



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 8-27-20
NAME: Kelly Sprinkle
COMPANY: Lightbox, LLC
ADDRESS: 6 Armstrong Rd., 4th Fl.
PHONE: 260-359-2309 FAX:
EMAIL: ksprinkle@lightboxre.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

\* Please see attached online requests

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FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2020-231

DATE FORWARDED: 8-27-20

ASSIGNED DEPT: Planning & Zoning

DATE REQUEST FILLED:

NUMBER OF COPIES:

ESTIMATED TIME (IF APPLICABLE):

ESTIMATED COST:

HOW WAS REQUEST FILLED?

IF NOT FILLED, REASON:

BY:

## Melissa Dodge

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**From:** noreply@civicplus.com  
**Sent:** Thursday, August 27, 2020 11:36 AM  
**To:** Missy Arocha; Melissa Dodge  
**Subject:** Online Form Submittal: Public Records Requests

**CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.**

### Public Records Requests

PUBLIC RECORDS REQUEST [Public Records Policy](#)  
FORM

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Date	8/27/2020
Name	Kelly Sprinkle
Company	Lightbox, LLC
Phone Number	2603592309
Email Address	ksprinkle@lightboxre.com
Address	6 Armstrong Rd, 4th Floor
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No

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Public Record Request(s): GIS "zoning shapefiles" in digital format for Palmetto Bay, having extensions such as: .shp, .shx, .dbf, .prj, .sbn

These are often retained by municipal planners, engineers, and the like.

Purpose: Environmental and property due diligence

Thank You

*Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at [marocha@palmettobay-fl.gov](mailto:marocha@palmettobay-fl.gov)*

Email not displaying correctly? [View it in your browser.](#)