



VILLAGE OF PALMETTO BAY  
9705 E. HIBISCUS STREET  
PALMETTO BAY, FLORIDA 33157  
(305) 259-1234 Fax: (305) 259-1290

Approved  
*[Signature]*  
Edward Silva, Village Manager  
4/16/19  
Date

**REQUEST FOR PUBLIC RECORDS**

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 4-10-19  
NAME: Eugene Flinn  
COMPANY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: 305-302-3713 FAX: \_\_\_\_\_  
EMAIL: eugeneflinn@bellsouth.net

REQUEST (Attach additional page, if necessary): Copies of the following documents:

\*Please see attached  
on-line request.

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FOR USE BY VILLAGE STAFF ONLY      TRACKING NO.: 2019-122  
DATE FORWARDED: 4-10-19      ASSIGNED DEPT: Procurement/IT  
DATE REQUEST FILLED: 4/16/2019      NUMBER OF COPIES: 1  
ESTIMATED TIME (IF APPLICABLE): \_\_\_\_\_      ESTIMATED COST: \_\_\_\_\_

HOW WAS REQUEST FILLED? \_\_\_\_\_

IF NOT FILLED, REASON: Item 1 d2 - up# 1819-00-002 is in  
A case of silence, therefore not for public view.

BY: *[Signature]*



## Melissa Dodge

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**From:** noreply@civicplus.com  
**Sent:** Wednesday, April 10, 2019 9:14 AM  
**To:** Missy Arocha; Melissa Dodge  
**Subject:** Online Form Submittal: Public Records Requests

### Public Records Requests

PUBLIC RECORDS REQUEST [Public Records Policy](#)  
FORM

Date	4/10/2019
Name	Eugene Flinn
Company	<i>Field not completed.</i>
Phone Number	3053023713
Email Address	eugeneflinn@bellsouth.net
Address	8261 SW 162nd Street
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No
Public Record Request(s):	1. Electronic copies of all responses received, relating to UP# 1819-00-002, including, but not limited to: NAI Miami and I3 Investments, LLC as unsealed/opened on March 7, 2017.; 2. Copies of any notices to the public of the bid review and scoring process (if noticed and if to be performed in public view).; 3. Copies of any communication from the Village Manager, Village Clerk and/or Litsy Pittser, Palmetto Bay Procurement Specialist, any of their assistants or anyone on their behalf to any member of the Village Council or any person designated to communicate with the Village Manager on his/her behalf relating to the status of the bids, and/or regarding any of the involved responsive bidders, including, but not limited to NAI Miami and I3 Investments, LLC;. 4. Copies of any communication from the Village Manager, Village Clerk and/or Litsy Pittser, Palmetto Bay Procurement Specialist, any of their assistants or anyone on their behalf to any representatives of the responsive parties, including, but not limited to NAI Miami and I3 Investments, LLC subsequent to March 7, 2019.



## Admin Temp

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**From:** Eric Machado  
**Sent:** Thursday, April 18, 2019 10:07 AM  
**To:** Admin Temp  
**Subject:** Fwd: Public Record Request - 2019-122 (Flinn)

Yani,

As per Desmond, see below re: cone of silence.

EM

----- Original message -----

**From:** Eric Machado <emachado@palmettobay-fl.gov>  
**Date:** 4/17/19 10:39 AM (GMT-05:00)  
**To:** Helpdesk <HelpDesk@palmettobay-fl.gov>  
**Subject:** FW: Public Record Request - 2019-122 (Flinn)

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**From:** Desmond Chin <dchin@palmettobay-fl.gov>  
**Sent:** Tuesday, April 16, 2019 5:38 PM  
**To:** Eric Machado <emachado@palmettobay-fl.gov>  
**Subject:** RE: Public Record Request - 2019-122 (Flinn)

Hold off on this. I believe we are under a cone of silence. It will be lifted on May 1.

Desmond Chin

Finance Director

Village of Palmetto Bay

305-259-1268 Phone

305-259-1290 Fax

*Under Florida Law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.*

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**From:** Eric Machado <[emachado@palmettobay-fl.gov](mailto:emachado@palmettobay-fl.gov)>  
**Sent:** Tuesday, April 16, 2019 3:35 PM  
**To:** Helpdesk <[HelpDesk@palmettobay-fl.gov](mailto:HelpDesk@palmettobay-fl.gov)>  
**Subject:** FW: Public Record Request - 2019-122 (Flinn)

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**From:** Admin Temp <[admintemp@palmettobay-fl.gov](mailto:admintemp@palmettobay-fl.gov)>  
**Sent:** Tuesday, April 16, 2019 3:25 PM  
**To:** Litsy Pittser <[lpittser@palmettobay-fl.gov](mailto:lpittser@palmettobay-fl.gov)>; Eric Machado <[emachado@palmettobay-fl.gov](mailto:emachado@palmettobay-fl.gov)>  
**Cc:** Olga Cadaval <[ocadaval@palmettobay-fl.gov](mailto:ocadaval@palmettobay-fl.gov)>; Missy Arocha <[marocha@palmettobay-fl.gov](mailto:marocha@palmettobay-fl.gov)>; Melissa Dodge <[mdodge@palmettobay-fl.gov](mailto:mdodge@palmettobay-fl.gov)>; Karla Morales-Maestre <[kmorales@palmettobay-fl.gov](mailto:kmorales@palmettobay-fl.gov)>  
**Subject:** FW: Public Record Request - 2019-122 (Flinn)

Good morning Litsy & Eric,

Below please find a Public Records Request that requires a team effort. I have identified your portion in **Green**.

1. Electronic copies of all responses received, relating to UP# 1819-00-002, Including, but not limited to: NAI Miami and I3 Investments, LLC as unsealed/opened on March 7, 2017. **(requestor corrected – March 7, 2019); Litsy**
2. Copies of any notices to the public of the bid review and scoring process (if noticed and if to be performed in public view).; **Litsy**
3. Copies of any communication from the Village Manager, Village Clerk and/or Litsy Pittser, Palmetto Bay Procurement Specialist, any of their assistants or anyone on their behalf to any member of the Village Council or any person designated to communicate with the Village Manager on his/her behalf relating to the status of the bids, and/or regarding any of the involved responsive bidders, including, but not limited to NAI Miami and I3 Investments, LLC;. – **Eric- please provide a cost estimate**
4. Copies of any communication from the Village Manager, Village Clerk and/or Litsy Pittser, Palmetto Bay Procurement Specialist, any of their assistants or anyone on their behalf to any representatives of the responsive parties, including, but not limited to NAI Miami and I3 Investments, LLC subsequent to March 7, 2019. – (information will be included in #3 above) **Eric- please provide a cost estimate**

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**From:** Melissa Dodge <[mdodge@palmettobay-fl.gov](mailto:mdodge@palmettobay-fl.gov)>

**Sent:** Wednesday, April 10, 2019 11:13 AM

**To:** Admin Temp <[admintemp@palmettobay-fl.gov](mailto:admintemp@palmettobay-fl.gov)>; Olga Cadaval <[ocadaval@palmettobay-fl.gov](mailto:ocadaval@palmettobay-fl.gov)>

**Cc:** Missy Arocha <[marocha@palmettobay-fl.gov](mailto:marocha@palmettobay-fl.gov)>; Edward Silva <[esilva@palmettobay-fl.gov](mailto:esilva@palmettobay-fl.gov)>

**Subject:** Public Record Request - 2019-122 (Flinn)

Good Morning,

Attached is Public Record Request No. 2019-122 received from Mr. Eugene Flinn. Please forward to the appropriate department.

Sincerely,

*Melissa Dodge*

*Administrative Assistant*

*Office of the Village Clerk*

*Village of Palmetto Bay*

*9705 East Hibiscus Street*

*Palmetto Bay, FL 33157*

*Ph: 305-259-1234*

*Fax: 305-259-1290*

**Please Note:** Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com) <noreply@civicplus.com>  
**Sent:** Wednesday, April 10, 2019 9:14 AM  
**To:** Missy Arocha <[marocha@palmettobay-fl.gov](mailto:marocha@palmettobay-fl.gov)>; Melissa Dodge <[mdodge@palmettobay-fl.gov](mailto:mdodge@palmettobay-fl.gov)>  
**Subject:** Online Form Submittal: Public Records Requests

## Public Records Requests

PUBLIC RECORDS REQUEST FORM [Public Records Policy](#)

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Date	4/10/2019
Name	Eugene Flinn
Company	<i>Field not completed.</i>
Phone Number	3053023713
Email Address	<a href="mailto:eugeneflinn@bellsouth.net">eugeneflinn@bellsouth.net</a>
Address	8261 SW 162nd Street
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No
Public Record Request(s):	1. Electronic copies of all responses received, relating to UP# 1819-00-002, including, but not limited to: NAI Miami and I3 Investments, LLC as unsealed/opened on March 7, 2017.; 2. Copies of any notices to the public of the bid review and scoring process (if noticed and if to be performed in public view).; 3. Copies of any communication from the Village Manager, Village Clerk and/or Litsy Pittser, Palmetto Bay Procurement Specialist, any of their assistants or anyone on their behalf to any member of the Village Council or any person designated to communicate with the Village Manager on his/her behalf relating to the status of the bids, and/or regarding any of the involved responsive bidders, including, but not limited to NAI Miami and I3 Investments, LLC;. 4. Copies of any communication from the Village Manager, Village Clerk and/or Litsy Pittser, Palmetto Bay Procurement Specialist, any of their assistants or anyone on their behalf to any representatives of the responsive parties, including, but not limited to NAI Miami and I3 Investments, LLC subsequent to March 7, 2019.

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Thank You

*Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at [marocha@palmettbay-fl.gov](mailto:marocha@palmettbay-fl.gov)*

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Email not displaying correctly? [View it in your browser.](#)

