

## Missy Arocha

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**From:** john dellagloria <catdel@hotmail.com>  
**Sent:** Friday, November 8, 2019 2:32 PM  
**To:** Missy Arocha; Karyn Cunningham  
**Cc:** Edward Silva; Olga Cadaval; Admin Temp; Melissa Dodge  
**Subject:** Re: Public Record Request - 2019-367 (E. Flinn)

**CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.**

Missy, please advise Mr. Flynn that: 1. The document is not a public record given to the Mayor in the course of official City Business. 2. The note was handed back to me and is no longer in existence. 3. As a private citizen who will not assume office until Tuesday the 12th of November, 2019, I have no responsibility to provide anything to Mr. Flynn. Thanks and have a fun holiday weekend. John

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**From:** Missy Arocha <marocha@palmettobay-fl.gov>  
**Sent:** Friday, November 8, 2019 1:57 PM  
**To:** Karyn Cunningham <kcunningham@palmettobay-fl.gov>; john dellagloria <catdel@hotmail.com>  
**Cc:** Edward Silva <esilva@palmettobay-fl.gov>; Olga Cadaval <ocadaval@palmettobay-fl.gov>; Admin Temp <admintemp@palmettobay-fl.gov>; Melissa Dodge <mdodge@palmettobay-fl.gov>  
**Subject:** FW: Public Record Request - 2019-367 (E. Flinn)

Good afternoon Honorable Mayor Cunningham and Mr. Dellagloria:

Attached please find a copy of Public Records Request 2019-367. If the record being sought is in your possession, please provide it to the Village Clerk's office.

Respectfully,



*Missy Arocha*

Village Clerk / Passport Acceptance Facility Manager

**Village of Palmetto Bay**

9705 East Hibiscus Street

Palmetto Bay, FL 33157

Phone: (305) 259-1234

[www.palmettobay-fl.gov](http://www.palmettobay-fl.gov)

**PLEASE NOTE:** Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.



Please save a tree. Don't print this e-mail unless it's really necessary.

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**From:** Melissa Dodge <mdodge@palmettobay-fl.gov>  
**Sent:** Friday, November 8, 2019 1:35 PM  
**To:** Eugene Flinn <eugeneflinn@bellsouth.net>  
**Cc:** Missy Arocha <marocha@palmettobay-fl.gov>; Idalmy Vidaurre <ividaurre@palmettobay-fl.gov>  
**Subject:** Public Record Request - 2019-367

Dear Mr. Flinn:

This email is to acknowledge that the Village Clerk's office is in receipt of your request for a copy of the note/document/paper handed to Karyn Cunningham from John Dellagoria during the Emergency Council Meeting held the morning of Friday, November 8, 2019.

Your request has been logged as Public Records Request **2019-367** and will be submitted to Village Administration. As soon as the information is received, the Village Clerk's office will contact you.

Florida law states that an agency must respond within a "limited reasonable time." This is the time it takes to review the request, search, retrieve and process records for release. Some requests may only take a few minutes while others may take weeks. The length of time it takes largely depends on activity, volume and scope, but the City is committed to providing requested records as quickly and efficiently as possible. Florida Statute 119.01, referred to as the Florida Sunshine Law, governs the public's right to inspect and obtain copies of public records. The Office of the Attorney General's Government-In-The-Sunshine Manual contains additional helpful information, including summaries of what exemptions apply to public records requests. Anyone can request a public record in person, verbally over the telephone, in an email, or in writing. You do not have to give your name or explain why you are making a request. The Village of Palmetto Bay will provide all documents in the format in which we have them. We are not required to create documents in response to Public Records requests. There may be a fee associated with your request. If so, you will be notified in advance. To view a copy of the Village's existing Public Record Request Policy, please click [HERE](#).

Sincerely,

**Melissa Dodge**

Administrative Assistant/Passport Acceptance Agent  
Office of the Village Clerk  
Village of Palmetto Bay  
9705 East Hibiscus Street  
Palmetto Bay, FL 33157  
*Ph: 305-259-1234*  
*Fax: 305-259-1290*

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**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com) <[noreply@civicplus.com](mailto:noreply@civicplus.com)>

**Sent:** Friday, November 8, 2019 12:19 PM

**To:** Missy Arocha <[marocha@palmettobay-fl.gov](mailto:marocha@palmettobay-fl.gov)>; Melissa Dodge <[mdodge@palmettobay-fl.gov](mailto:mdodge@palmettobay-fl.gov)>

**Subject:** Online Form Submittal: Public Records Requests

**CAUTION: EXTERNAL SENDER -- Please avoid opening any unexpected attachments or clicking any strange links.**

## Public Records Requests

PUBLIC RECORDS REQUEST FORM [Public Records Policy](#)

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Date 11/8/2019

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Name Eugene Flinn

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Company *Field not completed.*

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Phone Number 305-302-3713

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Email Address [eugeneflinn@bellsouth.net](mailto:eugeneflinn@bellsouth.net)

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Address 8261 SW 162nd Street

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Preferred Delivery Method Electronic (via email- email address required)

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Are you a member of the media? No

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Public Record Request(s): A copy of the note/document/paper handed to Kayrn Cunningham from John Dellagoria during the Emergency Council Meeting held the morning of Friday, November 8, 2019.

Note: A delay to this response is not acceptable. The Public Records Law does not contain a specific time limit for compliance with public records request. "The only delay permitted . . . is the limited reasonable time allowed the custodian to retrieve the record and redact those portions of the record the custodian asserts are exempt." Florida Supreme Court Tribune Company v. Cannella 458 So. 2d 1075 (Fla. 1984).

This record is currently in the hands of Karyn Cunningham and any delay risks an intentional or unintentional loss of this public record.

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Thank You

*Please note that there may be a fee associated with your request depending on the*

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*extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at [marocha@palmettbay-fl.gov](mailto:marocha@palmettbay-fl.gov)*

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