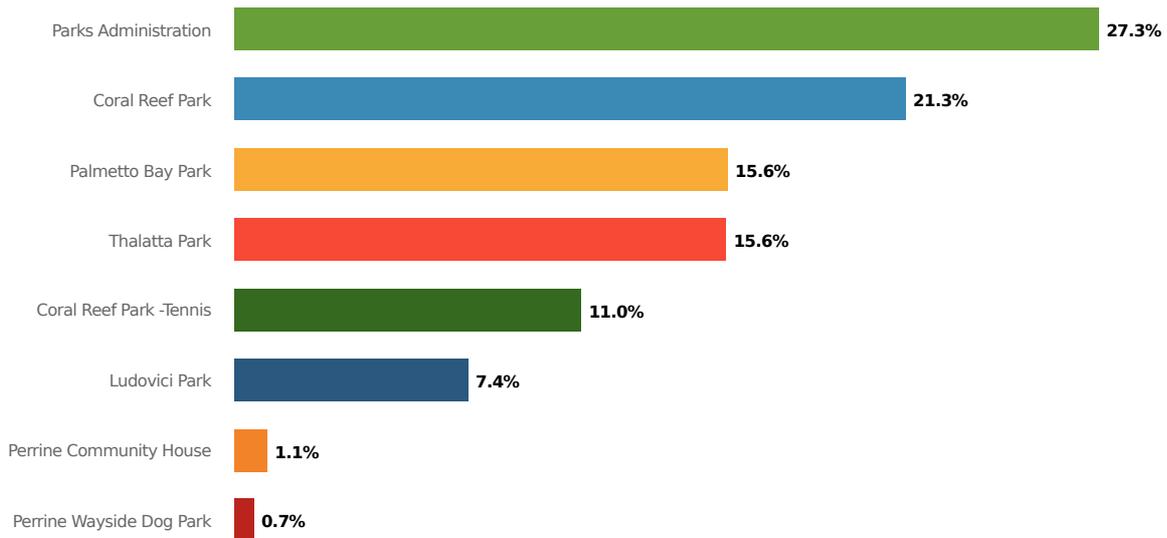
Department of Parks And Recreation Budget

\$2,137,287 **\$274,726**
 (12.85% vs. prior year)

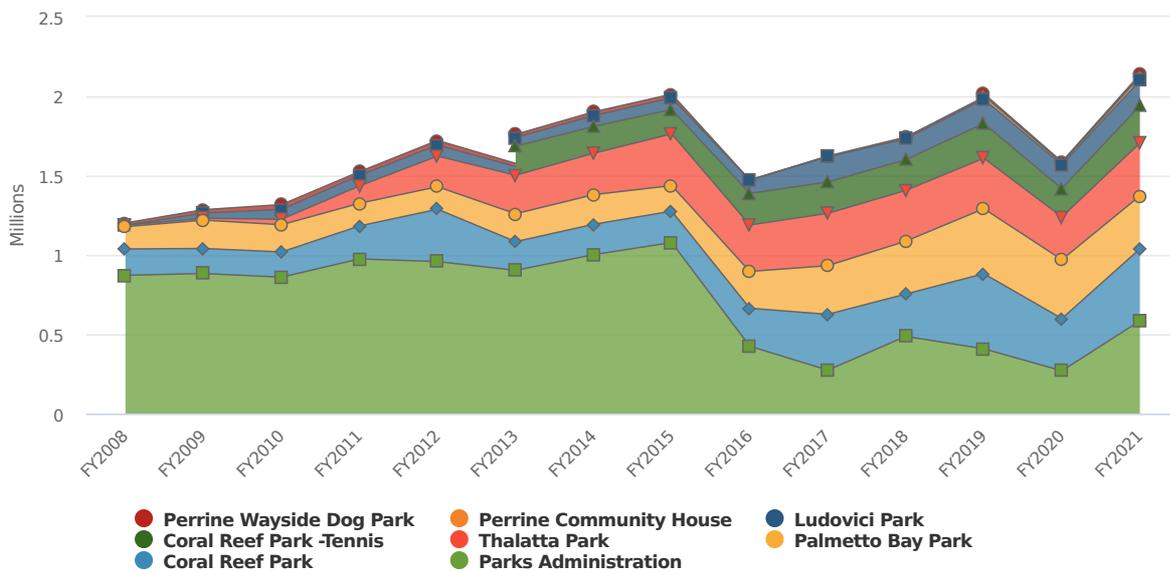
Department of Parks And Recreation Proposed and Historical Budget vs. Actual



Department of Parks And Recreation Budgeted Expenditures



Department of Parks And Recreation Historical and Budgeted Expenditures Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Parks And Recreation						
Parks Administration						
Personnel Services						
SALARIES AND WAGES REGULAR	\$110,095.02	\$120,674.00	\$115,486.00	\$394,775.00	241.838%	Eliminated Special events personnel Grounds maintenance personnel moved from Facilities
OTHER WAGES	\$1,555.81	\$1,938.00	\$1,937.00	\$1,000.00	-48.374%	
REGULAR OVERTIME	\$1,372.16	\$929.00	\$1,000.00	\$0.00	-100%	
FICA TAXES	\$8,643.81	\$9,400.00	\$8,835.00	\$30,199.00	241.811%	

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
RETIREMENT CONTRIBUTION	\$12,820.12	\$13,912.00	\$13,858.00	\$41,571.00	199.978%	
HEALTH AND LIFE	\$26,029.90	\$27,930.00	\$26,910.00	\$95,680.00	255.556%	
Total Personnel Services:	\$160,516.82	\$174,783.00	\$168,026.00	\$563,225.00	235.201%	
Operating Expenditures						
GENERAL SERVICES	\$2,115.00	\$0.00	\$500.00	\$0.00	-100%	To procure a firm to complete the Parks Master Plan \$100000
ADMINISTRATIVE TEMP	\$0.00	\$0.00	\$1,500.00	\$0.00	-100%	
TRAVEL AND PER DIEM	\$76.98	\$0.00	\$1,000.00	\$0.00	-100%	Travel eliminated \$1000
PRINTING AND BINDING	\$20,934.04	\$2,620.00	\$18,500.00	\$15,000.00	-100%	Commented Proposing to complete design with in-house staff and mailing as an insert in the Florida Villager for a cost savings
SPECIAL EVENTS	\$203,130.27	\$88,750.00	\$90,000.00	\$0.00	-83.333%	Special events reduced
GENERAL OPERATING SUPPLIES		\$494.00	\$2,500.00	\$1,000.00	-60%	
UNIFORMS AND BADGES	\$6,987.23	\$960.00	\$4,000.00	\$3,000.00	-25%	
PUBLICATIONS SUBSCRIPT MEMBRSH P	\$1,594.40	\$1,620.00	\$1,000.00	\$500.00	-50%	
PROFESSIONAL DEVELOPMENT	\$308.00	\$0.00	\$1,000.00	\$1,000.00	0%	
SECURITY SERVICES	\$10,076.60	\$0.00		\$0.00		
FURNITURE AND EQUIPMENT	\$2,290.95	\$0.00		\$0.00		
Total Operating Expenditures:	\$247,513.47	\$94,444.00	\$120,000.00	\$20,500.00	-82.917%	
Total Parks Administration:	\$408,030.29	\$269,227.00	\$288,026.00	\$583,725.00	102.664%	
Perrine Community House						
Operating Expenditures						
ALARM MONITORING	\$971.11	\$1,824.00	\$750.00	\$750.00	0%	
TELEPHONE SERVICE	\$0.00	\$0.00		\$1,000.00		
ELECTRIC	\$1,955.66	\$1,593.00	\$3,025.00	\$3,250.00	7.438%	
WATER	\$330.82	\$358.00	\$1,400.00	\$1,500.00	7.143%	
RENTAL MUNICIPAL FACILITIES	\$5,312.16	\$5,150.00	\$6,100.00	\$6,317.00	3.557%	
SECURITY SERVICES	\$1,054.50	\$1,255.00	\$1,300.00	\$0.00	-100%	Security eliminated \$5000
INTERNET SERVICE	\$1,243.16	\$0.00		\$0.00		
COMMUNITY EDUCATIONAL CLASSES/LECTURES	\$1,951.24	\$228.00	\$0.00	\$7,000.00		

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
GENERAL OPERATING SUPPLIES	\$3,834.20	\$1,039.00	\$4,000.00	\$3,500.00	-12.5%	
FURNITURE AND EQUIPMENT	\$5,077.46	\$0.00	\$500.00	\$0.00	-100%	
Total Operating Expenditures:	\$21,730.31	\$11,447.00	\$17,075.00	\$23,317.00	36.556%	
Total Perrine Community House:	\$21,730.31	\$11,447.00	\$17,075.00	\$23,317.00	36.556%	
Coral Reef Park						
Personnel Services						
SALARIES AND WAGES REGULAR	\$95,494.74	\$112,612.00	\$96,536.00	\$74,595.00	-22.728%	
PART TIME SALARIES AND WAGES	\$87,706.91	\$90,342.00	\$140,549.00	\$136,835.00	-2.642%	
OTHER WAGES	\$2,335.07	\$3,024.00	\$3,024.00	\$0.00	-100%	
REGULAR OVERTIME	\$679.16	\$845.00	\$1,000.00	\$0.00	-100%	
FICA TAXES	\$19,574.74	\$15,549.00	\$19,936.00	\$21,682.00	8.758%	
RETIREMENT CONTRIBUTION	\$11,090.12	\$11,527.00	\$11,584.00	\$8,951.00	-22.730%	
HEALTH AND LIFE	\$22,356.40	\$16,453.00	\$15,180.00	\$17,192.00	13.254%	
TEMPORARY SALARIES AND WAGES	\$70,493.25	\$0.00	\$0.00	\$72,000.00		Summer Camp Temporary Salaries for FY 20'-21' proposed at \$70,738.97
Total Personnel Services:	\$309,730.39	\$250,352.00	\$287,809.00	\$331,255.00	15.095%	
Operating Expenditures						
ALARM MONITORING	\$2,817.88	\$2,574.00	\$2,000.00	\$2,000.00	0%	
TELEPHONE SERVICE	\$3,887.53	\$2,518.00	\$4,750.00	\$2,200.00	-53.684%	Change of Phone Service Provider for cost savings.
ELECTRIC	\$20,637.35	\$14,436.00	\$20,000.00	\$20,000.00	0%	
WATER	\$3,071.09	\$2,999.00	\$3,500.00	\$3,500.00	0%	
LANDSCAPE MAINTENANCE	\$2,764.00			\$0.00		
GENERAL OPERATING SUPPLIES	\$35,622.20	\$22,951.00	\$28,000.00	\$28,000.00	0%	
FURNITURE AND EQUIPMENT	\$6,523.70	\$0.00	\$5,000.00	\$5,000.00	0%	
SUMMER CAMP SUPPLIES	\$40,890.52	\$0.00	\$0.00	\$35,000.00		
EVENT RENTAL/SUPPLIES	\$30,977.70	\$14,561.00	\$27,365.00	\$27,365.00	0%	This line items covers the rental of 2 storage containers, the rent for the use of St Richards for Baptist exercise classes and the rental of the temporarily office trailer at Coral Reef Park. Proposing to purchase the storage containers for FY- 20'-21" for possible cost savings.
SECURITY SERVICES	\$16,306.50	\$19,038.00	\$20,000.00	\$0.00	-100%	Security eliminated \$90000



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Total Operating Expenditures:	\$163,498.47	\$79,077.00	\$110,615.00	\$123,065.00	11.255%	
Total Coral Reef Park:	\$473,228.86	\$329,429.00	\$398,424.00	\$454,320.00	14.029%	
Palmetto Bay Park						
Personnel Services						
SALARIES AND WAGES REGULAR	\$123,620.97	\$136,189.00	\$86,182.00	\$62,987.00	-26.914%	
PART TIME SALARIES AND WAGES	\$140,247.63	\$97,117.00	\$151,072.00	\$149,520.00	-1.027%	
OTHER WAGES	\$800.13	\$884.00	\$1,000.00	\$0.00	-100%	
REGULAR OVERTIME	\$1,505.26	\$772.00	\$1,000.00	\$0.00	-100%	
FICA TAXES	\$20,406.24	\$17,952.00	\$18,150.00	\$16,256.00	-10.435%	
RETIREMENT CONTRIBUTION	\$14,481.38	\$14,897.00	\$10,341.00	\$7,558.00	-26.912%	
HEALTH AND LIFE	\$15,987.50	\$15,665.00	\$14,750.00	\$17,192.00	16.556%	
Total Personnel Services:	\$317,049.11	\$283,476.00	\$282,495.00	\$253,513.00	-10.259%	
Operating Expenditures						
ALARM MONITORING	\$1,969.44	\$2,137.00	\$2,100.00	\$2,200.00	4.762%	
TELEPHONE SERVICE	\$3,329.00	\$2,161.00	\$2,000.00	\$1,500.00	-25%	Changing phone service provider for cost savings.
ELECTRIC	\$31,263.71	\$20,203.00	\$31,000.00	\$30,000.00	-3.226%	
WATER	\$2,678.52	\$2,003.00	\$3,000.00	\$3,000.00	0%	
EQUIPMENT MAINTENANCE	\$255.00			\$0.00		
GENERAL OPERATING SUPPLIES	\$28,863.61	\$25,380.00	\$20,000.00	\$20,000.00	0%	
FURNITURE AND EQUIPMENT	\$11,880.59	\$0.00	\$500.00	\$500.00	0%	"Commented Need to purchase a new blower, existing blower is too old and cant be repaired. (\$450) Need to replace the water fountain by basketball courts, existing is rusted and can't be repaired. (\$2,000)"
CONCESSION SUPPLIES	\$0.00	\$0.00	\$1,000.00	\$0.00	-100%	
TOURNAMENT/LEAGUE EXPENDITURES	\$491.87	\$17,921.00	\$25,000.00	\$22,000.00	-12%	I need to change total to include the High School Fall League please. New request total should be \$22,200, revenues will off set the cost to run these leagues.
SECURITY SERVICES	\$11,523.75	\$15,263.00	\$16,000.00	\$0.00	-100%	Security eliminated \$30750
INTERNET SERVICE	\$757.33	\$2,466.00	\$2,000.00	\$1,500.00	-25%	
Total Operating Expenditures:	\$93,012.82	\$87,534.00	\$102,600.00	\$80,700.00	-21.345%	



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Total Palmetto Bay Park:	\$410,061.93	\$371,010.00	\$385,095.00	\$334,213.00	-13.213%	
Perrine Wayside Dog Park						
Operating Expenditures						
INTERNET SERVICE	\$1,526.80	\$1,546.00	\$1,650.00	\$1,650.00	0%	
ELECTRIC	\$3,261.49	\$3,010.00	\$3,000.00	\$3,000.00	0%	
WATER	\$99.46	\$248.00	\$500.00	\$500.00	0%	
GENERAL OPERATING SUPPLIES	\$7,430.10	\$2,398.00	\$7,500.00	\$4,500.00	-40%	
FURNITURE AND EQUIPMENT	\$0.00	\$0.00		\$5,000.00		Commented Need to replace existing water/drinking fountain, existing too old and rusted; can't be repaired. In addition need to add a new water/drinking fountain inside the small dog area, this are currently does not have a drinking fountain. (\$5,000)
Total Operating Expenditures:	\$12,317.85	\$7,202.00	\$12,650.00	\$14,650.00	15.810%	
Total Perrine Wayside Dog Park:	\$12,317.85	\$7,202.00	\$12,650.00	\$14,650.00	15.810%	
Thalatta Park						
Personnel Services						
SALARIES AND WAGES REGULAR	\$95,426.89	\$104,962.00	\$125,768.00	\$111,374.00	-11.445%	
PART TIME SALARIES AND WAGES	\$41,989.49	\$31,743.00	\$48,964.00	\$47,628.00	-2.729%	
OTHER WAGES	\$2,223.83	\$2,003.00	\$2,003.00	\$0.00	-100%	
REGULAR OVERTIME	\$1,040.62	\$1,949.00	\$1,532.00	\$0.00	-100%	
FICA TAXES	\$10,716.75	\$10,640.00	\$13,367.00	\$12,163.00	-9.007%	
RETIREMENT CONTRIBUTION	\$11,206.82	\$12,040.00	\$15,092.00	\$13,364.00	-11.450%	
HEALTH AND LIFE	\$24,359.78	\$24,874.00	\$38,869.00	\$24,667.00	-36.538%	
Total Personnel Services:	\$186,964.18	\$188,211.00	\$245,595.00	\$209,196.00	-14.821%	
Operating Expenditures						
VALET SERVICES	\$28,245.82	\$19,965.00	\$20,000.00	\$35,000.00	75%	
SECURITY SERVICES	\$17,686.00	\$12,485.00	\$11,000.00	\$22,000.00	100%	
WASTE HAULERS	\$743.51	\$0.00		\$0.00		
ALARM MONITORING	\$1,238.94	\$1,457.00	\$2,200.00	\$2,200.00	0%	

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
TELEPHONE SERVICE	\$3,220.15	\$2,667.00	\$6,000.00	\$2,000.00	-66.667%	Commented Switch service provider form AT&T to IPFone for cost savings.
INTERNET SERVICE	\$3,389.74	\$4,212.00	\$5,250.00	\$3,500.00	-33.333%	
ELECTRIC	\$11,532.33	\$8,862.00	\$11,000.00	\$11,000.00	0%	
WATER	\$974.05	\$857.00	\$1,200.00	\$1,200.00	0%	
EVENT RENTAL/SUPPLIES	\$4,400.00	\$1,620.00		\$0.00		
VILLAGE PROMOTION	\$6,777.97	\$836.00	\$200.00	\$1,000.00	400%	
COMMUNITY EDUCATIONAL CLASSES/LECTURES	\$4,919.97	\$1,580.00	\$4,000.00	\$7,000.00	75%	
GENERAL OPERATING SUPPLIES	\$14,599.04	\$10,146.00	\$16,000.00	\$10,000.00	-37.5%	
FURNITURE AND EQUIPMENT	\$14,064.27	\$0.00	\$4,000.00	\$1,500.00	-62.5%	Commented Replacement of deteriorated furniture and decorations inside main house and carriage house. (Purchased in 2009)
EVENT EQUIPMENT/SUPPLY RENTAL	\$360.00	\$0.00	\$3,500.00	\$3,500.00	0%	
EVENT PARKING RENTAL	\$19,280.00	\$17,100.00	\$24,000.00	\$24,000.00	0%	
Total Operating Expenditures:	\$131,431.79	\$81,787.00	\$108,350.00	\$123,900.00	14.352%	
Total Thalatta Park:	\$318,395.97	\$269,998.00	\$353,945.00	\$333,096.00	-5.890%	
Ludovici Park						
Personnel Services						
SALARIES AND WAGES REGULAR	\$57,634.42	\$62,990.00	\$59,345.00	\$71,241.00	20.045%	
PART TIME SALARIES AND WAGES	\$34,354.94	\$25,972.00	\$30,603.00	\$30,779.00	0.575%	
OTHER WAGES	\$1,274.70	\$1,257.00	\$1,257.00	\$0.00	-100%	
REGULAR OVERTIME	\$952.72	\$1,627.00	\$1,275.00	\$0.00	-100%	
FICA TAXES	\$7,190.08	\$6,953.00	\$6,881.00	\$7,804.00	13.414%	
RETIREMENT CONTRIBUTION	\$6,742.04	\$7,120.00	\$7,121.00	\$8,549.00	20.053%	
HEALTH AND LIFE	\$12,460.14	\$13,211.00	\$16,445.00	\$9,717.00	-40.912%	
Total Personnel Services:	\$120,609.04	\$119,130.00	\$122,927.00	\$128,090.00	4.200%	
Operating Expenditures						
ALARM MONITORING	\$1,499.56	\$1,552.00	\$1,800.00	\$1,800.00	0%	
TELEPHONE SERVICE	\$1,929.33	\$2,518.00	\$1,800.00	\$1,500.00	-16.667%	
INTERNET SERVICE	\$1,918.94	\$2,038.00	\$2,000.00	\$2,000.00	0%	
ELECTRIC	\$20,876.47	\$14,391.00	\$18,000.00	\$16,000.00	-11.111%	
WATER	\$5,435.42	\$10,778.00	\$4,000.00	\$4,000.00	0%	



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
GENERAL OPERATING SUPPLIES	\$1,180.46	\$84.00	\$1,300.00	\$1,000.00	-23.077%	
FURNITURE AND EQUIPMENT	\$0.00	\$0.00	\$500.00	\$4,500.00	800%	Commented Replace EAFRCR Tables.
Total Operating Expenditures:	\$32,840.18	\$31,361.00	\$29,400.00	\$30,800.00	4.762%	
Total Ludovici Park:	\$153,449.22	\$150,491.00	\$152,327.00	\$158,890.00	4.308%	
Coral Reef Park - Tennis						
Personnel Services						
SALARIES AND WAGES REGULAR	\$1,284.24	\$4,805.00	\$10.00	\$0.00	-100%	
PART TIME SALARIES AND WAGES	\$59,232.90	\$47,855.00	\$58,409.00	\$54,317.00	-7.006%	
TEMPORARY SALARIES AND WAGES	\$4,951.00	\$30,500.00	\$30,500.00	\$27,500.00	-9.836%	
REGULAR OVERTIME	\$476.56	\$480.00	\$0.00	\$0.00		
FICA TAXES	\$5,044.85	\$4,344.00	\$4,100.00	\$6,259.00	52.659%	
Total Personnel Services:	\$70,989.55	\$87,984.00	\$93,019.00	\$88,076.00	-5.314%	
Operating Expenditures						
COACHES-TENNIS	\$110,933.27	\$74,151.00	\$120,000.00	\$120,000.00	0%	
INTERNET SERVICE	\$3,521.23	\$3,491.00	\$3,000.00	\$3,000.00	0%	
ELECTRIC	\$10,698.94	\$8,587.00	\$10,000.00	\$10,000.00	0%	
GENERAL OPERATING SUPPLIES	\$785.29	\$235.00	\$1,000.00	\$1,000.00	0%	
TENNIS SUMMER CAMP SUPPLIES	\$362.52	\$0.00	\$1,500.00	\$500.00	-66.667%	
COACHES-AFTER SCHOOL	\$2,910.00	\$2,520.00	\$6,500.00	\$7,500.00	15.385%	
COACHES-TENNIS CAMP	\$18,840.00	\$1,380.00	\$20,000.00	\$5,000.00	-75%	
Total Operating Expenditures:	\$148,051.25	\$90,364.00	\$162,000.00	\$147,000.00	-9.259%	
Total Coral Reef Park - Tennis:	\$219,040.80	\$178,348.00	\$255,019.00	\$235,076.00	-7.820%	
Total Parks And Recreation:	\$2,016,255.23	\$1,587,152.00	\$1,862,561.00	\$2,137,287.00	14.750%	



Staffing Detail

VILLAGE POSITION DETAIL	FY 17-18 Final		FY 18-19 Final		FY 19-20 Final		FY 20-21 Proposed	
	PT	FT	PT	FT	PT	FT	PT	FT
Parks & Recreation								
Parks and Recreation Director	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Administrative Assistant	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Parks and Recreation Manager	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0
Parks & Recreation Supervisor	0.0	3.0	0.0	3.0	0.0	3.0	0.0	2.0
Special Events Supervisor	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Special Events & Programs Coord.	0.0	1.0	0.0	1.0	0.0	1.0	0.0	0.0
Park Reservations Specialist	0.0	1.0	0.0	1.0	0.0	1.0	0.0	0.0
Recreation Attendant	3.0	0.0	3.0	0.0	3.0	0.0	3.0	0.0
Facilities Maint. Superintendent	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0
Maintenance Worker	0.0	0.0	0.0	0.0	0.0	0.0	2.0	4.0
Park Service Aide	20.0	0.0	21.0	0.0	20.0	0.0	20.0	0.0
Total Positions	23.0	8.0	24.0	8.0	23.0	8.0	25.0	11.0

Goals & Objectives

Please select the link below to download the goals and objectives for the Department of Parks & Recreation

Department of Public Services



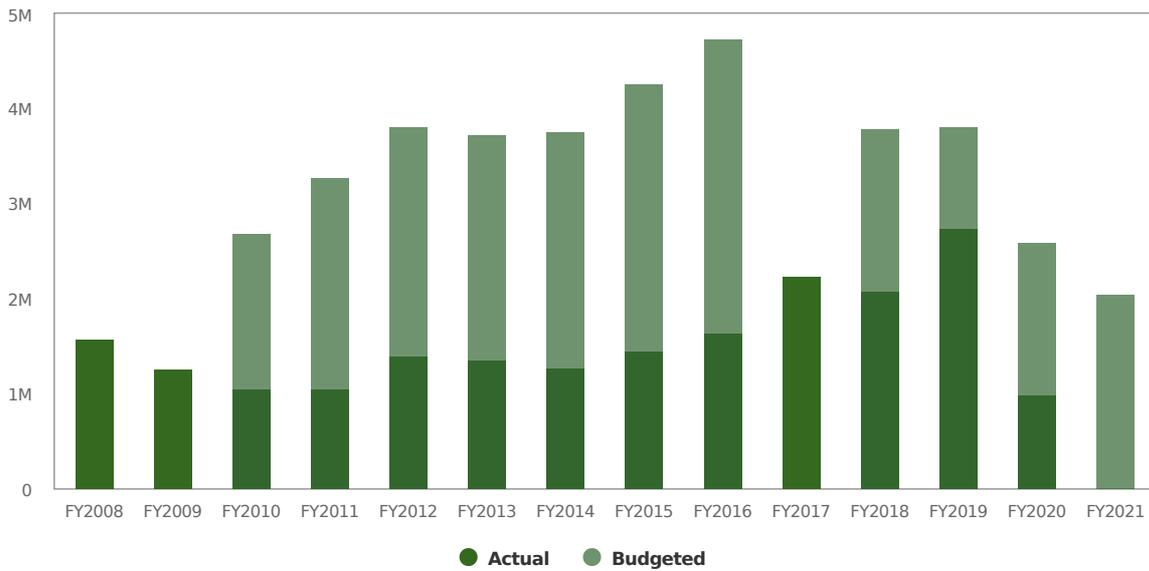
The Public Services Department oversees the operations and functions of the Public Works Division, which is responsible for managing the right-of-way and street maintenance program, transit operations and storm-water management. The division provides construction support, management and maintenance of the Village's infrastructure, including streets, trees, sidewalks and storm drains; vehicles and equipment; street name signs and traffic-calming. Additionally, the Department oversees street beautification projects, graffiti abatement, storm-water activities, facility maintenance, and provides public transportation services. The division functions under the management and leadership of the Public Services Director.

The Public Services Department manages the Public Works - Transportation Fund, the Storm-water Utility Fund and the Transit Fund.

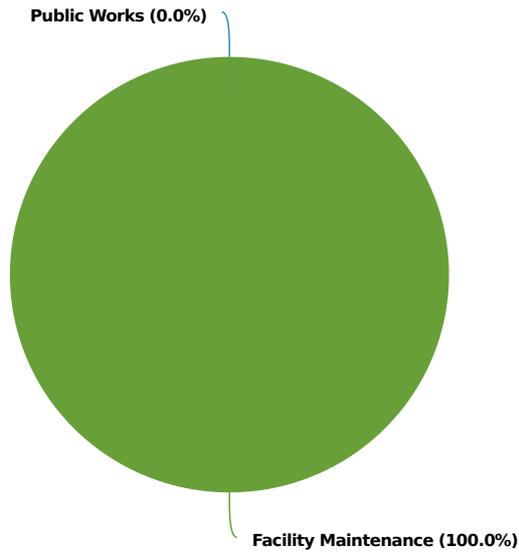
Department of Public Services Budget

\$2,053,569 - \$556,733
 (-27.11% vs. prior year)

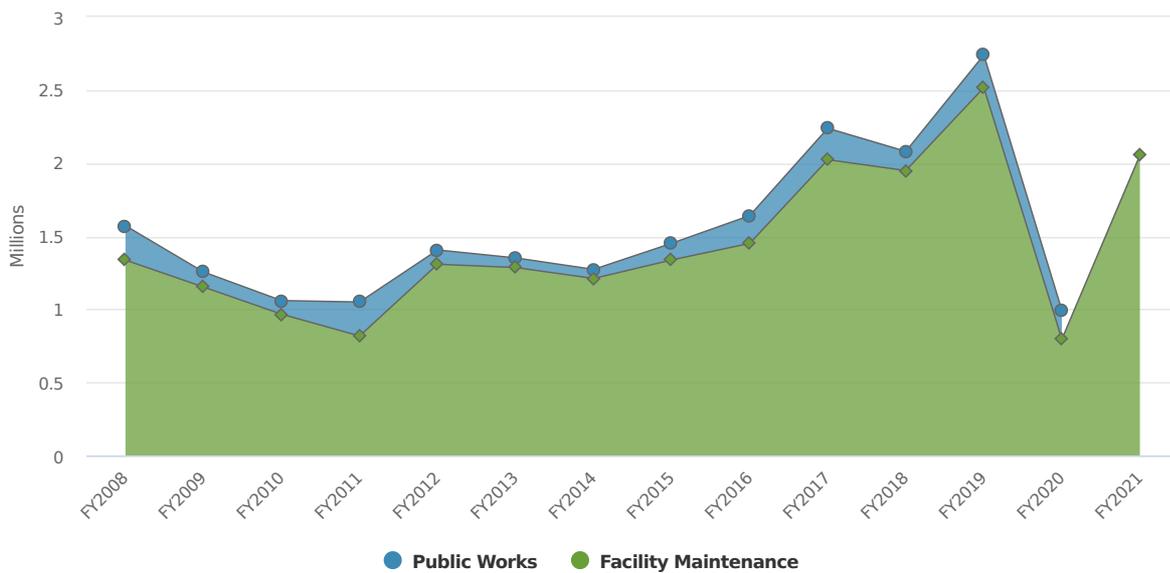
Department of Public Services Proposed and Historical Budget vs. Actual



Department of Public Services Budgeted Expenditures



Department of Public Services Historical and Budgeted Expenditures Over Time



IMPORTANT: The CITT Transit component of the budget is included as an individual budget in the "Departments" tab and it is entitled "Special Revenue Fund-CITT Transit Budget". Therefore, the line items shown below for CITT Transit show zeros.

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Public Services						
Facility Maintenance						
Road And Street Facilities						
Public Works						
Personnel Services						
SALARIES AND WAGES REGULAR	\$257,648.17	\$192,883.90	\$300,492.00	\$310,032.00	3.175%	
OTHER WAGES	\$16.00	\$2,985.45		\$0.00		

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
REGULAR OVERTIME	\$524.55	\$62.54		\$4,000.00		
FICA TAXES	\$19,139.14	\$14,468.78	\$22,988.00	\$23,717.00	3.171%	
RETIREMENT CONTRIBUTION	\$30,011.52	\$22,657.90	\$36,060.00	\$37,204.00	3.172%	
HEALTH AND LIFE	\$39,412.78	\$25,186.74	\$67,275.00	\$67,275.00	0%	
Total Personnel Services:	\$346,752.16	\$258,245.31	\$426,815.00	\$442,228.00	3.611%	
Operating Expenditures						
WORKERS' COMPENSATION	\$14,209.48	\$13,515.45	\$15,000.00	\$20,000.00	33.333%	
GENERAL SERVICES	\$21,785.25	\$6,185.00	\$70,000.00	\$0.00	-100%	
ADMINISTRATIVE TEMP	\$68,560.23			\$0.00		
WASTE HAULERS	\$9,037.95	\$7,459.92	\$10,000.00	\$12,000.00	20%	
ALARM MONITORING	\$430.04	\$620.13	\$1,200.00	\$1,200.00	0%	
TRAVEL AND PER DIEM	\$16.00	\$0.00	\$1,500.00	\$0.00	-100%	
TELEPHONE SERVICE	\$5,518.59	\$3,560.93	\$6,000.00	\$3,000.00	-50%	
INTERNET SERVICE	\$2,605.27	\$1,256.96	\$3,000.00	\$2,100.00	-30%	
POSTAGE	\$18.28	\$9.14	\$150.00	\$100.00	-33.333%	
ELECTRIC	\$2,203.40	\$3,120.61	\$2,250.00	\$7,200.00	220%	
WATER	\$731.16	\$619.33	\$5,000.00	\$1,000.00	-80%	
PHOTOCOPY MACHINE	\$1,186.54	\$1,099.89	\$2,000.00	\$3,000.00	50%	
GENREAL LIABILITY	\$8,361.44	\$11,045.61	\$20,000.00	\$25,000.00	25%	
AUTOMOBILE	\$5,278.00	\$5,499.00		\$5,000.00		
PROPERTY	\$4,645.00	\$2,796.00		\$5,000.00		
LANDSCAPE MAINTENANCE	\$6,486.99	\$37,749.50	\$36,000.00	\$12,000.00	-66.667%	
FACILITIES MAINTENANCE - GENERAL	\$2,459.22	\$558.44	\$2,500.00	\$3,000.00	20%	
FACILITIES MAINTENANCE - PEST CONTROL	\$288.00	\$192.00	\$500.00	\$500.00	0%	
VEHICLE MAINTENANCE	\$15,781.94	\$12,324.78	\$7,500.00	\$10,000.00	33.333%	
EQUIPMENT MAINTENANCE	\$9,484.32	\$3,908.71	\$7,500.00	\$15,000.00	100%	
OFFICE SUPPLIES-GENERAL	\$1,027.40	\$498.32	\$2,000.00	\$2,000.00	0%	
GENERAL OPERATING SUPPLIES	\$26,457.61	\$7,881.46	\$25,000.00	\$20,000.00	-20%	
UNIFORMS AND BADGES	\$2,933.23	\$89.99	\$1,000.00	\$1,500.00	50%	
VEHICLE OPERATION	\$14,545.78	\$4,902.19		\$0.00		
FURNITURE AND EQUIPMENT	\$409.53	\$299.97	\$500.00	\$500.00	0%	
PUBLICATIONS SUBSCRIPT MEMBRSHIP	\$1,224.00	\$218.00	\$500.00	\$500.00	0%	
PROFESSIONAL DEVELOPMENT	\$472.89	\$432.84	\$1,000.00	\$1,500.00	50%	
JANITORIAL	\$789.20	\$1,596.00		\$3,000.00		
STREET LIGHTS	\$40.87	\$30.10	\$12,000.00	\$1,500.00	-87.5%	
US1 MAINTENANCE	\$21,152.00	\$34,854.50	\$24,000.00	\$0.00	-100%	
FLEET OPERATIONS	\$244.70	\$1,334.62	\$10,000.00	\$15,000.00	50%	
VECHICLE LEASE		\$0.00	\$20,000.00	\$15,000.00	-25%	
Total Operating Expenditures:	\$248,384.31	\$163,659.39	\$286,100.00	\$185,600.00	-35.128%	
Capital Outlay						



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
ROAD CONSTRUCTION/PAVING	\$893,128.20			\$0.00		
Total Capital Outlay:	\$893,128.20			\$0.00		
Total Public Works:	\$1,488,264.67	\$421,904.70	\$712,915.00	\$627,828.00	-11.935%	
Citt						
Operating Expenditures						
ENGINEERING/ARCHITECTURAL	\$382,038.70	\$127,639.42	\$250,000.00	\$0.00	-100%	
ROAD PAVING AND REPAIR	\$65,363.00	\$6,897.75	\$50,000.00	\$150,000.00	200%	
TRAFFIC SIGNALS AND STREET SIGNS	\$29,590.34	\$24,983.76	\$26,000.00	\$30,000.00	15.385%	
TRAFFIC SIGNALS AND SIGNS	\$14,859.00	-\$60.00		\$0.00		
SIDEWALK REPAIR	\$18,007.26	\$9,267.81	\$25,000.00	\$50,000.00	100%	
LANDSCAPE MAINTENANCE-ROADS				\$53,000.00		
LANDSCAPE MAINTENANCE-US1				\$52,000.00		
Total Operating Expenditures:	\$509,858.30	\$168,728.74	\$351,000.00	\$335,000.00	-4.558%	
Capital Outlay						
TRAFFIC CALMING	\$87,193.26	\$35,352.00	\$200,000.00	\$250,000.00	25%	
SIDEWALKS		\$0.00	\$100,000.00	\$170,000.00	70%	
Total Capital Outlay:	\$87,193.26	\$35,352.00	\$300,000.00	\$420,000.00	40%	
Debt Service						
REGIONS-STREET SIGNS	\$255,607.14			\$0.00		
QNIP PRINCIPAL	\$134,017.00	\$140,894.00	\$127,643.00	\$148,107.00	16.032%	
REGIONS-STREET SIGNS	\$4,590.26			\$0.00		
QNIP INTEREST	\$33,912.00	\$28,414.00	\$39,145.00	\$22,634.00	-42.179%	
Total Debt Service:	\$428,126.40	\$169,308.00	\$166,788.00	\$170,741.00	2.370%	
Total Citt:	\$1,025,177.96	\$373,388.74	\$817,788.00	\$925,741.00	13.201%	
New Local Option Gas Tax						
Operating Expenditures						
ENGINEERING/ARCHITECTURAL	\$2,808.00			\$250,000.00		
ROAD CONSTRUCTION/PAVING		\$0.00	\$350,000.00	\$250,000.00	-28.571%	
Total Operating Expenditures:	\$2,808.00	\$0.00	\$350,000.00	\$500,000.00	42.857%	
Total New Local Option Gas Tax:	\$2,808.00	\$0.00	\$350,000.00	\$500,000.00	42.857%	
Total Road And Street Facilities:	\$2,516,250.63	\$795,293.44	\$1,880,703.00	\$2,053,569.00	9.192%	
Total Facility Maintenance:	\$2,516,250.63	\$795,293.44	\$1,880,703.00	\$2,053,569.00	9.192%	
Public Works						
Mass Transit						



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Citt						
Personnel Services						
SALARIES AND WAGES REGULAR	\$63,195.41	\$41,586.45	\$64,175.00	\$0.00	-100%	
REGULAR OVERTIME	\$2,088.72	\$1,218.53	\$1,000.00	\$0.00	-100%	
FICA TAXES	\$4,909.53	\$3,190.86	\$3,850.00	\$0.00	-100%	
RETIREMENT CONTRIBUTION	\$7,583.46	\$4,990.44	\$7,700.00	\$0.00	-100%	
HEALTH AND LIFE	\$29,760.85	\$19,406.54	\$29,900.00	\$0.00	-100%	
Total Personnel Services:	\$107,537.97	\$70,392.82	\$106,625.00	\$0.00	-100%	
Operating Expenditures						
WORKERS' COMPENSATION	\$1,815.24	\$1,726.58	\$3,800.00	\$0.00	-100%	
GENERAL SERVICES	\$0.00	\$0.00	\$10,000.00	\$0.00	-100%	
GENREAL LIABILITY	\$2,477.36	\$2,358.97	\$3,000.00	\$0.00	-100%	
AUTOMOBILE	\$3,004.00	\$1,590.75	\$4,000.00	\$0.00	-100%	
VEHICLE MAINTENANCE	\$15,155.39	\$9,681.34	\$10,000.00	\$0.00	-100%	
GENERAL OPERATING SUPPLIES	\$1,380.60	\$2,742.43	\$1,000.00	\$0.00	-100%	
UNIFORMS AND BADGES	\$0.00	\$0.00	\$750.00	\$0.00	-100%	
VEHICLE OPERATION	\$27,960.88	\$7,502.90		\$0.00		
ENGINEERING/ARCHITECTURAL	\$9,810.00	\$10,046.00		\$0.00		
RENTAL MUNICIPAL FACILITIES	\$2,100.00	\$1,200.00	\$107,200.00	\$0.00	-100%	
ON DEMAND OPERATIONS	\$51,540.00	\$85,479.38	\$463,224.00	\$0.00	-100%	
BUS OPERATIONS	\$708.77	\$4,647.10	\$20,000.00	\$0.00	-100%	
Total Operating Expenditures:	\$115,952.24	\$126,975.45	\$622,974.00	\$0.00	-100%	
Total Citt:	\$223,490.21	\$197,368.27	\$729,599.00	\$0.00	-100%	
Total Mass Transit:	\$223,490.21	\$197,368.27	\$729,599.00	\$0.00	-100%	
Total Public Works:	\$223,490.21	\$197,368.27	\$729,599.00	\$0.00	-100%	
Total Public Services:	\$2,739,740.84	\$992,661.71	\$2,610,302.00	\$2,053,569.00	-21.328%	

Staffing Detail

VILLAGE POSITION DETAIL		FY 17-18		FY 18-19		FY 19-20		FY 20-21	
		Final		Final		Final		Proposed	
Dept. of Public Services		PT	FT	PT	FT	PT	FT	PT	FT
Public Works	Public Services Director	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Administrative Assistant	0.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0
	Office Manager	0.0	0.0	0.0	0.0	0.0	1.0	0.0	1.0
	Administrative Aide	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0
	Field Operations Supervisor	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Grounds Maintenance Worker	3.0	4.0	3.0	4.0	4.0	3.0	0.0	4.0
	Tree Maintenance Worker	0.0	0.0	0.0	1.0	0.0	1.0	0.0	1.0
	Bus Operator	0.0	1.0	0.0	3.0	0.0	2.0	0.0	2.0
	Transit Operations Specialist	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0
Total Public Works Positions		3.0	9.0	3.0	11.0	4.0	10.0	0.0	10.0
Facilities Maint.	Facilities Maint. Superintendent	0.0	1.0	0.0	1.0	0.0	1.0	0.0	0.0
	Facilities Maint. Worker I	0.0	2.0	0.0	2.0	1.0	2.0	0.0	1.0
	Facilities Maint. Worker II	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Maintenance & Repair Supervisor	0.0	1.0	0.0	0.0	0.0	1.0	0.0	1.0
	Maintenance & Repair Technician	0.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0
	Maintenance Technician	0.0	0.0	0.0	0.0	0.0	1.0	0.0	1.0
	Maintenance Worker	4.0	3.0	3.0	3.0	1.0	5.0	0.0	0.0
Total Facilities Maint. Positions		4.0	9.0	3.0	8.0	2.0	11.0	0.0	4.0
Total Public Services Positions		7.0	18.0	6.0	19.0	6.0	21.0	0.0	14.0

Goals & Objectives

DEPARTMENT OF PUBLIC SERVICES GOALS & OBJECTIVES		Strategic Objective Status (check one)	
		Completed	In Progress
Strategic Objectives	• All master plans online showing progress/ work accomplished	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Online GIS system for tree information (requested by Tree Advisory Board)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Reports on mosquito abatement actions	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Develop process to implement shared ride services in conjunction with I-Bus	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Allow general public to track I-Bus locations through online GPS service	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Post current I-Bus route information & maps online	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Install real time parking availability information at park & ride locations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Review/ update storm-water fees	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Finish the Franjo Road transformation project	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Develop a service fee schedule for tree trimming on swales	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Review and eliminate operational inefficiencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Develop plan for unique crosswalk markings	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Develop a storm-water repair plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Improve the appearance of 184 Street	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Work with MDC to relocate the pump station in front of Village Hall	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Develop a strategy to improve the appearance of county roads	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Implement Safe Routes to School program	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Work with MDC to optimize traffic signalization (smart signaling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Improve & increase I-Bus routes; incorporate weekend service	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Implement ride-sharing program	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Develop a strategy to reduce school-generated traffic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Develop a "complete streets" plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Complete "Park Drive" road	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Build traffic circle at 82 Ave & 168 Street	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Implement traffic calming plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Implement bicycle plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Regularly maintain bicycle lane along Old Cutler Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Provide a connectivity plan for the transit line	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Develop a strategy to reduce number of trucks on Old Cutler Road	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Install covered bus stops	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Pursue designation of pineland area at Coral Reef Park as a Natural Forest Community	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
• Maintain standards that retain Tree City designation status	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
• Remove exotics on the vacant 10 acres at 168 St and 89 Ave	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
FY 20-21 Goals	• Continue with the advancement of last year's goals/strategic objectives	<input type="checkbox"/>	<input type="checkbox"/>
	• Village-wide Pavement Resurfacing (Milling & Resurfacing)	<input type="checkbox"/>	<input type="checkbox"/>
	• Design of Drainage Sub-Basin Projects	<input type="checkbox"/>	<input type="checkbox"/>
	• Design of 82nd Avenue Shared Use Path/Bicycle	<input type="checkbox"/>	<input type="checkbox"/>
	• Roadway Improvements along County Roads, i.e. SW 184 Street, SW 168 Street, SW 152 Street, and SW 144 Street	<input type="checkbox"/>	<input type="checkbox"/>
	• Analyze/Coordinate with SFWMD to use their R/W for the construction of a multi-use path for pedestrians, bicyclist, and golf cart applications	<input type="checkbox"/>	<input type="checkbox"/>
	• Thalatta Pier Construction	<input type="checkbox"/>	<input type="checkbox"/>
	• Coral Reef Park Pedestrian Bridge	<input type="checkbox"/>	<input type="checkbox"/>
	• Coral Reef Park Trails Project	<input type="checkbox"/>	<input type="checkbox"/>
	• Complete Stormwater Master Plan Update	<input type="checkbox"/>	<input type="checkbox"/>
	• Begin clearing Invasives in "The Woods"	<input type="checkbox"/>	<input type="checkbox"/>
	• Localized Drainage Improvement Projects	<input type="checkbox"/>	<input type="checkbox"/>
	• Traffic Calming (Partial Implementation of Traffic Calming Study Recommendations)	<input type="checkbox"/>	<input type="checkbox"/>
	• Tree Trimming Program	<input type="checkbox"/>	<input type="checkbox"/>
	• TPO Mobility HUBS	<input type="checkbox"/>	<input type="checkbox"/>



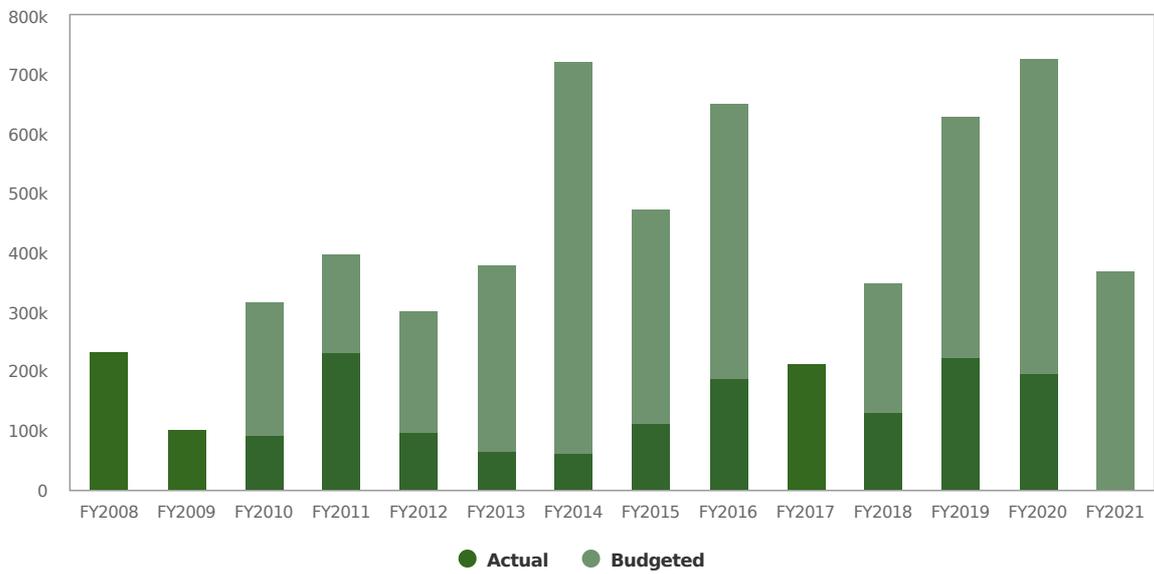
CITT-Transit Budget



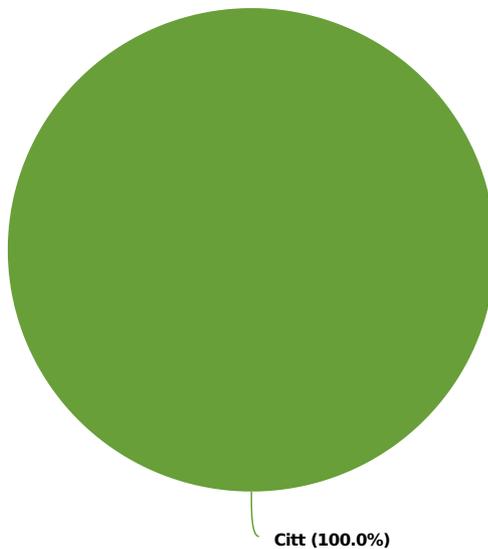
CITT-Transit Budget

\$370,054 **-\$359,545**
 (-97.16% vs. prior year)

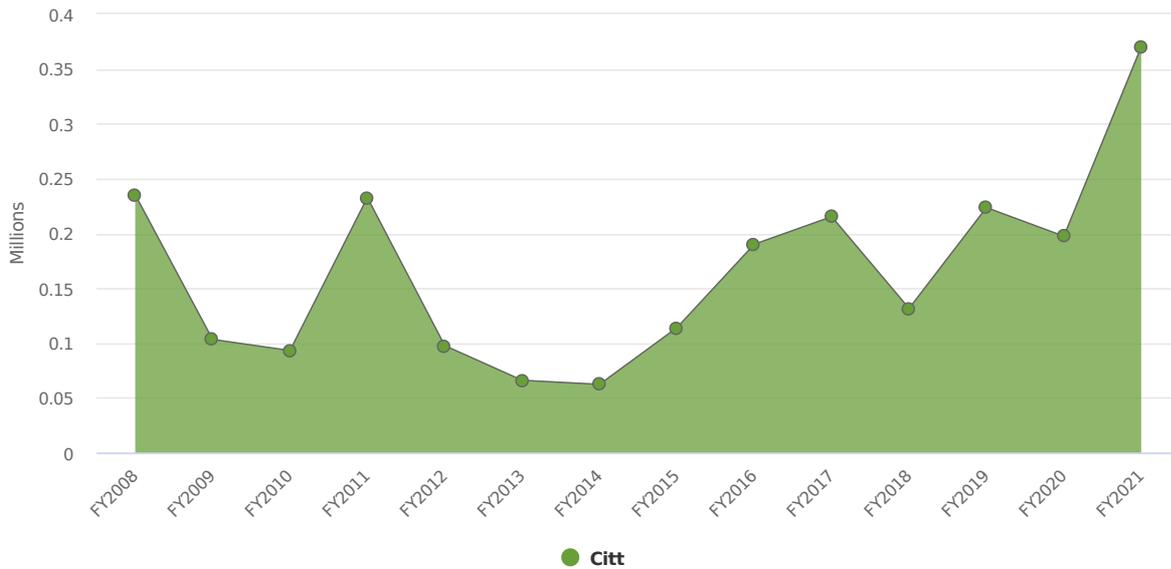
Special Revenue Fund-CITT-Transit Budget Proposed and Historical Budget vs. Actual



Special Revenue Fund-CITT-Transit Budget Budgeted Expenditures



Special Revenue Fund-CITT-Transit Budget Historical and Budgeted Expenditures Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Mass Transit						
Citt						
Personnel Services						
SALARIES AND WAGES REGULAR	\$63,195.41	\$41,586.45	\$64,175.00	\$66,156.00	3.087%	
REGULAR OVERTIME	\$2,088.72	\$1,218.53	\$1,000.00	\$3,000.00	200%	
FICA TAXES	\$4,909.53	\$3,190.86	\$3,850.00	\$5,060.00	31.429%	
RETIREMENT CONTRIBUTION	\$7,583.46	\$4,990.44	\$7,700.00	\$7,938.00	3.091%	
HEALTH AND LIFE	\$29,760.85	\$19,406.54	\$29,900.00	\$29,900.00	0%	
Total Personnel Services:	\$107,537.97	\$70,392.82	\$106,625.00	\$112,054.00	5.092%	
Operating Expenditures						
WORKERS' COMPENSATION	\$1,815.24	\$1,726.58	\$3,800.00	\$2,500.00	-34.211%	
GENERAL SERVICES	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0%	
GENREAL LIABILITY	\$2,477.36	\$2,358.97	\$3,000.00	\$3,500.00	16.667%	
AUTOMOBILE	\$3,004.00	\$1,590.75	\$4,000.00	\$2,500.00	-37.5%	
VEHICLE MAINTENANCE	\$15,155.39	\$9,681.34	\$10,000.00	\$17,000.00	70%	
GENERAL OPERATING SUPPLIES	\$1,380.60	\$2,742.43	\$1,000.00	\$6,500.00	550%	
UNIFORMS AND BADGES	\$0.00	\$0.00	\$750.00	\$1,000.00	33.333%	
VEHICLE OPERATION	\$27,960.88	\$7,502.90		\$0.00		
ENGINEERING/ARCHITECTURAL	\$9,810.00	\$10,046.00		\$0.00		
RENTAL MUNICIPAL FACILITIES	\$2,100.00	\$1,200.00	\$107,200.00	\$5,000.00	-95.336%	
ON DEMAND OPERATIONS	\$51,540.00	\$85,479.38	\$463,224.00	\$200,000.00	-56.824%	
BUS OPERATIONS	\$708.77	\$4,647.10	\$20,000.00	\$10,000.00	-50%	
Total Operating Expenditures:	\$115,952.24	\$126,975.45	\$622,974.00	\$258,000.00	-58.586%	
Total Citt:	\$223,490.21	\$197,368.27	\$729,599.00	\$370,054.00	-49.280%	



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Total Mass Transit:	\$223,490.21	\$197,368.27	\$729,599.00	\$370,054.00	-49.280%	



Special Revenue Fund-Division of Building & Permitting



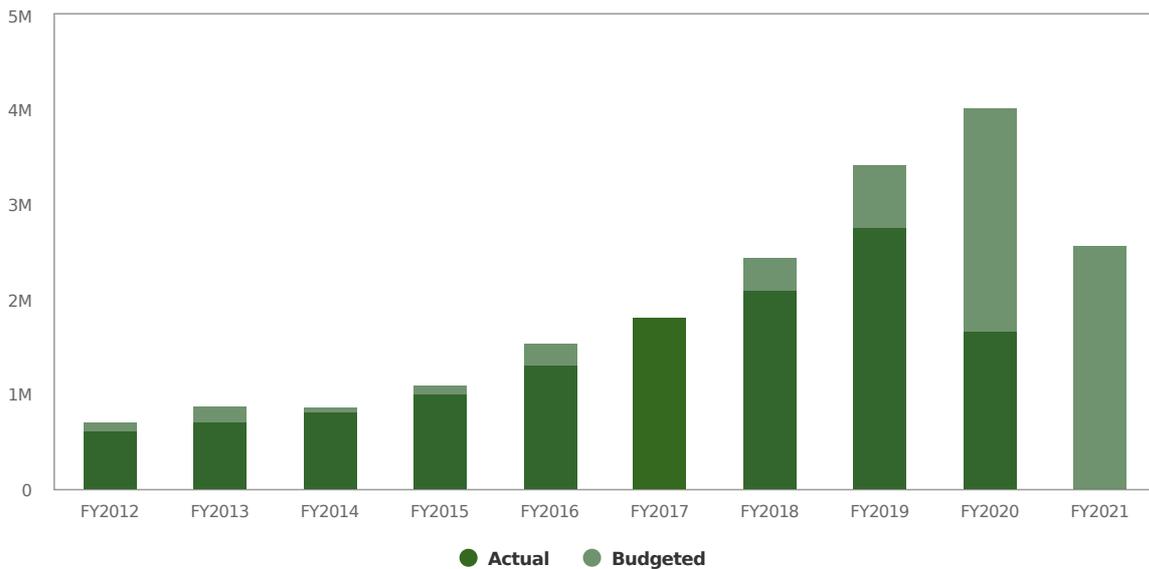
The Community & Economic Development Department is comprised of two divisions including; Building and Permitting and Planning & Zoning. The Building & Permitting division oversees the building, code compliance, and Flood Plain administration functions. The Building and Permitting division performs the critical functions of safeguarding the health, safety and welfare of the residents by enforcing and implementing federal, state and local building laws that regulate the construction industry, particularly the Florida Building Code 2017, sixth edition. The division also enforces all codes promulgated by regulatory agencies such as the Hotel and Restaurant Commission, Miami-Dade County Department of Environmental Resource Management, Florida Department of Health and Professional Regulation and others. Additionally, the division ensures that all work performed is to the standards as set forth by the Florida Building Code and that all work is properly permitted. With respect to Code Compliance, the division is responsible for educating the public on the Village’s code regulations and enforcing those regulations in the utmost professional manner. The overall goal of this division is to ensure the safety, health and welfare of each resident and neighborhood in a responsible and professionally sensitive manner.

Planning & Zoning works in conjunction with the Building & Permitting division to ensure a higher degree of customer service and enhance operations with respect to the permitting process. Planning and Zoning is responsible for providing technical and professional recommendations to ensure strict adherence to the Village’s Comprehensive Plan, Land Development Code, and any other concurrency regulations. The goal of the Planning and Zoning Division is to ensure that the planning and zoning needs of residents are met in a timely and efficient manner through a cost-effective process. Additionally, the division implements and oversees economic development initiatives as the Village embarks on redeveloping its downtown area and attracting investment and new businesses to the area.

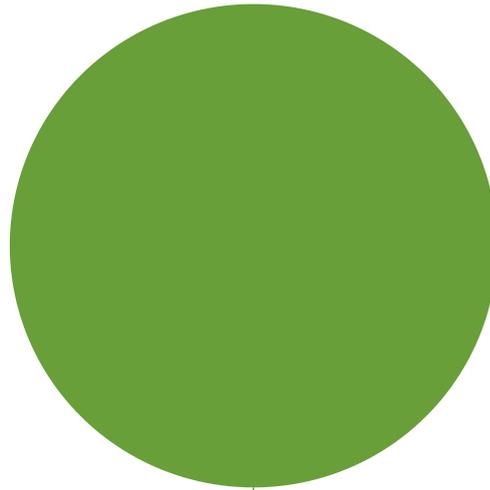
Division of Building & Permitting Budget

\$2,576,031 **-\$1,439,830**
 (-55.89% vs. prior year)

Special Revenue Fund-Division of Building & Permitting Proposed and Historical Budget vs. Actual



Special Revenue Fund-Division of Building & Permitting Budgeted Expenditures



Building and Permitting (100.0%)

Special Revenue Fund-Division of Building & Permitting Historical and Budgeted Expenditures Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Community and Economic Development						
Building and Permitting						
Personnel Services						
SALARIES AND WAGES REGULAR	\$1,100,837.10	\$695,904.84	\$1,530,756.00	\$1,175,411.00	-23.214%	
PART TIME SALARIES AND WAGES	\$1,429.24			\$0.00		
OTHER WAGES	\$12,882.93	\$13,437.17	\$10,000.00	\$5,000.00	-50%	

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
REGULAR OVERTIME	\$1,217.74	\$73.97		\$0.00		
FICA TAXES	\$82,260.16	\$52,688.11	\$117,102.00	\$89,919.00	-23.213%	
RETIREMENT CONTRIBUTION	\$134,438.69	\$82,898.99	\$183,690.00	\$141,049.00	-23.214%	
HEALTH AND LIFE	\$225,167.90	\$143,967.51	\$343,762.00	\$268,352.00	-21.937%	
SALARIES AND WAGES REGULAR		\$82,547.94	\$282,726.00	\$0.00	-100%	
FICA TAXES		\$5,927.83	\$21,628.00	\$0.00	-100%	
RETIREMENT CONTRIBUTION		\$9,545.90	\$33,927.00	\$0.00	-100%	
HEALTH AND LIFE		\$8,625.00	\$44,850.00	\$0.00	-100%	
OTHER WAGES		\$51.00		\$0.00		
Total Personnel Services:	\$1,558,233.76	\$1,095,668.26	\$2,568,441.00	\$1,679,731.00	-34.601%	
Operating Expenditures						
WORKERS' COMPENSATION	\$6,178.48	\$5,876.70	\$7,000.00	\$8,800.00	25.714%	
ZONING APPLICATIONS	\$43,221.00			\$0.00		
SPECIAL MASTER	\$12,500.00	\$6,410.00	\$15,000.00	\$15,000.00	0%	Commented Carried over and in line with YTD trend of Special Master invoices.
GENERAL SERVICES	\$333,311.76	\$0.00	\$50,000.00	\$0.00	-100%	
IT CONSULTANT	\$2,612.50	\$475.00	\$5,000.00	\$0.00	-100%	
ADMINISTRATIVE TEMP	\$37,364.86	\$18,129.03	\$33,000.00	\$0.00	-100%	Commented Temp employed for two years. Would like to hire her as an employee.
PATROL OFFICERS	\$125,000.00	\$0.00	\$150,000.00	\$150,000.00	0%	
BUILDING INSPECTORS	\$381,951.25	\$214,465.00	\$375,000.00	\$275,000.00	-26.667%	Commented This includes all our contracted inspectors and plans examiners. Additionally, we have an unfilled position for a building inspector. Once hired this employee will offset a portion of this line item as we will eliminate one of the contracted inspectors.
TRAVEL AND PER DIEM	\$4,816.84	\$12.00		\$0.00		Commented Anticipated training & certifications as Flood Plain Managers/ CRS, a non-reoccurring expense.
TELEPHONE SERVICE	\$2,040.78	\$1,170.06	\$2,000.00	\$2,000.00	0%	Commented Eden YTD expenditure is \$888, projected to full year is \$1,776.
INTERNET SERVICE	\$894.08	\$615.07	\$1,000.00	\$1,000.00	0%	Commented Eden YTD is \$487 projected to full year = \$975



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
POSTAGE	\$12,725.33	\$9,733.84	\$9,000.00	\$6,000.00	-33.333%	Commented Presently Eden shows \$9,734 in charges, most of which must be Planning/ Zoning hearing notices. I believe these are to be removed from the Building budget.
RECORDING FEES	\$1,310.50	\$551.00	\$1,000.00	\$1,300.00	30%	Commented Code enforcement recordings at the Clerk of Court projected to go a bit over previous \$1K budget
ELECTRIC	\$2,624.51	\$1,822.20	\$2,800.00	\$3,000.00	7.143%	Commented Eden YTD on target with this \$2,800 amount
WATER	\$35.30	\$0.00	\$100.00	\$100.00	0%	
PHOTOCOPY MACHINE	\$6,477.22	\$5,561.08	\$5,000.00	\$9,000.00	80%	Commented Eden YTD charges projected to \$8,950. This past year we put into use an extra copier from upstairs.
INTERNAL SERVICE FEES AND CHARGES	\$75,000.00	\$0.00	\$75,000.00	\$75,000.00	0%	Commented office space rent
GENREAL LIABILITY	\$36,601.36	\$10,392.57	\$42,000.00	\$15,000.00	-64.286%	
AUTOMOBILE	\$1,978.00	\$1,581.00	\$2,000.00	\$2,500.00	25%	
PROPERTY	\$15,996.12	\$13,115.90	\$18,500.00	\$20,000.00	8.108%	
LOT CLEARING	\$25,808.00	\$3,923.00	\$26,000.00	\$33,000.00	26.923%	Lot clearing is our fund for mowing un-kept properties. The amount spent is recorded as a lien and eventually recovered. Included is \$25K which would cover 1 unsafe structure case at Dade and our demolition, this is generally unspent. I would prefer to add another \$25K as a back up demo (\$58K)
OFFICE SUPPLIES-GENERAL	\$15,831.50	\$5,318.67	\$10,000.00	\$11,000.00	10%	Commented With YTD charges we project \$10,700.
GENERAL OPERATING SUPPLIES	\$3,478.07	\$1,471.17	\$2,000.00	\$2,000.00	0%	
UNIFORMS AND BADGES	\$2,595.70	\$0.00	\$4,000.00	\$4,000.00	0%	
VEHICLE OPERATION	\$6,859.55	\$1,750.95		\$0.00		
FURNITURE AND EQUIPMENT	\$9,429.31	\$4,514.06	\$32,500.00	\$15,000.00	-53.846%	Commented Includes basic furniture items. With anticipated software upgrade I've included tablets for all inspectors and code officers. Additionally, with the current pandemic its clear we need to move to electronic plans review. I have included large monitors for building plans reviewers.

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
PUBLICATIONS SUBSCRIPT MEMBRSH	\$769.00	\$320.00	\$6,160.00	\$3,500.00	-43.182%	Commented Includes misc. building & flood associations and updated Florida Building Code volumes & other manuals. The Florida Building Code is in a renewal cycle.
SOFTWARE LICENSING AND MAINTENANCE	\$23,698.46	\$24,903.02	\$200,000.00	\$200,000.00	0%	Commented New cloud based building department software system approximation. We should have a hard quote & contract before budget is adopted. We have this same amount in 2019/20 budget so we can move forward when finalized.
PROFESSIONAL DEVELOPMENT	\$2,493.00	\$0.00	\$2,300.00	\$4,500.00	95.652%	Commented Approximate to train & certify 3 building inspectors as flood plain managers for Florida Building Code & CRS requirements.
FACILITIES MAINTENANCE - GENERAL	\$152.20	\$1,015.85		\$500.00		
VEHICLE MAINTENANCE	\$5,205.66	\$641.46	\$7,000.00	\$2,500.00	-64.286%	Commented Are we replacing our trucks (4) with leased? If so is maintenance included? One of 4 is low millage and should be kept. We will be hiring an inspector and will need a 5th truck. One of the group is not always in use and acts as a spare when another is in the shop.
GENERAL LEGAL	\$0.00	\$0.00	\$45,000.00	\$10,000.00	-77.778%	
CODE ENFORCEMENT		\$0.00	\$20,000.00	\$0.00	-100%	
LEGAL ADVERTISING	\$1,892.36	\$539.92	\$100.00	\$0.00	-100%	
LITIGATION RESERVE	\$4,796.00	\$0.00	\$5,000.00	\$0.00	-100%	
JANITORIAL	\$1,012.50	\$2,047.50		\$3,600.00		Commented Previously not budgeted in Eden. Presently charged YTD \$1,755 projected to full year = \$3,510 or per administration.
WASTE HAULERS	\$28.34			\$0.00		
PRINTING AND BINDING	\$580.75	\$1,445.45	\$1,000.00	\$2,000.00	100%	
GENERAL LEGAL		\$18,809.40	\$15,000.00	\$0.00	-100%	
ZONING APPLICATIONS		\$0.00	\$25,000.00	\$0.00	-100%	
GENERAL SERVICES		\$202,774.71	\$200,000.00	\$0.00	-100%	
TRAVEL AND PER DIEM		\$0.00	\$2,000.00	\$0.00	-100%	
POSTAGE		\$2,839.50	\$3,000.00	\$0.00	-100%	
LEGAL ADVERTISING		\$4,257.09	\$2,500.00	\$0.00	-100%	



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
OFFICE SUPPLIES-GENERAL		\$1,243.80	\$4,000.00	\$0.00	-100%	
GENERAL OPERATING SUPPLIES		\$3,249.91	\$2,000.00	\$0.00	-100%	
PUBLICATIONS SUBSCRIPT MEMBRSH		\$199.00	\$960.00	\$0.00	-100%	
PROFESSIONAL DEVELOPMENT		\$0.00	\$2,500.00	\$0.00	-100%	
FLEET OPERATIONS		\$697.80	\$8,000.00	\$8,000.00	0%	Commented 19/20 Budget has \$8,000 appropriation 52003000 & 52003003 YTD expenditures of \$2224/ 4 trucks/ 6 months X 5 trucks (new hire inspector) X 12 months = \$6,400 protected. Keep \$8K, has a \$1.6K cushion.
ADMINISTRATIVE TEMP		\$10,267.05		\$0.00		
Total Operating Expenditures:	\$1,207,270.29	\$582,139.76	\$1,419,420.00	\$883,300.00	-37.770%	
Capital Outlay						
VEHICLES				\$13,000.00		Commented Added as a place holder, We have four trucks, 3 of which should be replaced. The 4th is low mileage and should be kept. We will be hiring a full time building inspector requiring a 5th vehicle. Not aware of the details of proposed leasing of vehicles.
CAPITAL OUTLAY-OFFICE FURNITURE/EQUIPMEN		\$0.00	\$28,000.00	\$0.00	-100%	
Total Capital Outlay:		\$0.00	\$28,000.00	\$13,000.00	-53.571%	
Total Building and Permitting:	\$2,765,504.05	\$1,677,808.02	\$4,015,861.00	\$2,576,031.00	-35.854%	
Total Community and Economic Development:	\$2,765,504.05	\$1,677,808.02	\$4,015,861.00	\$2,576,031.00	-35.854%	

Special Revenue Fund-Division of Building & Permitting Revenue

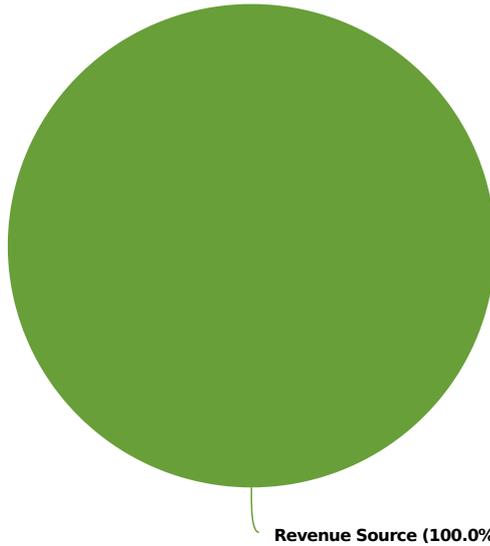
\$3,000,000

-\$1,000,000

(-33.33% vs. prior year)



Special Revenue Fund-Division of Building & Permitting Budgeted Revenue



Special Revenue Fund-Division of Building & Permitting Historical and Budgeted Revenues Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Revenue Source						
Interest Earnings						
INTEREST	\$10,063.30	\$3,429.61		\$0.00		
Total Interest Earnings:	\$10,063.30	\$3,429.61		\$0.00		
Licenses and Permits						
Building Permits						
BUILDING PERMITS	\$1,950,990.10	\$592,246.96	\$4,000,000.00	\$3,000,000.00	-25%	
Total Building Permits:	\$1,950,990.10	\$592,246.96	\$4,000,000.00	\$3,000,000.00	-25%	



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Lot Clearing						
LOT CLEARING	\$59,737.31	\$8,681.58		\$0.00		
Total Lot Clearing:	\$59,737.31	\$8,681.58		\$0.00		
Total Licenses and Permits:	\$2,010,727.41	\$600,928.54	\$4,000,000.00	\$3,000,000.00	-25%	
Miscellaneous						
MISCELLANEOUS INCOME	\$79.00			\$0.00		
Total Miscellaneous:	\$79.00			\$0.00		
Total Revenue Source:	\$2,020,869.71	\$604,358.15	\$4,000,000.00	\$3,000,000.00	-25%	

Staffing Detail

VILLAGE POSITION DETAIL		FY 17-18 Final		FY 18-19 Final		FY 19-20 Final		FY 20-21 Proposed	
		PT	FT	PT	FT	PT	FT	PT	FT
Dept. of Community & Economic Dev									
<i>Planning & Zoning</i>	Community & Econ. Dev. Dir.	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Planning & Zoning Director	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0
	Planning & Zoning Administrator	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Administrative Assistant	0.0	0.0	0.0	1.0	0.0	1.0	0.0	0.0
	Total Planning & Zoning Positions	0.0	3.0	0.0	3.0	0.0	3.0	0.0	2.0
<i>Building & Permitting</i>	Building Official	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Chief Building Inspector	0.0	0.0	0.0	0.0	0.0	1.0	0.0	1.0
	Office Manager	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Code Compliance Coordinator	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Code Compliance Inspector	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Code Compliance Officer	0.0	4.0	0.0	4.0	0.0	3.0	0.0	3.0
	Zoning Administrator	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Permit Clerk	0.0	3.0	0.0	3.0	0.0	3.0	0.0	3.0
	Plans Processing Clerk	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Total Building & Permitting Positions	0.0	13.0	0.0	13.0	0.0	13.0	0.0	13.0
Total Community & Economic Dev. Village Positions		0.0	16.0	0.0	16.0	0.0	16.0	0.0	15.0

CONTRACTUAL POSITION DETAIL		FY 17-18 Final		FY 18-19 Adopted		FY 19-20 Final		FY 20-21 Proposed	
		PT	FT	PT	FT	PT	FT	PT	FT
Dept. of Community & Economic Dev									
<i>Planning & Zoning</i>	Village Planner	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0
<i>Building & Permitting</i>	Building Inspector	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0
	Chief Mechanical Inspector	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0
	Chief Electrical Inspector	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0
	Chief Plumbing Inspector	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0
	Plans Examiner	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0
	Structural Plans Reviewer	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0
Total Community & Economic Dev. Contractual Positions		6.0	7.0	6.0	0.0	6.0	0.0	6.0	1.0



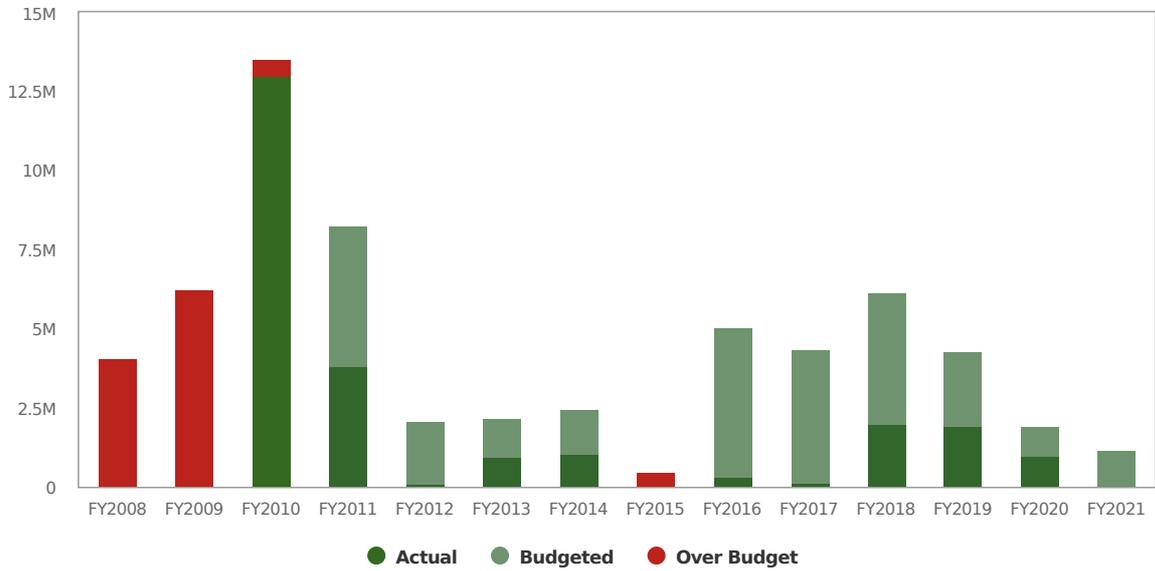
Special Revenue Fund-Capital Projects



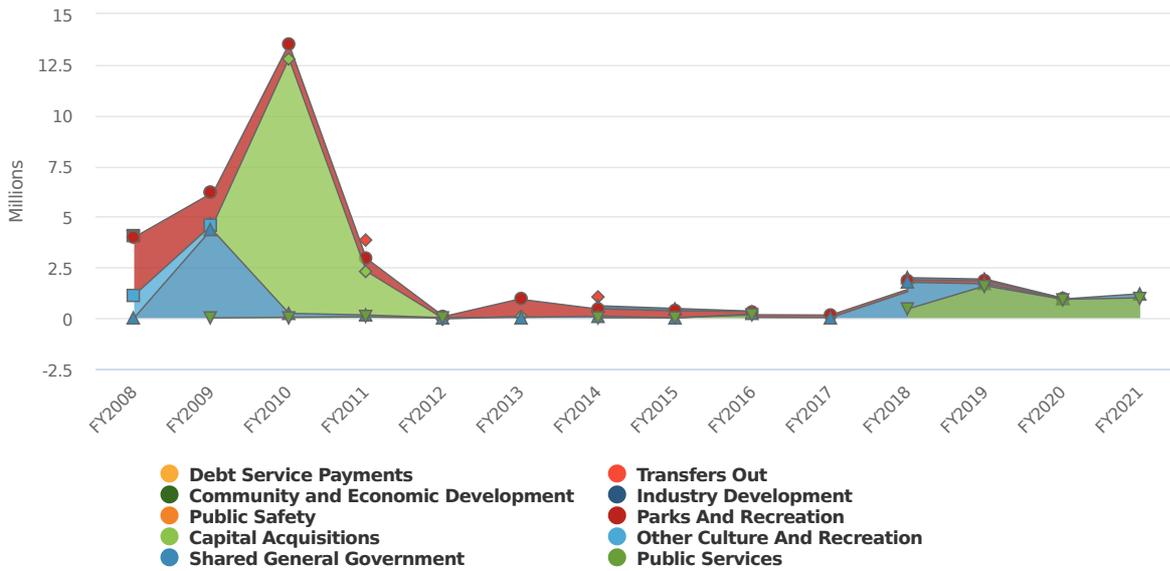
Capital Projects Budget

\$1,200,000 **-\$737,500**
 (-61.46% vs. prior year)

Special Revenue Fund-Capital Projects Proposed and Historical Budget vs. Actual



Special Revenue Fund-Capital Projects Historical and Budgeted Expenditures Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Version	% Change	Notes
Expenditures						
Public Services						
Facility Maintenance						
Road And Street Facilities						
Public Works						
Operating Expenditures						
SWALE MAINTENANCE	\$28,565.05			\$0.00		
Total Operating Expenditures:	\$28,565.05			\$0.00		
Capital Outlay						
TRAFFIC CALMING		\$0.00	\$557,500.00	\$0.00	-100%	
ROAD CONSTRUCTION/PAVING	\$1,564,653.61	\$926,392.58	\$1,000,000.00	\$1,000,000.00	0%	To complete Franjo Rd
Total Capital Outlay:	\$1,564,653.61	\$926,392.58	\$1,557,500.00	\$1,000,000.00	-35.795%	
Total Public Works:	\$1,593,218.66	\$926,392.58	\$1,557,500.00	\$1,000,000.00	-35.795%	
Total Road And Street Facilities:	\$1,593,218.66	\$926,392.58	\$1,557,500.00	\$1,000,000.00	-35.795%	
Total Facility Maintenance:	\$1,593,218.66	\$926,392.58	\$1,557,500.00	\$1,000,000.00	-35.795%	
Total Public Services:	\$1,593,218.66	\$926,392.58	\$1,557,500.00	\$1,000,000.00	-35.795%	
Industry Development						
Operating Expenditures						
STUDIES/MASTER PLANS	\$84,388.59	\$2,374.58		\$0.00		
Total Operating Expenditures:	\$84,388.59	\$2,374.58		\$0.00		
Total Industry Development:	\$84,388.59	\$2,374.58		\$0.00		

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Shared General Government						
Operating Expenditures						
GENERAL SERVICES	\$10,000.00			\$0.00		
FURNITURE AND EQUIPMENT		\$12,656.86		\$200,000.00		New VOIP phone system IT server upgrades
Total Operating Expenditures:	\$10,000.00	\$12,656.86		\$200,000.00		
Capital Outlay						
CAPITAL OUTLAY-OFFICE FURNITURE/EQUIPMEN	\$91,487.00	\$0.00	\$266,770.00	\$0.00	-100%	
Total Capital Outlay:	\$91,487.00	\$0.00	\$266,770.00	\$0.00	-100%	
Total Shared General Government:	\$101,487.00	\$12,656.86	\$266,770.00	\$200,000.00	-25.029%	
Parks And Recreation						
Coral Reef Park						
Operating Expenditures						
FURNITURE AND EQUIPMENT	\$22,362.11	\$0.00	\$40,000.00	\$0.00	-100%	
Total Operating Expenditures:	\$22,362.11	\$0.00	\$40,000.00	\$0.00	-100%	
Capital Outlay						
PARK IMPROVEMENTS	\$93,882.28			\$0.00		
CAPITAL OUTLAY-MACHINERY/EQUIPMENT	\$6,255.92			\$0.00		
MONUMENT SIGNAGE	\$6,397.57			\$0.00		
Total Capital Outlay:	\$106,535.77			\$0.00		
Total Coral Reef Park:	\$128,897.88	\$0.00	\$40,000.00	\$0.00	-100%	
Palmetto Bay Park						
Operating Expenditures						
FURNITURE AND EQUIPMENT	\$2,711.30			\$0.00		
Total Operating Expenditures:	\$2,711.30			\$0.00		
Capital Outlay						
CAPITAL OUTLAY-MACHINERY/EQUIPMENT	\$6,255.92	\$13,532.45		\$0.00		
Total Capital Outlay:	\$6,255.92	\$13,532.45		\$0.00		
Total Palmetto Bay Park:	\$8,967.22	\$13,532.45		\$0.00		
Thalatta Park						

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Operating Expenditures						
FURNITURE AND EQUIPMENT		\$4,319.32		\$0.00		
Total Operating Expenditures:		\$4,319.32		\$0.00		
Capital Outlay						
CAPITAL OUTLAY-OFFICE FURNITURE/EQUIPMEN		\$0.00	\$50,000.00	\$0.00	-100%	
CAPITAL OUTLAY-MACHINERY/EQUIPMENT	\$6,640.00			\$0.00		
Total Capital Outlay:	\$6,640.00	\$0.00	\$50,000.00	\$0.00	-100%	
Total Thalatta Park:	\$6,640.00	\$4,319.32	\$50,000.00	\$0.00	-100%	
Ludovici Park						
Capital Outlay						
PARK IMPROVEMENTS		\$23,230.00	\$23,230.00	\$0.00	-100%	
Total Capital Outlay:		\$23,230.00	\$23,230.00	\$0.00	-100%	
Total Ludovici Park:		\$23,230.00	\$23,230.00	\$0.00	-100%	
Total Parks And Recreation:	\$144,505.10	\$41,081.77	\$113,230.00	\$0.00	-100%	
Total Expenditures:	\$1,923,599.35	\$982,505.79	\$1,937,500.00	\$1,200,000.00	-38.065%	

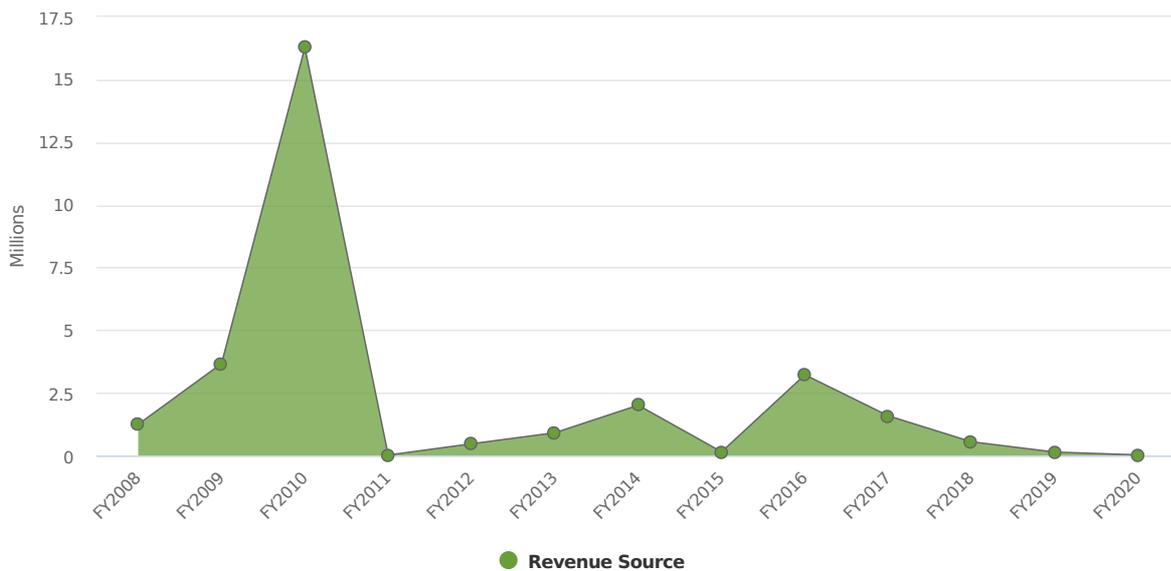
Special Revenue Fund-Capital Projects Revenue

No new revenue has been allocated to FY21 for Capital Projects.

\$0 **\$0**
(0% vs. prior year)

Special Revenue Fund-Capital Projects Budgeted Revenue

Special Revenue Fund-Capital Projects Historical and Budgeted Revenues Over Time



No new revenue has been allocated to FY21 for Capital Projects.

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Revenue Source						
Interest Earnings						
INTEREST	\$56,162.35	\$15,788.11		\$0.00		
INTEREST	\$8,542.56	\$4,812.69		\$0.00		
Total Interest Earnings:	\$64,704.91	\$20,600.80		\$0.00		
Miscellaneous						
MISCELLANEOUS INCOME	\$0.25			\$0.00		
INSURANCE SETTLEMENTS	-\$1,492.94			\$0.00		
Total Miscellaneous:	-\$1,492.69			\$0.00		

Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Transfers In						
Intragovernmental						
INTRAGOVERNMENTAL TRANSFER IN	\$70,000.00			\$0.00		
Total Intragovernmental:	\$70,000.00			\$0.00		
Total Transfers In:	\$70,000.00			\$0.00		
Total Revenue Source:	\$133,212.22	\$20,600.80		\$0.00		

Special Revenue Fund-Stormwater Budget



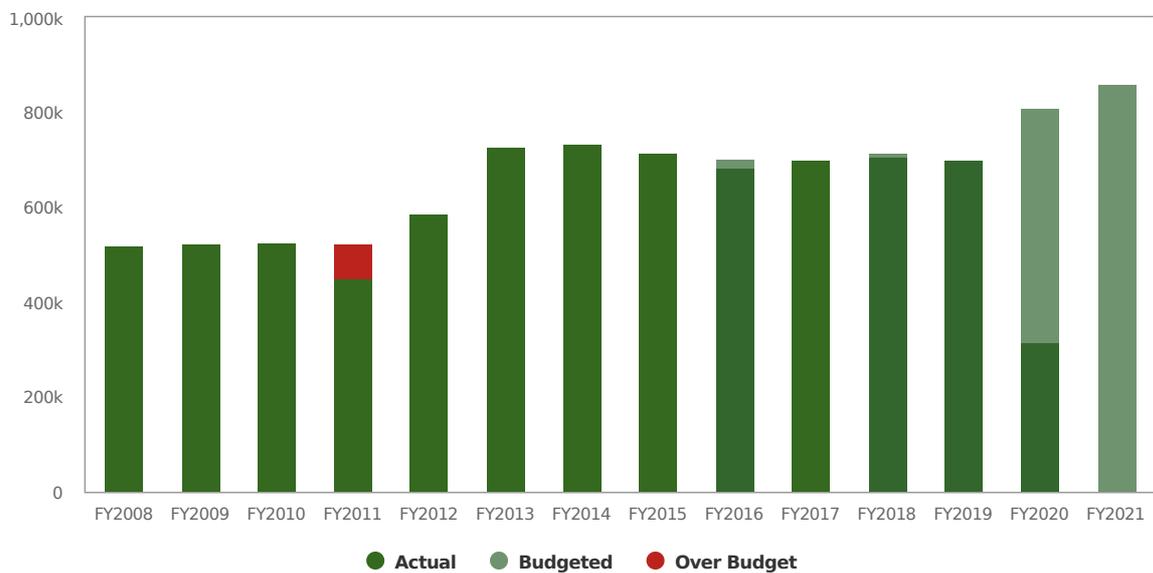
Stormwater Budget

\$860,000

\$50,000

(5.81% vs. prior year)

Special Revenue Fund-Stormwater Budget Proposed and Historical Budget vs. Actual



Special Revenue Fund-Stormwater Budget Historical and Budgeted Expenditures Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Revenue Source						
Other Fees						
Stormwater Billing						
WASD STORMWATER UTILITY BILLING	\$662,273.19	\$305,657.61	\$810,000.00	\$860,000.00	6.173%	
Total Stormwater Billing:	\$662,273.19	\$305,657.61	\$810,000.00	\$860,000.00	6.173%	
Stormwater Utility Fee						
VPB STORMWATER UTILITY FEE	\$24,233.52	\$1,480.42		\$0.00		
Total Stormwater Utility Fee:	\$24,233.52	\$1,480.42		\$0.00		
Total Other Fees:	\$686,506.71	\$307,138.03	\$810,000.00	\$860,000.00	6.173%	
Interest Earnings						
INTEREST	\$12,536.97	\$7,348.24		\$0.00		
Total Interest Earnings:	\$12,536.97	\$7,348.24		\$0.00		
Miscellaneous						
MISCELLANEOUS INCOME	\$329.10	-\$100.80		\$0.00		
Total Miscellaneous:	\$329.10	-\$100.80		\$0.00		
Total Revenue Source:	\$699,372.78	\$314,385.47	\$810,000.00	\$860,000.00	6.173%	

Special Revenue Fund-Stormwater Budget Revenue

\$860,000

\$50,000
(Per Month, Per Year)

Special Revenue Fund-Stormwater Budget Budgeted Revenue



Special Revenue Fund-Stormwater Budget Historical and Budgeted Revenues Over Time



Name	ACCOUNT ID	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget	% Change	Notes
Revenue Source						
Other Fees						
Stormwater Billing						
WASD STORMWATER UTILITY BILLING	1018-32520200	\$305,657.61	\$810,000.00	\$860,000.00	6.173%	
Total Stormwater Billing:		\$305,657.61	\$810,000.00	\$860,000.00	6.173%	
Stormwater Utility Fee						



Name	ACCOUNT ID	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget	% Change	Notes
VPB STORMWATER UTILITY FEE	1018-32520100	\$1,480.42		\$0.00		
Total Stormwater Utility Fee:		\$1,480.42		\$0.00		
Total Other Fees:		\$307,138.03	\$810,000.00	\$860,000.00	6.173%	
Interest Earnings						
INTEREST	1018-36110000	\$7,348.24		\$0.00		
Total Interest Earnings:		\$7,348.24		\$0.00		
Miscellaneous						
MISCELLANEOUS INCOME	1018-36900100	-\$100.80		\$0.00		
Total Miscellaneous:		-\$100.80		\$0.00		
Total Revenue Source:		\$314,385.47	\$810,000.00	\$860,000.00	6.173%	

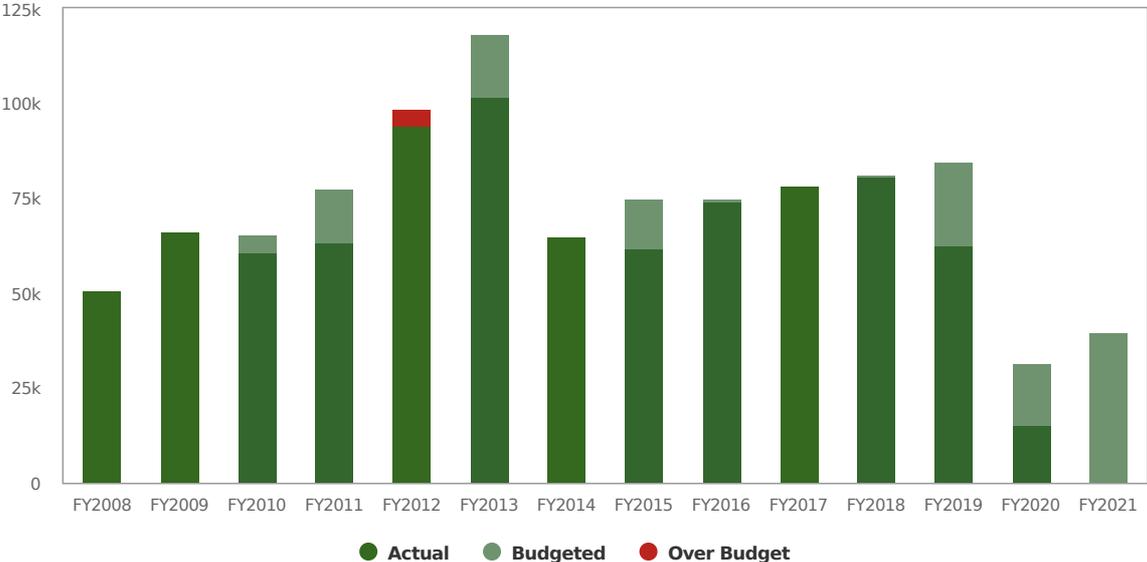
Special Revenue Fund-Alarm Registration Program



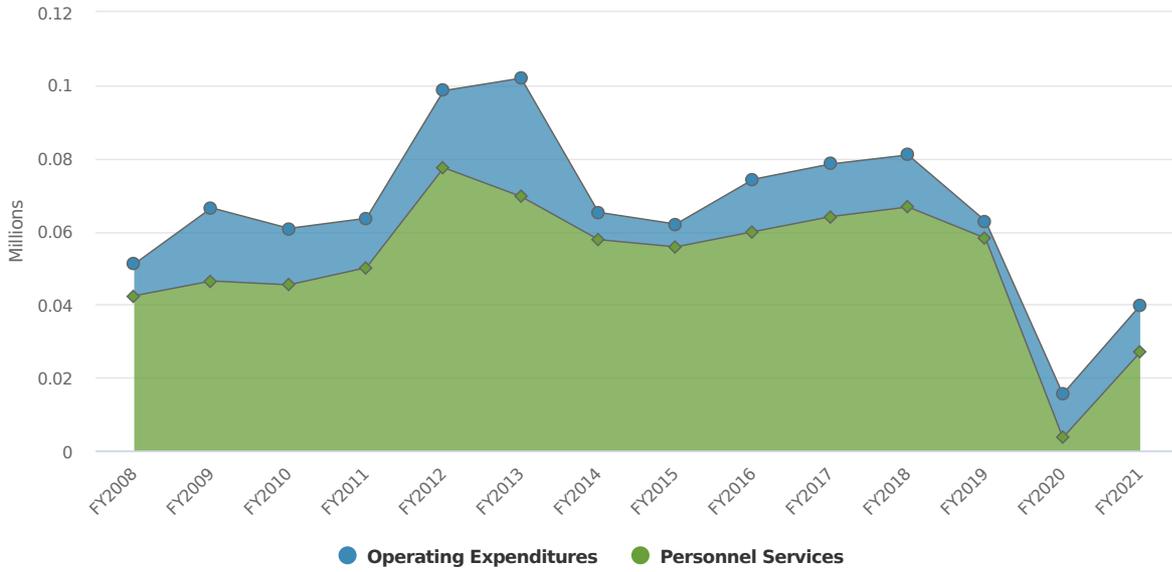
Alarm Registration Program Budget

\$39,712 **\$8,300**
 (20.9% vs. prior year)

Special Revenue Fund-Alarm Registration Program Proposed and Historical Budget vs. Actual



Special Revenue Fund-Alarm Registration Program Historical and Budgeted Expenditures Over Time



Name	FY2019 Actual	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Alarm Reduction Program						
Personnel Services						
SALARIES AND WAGES REGULAR	\$37,541.65	\$2,712.80	\$25,000.00	\$25,000.00	0%	
FICA TAXES	\$3,687.19	\$207.60	\$1,912.00	\$1,912.00	0%	
RETIREMENT CONTRIBUTION	\$4,505.04	\$325.54		\$0.00		
HEALTH AND LIFE	\$12,393.51	\$292.97		\$0.00		
Total Personnel Services:	\$58,127.39	\$3,538.91	\$26,912.00	\$26,912.00	0%	
Operating Expenditures						
SPECIAL MASTER	\$940.00	\$880.00	\$700.00	\$1,500.00	114.286%	
POSTAGE	\$3,563.55	\$2,070.61	\$3,600.00	\$3,000.00	-16.667%	
RECORDING FEES	\$221.00	\$91.00	\$200.00	\$100.00	-50%	
GENERAL OPERATING SUPPLIES	\$0.00	\$8,726.56		\$8,000.00		
PUBLICATIONS SUBSCRIPT MEMBRSH P	\$0.00	\$175.00		\$200.00		
Total Operating Expenditures:	\$4,724.55	\$11,943.17	\$4,500.00	\$12,800.00	184.444%	
Total Alarm Reduction Program:	\$62,851.94	\$15,482.08	\$31,412.00	\$39,712.00	26.423%	

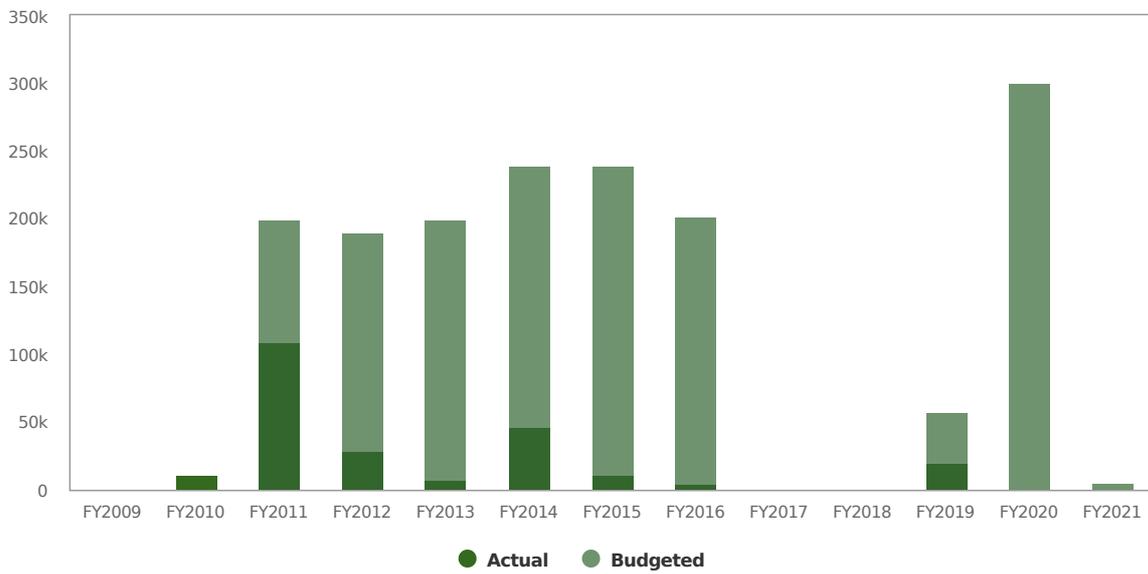
Special Revenue Fund-Art In Public Places Program



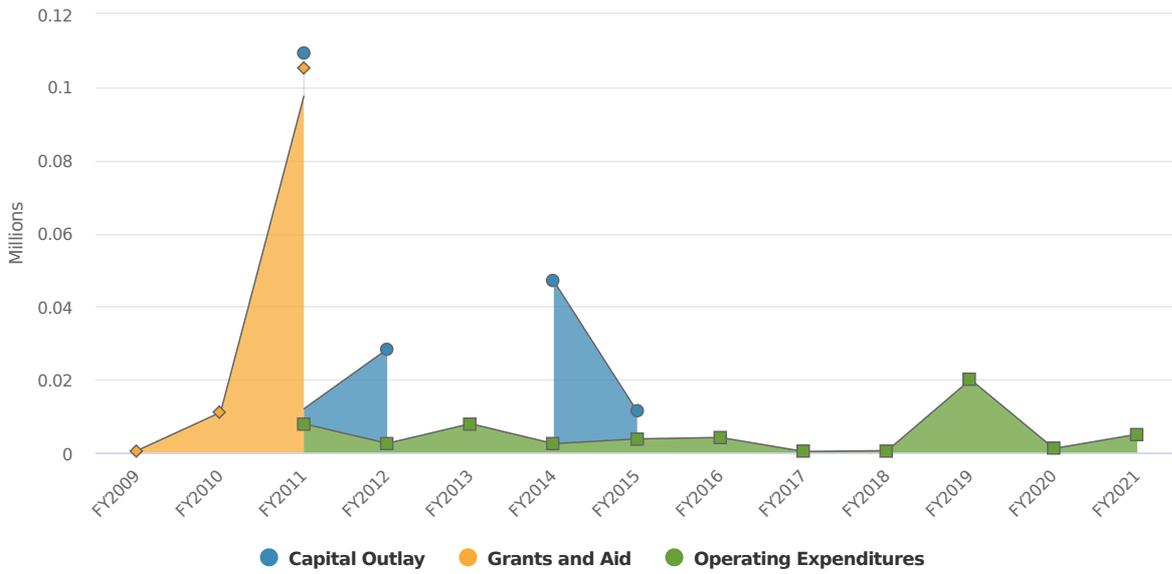
Art In Public Places (AIPP) Program Budget

\$5,000 **-\$295,000**
 (% vs. prior year)

Special Revenue Fund-Art In Public Places Program Proposed and Historical Budget vs. Actual



Special Revenue Fund-Art In Public Places Program Historical and Budgeted Expenditures Over Time



Name	FY2019 Budgeted	FY2020 Estimated Final	FY2020 Amended Budget	FY2021 Proposed Budget Budget Version	% Change	Notes
Art In Public Places						
Operating Expenditures						
GENERAL OPERATING SUPPLIES	\$7,500.00	\$1,130.48		\$5,000.00		
Total Operating Expenditures:	\$7,500.00	\$1,130.48		\$5,000.00		
Capital Outlay						
WORKS OF ART	\$50,000.00	\$0.00	\$300,000.00	\$0.00	-100%	
Total Capital Outlay:	\$50,000.00	\$0.00	\$300,000.00	\$0.00	-100%	
Total Art In Public Places:	\$57,500.00	\$1,130.48	\$300,000.00	\$5,000.00	-98.333%	

CAPITAL IMPROVEMENTS

Capital Projects - Department of Public Services

CAPITAL IMPROVEMENT PROGRAM 2020-21					
DEPARTMENT OF PUBLIC SERVICES					
Project ID	Project Description	FY 2019-20 Allocation	FY 2020-21 Allocation	Funding Source	Status
PS-01	Facility Maintenance Village Wide	\$157,500	\$90,000	General Government	
PS-02	Tree Planting	\$50,000	\$50,000	General Government	
PS-03	Roadway re-surfacing as per Identified streets	\$350,000	\$250,000	Special Revenue Fund	Ongoing
PS-04	ADA sidewalks/repairs	\$125,000	\$170,000	Special Revenue Fund	Ongoing
PS-05	Franjo Road Main Street	ongoing	ongoing	Grant/ Special Revenue	Ongoing
PS-06	Traffic Calming Various Locations	\$200,000	\$250,000	Special Revenue Fund	Pending
PS-07	Localized drainage Village-wide	\$100,000	\$0	Stormwater Fund	On hold
PS-10	Safe Routes to School	\$455,000	\$455,000	Grant/ Special Revenue	Ongoing
PS-12	Various Traffic Studies	\$70,000	\$0	Special Revenue Fund	Completed
PS-13	Vehicle Leasing	\$101,000	\$15,000	General/ Special Rev	Completed
PS-18	SW 168 St Beautification	\$250,000	\$0	Special Rev/Bond/Loan	Canceled
PS-20	Park & Ride/On-Demand	\$432,666	\$200,000	Grant/ Special Revenue	Ongoing
PS-21	Malbrook Flow Imp.	\$500,000	\$0	Bond/Loan	Canceled
PS-22	Old Cutler Rd Flow Imp.	\$500,000	\$0	Special Rev/Bond/Loan	Ongoing (county)
PS-23	SW 148 Ter Beautification	\$250,000	\$0	Bond/Loan	Canceled
PS-24	SW 160 St Improvements	\$50,000	\$0	Special Revenue Fund	Canceled
PS-25	Bike Lane- SW 153 to 160 St	\$300,000	\$0	Grant/Bond/Loan	On hold
PS-26	Bike Lane- SW 82 Ave to Old Cutler (SW 168)	\$300,000	\$0	Grant/Bond/Loan	On hold
	Bike Lane- SW 82 Ave (SW 136-152)	\$0	\$250,000	Special Revenue Fund	Ongoing
	TOTALS	\$4,191,166	\$1,730,000		



Capital Projects - Parks & Recreation

CAPITAL IMPROVEMENT PROGRAM 2020-21					
DEPARTMENT OF PARKS & RECREATION					
Project ID	Project Description	FY 2019-20 Allocation	FY 2020-21 Allocation	Funding Source	Status
PR-CRP-01	CRP Field Improvements- Matching Grant	\$400,000	\$50,000	Grant/General Fund	In progress
PR-CRP-02	CPR Multipurpose Facility	\$650,000	\$0	Bond/Loan	Future
PR-CRP-03	CRP New Bridge	\$400,000	\$100,000	Grant/General Fund	In progress
PR-CRP-04	CRP Playground Imp	\$100,000	\$0	Bond/Loan	Future
PR-CRP-06	CRP Walking Trails Imp	\$40,000	\$20,000	Special Revenue Fund	In progress
PR-PBP-01	PBP Splash Pad	\$650,000	\$0	Bond/Loan	Future
PR-PBP-02	PBP Park Basketball Cts/Trails/Playground	\$325,000	\$0	Bond/Loan	Future
PR-VET-01	Veterans Park Design	\$10,000	\$0	Bond/Loan	Future
PR-WDS-01	Woods Invasive Clean-up	\$25,000	\$0	Special Revenue Fund	Future
PR-TE-01	Thalatta Estate Pier	\$200,000	\$0	Bond/Loan	Future
VW-01	Tree Trimming	\$200,000	\$0	Stormwater Fund	Public Services
TOTALS		\$3,000,000	\$170,000		

Glossary

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation: A value assigned to real estate or other property by a government as the basis for levying taxes.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Betterments (Special Assessments): Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.



Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)

Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short-term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours and working conditions.

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Funds: An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery—direct, indirect, and capital costs—are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.



Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

Fixed Assets: Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

Governing Body: A board, committee, commission, or other executive or policymaking body of a municipality or school district.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Interest: Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.



Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.

Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Reserve Fund: An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue Anticipation Note (RAN): A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.



Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

Trust Fund: In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.