



VILLAGE OF PALMETTO BAY  
 9705 E. HIBISCUS STREET  
 PALMETTO BAY, FLORIDA 33157  
 (305) 259-1234 Fax: (305) 259-1290

Approved  
  
 Gregory H. Truitt, Interim  
 Village Manager  
 5/21/2020  
 Date

**REQUEST FOR PUBLIC RECORDS**

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 5-18-20  
 NAME: Melina Maggard  
 COMPANY: \_\_\_\_\_  
 ADDRESS: 15293 SW 89th Ct.  
 PHONE: 786-543-3000 FAX: \_\_\_\_\_  
 EMAIL: meljo152@icloud.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

\* Please see attached  
email for description  
of request.

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FOR USE BY VILLAGE STAFF ONLY      TRACKING NO.: 2020-126  
 DATE FORWARDED: 5-19-20      ASSIGNED DEPT: Building/P&Z  
 DATE REQUEST FILLED: 5/21/20      NUMBER OF COPIES: \_\_\_\_\_  
 ESTIMATED TIME (IF APPLICABLE): \_\_\_\_\_      ESTIMATED COST: \_\_\_\_\_  
 HOW WAS REQUEST FILLED? \_\_\_\_\_  
 IF NOT FILLED, REASON: Plans taken out for corrections  
 BY: [Signature]

## Yanara Modroño

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**From:** Angie Hewlett  
**Sent:** Thursday, May 21, 2020 9:56 AM  
**To:** Wesley Maltby; Yanara Modroño  
**Cc:** Karla Morales-Maestre; Greg Truitt; Olga Cadaval; Melissa Dodge; Maria Pineda; Gladys Bilbraut; Building Temp  
**Subject:** RE: Public Record Request - 2020-126 (Maggard)  
**Attachments:** prr2020126.pdf

Good morning,

PRR-2020-126 is completed. As Mr. Maltby mentioned below we do not have access to the records/plans as they were taken out for corrections on 5.13.20.

Regards,

Angie Hewlett  
Plans Processing Clerk  
Village of Palmetto Bay  
9705 E. Hibiscus St  
Palmetto Bay, FL 33157  
Office: 305-259-1250  
Fax: 866-927-5576  
[www.palmettobay-fl.gov](http://www.palmettobay-fl.gov)

• Village Hall remains closed to the public • Plans can be dropped off in the box outside between 8:30 -2:30 • For inspections call 305-259-1253 or e-mail at [inspections@palmettobay-fl.gov](mailto:inspections@palmettobay-fl.gov) • Please continue to check our website for updates at <https://www.palmettobay-fl.gov/CivicAlerts.aspx?AID=2063>

-----Original Message-----

From: Wesley Maltby <[wmaltby@palmettobay-fl.gov](mailto:wmaltby@palmettobay-fl.gov)>  
Sent: Wednesday, May 20, 2020 11:51 AM  
To: Yanara Modroño <[ymodrono@palmettobay-fl.gov](mailto:ymodrono@palmettobay-fl.gov)>  
Cc: Karla Morales-Maestre <[kmorales@palmettobay-fl.gov](mailto:kmorales@palmettobay-fl.gov)>; Greg Truitt <[gtruitt@palmettobay-fl.gov](mailto:gtruitt@palmettobay-fl.gov)>; Olga Cadaval <[ocadaval@palmettobay-fl.gov](mailto:ocadaval@palmettobay-fl.gov)>; Melissa Dodge <[mdodge@palmettobay-fl.gov](mailto:mdodge@palmettobay-fl.gov)>; Maria Pineda <[mpineda@palmettobay-fl.gov](mailto:mpineda@palmettobay-fl.gov)>; Angie Hewlett <[ahewlett@palmettobay-fl.gov](mailto:ahewlett@palmettobay-fl.gov)>; Gladys Bilbraut <[gbilbraut@palmettobay-fl.gov](mailto:gbilbraut@palmettobay-fl.gov)>; Building Temp <[buildtemp@palmettobay-fl.gov](mailto:buildtemp@palmettobay-fl.gov)>  
Subject: FW: Public Record Request - 2020-126 (Maggard)

Good morning,

This request involves 8950 SW 152 St. The owner, Michael Sontag has applied for a permit for an addition to the existing building under process # BLD-2020-5193. The plans have completed their preliminary reviews here. They were checked out on 5/13/2020 for corrections. Presumably, the owner or contractor is submitting them at Dade County for their

reviews/ approvals. In part our outstanding comments include the need for DERM, Fire & WASD approvals before we can approve and issue our permits. The plans have been approved in zoning.

The records requestor is questioning several aspects of the project and would like to meet to discuss and review the plans. At this time, we do not have the plans on hand for review or to be copied.

Regards,

Wesley C. Maltby  
Building Official  
Village of Palmetto Bay  
9705 East Hibiscus Street  
Palmetto Bay, FL 33157  
305-259-1250  
wmaltby@palmettobay-fl.gov

-----Original Message-----

From: Yanara Modroño <yomodrono@palmettobay-fl.gov>  
Sent: Tuesday, May 19, 2020 2:00 PM  
To: Wesley Maltby <wmaltby@palmettobay-fl.gov>  
Cc: Greg Truitt <gtruitt@palmettobay-fl.gov>; Olga Cadaval <ocadaval@palmettobay-fl.gov>; Melissa Dodge <mdodge@palmettobay-fl.gov>; Karla Morales-Maestre <kmorales@palmettobay-fl.gov>  
Subject: FW: Public Record Request - 2020-126 (Maggard)

Good afternoon Wes,

Please see the attached request and forward the response to my attention and cc' Karla.

Thank you!

Yanara Modroño  
Executive Assistant  
Office of the Village Manager  
Village of Palmetto Bay  
9705 East Hibiscus Street  
Palmetto Bay, Florida 33157  
T: 305-259-1234

-----Original Message-----

From: Melissa Dodge <mdodge@palmettobay-fl.gov>  
Sent: Tuesday, May 19, 2020 1:57 PM  
To: Yanara Modroño <yomodrono@palmettobay-fl.gov>; Olga Cadaval <ocadaval@palmettobay-fl.gov>  
Cc: Missy Arocha <marocha@palmettobay-fl.gov>; Greg Truitt <gtruitt@palmettobay-fl.gov>; john dellagloria <catdel@hotmail.com>; John Dellagloria <jdellagloria@palmettobay-fl.gov>  
Subject: Public Record Request - 2020-126 (Maggard)

Good Afternoon,

The Village Attorney advised me to forward public record requests received:

Attached is Public Record Request No. 2020-126 received from Ms. Melissa Maggard. Please forward to the appropriate department.

\*Please note the requestor would like to review and discuss the information being requested.

Sincerely,

Melissa Dodge

Administrative Assistant/Passport Acceptance Agent Office of the Village Clerk Village of Palmetto Bay

9705 East Hibiscus Street

Palmetto Bay, FL 33157

Ph: 305-259-1234

Fax: 305-259-1290

PLEASE NOTE: Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

-----Original Message-----

From: Melissa Maggard <meljo152@icloud.com>

Sent: Monday, May 18, 2020 4:10 PM

To: Melissa Dodge <mdodge@palmettobay-fl.gov>; Vanessa Bencomo <vbencomo@palmettobay-fl.gov>; Code Compliance Division <codecompliance@palmettobay-fl.gov>

Cc: Joe Boyer <josephdboyer@yahoo.com>; Mary & John Pettit <pettitmary@bellsouth.net>; Donna Latshaw <chuckarita@aol.com>; John Petit <pettitjohn@bellsouth.net>; Joanne Carroll <joni152@me.com>

Subject: 8950 SW 152nd St. Palmetto Bay

CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.

I am reaching out to request access to the plans submitted by the owner, Micheal W Sontag, of this commercial use property adjacent to our residential neighborhood/street - 89th Ct. The owner is planning on "moving" 5 very large mature live oak trees and expanding his current building closer to the residential side. We have specific covenants in our agreement with Mr. Sontag, the owner, and want to ensure that all use/restriction requirements are being honored. We are obviously concerned with the increase in use /traffic, the removal and "relocating" of the mature live oaks and the construction planning for the east side of their property. We would like to review and discuss with you /code compliance as soon as possible.

Thank you for your assistance,

Melissa Maggard

M-786-543-3000

15293 SW 89th Ct.

Palmetto Bay, FL