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RESOLUTION NO. 08-74

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO GEOGRAPHIC INFORMATION SYSTEM (GIS) PROFESSIONAL SERVICES RFP #08-PZ-01, ACCEPTING THE RECOMMENDATION OF THE VILLAGE MANAGER TO SELECT GIS ROSS CONSULTING, INC. AS THE NUMBER ONE RANKED FIRM BY THE RFP EVALUATION COMMITTEE; AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT WITH GIS ROSS CONSULTING, INC. TO PROVIDE GIS PROFESSIONAL SERVICES FOR AN INITIAL TERM OF THREE YEARS WITH TWO ADDITIONAL ONE YEAR RENEWAL TERMS; AUTHORIZING THE SCOPE OF SERVICES PROVIDED UNDER SAID AGREEMENT; AUTHORIZING COMPENSATION IN THE TOTAL AMOUNT OF \$33,650 FOR TWO COMPONENTS COMPRISING THE SCOPE OF SERVICES INCLUDING (i) ONE YEAR OF ONGOING SYSTEM MAINTENANCE AND (ii) GIS DEVELOPMENT APPLICATIONS; PROVIDING FOR SEVERABILITY; AND, AN EFFECTIVE DATE.

WHEREAS, development of the Village's GIS over the past two years has created the capability of producing high quality maps displaying property information at the parcel level that includes zoning, land use, streets, addresses, flood zones, and locations of water and sewer lines for all parcels within the Village; and

WHEREAS, it is desirous to continue the development of the Village's GIS by entering into an agreement with an individual and/or firm selected through a competitive process to provide GIS professional services to the Village; and

WHEREAS, the Village advertised the issuance of a Request for Proposals (RFP) for GIS Professional Services, #08-PZ-01, on June 13th, 2008 soliciting interest from among qualified and experienced individuals and/or firms to submit proposals by July 15th, 2008; and

WHEREAS, six proposal submissions were received by the due date, July 15th, 2008; and

WHEREAS, an evaluation committee met on August 5th, 2008, to review the proposal submissions and scheduled presentations from three of the proposers on August 12th, 2008; and

WHEREAS, on August 12th, 2008, the evaluation committee, after hearing presentations from each of the three firms based upon their proposal submissions, considered the criteria published in RFP #08-PZ-01 in its evaluation of each proposer, and recommended Ross GIS Consulting, Inc. as the number one ranked firm to the Village Manager; and

WHEREAS, it is desirous to enter into an agreement with Ross GIS Consulting, Inc. to provide GIS professional services to the Village that includes two components comprising the scope

1 of services including: i) ongoing maintenance to the current system; and, ii) development of
2 additional GIS applications.
3

4 **NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE**
5 **COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:**
6

7 Section 1. The Village Manager's recommendation of Ross GIS Consulting, Inc. as the
8 number one ranked firm by the evaluation committee for RFP #08-PZ-01 to (i) provide ongoing
9 maintenance services to the current GIS system and (ii) develop additional GIS applications is
10 hereby accepted.
11

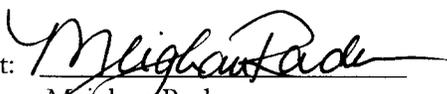
12 Section 2. The Village Manager is authorized to enter into a contract with Ross GIS
13 Consulting, Inc. to provide professional GIS services to the Village as described in section II. of the
14 attached agreement entitled "Scope of Services" for a period of three (3) years with two additional
15 one (1) year renewal terms.
16

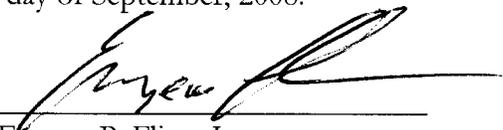
17 Section 3. Compensation to Ross GIS Consulting, Inc. in the total amount of \$33,650 is
18 authorized to provide (i) one year of ongoing system maintenance services at a cost of \$8,400 and (ii)
19 for GIS development applications at a cost of \$7,750 to complete the GIS interface to historical
20 zoning documents and at a cost of \$17,500 for additional GIS development applications,, in
21 accordance with section IV. of the attached agreement entitled "Compensation for Services."
22

23 Section 4. Funding for ongoing system maintenance is included in the proposed
24 FY'08/'09 budget in the amount of \$8,400 and funding for GIS development applications is
25 available in the FY'07/'08 in the amount of \$7,750 as budgeted for said services and in the proposed
26 FY'08/'09 budget in the amount of \$17,500.
27

28 Section 5. This resolution shall take effect immediately upon approval.

29 **PASSED and ADOPTED** this 8th day of September, 2008.

30
31 Attest: 
32 Meighan Rader
33 Village Clerk
34


Eugene P. Flinn, Jr.
Mayor
35

36 APPROVED AS TO FORM:

37
38 
39
40 Eve A. Boutsis, Office of the Village Attorney
41 Nagin Gallop Figueredo, P.A.
42
43
44

1 **FINAL VOTE AT ADOPTION:**
2
3 Council Member Ed Feller **YES**
4
5 Council Member Paul Neidhart **YES**
6
7 Council Member Shelley Stanczyk **YES**
8
9 Vice-Mayor Linda Robinson **YES**
10
11 Mayor Eugene P. Flinn, Jr. **YES**