



VILLAGE OF PALMETTO BAY
 9705 E. HIBISCUS STREET
 PALMETTO BAY, FLORIDA 33157
 (305) 259-1234 Fax: (305) 259-1290

Approved
 ✓
 Edward Silva, Village Manager
 1/15/20
 Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 1/14/20
 NAME: Royster Souza
 COMPANY: SLK Global Solution
 ADDRESS: 2727 LBJ Freeway, Suite 800
 PHONE: 855-512-4803 FAX: _____
 EMAIL: rajith.shekhar@slkgroup.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

* Please see attached
online request

FOR USE BY VILLAGE STAFF ONLY TRACKING NO.: 2020-004
 DATE FORWARDED: 1/9/20 ASSIGNED DEPT: Building
 DATE REQUEST FILLED: 1/13/20 NUMBER OF COPIES: _____
 ESTIMATED TIME (IF APPLICABLE): _____ ESTIMATED COST: _____
 HOW WAS REQUEST FILLED? _____
 IF NOT FILLED, REASON: Need to fill out lien search
attached for other items and
 BY: JJ submit to Gladys

Melissa Dodge

From: noreply@civicplus.com
Sent: Monday, January 6, 2020 4:08 PM
To: Missy Arocha; Melissa Dodge
Subject: Online Form Submittal: Public Records Requests

CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.

Public Records Requests

PUBLIC RECORDS REQUEST FORM [Public Records Policy](#)

Date 1/6/2020

Name Royston Dsouza

Company SLK GLOBAL SOLUTION

Phone Number 8555124803

Email Address rajith.shekhar@slkgroup.com

Address 2727 LBJ Freeway, Suite 800

Preferred Delivery Method Electronic (via email- email address required)

Are you a member of the media? No

Public Record Request(s): Hi,

May I please have copies of the following items (if they exist):?

1. Open code violations
2. Permits that need to be closed out; and
3. Unpaid fines, fees or tickets that do not appear on the taxes.
4. water/sewer balance-01/30/2020 (advise if you lien against the property)

File # :785970
Parcel : 33-5027-047-0180
Add 16720 SW 78th Ave,Miami-FL 332157
County :Miami-Dade

Thank You
Please note that there may be a fee associated with your request depending on the

Yanara Modroño

From: Vanessa Bencomo
Sent: Thursday, January 9, 2020 2:34 PM
To: Yanara Modroño
Cc: Wesley Maltby; Karla Morales-Maestre
Subject: FW: Public Record Request - 2020-004
Attachments: PublicRecRequest-2020-004.pdf

Yani,

Please be advised there are no open code cases for the property located at 16720 SW 78 Ave.

Sincerely,

Vanessa Bencomo
Code Compliance Office Manager
Village of Palmetto Bay
Building and Capital Projects
9705 E. Hibiscus Street
Palmetto Bay, Florida 33157
305-259-1272 Office
786-338-7432 Fax
www.palmettobay-fl.gov

From: Wesley Maltby <wmaltby@palmettobay-fl.gov>
Sent: Thursday, January 9, 2020 11:54 AM
To: Angie Hewlett <ahewlett@palmettobay-fl.gov>; Vanessa Bencomo <vbencomo@palmettobay-fl.gov>
Cc: Yanara Modroño <ymodrono@palmettobay-fl.gov>; Karla Morales-Maestre <kmorales@palmettobay-fl.gov>
Subject: FW: Public Record Request - 2020-004

Angie & Vanessa please!
This almost sounds like more of a lien search(?)
Additionally please mention that the water billing is via Miami-Dade County WASD

Wesley C. Maltby
Building Official
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, FL 33157
305-259-1250
wmaltby@palmettobay-fl.gov

From: Yanara Modroño <ymodrono@palmettobay-fl.gov>
Sent: Thursday, January 9, 2020 11:35 AM
To: Wesley Maltby <wmaltby@palmettobay-fl.gov>
Cc: Olga Cadaval <ocadaval@palmettobay-fl.gov>; Missy Arocha <marocha@palmettobay-fl.gov>; Melissa Dodge <mdodge@palmettobay-fl.gov>; Idalmy Vidaurre <ividaurre@palmettobay-fl.gov>; Karla Morales-Maestre

<kmorales@palmettobay-fl.gov>; Greg Truitt <gtruitt@palmettobay-fl.gov>

Subject: FW: Public Record Request - 2020-004

Good morning Wes,

Please see the attached request and forward the response to my attention and cc' Karla.

Thank you!

Yanara Modroño
Executive Assistant
Office of the Village Manager
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, Florida 33157
T: 305-259-1234
F: 305-259-1290

From: Melissa Dodge <mdodge@palmettobay-fl.gov>

Sent: Thursday, January 9, 2020 11:16 AM

To: Yanara Modroño <ymodrono@palmettobay-fl.gov>; Olga Cadaval <ocadaval@palmettobay-fl.gov>

Cc: Missy Arocha <marocha@palmettobay-fl.gov>; Greg Truitt <gtruitt@palmettobay-fl.gov>; Edward Silva <esilva@palmettobay-fl.gov>

Subject: Public Record Request - 2020-004

Good Morning,

Attached is Public Record Request No. 2020-004 received from Mr. Royston Dsouza. Please forward to the appropriate department.

Sincerely,

Melissa Dodge

Administrative Assistant/Passport Acceptance Agent
Office of the Village Clerk
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, FL 33157
Ph: 305-259-1234
Fax: 305-259-1290

PLEASE NOTE: Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

From: noreply@civicplus.com <noreply@civicplus.com>

Sent: Monday, January 6, 2020 4:08 PM

To: Missy Arocha <marocha@palmettobay-fl.gov>; Melissa Dodge <mdodge@palmettobay-fl.gov>
Subject: Online Form Submittal: Public Records Requests

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Public Records Requests

PUBLIC RECORDS REQUEST [Public Records Policy](#)
FORM

Date	1/6/2020
Name	Royston Dsouza
Company	SLK GLOBAL SOLUTION
Phone Number	8555124803
Email Address	rajith.shekhar@slkgroup.com
Address	2727 LBJ Freeway, Suite 800
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No
Public Record Request(s):	Hi,

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County :Miami-Dade

Thank You

Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at marocha@palmettobay-fl.gov

Email not displaying correctly? [View it in your browser.](#)

Yanara Modroño

From: Angie Hewlett
Sent: Monday, January 13, 2020 8:34 AM
To: Wesley Maltby; Vanessa Bencomo
Cc: Yanara Modroño; Karla Morales-Maestre; Melissa Dodge
Subject: RE: Public Record Request - 2020-004
Attachments: OPEN PERMIT LIEN SEARCH 05232018.pdf; prr-2020-004.pdf

Good morning,

PRR-2020-004 is completed. We have no open permits through Palmetto Bay that need to be closed out. For the other items as well as any open MDC permits they would need to do a lien search(form attached) and submit to Gladys gbilbraut@palmettobay-fl.gov.

Regards,

Angie Hewlett
Plans Processing Clerk
Village of Palmetto Bay
9705 E. Hibiscus St
Palmetto Bay, FL 33157
Office: 305-259-1250
Fax: 866-927-5576
www.palmettobay-fl.gov

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Open Permit Search Form

Date: _____

Company Name: _____

Contact: _____

Phone No: _____

Fax No: _____

Email Address: _____

Property Address: _____

Folio: _____

- Open & Expired Permits
- Code Enforcement Violations
- Lien Search
- Burglar Alarm Payment

There will be a \$48.00* payment required in order to process this request. (You may send a check or money order made payable to the Village of Palmetto Bay)

*An express service is available upon request for \$143.00 and payment must be received before services are rendered.

9705 East Hibiscus Street
Palmetto Bay, Florida 33157
Phone: (305) 259-1250
Fax: 1 (866) 927-5576