



**VILLAGE OF PALMETTO BAY  
PUBLIC NOTICE OF  
VIRTUAL AUDITOR SELECTION COMMITTEE MEETING**

**NOTICE IS HEREBY GIVEN** that on **MONDAY, OCTOBER 19, 2020 at 3:30 p.m.** the Village of Palmetto Bay shall conduct a virtual Auditor Selection Committee Meeting. The purpose of this meeting is to review and approve the results of proposals for the auditor Request for Proposal.

Pursuant to Resolution 2020-76, the mission of the Auditor Selection Committee is to establish factors to use for the evaluation of audit services to be provided by a certified public accounting firm, publicly announce requests for proposals, evaluate the proposals, and rank and recommend firms in order of preference to the Village Council for an auditor to conduct the annual financial audit in accordance with Section 218.39, Florida Statutes. The Auditor Selection Committee is comprised of the following persons:

- David Singer, Councilmember – Village of Palmetto Bay
- Chad Berkhalter, Finance Director – City of Florida City
- Brian Raducci, Assistant City Manager – City of Aventura
- Matilde Menendez, Finance Director – City of Doral
- Marie Arteaga-Narino, Finance Director – Village of Pinecrest.

All members of the public are welcomed to participate during the virtual meeting. The options for public participation are illustrated as Option 1 and Option 2 on this public notice. No official action shall be taken by the Village Council during this meeting. Councilmembers are welcomed to observe but may not participate.

**Public comments forum (Option 1):** Prior to the meeting, the public can submit comments on a web form available at this address: <https://www.palmettobay-fl.gov/FormCenter/Public-Comments-Form-10/Public-Comments-Form-52>. Form submissions received prior to the meeting will be read before the item is heard. Form submissions received after 3:30 p.m. will be read at the end of the Agenda.

**Public comments forum (Option 2):** Attendees from the public may register to attend the webinar in real-time using the link provided below. Once registered attendees will receive a confirmation email and numerous reminder emails from the *GoToWebinar* service leading up to the event. Confirmation emails will contain connection information, links to calendar reminders, and telephone dial-in instructions for those wishing to attend via telephone only. Please remember all confirmation emails are personalized and should not be shared. Attendees wishing to speak during public comment time must use the *GoToWebinar* application on their desktop, laptop, or smart device. In lieu of the inability to participate in the real-time webinar, please submit your public comment using the web form as described in Option 1.

**To register for the meeting:**

<https://attendee.gotowebinar.com/register/1184894613076804619>

**After registering, you will receive a confirmation email containing information about joining the webinar.**

Any meeting may be opened and/ or continued, under such circumstances, additional legal notice would not be provided. Any person may contact Village Hall at (305) 259-1234 for additional information. In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation (or hearing impaired) to participate in this proceeding or to review any documents relative thereto should contact the Village for assistance at (305) 259-1234 no later than twelve (12) hours prior to the proceedings. If a person decides to appeal any decision made by the Village Council, with respect to any matter considered at a meeting or hearing, that person will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made; such record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Missy Arocha  
*Village Clerk*

[www.palmettbay-fl.gov](http://www.palmettbay-fl.gov)