



VILLAGE OF PALMETTO BAY
 9705 E. HIBISCUS STREET
 PALMETTO BAY, FLORIDA 33157
 (305) 259-1234 Fax: (305) 259-1290

Approved

 Gregory H. Truitt, Interim
 Village Manager
 6/25/2020
 Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 6-1-20
 NAME: Juanita Masters
 COMPANY: Pike Engineering
 ADDRESS: _____
 PHONE: 954-351-3106 FAX: _____
 EMAIL: jmasters@pike.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

* Please see on-line request.

FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2020-143

DATE FORWARDED: 6-2-20

ASSIGNED DEPT: Building

DATE REQUEST FILLED: _____

NUMBER OF COPIES: _____

ESTIMATED TIME (IF APPLICABLE): _____

ESTIMATED COST: _____

HOW WAS REQUEST FILLED? _____

IF NOT FILLED, REASON: _____

BY: _____



Melissa Dodge

From: noreply@civicplus.com
Sent: Monday, June 1, 2020 2:03 PM
To: Missy Arocha; Melissa Dodge
Subject: Online Form Submittal: Public Records Requests

CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.

Public Records Requests

PUBLIC RECORDS REQUEST [Public Records Policy](#)
FORM

Date	6/1/2020
Name	Juanita Masters
Company	Pike Engineering
Phone Number	954 351-3106
Email Address	<i>Field not completed.</i>
Address	2000 W. Commercial Blvd. Suite 115 Rear Ft. Lauderdale FL 33309
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No
Public Record Request(s):	I need a Utility request for SW 148th avenue to SW 152 avenue along both sides of Old Cutler Road, to show all existing utilities in the area.

Thank You

Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at marocha@palmettbay-fl.gov

Email not displaying correctly? [View it in your browser.](#)

Melissa Dodge

From: Wesley Maltby
Sent: Wednesday, June 10, 2020 2:29 PM
To: Melissa Dodge
Subject: RE: Public Record Request - 2020-143 (Masters)
Attachments: FW: Public Record Request - 2020-143 (Masters)

Please see email from 6/3.

I referred it to PS, he sent it back to me rather than the Managers office, so I re-copied the Managers office.

For utilities locations they would call Sunshine locations at 811.

Wesley C. Maltby
Building Official
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, FL 33157
305-259-1250
wmaltby@palmettobay-fl.gov

From: Melissa Dodge <mdodge@palmettobay-fl.gov>
Sent: Wednesday, June 10, 2020 12:58 PM
To: Wesley Maltby <wmaltby@palmettobay-fl.gov>
Subject: FW: Public Record Request - 2020-143 (Masters)

Wes,

The requestor is checking up on this request; has your department been able to process yet. I'll respond that the request is in process. They're looking for a timeframe to receive a response.

Sincerely,

Melissa Dodge
Administrative Assistant/Passport Acceptance Agent
Office of the Village Clerk
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, FL 33157
Ph: 305-259-1234
Fax: 305-259-1290

PLEASE NOTE: Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

From: Yanara Modroño <ymodrono@palmettobay-fl.gov>
Sent: Wednesday, June 3, 2020 9:45 AM
To: Wesley Maltby <wmaltby@palmettobay-fl.gov>

Cc: Olga Cadaval <ocadaval@palmettobay-fl.gov>; Greg Truitt <gtruitt@palmettobay-fl.gov>; Melissa Dodge <mdodge@palmettobay-fl.gov>; Karla Morales-Maestre <kmorales@palmettobay-fl.gov>
Subject: Fw: Public Record Request - 2020-143 (Masters)

Good morning Wes,

Please see the attached request and forward the response to my attention and cc' Karla.

Thank you!

Yanara Modroño

Executive Assistant

Office of the Village Manager

Village of Palmetto Bay

9705 East Hibiscus Street

Palmetto Bay, Florida 33157

T: 305-259-1234

From: Melissa Dodge <mdodge@palmettobay-fl.gov>

Sent: Tuesday, June 2, 2020 3:35 PM

To: Yanara Modroño <ymodrono@palmettobay-fl.gov>; Olga Cadaval <ocadaval@palmettobay-fl.gov>

Cc: Missy Arocha <marocha@palmettobay-fl.gov>; Greg Truitt <gtruitt@palmettobay-fl.gov>; John Dellagloria <jdellagloria@palmettobay-fl.gov>

Subject: Public Record Request - 2020-143 (Masters)

Good Afternoon,

Attached is Public Record Request No. 2020-143 received from Ms. Juanita Masters. Please forward to the appropriate department.

Sincerely,

Melissa Dodge

Administrative Assistant/Passport Acceptance Agent

Office of the Village Clerk

Village of Palmetto Bay

9705 East Hibiscus Street

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From: noreply@civicplus.com <noreply@civicplus.com>

Sent: Monday, June 1, 2020 2:03 PM

To: Missy Arocha <marocha@palmettobay-fl.gov>; Melissa Dodge <mdodge@palmettobay-fl.gov>

Subject: Online Form Submittal: Public Records Requests

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Melissa Dodge

From: Wesley Maltby
Sent: Wednesday, June 3, 2020 11:30 AM
To: Yanara Modroño
Cc: Karla Morales-Maestre
Subject: FW: Public Record Request - 2020-143 (Masters)

For you guys 😊

Wesley C. Maltby
Building Official
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, FL 33157
305-259-1250
wmaltby@palmettobay-fl.gov

From: Dionisio Torres <dtorres@palmettobay-fl.gov>
Sent: Wednesday, June 3, 2020 11:27 AM
To: Wesley Maltby <wmaltby@palmettobay-fl.gov>; Yvonne Picado <ypicado@palmettobay-fl.gov>
Cc: Yanara Modroño <ymodrono@palmettobay-fl.gov>; Karla Morales-Maestre <kmorales@palmettobay-fl.gov>
Subject: RE: Public Record Request - 2020-143 (Masters)

Good morning Wesley,

You are correct, this request seems to be more applicable to Sunshine/811. Thank you.

Respectfully,

Dio

Dionisio F. Torres, P.E.
Director of Public Services
Village of Palmetto Bay
305-969-5086

From: Wesley Maltby <wmaltby@palmettobay-fl.gov>
Sent: Wednesday, June 3, 2020 11:16 AM
To: Yvonne Picado <ypicado@palmettobay-fl.gov>
Cc: Yanara Modroño <ymodrono@palmettobay-fl.gov>; Karla Morales-Maestre <kmorales@palmettobay-fl.gov>;
Dionisio Torres <dtorres@palmettobay-fl.gov>
Subject: FW: Public Record Request - 2020-143 (Masters)

Good morning Yvonne,
This request is more your area and for the 811 locations service. Additionally, they are asking for Old Cutler between 148 & 152 Ave. Presumably they mean 148 ST & 152 ST.

Wes

Wesley C. Maltby
Building Official
Village of Palmetto Bay
9705 East Hibiscus Street
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wmaltby@palmettobay-fl.gov

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