



VILLAGE OF PALMETTO BAY  
9705 E. HIBISCUS STREET  
PALMETTO BAY, FLORIDA 33157  
(305) 259-1234 Fax: (305) 259-1290

Approved

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**Gregory H. Truitt, Interim  
Village Manager**

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Date

**REQUEST FOR PUBLIC RECORDS**

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 4-23-20

NAME: Ashley Raines

COMPANY: The Home Depot

ADDRESS: \_\_\_\_\_

PHONE: 407-768-3357 FAX: \_\_\_\_\_

EMAIL: ashley.raines@expeditepermit.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

Full copy of permit #  
BLD-2018-2012 - The permit  
card and plans

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FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2020-110

DATE FORWARDED: 4-23-20

ASSIGNED DEPT: Building

DATE REQUEST FILLED: \_\_\_\_\_

NUMBER OF COPIES: \_\_\_\_\_

ESTIMATED TIME (IF APPLICABLE): \_\_\_\_\_

ESTIMATED COST: \_\_\_\_\_

HOW WAS REQUEST FILLED? \_\_\_\_\_

IF NOT FILLED, REASON: \_\_\_\_\_

BY: \_\_\_\_\_

## Melissa Dodge

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**From:** noreply@civicplus.com  
**Sent:** Thursday, April 23, 2020 12:38 PM  
**To:** Missy Arocha; Melissa Dodge  
**Subject:** Online Form Submittal: Public Records Requests

**CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.**

### Public Records Requests

PUBLIC RECORDS REQUEST [Public Records Policy](#)  
FORM

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Date	4/23/2020
Name	Ashley Raines
Company	The Home Depot
Phone Number	407-768-3357
Email Address	<i>Field not completed.</i>
Address	ashley.raines@expeditepermit.com
Preferred Delivery Method	Pick-up in person
Are you a member of the media?	<i>Field not completed.</i>
Public Record Request(s):	I need a full copy of a permit - the permit card and plans for permit BLD-2018-2012

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Thank You

*Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at [marocha@palmettobay-fl.gov](mailto:marocha@palmettobay-fl.gov)*

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Email not displaying correctly? [View it in your browser.](#)