Approved

Gregory H. Truitt, Interim Village Manager

6/25/2020

Date

VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 6-18-20

NAME: Gary Pastorella

COMPANY: ______

ADDRESS: 6940 SW 142 Terr.

PHONE: 305-992-1170 FAX: ______

EMAIL: garypastorella@gmail.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

* Please see attached on-line requests.

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FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2020-167

DATE FORWARDED: 6-19-20

ASSIGNED DEPT: Communications

DATE REQUEST FILLED: ______

NUMBER OF COPIES: ______

ESTIMATED TIME (IF APPLICABLE): ______

ESTIMATED COST: ______

HOW WAS REQUEST FILLED? ______

IF NOT FILLED, REASON: ______

BY: ______

Melissa Dodge

From: noreply@civicplus.com
Sent: Thursday, June 18, 2020 4:28 PM
To: Missy Arocha; Melissa Dodge
Subject: Online Form Submittal: Public Records Requests

CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.

Public Records Requests

PUBLIC RECORDS REQUEST FORM	Public Records Policy
Date	6/18/2020
Name	Gary Pastorella
Company	*Field not completed.*
Phone Number	305-992-1170
Email Address	garypastorella@gmail.com
Address	6940 SW 142 Terr
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No
Public Record Request(s):	I am requesting a copy of the email addresses used by the Village to send all of its newsletters, event announcements, warnings, public notices, invitations, meeting notices, or any other notices, announcements or other reasons to communicate with residents. The list should be in an excell spread sheet ready to be downloaded to a memory stick (new and unused) that I will provide. Please provide an estimate of the cost for an electronic copy of the list.

Thank You
Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will

contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at marocha@palmettobay-fl.gov

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Email not displaying correctly? View it in your browser.