



VILLAGE OF PALMETTO BAY  
9705 E. HIBISCUS STREET  
PALMETTO BAY, FLORIDA 33157  
(305) 259-1234 Fax: (305) 259-1290

**REQUEST FOR PUBLIC RECORDS**

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 9-9-20  
NAME: Gina Fenney  
COMPANY: Atlas  
ADDRESS: \_\_\_\_\_  
PHONE: 561-863-6659 FAX: \_\_\_\_\_  
EMAIL: gina.p@atlasbtw.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

Copy of record for the ground  
sign at 18341 S. Dixie Hwy.

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**FOR USE BY VILLAGE STAFF ONLY**

TRACKING NO.: 2020248

DATE FORWARDED: 9-9-20

ASSIGNED DEPT: Building

DATE REQUEST FILLED: \_\_\_\_\_

NUMBER OF COPIES: \_\_\_\_\_

ESTIMATED TIME (IF APPLICABLE): \_\_\_\_\_

ESTIMATED COST: \_\_\_\_\_

HOW WAS REQUEST FILLED? \_\_\_\_\_

IF NOT FILLED, REASON: \_\_\_\_\_

BY: \_\_\_\_\_

## Melissa Dodge

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**From:** Gina Penney <gina.p@atlasbtw.com>  
**Sent:** Wednesday, September 9, 2020 4:49 PM  
**To:** Melissa Dodge  
**Subject:** Records request

**CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.**

Good afternoon,

I am requesting the records for the ground sign at: 18341 S. Dixie Hwy.  
We are in need of the engineering for the footer in specific.

Thank you,



**Gina Penney | Permitting Manager**  
**Atlas | One Source...Many Solutions**

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**Toll Free 800 772 7932**

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