



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

Approved
Gregory H. Truitt, Interim Village Manager
Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 3-19-20

NAME: Dylan Harrison

COMPANY: _____

ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: dylanscott.harrison@gmail.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

* Please see attached email for description of request.

FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2020-100

DATE FORWARDED: 3-23-20

ASSIGNED DEPT: Administration

DATE REQUEST FILLED: _____

NUMBER OF COPIES: _____

ESTIMATED TIME (IF APPLICABLE): _____

ESTIMATED COST: _____

HOW WAS REQUEST FILLED? _____

IF NOT FILLED, REASON: _____

BY: _____

Melissa Dodge

From: Dylan Harrison <dylanscottharrison@gmail.com>
Sent: Thursday, March 19, 2020 4:42 PM
Subject: F.S. Ch. 119 Public Records Request

CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.

In your role as statutory custodian for all municipal records, this is a public records request pursuant to Florida Statutes Chapter 119 requesting the following:

The email addresses and any corresponding names (last and first as may be available) of any and all contacts that the municipality has, maintains or uses for any electronic newsletters (e.g., e-news or village newsletters or newsletters from any city agency, commission, office or public official without limitation) or mass electronic communications or notices the municipality or any of its agencies, commission, offices or public officials without limitation may send from time to time (or has one or more services, contractors or vendors maintain for it such as through Constant Contact, Google Contacts, MS Office or other means). This public records request should be construed as broadly as possible. If names are not available for corresponding email addresses, then email addresses alone will suffice for those contacts where names are not provided.

Given that this information is maintained electronically, and is easily and readily accessible, presumptively as a single mailing list, we request that the public record be provided in electronic format in either Excel (XLS or CSV) or Google Sheets format with one fields for name and a field for the corresponding email address.

It is our understanding that none of these requested records are exempt from the public.

Please email the requested record at your earliest possible opportunity. Thank you very much. You may reach us via email if you have any questions about this request.