

VILLAGE COUNCIL MEETING

MONDAY, JANUARY 8, 2018



MANAGER'S REPORT

NOVEMBER 2017



**Village of Palmetto Bay
MEMORANDUM**

To: Honorable Mayor and Village Council

Date: January 8, 2018

From: Edward Silva, Village Manager

Re: Monthly Status Report for
November 2017

Attached is the monthly status report for November 2017. The reporting items include:

1. Legislative Updates: updates and any relevant information related to the Village's state and/or federal legislative priorities.
2. Departmental Reports: individual reports from every department and division showing measurable data. These reports include comparisons between the current and prior months and the aggregate information for the fiscal year, up to the reporting period.
3. Informational Data: this section includes informational items of a miscellaneous nature that do not directly relate to the other report sections but are provided for the purpose of keeping the Village Council and Village residents informed on matters affecting the Village

Also provided for informational purposes is a listing of all public meetings held during the reporting month, along with the Special Event permits issued for the reporting period.

Public Meetings Listing

1. Youth Community Involvement Board
2. Service Administrative Advisory Committee
3. Regular Council Meeting
4. Education Advisory Board Meeting
5. Palmetto Bay Advisory Committee Meeting
6. Parks and Recreation Community Outreach Committee Meeting
7. Tree Advisory Board Meeting
8. Special Council Meeting
9. Information Session on Cutler Plantation
10. Zoning Public Hearing
11. Special Master Hearing
12. Veterans Park Advisory Committee Meeting
13. Sunshine Meeting
14. Service Administrative Advisory Committee

Special Event Permits Issued

Movie Night

Christmas Trees

Festival Under the Stars

Village of Palmetto Bay 15th Years Anniversary

Annual Block Party

Christmas Trees Sales

Fall Toy Drive & Dine

MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1
Office of the Village Manager Operations
Reporting Period: November 2017

| Summary of Email Requests | |
|----------------------------------------------------------------------------------------------------------------------|------------------|
| Resident Emails | |
| Nature of Request | Requesting Party |
| Concern regarding traggic issues | C.Person |
| Concern with traffic issues | B.Kestel |
| Concern with nieghbor running a business without a permit | J.Deleon |
| Concerns regarding items on Agenda | P.Worthington |
| Request for ordinance against feeding peacocks | M.Mejia |
| Meeting request | S. Purrinos |
| Concerned with lack of communication in the building department | A. Paret |
| Concerns and recommendations regarding Pine Rocklands | E.Tulberg |
| Concerns regarding site security | S. Kreisher |
| Request to consider outdoor pavilion next to playground | B. Adler |
| Concerned regarding coyotees in ear tennis court | T. Reilly |
| Concerned with error message when trying to register alarm on web | A. Newman |
| Concern with placement of Pines at Pine Rockland | E.Tulberg |
| Concern with placement of Pines at Pine Rockland | H. Clifford |
| Requesting information on Malbrook wicket proposal | D. Stoia |
| Resident opposed to proposed bridge | J. Woodard |
| Resident opposed to proposed bridge | C. Atkinson |
| Resident in favor of proposed bridge | R. Becerra |
| Resident opposed to proposed bridge | J. Coyle |
| Resident in favor of proposed bridge | J. Johnson |
| Resident opposed to proposed bridge | I.Mander |
| Resident opposed to proposed bridge | M. Pepin |
| Resident opposed to proposed bridge | P.Matijn |
| Resident in favor of proposed bridge | Anonymous |
| Praise for having debris removed | S. Kreisher |
| Resident opposed to proposed bridge | B.Yuen |
| Resident opposed to proposed bridge | I.Stojsic |
| Concerned with speedtable placement | R. Poirier |
| Resident opposed to proposed bridge | JC. Abril |
| Resident in favor of proposed bridge | A. Daniluk |
| Resident in favor of proposed bridge | R. Lancella |
| Resident opposed to proposed bridge | F. Artiles |
| Concerned with safety of the kids in neighborhood due to traffic congestion in Malbrook. In favor of proposed bridge | D. Salyers |
| Praise for having debris in swale removed | S. Fraizer |
| Resident opposed to proposed bridge | S. Mander |
| Resident in favor of proposed bridge | R. Johnson |
| Resident opposed to proposed bridge | K.Stanton |

Council Emails

Mayor Flinn

Requesting Police perform special encorcement in Malbrook due to traffic

Forwarded email regarding poles being installed in Tuscany Estates

Vice Mayor Dubois

Forwarded resident email regarding parking a trailer on their new propoerty

Inquiry on removal of native pine

Councilwoman Cunningham

Request to work with Ocaquatics to do a "Giving Day" also Pineland Rockland cleanup and picnic

Forwarded resident email regarding no right turn signs

Forwarded resident questions regarding street repairs and sod replacement

Requesting a map of the Village

Meeting request to discuss strategic plan

Forwarded resident concern regarding issues with contractor

Forwarded resident request to have a councn that was dumped near Coral Reef Elementary removed

Forwarded resident concern regarding Palmetto Bay's internet service provider

Forwarded resident concern with site plan not having street numbers and tree damaged in front of his house by

Irma

Request to have a cherry picker and Ibus at Coral Reef Elementary on career day

Forwarded email regarding inquiry of use of Community Room

Request to have information regarding 15 year Anniversary and Heritage Task Force

Forwarded email from new company requesting information

Request to follow up with UTD Teaching Excellence Foundation in regards to using community room

Request to meet with Manager

Requesto to have information regarding Rosemary Fuller Award placed on her webpage

Request to have Holiday home and shopping safety checklist posted on web

Request to post annual Chanukah Celebration on Facebook and Twitter page

Councilman Singer

Forwarded resident email concerned regarding County trash pickup

Request to schedule a meeting regarding mosquito control

Forwarded resident email opposed to bridge

Councilwoman Siegel-Lara

Forwarded resident email with questions regarding Atlantico fence obstructing sidewalk

Forwarded resident email regarding proposed speed humps on SW 174 Street



Departmental Report for:
Reporting Period
November 2017

**HUMAN RESOURCES /
COMMUNICATIONS /
GRANTS**

Village of Palmetto Bay
Departmental Monthly Report

Department/ Division:
Reporting Period:

Human Resources & Communications
November 2017

| | | HUMAN RESOURCES | | | |
|-----------------------------|--------------------------------------------|-------------------------|------------|------------|------------------------------|
| | | 1st QTR. Oct - Dec 2017 | Oct-17 | Nov-17 | Fiscal Year to Date FY 17-18 |
| Recruitment | Recruitment Ads | 6 | 2 | 4 | 6 |
| | Applications Reviewed | 76 | 28 | 48 | 76 |
| | Interviews Scheduled | 12 | 7 | 5 | 12 |
| | Background Checks Completed | 3 | 2 | 1 | 3 |
| | TOTAL ITEMS | 97 | 39 | 58 | 97 |
| New Hires | Orientation Sessions | 0 | 0 | 0 | 0 |
| | Training Sessions | 0 | 0 | 0 | 0 |
| | New Hires Processed | 0 | 0 | 0 | 0 |
| | TOTAL ITEMS | 0 | 0 | 0 | 0 |
| Employee Benefits | New Enrollments/Updates/Terminations | 2 | 0 | 2 | 2 |
| | Issues Resolved | 12 | 11 | 1 | 12 |
| | Educational Assistance Program | 0 | 0 | 0 | 0 |
| | Incident/ Accident Cases (worker's comp) | 2 | 2 | 0 | 2 |
| | Employee Training | 0 | 0 | 0 | 0 |
| | TOTAL ITEMS | 16 | 13 | 3 | 16 |
| Other | Transfers/ Updates/ Evaluations | 4 | 3 | 1 | 4 |
| | Timesheets Reviewed | 284 | 140 | 144 | 284 |
| | Job Desc. Review/ Updates | 0 | 0 | 0 | 0 |
| | Surveys | 0 | 0 | 0 | 0 |
| | Termination of Employment | 1 | 1 | 0 | 1 |
| | TOTAL ITEMS | 289 | 144 | 145 | 289 |
| | | COMMUNICATIONS | | | |
| | | 1st QTR. Oct - Dec 2017 | Oct-17 | Nov-17 | Fiscal Year to Date FY 17-18 |
| Social Media/ Video | FB/Twitter Postings (inc. events postings) | 179 | 95 | 84 | 179 |
| | FB Followers (likes) | 9,867 | 4893 | 4974 | 9,867 |
| | Video Production/Editing/ Oversight | 1 | 1 | 0 | 1 |
| | Constant Contact Contacts | 4,478 | 2239 | 2239 | 4,478 |
| Publications/Surveys | Your Village @ Work Editions | 9 | 5 | 4 | 9 |
| | Press Releases | 3 | 2 | 1 | 3 |
| | Weekly Traffic Calming Update | 0 | 0 | 0 | 0 |
| | Promotional/ Informational Campaigns | 8 | 5 | 3 | 8 |
| | Surveys | 1 | 1 | 0 | 1 |
| TOTAL PUBLICATIONS | 21 | 13 | 8 | 21 | |
| | | GRANTS | | | |
| | | 1st QTR. Oct - Dec 2017 | Oct-17 | Nov-17 | Fiscal Year to Date FY 17-18 |
| | New Applications Completed | 2 | 1 | 1 | 2 |
| | Reports/ Amendments Filed | 5 | 3 | 2 | 5 |
| | Grants Awarded | 0 | 0 | 0 | 0 |
| | Money Awarded | 0 | \$ - | \$ - | \$ - |
| | Pending Applications | 8 | 4 | 4 | 8 |
| | TOTAL ITEMS | 15 | 8 | 7 | 15 |

Village of Palmetto Bay
Departmental Monthly Report

Department/ Division: Finance
Reporting Period: November 2017

| Service Description | Prior Month | Current Month | 1st QTR. Oct 2017 - Dec 2017 | Fiscal Year to Date FY 2017-18 |
|-----------------------------------------------|--------------|---------------|------------------------------------|--------------------------------------|
| | Oct-17 | Nov-17 | | |
| EXPENDITURES % BY DEPARTMENT/ FACILITY | | | | |
| Village Council | 4.44% | 6.31% | 10.75% | 10.75% |
| Village Manager | 5.39% | 6.70% | 12.09% | 12.09% |
| Village Clerk | 4.78% | 6.19% | 10.97% | 10.97% |
| Finance Dept. | 6.61% | 7.59% | 14.20% | 14.20% |
| Human Resources/ Comm. | 3.27% | 4.44% | 7.71% | 7.71% |
| Village Attorney | 0.00% | 0.00% | 0.00% | 0.00% |
| Planning & Zoning | 0.61% | 0.00% | 0.61% | 0.61% |
| General Government | 1.16% | 1.58% | 2.74% | 2.74% |
| Facilities Maintenance. | 5.10% | 5.58% | 10.68% | 10.68% |
| Policing Unit | 15.43% | 0.01% | 15.44% | 15.44% |
| Park Administration | 3.20% | 16.32% | 19.52% | 19.52% |
| Coral Reef Park | 3.27% | 5.56% | 8.83% | 8.83% |
| Tennis Center | 5.25% | 9.11% | 14.36% | 14.36% |
| Palmetto Bay Park | 4.48% | 7.42% | 11.90% | 11.90% |
| Perrine Wayside Park | 2.25% | 2.62% | 4.87% | 4.87% |
| Thalatta Estate | 4.45% | 8.03% | 12.48% | 12.48% |
| Ludovici Park | 4.84% | 7.37% | 12.21% | 12.21% |
| Total Parks | 4.60% | 9.12% | 13.72% | 13.72% |
| Total Operating | 9.88% | 2.46% | 12.34% | 12.34% |
| Total for the Month | 8.33% | 8.33% | 25.00% | 100.00% |
| ALARM REGISTRATIONS | | | | |
| Alarm Calls/ Inquiries | 127 | 100 | 227 | 227 |
| Cashier Transactions | 1,257 | 1,549 | 2,806 | 2,806 |
| TOTAL ITEMS | 1,384 | 1,649 | 3,033 | 3,033 |
| INVOICES | | | | |
| Invoices Processed | 335 | 329 | 664 | 664 |
| Checks Processed/ Issued | 201 | 189 | 390 | 390 |
| TOTAL ITEMS | 536 | 518 | 1,054 | 1,054 |



Departmental Report for:
Reporting Period
November 2017

PARKS AND RECREATION



To: Edward Silva, Village Manager

Date: January 8, 2017

From: Fanny Carmona, CPRP
Parks & Recreation Director

Re: Departmental Report
November 2017

Parks & Recreation Monthly Activities Report for the month of November 2017 are as follows:

Council, COW and Committee Meetings

Regular Council Meeting – November 6, 2017

- Public Comments - Mark Merwitzer (14730 SW 75th Avenue) urged the Council to support the Youth Community Involvement Board's Teen Movie Night event on Friday, February 9, 2017 for a budget not to exceed \$1,250.
- ITEM 10D – A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO SPECIAL EVENTS; APPROVING THE MASTER LIST OF ANNUAL 2017-2018 SPECIAL EVENTS AND RESPECTIVE ALLOCATION OF FUNDS NOT TO EXCEED \$155,650; AUTHORIZING THE VILLAGE MANAGER TO EXPEND SAID FUNDING TO COVER THE COSTS OF PLANNING, COORDINATING AND DELIVERING SPECIAL EVENTS, AS IDENTIFIED; AND PROVIDING FOR AN EFFECTIVE DATE. (Sponsored by Administration)

Motion: Councilmember Siegel Lara made a motion to include the handout item relating to the Teen Movie Night provided by Mark Merwitzer, member of the Youth Community Involvement Board for discussion and Council consideration for item 10D. The motion was seconded by Councilmember Cunningham. Vote: All voted in favor. The motion passed (5-0) unanimously.

Motion: Councilmember Siegel Lara made a motion to cut the funding in half for the Kayak Adventure (\$275.00 a month, instead of \$550 a month) and charge \$15.00 per person for the Kayak Adventure. The motion was seconded by Vice Mayor DuBois. Vote: All voted in favor. The motion passed (5-0) unanimously. Village Council agreed to include a Teen Movie Night in the 2017-18 2017-18 Special Events and Programs.

Motion: Vice Mayor DuBois made a motion to approve the budget for the 2017-18 Special Events and Programs as amended and eliminate the cutting/printing of photographs for the Holiday by the Bay event, reduce the cost of the Holiday by the Bay event by \$1,300, and approve the Teen Movie Night event in the amount of \$1,250.

The motion was seconded by Councilmember Singer. Vote: All voted in favor. The motion passed (5-0) unanimously.

- ITEM 10E- E. A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO CONTRACTS; APPROVING THE SELECTION OF ANZAC CONTRACTORS, INC. TO PROVIDE DESIGN/BUILD SERVICES FOR THE NEW PEDESTRIAN BRIDGE AT CORAL REEF PARK, PURSUANT TO RFP NO. 1617-12-010 AND IN ACCORDANCE WITH

THE GUIDELINES OF THE RECREATIONAL TRAILS GRANT PREVIOUSLY AWARDED TO THE VILLAGE; AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO CONTRACT NEGOTIATIONS WITH SAID COMPANY; AND PROVIDING AN EFFECTIVE DATE. (Sponsored by Administration)
The motion passed (5-0) unanimously.

Youth Community Involvement Board – November 2, 2017, 5:30pm

- Create a proposal to take to Council for a Trip to Washington DC- Assignments were giving to each member to bring back to the next meeting (flight cost, hotels, mission/goal of trip, budget report, transportation, schedule meetings, possible tour of White House.
- Teen Drive-in Movie Night – February 9th, 2018 proposal to take to Council on November 6, 2017. Budget and memo were finalized and approved by all.
- Discussion on a collection box for relief to Puerto Rico
- Removal of old members from e-mail list, Volunteers needed for Jonathans Day – December 9, 2017 and Miami Youth Commission Meeting date – January 25th, 2018.
- Next meeting – December 7, 2017 at VH – 5:30pm

Parks & Recreation and Communications Committee – November 14, 2017- 6:30pm

- Results & Feedback on meeting dates and times.- 2nd Tuesday of the Month at 7pm
- Feedback on Racquetball Court usage of wall lines- Staff to keep log – no use reported
- 4th of July Survey Results- Provided to all members for their review
- Parks Master Plan Draft- Group would like to view plan prior to going to Council
- Parks Website- not discussed
- Art Project for Coral Reef Park from Jonathan's Day 2016- resolution to Council to place art project permanently on wall facing playground (west) on racquetball courts.

Special Events/Programs/Other

State of the Village Address and 15th Year Anniversary Celebration –November 9, 2017 at Village Hall

- Estimated Attendance: 350
- \$15,800.48 Total Expenditures w/ Staff Cost
- \$5,000 Total Revenues
- \$10,800.48 Net Cost

Veterans Day Breakfast – November 11, 2017 at Palmer Trinity School

- Estimated Attendance: 35
- \$0 Total Expenditures w/ Staff Cost
- \$0 Total Revenues
- \$0 Net Cost

Sponsored by Palmer Trinity School

Palmetto's Bay Toy Drive and Concert – November 18, 2017 at Village Hall

- Estimated Attendance: 25
- \$3,962.44 Total Expenditures w/ Staff Cost
- \$50 Total Revenues
- \$3,912.44 Net Cost

Pineland Cleanup and Giving Day – November 24, 2017 at Coral Reef Park

- Estimated Attendance: 50
- \$67.12 Total Expenditures w/ Staff Cost
- \$0 Total Revenues
- \$67.12 Net Cost

First Responders Appreciation Day – November 29, 2017 at Village Hall

- Estimated Attendance: 75
- \$250.55 Total Expenditures w/ Staff Cost
- \$0 Total Revenues
- \$250.55 Net Cost

Breakfast and Lunch sponsored by Mercedes-Benz of Cutler Bay

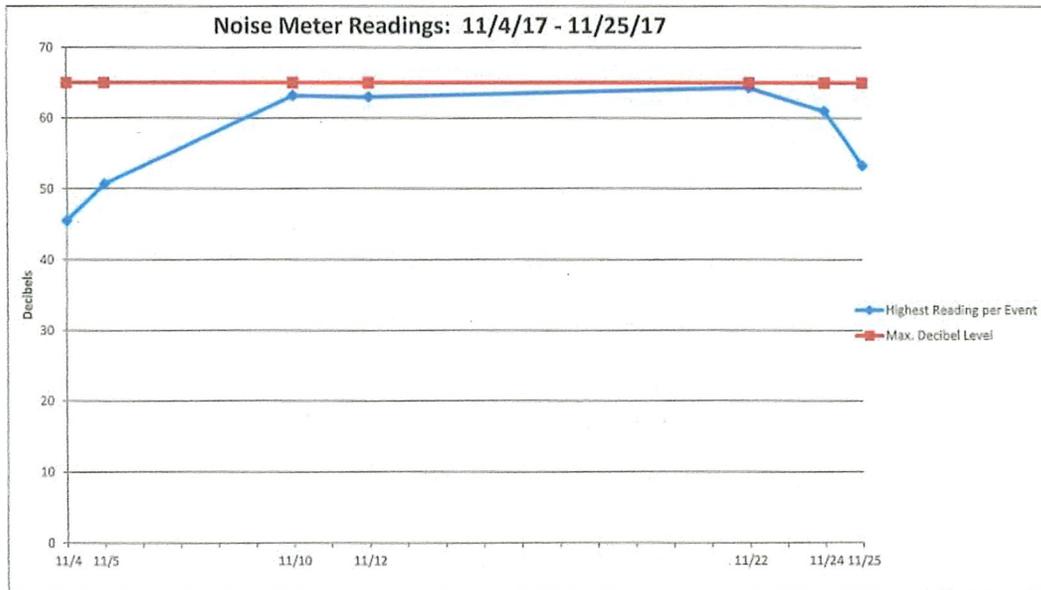
Yoga by the Bay at Thalatta Estate

- November 5, 2017 - Attendance- 28 (12 PB Residents and 16 non PB Residents) Cost \$150
- November 12, 2017 – Attendance- 23 (9PB Residents and 14 non PB Residents) Cost \$100

Family Kayak Adventure at Thalatta

- November 19, 2017 – Attendance- 18 (9 PB Residents and 9 non PB Residents) Cost \$510

Thalatta Estate Noise Meter Readings



Thalatta Estate Activity November 2017:

| | | |
|--------|--------------------|------------------|
| Nov 2 | Wedding | Attendance - 55 |
| Nov 4 | Wedding | Attendance - 112 |
| Nov 5 | Yoga-by-the-Bay | Attendance - 28 |
| | Wedding | Attendance - 75 |
| Nov 6 | Photo Shoot | Attendance - 10 |
| Nov 10 | Rehearsal | Attendance - 15 |
| | Wedding | Attendance - 170 |
| Nov 11 | Wedding | Attendance - 100 |
| Nov 12 | Yoga-by-the-Bay | Attendance - 23 |
| | Wedding | Attendance - 120 |
| Nov 15 | Rehearsal | Attendance - 15 |
| Nov 16 | Blue Angles Dinner | Attendance - 28 |
| Nov 17 | Nature Postings | Attendance - 50 |
| Nov 18 | Wedding | Attendance - 100 |
| Nov 19 | Kayak | Attendance - |
| | Photo Shoot | Attendance - 20 |
| Nov 20 | Photo Shoot | Attendance - 15 |
| Nov 21 | Photo Shoot | Attendance - 10 |
| | Rehearsal | Attendance - 15 |
| | Rehearsal | Attendance - 18 |
| Nov 22 | Wedding | Attendance - 75 |
| Nov 24 | Wedding | Attendance - 100 |
| Nov 25 | Wedding | Attendance - 90 |
| Nov 26 | Kayak | Attendance = |
| | Rehearsal | Attendance - 20 |
| Nov 30 | Photo Shoot | Attendance - 12 |
| | Rehearsal - 15 | |

Ludovici Park Activity November 2017:

| | | |
|-------|----------------------|------------------|
| Nov 1 | Super Soccer Stars | Attendance - 12 |
| Nov 2 | Southwood Set up | Attendance - 15 |
| Nov 3 | Southwood Festival | Attendance - 100 |
| Nov 4 | United Health Care | Attendance - 25 |
| | Super Soccer Stars | Attendance - 12 |
| Nov 5 | Runner's Club | Attendance - 25 |
| Nov 6 | Super Soccer Stars | Attendance - 12 |
| | C.B. Comm Theater | Attendance - 25 |
| Nov 7 | Rotary Club Luncheon | Attendance - 28 |
| Nov 8 | Super Soccer Stars | Attendance - 12 |

| | | |
|--------|----------------------|-----------------|
| Nov 9 | P.B. Book Club | Attendance - 15 |
| Nov 11 | Super Soccer Stars | Attendance - 12 |
| | Rental B-Day Party | Attendance - 25 |
| Nov 12 | Runner's Club | Attendance - 25 |
| Nov 13 | Super Soccer Stars | Attendance - 12 |
| | C.B. Comm Theater | Attendance - 25 |
| Nov 14 | Rotary Club Luncheon | Attendance - 28 |
| Nov 15 | Super Soccer Stars | Attendance - 12 |
| Nov 18 | Super Soccer Stars | Attendance - 12 |
| | Ballet-in-the-Park | Attendance - 25 |
| Nov 19 | Runner's Club | Attendance - 25 |
| Nov 20 | Super Soccer Stars | Attendance - 12 |
| | C.B. Comm Theater | Attendance - 25 |
| Nov 21 | Rotary Club Luncheon | Attendance - 28 |
| Nov 22 | Timbernook | Attendance - 15 |
| | Super Soccer Stars | Attendance - 12 |
| Nov 26 | Runner's Club | Attendance - 25 |
| Nov 27 | Super Soccer Stars | Attendance - 12 |
| | C.B. Comm Theater | Attendance - 25 |
| Nov 28 | P.B. Garden Club | Attendance - 35 |
| Nov 29 | Super Soccer Stars | Attendance - 12 |

Village of Palmetto Bay Departmental Monthly Report

Department/ Division: Parks & Recreation Department

Reporting Period: November 1st QTR) 2017-2018

| Service Description | 1ST QTR | | | 2ND QTR | Fiscal Year to Date FY 2017-18 |
|--------------------------------------------|------------|------------|--|---------|-----------------------------------|
| | Oct-17 | Nov-17 | | | |
| CORAL REEF PARK | | | | | |
| Exercise/ Recreational Classes | | | | | |
| Stretch & Relax | 66 | 124 | | | 190 |
| Yoga Fusion/ Pilates** | | 0 | | | 0 |
| Cardio Pump | 125 | 89 | | | 214 |
| Dance Aerobics | 77 | 95 | | | 172 |
| Aerobics** | | 0 | | | 0 |
| Zumba** | 268 | 0 | | | 268 |
| TOTAL PARTICIPANTS | 536 | 308 | | | 844 |
| Afterschool Programs | | | | | |
| Soccer | 0 | 0 | | | 0 |
| Lacrosse | 0 | 0 | | | 0 |
| Discovery Lab | 0 | 0 | | | 0 |
| Tennis | 48 | 48 | | | 96 |
| I'mPossible Run Club | 0 | 0 | | | 0 |
| ZANIAC | 0 | 0 | | | 0 |
| WILD (Wonder, Inquire, Learn and Discover) | 0 | 0 | | | 0 |
| TOTAL PARTICIPANTS | 48 | 48 | | | 96 |

Village of Palmetto Bay Departmental Monthly Report

| Service Description | 1ST QTR | | | 2ND QTR | Fiscal Year to Date FY 2017-18 |
|-------------------------------|--------------------|---------------------|--|---------|-----------------------------------|
| | Oct-17 | Nov-17 | | | |
| CORAL REEF PARK | | | | | |
| Organized Sports | | | | | |
| Soccer- Palmetto Knights | 2,041 | 2,041 | | | 4,082 |
| Soccer - Coral Estates** | 0 | 0 | | | 0 |
| Soccer-Bay Lions FC | 299 | 299 | | | 598 |
| Soccer Golazo | 0 | 0 | | | 0 |
| Howard Palmetto Baseball | 0 | 0 | | | 0 |
| Football- Broncos** | 2,240 | 0 | | | 2,240 |
| Palmetto Baseball- Varsity | 0 | 0 | | | 0 |
| Palmetto Baseball JV | 0 | 0 | | | 0 |
| Palmetto Baseball - Freshman | 0 | 0 | | | 0 |
| Cheerleading - Broncos** | 1,120 | 0 | | | 1,120 |
| Tennis Camp/Pizza Night | 0 | 0 | | | 0 |
| Tennis- Group Lessons/Clinics | 243 | 253 | | | 496 |
| Tennis- Private Lessons | 79 | 113 | | | 192 |
| Tennis Court Rentals | 140 | 361 | | | 501 |
| Racquetball Court Rentals | 0 | 37 | | | 37 |
| USTA Tennis (League Play) | 28 | 41 | | | 69 |
| TOTAL PARTICIPANTS | 6,190 | 3,145 | | | 9,335 |
| Revenues Collected | | | | | |
| Facility Rentals | \$ 1,040.00 | \$ 2,135.00 | | | \$ 3,175.00 |
| Programming/Afterschool | \$ 150.00 | \$ 1,350.00 | | | \$ 1,500.00 |
| Sports Leagues | \$ - | \$ - | | | \$ - |
| Tennis Camp | \$ - | \$ - | | | \$ - |
| Tennis Court Rentals | \$ 491.50 | \$ 1,930.50 | | | \$ 2,422.00 |
| Racquetball Court Rental | \$ - | \$ 3.50 | | | \$ 3.50 |
| Tennis Group Lessons | \$ 2,355.00 | \$ 6,545.00 | | | \$ 8,900.00 |
| Tennis Private Lessons | \$ 2,240.00 | \$ 7,050.00 | | | \$ 9,290.00 |
| Photography/ Filming | \$ - | \$ - | | | \$ - |
| Concessions | \$ - | \$ - | | | \$ - |
| Vending | \$ - | \$ - | | | \$ - |
| CRP- Summer Camp | \$ - | \$ - | | | \$ - |
| CRP-Tennis Social | \$ - | \$ - | | | \$ - |
| CRP - Miscellaneous | \$ 60.00 | \$ - | | | \$ 60.00 |
| TOTAL REVENUES | \$ 6,336.50 | \$ 19,014.00 | | | \$ 25,350.50 |

Village of Palmetto Bay Departmental Monthly Report

| Service Description | 1ST QTR | | | 2ND QTR | Fiscal Year to Date FY 2017-18 |
|---------------------------------------|--------------------|--------------------|--|---------|-----------------------------------|
| | Oct-17 | Nov-17 | | | |
| PALMETTO BAY PARK | | | | | |
| Exercise/ Recreational Classes | | | | | |
| Stretch & Relaxation | 120 | 110 | | | 230 |
| Ballet at the Park | 320 | 300 | | | 620 |
| TOTAL PARTICIPANTS | 440 | 410 | | | 850 |
| Organized Sports- Participants | | | | | |
| i9 Sports | 560 | 420 | | | 980 |
| Softball Travel Ball | 1,528 | 1,430 | | | 2,958 |
| Howard Palmetto Softball ** | 0 | 0 | | | 0 |
| High School Teams** | 0 | 0 | | | 0 |
| Softball HS League | 390 | 390 | | | 780 |
| IMG Basketball Academy | 160 | 140 | | | 300 |
| Peacock Lacrosse | 296 | 296 | | | 592 |
| TOTAL PARTICIPANTS | 2,934 | 2,676 | | | 5,610 |
| Revenues Collected | | | | | |
| Facility Rentals | \$ 1,425.00 | \$ 2,860.00 | | | \$ 4,285.00 |
| Tournament/Field Rentals | \$ - | \$ - | | | \$ - |
| Sports Leagues | \$ - | \$ 1,470.00 | | | \$ 1,470.00 |
| Photography/ Filming | \$ - | \$ - | | | \$ - |
| Concessions | \$ - | \$ - | | | \$ - |
| TOTAL REVENUES | \$ 1,425.00 | \$ 4,330.00 | | | \$ 5,755.00 |

Village of Palmetto Bay Departmental Monthly Report

| Service Description | 1ST QTR | | 2ND QTR | | Fiscal Year to Date FY 2017-18 |
|---------------------------------------|---------------------|---------------------|---------|--|-----------------------------------|
| | Oct-17 | Nov-17 | | | |
| LUDOVICI/ EAF COMMUNITY ROOM | | | | | |
| Exercise/ Recreational Classes | | | | | |
| Old Cutler Run Club | 130 | 100 | | | 230 |
| Drum Circle** | 0 | 0 | | | 0 |
| Super Soccer Stars | 49 | 132 | | | 181 |
| TOTAL PARTICIPANTS | 179 | 232 | | | 411 |
| Revenues Collected | | | | | |
| Facility Rentals | \$ 200.00 | \$ 835.00 | | | \$ 1,035.00 |
| Programming/League Fee | \$ - | \$ - | | | \$ - |
| Photography/ Filming | \$ - | \$ - | | | \$ - |
| TOTAL REVENUES | \$ 200.00 | \$ 835.00 | | | \$ 1,035.00 |
| THALATTA ESTATE | | | | | |
| Exercise/ Recreational Classes | | | | | |
| Yoga by the Bay | 0 | 51 | | | 51 |
| Kayak Adventure | 0 | 18 | | | 18 |
| Gardening Workshop** | 0 | 0 | | | 0 |
| Nature Photography** | 0 | 0 | | | 0 |
| Bird Watching Workshop** | 0 | 0 | | | 0 |
| TOTAL PARTICIPANTS | 0 | 69 | | | 69 |
| Revenues Collected | | | | | |
| Facility Rentals | \$ 30,252.00 | \$ 24,975.00 | | | \$ 55,227.00 |
| Programming | \$ - | \$ - | | | \$ - |
| Photography/ Filming | \$ 320.00 | \$ 240.00 | | | \$ 560.00 |
| TOTAL REVENUES | \$ 30,572.00 | \$ 25,215.00 | | | \$ 55,787.00 |
| SPONSORSHIPS | | | | | |
| TOTAL SPONSORS | \$ 1,300.00 | \$ 5,000.00 | | | \$ 6,300.00 |
| TOTAL SPONSORSHIP VALUE (\$) | \$ 1,300.00 | \$ 5,000.00 | | | \$ 6,300.00 |

NOTES:

(*) No registrations.

(**) Program not offered.

Special Events and Programs November 2017

| | |
|----------------------------------------------------------------|-----------|
| State of the Village address & 15 Year anniversary Celebration | 9-Nov-17 |
| Veterans Day Breakfast | 11-Nov-17 |
| Palmetto Bay's Toy Drive and Concert | 18-Nov-17 |
| Pineland Clean-up and Giving Day | 24-Nov-17 |
| First Responders Appreciation Day | 29-Nov-17 |

The Village of Palmetto Bay

PARKS & RECREATION

January 2018



| Special Events & Programs | |
|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Every Sunday | <p>Old Cutler Run Club Sundays, 5:30pm No registration required. For information on meet up locations and more details visit www.runclubnetwork.com or email info@runclubnetwork.com.</p>  |
| | <p>Farmer's Market Sundays, 8:30am-2:30pm Coral Reef Park FREE If you are interested in being a vendor or for additional information, call (305) 431-8220 or email pbfarmersmkt@bellsouth.net</p>  |
| Sunday, January 7 | <p>*Yoga by the Bay Thalatta Estate 9:30am-11:00am FREE For registration and information visit www.palmettobay-fl.gov or call 305-259-1234</p>  |
| Friday, January 19 | <p>Arbor Day Tree Planting Ceremony Palmetto Bay Park 10:00am FREE For more information visit www.palmettobay-fl.gov or call 305-259-1234</p>  |
| Saturday, January 20 | <p>*Jonathan's Day – Fun in Palmetto Bay Unique Abilities Fair 2K Run/Walk Coral Reef Park 8:00am-12:00pm \$15 pre-registration/\$20 the day of (Walk/Run) For registration and information visit www.palmettobay-fl.gov or call 305-259-1234</p>  |
| | <p>Family Kayak Adventures Thalatta Estate 8:00am-11:00am \$15.00/person, ages 4 and up Space is limited. Register online at www.naturepostings.com For more information email naturepostings@gmail.com or call 786-732-6719</p>  |
| Sunday, January 21 | <p>*Yoga by the Bay Thalatta Estate 9:30am-11:00am FREE For registration and information visit www.palmettobay-fl.gov or call 305-259-1234</p>  |

Save the Date
Camping and Movie Night
Coral Reef Park
February 3-4, 2018



Save the Date
Yoga by the Bay
Thalatta Estate
February 4, 2018
February 11, 2018



Save the Date
Run, Walk & Stroll 2K for Cerebral Palsy
Coral Reef Park
February 24, 2018



Save the Date
Family Kayak Adventures
Thalatta Estate
February 24, 2018



Save the Date
BFF: Birds, Feet and Feathers
Birdwatching
Ludovici Park
February 11, 2018



REGISTER NOW

***Denotes Online Registration/Purchase**
Now available at www.palmettobay-fl.gov



Park Facility Rental:
305-253-8655
www.palmettobay-fl.gov



Tennis Lessons at
Coral Reef Park
Monday-Friday
8am-12pm & 3-9pm
305-253-8655

| Coral Reef Park Recreational Programs | |
|---------------------------------------|--------------------------------------------------------------------------------|
| Mondays – Fridays | Tennis Lessons 8am – 12pm & 4pm – 8:30pm Palmetto Bay Soccer Club 4pm – 7pm |
| Mondays - Thursdays | Bay Lions Soccer Club 4:30pm – 6pm |
| Saturdays | Palmetto Bay Soccer Club 9am – 1pm |
| Sundays | Bay Lions Soccer Club 9am – 12pm |

| After School Programs at Coral Reef Park (Winter Session begins December 4 th) | |
|--------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| Coral Reef Park Tennis | Wednesdays 2:30pm – 3:30pm |
| Discovery Lab | Wednesdays 4pm – 5pm |
| Miami Mahi Lacrosse | Tuesdays & Thursdays 4:30pm – 5:30pm |
| Miami Sports Club Soccer | Mondays & Wednesdays or Tuesdays & Thursdays 2:30pm – 3:30pm (Kinder & 1 st)/3:30pm – 4:30pm (2 nd -5 th) |
| W.I.L.D. Nature Program | Fridays 3:30pm – 5pm |

| Palmetto Bay Park Recreational Programs | |
|-----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| Ballet at the Park | Mondays & Wednesdays 4pm – 7:30pm Tuesdays & Thursdays 3pm – 7:45pm Mondays & Wednesdays 12pm – 1pm (Adult Classes) |
| i9 Sports – T-Ball, Soccer and Flag Football | Saturdays 9am-1pm |
| IMG Basketball Academy | Tuesdays & Thursdays 6pm – 8:30pm Saturdays 10am-12pm |
| Tone You Up | Mondays & Wednesdays 6:45pm – 7:45pm |
| Miami Lady Canes Softball | Mondays – Thursdays 6pm – 10pm Sundays 10am – 12pm |
| Miami Stingrays Softball | Mondays – Thursdays 6pm – 10pm |
| Miami Waves Softball | Mondays – Thursdays 6pm – 10pm Saturdays 10am – 12pm |
| Miami Mahi Lacrosse (Dade County Sports) | Mondays & Wednesdays 4pm – 6:30pm |

| Edward & Arlene Feller Community Room at Ludovici Park and Event Grass Area | |
|-----------------------------------------------------------------------------|----------------------------------------------------------------|
| Community/Non-Profit Groups Meetings & Programming | |
| Old Cutler Runner's Club | Sundays 5:30pm |
| Cutler Bay Community Theater | Mondays 7:00pm-9:30pm |
| Super Soccer Stars | Mondays 4p – 6:30p Wednesdays 4p – 7p Saturdays 9a – 12p |

| Community Exercise Programs | |
|-------------------------------------|----------------------------------------------------------------------------|
| Baptist Health (Ending December 22) | |
| Mondays | Stretch & Relaxation at St Richard's Catholic Church 9:30am-10:30am |
| Tuesdays | Cardio Pump at St Richard's Catholic Church 10:00am-11:00am |
| Wednesdays | Stretch & Relaxation at Palmetto Bay Park 9:30am-11am |
| Thursdays | Dance Aerobics at St Richard's Catholic Church 10:00am-11:00am |
| Fridays | Stretch & Relaxation at Palmetto Bay Park 9:30am-11am |

| Park Information | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| Coral Reef Park: 7895 SW 152 Street Palmetto Bay, FL Open Daily: Sunrise to Sunset Tennis 8am to 8pm 305-235-1593 | Palmetto Bay Park: 17535 SW 95 Ave Palmetto Bay, FL Open: M-Sat 8am to 9pm Sun 8am to 8pm 305-251-2751 | Thalatta Estate: 17301 Old Cutler Road Palmetto Bay, FL Sun-Thurs. 8am -5pm Fri & Sat 9am to 2pm www.thalattaestate.com | Perrine Wayside Park: 16425 So. Dixie Highway Palmetto Bay, FL Open Daily: 8am to Sunset 305-259-1234 | Ludovici Park: 17641 Old Cutler Road Palmetto Bay, FL Open Daily: Sunrise to Sunset |



**Departmental Report for:
Reporting Period
November 2017**

POLICING UNIT



To: Edward Silva
Village Manager

Date: December 15, 2017

From: Gadyaces S. Serralta, Major
Village of Palmetto Bay Commander

A handwritten signature in blue ink, appearing to be "G.S.", is written over the name Gadyaces S. Serralta.

Re: Monthly Status Reports
November 2017

Attached are the monthly reports for November 2017. The reporting items include:

1. Issues/concerns
 - a. Village of Palmetto Bay – None at this time
 - b. Miami-Dade County – None at this time
2. Area map for citations issued (Attached)
3. Area map for crimes reported (Attached)
4. Policing Unit Departmental Monthly Report (Attached)
5. Training – None at this time
6. Meetings
 - a. Village of Parks Department for upcoming events
 - b. Southeast Florida Crime Prevention Association monthly meeting
 - c. Youth Crime Watch meetings at Coral Reef Elementary School
7. Presentations
 - a. Officer Friendly classes at Howard Drive Elementary School
 - b. DARE classes were held at Howard Drive and Perrine Elementary School
 - c. Community Outreach Unit attended the Miami-Dade County Homeless Trust Raising Roof ceremony at Brickell City Place. Coral Reef Youth Crime Watch students were recognized for their help in making the event a great success

GSS/my

Village of Palmetto Bay
Departmental Monthly Report

Department/ Division: Policing Unit
Reporting Period: November 2017

| Service Description | Prior Months 1st QTR. Oct 2016-Dec 2016 | Prior Months 2nd QTR. Jan 2017-Mar 2017 | Prior Months 3rd QTR Apr 2017-June 2017 | Prior Months 4th QTR Jul 2017-Sep 2017 | Previous Month Oct-17 | Current Month Nov-17 | Calendar Year to Date 2017 | Compared to Calendar Year to Date 2016 |
|--------------------------------------|-----------------------------------------------|-----------------------------------------------|-----------------------------------------------|----------------------------------------------|-----------------------------|----------------------------|----------------------------------|-------------------------------------------------|
| CRIMES/ CALLS FOR SERVICE | | | | | | | | |
| Auto Theft | 14 | 5 | 9 | 13 | 2 | 2 | 31 | 30 |
| Burglary (Commercial) | 3 | 4 | 10 | 6 | 1 | 2 | 23 | 10 |
| Burglary (Residential) | 28 | 21 | 25 | 16 | 3 | 3 | 68 | 88 |
| Burglary (Vehicle) | 55 | 58 | 73 | 52 | 15 | 15 | 213 | 242 |
| Larceny (Over) | 39 | 33 | 30 | 29 | 11 | 11 | 114 | 125 |
| Larceny (Under) | 57 | 58 | 61 | 56 | 10 | 14 | 199 | 193 |
| Vandalism | 16 | 15 | 24 | 13 | 9 | 4 | 65 | 50 |
| Robbery | 11 | 1 | 1 | 9 | 3 | 3 | 17 | 22 |
| Assault | 19 | 16 | 12 | 22 | 10 | 2 | 62 | 58 |
| Domestic Assault/Battery | 7 | 4 | 6 | 10 | 2 | 4 | 26 | 12 |
| Disturbance | 61 | 61 | 58 | 53 | 11 | 16 | 199 | 228 |
| Domestic Dispute/Disturbance | 64 | 43 | 72 | 56 | 20 | 21 | 212 | 160 |
| Missing Person | 5 | 1 | 2 | 5 | 1 | 2 | 11 | 19 |
| Suspicious Vehicle | 37 | 29 | 24 | 28 | 12 | 11 | 104 | 105 |
| Suspicious Person | 33 | 36 | 25 | 24 | 9 | 15 | 109 | 123 |
| Baker Act | 29 | 42 | 31 | 33 | 12 | 12 | 130 | 105 |
| DOA | 15 | 17 | 8 | 14 | 2 | 3 | 44 | 48 |
| Narcotics Investigation | 6 | 9 | 8 | 3 | 2 | 6 | 28 | 14 |
| Fraud / Credit Card | 27 | 22 | 27 | 34 | 9 | 11 | 103 | 79 |
| TOTAL CRIMES/ CALLS FOR SERV. | 526 | 475 | 506 | 476 | 144 | 157 | 1,758 | 1,711 |
| TRAFFIC ENFORCEMENT | | | | | | | | |
| Crashes | 235 | 245 | 254 | 197 | 93 | 59 | 848 | 868 |
| TOTAL TRAFFIC ENFORCEMENT | 235 | 245 | 254 | 197 | 93 | 59 | 848 | 868 |

Data Source : CAS Signal Summary Count - 109

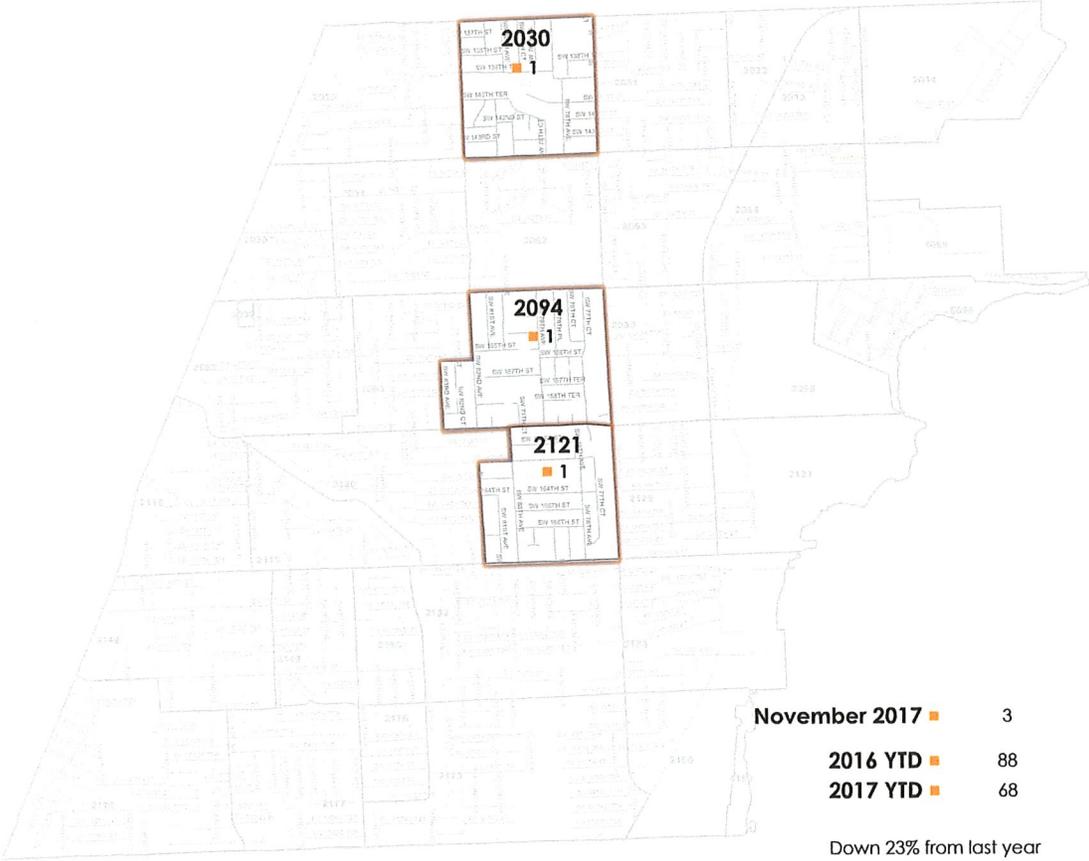
NOTES:

For the month of November 2017, targeted crime rate is -8% less than same time period last year YTD.

Targeted Crimes: Robbery, Larceny (Over), Auto Theft, Burglary (Commercial) and Burglary (Residential)

Residential Burglary Map (November 2017)

- 2030** SW 82 AVE-SW 77 AVE
SW 136 ST-SW 144 ST
- 2094** SW 152 ST-SW 160 ST
SW 82 AVE-SW 77 AVE
- 2121** SW 160 ST-SW 168 ST
SW 82 AVE-SW 77 AVE

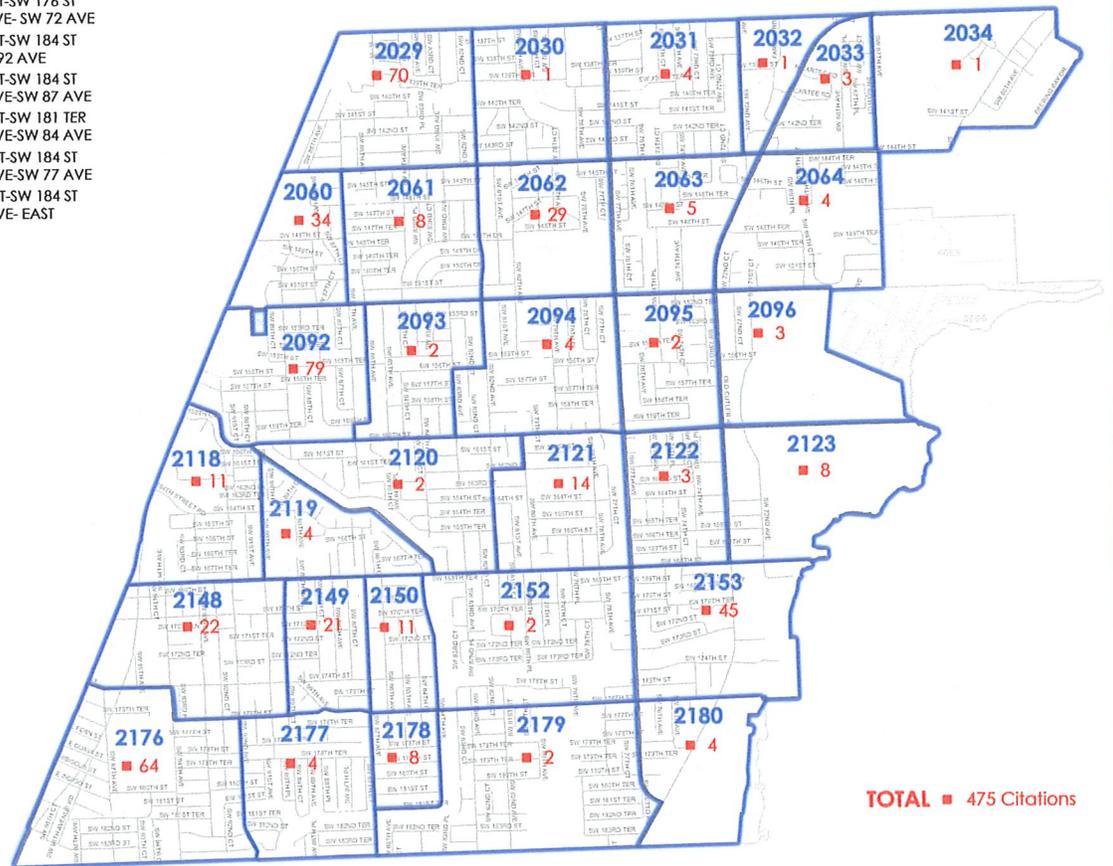


| | | |
|----------------------|---|----|
| November 2017 | ■ | 3 |
| 2016 YTD | ■ | 88 |
| 2017 YTD | ■ | 68 |

Down 23% from last year

Routine Traffic Enforcement (November 2017)

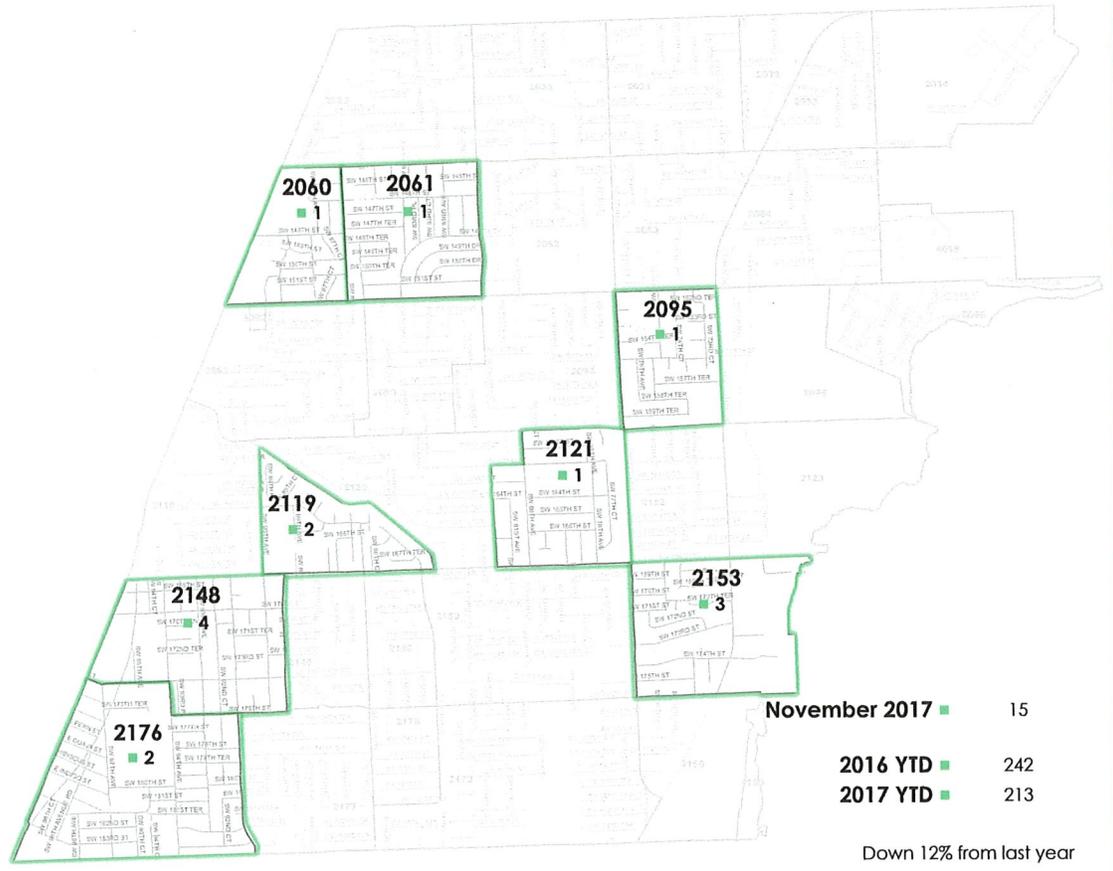
- | | | | |
|------|-------------------------------------------------|------|---------------------------------------------|
| 2029 | US1-SW 82 AVE SW 136 ST-SW 144 ST | 2149 | SW 168 ST-SW 176 ST SW 89 AVE-SW 87 AVE |
| 2030 | SW 82 AVE-SW 77 AVE SW 136 ST-SW 144 ST | 2150 | SW 168 ST-SW 176 ST SW 87 AVE-SW 84 AVE |
| 2031 | SW 77 AVE-SW 72 AVE SW136 ST-SW 144 ST | 2152 | SW 168 ST-SW 176 ST SW 84 AVE-SW 77 AVE |
| 2032 | SW 72 AVE- OLD CUTLER SW136 ST-SW144 ST | 2153 | SW 168 ST-SW 176 ST SW 77 AVE- SW 72 AVE |
| 2033 | OLD CUTLER-SW 144ST OLD CUTLER-SW 67 AVE | 2176 | SW 174 ST-SW 184 ST US1- SW 92 AVE |
| 2034 | SW 136 ST-SW 144ST SW67 AVE-DEERING BAY DR | 2177 | SW 176 ST-SW 184 ST SW 92 AVE-SW 87 AVE |
| 2060 | SW 144 ST-SW 152 ST US1-SW 87 AVE | 2178 | SW 176 ST-SW 181 TER SW 87 AVE-SW 84 AVE |
| 2061 | SW 144 ST-SW 152ST SW 87 AVE-SW 82AVE | 2179 | SW 176 ST-SW 184 ST SW 84 AVE-SW 77 AVE |
| 2062 | SW 144 ST-SW 152ST SW 82 AVE-SW 77 AVE | 2180 | SW 176 ST-SW 184 ST SW 77 AVE- EAST |
| 2063 | SW 144 ST-SW 152 ST SW 77 AVE-OLD CUTLER | | |
| 2064 | SW 144 ST-SW152ST OLD CUTLER-SW 67 AVE | | |
| 2092 | SW 152 ST-SW 160 ST US1-SW 86 AVE | | |
| 2093 | SW 152 ST-SW 160 ST SW 86 AVE-SW 82 AVE | | |
| 2094 | SW 152 ST-SW 160 ST SW 82 AVE-SW 77 AVE | | |
| 2095 | SW 152 ST-SW 160 ST SW 77 AVE-OLD CUTLER | | |
| 2096 | SW 152 ST-SW 160 ST OLD CUTLER- SW 68 AVE | | |
| 2118 | SW 160 ST-SW 168 ST US1-SW 90 AVE | | |
| 2119 | SW 88 AVE RD- SW 168 TER SW 90 AVE- SW 84 CT | | |
| 2120 | SW 160 ST-SW 168 ST SW 89 AVE RD-SW 82 AVE | | |
| 2121 | SW 160 ST-SW 168 ST SW 82 AVE-SW 77 AVE | | |
| 2122 | SW 160 ST-SW 168 ST SW 77 AVE- OLD CUTLER | | |
| 2123 | SW 160 ST-SW 168 ST OLD CUTLER- SW 72 AVE | | |
| 2148 | SW 168 ST-SW 176 ST US1-SW 89 AVE | | |



TOTAL ■ 475 Citations

Vehicle Burglary Map (November 2017)

- 2060 SW 144 ST-SW 152 ST
US1-SW 87 AVE
- 2061 SW 144 ST-SW 152ST
SW 87 AVE-SW 82AVE
- 2095 SW 152 ST-SW 160 ST
SW 77 AVE-OLD CUTLER
- 2119 SW 88 AVE RD- SW 168 TER
SW 90 AVE- SW 84 CT
- 2121 SW 160 ST-SW 168 ST
SW 82 AVE-SW 77 AVE
- 2148 SW 168 ST-SW 176 ST
US1-SW 89 AVE
- 2153 SW 168 ST-SW 176 ST
SW 77 AVE- SW 72 AVE
- 2176 SW 174 ST-SW 184 ST
US1- SW 92 AVE





**Departmental Report for:
Reporting Period
November 2017**

FINANCE



Village of Palmetto Bay

MEMORANDUM

To: Ed Silva, Village Manager

Date: December 1, 2017

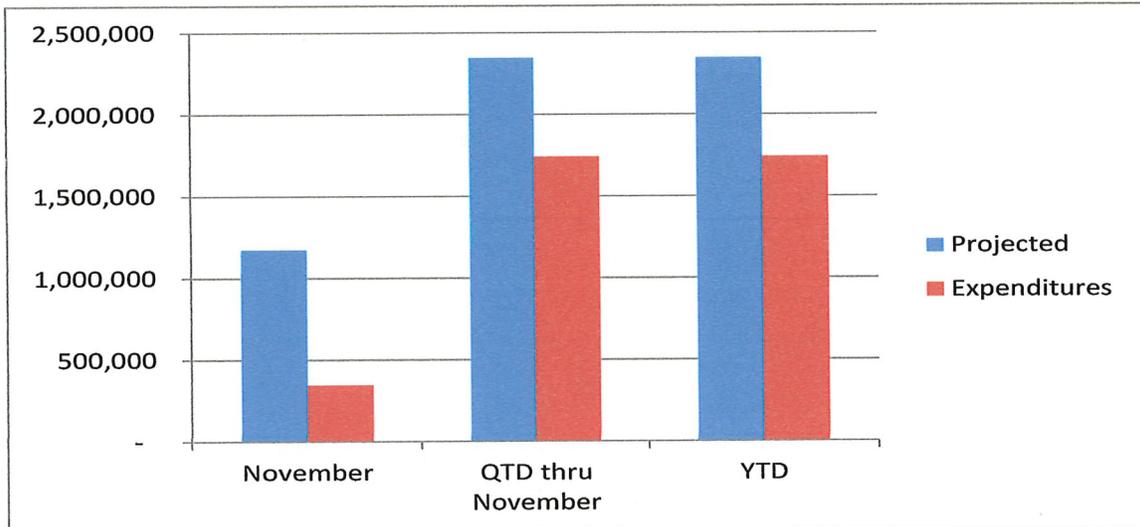
From: Desmond Chin, Finance Director

RE: Report,
November 2017

Dear Mr. Manager,

See the graph below for monthly, quarter to date and year to date comparison between projected and actual results.

- The Monthly bar reports the results for November, 2017
- The QTD bar reports the months of October through November for the current quarter.
- The YTD columns report the expenditures for the months of October, 2017 through November 2017.



The highlights for the Month of November, 2017 are as follows:

- The expected norm is 8.33% per month and a total thru November of 16.67%.
- There were no payments for Police in November as a pre-payment was made in October. Each payment represents 4% of the total budget.
- Parks Administration is over budget due to the Special Events that took place in November.
- As of November, 2017, the Village of Palmetto Bay expenditures are operating under budget by 4.33%. The 4.33% represents the difference between the year to date actual total operating and the percentage of the year to date budget.

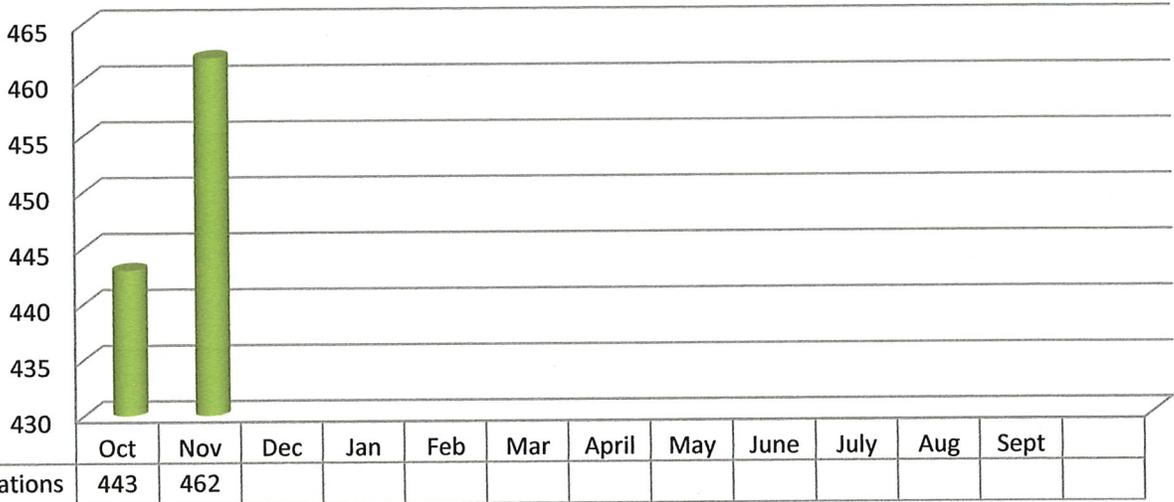


Departmental Report for:
Reporting Period
November 2017

COMMUNITY & ECONOMIC

New Permit Applications Submitted

Total New Submittals: **905**
 Average per Month: **330**
 Projected Amount: **443**

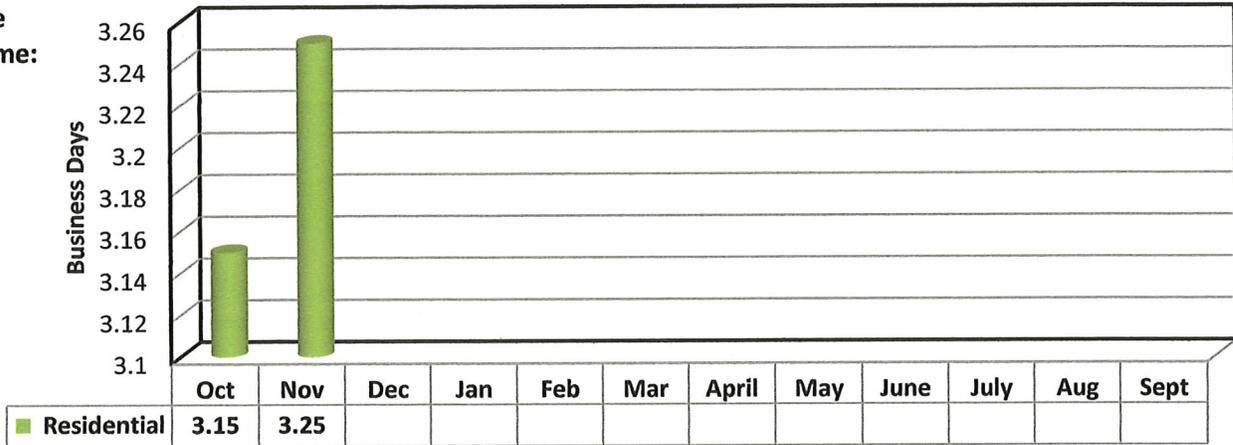


■ Applications

Snapshot for Month of November (Fiscal Year 2017-2018)

Average Review Times (Residential)

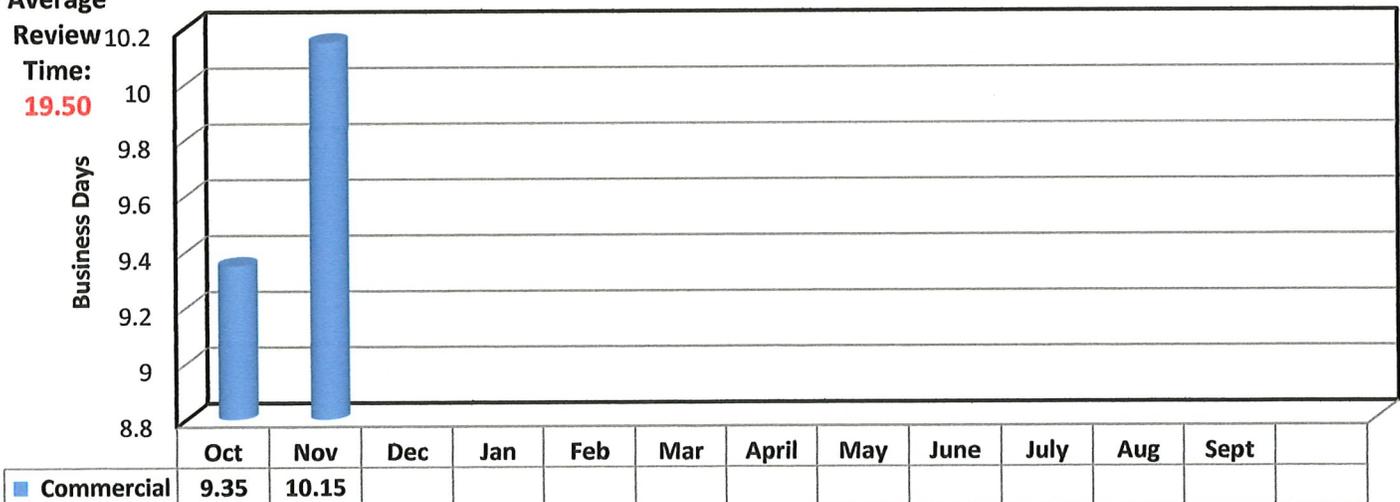
Average Review Time:
6.4



| Excessive Review Time | |
|-----------------------|----------------------------------------------------------|
| Trades | No. of Permits Exceeding Five (5) days in the same Dept. |
| Building | 10 |
| Zoning | 0 |
| Structural | 0 |
| Mechanical | 0 |
| Electrical | 0 |
| Plumbing | 0 |
| Public Works | 0 |
| Building Official | 0 |

Average Review Times (Commercial)

Average Review Time:
19.50



CE Case

| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| CE-2017-8803 | 8890 SW 154 TER PALMETTO BAY FL 33157 Responsible party: Juan Francisco Jr Perez Owner: Juan Francisco Jr Perez Parcel number: 3350280160100 | Observed contractor installing a new air handler and a/c unit without approved permits Initiated: 11/01/2017 Compliance: 11/13/2017 Closed: 11/13/2017 | Completed |
| CE-2017-8804 | 8285 SW 178 TER PALMETTO BAY FL 33157 Responsible party: Ignacio Gabriel &W Zulueta Owner: Ignacio Gabriel &W Zulueta Parcel number: 3350340210250 | - Failure to obtain wood fence permit notice of hurricane related work - property grass over grown - trash on swale driveway entrance Initiated: 11/02/2017 Compliance: Closed: | Pending |
| CE-2017-8805 | 8435 SW 160 ST PALMETTO BAY FL 33157 Responsible party: Maria J Reader Owner: Maria J Reader Parcel number: 3350270021750 | - Observed stagnant water in pool - no pool barrier section of the fence missing Initiated: 11/02/2017 Compliance: 11/14/2017 Closed: 11/14/2017 | Completed |
| CE-2017-8806 | 7725 SW 183 TER PALMETTO BAY FL 33157 Responsible party: Richard J &W Margare Wortmann Owner: Richard J &W Margare Wortmann Parcel number: 3350340230230 | - Observed Breese air conditioning 4 trucks at property installing new A/C and air handler unit without approved permit Initiated: 11/08/2017 Compliance: Closed: | Pending |
| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |

CE Case

| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |
|--------------------------------------------------------------------------------------------------------------------|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|---------------|
| CE-2017-8807 | 7900 SW 141 TER PALMETTO BAY FL 33158 | Interio Bath remodeling without approved permits/ inpsections | Pending |
| Responsible party: Todd & Verena R0Senberg Owner: Todd & Verena R0Senberg Parcel number: 3350220280380 | | Initiated: 11/09/2017 Compliance: Closed: | |
| CE-2017-8808 | 16501 SW 82 AVE PALMETTO BAY FL 33157 | - Observed interior demolition and interior without approved permit STOP WORK ORDER | Completed |
| Responsible party: Javier Lander Owner: Javier & Monica Lander & Rivera Parcel number: 3350270180040 | | Initiated: 11/13/2017 Compliance: 12/12/2017 Closed: 12/12/2017 | |
| CE-2017-8809 | 7640 SW 165 TER PALMETTO BAY FL 33157 | - Observed contractor changing ductwork & vents without approve permit or inspections contractor: Absolute air conditioning | Pending |
| Responsible party: Lawrence E Castillo Owner: Lawrence E Castillo Parcel number: 3350260080150 | | Initiated: 11/14/2017 Compliance: Closed: | |
| CE-2017-8810 | 16800 SW 74 CT PALMETTO BAY FL 33157 | - Observed interior remodeling work without approve permits - drywall fire place area bathrooms (kitchen cabinets existing) | Pending |
| Responsible party: Hernan & Marcela M Pereyra Owner: Hernan & Marcela M Pereyra Parcel number: 3350350160010 | | Initiated: 11/14/2017 Compliance: Closed: | |
| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |

CE Case

| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |
|-----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| CE-2017-8811 | 8001 SW 160 ST PALMETTO BAY FL 33157 | - Observed dumpster and interior remodeling without approved permit - contractor allowed access to show only floor work been done no permit required) need to apply for dumpster permit or remove it | Completed |
| Responsible party: Ian Del Conde Pozzi Owner: Ian Del Conde Pozzi Parcel number: 3350270380160 | | Initiated: 11/16/2017 Compliance: 11/28/2017 Closed: 11/28/2017 | |
| CE-2017-8812 | 13625 SW 80 AVE PALMETTO BAY FL 33158 | - Observed interior demolition without approve permits - Stop Work Order posted as per Building Official request Mr. Maltby | Pending |
| Responsible party: Hector Ivan Morales Owner: Hector Ivan Morales Parcel number: 3350220100070 | | Initiated: 11/17/2017 Compliance: Closed: | |
| CE-2017-8813 | 15450 SW 67 CT PALMETTO BAY FL 33157 | - warning and stop work order posted as per building official Mr. Maltby working outside the scope of approve permit BRF-2017-2757 roof for main house only | Completed |
| Responsible party: Raymond R Jr &W Joan Chappell Owner: Raymond R Jr &W Joan Chappell Parcel number: 3350260050010 | | Initiated: 11/17/2017 Compliance: 11/28/2017 Closed: 11/28/2017 | |
| CE-2017-8814 | 17201 SW 90 AVE PALMETTO BAY FL 33157 | - Observed stagnant water in pool - Property not been maintaint grtaass and vegetation overgrown | Completed |

CE Case

| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |
|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| | Responsible party: Francisco E. Rodriguez Owner: Francisco E. Rodriguez Parcel number: 3350330090390 | | Initiated: 11/20/2017 Compliance: 12/01/2017 Closed: 12/01/2017 |
| <u>Case number</u> CE-2017-8815 | <u>Address</u> 18151 SW 83 AVE PALMETTO BAY FL 33157 | <u>Description</u> - Observed stagnabnt water in pool | <u>Status</u> Pending |
| | Responsible party: Justo L &W Vazquez Owner: Justo L &W Vazquez Parcel number: 3350340310130 | | Initiated: 11/22/2017 Compliance: Closed: |
| <u>Case number</u> CE-2017-8816 | <u>Address</u> 15281 SW 74 CT PALMETTO BAY FL 33157 | <u>Description</u> wood fence installed without permit or inspections not in compliance pool barrier (finish side of all wood fences shall face outward) | <u>Status</u> Pending |
| | Responsible party: Richard &W Karen Joblove Owner: Richard &W Karen Joblove Parcel number: 3350260260060 | | Initiated: 11/27/2017 Compliance: Closed: |
| <u>Case number</u> CE-2017-8817 | <u>Address</u> 7351 SW 153 ST PALMETTO BAY FL 33157 | <u>Description</u> posted on door to obtain permit for fence and pool barrier required | <u>Status</u> Pending |
| | Responsible party: Jose Adolfo &W Anna Mcentee Owner: Jose Adolfo &W Anna Mcentee Parcel number: 3350260220280 | | Initiated: 11/27/2017 Compliance: Closed: |
| <u>Case number</u> CE-2017-8818 | <u>Address</u> 18301 SW 87 AVE PALMETTO BAY FL 33157 | <u>Description</u> - observed open access to pool fence down due to hurricane irma no temp pool barrier installed | <u>Status</u> Pending |

CE Case

| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |
|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| | Responsible party: Robert M Weills Owner: Robert M Weills Parcel number: 3350340140270 | | Initiated: 11/27/2017 Compliance: Closed: |
| <u>Case number</u> CE-2017-8819 | <u>Address</u> 8424 SW 138 ST PALMETTO BAY FL 33158 | <u>Description</u> failure to comply with notice posted on property to secure side gate not in compliance pool barrier | <u>Status</u> Pending |
| | Responsible party: Kenia Guzman & De Mcquire Owner: Kenia Guzman & De Mcquire Parcel number: 3350220560350 | | Initiated: 11/27/2017 Compliance: Closed: |
| <u>Case number</u> CE-2017-8820 | <u>Address</u> 7530 SW 144 ST PALMETTO BAY FL 33158 | <u>Description</u> - Observed new pool deck pool resurface and new trellis back patio | <u>Status</u> Pending |
| | Responsible party: Claudia Osorio Owner: Claudia Osorio Parcel number: 3350230390020 | | Initiated: 11/27/2017 Compliance: Closed: |
| <u>Case number</u> CE-2017-8821 | <u>Address</u> 7370 SW 153 ST PALMETTO BAY FL 33157 | <u>Description</u> - Observed pool & spa work without approved permit, new forming for pool deck STOP WORK ORDER | <u>Status</u> Pending |
| | Responsible party: Angel A & Maria E Cortinas & Almeyda Owner: Angel A & Maria E Cortinas & Almeyda Parcel number: 3350260220320 | | Initiated: 11/27/2017 Compliance: Closed: |
| <u>Case number</u> CE-2017-8822 | <u>Address</u> 7645 SW 178 TER PALMETTO BAY FL 33157 | <u>Description</u> - failure to comply with notice and l warning to provide pool barrier - house number not visible | <u>Status</u> Pending |

CE Case

| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |
|------------------------------------|--------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| | Responsible party: Beverly M &H Joseph Porter Owner: Beverly M &H Joseph Porter Parcel number: 3350350080190 | | Initiated: 11/29/2017 Compliance: Closed: |
| <u>Case number</u> CE-2017-8823 | <u>Address</u> 7720 SW 177 ST PALMETTO BAY FL 33157 | <u>Description</u> - Observed property unmaintained grass/ vegetation over grown | <u>Status</u> Pending |
| | Responsible party: Seewa Investments Llc Owner: Seewa Investments Llc Parcel number: 3350340340040 | | Initiated: 11/29/2017 Compliance: Closed: |
| <u>Case number</u> CE-2017-8824 | <u>Address</u> 7860 SW 147 ST PALMETTO BAY FL 33158 | <u>Description</u> Observed interior demolition kitchen bathroom wall partitions & insulation removed without approve permits, new electrical and plumbing work STOP WORK ORDER POSTED | <u>Status</u> Completed |
| | Responsible party: Michael &W Anna Feiler Owner: Michael &W Anna Feiler Parcel number: 3350220310370 | | Initiated: 11/30/2017 Compliance: 12/13/2017 Closed: 12/13/2017 |
| <u>Case number</u> CE-2017-8825 | <u>Address</u> 8220 SW 141 ST PALMETTO BAY FL 33158 | <u>Description</u> - Observed property unmaintain grass over grown - fence in disrepair back and side of the property front gate broken | <u>Status</u> Pending |
| | Responsible party: Hull & Herrera Llc Owner: Hull & Herrera Llc Parcel number: 3350220110260 | | Initiated: 11/30/2017 Compliance: Closed: |

Complaint

| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |
|--------------------|----------------|--------------------|---------------|
|--------------------|----------------|--------------------|---------------|

Complaint

| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------------------------------------------------------------------------------|
| CC-2017-1961 | 17255 SW 95 AVE PALMETTO BAY FL 0 | | Pending |
| | Responsible party: Village Homes & Cond At Owner: Village Homes & Cond At Parcel number: 3350330541250 | | Initiated: 11/01/2017 Compliance: Closed: |
| CC-2017-1962 | 8120 SW 160 ST PALMETTO BAY FL 33157 | | Pending |
| | Responsible party: Alex & Beatriz Trs Astudillo Owner: Alex & Beatriz Trs Astudillo Parcel number: 3350270380290 | | Initiated: 11/02/2017 Compliance: Closed: |
| CC-2017-1963 | 7321 SW 169 ST PALMETTO BAY FL 33157 | | Pending |
| | Responsible party: Yanbin &W Zhang Owner: Yanbin &W Zhang Parcel number: 3350350140250 | | Initiated: 11/02/2017 Compliance: Closed: |
| CC-2017-1964 | 7505 SW 179 TER PALMETTO BAY FL 33157 | | Completed |
| | Responsible party: Pablo &W Michelle Mejia Owner: Pablo &W Michelle Mejia Parcel number: 3350350080060 | | Initiated: 11/07/2017 Compliance: 11/27/2017 Closed: 11/27/2017 |
| CC-2017-1965 | 13851 SW 84 CT PALMETTO BAY FL 33158 | | Pending |

Complaint

| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------|
| | Responsible party: Mona A Trs Khoury Owner: Mona A Trs Khoury Parcel number: 3350220560020 | | Initiated: 11/08/2017 Compliance: 12/13/2017 Closed: 12/13/2017 |
| <u>Case number</u> CC-2017-1966 | <u>Address</u> 9395 SW 179 TER PALMETTO BAY FL 33157 | <u>Description</u> | <u>Status</u> Pending |
| | Responsible party: Edward S &W Pierpoint Owner: Edward S &W Pierpoint Parcel number: 3350330120430 | | Initiated: 11/13/2017 Compliance: Closed: |
| <u>Case number</u> CC-2017-1967 | <u>Address</u> 13625 SW 80 AVE PALMETTO BAY FL 33158 | <u>Description</u> | <u>Status</u> Completed |
| | Responsible party: Hector Ivan Morales Owner: Hector Ivan Morales Parcel number: 3350220100070 | | Initiated: 11/13/2017 Compliance: 11/27/2017 Closed: 11/27/2017 |
| <u>Case number</u> CC-2017-1968 | <u>Address</u> 7505 SW 166 TER PALMETTO BAY FL 33157 | <u>Description</u> | <u>Status</u> Pending |
| | Responsible party: Raul & Perez Owner: Raul & Perez Parcel number: 3350260080100 | | Initiated: 11/14/2017 Compliance: Closed: |
| <u>Case number</u> CC-2017-1969 | <u>Address</u> 7690 SW 156 ST PALMETTO BAY FL 33157 | <u>Description</u> | <u>Status</u> Completed |
| | Responsible party: Marcos Mestre & Marg Taboas Owner: Marcos Mestre & Marg Taboas Parcel number: 3350260060620 | | Initiated: 11/14/2017 Compliance: 11/20/2017 Closed: 11/20/2017 |

Complaint

| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------------------------------------------------------------------------------|
| CC-2017-1970 | 16625 SW 74 CT PALMETTO BAY FL 33157 | | Pending |
| | Responsible party: M S &W Suzanne Zeiger Owner: M S &W Suzanne Zeiger Parcel number: 3350260210130 | | Initiated: 11/14/2017 Compliance: Closed: |
| CC-2017-1971 | 16120 SW 87 AVE PALMETTO BAY FL 33157 | | Pending |
| | Responsible party: Richard Campbell Owner: Richard Campbell Parcel number: 3350280180120 | | Initiated: 11/15/2017 Compliance: Closed: |
| CC-2017-1972 | 7861 SW 182 TER PALMETTO BAY FL 33157 | | Pending |
| | Responsible party: Denys &W Gia Pedroso Owner: Denys &W Gia Pedroso Parcel number: 3350340230490 | | Initiated: 11/15/2017 Compliance: Closed: |
| CC-2017-1973 | 13701 SW 79 CT PALMETTO BAY FL 33158 | | Completed |
| | Responsible party: Eve S Golden Owner: Eve S Golden Parcel number: 3350220010120 | | Initiated: 11/15/2017 Compliance: 12/11/2017 Closed: 12/11/2017 |
| CC-2017-1974 | 13625 SW 80 AVE PALMETTO BAY FL 33158 | | Completed |

Complaint

| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------------------------------------------------------------------------------|
| | Responsible party: Hector Ivan Morales Owner: Hector Ivan Morales Parcel number: 3350220100070 | | Initiated: 11/16/2017 Compliance: 11/17/2017 Closed: 11/17/2017 |
| <u>Case number</u> CC-2017-1975 | <u>Address</u> 17722 SW 84 AVE PALMETTO BAY FL 33157 | <u>Description</u> | <u>Status</u> Pending |
| | Responsible party: Paul &W Mary Kirsch Owner: Paul &W Mary Kirsch Parcel number: 3350340010820 | | Initiated: 11/20/2017 Compliance: Closed: |
| <u>Case number</u> CC-2017-1976 | <u>Address</u> 18025 SW 88 CT PALMETTO BAY FL 33157 | <u>Description</u> | <u>Status</u> Completed |
| | Responsible party: Luis Prieto Owner: Luis Prieto Parcel number: 3350330320710 | | Initiated: 11/20/2017 Compliance: 12/13/2017 Closed: 12/13/2017 |
| <u>Case number</u> CC-2017-1977 | <u>Address</u> 9345 SW 170 ST PALMETTO BAY FL 33157 | <u>Description</u> | <u>Status</u> Pending |
| | Responsible party: Steven M Beck Owner: Steven M Beck Parcel number: 3350330020240 | | Initiated: 11/20/2017 Compliance: Closed: |
| <u>Case number</u> CC-2017-1978 | <u>Address</u> 8300 SW 141 ST PALMETTO BAY FL 33158 | <u>Description</u> | <u>Status</u> Pending |
| | Responsible party: Ann L House Owner: Ann L House Parcel number: 3350220110110 | | Initiated: 11/20/2017 Compliance: Closed: |

Complaint

| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |
|--------------------|----------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------|
| CC-2017-1979 | 8988 SW 157 ST PALMETTO BAY FL 33157 | | Completed |
| | Responsible party: Luz P Cerda Owner: Luz P Cerda Parcel number: 3350280010510 | | Initiated: 11/20/2017 Compliance: 12/08/2017 Closed: 12/11/2017 |
| CC-2017-1980 | 14000 FARMER RD PALMETTO BAY FL 33157 | | Completed |
| | Responsible party: Jaime Carbonell Owner: Jaime Carbonell Parcel number: 3350230020290 | | Initiated: 11/20/2017 Compliance: 12/11/2017 Closed: 12/11/2017 |
| CC-2017-1981 | 17520 SW 93 PL PALMETTO BAY FL 33157 | | Pending |
| | Responsible party: Miguel &W Monica M Brand Owner: Miguel &W Monica M Brand Parcel number: 3350330360090 | | Initiated: 11/21/2017 Compliance: Closed: |
| CC-2017-1982 | 8140 SW 151 ST PALMETTO BAY FL 33158 | | Pending |
| | Responsible party: Leslie & Beth Adler Owner: Leslie & Beth Adler Parcel number: 3350220080050 | | Initiated: 11/21/2017 Compliance: Closed: |
| CC-2017-1983 | 15201 SW 74 PL PALMETTO BAY FL 33157 | | Completed |

Complaint

| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |
|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------------------------------------------------------------------------------|
| | Responsible party: Marie M Cayard Owner: Marie M Cayard Parcel number: 3350260120010 | | Initiated: 11/27/2017 Compliance: 12/11/2017 Closed: 12/11/2017 |
| <u>Case number</u> CC-2017-1984 | <u>Address</u> 9285 SW 170 ST PALMETTO BAY FL 33157 | <u>Description</u> | <u>Status</u> Completed |
| | Responsible party: Helen Forgione Owner: Helen Forgione Parcel number: 3350330020160 | | Initiated: 11/27/2017 Compliance: 12/08/2017 Closed: 12/08/2017 |
| <u>Case number</u> CC-2017-1985 | <u>Address</u> 9299 SW 166 ST PALMETTO BAY FL 33157 | <u>Description</u> | <u>Status</u> Completed |
| | Responsible party: Wendy L Mcqueen Owner: Wendy L Mcqueen Parcel number: 3350280060450 | | Initiated: 11/27/2017 Compliance: 12/06/2017 Closed: 12/06/2017 |
| <u>Case number</u> CC-2017-1986 | <u>Address</u> 9380 SW 183 TER PALMETTO BAY FL 33157 | <u>Description</u> | <u>Status</u> Completed |
| | Responsible party: Roberto A &W Carmen Angulo Owner: Roberto A &W Carmen Angulo Parcel number: 3350330240010 | | Initiated: 11/27/2017 Compliance: 11/29/2017 Closed: 11/29/2017 |
| <u>Case number</u> CC-2017-1987 | <u>Address</u> 17922 SW 87 PL PALMETTO BAY FL 33157 | <u>Description</u> | <u>Status</u> Pending |
| | Responsible party: Merida I Garcia Owner: Merida I Garcia Parcel number: 3350330320620 | | Initiated: 11/28/2017 Compliance: Closed: |

Complaint

| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------|
| CC-2017-1988 | 9055 SW 158 ST PALMETTO BAY FL 33157 | | Completed |
| | Responsible party: John Rogers Owner: John Rogers Parcel number: 3350280000260 | | Initiated: 11/28/2017 Compliance: 11/29/2017 Closed: 11/29/2017 |
| CC-2017-1989 | 9055 SW 158 ST PALMETTO BAY FL 33157 | | Completed |
| | Responsible party: John Rogers Owner: John Rogers Parcel number: 3350280000260 | | Initiated: 11/28/2017 Compliance: 11/29/2017 Closed: 11/29/2017 |
| CC-2017-1990 | 9025 SW 158 ST PALMETTO BAY FL 33157 | | Pending |
| | Responsible party: Jose Deleon M Owner: Jose Deleon M Parcel number: 3350280000782 | | Initiated: 11/28/2017 Compliance: Closed: |
| CC-2017-1991 | 17708 SW 81 CT PALMETTO BAY FL 33157 | | Pending |
| | Responsible party: Adrian Builders At Palmetto Bay Estates Owner: Adrian Builders At Palmetto Bay Estates Parcel number: 3350340400030 | | Initiated: 11/29/2017 Compliance: Closed: |
| CC-2017-1992 | 15705 SW 78 PL PALMETTO BAY FL 33157 | | Completed |

Complaint

| <u>Case number</u> | <u>Address</u> | <u>Description</u> | <u>Status</u> |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------------------------------------------------------------------------------|
| | Responsible party: Charles A &W Cynthia Hibnick Owner: Charles A &W Cynthia Hibnick Parcel number: 3350270550080 | | Initiated: 11/29/2017 Compliance: 12/11/2017 Closed: 12/11/2017 |
| <u>Case number</u> CC-2017-1993 | <u>Address</u> 16720 SW 81 AVE PALMETTO BAY FL 33157 | <u>Description</u> | <u>Status</u> Pending |
| | Responsible party: Annery P Alfonso Owner: Annery P Alfonso Parcel number: 3350270000840 | | Initiated: 11/30/2017 Compliance: Closed: |
| <u>Case number</u> CC-2017-1994 | <u>Address</u> 9055 SW 158 ST PALMETTO BAY FL 33157 | <u>Description</u> | <u>Status</u> Pending |
| | Responsible party: John Rogers Owner: John Rogers Parcel number: 3350280000260 | | Initiated: 11/30/2017 Compliance: Closed: |
| <u>Case number</u> CC-2017-1995 | <u>Address</u> 16961 SW 76 AVE PALMETTO BAY FL 33157 | <u>Description</u> | <u>Status</u> Pending |
| | Responsible party: Roland W &W Beatriz Miville Owner: Roland W &W Beatriz Miville Parcel number: 3350350160070 | | Initiated: 11/30/2017 Compliance: Closed: |



Departmental Report for:
Reporting Period
November 2017

PUBLIC SERVICES



MEMORANDUM

Date: December 19, 2017

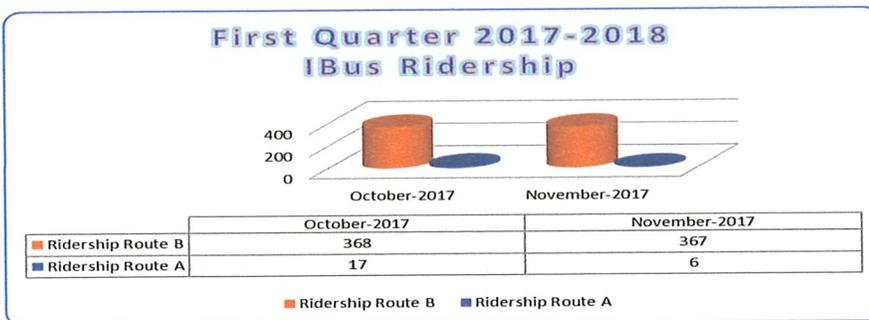
To: Edward Silva, Village Manager

From: Corrice Patterson, Public Services Director

Re: Public Services November 2017 Monthly Report

Department/ Division: Transit Division

| Service Description | Prior Month Oct-17 | Current Month Nov-17 | Fiscal Year to Date FY 2017-18 |
|-------------------------------|-----------------------|-------------------------|-----------------------------------|
| I-BUS RIDERSHIP | | | |
| Route A- morning | 17 | 4 | 21 |
| Route B- morning | 198 | 202 | 400 |
| Route A- afternoon/evening | 0 | 2 | 2 |
| Route B- afternoon/evening | 170 | 165 | 335 |
| TOTAL RIDERSHIP | 385 | 373 | 758 |
| Customer Service Calls | 1 | 2 | 1 |
| Vehicle Maintenance | \$0.00 | \$0.00 | \$0.00 |
| Vehicle Fueling | \$764.47 | \$746.96 | \$1,511.43 |



- Village has executed an agreement with Holy Rosary St. Richard Catholic Church located at 7500 SW 152nd St, Palmetto Bay, FL 33157 for use to operate a Park N' Ride accommodating approximately seventy-eight (78) parking spaces free of charge for a

six (6) month trial period to provide express service to the SW 152nd Street Busway with future route improvements north along the busway.

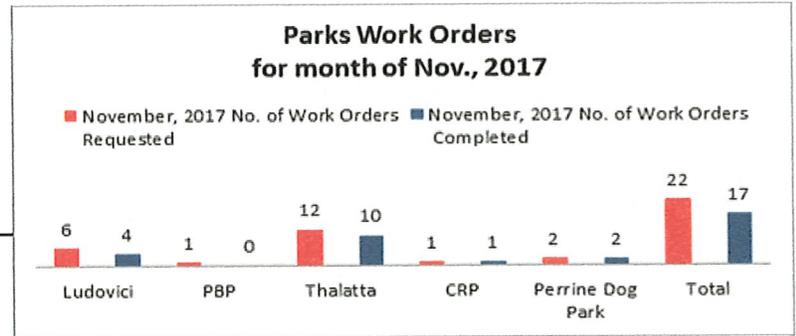
Routes Options are as follow:

1. Express route from SW 152nd ST/77th AV to 152nd ST/ Bus Way; 6:30 – 9:00 AM and 3:30 -6:00 PM
 2. Mid-Day Connector Route 12:30 - 3:00 PM from PB Library to SW 136th ST
- Draft design of a brochure for marketing of lbus is pending approval for printing/distribution.
 - Bus stop signage is available for installation once new route is approved.
 - Bus stop amenities identified for installation (benches and shelters)
 - The Village has been working with the County to get County wi-fi and gps services on our buses since May 2017. County advised last week that the results of the GPS test are pending. DTPW began a phase out of 3G to LTE and the two units had to be upgraded. The Village’s portal page is being built and anticipated to be complete during January 2018 as the delay was due to staff resources were redirected to install software/hardware for their new rail cars.

Facilities Maintenance Division

| Service Description | Prior Month Oct-17 | Current Month Nov-17 | Fiscal Year to Date FY 2017-18 |
|--------------------------------------------|-----------------------|-------------------------|-----------------------------------|
| BUILDING AND FACILITIES MAINTENANCE | | | |
| Open Work Orders | 5 | 5 | 10 |
| Closed Work Orders | 13 | 17 | 30 |
| Equipment failures | 3 | 6 | 9 |
| Equipment Repair and Maintenance | 4 | 6 | 10 |
| Meetings/Training Attended | 1 | 1 | 2 |
| TOTAL BUILDING MAINT. | 26 | 35 | 61 |
| LANDSCAPE MAINTENANCE | | | |
| Mowing Cycles- In-House | 4 | 4 | 8 |
| Mowing Cycles- Outsourced | 4 | 4 | 8 |
| Tree Trimming, Removal and Planting | 3 | 2 | 5 |
| Pesticide and Herbicide Spraying | 4 | 3 | 7 |
| Debris Removal | 3 | 2 | 5 |
| Equipment Repair and Maintenance | 4 | 3 | 7 |
| TOTAL LANDSCAPE MAINT. | 22 | 18 | 40 |

| | No. of Work Orders Requested | No. of Work Orders Completed |
|------------------|------------------------------|------------------------------|
| Ludovici | 6 | 4 |
| PBP | 1 | 0 |
| Thalatta | 12 | 10 |
| CRP | 1 | 1 |
| Perrine Dog Park | 2 | 2 |
| Total | 22 | 17 |



- Staff were trained on OSHA new Chemical Safety Rules
- Freddie assisted IT with the installation of a UPS in the first floor telecom room
- Staff prepared Village Hall for the State of the Village event
- New landscape installed at VH with the addition of up lighting
- Post clean-up of debris at all Park and Public Facilities following Hurricane Irma
- FEMA opened a Mobile Registration Information Center at the VH facility to register residents for FEMA assistance via an End of Use Agreement with the Village
- Interviewed three (3) candidates to fill the vacant PT Maintenance position

Public Works Division

| Service Description | Prior Month | Current Month | Fiscal Year to Date FY 2017-18 |
|----------------------------------------|--------------|---------------|-----------------------------------|
| | 17-Oct | Nov-17 | |
| STREET AND ROW MAINTENANCE | | | |
| Signs Repaired/ Installed | 3 | 58 | 61 |
| Graffiti Removal | 0 | 0 | 0 |
| Street Clearing/ Repairs | 12 | 0 | 12 |
| Pothole/ Shoulder Repairs | 10 | 2 | 12 |
| Tree/Shrub Trimming, Removal, Install. | 24 | 10 | 34 |
| Swale Repairs | 0 | 0 | 0 |
| Debris/ Trash Removal (Tons) | 16.03 | 18.09 | 34.12 |
| Complaints Reported to MDC | 2 | 3 | 5 |
| TOTAL STREET & ROW MAINT. | 67.03 | 91.09 | 158.12 |
| STREET AND ROW INSTALLATION | | | |
| Sidewalks (linear ft.) | 0 | 0 | 0 |
| Paving (linear ft.) | 0 | 0 | 0 |

| TOTAL STREET & ROW INST. | 67.03 | 0 | 67.03 |
|-------------------------------------|--------------|---------------------------------------|-------------------------------------------------|
| INSPECTIONS | | | |
| Sidewalks/ Driveways | 0 | 72 | 72 |
| Paving/ Drainage | 0 | 0 | 0 |
| Parking/ Swales | 0 | 1 | 1 |
| Trees & Landscaping | 24 | 10 | 34 |
| TOTAL INSPECTIONS | 24 | 83 | 107 |
| Service Description | | Current Month Nov-17 | Fiscal Year to Date FY 2017-18 |
| PERMITS | | | |
| Commercial Property | 0 | 1 | 1 |
| Sidewalk/ Driveway | 9 | 6 | 15 |
| WASA/ Water Main | 0 | 1 | 1 |
| Cable TV | 0 | 7 | 7 |
| FPL | 1 | 1 | 2 |
| Curb/ Gutter | 0 | 0 | 0 |
| Paving/ Drainage/ Sewer | 0 | 0 | 0 |
| Trees & Landscaping | 1 | 0 | 1 |
| Fences/ Columns | 1 | 0 | 1 |
| Parking/ Swales | 0 | 0 | 0 |
| Special Events | 0 | 0 | 0 |
| Temporary Road Closure | 1 | 0 | 1 |
| Zoning (Site Plan Review) | 0 | 0 | 0 |
| New Construction | 1 | 2 | 3 |
| TOTAL PERMITS | 14 | 18 | 32 |

Stormwater

- No stormwater complaints reported to MDC

Inspections

- Responded to 10 tree/ landscape concerns

Permit Review

- 9- Permits review 6- Sidewalk /Driveway, 0- Paving/Drainage 1 Water main/Sewer, and 7- Cable TV
- 1- Utility Permits reviewed (FPL)
- 1- Commercial Property
- 0 – Residential Sidewalk / Driveway
- 2– Single Family home
- 0 – Zoning Site plans reviewed

Traffic Calming

- Received 0 applications for temporary speed humps during the month of November.
- Pending installation of new 25 mph speed limit signage.
- Continued installation of missing speed hump signage throughout the Village.

Miscellaneous

- Traffic Circle fully functional in November.
- Perrine Wayside dog park fully operational
- Miami Dade County Dept. of TPW approved the SRTS design plans for CRE and Perrine Elementary
- Request for SW 148th Dr and SW 82 AV
- Staff assisted with Park special events at VH.
- Hired contractors to assist with cleaning up CRP.
- Award contract for construction of Phase VI localized drainage improvements
- Award CEI for construction of Phase VI localized drainage improvements
- Attended the State of the Village
- Participated in 2 advisory board meetings
- Met with Acosta to discuss proposal and scope of project



**Departmental Report for:
Reporting Period
November 2017**

Informational Data

Memorandum



Date: November 27, 2017
To: Joy Stewart, Executive Senior Bureau Commander
Fiscal Administration Bureau
From: Gadyaces S. Serralta, Major 
Village of Palmetto Bay Commander
Subject: Transfer of Funds
Miami-Dade Water and Sewer Department

The Village of Palmetto Bay Policing Unit incurred the following amount in overtime for the Miami-Dade Water and Sewer detail on November 1, 2017.

Please have these expenditures reimbursed into the Village of Palmetto Bay's budget code as follows:

Village of Palmetto Bay:

Overtime Total Cost: \$582.81

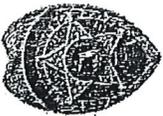
Budget Code PD027001 should be reimbursed this amount.

Overtime Fringe Benefit Total Cost: \$180.21
Budge Code PD027001 should be reimbursed this amount.

Total Reimbursement: \$763.02

If you have any further questions, please contact Police Station Specialist Melissa Yeber, at (305) 278-4000.

GSS/msy
Attachments (3)
1 Reimbursement Report
1 Reimbursement Summary Report
1 Overtime Authorization slips



**Miami-Dade Police Department
Reimbursement Report**

Report Date: 11/27/2017

Page 1 of 1

VILLAGE OF PALMETTO BAY OA OTHER COUNTY AGENCY W&S DEPARTMENT FISCAL YEAR 2017-2018
Date Range: 11/08/2017 — 11/08/2017

Famis#: PD027001

| Name | OT Start Date/Time | Night Pay Rate | Day Pay Rate | Night Overtime Hours | Day Overtime Hours | Overtime Paid | Fringe Paid | Total Paid |
|-----------------------------------|---------------------|----------------|--------------|----------------------|--------------------|---------------|-------------|------------|
| POLICE OFFICER TUNDIDOR, TOMAS | 11/01/2017 08:00 AM | 43.17126 | 43.17126 | 0.000 | 9.000 | \$582.81 | \$180.21 | \$763.02 |
| Individual Totals: | | | | | | | | |
| | | | | 0.000 | 9.000 | \$582.81 | \$180.21 | \$763.02 |
| Famis Totals: | | | | | | | | |
| | | | | 0.000 | 9.000 | \$582.81 | \$180.21 | \$763.02 |
| Project Totals: | | | | | | | | |
| | | | | 0.000 | 9.000 | \$582.81 | \$180.21 | \$763.02 |

Report does not include data entered on or after: 27 NOV 2017

Pay rate calculated from Miami - Dade county payroll (retroactive pay is not reflected)
Complete pay data not available until 4 days after end of pay period

HRR0650

Miami-Dade Police Department
Reimbursement Summary Report

VILLAGE OF PALMETTO BAY OA OTHER COUNTY AGENCY W&S DEPARTMENT FISCAL YEAR 2017-2018

Date Range: 11/08/2017 — 11/08/2017

| Famis# | Overtime Hours | Overtime Paid | Fringe Paid | Total Paid |
|-------------------------------------|----------------|---------------|-------------|------------|
| VILLAGE OF PALMETTO BAY PD027001 | 9.000 | \$582.81 | \$180.21 | \$763.02 |

Project Totals:

| | | | |
|-------|----------|----------|----------|
| 9.000 | \$582.81 | \$180.21 | \$763.02 |
|-------|----------|----------|----------|



**MIAMI-DADE POLICE
OVERTIME AUTHORIZATION**

| | | | | |
|-----------------------------------|--------------------------|-----------------------------|--------------------------------------|----------------------------|
| NAME (LAST) LAWSON, R | NAME (FIRST) TAMMIS B | EMPLOYEE ID NUMBER 33146 | DEPT. - DIV. - LOC. NO. 032-07-71 | DATE PREPARED 11-1-2017 |
| REGULAR WORKING HOURS 12PM-6PM | DIVISION S O D | JOB TITLE P.O. | | |

| DATE | TIME | | NO. OF HOURS | | | O.T. CODE | REASON |
|-----------|------|------|--------------|-----------|------------|-----------|--------------------------------------------|
| | FROM | TO | COMP TIME | PAID O.T. | HOLY LEAVE | | |
| 11-1-2017 | 8 AM | 5 PM | | 9 | | 11.10 | CHARACTERISTICS LAW ENFORCEMENT - CIVIL |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

| | | |
|--------------------------------|--------------------------------------------------------|------------------------------|
| EMPLOYEE'S SIGNATURE 203266 | SUPERVISOR/DEPARTMENTAL APPROVAL <i>[Signature]</i> | PAY PERIOD ENDING 11/5/17 |
|--------------------------------|--------------------------------------------------------|------------------------------|

DISTRIBUTION: WHITE TO DEPARTMENT FILE - CANARY TO PERSONNEL FILE - BLUE TO EMPLOYEE - PINK REIMBURSEMENT COPY

Miami-Dade Water and Sewer Department

P.O. Box 330316

Miami, Florida 33233-3316

Attn: Accounts Payable Department

29251

**REQUEST FOR PAYMENT
FOR OFF-DUTY POLICE OFFICER**

****PLEASE ALLOW 2 WEEKS FOR PAYMENT**
ALL CHECKS WILL BE MAILED
PLEASE WRITE CORRECT ADDRESS**

PLEASE WRITE LEGIBLY

NAME: Tomas B. TUNDADOR

STREET ADDRESS: 9705 HOBZCUS ST

CITY, STATE, ZIP: PALMETTO BAY, FL 33157

LOCATION OF JOB: 174TH ST S. DIXIE HWY

NO. OF HOURS WORKED: 9 FROM 8:00 ^{AM} PM TO: 5 PM ^{AM} ^{PM}

RATE PER HOUR: \$70.81

TOTAL AMOUNT DUE: 637.29

SIGNATURE OF OFFICER: [Signature]

SUPERVISOR APPROVING PAYMENT: [Signature]

SUPERVISOR APPROVING PAYMENT: [Signature]

ACCOUNT CODE NUMBER: 840206

DATE WORKED: 11/1/2017

POLICE DEPARTMENT: MMPD

If Applicable: Please write the name of the officer originally assigned to this job.

ECU501 726210 US84015 1302A

PLEASE BE SURE THAT ALL OF THE ABOVE INFORMATION IS PROVIDED IN ORDER TO PREVENT DELAY OF PAYMENT.

DISTRIBUTION: Original to Officer (White Copy)
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November 30, 2017

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**Florida Department of Transportation to Hold
Public Information Workshops for
Kendall Drive Rapid Transit
Project Development & Environment (PD&E) Study**
*State Road (SR) 94/Kendall Drive/SW 88 Street
from SR 997/Krome Avenue/SW 177 Avenue to Dadeland North Metrorail Station*

Miami, FL – The Florida Department of Transportation (FDOT) District Six, has scheduled Public Information Workshops regarding the PD&E Study for SR 94/Kendall Drive/SW 88 Street from SR 997/Krome Avenue/SW 177 Avenue to Dadeland North Metrorail Station, in Miami-Dade County. The workshops will be held in an informal open house format.

The same information will be provided at all three locations as follows:

Tuesday, December 5

6 p.m. – 8 p.m.
Kendall Village Center
Civic Pavilion Room
8625 SW 124 Avenue
Miami, FL 33183
Free Parking

Monday, December 11

6 p.m. – 8 p.m.
Miami Marriott Dadeland
Le Mirage Room
9090 S. Dadeland Blvd.
Miami, FL 33156
Free Valet Parking

Wednesday, December 13

6 p.m. – 8 p.m.
Miami Banquet Hall
13758 SW 84 Street
Miami, FL 33183
Free Parking

The Kendall corridor is being studied as a part of the Strategic Miami Area Rapid Transit, or SMART Plan, which identifies the development of six rapid transit corridors that directly support the mobility of our future population and employment growth in Miami-Dade County. This study will focus on improving SR 94/Kendall Drive/SW 88 Street through the implementation of a cost-effective, high-ridership new rapid transit service with supporting pedestrian and bicycle facilities. These workshops will provide an opportunity for the public to learn about the project, become familiar with the study process, and provide initial feedback.

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The workshops will follow an informal format allowing the public to arrive at any time from 6 p.m. to 8 p.m. Public participation at these workshops is solicited without regard to race, color, national origin, age, gender, religion, disability, or family status. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop or translation services (free of charge) is asked to advise the agency at least seven (7) days before the workshop by contacting: Hong Benitez at 305-470-5219 or in writing: FDOT, 1000 N.W. 111 Avenue, Miami, FL 33172, email: Hong.Benitez@dot.state.fl.us. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (voice).

For more information about the workshops, please feel free to contact Jeannette Lazo, Community Outreach Specialist, at 305-573-0089 or by email at jeannette@iscprgroup.com.

The environmental review, consultation, and other actions required by applicable federal environmental laws for this project are being, or have been, carried out by the Florida Department of Transportation (FDOT) pursuant to 23 U.S.C. §327 and a Memorandum of Understanding dated December 14, 2016 and executed by the Federal Highway Administration and FDOT.



STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

RICK SCOTT
Governor

WESLEY MAUL
Interim Director

To: Local Governments, State Agencies, Private Non-Profit Organizations submitting Requests for Public Assistance for Hurricane Irma

From: State of Florida Division of Emergency Management

Subject: Public Assistance Alternative Procedures for Direct Administrative Costs

Date: November 8, 2017

CM

11/8/17

Background:

On October 25, 2017, the Federal Emergency Management Agency (FEMA) released a policy entitled Public Assistance Alternative Procedures for Direct Administrative Costs (DAC). This policy allows for costs associated with tasks that are directly attributable to the development and documentation of project worksheets (PW) to be approved and funded in one project worksheet to be capped at 4% of eligible project costs prior to reductions for insurance and an additional 1% timely closeout incentive. The policy was issued under FEMA's authorities as enacted in Section 428(c) of the Stafford Act with the following stated objectives:

- To reduce the administrative burden on FEMA, the Recipient, and Subrecipients as it relates to tracking and requesting reimbursement for administrative duties associated with the management and administration of PA awards.
- To ensure Subrecipients provide timely and complete information and documentation to FEMA for the purposes of applying for, administering, and closing PA awards, and comply with the federal award administrative requirements described in 2 CFR §200.
- To incentivize timely submission of projects for closeout.

In addition to providing funding on a capped basis, the policy allows for use of any excess funds for costs otherwise eligible in accordance with Section 428 of the Stafford Act.

The release of this policy allows for a variation from FEMA's DAC policy under its standard procedures in which DAC was submitted as a line item (uncapped) cost with each individual PW. However, eligibility for DAC has not changed and DAC still must be directly attributable to the development and documentation of individual PWs. Additionally, participation in this alternative procedure is optional, and subject agreement between FEMA and the Florida Division of Emergency Management (Division).

Division Evaluation of Policy:

Upon review of this policy, it is the position of the Division, that this alternative procedure, has the unintended effect of limiting otherwise eligible assistance for DAC to subrecipients and the Division, and does not serve to lessen the administrative burden associated with management and administration of PA awards.

Although the incentive to allow for the use of excess funds allows for flexibility if excess funds are available, the presence of a "flat rate" serves to limit available assistance. Under the standard Public Assistance procedures, subrecipients and recipients are able receive assistance for actual and estimated DAC on a PW by PW basis, so long as the work is directly attributable to the PW and claimed costs are reasonable.

Further, DAC work and costs are still required to be tracked on a PW by PW basis, but the DAC claim can be submitted with a separate PW. The administrative burden associated with tracking DAC in this manner remains.

Consequently, the Division has elected not to participate in the implementation of this alternative procedure, and the standard DAC procedure will continue to be applied in Florida.