



Village of Palmetto Bay

The following are the requirements for new tenants for same use/same occupancy with no changes to the unit.

1. Permit Application (signed and notarized by property owner)
2. Current Use
3. Proposed Use
4. Square Footage of the Unit
5. Owner/ Builder Affidavit
6. Authorization letter from the property owner, stating no construction or modifications have occur previously/currently in the unit
7. Two (2) floor plans/sketch detail showing existing location of restrooms and water fountain
8. Final Certificate of Completion/Occupancy will be required
9. Final fire inspection approval

Should you have any questions, please feel free to contact the Community & Economic Development 305-259-1250, Monday thru Friday 7:30am to 4:30pm.

Architect Information	Engineer Information
Name:	Name:
License Number:	License Number:
Address:	Address:
Telephone Number:	Telephone Number:
Fax Number:	Fax Number:
Other:	Other:

Property Owner	Contractor
Name:	Company Name
Address:	Qualifier
Home Telephone:	License Number
Business Telephone:	Address
Other Telephone:	Telephone Number
Fax Number:	Fax Number
Does Property have Homestead Exemption	Phone Number for Pick Up

Bond Company (if applicable)	Mortgage Lender
Name:	Name:
Address:	Address:
City: State: Zip	City: State: Zip

Classification Of Proposed Work		
Residential <input type="checkbox"/>	Duplex <input type="checkbox"/>	Townhouse <input type="checkbox"/> Multi Family <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Other <input type="checkbox"/>
Effective Code _____	Occupancy _____	Construction Type _____
Zoning: _____	Variance Number: _____	Remarks: _____

OWNER AFFIDAVIT

Application is hereby made to obtain a permit to do the work and installation as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for **ELECTRICAL, MECHANICAL, PLUMBING, SIGNS, WELLS, POOLS, ROOFING, SHUTTERS, WINDOWS, FURNACES, BOILERS, HEATERS, TANKS, FENCE, DRIVEWAYS and AIR CONDITIONERS, ETC.** In addition to the requirements of this permit, there may be additional restrictions found in the Public Records, and there may be additional permits required from other governmental entities.

I, the owner of the property, have disclosed all information related to any work that has been performed in the prior twelve months to the Building Division as part of this application. Further, I am fully aware that if the cumulative cost of work to my home or business under this and any other permit equals or exceeds fifty percent of the fair market value of the structure, the entire structure must meet the present federal flood criteria for finished floor elevation. I am also fully aware that if the cost of work to my home or business under this and any other permit equals or exceeds fifty per cent of the replacement cost of the structure, then the entire structure must conform to current code requirements of the Florida Building Code.

I, the owner of the property, understand that a permit application is subject to denial and a validated permit or permit card is subject to revocation or modification based upon applicable deeds, covenants, declarations, easements and any other legal restriction. By issuing a permit, the Village of Palmetto Bay makes no representation as to the existence or validity of any property restriction.

I, the owner of the property certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Signature of Owner _____

State of Florida, County of _____

Sworn to (or affirmed) and subscribed before this ____ day of _____, 20____.

by (print name) _____

Notary Name _____

Personally known or I.D. _____

Type of identification produced: _____

Signature of Qualifier _____

State of Florida, County of _____

Sworn to (or affirmed) and subscribed before this ____ day of _____, 20____.

by (print name) _____

Notary Name _____

Personally known or I.D. _____

Type of identification produced: _____

IMPORTANT NOTICES

- Do not begin work without receiving you validated permit and permit card. Applying for a permit does not grant you the right to commence construction. Construction can only occur during the hours of 7:00 a.m. to 6:00 p.m., Monday thru Friday and from the hours of 9:00 a.m. to 5:00 p.m. on Saturdays. No construction activity is permitted on Sunday
- All construction sites must be maintained in a clean and orderly condition free from construction debris. Failure to do so will result in a fine and a suspension of inspections until said property is cleaned.
- Streets and neighboring properties shall be kept free from dirt and debris.
- Swales must be protected from damage by equipment or vehicles and sidewalks cannot be blocked.
- Portable Toilets for construction jobs require a separate permit. If toilet is not available the inspection will not be performed.
- Water cannot be discharged into the right of way or storm drains without the approval of the Public Works Department.
- No equipment or materials can be stored on the right of way; they must only be stored on your property.
- Florida Department of Health approval is required for applications involving Septic Tanks. Department of Environmental Resources Management (DERM) and /or Miami-Dade Water and Sewer Department approval is required for applications involving sewers and water. The tree section of the Department of Environmental Resources Management (DERM) approval is required on all landscape plans and on all tree removal applications.

CHECKLIST (OFFICE USE ONLY)

- | | | |
|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> OWNER-BUILDER FORM
(Attached) | <input type="checkbox"/> HEALTH DEPARTMENT APPROVAL
(Septic/Sewer) | <input type="checkbox"/> PERMIT CLERK REVIEW
By: _____ |
| <input type="checkbox"/> FIRE DEPARTMENT APPROVAL
(Commercial/multi (family only)) | <input type="checkbox"/> IMPACT FEE
(New Construction) | <input type="checkbox"/> Complete Application
<input type="checkbox"/> Current liability ins.
<input type="checkbox"/> Worker's Comp.
<input type="checkbox"/> Cont. Lic. Check |
| <input type="checkbox"/> CONCURRENCY
(New Construction) | <input type="checkbox"/> SCHOOL REVIEW
(New Construction) | |
| <input type="checkbox"/> PROOF OF OWNERSHIP
(Attached) | <input type="checkbox"/> DERM REVIEW
(New Construction/Additions/Tree Removal) | <input type="checkbox"/> OTHER
(Specify and Attach) |
| <input type="checkbox"/> CONDO ASSOCIATION APPROVAL | <input type="checkbox"/> PUBLIC WORKS | <input type="checkbox"/> FLORIDA DEPARTMENT OF
BUSINESS AND
PROFESSIONAL REGULATION
APPROVAL (RESTAURANTS) |
| <input type="checkbox"/> UPFRONT FEES AMOUNT: _____ | | |

PERMIT FEES (OFFICE USE ONLY)

Scanning Fees Small (1.85 per sheet)	Art in Public Places	
Scanning Fees Large (3.50 per sheet)	Certificate of Use and Occupancy	
Village of Palmetto Bay Permit Fees	Concurrency Fee (7.35%)	
Miami-Dade County Fees (sq. ft. x \$65//1000x0.60)	Technology Fee (6.3%)	
Flood Zone Review	Zoning Inspection Fee (157.50 per application)	
Radon-Inspector State Educational Fund and DCA State fee	Administration Fee	
Code Enforcement Fine	Express Fee (25.00)	
Certificate of Completion	Public Works Fee	
Construction Sign Fee	Landscape Review Fee (175.00 per hour)	
Roll-off Waste Container Fee (105.00 per container site)	Special Review Fee (89.25 per hour)	
Rework Fee	Other	

PLAN REVIEWER APPROVAL AREA (OFFICE USE ONLY)

SECTION	REVIEWER APPROVAL'S NAME	APPROVAL DATE	REJECTED DATE NUMBER 1	REJECTED DATE NUMBER 2	REJECTED DATE NUMBER 3
COMMUNITY DEVELOPMENT					
ZONING					
ELECTRICAL					
MECHANICAL					
PLUMBING					
FIRE					
ROOFING					
PUBLIC WORKS					
PLANNING					
STRUCTURAL					
BUILDING					
BUILDING OFFICIAL					

REWORKS: A fee of **\$105.50** may be charged for failure to make required corrections previously indicated. The fee shall be charged after the initial review plus one follow up review per trade. Please note that Florida Statutes 553.80 section 2(b) states "with respect to evaluation of design professionals documents, if a local government finds it necessary, in order to enforce compliance with the Florida Building Code and issue a permit, to reject design documents required by the code three or more times for failure to correct a code violation specifically noted in each rejection, including but not limited to egress, fire protection, structural stability, energy, accessibility, lighting, ventilation, electrical, mechanical, plumbing, and gas systems, or other requirements identified by rule of the Florida Building Commission adopted pursuant to Chapter 120, the local government shall impose, each time after third such review the plans are rejected for that code violation a fee of **four times the amount** of the proportion of the permit fee attributed to plans review".

ISSUING OFFICIAL

FINAL PLAN REVIEWED AND PREPARED FOR ISSUANCE BY: _____ DATE: _____

CONDITIONS OF APPROVAL

PLAN TRACKING

Plans Checked out	Date	Clerk	Plans Checked in	Date	Clerk



Department of Building & Capital Projects
9705 E Hibiscus Street
Palmetto Bay, Florida 33157
Tel: 305-259-1250
www.palmettobay-fl.gov

OWNER-BUILDER AFFIDAVIT

You have made application for a Building Permit as an Owner-Builder. State law requires construction to be done by licensed contractors. You have applied for a permit under an exemption to that law. Please be advised of the following provisions and requirements.

RESPONSIBILITY: The exemption for which you have applied allows you, as the owner of your property, to act as your own contractor even though you do not have a license. You must supervise the construction yourself. You may build or improve a one-family or two-family residence or a farm outbuilding. You may also build or improve a commercial building at a cost of \$25, 000 or less. The building must be for your own use and occupancy; it may not be built for sale or lease, which is a violation of this exemption. **You may not hire an unlicensed person as your contractor.** Your construction must be done according to building codes and zoning regulations. It is your responsibility to make sure that people employed by you have licenses required by state law and by county or municipal licensing ordinances.

INSURANCE: Most regular home insurance policies do not cover any damage to persons or property resulting from work of this nature. You are advised to investigate your liability.

WITHHOLDING TAXES, ETC.: You are advised to investigate your responsibility for withholding Social Security, Federal, and State Unemployment Insurance Taxes, as well as Federal Income taxes from the wages of persons employed by you on this construction, and for making returns thereof to the proper agencies.

APPROVED PLANS: The Building Official shall retain one set of the approved plans and the other set shall be kept at the building site, open to inspection by the Building Official, at all reasonable times. The Building Official may stop work, if such plans are not available at the building site. **THE BUILDING PERMIT AND THIS NOTICE MUST BE POSTED AT THE JOB SITE.**

NOTICE OF COMMENCEMENT: If the improvements cost more than \$2,500, you must file a Notice of Commencement before beginning the project. This department can provide the form. You must record the form at the Miami-Dade County Recording Department, 22 NW First Street, Miami, Florida and Room Failure to record a Notice of Commencement or incorrect information on the Notice of Commencement could contribute to having to pay twice for the same work or materials. It could also prevent the property from passing code inspection.

INSPECTIONS: You will be responsible as Owner-Builder to see that all inspections are called for; you are not to continue work until each inspection has been approved.

ACKNOWLEDGEMENT: I hereby swear and affirm that I am the owner of the property described as:

LOT _____ BLOCK _____ SUBDIVISION _____

ADDRESS _____

I have read the foregoing instructions and am aware of my responsibilities.

Signature
STATE OF FLORIDA)
COUNTY OF MIAMI-DADE)
Sworn to and subscribed before me this ____ day of _____, 20 _____.

Date Signed

Notary Public



VILLAGE OF PALMETTO BAY
COMMUNITY AND ECONOMIC DEVELOPMENT
9705 EAST HIBISCUS STREET
PALMETTO BAY, FL 33157

APPLICATION FOR CERTIFICATE OF OCCUPANCY OR COMPLETION

FOLIO NUMBER: _____
BUILDING DEPT: _____

DATE: _____
SQUARE FT: _____

Contracting Company: _____

Owner/Tenant: _____

Lot: _____ **Block:** _____ **Subdivision:** _____

Street Address: _____

Signature of applicant verifies above information is true and correct. The Certificate of Occupancy is issued to the above named location only upon the express provisions that the applicant will abide by and comply with all the conditions of the Zoning ordinances and all Ordinances or Building Codes of the Village of Palmetto Bay pertaining to the erection ,construction or remodeling of building or structures. This also certifies that the electrical wiring and/or equipment, and the plumbing work haws been inspected and approved.

Print Name of Applicant or Qualifier

Signature of Applicant/Qualifier

For Office Use Only:

C/O Number: _____

C/C Number: _____

Fee: \$ _____

Inspection Fee: \$ _____

Total: \$ _____

Approved Use of Occupancy: _____

Remarks: _____

Final Inspections:

Zoning	Yes ___	No ___
Building	Yes ___	No ___
Electrical	Yes ___	No ___
Mechanical	Yes ___	No ___
Plumbing	Yes ___	No ___
Fire	Yes ___	No ___

Building Official/Designee



Village of Palmetto Bay

Certificate of Use and Local Business Tax Procedures

Prior to the issuance of any Certificate of Use and Business Tax Receipt, the applicant shall comply with the following requirements:

1. Complete application and submit to the Community & Economic Development for its review (New Tenant Application/No Changes). While the permit process is being review, the Certificate of Use application will be assigned a process number and a processing fee will be collected by the cashier in the amount of \$175.00 at the time of submittal. Business Tax Receipt Application must be submitted at the same time for review and assess pertinent fee(s). Attached you will find a list of business types.
2. For your fire inspection, contact **Miami Dade County Fire Rescue Department at (786) 331-4800 (for faster processing, press option #2 and wait on the line for assistance. Representative will provide further instructions on how to schedule the required safety inspection).**
3. Once the Certificate of Use receives a process number from the department, the designated employee will determine if the approval from the Environmental Resource Management aka DERM will be required. In the event that approval from DERM is required, the applicant must take the application for their review and approval stamp. The office is located at **11805 SW 26 Street (Coral Way) Miami, FL 33175, phone (786) 315-2800**. For any associated fees please contact DERM directly. Office hours are 7:30 am to 4:00pm. DERM's approval process may be obtained while waiting for Miami-Dade Fire inspection.
4. Once DERM has approved and has stamped the Certificate of Use application, bring it together with the approved fire inspection report, this report from Miami-Dade County Fire Department may be forward via email to mrodriguez@palmettobay-fl.gov

5. Once the Building Permit application is ready for pick up, inspections must be schedule in order to close respective permit. After inspections are approved, applicant must submit permit card (yellow card) along with the Certificate of Completion/ Occupancy form therefore, to receive certificate.
6. Once Certificate of Completion is issue a copy of the certificate will be provided to the zoning personnel in order to proceed with the Certificate of Use and the Business Tax Receipt.
7. Applicant may request to pick up license(s) and certificates once they are ready or specify to be mail.
8. As a courtesy, the Community & Economic Development suggests the applicant to contact Miami-Dade County Local Business Tax Department located in Downtown at 200 NW 2nd Avenue, Miami, Florida 33128 or www.miamidade.gov

PLEASE READ CAREFULLY

For the Community & Economic Development to be able to process your Certificate of Use and Local Business Tax Receipt, it is necessary that the applications be complete and include all required attachments. During the process reviewing submitted applications, the applicant(s) may be asked to submit additional information. The Village does not guarantee a certificate or license upon submission of your application. **Submission of an application for this process or a Certificate of Completion/Occupancy does not imply consent to operate your business therefore, you shall not conduct any business until a Certificate of Use and Local Business Tax Receipt is issued.** The Village may not be held responsible for improvements you make at the location prior to all approvals given for the issuance of Certificate of Use and your Local Business Tax Receipt. Proper permits must be obtained for all alterations, remodeling, change of occupancy and repairs affecting the electrical, plumbing, mechanical or building structure.



CERTIFICATE OF USE APPLICATION

Date: _____ Folio No: _____ S _____ T _____ R _____

BUSINESS INFORMATION:

Name of Business/ DBA: _____
Business Primary address: _____ Zip Code: _____
Telephone #: _____ Fax #: _____ Sq. Ft: _____
Applicant Email Address: _____
Type of Business, describe in detail _____

Home Office___ Medical Office___ Admin Office___ School___ Retail___ Restaurant (Take Out)
___ Restaurant (Patron area Sq. Ft) ___ (Back of the House Sq. Ft) ___ Others_____

Previous type of business in location in which you will conduct your business _____

Are you sharing space with another business? Yes ___ No ___

If the answer is yes, please provide the business name, license number, and use of the primary business _____

PERSONAL INFORMATION:

Corporate officer/ owner: _____ Title: _____
Address: _____
City: _____ State _____ Zip Code _____
Telephone # _____ Fax # _____

Signature of the applicant & landlord verifies the above information is true and correct. Signator(s) understands the conditions under the Certificate of Use is being approved and accepts that no charges or refunds can be made once is process. Signator(s) authorized to sign for the business and understand that any misrepresentation of information on this application may result in the revocation of the CU and/or possible enforcement action being initiated against the business and/or is authorized representative. Signator(s) further understands that a separate Certificate of Occupancy (if applicable) and Local Business Tax Receipt are also required. Signator(s) agrees to comply with all Federal, County and local laws.

Print Name

Signature of Applicant

Print Name

Signature of Landlord

DEPARTMENT USE ONLY:

Processor: _____ Zoning: _____ Resolution #: _____ Bldg. Permit #: _____
Approved ___ Denied ___ Certificate of Occupancy/Completion: _____
Condition under which approved/Denied _____
Process # _____ Certificate # _____
Planning Dept.: Approved _____ Denied _____ Date _____
Name: _____ Authorize Signature _____



LOCAL BUSINESS TAX RECEIPT APPLICATION

CHECKLIST OF ATTACHMENTS

The following is a checklist of attachments which your application *may need to have* in order to be processed. Please attach the required documentation to the application.

1. If new business, attach a Certificate of Use and/or Certificate of Occupancy issued by the Village of Palmetto Bay.
2. If existing business, attach a copy of the Certificate of Use and/or Certificate of Occupancy issued by Miami-Dade County.
3. Proof of approved sanitation services if an eating establishment
4. Corporate documents showing the Federal Identification Number and registration as a Corporation/Fictitious name.
5. Lease Agreement for Square Footage figures.
6. Copy of Employer Identification Number (EIN).
7. Provide copy of any required state license in order to operate business.

APPLICATION

Instructions: Please print or type to allow for a more accurate processing of your application.

Name of Business or Applicant: _____

Commence Date: _____

Business Address: _____

Business Telephone: _____ Business Fax: _____

Applicant email address: _____

Please indicate what products will be sold or services rendered:

Please indicate below if this is a new or existing business:

NEW *please provide a Certificate of Use and/or Certificate of Occupancy issued by the Village of Palmetto Bay.*

EXISTING *please provide a copy of the Certificate of Use and/or Certificate of Occupancy issued by Miami-Dade County.*

Name of Business Owner: _____

Social Security #: _____ Driver's License #: _____

Business Owner's Mailing Address:

Business Owner's Home Telephone:

If this business is a proprietorship, please provide the name of the proprietor:

If this business is a partnership, please provide the names of the partners:

If this business is a corporation, please provide the names of the officers and their titles in the space provided below:

Please submit the corporate documents showing the Federal Identification Number and/or the Registration of Corporation and/or Fictitious name. Please provide proof of approved sanitation services, if applicable.

WILL THIS BUSINESS...

- | | |
|--------------------------------------|----------------------------------------------------------|
| 1. Be a professional association? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2. Join an existing office? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3. Have door-to-door service? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. Operate from a home? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5. Require state licensing? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 7. Be licensing fee exempt? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 8. Serve liquor? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 9. Serve food? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 10. Sell tobacco products? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 11. Have day or adult care services? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 12. Deal with hazardous materials? | <input type="checkbox"/> Yes <input type="checkbox"/> No |

If Yes, describe the work below.

GENERAL INFORMATION

Instructions: Please write N/A if the question is not applicable to the type of business you are applying for.

1. What is the gross floor area of the business facility? _____ square feet.
2. What is the number of parking spaces exclusively for this use? _____ regular spaces
_____ Handicap _____ stroller.
3. What is the number of employees including owners and management? _____ employee(s).
4. What is the number of coin operated machines at location? (i.e. cigarette, soda, washer, drier, etc.)
_____ machine(s).

9705 East Hibiscus Street - Palmetto Bay, FL 33157
P: 305-259-1250 F: 866-927-5576

5. What is the number of units? _____ unit(s)

All information provided by the taxpayer will become part of the public records except the SSN, which is protected by the confidentiality law of the State of Florida. If you claim exemption under F.S. 119 for another reason, please indicate in writing and attach to this application.

AFFIDAVIT

State of _____)
County of _____)

_____ being first duly sworn, deposes and says that: He/she is the (Owner, Partner, Officer, Representative or Agent) _____ of (name of business/applicant) _____, and that matters and facts stated in this application are true to his/her knowledge, and that he/she, in the aforementioned position is authorized to execute this application for the purposes of obtaining a Local Business Tax Receipt from the Village of Palmetto Bay.

Signature

Sworn to and subscribed before me this _____ day of _____, 20____.

Print Name and Title Notary Public, State of Florida

My Commission Expires: _____

Any questions concerning this application should be referred Community & Economic Development, 9705 East Hibiscus Street, Palmetto Bay, FL 33157. Hours of operation are 7:30 a.m. through 4:00 p.m. You may also call (305) 259-1252 or email mrodriguez@palmettobay-fl.gov

OFFICE USE ONLY:

Date Submitted: _____ Process Number: _____ License Number: _____

Check all applicable categories for your business:

Type of Business

1. _____ Abstract Company
2. _____ Accountant
3. _____ Administrative Office
4. _____ Adult day care
5. _____ Advertising/Marketing/Public relations
6. _____ Alteration service-commercial
7. _____ Alterations
8. _____ Ambulance Service
9. _____ Amusement Center
10. _____ Amusement Device (non coin)
11. _____ Amusement Facility
12. _____ Amusement Ride
13. _____ Amusement/Service Vending Machines
14. _____ Animal Services
15. _____ Answering Services
16. _____ Antique/art dealer/studio
17. _____ Apparel/accessory mfg.
18. _____ Appraiser
19. _____ Architect
20. _____ Assembly/fabricating
21. _____ Assisted living facility
22. _____ Astrology/Palm Reader
23. _____ Attorney
24. _____ Attorney branch office
25. _____ Auction sales/liquidator
26. _____ Auctioneering service
27. _____ Audio Visual Service
28. _____ Audiologist/speech pathologist
29. _____ Auditorium/playhouse
30. _____ Author/writer
31. _____ Auto/truck/van sales
32. _____ Auto tag branch agency
33. _____ Automated teller machine
34. _____ Bay sitting services
35. _____ Bail bond business
36. _____ Bakery
37. _____ Bank Trust Company
38. _____ Banking facility
39. _____ Barber or beauty school
40. _____ Beauty service
41. _____ Beauty shop/chair
42. _____ Beeper/paging
43. _____ Billing/bookkeeping service
44. _____ Binding service
45. _____ Blood bank center
46. _____ Body/paint/repair shop
47. _____ Bookkeeping/tax/immigration service
48. _____ Bowling lanes
49. _____ Bulk merchandise vending stand
50. _____ Business service
51. _____ Cabinets/woodworking mfg.
52. _____ Cable TV franchise
53. _____ Canning/bottling
54. _____ Car wash/auto detailing
55. _____ Cargo handler
56. _____ Carnival (sponsored)
57. _____ Cash/Payroll advance
58. _____ Catering service
59. _____ Cemetery/crematorium
60. _____ Ceramic studio/kiln/supplies
61. _____ Charter/leasing service
62. _____ Check service/cashing
63. _____ Child day care facility
64. _____ Chiropractor
65. _____ Circus/carnivals (not sponsored)
66. _____ Cleaner/laundry/alterations
67. _____ Cleaning services
68. _____ Clinic/medical center/dialysis
69. _____ Clinic social worker
70. _____ Collection/credit service
71. _____ Commercial/industrial/office space
72. _____ Community pharmacy
73. _____ Community TV antenna
74. _____ Community TV antenna franchise
75. _____ Computer/data processing service
76. _____ Concession/news stand
77. _____ Consultant/Copy/DUP/Reproduction service
78. _____ Correspondence school
79. _____ Courier drop box
80. _____ Courier service
81. _____ Court Reporter
82. _____ CPA
83. _____ Credit/debit card co.
84. _____ Cruise line/dinner cruise
85. _____ Custom house broker
86. _____ Cutting/sewing/press service
87. _____ Dancing or entertaining one night Only
88. _____ Dancing or entertaining
89. _____ Dating/escort business
90. _____ Dealer in intangible personal Property
91. _____ Dealer in petroleum products
92. _____ Delivery/messenger service
93. _____ Dental lab school
94. _____ Dental laboratory
95. _____ Dentist
96. _____ Designer
97. _____ Dietician/Nutritionist
98. _____ Dispatch service
99. _____ Dispensing optician
100. _____ Drafting service
101. _____ Drive in Restaurant
102. _____ Eating Establishment
103. _____ Educational institutions
104. _____ Electric Plant
105. _____ Electric Plant Franchise
106. _____ Electrical Contractor
107. _____ Electrolysis service
108. _____ Electronic credit approval
109. _____ Electronic telephone info
110. _____ Embalmer
111. _____ Embroidery/monogram service
112. _____ Employee leasing service
113. _____ Employee agency
114. _____ Engraving/laminating service
115. _____ Equipment Operator
116. _____ Export/Import
117. _____ Farmers Market
118. _____ Fax communications
119. _____ Film/photo process/develop
120. _____ Finance/loans/mortgages
121. _____ Firearms mfg
122. _____ Fitness center-membership

Check all applicable categories for your business:

Type of Business

- | | |
|-------------------------------------------------------------|------------------------------------------------------------------|
| 123. _____ Fitness center-non membership | 185. _____ Lunch wagon/truck |
| 124. _____ Flea Market | 186. _____ Machine/welding shop |
| 125. _____ Flea Market Sales | 187. _____ Mail order |
| 126. _____ Food products mfg/process | 188. _____ Mailing facility |
| 127. _____ Food/beverage sales | 189. _____ Management Service |
| 128. _____ Foreign exchange | 190. _____ Manufacturing |
| 129. _____ Farming service | 191. _____ Mariner Surveyor |
| 130. _____ Freight forwarding/cargo service | 192. _____ Marine/boat repair |
| 131. _____ Fruit shipping agent | 193. _____ Marriage and Family Therapist |
| 132. _____ Funeral Director | 194. _____ Message establishment |
| 133. _____ Funeral director/embalmer | 195. _____ Message therapist |
| 134. _____ Funeral home | 196. _____ Membership organization |
| 135. _____ Garbage/waste disposal | 197. _____ Mental health counselor |
| 136. _____ Gas plant | 198. _____ Merchandise vending machine |
| 137. _____ Gas plant franchise | 199. _____ Mobile Auto Mechanic |
| 138. _____ General building contractor | 200. _____ Mobile home park/camp grounds |
| 139. _____ General engineering contractor | 201. _____ Mobile home sales |
| 140. _____ General mechanical contractor | 202. _____ Mortgage broker business |
| 141. _____ Golf course/miniature | 203. _____ Motel |
| 142. _____ Graphic/art/typesetting | 204. _____ Movie/multi theatre |
| 143. _____ Guard patrol agency | 205. _____ Moving/hauling/storage (local) |
| 144. _____ Hall for hire | 206. _____ Multiple business |
| 145. _____ Handwriting analyst-affidavit | 207. _____ Naturopath |
| 146. _____ Health/Dental (prepaid) | 208. _____ News/wire service |
| 147. _____ Maintenance organization | 209. _____ Non-Emergency transportation service |
| 148. _____ Health testing non-invasive | 210. _____ Nurse/midwife |
| 149. _____ Hearing aid specialist | 211. _____ Nursery plant sales |
| 150. _____ Holding company/franchising | 212. _____ Nursing/convalescent homes |
| 151. _____ Home health care agency | 213. _____ Occult science |
| 152. _____ Home health care provider | 214. _____ Operation center |
| 153. _____ Hospital emergency room | 215. _____ Optometrist |
| 154. _____ Hotel | 216. _____ Osteopathic physician |
| 155. _____ Hypnotherapist (affidavit) | 217. _____ Packing/packaging |
| 156. _____ Ice Cream Vendor | 218. _____ Packing/processing (farm products) |
| 157. _____ Information/referral service | 219. _____ Paralegal |
| 158. _____ Inspection Service | 220. _____ Paramedic/physician assistant |
| 159. _____ Installation service-non contractor | 221. _____ Parking facility |
| 160. _____ Instructor/training/tutor | 222. _____ Party/entertainment service |
| 161. _____ Insurance adjuster | 223. _____ Passenger motor carrier |
| 162. _____ Insurance company | 224. _____ Passenger transportation service |
| 163. _____ Interior Decorator | 225. _____ Pawnbroker |
| 164. _____ Interior Designer | 226. _____ Pay telephone provider |
| 165. _____ Investments/land development | 227. _____ Peddler |
| 166. _____ Janitorial service | 228. _____ Permanent exhibit/admission facility |
| 167. _____ Junk dealer/junk yard | 229. _____ Personal Services |
| 168. _____ Key making | 230. _____ Pest Control Service |
| 169. _____ Land surveyor | 231. _____ Photographer/video service |
| 170. _____ Landfill/dump | 232. _____ Physical/Occupational Therapist |
| 171. _____ Landscape architect | 233. _____ Physical/Occupational Therapy Center |
| 172. _____ Laundromat/laundry room | 234. _____ Physician |
| 173. _____ Laundry machines | 235. _____ Plumbing Contractor |
| 174. _____ Lawn/lawnscape/tree service | 236. _____ Podiatrist |
| 175. _____ Limousine Service | 237. _____ Polygraph examiner |
| 176. _____ Local exchange telephone service | 238. _____ Postal Service |
| 177. _____ Locksmith service | 239. _____ Prescription drug wholesaler |
| 178. _____ Long distance communications | 240. _____ Printing/lithograph |
| 179. _____ LPG dealer/distributor and Installation | 241. _____ Private investigative agency |
| 180. _____ LPG equipment dealer | 242. _____ Processing Plant |
| 181. _____ LPG equipment manufacturer | 243. _____ Producer/productions |
| 182. _____ LPG installer | 244. _____ Professional association/corporation/Partnership/firm |
| 183. _____ LPG (propane) Gas Tank Exchange
under 20 lbs. | 245. _____ Professional engineer |
| 184. _____ LPG tank refill | 246. _____ Professional sports team |

Check all applicable categories for your business:

Type of Business

- 247. _____ Promotor/coordinator
- 248. _____ Psychologist
- 249. _____ Publishing service
- 250. _____ Purchasing agent/ship chandler
- 251. _____ Quarrying/mining
- 252. _____ Railroad
- 253. _____ Real Estate Appraiser
- 254. _____ Real Estate Branch Office
- 255. _____ Real Estate Broker
- 256. _____ Real estate firm
- 257. _____ Real estate school
- 258. _____ Recording/film studio
- 259. _____ Recycling/refiners
- 260. _____ Refinish/finishing/dye service
- 261. _____ Rental service-not real property
- 262. _____ Repossessing service
- 263. _____ Resale of communication time
- 264. _____ Research/search service
- 265. _____ Retail of firearms
- 266. _____ Retail pharmacy
- 267. _____ Retail Store
- 268. _____ Rooms/boarding/guest home
- 269. _____ Selling/trading tangible personal property
- 270. _____ Sales broker (individual)
- 271. _____ Satellite Master Antenna TV
- 272. _____ Savings and loan association
- 273. _____ School bus service
- 274. _____ School psychologist
- 275. _____ Scrap metal processor
- 276. _____ Secretarial/Clerical Service
- 277. _____ Security systems monitoring
- 278. _____ Self Storage
- 279. _____ Seller of Travel
- 280. _____ Service and repairs-non contractor
- 281. _____ Showroom/sales office
- 282. _____ Slaughter House
- 283. _____ Specialty building contractor
- 284. _____ Specialty electrical contractor
- 285. _____ Specialty engineering contractor
- 286. _____ Specialty mechanical contractor
- 287. _____ Specialty plumbing contractor
- 288. _____ Special transportation service
- 289. _____ Stadium/Arena
- 290. _____ Stevadore Agency
- 291. _____ Stock and bond/commodity broker
- 292. _____ Sub building contractor
- 293. _____ Sub general building contractor
- 294. _____ Subscription business
- 295. _____ Swimming Pool
- 296. _____ Tailor/dressmaking
- 297. _____ Takeout food/snack bar
- 298. _____ Tattoo studio (affidavit)
- 299. _____ Taxicab passenger service company
- 300. _____ Tele/radio/sat communication
- 301. _____ Telecom systems sales/service
- 302. _____ Telegraph
- 303. _____ Telemarketing
- 304. _____ Temporary Employment Agency
- 305. _____ Tennis Courts
- 306. _____ Testing service (non-medical)
- 307. _____ Ticket sales/reservations
- 308. _____ Time share property
- 309. _____ Time share sales exchange office
- 310. _____ Tip sheet
- 311. _____ Title insurance companies
- 312. _____ Tour guide service
- 313. _____ Tour/travel agency
- 314. _____ Towing truck
- 315. _____ Transport-local/intra state
- 316. _____ Traveling junk dealer
- 317. _____ Unclassified Business
- 318. _____ Upholstering
- 319. _____ Used merchandise sales/no pawn
- 320. _____ Used motor vehicle parts dealer
- 321. _____ Valet parking
- 322. _____ Veterinarian
- 323. _____ Veterinary clinic
- 324. _____ Warehouse/distribution center
- 325. _____ Water/sewer plant
- 326. _____ Web surfing outlets
- 327. _____ Weight Control Center
- 328. _____ Wholesale/distributor
- 329. _____ Yacht /boat/marine broker