



Village of Palmetto Bay
MEMORANDUM

To: Honorable Mayor and Council Date: January 4, 2016
From: Edward Silva, Village Manager Re: Manager's Reporting Items- November 2015

For the purposes of keeping the Village Council abreast of Village operations on matters that, in the interest of time, are usually not reported during Village Council Meetings, please refer to the attached reporting items for the reporting period of November 2015. The reporting items include:

1. Office of the Village Manager Operations: this section provides an overview of Village-wide tasks that are completed and in-progress, which fall under the supervision and direction of the Village Manager. Additionally, a snapshot of emails and requests received from the community and the Village Council is also included.
2. Expenditure Overview: shows the percentages of expenditures incurred during the reporting period.
3. Monthly Calendar of Park Events for the month of January 2016.
4. Legislative Updates: includes any updates and relevant information related to the Village's state and/or federal legislative priorities.
5. Departmental Reports: individual reports from each department and each division showing measurable data. These reports include comparisons between the current and prior month, and the aggregate information for the fiscal year, up to the reporting period.

I would also like to inform the Council that next week, we will be meeting with the contractor concerning the start-up of the US 1 landscape beautification project. Additionally, once the contract has been approved by the Council and signed for website design services, an implementation schedule will be provided to the Council. Lastly, pursuant to the Council's request, please note that the Village's FRDAP applications ranked 57/74 and 106/132 for Palmetto Bay Park and Perrine Wayside Park respectively.

If questions arise, please do not hesitate to contact me.

Thank you.

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: November 2015**

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: November 2015**

Organizational/ Budgetary Items

Tasks Completed

- Reviewed expenses/revenues for tennis programs
- Initiated and completed negotiations with CivicPlus for website redesign and implementation services
- Reviewed bid proposal from GPE Engineering for Coral Reef Park rubberized trails renovations
- Reviewed 501-3c usage and fee waivers at Coral Reef Park
- Executed Services Agreement with Howard Alan Events for Arts and Crafts Festival scheduled for May 2016 at Coral Reef Park
- Finished update on Zoning Code for the Downtown area
- Finished TDR ordinance for the Village
- Established joint operations with Deering Estate on programming
- Finalized metrics on all Departments in a monthly report
- Held two public workshops on Coral Reef Master Plan Update and Palmetto Bay
- Held two public workshops on Zoning Code for the Downtown Area
- Started in-house redesign of Franjo Road into downtown Main Street
- Installed safety rail on Snowden's Creek
- Provided coherent approach to lobbying efforts
- Hired part-time grant writer
- Reviewed staffing levels by Department and needs
- Began metrics on all Departments in a monthly report

Tasks In Progress

- Facilitate Strategic Plan development process
- Analyze employee benefits to other municipalities
- Initiate quarterly meetings with School Board
- Execute agreement with School board on use of facilities at Southwood Middle School
- Execute agreement with School board on use of facilities at Coral reef Elementary School
- Seek Green City designation and review associated costs
- Provide Wi-Fi at all Village facilities
- Facilitate the site acquisition for county fire station in the Village's south area
- Secure additional green space by obtaining sensitive lands at Palmetto Bay Village Center
- Update Coral Reef Park Master Plan
- Update Perrine Wayside Dog Park Master Plan
- Update Palmetto Bay Park Master Plan
- Revise parking code for commercial entities
- Secure a public university tenant for Downtown
- Coordinate and foster relationships on local/State and federal level
- Continue individual meetings with Council
- Augment communications functions with second PIO position
- Install Bike repair station near Deering

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: November 2015**

Organizational/ Budgetary Items Continued . . .
Tasks In Progress
<ul style="list-style-type: none">• Establish communications with the EAC and schools in compact• Hold second installment of Customer Service training• Simplify payment options at facilities, eliminate cash policies• Finalize CRS rating for FEMA requirements

Community Focus/ Special Events
Tasks Completed
<ul style="list-style-type: none">• Developed and launched sponsorship packages to fund special events• Launched Eden online permitting services• Implemented Saturday night drive-in movie nights – January 2016.
Tasks In Progress
<ul style="list-style-type: none">• Establish Farmer’s Market at Coral Reef Park• Launch quarterly Palmetto Bay wrap publication on upcoming news on the village• Launch annual Palmetto Bay magazine• Redesign and launch new Village website• Launch web based citizens engagement module• Launch a Palmetto Bay app for smartphones• Provide benchmarks on resolutions and ordinances on web page• Add educational literature component to traffic/pedestrian/bike safety programs• Commence Orchid initiative

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: November 2015**

Traffic/ Transit/ Mobility
Tasks Completed
<ul style="list-style-type: none">● Identified future traffic circle locations● Developed and provided review of I-BUS service to Council (January 20 COW Meeting)● Established traffic enforcement initiatives● Installed temporary traffic tabled
Tasks In Progress
<ul style="list-style-type: none">● Finalize agreement for use of busway from County for I-Bus (pending second reading)● Update master plan for bicycle lanes● Coordinate a tri-city grant request for bicycle lanes● Establish an “uber” service model for I-bus● Begin app for I-bus

Capital Projects
Tasks Completed
<ul style="list-style-type: none">● Landscape beautification on US-1 corridor (project awarded at the December Council Meeting – preconstruction meeting to be held January 2016)
Tasks In-Progress
<ul style="list-style-type: none">● New baseball scoreboard at Coral Reef Park● Coral Reef Park asphalt trail repairs● Coral Reef Park new rubberized trail construction● Coral Reef Park new bathroom/storage facility

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: November 2015**

Summary of Email Requests	
Nature of Request	Requesting Party
• Traffic issue on Old Cutler & 176 th Street	M. Cuccaro
• Inquiry on speed bumps	B. Kestel
• Information on sidewalk damage on SW 77 th Avenue	S. McCrackine
• Feedback request on policing unit	W. Bannamon
• Meeting request – Deering Estate	M. Pettit
• Update on notification of service subpoena	E. Flinn
• PBBA update talking points	K. Cunningham
• Request on changing date of visioning session	K. Cunningham
• Request on update of Strategic Plan Survey results	K. Cunningham
• Information on Safer Compass Project Zero Project	K. Cunningham
• Traffic issue on Old Cutler & 173 rd Street	M. Adam
• Request for revenue numbers on rental items at parks	K. Cunningham
• Request on information for local funding initiatives on senate appropriations	E. Flinn
• Information on road improvement meeting on proposed bike lane on 136 th Street and 168 th Street	M. Levrant
• Meeting request – American Legion	C. Lastra
• Meeting request – Florida Gas	E. Moyer
• Complaint on Parks & Recreation Department	Resident
• Update on Real Time Crime Center Tour	Policing Unit
• Traffic issue on Old Cutler & 174 th Street	F. Burns
• Information on Village of Palmetto Bay Series 2015 Diligence	J. Catalano
• Information request on traffic calming meeting (83 rd Ave & 168 th ST)	Resident
• Meeting request – parking improvements/parking garage	G. Darden
• Meeting request with resident M. Chin	K. Cunningham
• Request for phone conference on downtown project	J. Lopez
• Code compliance concern related to parked vehicle located at SW 90 th Avenue	R. Pilla
• Update on Coral Reef Park Clean-Up	A. Sunshine
• Request for refund check error at Thalatta	E. Flinn
• Update on 77 th Avenue sewer repair	E. Flinn
• Public Records Request	D. Singer
• Traffic issue on 77 th Avenue	Resident
• Traffic issue on 86 th Avenue and 174 th Street	Resident
• Information on alarm registration letter on web	L. Siegel-Lara
• Request for phone conference on traffic concerns	C. Hart
• Notification on traffic enforcement initiatives	E. Flinn

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: November 2015**

- | | |
|---|---------------------|
| • No right turn signs (87 th) | K. Cunningham |
| • Traffic issue on 94 th Avenue and 176 th Street | Resident |
| • Update on Strategic Plan Survey | J. Novak |
| • Question on facility usage at village parks | A. Rodriguez |
| • Question on Total Bank Wayside Park construction | N. Soto |
| • Information on Palmetto Bay Food Truck & Rock Festival | Village Council |
| • Concern on potholes located on SW 77 th Avenue | Resident |
| • Update on Strategic Plan Work Schedule | J. Novak |
| • Information request on proposed zoning districts | D. Brongo |
| • Information on Color Run | Village Council |
| • Information on transportation plan | E. Flinn |
| • Question on lost and found policy | J. Gonzalez |
| • Update on special taxing districts | M. Levrant |
| • Meeting request for Special Council Meeting | E. Flinn |
| • Information request on speed hump application | K. Cunningham |
| • Information on Dade County Days | Village Council |
| • Information on community survey for strategic plan | K. Cunningham |
| • Meeting request – Florida International University | K. Meyer |
| • Information on Youth Advisory Council | K. Cunningham |
| • Inquiry on Coral Reef Tennis Courts | K. Cunningham |
| • Update on Pineland Rockland Cleanup and Color Run Events | Village Council |
| • Update on Emergency Management Tropics update | S. Israel |
| • Information request on baseball field clay restoration | T. Schaffer |
| • Update on work-plan for Strategic Plan | J. Novak |
| • Question on tennis court fee increase | E. Flinn |
| • Traffic concern on SW 77 th Avenue | M. Mejia |
| • Question on park fees | T. Schaffer |
| • Tennis court fee increase inquiry | J. DuBois |
| • Notification on Emergency Management Tropical Depression | C. Sommerhoff |
| • Concerns on tennis court fee increase | Resident |
| • Inquiry on tennis court fees | Resident |
| • Inquiry on building permit fees | K. Cunningham |
| • Question on tennis court fees | Resident |
| • Meeting request on commercial property | M. Sontag |
| • Meeting request on village parks | B. Adler |
| • Information on supporting America's Veterans | E. Flinn |
| • Client survey request on Bermello | City of Miami Beach |
| • Information on Veteran's Day dinner | Village Council |
| • Meeting request (Audi) | K. Gorin |

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: November 2015**

- | | |
|---|-----------------|
| • Information on Amy’s Hallmark Fundraiser | Village Council |
| • Public Records Request | D. Singer |
| • Notification on valued engineer for plant professionals | Vendor |
| • Inquiry on Alzheimer’s Daycare Centers in Palmetto Bay | Resident |
| • Coral Reef Tennis inquiry | P. Kleinerman |
| • Information on ArtSouth event | B. Hermann |
| • Update on Nu Deco Concert at Deering Estate | J. Noordhoek |
| • Update on Strategic Plan | J. Novak |
| • Information on Chamber South Transportation Committee | J. Corradino |
| • Inquiry on traffic issues throughout the Village | E. Flinn |
| • Information on 5K Color Run for Miami Palmetto Senior High School | E. Flinn |
| • Information on Chanukah Celebration – December 15 | E. Flinn |
| • Concern on police crash report | B. Portugal |
| • Utility relocation information request from Senate Transportation Committee | K. Cunningham |
| • Public Records Request | D. Singer |
| • Request for site visit at Coral Reef Park on rubberized trails | Vendor |
| • Public Records Request | D. Singer |
| • Inquiry on Coral Reef Racquetball | Resident |
| • Request on municipal elections feedback | R. Brown |
| • Update on Special Council Meeting of November 18 | J. DuBois |
| • Concern on flooding for 84 th Avenue and 164 th | Resident |
| • Library parking at Palmetto Bay Library Branch | E. Flinn |
| • Request on update on public records law | E. Flinn |
| • Concern on Thalatta Estate calendar | D. Singer |
| • Response to concern on Thalatta Estate calendar | J. Taber |
| • Update on Town Hall Meeting scheduled for December 9 related to Parks Master Plan | H. Caplan |
| • Response to resident on library parking | L. Siegel-Lara |
| • Update on Safer Compass Meeting | K. Cunningham |
| • Meeting request – Palmer Trinity | S. Calleja |
| • Response to resident on library parking | K. Cunningham |
| • Code compliance complaint on street bollards located at 72 nd Street | Resident |
| • Update on correspondence for Palmer Trinity | K. Erickson |
| • Concern on crosswalk signal on Old Cutler & SW 176 th Street | L. Siegel-Lara |
| • Update on CivicPlus contract | Vendor |
| • Information on recognizing Coral Reef Elementary School | E. Flinn |
| • Boat parade holiday picture to post on Village’s Facebook page | K. Cunningham |
| • Public Records Request | D. Singer |

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: November 2015**

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|---|------------------|
| • Information on boat parade | R. Schael |
| • Inquiry on crosswalk signal on Old Cutler & SW 176 th Street | K. Cunningham |
| • Traffic and speeding concerns | Resident |
| • Update on services agreement with Howard Alan Events | Village Attorney |
| • Information on Tallahassee trip schedule | R. Brown |
| • Do the Right Thing Donation Follow-up | J. Atkinson |
| • Inquiry on Get Fit Palmetto Bay | T. Schaffer |
| • Inquiry on Get Fit Palmetto Bay | K. Cunningham |
| • Concern on website extension date December 17 | K. Cunningham |
| • Florida PACE Program update request for resident | L. Siegel-Lara |
| • Information on Charter School Application | W. Rosen |
| • Update on work plan for Strategic Plan | J. Novak |
| • Inquiry on park fees | D. Singer |
| • Concern on strategic plan community meetings | L. Siegel-Lara |
| • Update on transit development infrastructure | G. Boffelli |
| • Inquiry on Thai Silk tree | Resident |
| • False alarm signal change request | Policing Unit |
| • Meeting request on parks | B. Hermann |
| • Website inquiry on traffic | Resident |

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 2**

**Expenditure Overview
Reporting Period: November 2015**

Department	Percentage of Funds Spent Oct-2015	Percentage of Funds Spent Nov-2015
Mayor & Council	7.23	6.85
Village Manager	4.44	5.40
Village Clerk	5.22	7.88
Finance	5.05	6.57
Human Resources/Comm.	3.58	4.94
Village Attorney	0.00	0.00
Planning & Zoning	5.39	5.70
General Government	5.78	2.94
Facilities Maintenance	3.84	5.09
Police	8.27	8.27
Park Administration	5.00	4.82
Coral Reef Park	2.74	3.14
Palmetto Bay Park	2.21	4.68
Perrine Wayside Park	0.00	1.21
Thalatta Estate	6.64	20.36
Ludovici Park	0.00	4.53
Tennis	13.07	11.75
Total Parks	5.17	6.77
Total Operating	6.60	6.57
Monthly Total	8.33	8.33

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 3**

Monthly Calendar of Park Events- January 2016

The Village of Palmetto Bay

PARKS & RECREATION



January 2016



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
<p>TENNIS 305-253-8655</p>	<p>Park Facility Rental: 305-253-8655 www.palmettobay-fl.gov</p>				<p>Yoga Fusion at Palmetto Bay Park 9:30am</p> <p>Soccer at Coral Reef Park 4-7pm</p> <p>MDI Basketball at Palmetto Bay Park 6:30-8:30pm</p>	<p>Soccer at Coral Reef Park 9am to 3 pm</p> <p>I-9 Sports Flag Football/Soccer/T-ball Palmetto Bay Park 9am</p>
3	4	5	6	7	8	9
	<p>Yoga at Coral Reef 9am</p> <p>MDI Basketball at Palmetto Bay Park 6-8pm</p> <p>Soccer at Coral Reef Park 3:30 – 6:30pm</p> <p>Ballet at Palmetto Bay Park 3-7pm</p> <p>Cutler Bay Community Theater at Ludovici Park 7-9pm</p>	<p>Cardio Pump at Coral Reef 11am</p> <p>Aerobics at Coral Reef at 12 pm</p> <p>MDI Basketball at Palmetto Bay Park 6-8pm</p> <p>Ballet at Palmetto Bay Park 4-7:30pm</p> <p>Softball- Palmetto Bay Park – Palmetto Middle vs South Dade</p>	<p>Yoga at Coral Reef 9am</p> <p>Stretch & Relaxation at Palmetto Bay Park 9:30am</p> <p>Zumba at Coral Reef 10am</p> <p>MDI Basketball at Palmetto Bay Park 6-8pm</p> <p>Soccer at Coral Reef Park 3:30 – 6:30pm</p> <p>Ballet at Palmetto Bay Park 4-7pm</p> <p>Softball- Palmetto Bay Park - Southwood Middle vs Palmetto Middle</p>	<p>Dance Aerobics at Coral Reef 11am</p> <p>Aerobics at 12pm</p> <p>MDI Basketball at Palmetto Bay Park 6-8pm</p> <p>Ballet at Palmetto Bay Park 4-7:30 pm</p>	<p>Stretch & Relaxation at Palmetto Bay Park 9:30am</p> <p>Soccer at Coral Reef Park 3:30 – 6:30pm</p> <p>MDI Basketball at Palmetto Bay Park 6:30-8:30pm</p>	<p>Soccer at Coral Reef Park 9am to 1 pm</p> <p>I-9 Sports Flag Football/Soccer/T-ball Palmetto Bay Park 9am</p>
10	11	12	13	14	15	16
<p>GET FIT KICKOFF Sunday, January 10th 9:00 am-12:00 pm Coral Reef Park 7895 SW 152 Street</p> <p>Yoga by the Bay 9:30am at Thalatta</p>	<p>Yoga at Coral Reef 9am</p> <p>MDI Basketball at Palmetto Bay Park 6-8pm</p> <p>Soccer at Coral Reef Park 3:30 – 6:30pm</p> <p>Ballet - Palmetto Bay Park 3pm</p> <p>Cutler Bay Community Theater Ludovici Park 7-9pm</p>	<p>Cardio Pump at Coral Reef 11am</p> <p>Aerobics at Coral Reef at 12 pm</p> <p>MDI Basketball at Palmetto Bay Park 6-8pm</p> <p>Ballet at Palmetto Bay Park 4-7:30pm</p> <p>Dog Park Closed for Maintenance until noon</p>	<p>Yoga at Coral Reef 9am</p> <p>Stretch & Relaxation at Palmetto Bay Park 9:30am</p> <p>Zumba at Coral Reef 10am</p> <p>Soccer at Coral Reef Park 3:30 – 6:30pm</p> <p>MDI Basketball Palmetto Bay Park 6-8pm</p> <p>Ballet at Palmetto Bay Park 4-7pm</p>	<p>Dance Aerobics at Coral Reef 11am</p> <p>Aerobics at 12pm</p> <p>MDI Basketball at Palmetto Bay Park 6-8pm</p> <p>Palmetto Bay Book Club at Ludovici Park 6-7pm</p> <p>Softball- Palmetto Bay Park - Southwood Middle vs Richmond Hights</p>	<p>Stretch & Relaxation at Palmetto Bay Park 9:30am</p> <p>Soccer at Coral Reef Park 3:30 – 6:30pm</p> <p>MDI Basketball at Palmetto Bay Park 6:30-8:30pm</p> <p>Arbor Day Tree Planting Ceremony at Palmetto Bay Park</p>	<p>Soccer at Coral Reef Park 9am to 1 pm</p> <p>I-9 Sports Flag Football/Soccer/T-ball Palmetto Bay Park 9am</p> <p>Surf & Turf – Kayak Boot Camp at Coral Reef Park</p>
17	18	19	20	21	22	23
	<p>Yoga at Coral Reef 9am</p> <p>MDI Basketball at Palmetto Bay Park 6-8pm</p> <p>Ballet - Palmetto Bay Park 3pm</p> <p>Soccer at Coral Reef Park 3:30 – 6:30pm</p> <p>Cutler Bay Community Theater at Ludovici Park 7-9pm</p>	<p>Cardio Pump at Coral Reef 11am</p> <p>Aerobics at Coral Reef at 12 pm</p> <p>MDI Basketball at Palmetto Bay Park 6-8pm</p> <p>Ballet at Palmetto Bay Park 4-7:30pm</p>	<p>Yoga at Coral Reef 9am</p> <p>Stretch & Relaxation at Palmetto Bay Park 9:30am</p> <p>Zumba at Coral Reef 10am</p> <p>Soccer at Coral Reef Park 3:30 – 6:30pm</p> <p>MDI Basketball Palmetto Bay Park 6-8pm</p> <p>Ballet at Palmetto Bay Park 4-7pm</p>	<p>Dance Aerobics at Coral Reef 11am</p> <p>Aerobics at 12pm</p> <p>MDI Basketball at Palmetto Bay Park 6-8pm</p>	<p>Stretch & Relaxation at Palmetto Bay Park 9:30am</p> <p>Soccer at Coral Reef Park 3:30 – 6:30pm</p> <p>MDI Basketball at Palmetto Bay Park 6:30-8:30pm</p>	<p>Soccer at Coral Reef Park 9am to 1 pm</p> <p>I-9 Sports Flag Football/Soccer/T-ball Palmetto Bay Park 9am</p> <p>Youth Advisory Council Meeting at Ludovici Park 9am to 12 Noon</p>
24	25	26	27	28	29	30
<p>Yoga by the Bay 9:30am at Thalatta</p>	<p>Yoga at Coral Reef 9am</p> <p>MDI Basketball at Palmetto Bay Park 6-8pm</p> <p>Ballet - Palmetto Bay Park 3pm</p> <p>Soccer at Coral Reef Park 3:30 – 6:30pm</p> <p>Cutler Bay Community Theater at Ludovici Park 7-9pm</p> <p>iSEE Teacher Planning Day Camp at Ludovici Park 8:30 to 5pm</p>	<p>Palmetto Bay Garden Club 6-9pm at Ludovici Park</p> <p>Dog Park Closed for Maintenance until noon</p> <p>Cardio Pump at Coral Reef 11am</p> <p>Aerobics at Coral Reef at 12 pm</p> <p>MDI Basketball at Palmetto Bay Park 6-8pm</p> <p>Ballet at Palmetto Bay Park 4-7:30pm</p>	<p>Yoga at Coral Reef 9am</p> <p>Stretch & Relaxation at Palmetto Bay Park 9:30am</p> <p>Zumba at Coral Reef 10am</p> <p>Soccer at Coral Reef Park 3:30 – 6:30pm</p> <p>MDI Basketball Palmetto Bay Park 6-8pm</p> <p>Ballet at Palmetto Bay Park 4-7pm</p> <p>Softball- Palmetto Bay Park – Westminster Pre-Season Classic</p>	<p>Dance Aerobics at Coral Reef 11am</p> <p>Aerobics at 12pm</p> <p>MDI Basketball at Palmetto Bay Park 6-8pm</p> <p>Softball- Palmetto Bay Park – Westminster Pre-Season Classic</p>	<p>Stretch & Relaxation at Palmetto Bay Park 9:30am</p> <p>Soccer at Coral Reef Park 3:30 – 6:30pm</p> <p>MDI Basketball at Palmetto Bay Park 6:30-8:30pm</p>	<p>Soccer at Coral Reef Park 9am to 1 pm</p> <p>I-9 Sports Flag Football/Soccer/T-ball Palmetto Bay Park 9am</p>
<p>Paddle Adventure 8am Thalatta Park 305-234-6395 (by registration only)</p>	<p>Coral Reef Park: 7895 SW 152 Street Palmetto Bay Open Daily: Sunrise to Sunset Tennis 8am to 10pm 305-235-1593</p>	<p>Palmetto Bay Park: 17535 SW 95 Ave Palmetto Bay Open: M-Sat 8am to 9pm Sun 8am to 8pm 305-251-2751</p>	<p>Thalatta Estate: 17301 Old Cutler Road Palmetto Bay Sun-Thurs. 8am -5pm Fri & Sat 9am to 2pm www.thalattaestate.com 305-234-6383</p>	<p>Perrine Wayside Park: 16425 So. Dixie Highway Palmetto Bay, Open Daily: 8am to Sunset 305-259-1234</p>	<p>Ludovici Park: 17641 Old Cutler Road Palmetto Bay Open Daily: Sunrise to Sunset 305-234-6383</p>	

*Times and dates subject to change

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 4**

**Legislative Updates
November 2015**

Bill HB 7029 has been introduced in the House, to require local governments to follow the same requirements for charter schools as they do when processing site development applications for public schools. The new bill language also allows any aggrieved school to bring immediate action in court to enforce its rights and provides for attorney fees and court costs for an aggrieved party that receives injunctive relief. A copy is attached (please refer to lines 841 through 852.)

833 not required to comply, but may choose to comply, with the State
 834 Requirements for Educational Facilities of the Florida Building
 835 Code adopted pursuant to s. 1013.37. The local governing
 836 authority shall not adopt or impose any local building
 837 requirements or site-development restrictions, such as parking
 838 and site-size criteria, that are addressed by and more stringent
 839 than those found in the State Requirements for Educational
 840 Facilities of the Florida Building Code. ~~Beginning July 1, 2011,~~
 841 A local governing authority must treat charter schools equitably
 842 in comparison to similar requirements, restrictions, and site
 843 planning processes imposed upon public schools that are not
 844 charter schools. The agency having jurisdiction for inspection
 845 of a facility and issuance of a certificate of occupancy or use
 846 shall be the local municipality or, if in an unincorporated
 847 area, the county governing authority. If an official or employee
 848 of the local governing authority refuses to comply with this
 849 paragraph, the aggrieved school or entity has an immediate right
 850 to bring an action in circuit court to enforce its rights by
 851 injunction. An aggrieved party that receives injunctive relief
 852 may be awarded attorney fees and court costs.

853 (20) SERVICES.—

854 (a)1. A sponsor shall provide certain administrative and
 855 educational services to charter schools. These services shall
 856 include contract management services; full-time equivalent and
 857 data reporting services; exceptional student education
 858 administration services; services related to eligibility and

859 reporting duties required to ensure that school lunch services
 860 under the federal lunch program, consistent with the needs of
 861 the charter school, are provided by the school district at the
 862 request of the charter school, that any funds due to the charter
 863 school under the federal lunch program be paid to the charter
 864 school as soon as the charter school begins serving food under
 865 the federal lunch program, and that the charter school is paid
 866 at the same time and in the same manner under the federal lunch
 867 program as other public schools serviced by the sponsor or the
 868 school district; test administration services, including payment
 869 of the costs of state-required or district-required student
 870 assessments; processing of teacher certificate data services;
 871 and information services, including equal access to student
 872 information systems that are used by public schools in the
 873 district in which the charter school is located. Student
 874 performance data for each student in a charter school,
 875 including, but not limited to, FCAT scores, standardized test
 876 scores, previous public school student report cards, and student
 877 performance measures, shall be provided by the sponsor to a
 878 charter school in the same manner provided to other public
 879 schools in the district.

880 2. A total administrative fee for the provision of such
 881 services shall be calculated based upon up to 5 percent of the
 882 available funds defined in paragraph (17)(b) for all students,
 883 except that when 75 percent or more of the students enrolled in
 884 the charter school are exceptional students as defined in s.

885 1003.01(3), the 5 percent of those available funds shall be
 886 calculated based on unweighted full-time equivalent students.
 887 However, a sponsor may only withhold up to a 5-percent
 888 administrative fee for enrollment for up to and including 250
 889 students. For charter schools with a population of 251 or more
 890 students, the difference between the total administrative fee
 891 calculation and the amount of the administrative fee withheld
 892 may only be used for capital outlay purposes specified in s.
 893 1013.62(2).

894 3. For high-performing charter schools, as defined in s.
 895 1002.331 ~~ch. 2011-232~~, a sponsor may withhold a total
 896 administrative fee of up to 2 percent for enrollment up to and
 897 including 250 students per school.

898 4. In addition, a sponsor may withhold only up to a 5-
 899 percent administrative fee for enrollment for up to and
 900 including 500 students within a system of charter schools which
 901 meets all of the following:

- 902 a. Includes both conversion charter schools and
- 903 nonconversion charter schools;
- 904 b. Has all schools located in the same county;
- 905 c. Has a total enrollment exceeding the total enrollment
- 906 of at least one school district in the state;
- 907 d. Has the same governing board; and
- 908 e. Does not contract with a for-profit service provider
- 909 for management of school operations.

910 5. The difference between the total administrative fee

911 calculation and the amount of the administrative fee withheld
 912 pursuant to subparagraph 4. may be used for instructional and
 913 administrative purposes as well as for capital outlay purposes
 914 specified in s. 1013.62(2).

915 6. For a high-performing charter school system that also
 916 meets the requirements in subparagraph 4., a sponsor may
 917 withhold a 2-percent administrative fee for enrollments up to
 918 and including 500 students per system.

919 7. Sponsors shall not charge charter schools any
 920 additional fees or surcharges for administrative and educational
 921 services in addition to the maximum 5-percent administrative fee
 922 withheld pursuant to this paragraph.

923 8. The sponsor of a virtual charter school may withhold a
 924 fee of up to 5 percent. The funds shall be used to cover the
 925 cost of services provided under subparagraph 1. and
 926 implementation of the school district's digital classrooms plan
 927 pursuant to s. 1011.62.

928 9. A charter school whose initial application is submitted
 929 under s. 1002.331 and denied by the district school board is
 930 exempt from the administrative fee requirements of this
 931 paragraph.

932 Section 2. Paragraph (e) of subsection (2) and subsections
 933 (3), (4), and (5) of section 1002.331, Florida Statutes, are
 934 amended to read:

935 1002.331 High-performing charter schools.—

936 (2) A high-performing charter school is authorized to:

937 (e) Receive a modification of its charter to an additional
938 a term of 15 years or a 15-year charter renewal. The charter may
939 be modified or renewed for a shorter term at the option of the
940 high-performing charter school. The sponsor has 30 days after
941 the charter school receives its high-performing designation to
942 provide a charter renewal to the charter school. The charter
943 school and sponsor have 20 days to negotiate and provide notice
944 of the charter contract for final approval by the sponsor. The
945 proposed charter contract must be provided to the charter school
946 at least 7 days before the date of the meeting at which the
947 charter is scheduled for final approval by the sponsor. A
948 dispute may be appealed to an administrative law judge appointed
949 by the Division of Administrative Hearings pursuant to s.
950 1002.33(6)(h). The charter must be consistent with s.
951 1002.33(7)(a)19. and (10)(h) and (i), is subject to annual
952 review by the sponsor, and may be terminated during its term
953 pursuant to s. 1002.33(8).

954

955 A high-performing charter school shall notify its sponsor in
956 writing by March 1 if it intends to increase enrollment or
957 expand grade levels the following school year. The written
958 notice shall specify the amount of the enrollment increase and
959 the grade levels that will be added, as applicable. If a charter
960 school notifies the sponsor of its intent to expand, the sponsor
961 shall modify the charter within 90 days to include the new
962 enrollment maximum and may not make any other changes. The

963 sponsor may deny a request to increase the enrollment of a high-
 964 performing charter school if the commissioner has declassified
 965 the charter school as high-performing. If a high-performing
 966 charter school requests to consolidate multiple charters, the
 967 sponsor has ~~shall have~~ 40 days after receipt of that request to
 968 provide an initial draft charter to the charter school. The
 969 sponsor and charter school has ~~shall have~~ 50 days thereafter to
 970 negotiate and notice the charter contract for final approval by
 971 the sponsor.

972 (3) (a) A high-performing charter school may submit an
 973 application to the Florida Institute for Charter School
 974 Innovation for ~~pursuant to s. 1002.33(6) in~~ any school district
 975 in the state to establish and operate a new charter school that
 976 will substantially replicate its educational program. An
 977 application submitted by a high-performing charter school must
 978 state that the application is being submitted pursuant to this
 979 paragraph and must include the verification letter provided by
 980 the Commissioner of Education pursuant to subsection ~~(4)-(5)~~. The
 981 institute has ~~If the sponsor fails to act on the application~~
 982 ~~within~~ 60 days after receipt ~~of,~~ the application to deny or
 983 approve the application. If the application is deemed approved,
 984 and the procedure in s. 1002.33(6) (h) applies. If the sponsor
 985 ~~denies the application is denied,~~ the high-performing charter
 986 school may appeal pursuant to s. 1002.33(6).

987 (b) A high-performing charter school may not establish
 988 more than one charter school within the state under paragraph

989 (a) in any year. A subsequent application to establish a charter
 990 school under paragraph (a) may not be submitted unless each
 991 charter school established in this manner achieves high-
 992 performing charter school status. This paragraph does not apply
 993 to charter schools established by a high-performing charter
 994 school in the attendance zone of a public school that earns a
 995 grade of "F" or three consecutive grades of "D" pursuant to s.
 996 1008.34 or to meet capacity needs or needs for innovative school
 997 choice options identified by the district school board.

998 ~~(4) A high-performing charter school may not increase~~
 999 ~~enrollment or expand grade levels following any school year in~~
 1000 ~~which it receives a school grade of "C" or below. If the charter~~
 1001 ~~school receives a school grade of "C" or below in any 2 years~~
 1002 ~~during the term of the charter awarded under subsection (2), the~~
 1003 ~~term of the charter may be modified by the sponsor and the~~
 1004 ~~charter school loses its high-performing charter school status~~
 1005 ~~until it regains that status under subsection (1).~~

1006 (4)(5) The Commissioner of Education, upon request by a
 1007 charter school, shall verify that the charter school meets the
 1008 criteria in subsection (1) and provide a letter to the charter
 1009 school and the sponsor stating that the charter school is a
 1010 high-performing charter school pursuant to this section. The
 1011 commissioner shall annually determine whether a high-performing
 1012 charter school under subsection (1) continues to meet the
 1013 criteria in that subsection. Such high-performing charter school
 1014 shall maintain its high-performing status unless the

1015 commissioner determines that the charter school no longer meets
 1016 the criteria in subsection (1), at which time the commissioner
 1017 shall send a letter to the charter school and its sponsor
 1018 providing notification that the charter school has been
 1019 declassified ~~of its declassification~~ as a high-performing
 1020 charter school.

1021 Section 3. Section 1002.333, Florida Statutes, is created
 1022 to read:

1023 1002.333 High Impact Charter Network.—

1024 (1) As used in this section, the term:

1025 (a) "Critical need area" means an area that is served by
 1026 one or more nonalternative, traditional public schools that
 1027 received a school grade of "D" or "F" pursuant to s. 1008.34 in
 1028 4 of the most recent 5 years.

1029 (b) "Entity" means a nonprofit organization with tax
 1030 exempt status under s. 501(c)(3) of the Internal Revenue Code
 1031 that is authorized by law to operate a public charter school.

1032 (2) An entity that successfully operates a system of
 1033 charter schools that primarily serves educationally
 1034 disadvantaged students, as defined in the Elementary and
 1035 Secondary Education Act, 20 U.S.C. s. 1115(b)(2), may apply to
 1036 the state board for status as a High Impact Charter Network. The
 1037 state board shall adopt rules prescribing a process for
 1038 determining whether the entity meets the requirements of this
 1039 subsection by reviewing student demographic, academic, and
 1040 financial performance data. The process shall include a review

1041 of all schools currently or previously operated by the entity,
 1042 including schoolwide and subgroup performance on all statewide,
 1043 standardized assessments for the most recent 3 years as compared
 1044 to all students at the same grade level, and as compared with
 1045 other schools serving similar demographics of students, and
 1046 school-level financial performance. The review may also include
 1047 performance on nationally norm-referenced assessments, student
 1048 attendance and retention rates, graduation rates, college
 1049 attendance rates, college persistence rates, and other outcome
 1050 measures as determined by the state board.

1051 (3) An entity that is designated as a High Impact Charter
 1052 Network pursuant to this subsection may submit an application
 1053 pursuant to s. 1002.33 to establish and operate charter schools
 1054 in critical need areas. Notwithstanding s. 1013.62(1)(a), a
 1055 charter school operated by a High Impact Charter Network in a
 1056 critical need area is eligible to receive charter school capital
 1057 outlay.

1058 (4) The administrative fee provided for in s.
 1059 1002.33(20)(a)2. shall be waived for a charter school
 1060 established by a High Impact Charter Network in a critical need
 1061 area as long as the network maintains its status as a High
 1062 Impact Charter Network.

1063 (5) The department shall give priority to charter schools
 1064 operated by a High Impact Charter Network in the department's
 1065 Public Charter School Grant Program competitions. Priority shall
 1066 only be provided for new charter schools that will operate in a

1067 critical need area.
 1068 (6) The initial High Impact Charter Network status is
 1069 valid for up to 4 years. If an entity seeks renewal of its
 1070 status, the state board shall review the academic and financial
 1071 performance of the charter schools established in areas of
 1072 critical need pursuant to subsection (2).
 1073 (7) For purposes of determining areas of critical need,
 1074 school grades issued for the 2014-2015 school year may not be
 1075 considered.
 1076 (8) The State Board of Education shall adopt rules to
 1077 administer this section.
 1078 Section 4. Paragraph (a) of subsection (3) and paragraph
 1079 (a) of subsection (8) of section 1002.37, Florida Statutes, are
 1080 amended to read:
 1081 1002.37 The Florida Virtual School.—
 1082 (3) Funding for the Florida Virtual School shall be
 1083 provided as follows:
 1084 (a)1. The calculation of "full-time equivalent student"
 1085 shall be as prescribed in s. 1011.61(1)(c)1.b.(V) and is subject
 1086 to s. 1011.61(4) For a student in grades 9 through 12, a "full-
 1087 time equivalent student" is one student who has successfully
 1088 completed six full credit courses that count toward the minimum
 1089 number of credits required for high school graduation. A student
 1090 who completes fewer than six full credit courses is a fraction
 1091 of a full-time equivalent student. Half-credit course
 1092 completions shall be included in determining a full-time

1093 ~~equivalent student.~~
 1094 2. ~~For a student in kindergarten through grade 8, a "full-~~
 1095 ~~time equivalent student" is one student who has successfully~~
 1096 ~~completed six courses or the prescribed level of content that~~
 1097 ~~counts toward promotion to the next grade. A student who~~
 1098 ~~completes fewer than six courses or the prescribed level of~~
 1099 ~~content shall be a fraction of a full-time equivalent student.~~
 1100 2.3. ~~For a student in a home education program, funding~~
 1101 ~~shall be provided in accordance with this subsection upon course~~
 1102 ~~completion if the parent verifies, upon enrollment for each~~
 1103 ~~course, that the student is registered with the school district~~
 1104 ~~as a home education student pursuant to s. 1002.41(1)(a).~~
 1105 ~~Beginning in the 2016-2017 fiscal year, the reported full-time~~
 1106 ~~equivalent students and associated funding of students enrolled~~
 1107 ~~in courses requiring passage of an end-of-course assessment~~
 1108 ~~under s. 1003.4282 to earn a standard high school diploma shall~~
 1109 ~~be adjusted if the student does not pass the end-of-course~~
 1110 ~~assessment. However, no adjustment shall be made for home~~
 1111 ~~education program students who choose not to take an end-of-~~
 1112 ~~course assessment or for a student who enrolls in a segmented~~
 1113 ~~remedial course delivered online.~~
 1114
 1115 ~~For purposes of this paragraph, the calculation of "full-time~~
 1116 ~~equivalent student" shall be as prescribed in s.~~
 1117 ~~1011.61(1)(c)1.b.(V) and is subject to the requirements in s.~~
 1118 ~~1011.61(4).~~

1119 (8) (a) The Florida Virtual School may provide full-time
 1120 and part-time instruction for students in kindergarten through
 1121 grade 12. ~~To receive part-time instruction in kindergarten~~
 1122 ~~through grade 5, a student must meet at least one of the~~
 1123 ~~eligibility criteria in s. 1002.455(2).~~

1124 Section 5. Subsection (5) and paragraphs (c) and (d) of
 1125 subsection (8) of section 1002.45, Florida Statutes, are amended
 1126 to read:

1127 1002.45 Virtual instruction programs.—

1128 (5) STUDENT ELIGIBILITY.—~~Students in kindergarten through~~
 1129 ~~grade 12~~ A student may enroll in a virtual instruction program
 1130 provided by the school district or by a virtual charter school
 1131 operated in the district in which he or she resides ~~if the~~
 1132 ~~student meets eligibility requirements for virtual instruction~~
 1133 ~~pursuant to s. 1002.455.~~

1134 (8) ASSESSMENT AND ACCOUNTABILITY.—

1135 (c) An approved provider that receives a school grade of
 1136 "D" or "F" under s. 1008.34 or a school improvement rating of
 1137 "Unsatisfactory" ~~"Declining"~~ under s. 1008.341 must file a
 1138 school improvement plan with the department for consultation to
 1139 determine the causes for low performance and to develop a plan
 1140 for correction and improvement.

1141 (d) An approved provider's contract is automatically ~~must~~
 1142 ~~be~~ terminated if the provider earns two consecutive school
 1143 grades of receives a school grade of "D" or "F" under s. 1008.34
 1144 after all school grade appeals are final, receives two

1145 consecutive ~~or a~~ school improvement ratings ~~rating~~ of
 1146 "unsatisfactory" ~~"Declining"~~ under s. 1008.341, ~~for 2 years~~
 1147 ~~during any consecutive 4-year period~~ or has violated any
 1148 qualification requirement pursuant to subsection (2). A provider
 1149 that has a contract terminated under this paragraph may not be
 1150 an approved provider for a period of at least 1 year after the
 1151 date upon which the contract was terminated and until the
 1152 department determines that the provider is in compliance with
 1153 subsection (2) and has corrected each cause of the provider's
 1154 low performance.

1155 Section 6. Section 1002.455, Florida Statutes, is
 1156 repealed.

1157 Section 7. Subsection (3) of section 1003.4295, Florida
 1158 Statutes, is amended to read:

1159 1003.4295 Acceleration options.—

1160 (3) The Credit Acceleration Program (CAP) is created for
 1161 the purpose of allowing a student to earn high school credit in
 1162 courses required for high school graduation through passage of
 1163 an end-of-course assessment Algebra I, Algebra II, geometry,
 1164 ~~United States history, or biology if the student passes the~~
 1165 ~~statewide, standardized assessment~~ administered under s. 1008.22
 1166 or an Advanced Placement Examination. Notwithstanding s.
 1167 1003.436, a school district shall award course credit to a
 1168 student who is not enrolled in the course, or who has not
 1169 completed the course, if the student attains a passing score on
 1170 the corresponding end-of-course assessment or Advanced Placement

1171 ~~Examination statewide, standardized assessment.~~ The school
 1172 district shall permit a public school or home education student
 1173 who is not enrolled in the course, or who has not completed the
 1174 course, to take the assessment during the regular administration
 1175 of the assessment.

1176 Section 8. Subsections (1) and (2) of section 1003.498,
 1177 Florida Statutes, are amended to read:

1178 1003.498 School district virtual course offerings.—

1179 (1) School districts may deliver courses in the
 1180 traditional school setting by personnel certified pursuant to s.
 1181 1012.55 who provide direct instruction through virtual
 1182 instruction or through blended learning courses consisting of
 1183 both traditional classroom and online instructional techniques.
 1184 Students in a blended learning course must be full-time students
 1185 of the school pursuant to s. 1011.61(1)(a)1. ~~and receive the~~
 1186 ~~online instruction in a classroom setting at the school.~~ The
 1187 funding, performance, and accountability requirements for
 1188 blended learning courses are the same as those for traditional
 1189 courses. To facilitate the delivery and coding of blended
 1190 learning courses, the department shall provide identifiers for
 1191 existing courses to designate that they are being used for
 1192 blended learning courses for the purpose of ensuring the
 1193 efficient reporting of such courses. A district may report full-
 1194 time equivalent student membership for credit earned by a
 1195 student who is enrolled in a virtual education course provided
 1196 by the district which is completed after the end of the regular

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1197 school year if the FTE is reported no later than the deadline
 1198 for amending the final student membership report for that year.

1199 (2) School districts may offer virtual courses for
 1200 students enrolled in the school district. These courses must be
 1201 identified in the course code directory. ~~Students who meet the~~
 1202 ~~eligibility requirements of s. 1002.455 may participate in these~~
 1203 ~~virtual course offerings.~~

1204 (a) Any eligible student who is enrolled in a school
 1205 district may register and enroll in an online course offered by
 1206 his or her school district.

1207 (b)1. Any eligible student who is enrolled in a school
 1208 district may register and enroll in an online course offered by
 1209 any other school district in the state. The school district in
 1210 which the student completes the course shall report the
 1211 student's completion of that course for funding pursuant to s.
 1212 1011.61(1)(c)1.b.(VI), and the home school district shall not
 1213 report the student for funding for that course.

1214 2. The full-time equivalent student membership calculated
 1215 under this subsection is subject to the requirements in s.
 1216 1011.61(4). The Department of Education shall establish
 1217 procedures to enable interdistrict coordination for the delivery
 1218 and funding of this online option.

1219 Section 9. Section 1004.650, Florida Statutes, is created
 1220 to read:

1221 1004.650 Florida Institute for Charter School Innovation.—

1222 (1) There is established the Florida Institute for Charter

1223 School Innovation. The primary mission of the institute is to
 1224 advance charter school accountability, quality, and innovation
 1225 by providing support for and technical assistance to charter
 1226 school applicants and sponsors. Additionally, the institute
 1227 shall conduct research for the development and promotion of best
 1228 practices for the sponsorship, accountability, finance,
 1229 management, operation, and instructional practices of charter
 1230 schools and may provide opportunities for aspiring teachers to
 1231 experience teaching in schools of choice.

1232 (2) The institute:

1233 (a) Shall provide technical assistance and support to
 1234 charter school applicants and sponsors.

1235 (b) Shall collect data and conduct research on all
 1236 voluntary closures under s. 1002.33(7)(d) and all charter
 1237 schools that close within the first 3 years of operation;
 1238 analyze the circumstances that led to the closures, including
 1239 actions of the charter school and the sponsor; and, based on
 1240 those results, provide guidance and technical assistance to
 1241 future applicants and sponsors. Charter schools and sponsors
 1242 must provide all requested information to the institute.

1243 (c) Shall research and analyze best practices among
 1244 sponsors and, based upon the results of the research, create and
 1245 conduct professional development for sponsors.

1246 (d) Shall conduct research to inform policy and practices
 1247 related to charter school sponsorship, accountability,
 1248 instructional practices, finance, management, and operations.

1249 (e) May partner with state-approved teacher preparation
 1250 programs around the state to provide opportunities for aspiring
 1251 teachers to experience teaching in schools of choice.

1252 (3) The commissioner shall appoint a director of the
 1253 institute. The director is responsible for the overall
 1254 management of the institute and for developing and executing the
 1255 work of the institute consistent with this section.

1256 (4) By October 1 of each year, the institute shall publish
 1257 on its website a report of its activities for the preceding
 1258 year, which shall include, but need not be limited to, the
 1259 number of applicants and sponsors served, the number of teachers
 1260 provided opportunities to experience teaching in schools of
 1261 choice, significant research findings, detailed expenditures of
 1262 state funds, and specific recommendations for improving the
 1263 state's charter school policies and the institute's ability to
 1264 fulfill its mission.

1265 (5) Within 180 days after completion of the institute's
 1266 fiscal year, the institute must provide to the Auditor General
 1267 and the State Board of Education a report on the results of an
 1268 annual financial audit conducted by an independent certified
 1269 public accountant in accordance with s. 11.45.

1270 Section 10. Subsection (1) of section 1011.61, Florida
 1271 Statutes, is amended to read:

1272 1011.61 Definitions.—Notwithstanding the provisions of s.
 1273 1000.21, the following terms are defined as follows for the
 1274 purposes of the Florida Education Finance Program:

1275 (1) A "full-time equivalent student" in each program of
 1276 the district is defined in terms of full-time students and part-
 1277 time students as follows:

1278 (a) A "full-time student" is one student on the membership
 1279 roll of one school program or a combination of school programs
 1280 listed in s. 1011.62(1)(c) for the school year or the equivalent
 1281 for:

1282 1. Instruction in a standard school, comprising not less
 1283 than 900 net hours for a student in or at the grade level of 4
 1284 through 12, or not less than 720 net hours for a student in or
 1285 at the grade level of kindergarten through grade 3 or in an
 1286 authorized prekindergarten exceptional program; or

1287 ~~2. Instruction in a double-session school or a school~~
 1288 ~~utilizing an experimental school calendar approved by the~~
 1289 ~~Department of Education, comprising not less than the equivalent~~
 1290 ~~of 810 net hours in grades 4 through 12 or not less than 630 net~~
 1291 ~~hours in kindergarten through grade 3; or~~

1292 2. 3- Instruction comprising the appropriate number of net
 1293 hours set forth in subparagraph 1. ~~or subparagraph 2.~~ for
 1294 students who, within the past year, have moved with their
 1295 parents for the purpose of engaging in the farm labor or fish
 1296 industries, if a plan furnishing such an extended school day or
 1297 week, or a combination thereof, has been approved by the
 1298 commissioner. Such plan may be approved to accommodate the needs
 1299 of migrant students only or may serve all students in schools
 1300 having a high percentage of migrant students. The plan described

1301 in this subparagraph is optional for any school district and is
 1302 not mandated by the state.

1303 (b) A "part-time student" is a student on the active
 1304 membership roll of a school program or combination of school
 1305 programs listed in s. 1011.62(1)(c) who is less than a full-time
 1306 student. A student who receives instruction in a school that
 1307 operates for less than the minimum term shall generate full-time
 1308 equivalent student membership proportional to the amount of
 1309 instructional hours provided by the school divided by the
 1310 minimum term requirement as provided in s. 1011.60(2).

1311 (c)1. A "full-time equivalent student" is:

1312 a. A full-time student in any one of the programs listed
 1313 in s. 1011.62(1)(c); or

1314 b. A combination of full-time or part-time students in any
 1315 one of the programs listed in s. 1011.62(1)(c) which is the
 1316 equivalent of one full-time student based on the following
 1317 calculations:

1318 (I) A full-time student in a combination of programs
 1319 listed in s. 1011.62(1)(c) shall be a fraction of a full-time
 1320 equivalent membership in each special program equal to the
 1321 number of net hours per school year for which he or she is a
 1322 member, divided by the appropriate number of hours set forth in
 1323 subparagraph (a)1. ~~or subparagraph (a)2.~~ The difference between
 1324 that fraction or sum of fractions and the maximum value as set
 1325 forth in subsection (4) for each full-time student is presumed
 1326 to be the balance of the student's time not spent in a special

1327 program and shall be recorded as time in the appropriate basic
 1328 program.

1329 (II) A prekindergarten student with a disability shall
 1330 meet the requirements specified for kindergarten students.

1331 (III) A full-time equivalent student for students in
 1332 kindergarten through grade 12 in a full-time virtual instruction
 1333 program under s. 1002.45 or a virtual charter school under s.
 1334 1002.33 shall consist of six full-credit completions or the
 1335 prescribed level of content that counts toward promotion to the
 1336 next grade in programs listed in s. 1011.62(1)(c). Credit
 1337 completions may be a combination of full-credit courses or half-
 1338 credit courses. ~~Beginning in the 2016-2017 fiscal year, the~~
 1339 ~~reported full-time equivalent students and associated funding of~~
 1340 ~~students enrolled in courses requiring passage of an end-of-~~
 1341 ~~course assessment under s. 1003.4282 to earn a standard high~~
 1342 ~~school diploma shall be adjusted if the student does not pass~~
 1343 ~~the end-of-course assessment. However, no adjustment shall be~~
 1344 ~~made for a student who enrolls in a segmented remedial course~~
 1345 ~~delivered online.~~

1346 (IV) A full-time equivalent student for students in
 1347 kindergarten through grade 12 in a part-time virtual instruction
 1348 program under s. 1002.45 shall consist of six full-credit
 1349 completions in programs listed in s. 1011.62(1)(c)1. and 3.
 1350 Credit completions may be a combination of full-credit courses
 1351 or half-credit courses. ~~Beginning in the 2016-2017 fiscal year,~~
 1352 ~~the reported full-time equivalent students and associated~~

1353 ~~funding of students enrolled in courses requiring passage of an~~
 1354 ~~end-of-course assessment under s. 1003.4282 to earn a standard~~
 1355 ~~high school diploma shall be adjusted if the student does not~~
 1356 ~~pass the end-of-course assessment. However, no adjustment shall~~
 1357 ~~be made for a student who enrolls in a segmented remedial course~~
 1358 ~~delivered online.~~

1359 (V) A Florida Virtual School full-time equivalent student
 1360 shall consist of six full-credit completions or the prescribed
 1361 level of content that counts toward promotion to the next grade
 1362 in the programs listed in s. 1011.62(1)(c)1. and 3. for students
 1363 participating in kindergarten through grade 12 part-time virtual
 1364 instruction and the programs listed in s. 1011.62(1)(c) for
 1365 students participating in kindergarten through grade 12 full-
 1366 time virtual instruction. Credit completions may be a
 1367 combination of full-credit courses or half-credit courses.
 1368 ~~Beginning in the 2016-2017 fiscal year, the reported full-time~~
 1369 ~~equivalent students and associated funding of students enrolled~~
 1370 ~~in courses requiring passage of an end-of-course assessment~~
 1371 ~~under s. 1003.4282 to earn a standard high school diploma shall~~
 1372 ~~be adjusted if the student does not pass the end-of-course~~
 1373 ~~assessment. However, no adjustment shall be made for a student~~
 1374 ~~who enrolls in a segmented remedial course delivered online.~~

1375 (VI) Each successfully completed full-credit course earned
 1376 through an online course delivered by a district other than the
 1377 one in which the student resides shall be calculated as 1/6
 1378 FTE.

1379 (VII) A full-time equivalent student for courses requiring
 1380 passage of a statewide, standardized end-of-course assessment
 1381 under s. 1003.4282 to earn a standard high school diploma shall
 1382 be defined and reported based on the number of instructional
 1383 hours as provided in this subsection ~~until the 2016-2017 fiscal~~
 1384 ~~year. Beginning in the 2016-2017 fiscal year, the FTE for the~~
 1385 ~~course shall be assessment-based and shall be equal to 1/6 FTE.~~
 1386 ~~The reported FTE shall be adjusted if the student does not pass~~
 1387 ~~the end-of-course assessment. However, no adjustment shall be~~
 1388 ~~made for a student who enrolls in a segmented remedial course~~
 1389 ~~delivered online.~~

1390 (VIII) For students enrolled in a school district as a
 1391 full-time student, the district may report 1/6 FTE for each
 1392 student who passes a statewide, standardized end-of-course
 1393 assessment without being enrolled in the corresponding course.

1394 2. A student in membership in a program scheduled for more
 1395 or less than 180 school days or the equivalent on an hourly
 1396 basis as specified by rules of the State Board of Education is a
 1397 fraction of a full-time equivalent membership equal to the
 1398 number of instructional hours in membership divided by the
 1399 appropriate number of hours set forth in subparagraph (a)1.;
 1400 however, for the purposes of this subparagraph, membership in
 1401 programs scheduled for more than 180 days is limited to students
 1402 enrolled in:

- 1403 a. Juvenile justice education programs.
- 1404 b. The Florida Virtual School.

1405 c. Virtual instruction programs and virtual charter
 1406 schools for the purpose of course completion and credit recovery
 1407 pursuant to ss. 1002.45 and 1003.498. Course completion applies
 1408 only to a student who is reported during the second or third
 1409 membership surveys and who does not complete a virtual education
 1410 course by the end of the regular school year. The course must be
 1411 completed no later than the deadline for amending the final
 1412 student enrollment survey for that year. Credit recovery applies
 1413 only to a student who has unsuccessfully completed a traditional
 1414 or virtual education course during the regular school year and
 1415 must re-take the course in order to be eligible to graduate with
 1416 the student's class.

1417
 1418 The full-time equivalent student enrollment calculated under
 1419 this subsection is subject to the requirements in subsection
 1420 (4).

1421
 1422 The department shall determine and implement an equitable method
 1423 of equivalent funding for ~~experimental schools and for~~ schools
 1424 operating under emergency conditions, which schools have been
 1425 approved by the department to operate for less than the minimum
 1426 term as provided in s. 1011.60(2) ~~school day~~.

1427 Section 11. Subsection (11) of section 1011.62, Florida
 1428 Statutes, is amended to read:

1429 1011.62 Funds for operation of schools.—If the annual
 1430 allocation from the Florida Education Finance Program to each

1431 district for operation of schools is not determined in the
 1432 annual appropriations act or the substantive bill implementing
 1433 the annual appropriations act, it shall be determined as
 1434 follows:

1435 (11) VIRTUAL EDUCATION CONTRIBUTION.—The Legislature may
 1436 annually provide in the Florida Education Finance Program a
 1437 virtual education contribution. The amount of the virtual
 1438 education contribution shall be the difference between the
 1439 amount per FTE established in the General Appropriations Act for
 1440 virtual education and the amount per FTE for each district and
 1441 the Florida Virtual School, which may be calculated by taking
 1442 the sum of the base FEFP allocation, the discretionary local
 1443 effort, the state-funded discretionary contribution, the
 1444 discretionary millage compression supplement, the research-based
 1445 reading instruction allocation, and the instructional materials
 1446 allocation, and then dividing by the total unweighted FTE. This
 1447 difference shall be multiplied by the virtual education
 1448 unweighted FTE for programs and options identified in ss.
 1449 1002.33(1), 1002.45(1)(b), and 1003.498 ~~s. 1002.455(3)~~ and the
 1450 Florida Virtual School and its franchises to equal the virtual
 1451 education contribution and shall be included as a separate
 1452 allocation in the funding formula.

1453 Section 12. Paragraph (b) of subsection (8) of section
 1454 1012.56, Florida Statutes, is amended to read:

1455 1012.56 Educator certification requirements.—

1456 (8) PROFESSIONAL DEVELOPMENT CERTIFICATION AND EDUCATION

1457 COMPETENCY PROGRAM.—

1458 (b)1. Each school district must and a private school or

1459 state-supported ~~state-supported~~ public school, including a

1460 charter school, ~~or a private school~~ may develop and maintain a

1461 system by which members of the instructional staff may

1462 demonstrate mastery of professional preparation and education

1463 competence as required by law. Each program must be based on

1464 classroom application of the Florida Educator Accomplished

1465 Practices and instructional performance and, for public schools,

1466 must be aligned with the district's or state-supported public

1467 school's evaluation system established ~~approved~~ under s.

1468 1012.34, as applicable.

1469 2. The Commissioner of Education shall determine the

1470 continued approval of programs implemented under this paragraph,

1471 based upon the department's review of performance data. The

1472 department shall review the performance data as a part of the

1473 periodic review of each school district's professional

1474 development system required under s. 1012.98.

1475 Section 13. Paragraph (a) of subsection (1) of section

1476 1013.62, Florida Statutes, is amended to read:

1477 1013.62 Charter schools capital outlay funding.—

1478 (1) In each year in which funds are appropriated for

1479 charter school capital outlay purposes, the Commissioner of

1480 Education shall allocate the funds among eligible charter

1481 schools.

1482 (a) To be eligible for a funding allocation, a charter

1483 school must:

1484 1.a. Have been in operation for 3 or more years;

1485 b. Be governed by a governing board established in the

1486 state for 3 or more years which operates both charter schools

1487 and conversion charter schools within the state;

1488 c. Be an expanded feeder chain of a charter school within

1489 the same school district that is currently receiving charter

1490 school capital outlay funds;

1491 d. Have been accredited by the Commission on Schools of

1492 the Southern Association of Colleges and Schools; or

1493 e. Serve students in facilities that are provided by a

1494 business partner for a charter school-in-the-workplace pursuant

1495 to s. 1002.33(15)(b).

1496 2. Have an annual audit that does not reveal any of the

1497 financial emergency conditions provided in s. 218.503(1) for the

1498 most recent fiscal year for which such audit results are

1499 available ~~stability for future operation as a charter school.~~

1500 3. Have satisfactory student achievement based on state

1501 accountability standards applicable to the charter school.

1502 4. Have received final approval from its sponsor pursuant

1503 to s. 1002.33 for operation during that fiscal year.

1504 5. Serve students in facilities that are not provided by

1505 the charter school's sponsor.

1506 Section 14. This act shall take effect July 1, 2016.

1 A bill to be entitled
 2 An act relating to school choice; amending s. 1002.33,
 3 F.S.; making technical changes relating to
 4 requirements for the creation of a virtual charter
 5 school; conforming cross-references; specifying that a
 6 sponsor may not require a charter school to adopt the
 7 sponsor's reading plan and that charter schools are
 8 eligible for the research-based reading allocation if
 9 certain criteria are met; revising required contents
 10 of charter school applications; conforming provisions
 11 regarding the appeal process for denial of a high-
 12 performing charter school application; requiring an
 13 applicant to provide the sponsor with a copy of an
 14 appeal to an application denial; authorizing a charter
 15 school to defer the opening of its operations for up
 16 to a specified time; requiring the charter school to
 17 provide written notice to certain entities by a
 18 specified date; revising provisions relating to long-
 19 term charters and charter terminations; specifying
 20 notice requirements for voluntary closure of a charter
 21 school; deleting a requirement that students in a
 22 blended learning course receive certain instruction in
 23 a classroom setting; providing that a student may not
 24 be dismissed from a charter school based on his or her
 25 academic performance; requiring a charter school
 26 applicant to provide monthly financial statements

27 before opening; requiring a sponsor to review each
 28 financial statement of a charter school to identify
 29 the existence of certain conditions; providing for the
 30 automatic termination of a charter contract if certain
 31 conditions are met; requiring a sponsor to notify
 32 certain parties when a charter contract is terminated
 33 for specific reasons; authorizing governing board
 34 members to hold a certain number of public meetings
 35 and participate in such meetings in person or through
 36 communications media technology; revising charter
 37 school student eligibility requirements; revising
 38 requirements for payments to charter schools; allowing
 39 for the use of certain surpluses and assets by
 40 specific entities for certain educational purposes;
 41 providing for an injunction under certain
 42 circumstances; providing an exemption from certain
 43 administrative fees; amending s. 1002.331, F.S.;
 44 providing an exemption from the replication
 45 limitations for a high-performing charter school;
 46 conforming a cross-reference; deleting obsolete
 47 provisions; authorizing a high-performing charter
 48 school to submit an application for a new charter
 49 school to the Florida Institute for Charter School
 50 Innovation; requiring the institute to deny or approve
 51 an application within specified timeframes; providing
 52 deadlines for a high-performing charter contract

53 renewal; providing for an appeal to an administrative
 54 law judge under certain circumstances; creating s.
 55 1002.333, F.S.; providing definitions; establishing a
 56 High Impact Charter Network status for charter school
 57 operators serving educationally disadvantaged
 58 students; defining eligibility criteria; authorizing
 59 charter operators holding the High Impact Charter
 60 Network status to submit applications for charter
 61 schools in certain areas; exempting certain charter
 62 schools from specified fees; requiring the department
 63 to give priority to certain charter schools applying
 64 for specified grants; prohibiting the use of certain
 65 school grades when determining areas of critical need;
 66 providing for rulemaking; amending s. 1002.37, F.S.;
 67 revising the calculation of "full-time equivalent
 68 student"; conforming a cross-reference; amending s.
 69 1002.45, F.S.; conforming a cross-reference; revising
 70 conditions for termination of a virtual instruction
 71 provider's contract; repealing s. 1002.455, F.S.,
 72 relating to student eligibility for K-12 virtual
 73 instruction; amending s. 1003.4295, F.S.; revising the
 74 purpose of the Credit Acceleration Program; requiring
 75 students to earn passing scores on specified
 76 assessments and examinations to earn course credit;
 77 amending s. 1003.498, F.S.; deleting a requirement
 78 that students in a blended learning course must

79 receive certain instruction in a classroom setting;
 80 conforming a cross-reference; creating s. 1004.650,
 81 F.S.; establishing the Florida Institute for Charter
 82 School Innovation; providing the purpose and duties of
 83 the institute; providing for the appointment of a
 84 director of the institute; establishing duties of the
 85 director; requiring a report be posted annually on the
 86 institute's website and an annual financial report to
 87 certain entities; amending s. 1011.61, F.S.; revising
 88 the definition of "full-time equivalent student";
 89 amending s. 1011.62, F.S.; conforming a cross-
 90 reference; amending s. 1012.56, F.S.; authorizing a
 91 charter school to develop and operate a professional
 92 development certification and education competency
 93 program; amending s. 1013.62, F.S.; revising
 94 eligibility requirements for charter school capital
 95 outlay funding; revising charter school funding
 96 allocations; providing an effective date.

97
 98 Be It Enacted by the Legislature of the State of Florida:

99
 100 Section 1. Subsection (1), paragraph (a) of subsection
 101 (2), paragraphs (a) and (b) of subsection (6), paragraphs (a)
 102 and (d) of subsection (7), paragraphs (g), (n), and (p) of
 103 subsection (9), paragraphs (a) and (d) of subsection (10),
 104 subsection (13), paragraphs (b) and (e) of subsection (17),

105 paragraph (a) of subsection (18), and paragraph (a) of
 106 subsection (20) of section 1002.33, Florida Statutes, are
 107 amended to read:

108 1002.33 Charter schools.—

109 (1) AUTHORIZATION.—Charter schools shall be part of the
 110 state's program of public education. All charter schools in
 111 Florida are public schools. A charter school may be formed by
 112 creating a new school or converting an existing public school to
 113 charter status. A charter school may operate a virtual charter
 114 school pursuant to s. 1002.45(1)(d) to provide full-time online
 115 instruction to eligible students, ~~pursuant to s. 1002.455,~~ in
 116 kindergarten through grade 12. An existing A charter school that
 117 is seeking to become a virtual charter school must amend its
 118 charter or submit a new application pursuant to subsection (6)
 119 to become a virtual charter school. A virtual charter school is
 120 subject to the requirements of this section; however, a virtual
 121 charter school is exempt from subsections (18) and (19),
 122 subparagraphs (20)(a)2., 4., 5., and 7., paragraph (20)(c), and
 123 s. 1003.03. A public school may not use the term charter in its
 124 name unless it has been approved under this section.

125 (2) GUIDING PRINCIPLES; PURPOSE.—

126 (a) Charter schools in Florida shall be guided by the
 127 following principles:

- 128 1. Meet high standards of student achievement while
- 129 providing parents flexibility to choose among diverse
- 130 educational opportunities within the state's public school

131 system.

132 2. Promote enhanced academic success and financial

133 efficiency by aligning responsibility with accountability.

134 3. Provide parents with sufficient information on whether

135 their child is reading at grade level and whether the child

136 gains at least a year's worth of learning for every year spent

137 in the charter school. For a student who exhibits a substantial

138 deficiency in reading, as determined by the charter school, the

139 school shall notify the parent of the deficiency, the intensive

140 interventions and supports used, and the student's progress in

141 accordance with s. 1008.25(5).

142 (6) APPLICATION PROCESS AND REVIEW.—Charter school

143 applications are subject to the following requirements:

144 (a) A person or entity seeking ~~wishing~~ to open a charter

145 school shall prepare and submit an application on a model

146 application form prepared by the Department of Education which:

147 1. Demonstrates how the school will use the guiding

148 principles and meet the statutorily defined purpose of a charter

149 school.

150 2. Provides a detailed curriculum plan that illustrates

151 how students will be provided services to attain the Sunshine

152 State Standards.

153 3. Contains goals and objectives for improving student

154 learning and measuring that improvement. These goals and

155 objectives must indicate how much academic improvement students

156 are expected to show each year, how success will be evaluated,

157 and the specific results to be attained through instruction.
 158 4. Describes the reading curriculum and differentiated
 159 strategies that will be used for students reading at grade level
 160 or higher and a separate curriculum and strategies for students
 161 who are reading below grade level. A sponsor shall deny an
 162 application ~~a charter~~ if the school does not propose a reading
 163 curriculum that is evidence-based and includes explicit,
 164 systematic, and multisensory reading instructional strategies;
 165 however, a sponsor may not require the charter school to
 166 implement the reading plan adopted by the school district
 167 pursuant to s. 1011.62(9) ~~consistent with effective teaching~~
 168 ~~strategies that are grounded in scientifically based reading~~
 169 ~~research.~~

170 5. Contains an annual financial plan for each year
 171 requested by the charter for operation of the school for up to 5
 172 years. This plan must contain anticipated fund balances based on
 173 revenue projections, a spending plan based on projected revenues
 174 and expenses, and a description of controls that will safeguard
 175 finances and projected enrollment trends.

176 6. Discloses the name of each applicant, governing board
 177 member, and all proposed education services providers; the name
 178 and sponsor of any charter school operated by each applicant,
 179 each governing board member, and each proposed education
 180 services provider that has closed and the reasons for the
 181 closure; and the academic and financial history of such charter
 182 schools, which the sponsor shall consider in deciding whether to

183 approve or deny the application.
 184 ~~7.6-~~ Contains additional information a sponsor may
 185 require, which shall be attached as an addendum to the charter
 186 school application described in this paragraph.
 187 ~~8.7-~~ For the establishment of a virtual charter school,
 188 documents that the applicant has contracted with a provider of
 189 virtual instruction services pursuant to s. 1002.45(1)(d).
 190 (b) A sponsor shall receive and review all applications
 191 for a charter school using the ~~an~~ evaluation instrument
 192 developed by the Department of Education. A sponsor shall
 193 receive and consider charter school applications received on or
 194 before August 1 of each calendar year for charter schools to be
 195 opened at the beginning of the school district's next school
 196 year, or to be opened at a time agreed to by the applicant and
 197 the sponsor. A sponsor may not refuse to receive a charter
 198 school application submitted before August 1 and may receive an
 199 application submitted later than August 1 if it chooses. In
 200 order to facilitate greater collaboration in the application
 201 process, an applicant may submit a draft charter school
 202 application on or before May 1 with an application fee of \$500.
 203 If a draft application is timely submitted, the sponsor shall
 204 review and provide feedback as to material deficiencies in the
 205 application by July 1. The applicant shall then have until
 206 August 1 to resubmit a revised and final application. The
 207 sponsor may approve the draft application. Except as provided
 208 for a draft application, a sponsor may not charge an applicant

209 for a charter any fee for the processing or consideration of an
 210 application, and a sponsor may not base its consideration or
 211 approval of a final application upon the promise of future
 212 payment of any kind. Before approving or denying any final
 213 application, the sponsor shall allow the applicant, upon receipt
 214 of written notification, at least 7 calendar days to make
 215 technical or nonsubstantive corrections and clarifications,
 216 including, but not limited to, corrections of grammatical,
 217 typographical, and like errors or missing signatures, if such
 218 errors are identified by the sponsor as cause to deny the final
 219 application.

220 1. In order to facilitate an accurate budget projection
 221 process, a sponsor shall be held harmless for FTE students who
 222 are not included in the FTE projection due to approval of
 223 charter school applications after the FTE projection deadline.
 224 In a further effort to facilitate an accurate budget projection,
 225 within 15 calendar days after receipt of a charter school
 226 application, a sponsor shall report to the Department of
 227 Education the name of the applicant entity, the proposed charter
 228 school location, and its projected FTE.

229 2. In order to ensure fiscal responsibility, an
 230 application for a charter school shall include a full accounting
 231 of expected assets, a projection of expected sources and amounts
 232 of income, including income derived from projected student
 233 enrollments and from community support, and an expense
 234 projection that includes full accounting of the costs of

235 operation, including start-up costs.

236 3.a. A sponsor shall by a majority vote approve or deny an
 237 application no later than 60 calendar days after the application
 238 is received, unless the sponsor and the applicant mutually agree
 239 in writing to temporarily postpone the vote to a specific date,
 240 at which time the sponsor shall by a majority vote approve or
 241 deny the application. If the sponsor fails to act on the
 242 application, an applicant may appeal to the State Board of
 243 Education as provided in paragraph (c). If an application is
 244 denied, the sponsor shall, within 10 calendar days after such
 245 denial, articulate in writing the specific reasons, based upon
 246 good cause, supporting its denial of the ~~charter~~ application and
 247 shall provide the letter of denial and supporting documentation
 248 to the applicant and to the Department of Education.

249 b. An application submitted by a high-performing charter
 250 school identified pursuant to s. 1002.331 may be denied by the
 251 sponsor only if the sponsor demonstrates by clear and convincing
 252 evidence that:

253 (I) The application does not materially comply with the
 254 requirements in paragraph (a);

255 (II) The charter school proposed in the application does
 256 not materially comply with the requirements in paragraphs
 257 (9) (a)-(f);

258 (III) The proposed charter school's educational program
 259 does not substantially replicate that of the applicant or one of
 260 the applicant's high-performing charter schools;

261 (IV) The applicant has made a material misrepresentation
 262 or false statement or concealed an essential or material fact
 263 during the application process; or

264 (V) The proposed charter school's educational program and
 265 financial management practices do not materially comply with the
 266 requirements of this section.

267
 268 Material noncompliance is a failure to follow requirements or a
 269 violation of prohibitions applicable to charter school
 270 applications, which failure is quantitatively or qualitatively
 271 significant either individually or when aggregated with other
 272 noncompliance. An applicant is considered to be replicating a
 273 high-performing charter school if the proposed school is
 274 substantially similar to at least one of the applicant's high-
 275 performing charter schools and the organization or individuals
 276 involved in the establishment and operation of the proposed
 277 school are significantly involved in the operation of replicated
 278 schools.

279 c. If the sponsor denies an application submitted by a
 280 high-performing charter school, the sponsor must, within 10
 281 calendar days after such denial, state in writing the specific
 282 reasons, based upon the criteria in sub-subparagraph b.,
 283 supporting its denial of the application and must provide the
 284 letter of denial and supporting documentation to the applicant
 285 and to the Department of Education. The applicant may appeal the
 286 sponsor's denial of the application directly to the State Board

287 of Education and, if an appeal is filed, must provide a copy of
 288 the appeal to the sponsor pursuant to paragraph (c) sub-
 289 subparagraph (c)3.b.

290 4. For budget projection purposes, the sponsor shall
 291 report to the Department of Education the approval or denial of
 292 an a-charter application within 10 calendar days after such
 293 approval or denial. In the event of approval, the report to the
 294 Department of Education shall include the final projected FTE
 295 for the approved charter school.

296 5. Upon approval of an a-charter application, the initial
 297 startup shall commence with the beginning of the public school
 298 calendar for the district in which the charter is granted. A
 299 charter school may defer the opening of the school's operations
 300 for up to 2 years to provide time for adequate facility
 301 planning. The charter school must provide written notice of such
 302 intent to the sponsor and the parents of enrolled students at
 303 least 30 calendar days before the first day of school unless the
 304 sponsor allows a waiver of this subparagraph for good cause.

305 (7) CHARTER.—The major issues involving the operation of a
 306 charter school shall be considered in advance and written into
 307 the charter. The charter shall be signed by the governing board
 308 of the charter school and the sponsor, following a public
 309 hearing to ensure community input.

310 (a) The charter shall address and criteria for approval of
 311 the charter shall be based on:

312 1. The school's mission, the students to be served, and

313 the ages and grades to be included.

314 2. The focus of the curriculum, the instructional methods
 315 to be used, any distinctive instructional techniques to be
 316 employed, and identification and acquisition of appropriate
 317 technologies needed to improve educational and administrative
 318 performance which include a means for promoting safe, ethical,
 319 and appropriate uses of technology which comply with legal and
 320 professional standards.

321 a. The charter shall ensure that reading is a primary
 322 focus of the curriculum and that resources are provided to
 323 identify and provide specialized instruction for students who
 324 are reading below grade level. The curriculum and instructional
 325 strategies for reading must be consistent with the Next
 326 Generation Sunshine State Standards and evidence-based ~~grounded~~
 327 ~~in scientifically based reading research~~.

328 b. In order to provide students with access to diverse
 329 instructional delivery models, to facilitate the integration of
 330 technology within traditional classroom instruction, and to
 331 provide students with the skills they need to compete in the
 332 21st century economy, the Legislature encourages instructional
 333 methods for blended learning courses consisting of both
 334 traditional classroom and online instructional techniques.
 335 Charter schools may implement blended learning courses which
 336 combine traditional classroom instruction and virtual
 337 instruction. Students in a blended learning course must be full-
 338 time students of the charter school pursuant to s.

339 1011.61(1)(a)1. ~~and receive the online instruction in a~~
 340 ~~classroom setting at the charter school.~~ Instructional personnel
 341 certified pursuant to s. 1012.55 who provide virtual instruction
 342 for blended learning courses may be employees of the charter
 343 school or may be under contract to provide instructional
 344 services to charter school students. At a minimum, such
 345 instructional personnel must hold an active state or school
 346 district adjunct certification under s. 1012.57 for the subject
 347 area of the blended learning course. The funding and performance
 348 accountability requirements for blended learning courses are the
 349 same as those for traditional courses.

350 3. The current incoming baseline standard of student
 351 academic achievement, the outcomes to be achieved, and the
 352 method of measurement that will be used. The criteria listed in
 353 this subparagraph shall include a detailed description of:

354 a. How the baseline student academic achievement levels
 355 and prior rates of academic progress will be established.

356 b. How these baseline rates will be compared to rates of
 357 academic progress achieved by these same students while
 358 attending the charter school.

359 c. To the extent possible, how these rates of progress
 360 will be evaluated and compared with rates of progress of other
 361 closely comparable student populations.

362
 363 The district school board is required to provide academic
 364 student performance data to charter schools for each of their

365 students coming from the district school system, as well as
 366 rates of academic progress of comparable student populations in
 367 the district school system.

368 4. The methods used to identify the educational strengths
 369 and needs of students and how well educational goals and
 370 performance standards are met by students attending the charter
 371 school. The methods shall provide a means for the charter school
 372 to ensure accountability to its constituents by analyzing
 373 student performance data and by evaluating the effectiveness and
 374 efficiency of its major educational programs. Students in
 375 charter schools shall, at a minimum, participate in the
 376 statewide assessment program created under s. 1008.22.

377 5. In secondary charter schools, a method for determining
 378 that a student has satisfied the requirements for graduation in
 379 s. 1002.3105(5), s. 1003.4281, or s. 1003.4282.

380 6. A method for resolving conflicts between the governing
 381 board of the charter school and the sponsor.

382 7. The admissions procedures and dismissal procedures,
 383 including the school's code of student conduct. Admission or
 384 dismissal must not be based on a student's academic performance.

385 8. The ways by which the school will achieve a
 386 racial/ethnic balance reflective of the community it serves or
 387 within the racial/ethnic range of other public schools in the
 388 same school district.

389 9. The financial and administrative management of the
 390 school, including a reasonable demonstration of the professional

391 | experience or competence of those individuals or organizations
 392 | applying to operate the charter school or those hired or
 393 | retained to perform such professional services and the
 394 | description of clearly delineated responsibilities and the
 395 | policies and practices needed to effectively manage the charter
 396 | school. A description of internal audit procedures and
 397 | establishment of controls to ensure that financial resources are
 398 | properly managed must be included. Both public sector and
 399 | private sector professional experience shall be equally valid in
 400 | such a consideration.

401 | 10. The asset and liability projections required in the
 402 | application which are incorporated into the charter and shall be
 403 | compared with information provided in the annual report of the
 404 | charter school.

405 | 11. A description of procedures that identify various
 406 | risks and provide for a comprehensive approach to reduce the
 407 | impact of losses; plans to ensure the safety and security of
 408 | students and staff; plans to identify, minimize, and protect
 409 | others from violent or disruptive student behavior; and the
 410 | manner in which the school will be insured, including whether or
 411 | not the school will be required to have liability insurance,
 412 | and, if so, the terms and conditions thereof and the amounts of
 413 | coverage.

414 | 12. The term of the charter which shall provide for
 415 | cancellation of the charter if insufficient progress has been
 416 | made in attaining the student achievement objectives of the

417 charter and if it is not likely that such objectives can be
 418 achieved before expiration of the charter. The initial term of a
 419 charter shall be for 4 or 5 years. In order to facilitate access
 420 to long-term financial resources for charter school
 421 construction, charter schools that are operated by a
 422 municipality or other public entity as provided by law are
 423 eligible for up to a 15-year charter, subject to approval by the
 424 district school board. A charter lab school is eligible for a
 425 charter for a term of up to 15 years. In addition, to facilitate
 426 access to long-term financial resources for charter school
 427 construction, charter schools that are operated by a private,
 428 not-for-profit, s. 501(c)(3) status corporation are eligible for
 429 up to a 15-year charter, subject to approval by the district
 430 school board. Such long-term charters remain subject to annual
 431 review and may be terminated during the term of the charter, but
 432 only according to the provisions set forth in subsection (8).

433 13. The facilities to be used and their location. The
 434 sponsor may not require a charter school to have a certificate
 435 of occupancy or a temporary certificate of occupancy for such a
 436 facility earlier than 15 calendar days before the first day of
 437 school.

438 14. The qualifications to be required of the teachers and
 439 the potential strategies used to recruit, hire, train, and
 440 retain qualified staff to achieve best value.

441 15. The governance structure of the school, including the
 442 status of the charter school as a public or private employer as

443 required in paragraph (12)(i).

444 16. A timetable for implementing the charter which
 445 addresses the implementation of each element thereof and the
 446 date by which the charter shall be awarded in order to meet this
 447 timetable.

448 17. In the case of an existing public school that is being
 449 converted to charter status, alternative arrangements for
 450 current students who choose not to attend the charter school and
 451 for current teachers who choose not to teach in the charter
 452 school after conversion in accordance with the existing
 453 collective bargaining agreement or district school board rule in
 454 the absence of a collective bargaining agreement. However,
 455 alternative arrangements shall not be required for current
 456 teachers who choose not to teach in a charter lab school, except
 457 as authorized by the employment policies of the state university
 458 which grants the charter to the lab school.

459 18. Full disclosure of the identity of all relatives
 460 employed by the charter school who are related to the charter
 461 school owner, president, chairperson of the governing board of
 462 directors, superintendent, governing board member, principal,
 463 assistant principal, or any other person employed by the charter
 464 school who has equivalent decisionmaking authority. For the
 465 purpose of this subparagraph, the term "relative" means father,
 466 mother, son, daughter, brother, sister, uncle, aunt, first
 467 cousin, nephew, niece, husband, wife, father-in-law, mother-in-
 468 law, son-in-law, daughter-in-law, brother-in-law, sister-in-law,

469 stepfather, stepmother, stepson, stepdaughter, stepbrother,
470 stepsister, half brother, or half sister.

471 19. Implementation of the activities authorized under s.
472 1002.331 by the charter school when it satisfies the eligibility
473 requirements for a high-performing charter school. A high-
474 performing charter school shall notify its sponsor in writing by
475 March 1 if it intends to increase enrollment or expand grade
476 levels the following school year. The written notice shall
477 specify the amount of the enrollment increase and the grade
478 levels that will be added, as applicable.

479 (d)1- A charter may be terminated by a charter school's
480 governing board through voluntary closure. The decision to cease
481 operations must be determined at a public meeting. The governing
482 board shall notify the parents and sponsor of the public meeting
483 in writing before the public meeting. The governing board must
484 notify the sponsor, parents of enrolled students, and the
485 department in writing within 24 hours after the public meeting
486 of its determination. The notice shall state the charter
487 school's intent to continue operations or the reason for the
488 closure and acknowledge that the governing board agrees to
489 follow the procedures for dissolution and reversion of public
490 funds pursuant to paragraphs (8)(e)-(g) and (9)(o) Each charter
491 school's governing board must appoint a representative to
492 facilitate parental involvement, provide access to information,
493 assist parents and others with questions and concerns, and
494 resolve disputes. The representative must reside in the school

495 ~~district in which the charter school is located and may be a~~
 496 ~~governing board member, charter school employee, or individual~~
 497 ~~contracted to represent the governing board. If the governing~~
 498 ~~board oversees multiple charter schools in the same school~~
 499 ~~district, the governing board must appoint a separate individual~~
 500 ~~representative for each charter school in the district. The~~
 501 ~~representative's contact information must be provided annually~~
 502 ~~in writing to parents and posted prominently on the charter~~
 503 ~~school's website if a website is maintained by the school. The~~
 504 ~~sponsor may not require that governing board members reside in~~
 505 ~~the school district in which the charter school is located if~~
 506 ~~the charter school complies with this paragraph.~~

507 ~~2. Each charter school's governing board must hold at~~
 508 ~~least two public meetings per school year in the school~~
 509 ~~district. The meetings must be noticed, open, and accessible to~~
 510 ~~the public, and attendees must be provided an opportunity to~~
 511 ~~receive information and provide input regarding the charter~~
 512 ~~school's operations. The appointed representative and charter~~
 513 ~~school principal or director, or his or her equivalent, must be~~
 514 ~~physically present at each meeting.~~

515 (9) CHARTER SCHOOL REQUIREMENTS.—

516 (g)1. In order to provide financial information that is
 517 comparable to that reported for other public schools, charter
 518 schools are to maintain all financial records that constitute
 519 their accounting system:

520 a. In accordance with the accounts and codes prescribed in

521 | the most recent issuance of the publication titled "Financial
 522 | and Program Cost Accounting and Reporting for Florida Schools";
 523 | or

524 | b. At the discretion of the charter school's governing
 525 | board, a charter school may elect to follow generally accepted
 526 | accounting standards for not-for-profit organizations, but must
 527 | reformat this information for reporting according to this
 528 | paragraph.

529 | 2. Charter schools shall provide annual financial report
 530 | and program cost report information in the state-required
 531 | formats for inclusion in district reporting in compliance with
 532 | s. 1011.60(1). Charter schools that are operated by a
 533 | municipality or are a component unit of a parent nonprofit
 534 | organization may use the accounting system of the municipality
 535 | or the parent but must reformat this information for reporting
 536 | according to this paragraph.

537 | 3. A charter school shall, upon approval of the charter
 538 | contract, provide the sponsor with a concise, uniform, monthly
 539 | financial statement summary sheet that contains a balance sheet
 540 | and a statement of revenue, expenditures, and changes in fund
 541 | balance. The balance sheet and the statement of revenue,
 542 | expenditures, and changes in fund balance shall be in the
 543 | governmental funds format prescribed by the Governmental
 544 | Accounting Standards Board. A high-performing charter school
 545 | pursuant to s. 1002.331 may provide a quarterly financial
 546 | statement in the same format and requirements as the uniform

547 monthly financial statement summary sheet. The sponsor shall
 548 review each monthly or quarterly financial statement to identify
 549 the existence of any conditions identified in s. 1002.345(1)(a).

550 4. A charter school shall maintain and provide financial
 551 information as required in this paragraph. The financial
 552 statement required in subparagraph 3. must be in a form
 553 prescribed by the Department of Education.

554 (n)1. The director and a representative of the governing
 555 board of a charter school that has earned a grade of "D" or "F"
 556 pursuant to s. 1008.34 shall appear before the sponsor to
 557 present information concerning each contract component having
 558 noted deficiencies. The director and a representative of the
 559 governing board shall submit to the sponsor for approval a
 560 school improvement plan to raise student performance. Upon
 561 approval by the sponsor, the charter school shall begin
 562 implementation of the school improvement plan. The department
 563 shall offer technical assistance and training to the charter
 564 school and its governing board and establish guidelines for
 565 developing, submitting, and approving such plans.

566 2.a. If a charter school earns three consecutive grades of
 567 "D," two consecutive grades of "D" followed by a grade of "F,"
 568 or two nonconsecutive grades of "F" within a 3-year period, the
 569 charter school governing board shall choose one of the following
 570 corrective actions:

571 (I) Contract for educational services to be provided
 572 directly to students, instructional personnel, and school

573 administrators, as prescribed in state board rule;
 574 (II) Contract with an outside entity that has a
 575 demonstrated record of effectiveness to operate the school;
 576 (III) Reorganize the school under a new director or
 577 principal who is authorized to hire new staff; or
 578 (IV) Voluntarily close the charter school.
 579 b. The charter school must implement the corrective action
 580 in the school year following receipt of a third consecutive
 581 grade of "D," a grade of "F" following two consecutive grades of
 582 "D," or a second nonconsecutive grade of "F" within a 3-year
 583 period.
 584 c. The sponsor may annually waive a corrective action if
 585 it determines that the charter school is likely to improve a
 586 letter grade if additional time is provided to implement the
 587 intervention and support strategies prescribed by the school
 588 improvement plan. Notwithstanding this sub-subparagraph, a
 589 charter school that earns a second consecutive grade of "F" is
 590 subject to subparagraph 4.
 591 d. A charter school is no longer required to implement a
 592 corrective action if it improves by at least one letter grade.
 593 However, the charter school must continue to implement
 594 strategies identified in the school improvement plan. The
 595 sponsor must annually review implementation of the school
 596 improvement plan to monitor the school's continued improvement
 597 pursuant to subparagraph 5.
 598 e. A charter school implementing a corrective action that

599 does not improve by at least one letter grade after 2 full
 600 school years of implementing the corrective action must select a
 601 different corrective action. Implementation of the new
 602 corrective action must begin in the school year following the
 603 implementation period of the existing corrective action, unless
 604 the sponsor determines that the charter school is likely to
 605 improve a letter grade if additional time is provided to
 606 implement the existing corrective action. Notwithstanding this
 607 sub-subparagraph, a charter school that earns a second
 608 consecutive grade of "F" while implementing a corrective action
 609 is subject to subparagraph 4.

610 3. A charter school with a grade of "D" or "F" that
 611 improves by at least one letter grade must continue to implement
 612 the strategies identified in the school improvement plan. The
 613 sponsor must annually review implementation of the school
 614 improvement plan to monitor the school's continued improvement
 615 pursuant to subparagraph 5.

616 4. A charter school's charter contract is automatically
 617 terminated if the school earns two consecutive grades of "F"
 618 after all school grade appeals are final ~~The sponsor shall~~
 619 ~~terminate a charter if the charter school earns two consecutive~~
 620 ~~grades of "F" unless:~~

621 a. The charter school is established to turn around the
 622 performance of a district public school pursuant to s.
 623 1008.33(4)(b)3. Such charter schools shall be governed by s.
 624 1008.33;

625 b. The charter school serves a student population the
 626 majority of which resides in a school zone served by a district
 627 public school that earned a grade of "F" in the year before the
 628 charter school opened and the charter school earns at least a
 629 grade of "D" in its third year of operation. The exception
 630 provided under this sub-subparagraph does not apply to a charter
 631 school in its fourth year of operation and thereafter; or

632 c. The state board grants the charter school a waiver of
 633 termination. The charter school must request the waiver within
 634 15 days after the department's official release of school
 635 grades. The state board may waive termination if the charter
 636 school demonstrates that the Learning Gains of its students on
 637 statewide assessments are comparable to or better than the
 638 Learning Gains of similarly situated students enrolled in nearby
 639 district public schools. The waiver is valid for 1 year and may
 640 only be granted once. Charter schools that have been in
 641 operation for more than 5 years are not eligible for a waiver
 642 under this sub-subparagraph.

643
 644 The sponsor shall notify the charter school's governing board,
 645 the charter school principal, and the department in writing when
 646 a charter contract is terminated under this subparagraph. The
 647 letter of termination must meet the requirements of paragraph
 648 (8)(c). A charter terminated under this subparagraph must follow
 649 the procedures for dissolution and reversion of public funds
 650 pursuant to paragraphs (8)(e)-(g) and (9)(o).

651 5. The director and a representative of the governing
 652 board of a graded charter school that has implemented a school
 653 improvement plan under this paragraph shall appear before the
 654 sponsor at least once a year to present information regarding
 655 the progress of intervention and support strategies implemented
 656 by the school pursuant to the school improvement plan and
 657 corrective actions, if applicable. The sponsor shall communicate
 658 at the meeting, and in writing to the director, the services
 659 provided to the school to help the school address its
 660 deficiencies.

661 6. Notwithstanding any provision of this paragraph except
 662 sub-subparagraphs 4.a.-c., the sponsor may terminate the charter
 663 at any time pursuant to subsection (8).

664 (p)1. Each charter school shall maintain a website that
 665 enables the public to obtain information regarding the school;
 666 the school's academic performance; the names of the governing
 667 board members; the programs at the school; any management
 668 companies, service providers, or education management
 669 corporations associated with the school; the school's annual
 670 budget and its annual independent fiscal audit; the school's
 671 grade pursuant to s. 1008.34; and, on a quarterly basis, the
 672 minutes of governing board meetings.

673 2. Each charter school's governing board must appoint a
 674 representative to facilitate parental involvement, provide
 675 access to information, assist parents and others with questions
 676 and concerns, and resolve disputes. The representative must

677 reside in the school district in which the charter school is
 678 located and may be a governing board member, a charter school
 679 employee, or an individual contracted to represent the governing
 680 board. If the governing board oversees multiple charter schools
 681 in the same school district, the governing board must appoint a
 682 separate representative for each charter school in the district.
 683 The representative's contact information must be provided
 684 annually in writing to parents and posted prominently on the
 685 charter school's website. The sponsor may not require governing
 686 board members to reside in the school district in which the
 687 charter school is located if the charter school complies with
 688 this subparagraph.

689 3. Each charter school's governing board must hold at
 690 least two public meetings per school year in the school district
 691 where the charter school is located. The meetings must be
 692 noticed, open, and accessible to the public, and attendees must
 693 be provided an opportunity to receive information and provide
 694 input regarding the charter school's operations. The appointed
 695 representative and charter school principal or director, or his
 696 or her designee, must be physically present at each meeting.
 697 Members of the governing board may attend in person or by means
 698 of communications media technology used in accordance with rules
 699 adopted by the Administration Commission under s. 120.54(5).

700 (10) ELIGIBLE STUDENTS.—

701 (a) A charter school shall be open to any student covered
 702 in an interdistrict agreement or residing in the school district

703 in which the charter school is located; however, in the case of
 704 a charter lab school, the charter lab school shall be open to
 705 any student eligible to attend the lab school as provided in s.
 706 1002.32 or who resides in the school district in which the
 707 charter lab school is located. Any eligible student shall be
 708 allowed interdistrict transfer to attend a charter school when
 709 based on good cause. Good cause shall include, but is not
 710 limited to, geographic proximity to a charter school in a
 711 neighboring school district. A charter school that has not
 712 reached capacity, as determined by the charter school's
 713 governing board, may be open for enrollment to any student in
 714 the state.

715 (d) A charter school may give enrollment preference to the
 716 following student populations:

717 1. Students who are siblings of a student enrolled in the
 718 charter school.

719 2. Students who are the children of a member of the
 720 governing board of the charter school.

721 3. Students who are the children of an employee of the
 722 charter school.

723 4. Students who are the children of:

724 a. An employee of the business partner of a charter
 725 school-in-the-workplace established under paragraph (15)(b) or a
 726 resident of the municipality in which such charter school is
 727 located; or

728 b. A resident of a municipality that operates a charter

729 school-in-a-municipality pursuant to paragraph (15)(c).
 730 5. Students who have successfully completed a voluntary
 731 prekindergarten education program under ss. 1002.51-1002.79
 732 provided by the charter school or the charter school's governing
 733 board during the previous year.
 734 6. Students who are the children of an active duty member
 735 of any branch of the United States Armed Forces.
 736 7. Students who attended or are assigned to failing
 737 schools pursuant to s. 1002.38(2).
 738 (13) CHARTER SCHOOL COOPERATIVES.—Charter schools may
 739 enter into cooperative agreements to form charter school
 740 cooperative organizations that may provide ~~the following~~
 741 services to further educational, operational, and administrative
 742 initiatives in which the participating charter schools share
 743 common interests; charter school planning and development,
 744 direct instructional services, and contracts with charter school
 745 governing boards to provide personnel administrative services,
 746 payroll services, human resource management, evaluation and
 747 assessment services, teacher preparation, and professional
 748 development.
 749 (17) FUNDING.—Students enrolled in a charter school,
 750 regardless of the sponsorship, shall be funded as if they are in
 751 a basic program or a special program, the same as students
 752 enrolled in other public schools in the school district. Funding
 753 for a charter lab school shall be as provided in s. 1002.32.
 754 (b) The basis for the agreement for funding students

755 enrolled in a charter school shall be the sum of the school
 756 district's operating funds from the Florida Education Finance
 757 Program as provided in s. 1011.62 and the General Appropriations
 758 Act, including gross state and local funds, discretionary
 759 lottery funds, and funds from the school district's current
 760 operating discretionary millage levy; divided by total funded
 761 weighted full-time equivalent students in the school district;
 762 multiplied by the weighted full-time equivalent students for the
 763 charter school. Charter schools whose students or programs meet
 764 the eligibility criteria in law are entitled to their
 765 proportionate share of categorical program funds included in the
 766 total funds available in the Florida Education Finance Program
 767 by the Legislature, including transportation, the research-based
 768 reading allocation, and the Florida digital classrooms
 769 allocation. Total funding for each charter school shall be
 770 recalculated during the year to reflect the revised calculations
 771 under the Florida Education Finance Program by the state and the
 772 actual weighted full-time equivalent students reported by the
 773 charter school during the full-time equivalent student survey
 774 periods designated by the Commissioner of Education. Any
 775 unrestricted surplus or unrestricted net assets identified in
 776 the charter school's annual audit may be used for K-12
 777 educational purposes for charter schools within the district
 778 operated by the not-for-profit or municipal entity operating the
 779 charter school with the surplus. Surplus operating funds shall
 780 be used in accordance with s. 1011.62, and surplus capital

781 outlay funds shall be used in accordance with s. 1013.62(2).
 782 (e) District school boards shall make timely and efficient
 783 payment and reimbursement to charter schools, including
 784 processing paperwork required to access special state and
 785 federal funding for which they may be eligible. Payments of
 786 funds under paragraph (b) shall be made monthly or twice a
 787 month, beginning with the start of the district school board's
 788 fiscal year. Each payment shall be one-twelfth, or one twenty-
 789 fourth, as applicable, of the total state and local funds
 790 described in paragraph (b) and adjusted as set forth therein.
 791 For the first 2 years of a charter school's operation, if a
 792 minimum of 75 percent of the projected enrollment is entered
 793 into the sponsor's student information system by the first day
 794 of the current month, the district school board shall may
 795 distribute funds to the a charter school for the up to 3 months
 796 of July through October based on the projected full-time
 797 equivalent student membership of the charter school as submitted
 798 in the approved application. If less than 75 percent of the
 799 projected enrollment is entered into the sponsor's student
 800 information system by the first day of the current month, the
 801 sponsor shall base payments on the actual number of student
 802 enrollment entered into the sponsor's student information
 803 system. Thereafter, the results of full-time equivalent student
 804 membership surveys shall be used in adjusting the amount of
 805 funds distributed monthly to the charter school for the
 806 remainder of the fiscal year. The payments payment shall be

807 | issued no later than 10 working days after the district school
 808 | board receives a distribution of state or federal funds or the
 809 | date the payment is due pursuant to this subsection. If a
 810 | warrant for payment is not issued within 10 working days after
 811 | receipt of funding by the district school board, the school
 812 | district shall pay to the charter school, in addition to the
 813 | amount of the scheduled disbursement, interest at a rate of 1
 814 | percent per month calculated on a daily basis on the unpaid
 815 | balance from the expiration of the 10 working days until such
 816 | time as the warrant is issued. The district school board may not
 817 | delay payment to a charter school of any portion of the funds
 818 | provided in paragraph (b) based on the timing of receipt of
 819 | local funds by the district school board.

820 | (18) FACILITIES.—

821 | (a) A startup charter school shall utilize facilities
 822 | which comply with the Florida Building Code pursuant to chapter
 823 | 553 except for the State Requirements for Educational
 824 | Facilities. Conversion charter schools shall utilize facilities
 825 | that comply with the State Requirements for Educational
 826 | Facilities provided that the school district and the charter
 827 | school have entered into a mutual management plan for the
 828 | reasonable maintenance of such facilities. The mutual management
 829 | plan shall contain a provision by which the district school
 830 | board agrees to maintain charter school facilities in the same
 831 | manner as its other public schools within the district. Charter
 832 | schools, with the exception of conversion charter schools, are

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 5**

**Departmental Monthly Status Reports
November 2015**



**Departmental Report for:
Reporting Period
November 2015**

FINANCE

Village of Palmetto Bay
Departmental Monthly Report

Department/ Division: Finance

Reporting Period: November 2015

Service Description	Prior Month Oct-15	Current Month Nov-15	Difference from Prior Month (%)	Fiscal Year to Date FY 2015-16
EXPENDITURES % BY DEPARTMENT/ FACILITY				
Village Council	7.23%	6.85%	-0.38%	14.08%
Village Manager	4.44%	5.40%	0.96%	9.84%
Village Clerk	5.22%	7.88%	2.66%	13.10%
Finance Dept.	5.05%	6.57%	1.52%	11.62%
Human Resources/ Comm.	3.58%	4.94%	1.36%	8.52%
Planning & Zoning	5.39%	5.70%	0.31%	11.09%
General Government	5.78%	2.94%	-2.84%	8.72%
Facilities Maint.	3.84%	5.09%	1.25%	8.93%
Policing Unit	8.27%	8.27%	0.00%	16.54%
Park Administration	5.00%	4.82%	-0.18%	9.82%
Coral Reef Park	2.74%	3.14%	0.40%	5.88%
Palmetto Bay Park	2.21%	4.68%	2.47%	6.89%
Perrine Wayside Park	0.00%	1.21%	1.21%	1.21%
Thalatta Estate	6.64%	20.36%	13.72%	27.00%
Ludovici Park	0.00%	4.53%	4.53%	4.53%
Tennis	13.07%	11.75%	-1.32%	24.82%
Total Parks	5.17%	6.77%	1.60%	11.94%
Total Operating	6.60%	6.57%	-0.03%	13.17%
Total for the Month	8.33%	8.33%	0.00%	16.66%
Service Description	Current Month Oct-15	Current Month Nov-15	Difference from Prior	Fiscal Year to Date
ALARM REGISTRATIONS				
Alarm Calls/ Inquiries	133	130	-2%	263
Cashier Transactions	3,203	2,203	-31%	5,406
TOTAL ITEMS	3,336	2,333	-30%	5,669
INVOICES				
Invoices Processed	519	329	-37%	848
Checks Processed/ Issued	283	177	-37%	460
TOTAL ITEMS	802	506	-37%	1,308



**Departmental Report for:
Reporting Period
November 2015**

POLICING UNIT

Village of Palmetto Bay
 Departmental Monthly Report

Department/ Division: Policing Unit

Reporting Period: November 2015

Service Description	Prior Month Oct-15	Current Month Nov-15	Difference from Prior Month	Fiscal Year to Date FY 2015-16
CRIMES/ CALLS FOR SERVICE				
Auto Theft	4	2	-2	6
Burglary (Commercial)	1	2	1	3
Burglary (Residential)	15	4	-11	19
Burglary (Vehicle)	15	10	-5	25
Larceny (Over)	19	3	-16	22
Larceny (Under)	15	10	-5	25
Vandalism	2	8	6	10
Robbery	1	4	3	5
Homicide	0	0	0	0
Assault	6	10	4	16
Aggravated Assault	2	0	-2	2
Aggravated Battery	0	0	0	0
Domestic Assault/Battery	2	3	1	5
Sex Offense (Exposure)	0	0	0	0
Disturbance	11	13	2	24
Domestic Dispute/Disturbance	16	15	-1	31
Missing Person	3	2	-1	5
Suspicious Vehicle	10	8	-2	18
Suspicious person	9	11	2	20
Baker Act	7	9	2	16
DOA	8	1	-7	9
Fire	1	1	0	2
Narcotics Investigation	1	1	0	2
Fraud	18	19	1	37
Fraud / Credit Card	2	0	-2	2
Weapons violations	1	0	-1	1
TOTAL CRIMES/ CALLS FOR SERV.	169	118	-33	305
TRAFFIC ENFORCEMENT				
Crashes	86	71	-15	71
TOTAL TRAFFIC ENFORCEMENT	86	71	-15	71



**Departmental Report for:
Reporting Period
November 2015**

**PUBLIC SERVICES /
FACILITIES MAINTENANCE
DIVISION**

Village of Palmetto Bay
 Departmental Monthly Report

Department/ Division: Public Services/ Facilities Maint. Division
 Reporting Period: November 2015

Service Description	Prior Month Oct-15	Current Month Nov-15	Difference from Prior Month	Fiscal Year to Date FY 2015-16
BUILDING AND FACILITIES MAINTENANCE				
Open Work Orders	22	21	-1	43
Closed Work Orders	9	6	-3	15
Equipment failures	1	1	0	2
Equipment Repair and Maintenance	0	1	1	1
Meetings/Training Attended	1	0	-1	1
TOTAL BUILDING MAINT.	33	29	-4	62
LANDSCAPE MAINTENANCE				
Mowing Cycles- In-House	13	12	-1	25
Mowing Cycles- Outsourced	4	5	1	9
Tree Trimming, Removal and Planting	0	3	3	3
Pesticide and Herbicide Spraying	4	4	0	8
Debris Removal	0	2	2	2
Equipment Repair and Maintenance	0	1	1	1
TOTAL LANDSCAPE MAINT.	8	27	6	48



Departmental Report for:
Reporting Period
November 2015

TRANSPORTATION / TRANSIT DIVISION

Village of Palmetto Bay
 Departmental Monthly Report

Department/ Division: Public Services - Transportation and Transit Division
Reporting Period: November 2015

Service Description	Prior Month Oct-15	Current Month Nov-15	Difference from Prior Month	Fiscal Year to Date FY 2015-16
I-BUS RIDERSHIP				
Route A- morning	12	14	2	26
Route B- morning	417	359	-58	776
Route A- afternoon/evening	27	37	10	64
Route B- afternoon/evening	226	189	-37	415
TOTAL RIDERSHIP	682	599	-83	1,281
Customer Service Calls	6	4	-2	6
Vehicle Maintenance	\$2,569.77	\$98.00	-\$2,471.77	\$2,569.77
Vehicle Fueling	\$631.33	\$765.13	\$ 134	\$1,396.46

Projects Completed this Month:

- ◆ Certification of ADA Equipment on Buses
- ◆ Ongoing Inspection for compliance with ADA bus stop sidewalk



Departmental Report for:
Reporting Period
November 2015

PUBLIC SERVICES / PUBLIC WORKS DIVISION

Village of Palmetto Bay
Departmental Monthly Report

Department/ Division: Public Services/ Public Works Division
Reporting Period: November 2015

Service Description	Prior Month Oct-15	Current Month Nov-15	Difference from Prior Month	Fiscal Year to Date FY 2015-16
STREET AND ROW MAINTENANCE				
Signs Repaired/ Installed	1	0	-1	1
Graffiti Removal	0	1	1	1
Street Clearing/ Repairs	1	0	-1	1
Pothole/ Shoulder Repairs	1	3	2	4
Tree/ Shrub Trimming, Removal, Install.	2	3	1	5
Swale Repairs	0	0	0	0
Debris/ Trash Removal (Tons)	9.75	3.45	-6.3	13.2
Complaints Reported to MDC	3	2	-1	5
TOTAL STREET & ROW MAINT.	17.75	12.45	-5.3	30.2
STREET AND ROW INSTALLATION				
Sidewalks (linear ft.)	0	0	0	0
Paving (linear ft.)	0	0	0	0
TOTAL STREET & ROW INST.	0	0	0	0
STORMWATER				
Drain Cleaning/ Repairs (inlet tops)	0	4	4	4
Canal Cleaning/ Clearing	0	0	0	0
Flooding Investigations & Resolutions	2	0	-2	2
Complaints Reported to MDC	0	0	0	0
TOTAL STORMWATER ACTIVITIES	2	4	2	6
INSPECTIONS				
Sidewalks/ Driveways	2	11	9	13
Paving/ Drainage	18	7	-11	25
Parking/ Swales	0	0	0	0
Trees & Landscaping	1	1	0	2
TOTAL INSPECTIONS	21	19	-2	40

Village of Palmetto Bay
Departmental Monthly Report

Service Description	Prior Month Oct-15	Current Month Nov-15	Difference from Prior	Fiscal Year to Date
PERMITS				
Commercial Property	1	0	-1	1
Sidewalk/ Driveway	9	5	-4	14
WASA/ Water Main	1	2	1	3
Cable TV	0	2	2	2
FPL	4	5	1	9
Curb/ Gutter	0	0	0	0
Paving/ Drainage/ Sewer	1	1	0	2
Trees & Landscaping	0	0	0	0
Fences/ Columns	0	0	0	0
Parking/ Swales	0	1	1	1
Special Events	8	12	4	20
Temporary Road Closure	1	5	4	6
Zoning (Site Plan Review)	2	1	-1	3
New Construction	3	1	-2	4
TOTAL PERMITS	30	35	5	65

Projects completed this month:

- ◆ Completed Landscape and construction repairs at traffic circle at the intersection of SW 87th AV/ SW 168th
- ◆ Illuminated In-pavement Solar Markers installed at the intersection of SW 87th /SW 168th ST
- ◆ Resolution approved supporting the installation of "No Right Turn" signs along SW 87th AV between SW 184th ST and SW 168th ST by County Traffic Engineering Division
- ◆ Sub Basin #10 Drainage Improvement Project Complete
- ◆ Traffic Calming Initiative Meeting held on Nov 18, 2015
- ◆ Tree City USA Re-Certification
- ◆ Grant Application submitted to DEP for funding in an amount of \$450,000 with a match of \$450,000 for design and construction of Sub-Basin 59/60
- ◆ Temp. Traffic Calming Layout approved for installation SW 83rd AV between SW 168th ST and SW 165th Terr(pending shipment of missing parts)
- ◆ Implemented Feral Cat Trapping Policies and Procedures
- ◆ Award of Phase 1 - US-1 Beautification Project
- ◆ Resurfacing and Sidewalk Contract approved



Departmental Report for:
Reporting Period
November 2015

PARKS AND RECREATION

Village of Palmetto Bay
 Departmental Monthly Report

Department/ Division: Parks & Recreation Department
 Reporting Period: November 2015

Service Description	Prior Month Oct-15	Current Month Nov-15	Difference from Prior Month	Fiscal Year to Date FY 2015-16
CORAL REEF PARK				
Exercise/ Recreational Classes				
Yoga	14	14	0	28
Yoga Fussion	16	16	0	32
Cardio Pump	20	20	0	40
Dance Aerobics	16	16	0	32
Aerobics	20	20	0	40
Zumba	12	12	0	24
TOTAL PARTICIPANTS	98	98	0	196
Afterschool Programs				
Lacrosse	13	13	0	26
Tennis	5	5	0	10
WILD (Wonder, Inquire, Learn and Discover)	13	13	0	26
ISEE (Investigating Science through Explorations & Experiments)	0		0	0
TOTAL PARTICIPANTS	31	31	0	62

Village of Palmetto Bay
Departmental Monthly Report

Service Description	Current Month Oct-15	Current Month Nov-15	Difference from Prior Month (\$)	Fiscal Year to Date FY 2015-16
CORAL REEF PARK				
Organized Sports				
Soccer- Palmetto Knights	141	141	0	282
Soccer - Coral Estates	12	12	0	24
Football- Broncos	221	0	-221	221
Palmetto Baseball- Fall Varsity	21	0	-21	21
Palmetto Baseball Fall JV	20	0	-20	20
Cheerleading - Broncos	47	0	-47	47
Tennis- Group Lessons/Clinics	289	214	-75	503
Tennis- Private Lessons	193	100	-93	293
Tennis Court Rentals	905	923	18	1,828
Racquetball Court Rentals	40	36	-4	76
USTA Tennis (League Play)	131	107	-24	238
TOTAL PARTICIPANTS	2,020	1,533	-487	3,553
Revenues Collected				
Facility Rentals	\$ 4,275	\$ 3,495	\$ (780)	\$ 7,770
Programming/Afterschool	\$ 300	\$ 150	\$ (150)	\$ 450
Sports Leagues	\$ 3,405	\$ 3,350	\$ (55)	\$ 6,755
Tennis Court Rentals	\$ 3,405	\$ 3,195	\$ (211)	\$ 6,600
Racquetball Court Rental	\$ 100	\$ 102	\$ 2	\$ 202
Tennis Group Lessons	\$ 5,154	\$ 1,280	\$ (3,874)	\$ 6,434
Tennis Private Lessons	\$ 5,412	\$ 1,374	\$ (4,038)	\$ 6,786
Photography/ Filming	\$ -	\$ -	\$ -	\$ -
Concessions	\$ 1,180	\$ 800	\$ (379)	\$ 1,980
Vending	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 23,231	\$ 13,746	\$ (9,484)	\$ 36,977

Village of Palmetto Bay
Departmental Monthly Report

Service Description	Current Month Oct-15	Current Month Nov-15	Difference from Prior Month (\$)	Fiscal Year to Date FY 2015-16
PALMETTO BAY PARK				
Exercise/ Recreational Classes				
Yoga Fussion	25	25	0	50
Ballet at the Park	38	38	0	76
TOTAL PARTICIPANTS	63	63	0	126
Organized Sports- Participants				
i9 Sports	163	163	0	326
Basketball - MDI	87	87	0	174
Softball Travel Ball	157	157	0	314
Softball HS League	90	90	0	180
TOTAL PARTICIPANTS	497	497	0	994
Revenues Collected				
Facility Rentals	\$ 10,201	\$ 1,865	\$ (8,336)	\$ 12,066
Tournament/Field Rentals	\$ 4,019	\$ 1,215	\$ (2,804)	\$ 5,234
Sports Leagues	\$ 225	\$ 2,985	\$ 2,760	\$ 3,210
Photography/ Filming	\$ -	\$ 280	\$ 280	\$ 280
Concessions	\$ -	\$ -	\$ -	\$ -
Vending	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 14,444	\$ 6,345	\$ (8,099)	\$ 20,789

Village of Palmetto Bay
Departmental Monthly Report

Service Description	Current Month Oct-15	Current Month Nov-15	Difference from Prior Month (\$)	Fiscal Year to Date FY 2015-16
LUDOVICI/ EAF COMMUNITY ROOM				
Exercise/ Recreational Classes				
Vinyasa Yoga*	0	0	0	0
Meditation Yoga*	0	2	2	2
Silver Fit Chair Yoga*	0	0	0	0
Mommy & Me Art*	0	0	0	0
Mommy and Me Yoga*	0	0	0	0
Nature Afloat	26	26	0	52
Musicall	3	3	0	6
TOTAL PARTICIPANTS	29	31	2	60
Revenues Collected				
Facility Rentals	\$ 450	\$ 1,741	\$ 1,291	\$ 2,191
Programming/League Fee	\$ 45	\$ -	\$ (45)	\$ 45
Photography/ Filming	\$ -	\$ 420	\$ 420	\$ 420
TOTAL REVENUES	\$ 495	\$ 2,161	\$ 1,666	\$ 2,656
THALATTA ESTATE				
Exercise/ Recreational Classes				
Yoga by the Bay	27	17	-10	44
Kayak	22	26	4	48
Bird Watching Workshop - 10/18	33	0	-33	33
TOTAL PARTICIPANTS	82	0	-39	125
Revenues Collected				
Facility Rentals	\$ 30,874	\$ 36,126	\$ 5,252	\$ 67,000
Programming	\$ -	\$ -	\$ -	\$ -
Photography/ Filming	\$ 375	\$ 230	\$ (145)	\$ 605
TOTAL REVENUES	\$ 31,249	\$ 36,356	\$ 5,107	\$ 67,605
SPONSORSHIPS				
TOTAL SPONSORS	0		0	0
TOTAL SPONSORSHIP VALUE (\$)	\$ -		\$ -	\$ -

Additional Notes: *Programs offered for the first time in October.



Departmental Report for:
Reporting Period
November 2015

**COMMUNITY & ECONOMIC
DEVELOPMENT /
PLANNING & ZONING**

Village of Palmetto Bay
 Departmental Monthly Report

Department/ Division: Community & Economic Dev.- Planning & Zoning Division
 Reporting Period: November 2015

Service Description	Prior Month Oct-15	Current Month Nov-15	Difference from Prior Month	Fiscal Year to Date FY 2015-16
PLANNING & ZONING ACTIVITY				
Comp Plan Amendments Filed	0	0	0	0
Land Dev. Code Amendments/ Plats	1	0	-1	1
Variances	0	0	0	0
Zoning Resolutions Adopted	2	1	-1	3
Zoning Ordinances Adopted	3	1	-2	4
Zoning Letters Issued	3	2	-1	5
Items to Zoning Hearing	1	0	-1	1
Public Workshops	1	2	1	3
TOTAL ITEMS	11	6	-5	17
BUSINESS TAX LICENSES				
Business Tax Licenses- New	31	4	-27	35
Business Tax Licenses- Renewal	923	19	-904	942
TOTAL LICENSES ISSUED	954	23	-931	977



Departmental Report for:
Reporting Period
November 2015

COMMUNITY & ECONOMIC DEVELOPMENT / BUILDING & PERMITTING

Village of Palmetto Bay
 Departmental Monthly Report

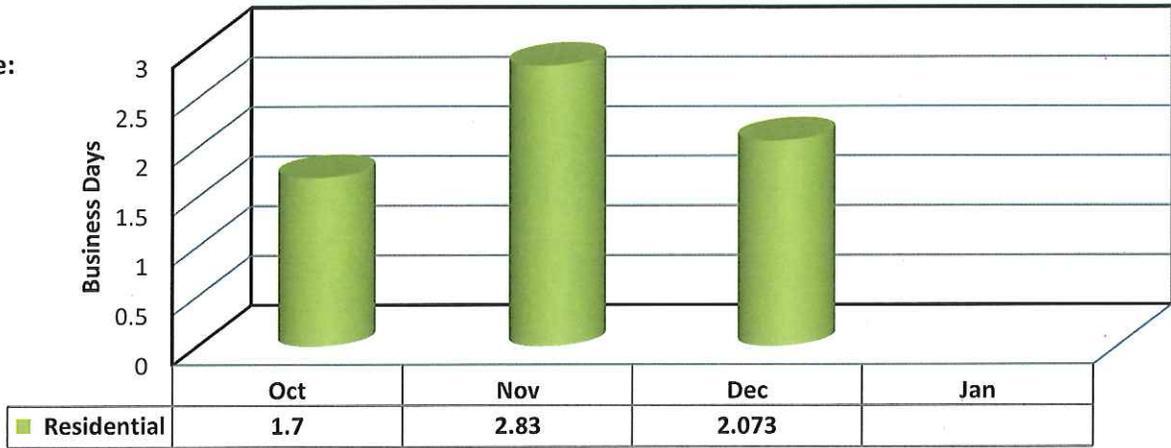
Department/ Division: Community & Economic Dev.- Building & Permitting Division
 Reporting Period: November 2015

Service Description	Prior Month Oct-15	Current Month Nov-15	Difference from Prior Month	Fiscal Year to Date FY 2015-16
Permits Issued				
Building Permits	130	88	-42	218
Electrical Permits	37	25	-12	62
Mechanical Permits	26	21	-5	47
TOTAL PERMITS	193	134	-59	327
Value of Construction	\$ -	\$ 726,000	\$ 726,000	\$ 726,000
Permits for New Houses	0	4	4	4
Inspections Completed				
Building & Roofing	833	976	143	1,809
Electrical	94	65	-29	159
Mechanical	34	35	1	69
Plumbing/ LPGX	60	64	4	124
Zoning (Building)	92	73	-19	165
Zoning (Code Compliance)	125	84	-41	209
TOTAL INSPECTIONS	1,238	1,297	59	2,535
Code Compliance Cases				
New Cases Open	55	40	-15	95
Notices of Violations	55	40	-15	95
Civil Violations	21	6	-15	27
Special Master Cases	21	16	-5	37
Active Cases	55	40	-15	95
TOTAL CASES	207	142	-65	349
CERT. OF OCCUPANCY/ USE				
Certificates of Occupancy	77	83	6	160
Certificates of Use	19	9	-10	28
TOTAL CERT. OF OCCUPANCY/ USE	96	92	-4	188

Snapshot for Month of December (Fiscal Year 2015-2016)

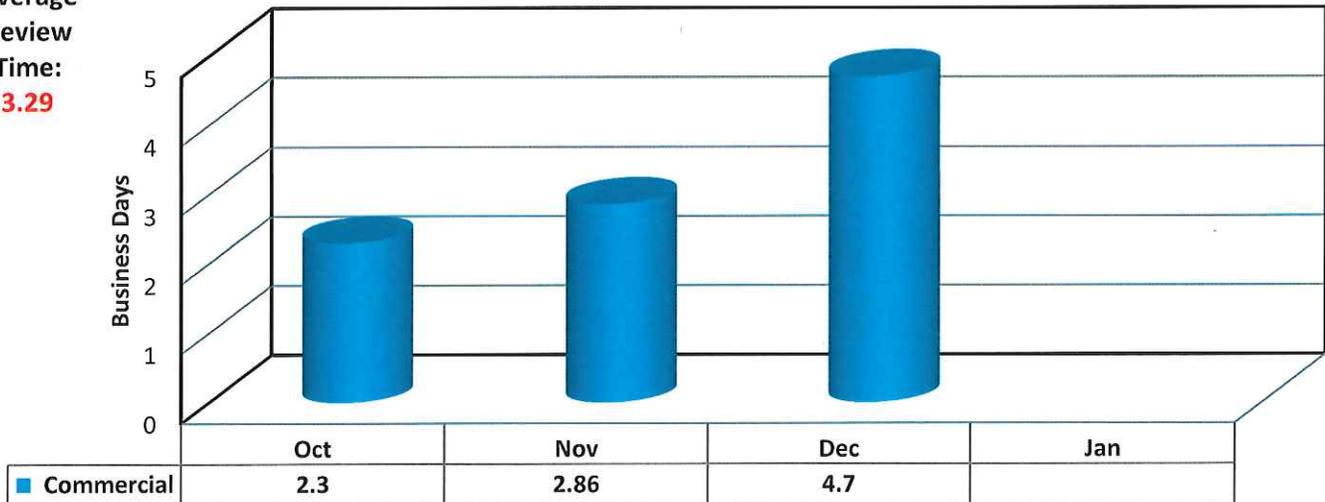
Average Review Times (Residential)

Average Review Time:
2.201



Average Review Times (Commercial)

Average Review Time:
3.29



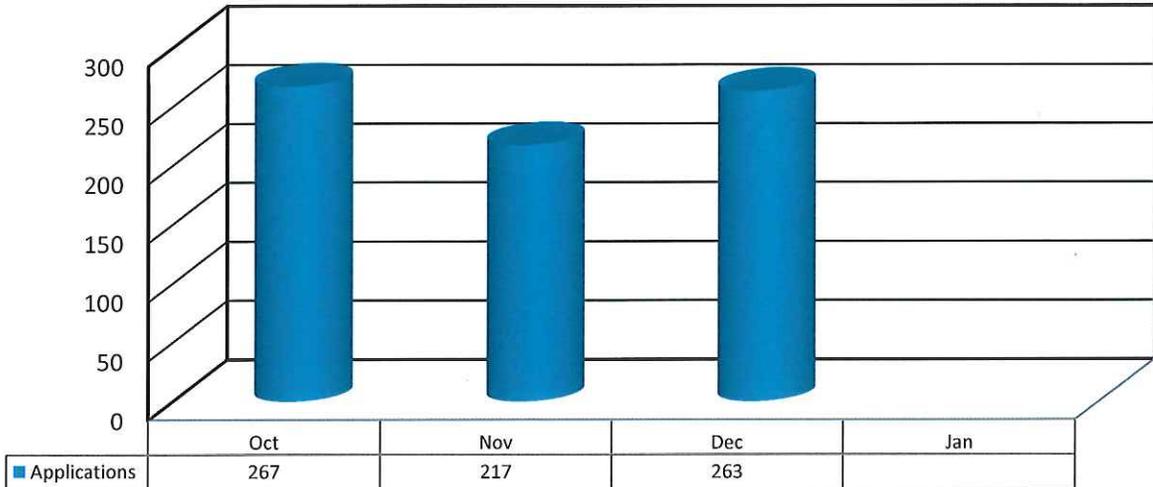
Excessive Review Time	
Trades	No. of Permits Exceeding Five (5) days in the same Dept.
Building	11
Zoning	0
Structural	1
Mechanical	0
Electrical	0
Plumbing	0
Public Works	3
Building Official	0

New Permit Applications Submitted

Total New Submittals:
747

Average per Month:
249

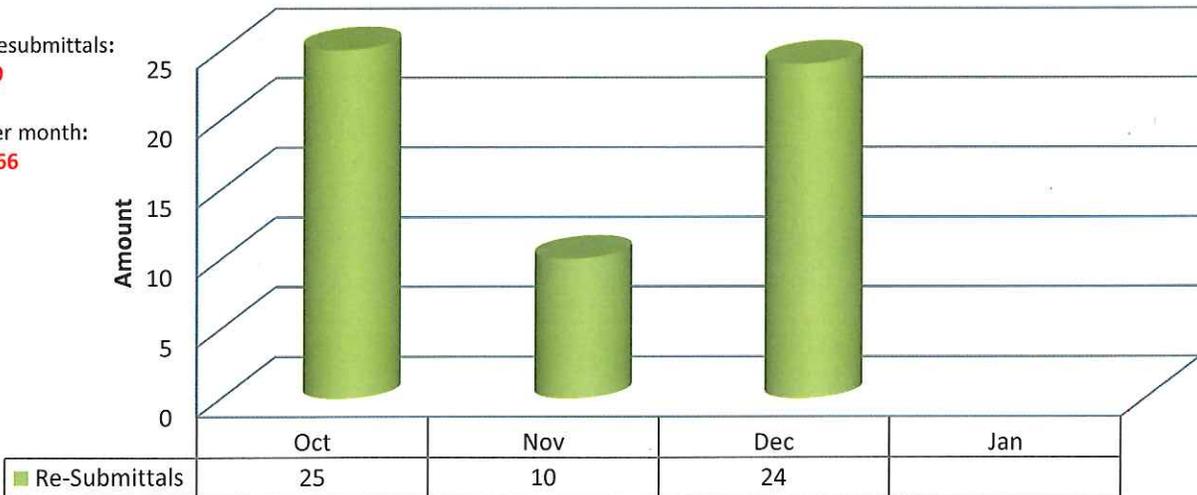
Projected Amount:
4350



Permit Applications Resubmitted for Review

Total No. of resubmittals:
59

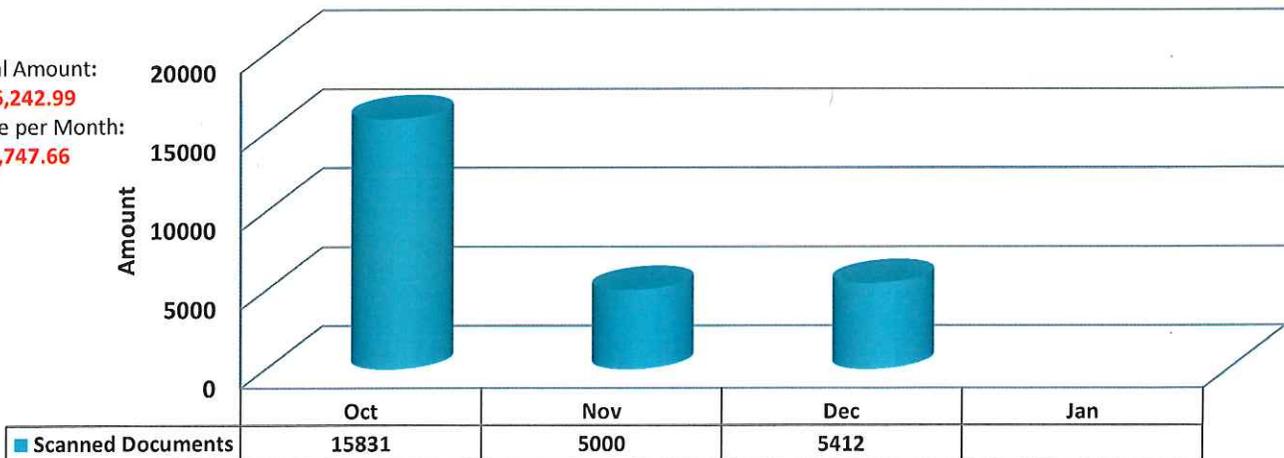
Average per month:
19.66



Scanned Documents

Total Amount:
26,242.99

Average per Month:
8,747.66



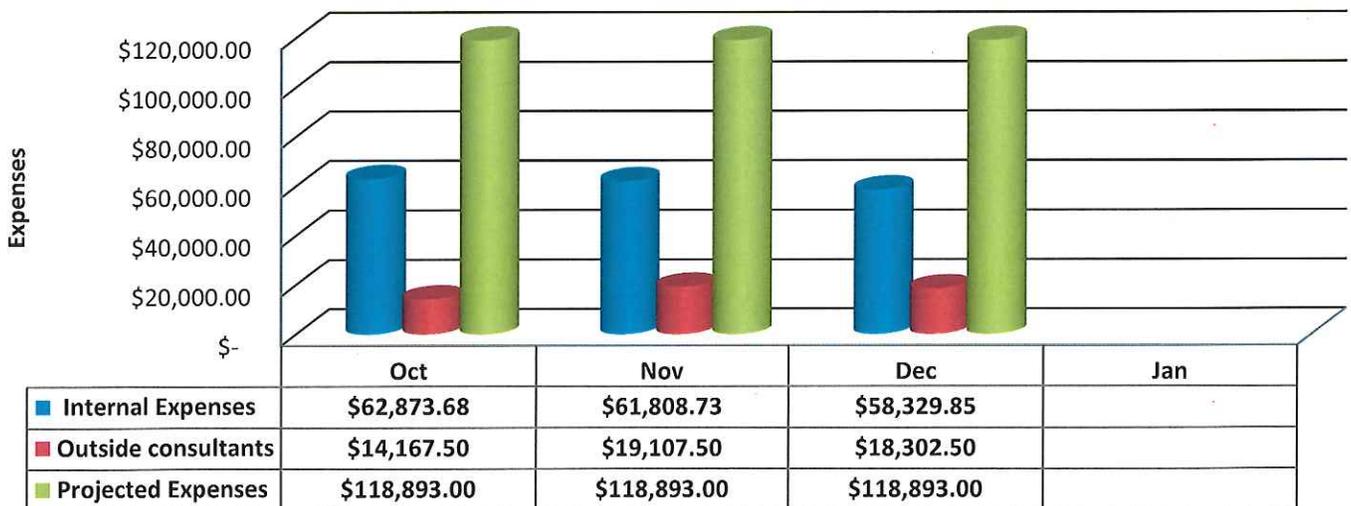
Actual vs. Projected Revenue Stream



Projected Revenue: \$ 300,000.00 (\$ 1,200,000 Annual Projection)

Actual Revenue: \$ 358,903.36

Department Expenses



Projected Expenses: \$ 356,679.00 (\$ 1,426,716 Annual Projection)

Actual Expenses: \$ 234,589.76 (Not inclusive of all charges)

Building Inspections 2015-2016

Total inspections :

3198

Average per
Month:

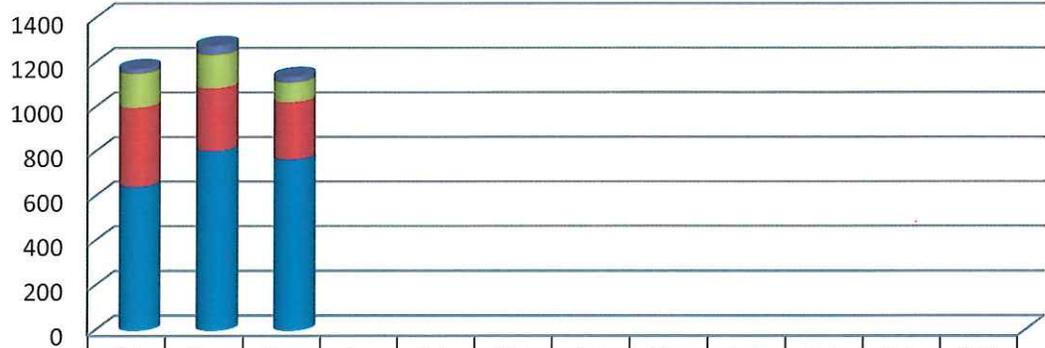
1066

*Cancelled
inspections not
included in total.
Projected

Inspections for FY

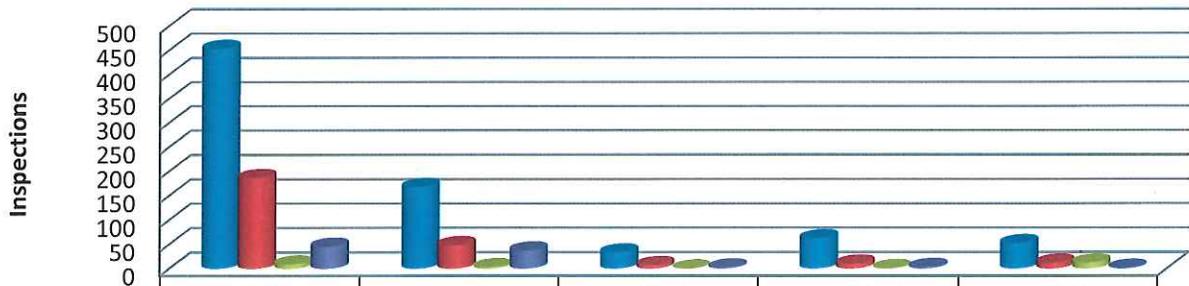
15-16:

11025



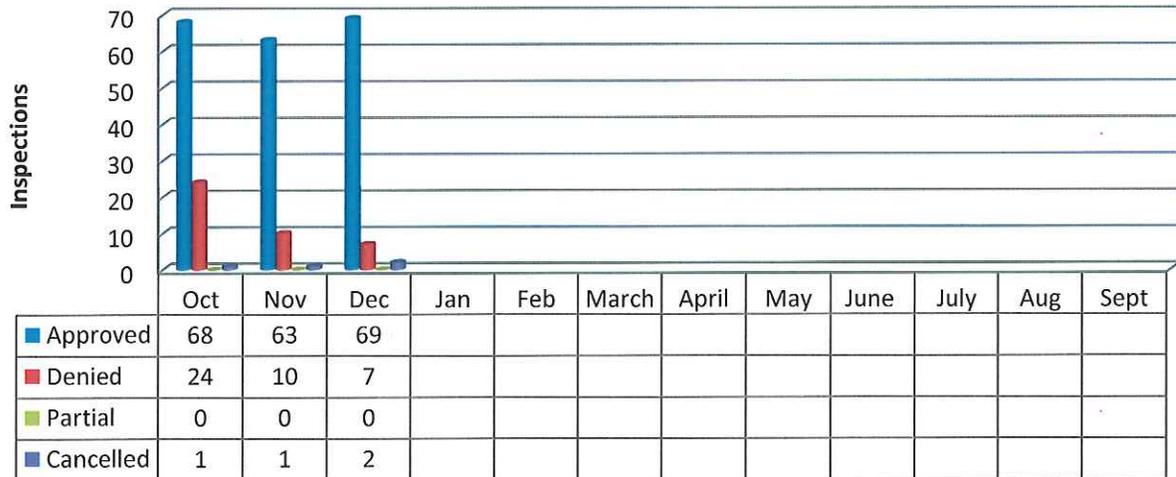
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun.	Jul.	Aug.	Sept
Partial	21	40	25									
Cancelled	152	150	88									
Rejected Inspections	357	283	259									
Approved Inspections	643	804	766									

Building Inspections by Trade December 2015



	Building	Roof	Mechanical	Electrical	Plumbing
Approved	452	167	33	62	52
Denied	186	48	7	10	12
Partial	9	3	0	1	12
Cancelled	45	37	2	3	1

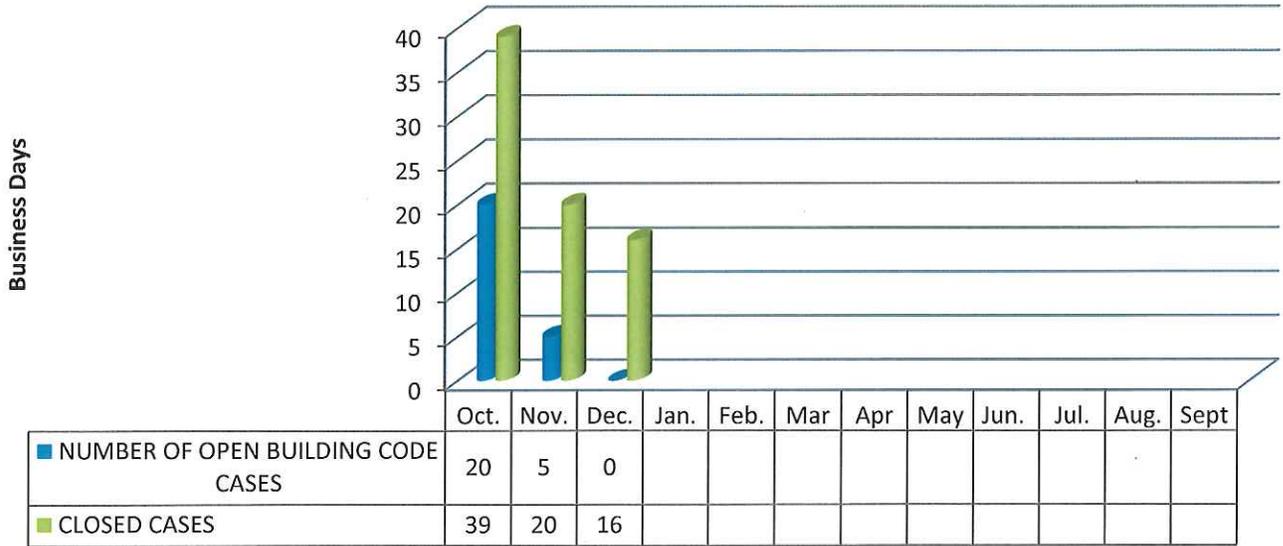
Zoning Inspections 2015-2016



Building Code Revenue 2015-2016

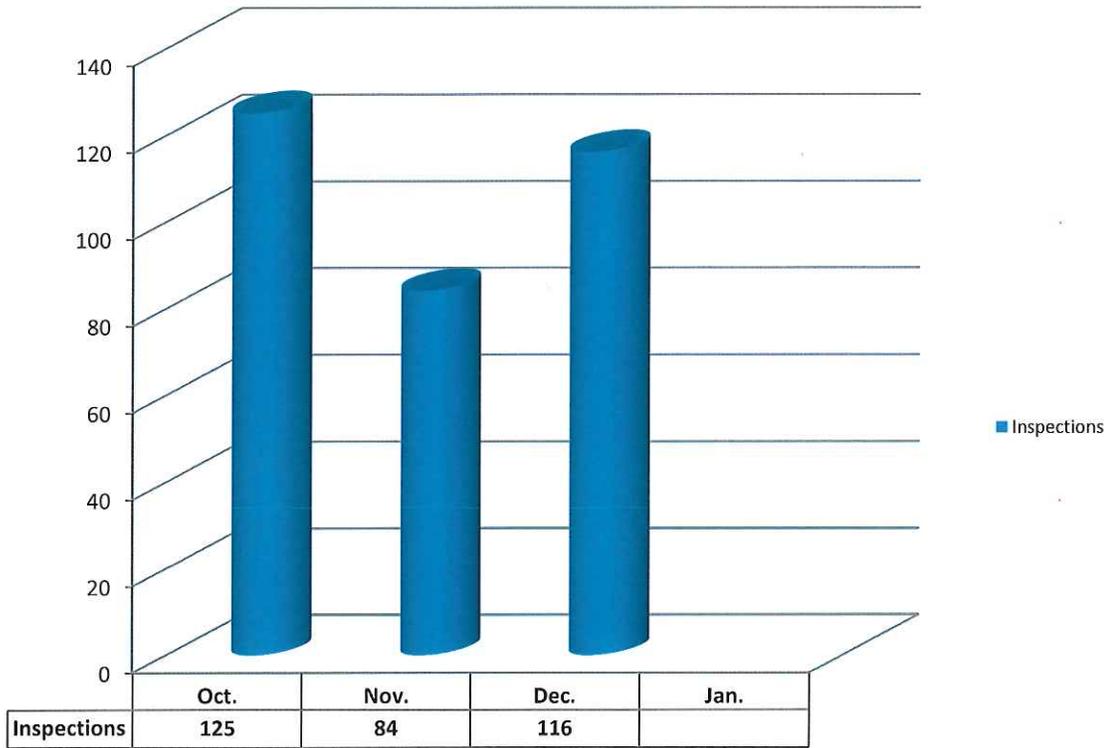


Building Code Compliance Monthly Cases, and Closed Cases



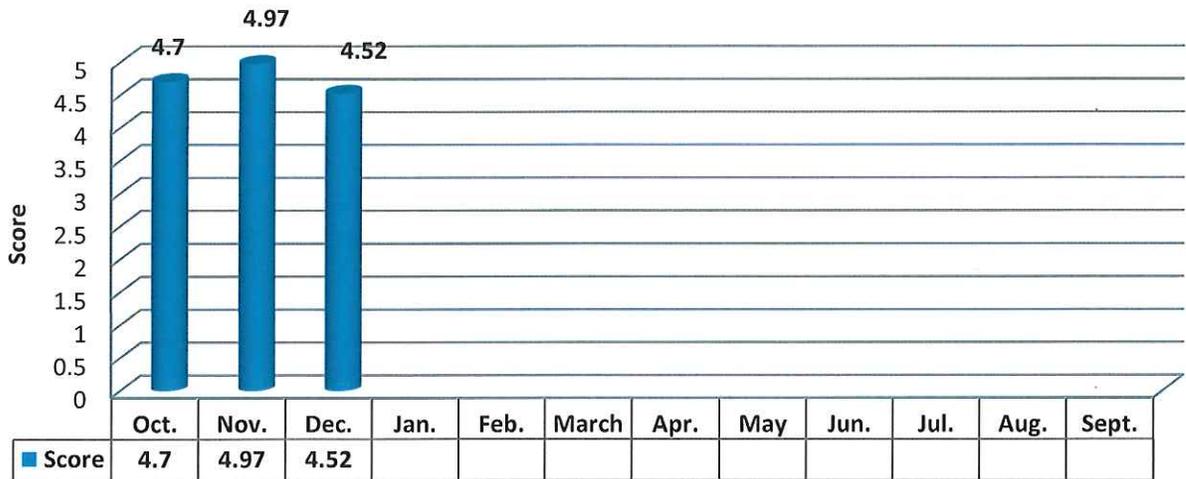
Total No. of Building cases: 25
Average per month: 8.33
Total No. of Closed Cases: 75
Average Closed per month: 25

**Code Compliance
Monthly Inspections 2015-2016**

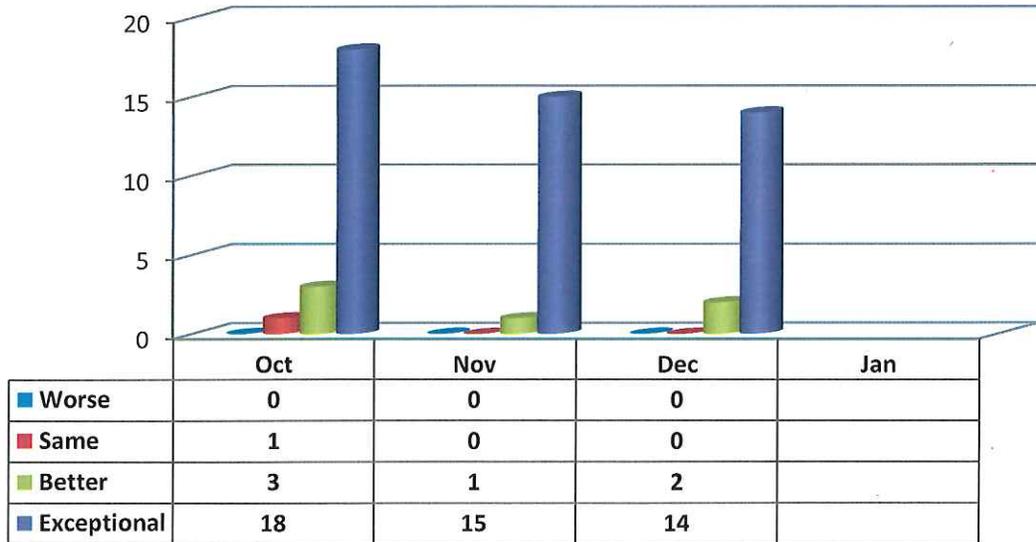


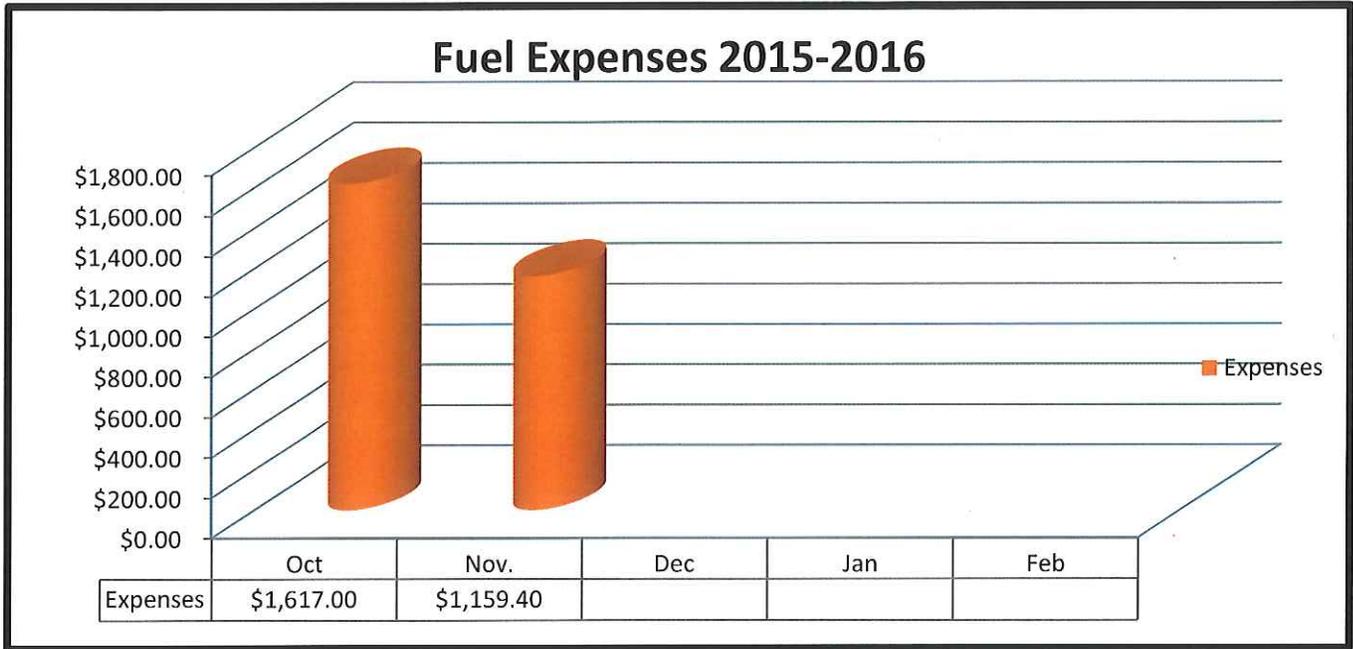
Total Inspections : 325
Average per Month: 108.3

Customer Service Evaluation 2015-2016

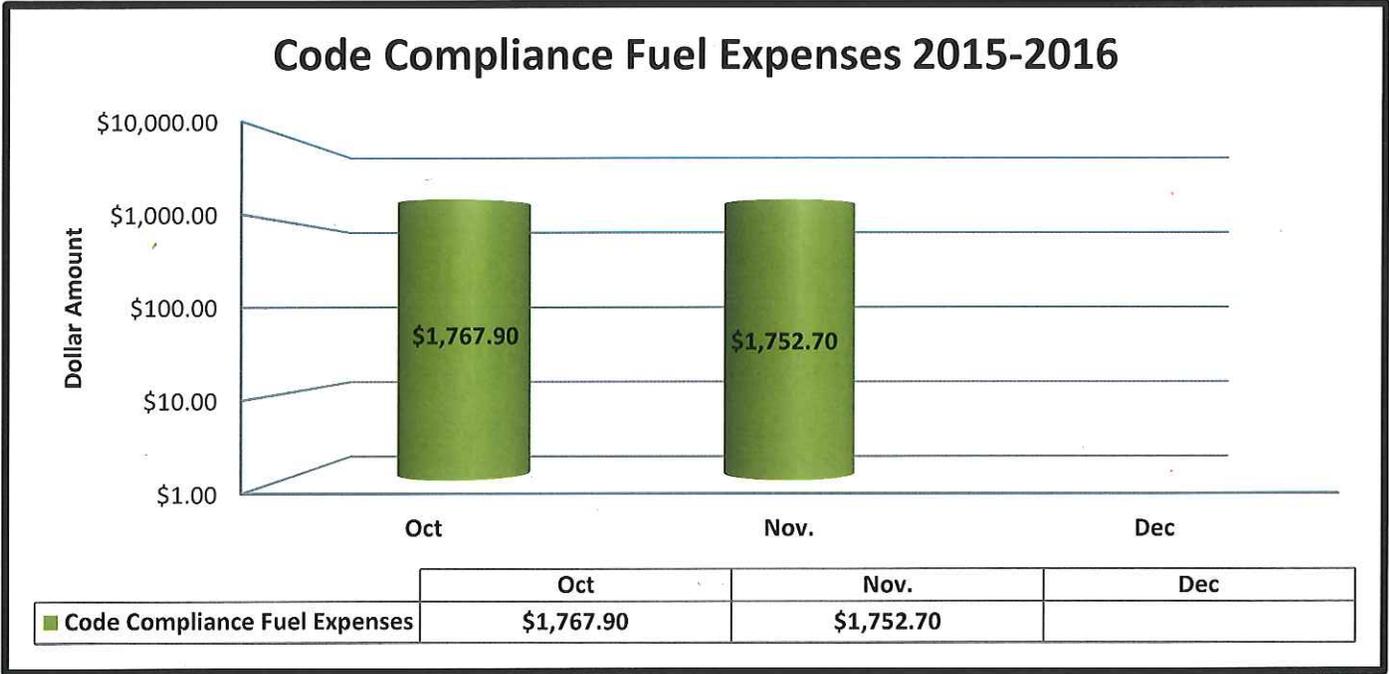


Building Department Compared to Other Departments in the County



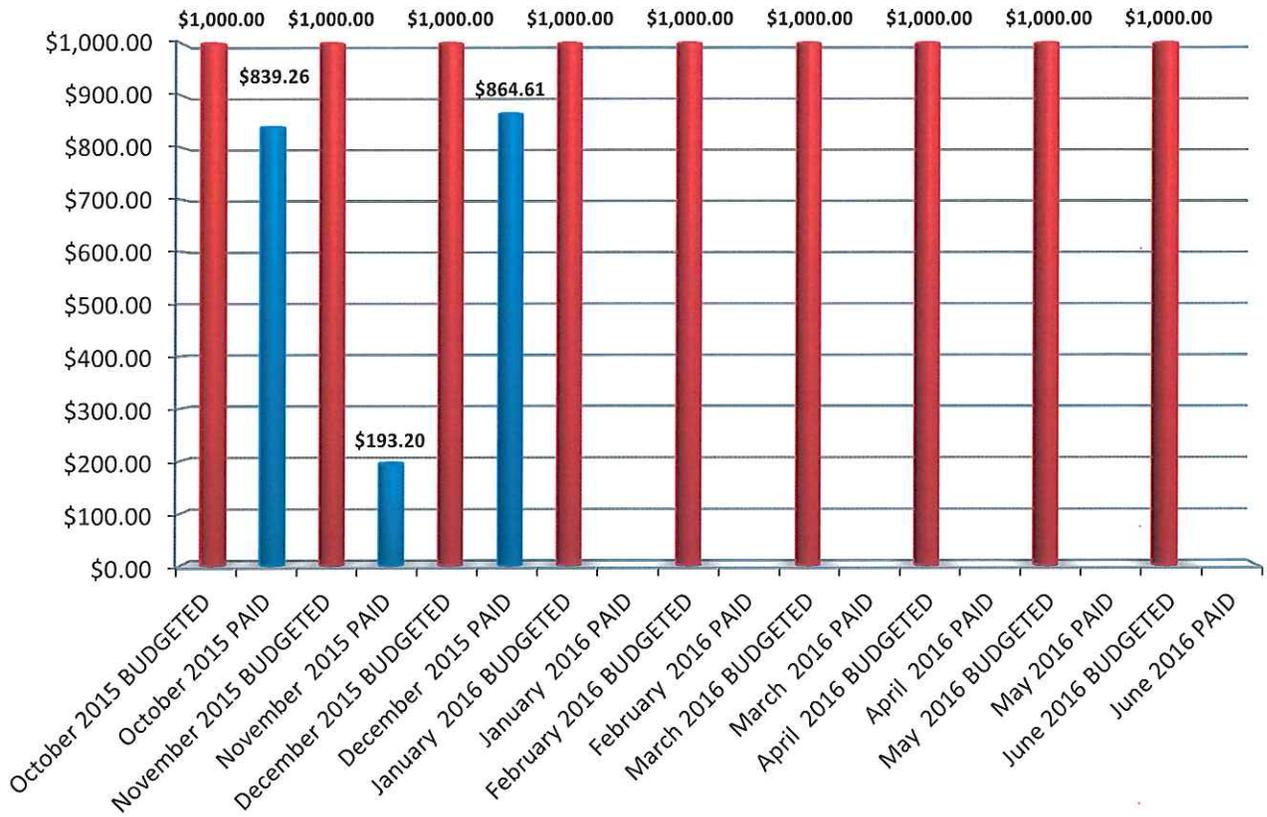


Gas Total: Pending



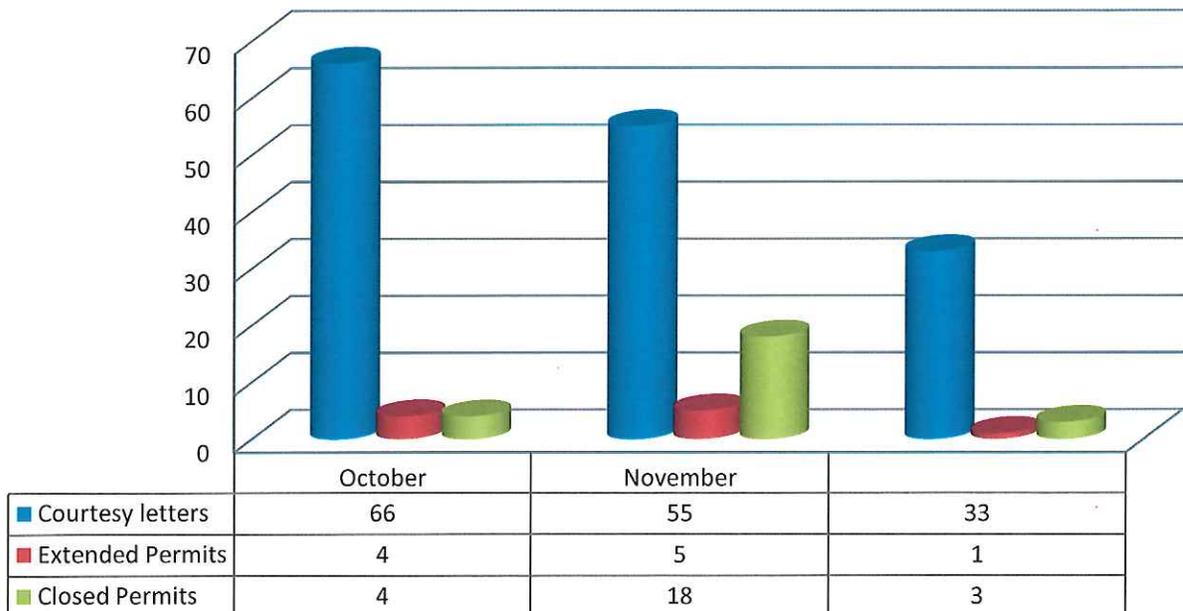
Building Code Gas Expenses: Pending

OPERATING SUPPLIES ANALYSIS 2015-2016 TOTAL



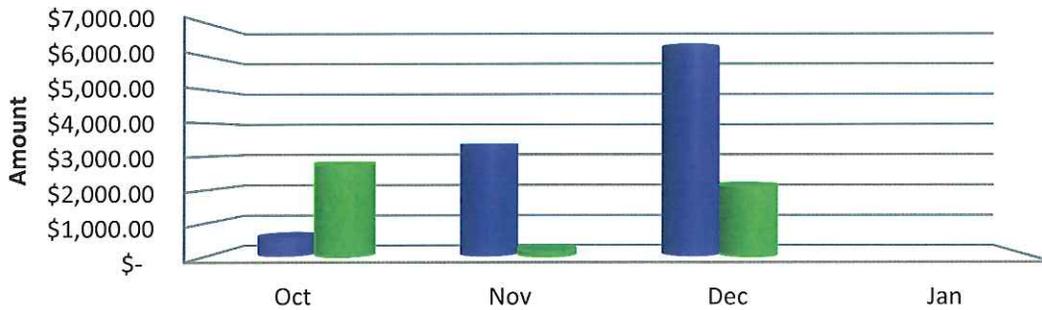
❖ *Operating Supplies Adopted Budget for FY 2015-2016: \$ 12, 000.00

Courtesy Notice for Permit Expirations 2015-2016



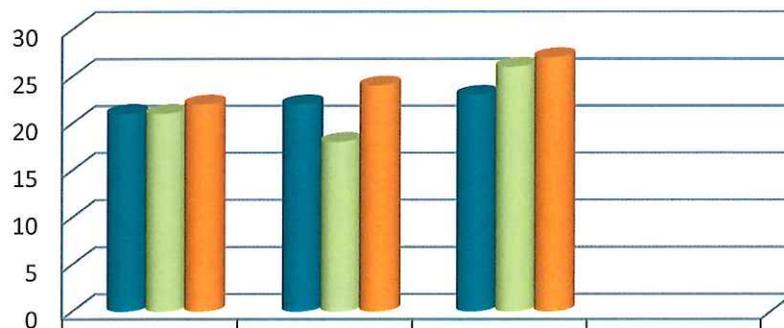
Code Compliance Snapshot for Month of December (Fiscal Year 2015-2016)

Code Compliance Revenue 2015-2016 (Lot Clearing, Citation, and Special Master)



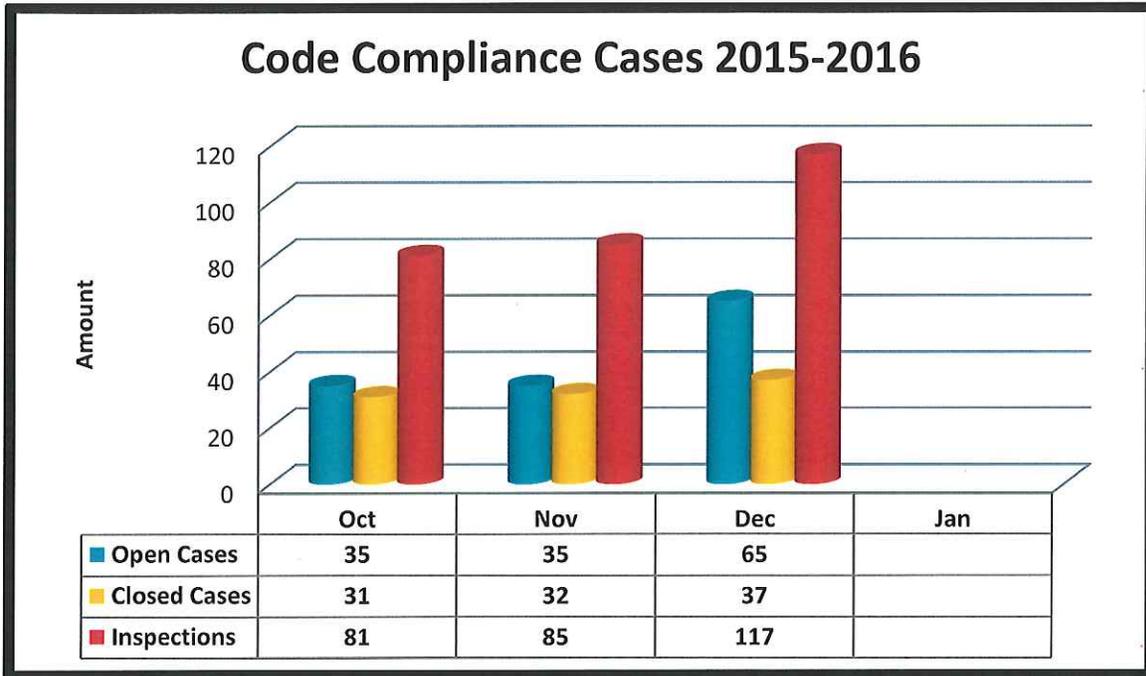
	Oct	Nov	Dec	Jan
■ Code Violations (Including Citations and Special Master)	\$575.00	\$3,369.65	\$6,362.13	
■ Lot Clearing	\$2,772.32	\$150.00	\$2,121.53	

Submitted Complaints (Open, Closed, and Inspections)



	Oct	Nov	Dec	Jan
■ Open Complaints	21	22	23	
■ Closed Complaints	21	18	26	
■ Scheduled Inspections	22	24	27	

Code Compliance Snapshot for Month of December (Fiscal Year 2015-2016)





Departmental Report for:
Reporting Period
November 2015

HUMAN RESOURCES / COMMUNICATIONS

Village of Palmetto Bay
 Departmental Monthly Report

Department/ Division: Human Resources & Communications
 Reporting Period: November 2015

Service Description	Prior Month Oct-15	Current Month Nov-15	Difference from Prior Month	Fiscal Year to Date FY 2015-16
HUMAN RESOURCES				
Recruitment				
Recruitment Ads	2	3	1	2
Applications Reviewed	39	91	52	39
Interviews Scheduled	9	11	2	9
Background Checks Completed	1	3	2	1
TOTAL ITEMS	51	108	57	51
New Hires				
Orientation Sessions	2	1	-1	2
Training Sessions	2	0	-2	2
New Hires Processed	2	1	-1	2
TOTAL ITEMS	6	2	-4	6
Employee Benefits				
New Enrollments/ Updates/ Termination	13	2	-11	13
Issues Resolved	2	4	2	2
Educational Assistance Program	0	0	0	0
Incident/ Accident Cases (worker's comp)	1	0	-1	1
Employee Training	0	0	0	0
TOTAL ITEMS	16	6	-10	16
Misc.				
Transfers/ Updates/ Evaluations	6	4		6
Timesheets Reviewed	136	136		136
Job Desc. Review/ Updates	2	1		2
Surveys	0	0		0
Termination of Employment	3	2		3
TOTAL ITEMS	147	143	0	147

Village of Palmetto Bay
Departmental Monthly Report

Service Description	Current Month Oct-15	Current Month Nov-15	Difference from Prior	Fiscal Year to Date
COMMUNICATIONS				
Top 4 Webpages Visited	HR (jobs) Bldg Dept Forms Policing Unit Parks & Rec.	Holiday Events Burglar Alarm Holiday Hours HR (Jobs)		HR (jobs) Bldg Dept Forms Policing Unit Parks & Rec.
FB Postings (inc. events postings)	89	99	10	89
FB Followers (likes)	2,837	2,928	91	2,837
Constant Contact Subscribers (active)	1,888	1,894	6	1,888
Your Village @ Work Editions	2	5	3	2
E-Currents (General)	1	0	-1	1
E-Currents (Parks)	1	0	-1	1
TOTAL ITEMS	4,818	4,926	108	4,818
GRANTS				
New Applications Completed	1	0	-1	1
Reports/ Amendments Filed	1	0	-1	1
Grants Awarded	1	0	-1	1
TOTAL ITEMS	3	0	-3	3