



Village of Palmetto Bay
MEMORANDUM

To: Honorable Mayor and Village Council

Date: March 7, 2016

From: Edward Silva, Village Manager

Re: Monthly Status Report for
Reporting Period January 2016

Attached is the monthly status report for January 2016. In addition, below is a summary of the items that staff is currently pursuing. We will continue to report on the status of each item as new information becomes available, until such time when the item has been resolved and/or closed. The attached report and below summary is to provide the Village Council updated on operational matters to the extent allowed by law and time. Recognizing the fact that unexpected items are always a possibility, we will nevertheless make our greatest effort to ensure the timely distribution of information to the Village Council.

Potential Partnerships/ Joint Use:

1. Joint venture with Old Cutler Presbyterian Church to establish a teen center within available indoor space at the OCPC campus.
2. Discussion with Palmetto Bay Village Center to use the free-standing building, known as Building "C", for senior programming.
3. Potential joint venture with Pinecrest, Cutler Bay and Miami-Dade County to add bicycle lanes on SW 136 Street from Old Cutler Road to US 1 and SW 184th Street from Old Cutler Road to Franjo Rd.

Potential Acquisitions:

1. Discussion with the Trust for Public Land for the possible acquisition of "Birch" property (immediately North of Ludovici Park) to expand Ludovici Park; monitoring funding for Florida Communities Trust program at the state level.
2. Possible acquisition of 10-acre open area from Miami-Dade County to convert to a passive park.
3. Downtown.
4. First 2 projects are in the planning process and may come before the Council in May; many more will be forthcoming in the coming months.

General:

1. Coral Gables has agreed to rescind the portion of the mosquito control ordinance that impacted Village residents.
2. Enclosed document concerning FPL site shows a very preliminary plan from Miami-Dade County Parks & Recreation for a trailer marina. One Coral Gables commissioner has indicated that the City wants to discuss converting the site to a regional park.

3. Miami-Dade County has indicated that Chapman Field will not be rebuilt to its former state.
4. As of today, we are in a Cone of Silence with regard to an unsolicited proposal for the Downtown Project Multimodal Center and on the Bathroom Facility at Coral Reef Park.
5. Village Administration is exploring the possibility of establishing an Ordinance that provides specific guidelines for the location of charter schools with the goal to lessen traffic issues in the Village.

Department Highlights:

Village Manager

The Village Manager's office has given personnel to the Parks and Recreation Department and Public Services Department. Personnel have assisted these departments with creating documents, posters, and advertising material which in turn has reduced the costs of several functions for the Village. The Manager's Office has also assisted in the planning of special events and the preliminary visioning sessions for park enhancements and public service infrastructure improvements. A transfer of 45 acres to the park system has been requested while actively seeking 10 acres for a passive park on SW 168th Street. The Village is in the transition of acquiring the Burch property while maintaining engagement with the Fire Department on a South Station site and working with the schoolboard on a joint use of facilities. In addition, we are actively looking at joint use of facilities with Old Cutler Presbyterian Church and Christ Fellowship. Along with the Village Council, we are leading and building a coalition to begin the discussion of light rail and bike lanes for the Village of Palmetto Bay. The Village Manager's office continues to ensure that all residents have a voice and that they are heard.

Finance

The Finance Department completed its audit and is currently awaiting the results from the audit. In an effort to promote transparency, the Department created a system to track expenses. The Department also recently completed the refinance of the library bond saving the Village a substantial amount of money.

Policing

A reduction of crime occurred during the beginning of 2016. The Policing Department has proposed a crime prevention unit and has asked for one additional Police Officer to alleviate many police related functions. Traffic enforcement procedures continue to be implemented throughout the Village and the Department continues to be a valuable resource for all of our special events.

Planning and Zoning

The Planning and Zoning Department continues to gather developer inquiries on the Downtown project. The U-Gas station located on SW 144th Street and US-1 has been demolished to be replaced by a TD Bank site. Planning and Zoning staff is implementing methods to relieve traffic from schools based on distance separation.

Public Services

The Public Services Department performed the trenching for the electrical circuit for the scoreboard installed at Coral Reef Park resulting in an overall cost saving of over \$12,000. Other in-house work performed by Department resulting in cost savings include: installation of speed humps in new locations throughout the Village; installation of trees on walkway at Coral Reef Park; maintenance and cleanup functions at Coral Reef Park for the execution of the annual picnic at Coral Reef Park.

Parks & Recreation

Throughout the month of January, the Parks and Recreation Department prepared for major Village events such as the 14th Annual Village Picnic. The Department also held the Shakespeare in the park series while implementing and preparing for the Village's 1st Annual St. Patrick's Day Festival. During the upcoming month, the Department will shift towards Earth week and the 4th of July celebration event. The Village's parks programming is growing rapidly and staff are beginning to work during Sunday leagues. Preliminary discussions have been held for senior and teen programming. The Department is eager to acquire the Palmetto Bay Village Center tract and start the design of the Veteran's Park site.

Building and Permitting

Revenues and work load are continuing to increase but staff has handled the increased work load. The community rating score is fourth coming. FEMA has reviewed all the technical information and has cleared all potential issues favorably.

Human Resources and Communications

The Human Resources Department diligently continues to find qualified personnel in an effort to fill some of the numerous job openings. Grants, which are also a function of this Department, include the administration of two existing grants and several others that are pending notification. Communications continue to expand its Press Releases in an effort to create bridges with the media, add quarterly publications, and revamp the Village's - Week in Review progress. Communications is always eagerly seeking ideas on how our residents get the information about what we do as a local government.

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: January 2016**

Organizational/ Budgetary Items
--

Tasks Completed

- Revised Parking Code Ordinance
- Started the implementation of the Petition for Light Rail Transit
- Reached potential agreement for Teen Center
- Met with Miami-Dade County Schoolboard officials on the matter of school traffic at Perrine Elementary
- Finalized the Arts & Craft Festival
- Finalized the St. Patrick's Day Festival
- Executed Agreement with CivicPlus for web-page project
- Installed scoreboard at Coral Reef Park

Tasks In Progress

- Facilitating Strategic Plan development process
- Initiate quarterly meetings with School Board
- Seek Green City designation and review associated costs
- Facilitate the site acquisition for county fire station in the Village's south area
- Secure additional green space by obtaining sensitive lands at Palmetto Bay Village Center
- Update Coral Reef Park Master Plan
- Update Perrine Wayside Dog Park Master Plan
- Update Palmetto Bay Park Master Plan
- Revise parking code for commercial entities
- Secure a public university tenant for Downtown
- Coordinate and foster relationships on local/State and federal level
- Continue individual meetings with Council
- Continue individual meetings with Department Directors
- Execute agreement with School board on use of facilities at Southwood Middle School
- Execute agreement with School board on use of facilities at Coral Reef Elementary School
- Continue meetings with sister cities – Village of Pinecrest and Town of Cutler Bay
- Audit underway

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: January 2016**

Community Focus/ Special Events
Tasks Completed
<ul style="list-style-type: none">• Launched and completed the Get Fit Palmetto Bay Kick-Off Event at Coral Reef Park• Launched and completed the Arbor Day Tree Planting Ceremony at Palmetto Bay Park• Launched and completed the Drive-in Movie Night at Village Hall• Launched the Palmetto Bay Quarterly Magazine• Baseball season begun at Village parks• Begun Orchid initiative
Tasks In Progress
<ul style="list-style-type: none">• Establish Farmer's Market at Coral Reef Park• Launch quarterly Palmetto Bay wrap publication on upcoming news on the village• Redesign and launch new Village website• Launch web based citizens engagement module• Launch a Palmetto Bay app for smartphones• Provide benchmarks on resolutions and ordinances on web page• Add educational literature component to traffic/pedestrian/bike safety programs



**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: January 2016**

Traffic/ Transit/ Mobility	
Tasks Completed	
<ul style="list-style-type: none">• Completed/continued Phase II of temporary speed humps• Began US-1 beautification initiative• Held neighborhood traffic workshop for Palmer Trinity area• Began commercial sidewalk installations• Began talks for Teen Center at Old Cutler Presbyterian Church• Finalized agreement for use of busway from County for I-Bus (pending second reading)	
Tasks In Progress	
<ul style="list-style-type: none">• Update master plan for bicycle lanes• Coordinate a tri-city grant request for bicycle lanes• Establish an "uber" service model for I-bus• Begin software application for Ibus	

Capital Projects	
Tasks Completed	
<ul style="list-style-type: none">• Scoreboard at Coral Reef Park• Coral Reef Park asphalt trail repairs	
Tasks In-Progress	
<ul style="list-style-type: none">• Coral Reef Park new rubberized trail construction• Coral Reef Park new bathroom/storage facility• Cleaned/mulched/planted landscape at Coral Reef Park	

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: January 2016**

Summary of Email Requests	
Nature of Request	Requesting Party
• Inquiry on temporary speed humps	Resident
• Inquiry on temporary speed humps	Resident
• Inquiry on temporary speed humps	J. DuBois
• Information on light rail support letter	E. Flinn
• Inquiry on park user fees	K. Cunningham
• Inquiry on high school park clean up partnership	K. Cunningham
• Inquiry on Jan/Feb 2016 newsletter	K. Cunningham
• Information on USDA Community Day	E. Flinn
• Question on Palmetto Bay transit	C. Olsen
• Information on Palmetto Bay transit	H. Feder
• Meeting request regarding PTP funds	C. Scurr
• Inquiry on Thalatta rental	B. Hermann
• Information on traffic calming workshop	C. Patterson
• Information on Tuscany Estates HOA meeting	G. Serralta
• Information on PTP funds strategy	R. Casals
• Inquiry on landscaping on 176 th ST	Resident
• Information on South Dade Mayors Transportation meeting	E. Flinn
• Information on Palmetto Bay Economic Development	O. Cadaval
• Information on Perrine Elementary safe routes to school	C. Patterson
• Information on Board of County Commissioners Proclamation	G. Serralta
• Inquiry on Howard Palmetto Softball	B. Barlow
• Inquiry on employee survey	J. Novak
• Inquiry on crime watch break-ins (146 th ST)	K. Cunningham
• Inquiry on crime watch break-ins (146 th ST)	E. Flinn
• Information on active shooter response training	S. Israel
• Update on FL Green Building Coalition Certificate	L. Dominguez
• Information on CivicPlus Application samples	O. Cadaval
• Update on MLK Celebration schedule of events	C. Patterson
• Update regarding rubberized trails at Coral Reef Park	E. Flinn
• Information on European bike transportation efforts	E. Flinn
• Information regarding logo for wellness challenge	O. Cadaval
• Complaint regarding filming on Old Cutler Road	Resident
• Update on CRS ratings	C. Patterson

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: January 2016**

- | | |
|---|---------------|
| • Information on tree management plan | C. Patterson |
| • Inquiry on sidewalk improvements | C. Patterson |
| • Update on special events | F. Carmona |
| • Update on proposed park fees | F. Carmona |
| • Inquiry on senior workshops | K. Cunningham |
| • Question related to Miami Dade County League of Cities | K. Cunningham |
| • Question related to Coral Reef Park concerns | K. Cunningham |
| • Update on Coral Reef Elementary administration | E. Watts |
| • Inquiry on Palmetto Bay Partnership | P. England |
| • Flood Mitigation Plan information | E. Flinn |
| • Coral stone wall located at SW 152 nd ST complaint | Resident |
| • Update on resolution allowing municipal circulators on busway | S. McCrackine |
| • Chandelier lighting questions | W. Maltby |
| • Coral Reef Park question | B. Adler |
| • Meeting request inquiry | K. Cunningham |
| • Palmetto Bay earns Tree City USA designation information | L. Dominguez |
| • MPO meeting inquiry | R. Ruano |
| • State of the Village speech question | B. Kress |
| • Meeting request | E. Flinn |
| • Inquiry on broken links on website | E. Flinn |
| • Inquiry on scoreboard at Coral Reef Park | F. Carmona |
| • Advertisement of crime results inquiry | Resident |
| • Sample MPO grant application update | R. Ruano |
| • Cost comparisons park rental fees | F. Carmona |
| • Meeting request | R. Ruano |
| • ArtSouth V-day glass painting inquiry | B. Hermann |
| • South Dade Mayor's MPO scope of service update | E. Flinn |
| • Meeting request | G. Darden |
| • Meeting request | P. Amato |
| • Human traffic article information | E. Flinn |
| • Meeting request | Resident |
| • Meeting request | K. Cunningham |
| • Update on finalizing job descriptions | O. Cadaval |
| • Scoreboard poles update | F. Carmona |
| • Inquiry on agenda items | E. Flinn |
| • Scoreboard at Coral Reef Park inquiry | B. Adler |

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: January 2016**

- | | |
|---|---------------|
| • Palmetto girls win GMAC soccer title information | E. Flinn |
| • Inquiry on Get Fit Palmetto Bay kick-off event | E. Flinn |
| • Information on idea for afterschool program at Coral Reef Park | E. Watts |
| • Meeting request | H. Feldman |
| • Information on speeding on SW 84 th AVE | K. Cunningham |
| • MLK events question | K. Cunningham |
| • Transportation needs information | F. Gomez |
| • Question related to voices for Cerebral Palsy | K. Cunningham |
| • United Teachers of Dade question | K. Cunningham |
| • Comedy Festival for Palmetto Bay information | H. Feldman |
| • Update on Legislative Agenda on web | O. Cadaval |
| • Information on Shakespeare at the park | H. Feldman |
| • No right turn signs complaint | Resident |
| • Meeting request | J. Frank |
| • Cooperative purchasing update | L. Pittser |
| • Inquiry on Palmetto Bay environmental scan | T. Schaffer |
| • CERT training information update | S. Israel |
| • Florida League of Mayors information | E. Flinn |
| • Pinecrest Anniversary advertisement update | O. Cadaval |
| • Question on Miami Dade County water summit | D. Shirreffs |
| • Question related to Pinecrest advertisement | G. Miller |
| • Legislative call-in summary update | K. Cunningham |
| • Bridget Allison Pier playground sign information | K. Cunningham |
| • Speeding on SW 84 th Avenue question | K. Cunningham |
| • Melissa Institute for Violence Prevention question | K. Cunningham |
| • Miami Palmetto Senior boys baseball team | K. Cunningham |
| • Inquiry on utility round table meeting | W. Maltby |
| • Information on resident complaint – fence inspection | W. Maltby |
| • Question on New York Life Child ID Program | K. Cunningham |
| • Question on sponsorship information | K. Cunningham |
| • Inquiry on no right turn signs | K. Cunningham |
| • FPL maintenance of turkey point information | M. Levrant |
| • Question on SW 174 th ST | J. Stubins |
| • Question on transit study | K. Cunningham |
| • Question on advertising on community newspaper | K. Cunningham |
| • Question on crosswalk at 168 th ST and Old Cutler Road | K. Cunningham |

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: January 2016**

- | | |
|---|-----------------|
| • Speaking engagement inquiry | J. DuBois |
| • Question on cooperative purchasing | B. De La Fuente |
| • Question on tennis court fees | J. Stearn |
| • Ethics training information | T. Cordova |
| • Palmetto Bay work plan information | T. Schaffer |
| • Get Fit Challenge information | O. Cadaval |
| • Coral Reef Park rubberized surface information | B. Adler |
| • Inquiry on resident complaint – fence inspection | W. Maltby |
| • Cuban nationals briefing information | N. Serrano |
| • Teacher of the year information | M. Alex |
| • Get Fit on site visit body composition analysis information | J. Lee |
| • Palmetto Bay girls softball park information | M. Levrant |
| • MPO guidelines information | O. Cadaval |
| • Palmetto Bay work plan question | K. Cunningham |
| • CERT training question | K. Cunningham |
| • Question related to Thalatta Estate | C. Garcia |
| • Legislative update information | R. Brown |
| • Interlocal Agreement question | E. Flinn |
| • South Dade success plan question | E. Flinn |
| • Challenge for District 8 question | E. Flinn |
| • Liquor license request | B. Bassant |
| • HBC grant information | K. Hoosac |
| • Staff at Coral Reef Park inquiry | B. Adler |
| • MDC Legislative priorities information | E. Chanti |
| • Strategic plan workshops inquiry | J. Novak |
| • MLK parade question | E. Flinn |
| • Community noise and health concerns inquiry | L. Siegel Lara |
| • Community noise and health concerns inquiry | A. White |
| • Village goals information | O. Cadaval |
| • Question on traffic on 84 th AVE | Resident |
| • Question on traffic on 84 th AVE | E. Flinn |
| • Inquiry on traffic on 84 th AVE | K. Cunningham |
| • Inquiry on Arbor Day | K. Cunningham |
| • Tandem article information | J. Sensale |
| • Traffic study question | K. Cunningham |
| • Complaint on traffic on 84 th AVE | Resident |

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: January 2016**

- | | |
|---|-------------|
| • Question on traffic mitigation update | T. Schaffer |
| • MDCLC Legislative Agenda item information | E. Flinn |
| • Legislative update information | R. Brown |
| • Update of claim of lien | C. Riedi |
| • Inquiry of Miami Children's Hospital | J. Stubins |
| • Information on fleet leasing | R. Casals |
| • Inquiry on traffic meeting | N. Westman |

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 2**

**Expenditure Overview
Reporting Period: January 2016**

Department	Percentage of Funds Spent Oct-2015	Percentage of Funds Spent Nov-2015	Percentage of Funds Spent Dec-2015	Percentage of Funds Spent Jan-2016	Total of Funds Spent
Mayor & Council	7.23	6.85	8.28	10.78	33.14
Village Manager	4.44	5.40	5.26	8.18	23.28
Village Clerk	5.22	7.88	8.33	10.27	31.70
Finance	5.05	6.57	7.87	10.71	30.20
HR/Communications	3.58	4.94	5.49	8.27	22.28
Village Attorney	0.00	0.00	0.00	16.84	16.84
Planning & Zoning	5.39	5.70	6.72	8.42	26.23
General Government	5.78	2.94	10.92	3.07	22.71
Facilities Maint.	3.84	5.09	6.67	7.18	22.78
Police	8.27	8.27	8.23	8.26	33.03
Park Administration	6.13	5.91	6.43	9.01	27.48
Coral Reef Park	2.74	3.14	22.21	6.77	34.86
Palmetto Bay Park	2.21	4.68	17.91	5.33	30.13
Perrine Wayside Park	0.00	1.21	1.45	0.61	3.27
Thalatta Estate	3.01	9.25	9.19	7.63	29.08
Ludovici Park	0.00	4.53	5.92	6.12	16.57
Tennis	13.07	11.75	14.65	19.38	58.85
Total Parks	5.17	6.77	8.84	8.81	29.59
Total Operating	6.60	6.57	8.29	7.64	29.10
Monthly Total	8.33	8.33	8.33	8.33	33.32



PARKS & RECREATION

Special Events & Programs		
Friday, March 4	<p>*Bike to Work Day All participants meet at Village Hall at 6:30am. RSVP by Wednesday, March 2nd to www.eventbrite.com For more information visit www.palmettobay-fl.gov</p>	
Friday, March 4- Sunday, March 6	<p>*Much Ado About Nothing – Shakespeare in the Park Ludovici Park March 4 – 7:00pm March 5 – 7:00pm March 6 – 5:00pm To purchase tickets visit www.palmettobay-fl.gov</p>	
Saturday, March 5	<p>*Annual Picnic Celebration & Bike Ride with Mavor Flinn Coral Reef Park 11:00am-2:00pm For more information and to register for the Bike Ride visit www.palmettobay-fl.gov</p>	
Wednesday, March 9	<p>Responsible Gardening Workshop: Gardening in Zone 10-Its Different Here Thalatta Estate 7:00pm-8:30pm For more information visit www.palmettobay-fl.gov</p>	
Thursday, March 10 – Saturday, March 12	<p>Slamfest Softball Tournament Palmetto Bay Park All Day on March 10, 11 & 12 For more information visit www.palmettobay-fl.gov</p>	
Friday, March 11	<p>Tennis Date Night Coral Reef Park 5:00pm-8:00pm For more information call 305-253-8655 or visit www.palmettobay-fl.gov</p>	
Sunday, March 13	<p>*Yoga by the Bay Thalatta Estate 9:30am-11:00am Visit www.palmettobay-fl.gov for Registration Information</p>	
Thursday, March 17	<p>*St. Patrick's Day Festival Ludovici Park 6:00pm - 11:00pm RSVP at www.eventbrite.com For more information visit www.palmettobay-fl.gov</p>	
Sunday, March 20	<p>*Yoga by the Bay Thalatta Estate 9:30am-11:00am Visit www.palmettobay-fl.gov for Registration Information</p>	
Monday, March 21 – Friday, March 25	<p>*Tennis Spring Break Camp Coral Reef Park 9:00am – 4:00pm Visit www.palmettobay-fl.gov for Registration Information</p>	
Saturday, March 26	<p>*Everglades Adventure Tour Departs from Village Hall – 10:00am-3:00pm \$25.00 - Visit www.palmettobay-fl.gov for Registration Information</p>	
	<p>Florida Rock Stars Food and Music Festival Ludovici Park 3:00pm-11:00pm Visit http://floridarockstars.com to purchase tickets</p>	
	<p>Drive-In Movie Night: Back to the Future Village Hall 8:00pm-10:30pm Purchase tickets at www.miamiurbandrivein.com</p>	
Thursday, March 31	<p>*Community Workshops for Healthy Living: Medicare 101 Edward and Arlene Feller Community Room at Ludovici Park 11:00am – 1:00pm FREE - Visit www.palmettobay-fl.gov for Registration Information</p>	

Save the Date

Relay for Life
Evelyn Greer Park in
Pinecrest
April 2, 2016

Save the Date

Breakfast by the Bay
Thalatta Estate
April 3, 2016

Save the Date

Earth Week Series of
Events
Various Locations
April 16 – 23, 2016

REGISTER NOW

*Denotes Online
Registration/Purchase
Now available at
www.palmettobay-fl.gov

Park Facility Rental:
305-253-8655
www.palmettobay-fl.gov

**Tennis Lessons at
Coral Reef Park**
Monday-Friday
8am-12pm & 3-9pm
305-253-8655

Palmetto Bay Park Recreational Programs	
MDI Basketball	Mondays – Fridays 6:00pm-9:00pm
South Florida Club Sport Co-Ed Kickball	Fridays 7:00pm-9:00pm (Off March 11)
Howard Palmetto Softball	Mondays – Fridays 6:00pm-9:30pm, Saturdays 10:00am-2:00pm Off March 21 – March 27
Ballet at the Park	Mondays 3:00pm-7:00pm Tuesdays & Thursdays 4:00pm-7:30pm Wednesdays 4:00pm-7:00pm Off March 28 – March 31
Tuesday, March 1	Softball – Palmetto High School vs South Dade 4:00pm Softball – LaSalle vs Palmer Trinity 6:00pm Softball – Westminster vs. Doral Academy 7:00pm
Thursday, March 3	Softball – Southwest vs. Lourdes 7:00pm Softball – Palmetto High School vs. Coral Reef 7:00pm
Friday, March 4	Softball – LaSalle vs. Coal Shores 6:00pm
Saturday, March 5	I9 Sports – Flag Football/Soccer/T-Ball 9:00am-1:00pm
Tuesday, March 8	Softball – Lourdes vs. Braddock 4:00pm
Thursday, March 10	Softball – Slamfest Softball Tournament ALL DAY
Friday March 11	Softball – Slamfest Softball Tournament ALL DAY
Saturday, March 12	Softball – Slamfest Softball Tournament ALL DAY
Tuesday, March 15	Softball – Palmetto High School vs. Homestead 4:00pm Softball – LaSalle vs. Miami Country Day 6:00pm Softball – Southwest vs. Ferguson 7:00pm
Wednesday, March 16	Softball – Lourdes vs. Terra 4:00pm
Thursday, March 17	Softball – Westminster vs. Wellington 5:00pm Softball – Palmetto High School vs. Wellington 7:00pm

Coral Reef Park Recreational Programs	
Mondays – Fridays	Tennis Lessons – 8:00am-12:00pm & 3:00pm-9:00pm
Mondays, Wednesdays, Fridays	Palmetto Bay Soccer – Practice 3:30pm-6:30pm (Off March 21-25)
Mondays – Thursdays	Palmetto FC Soccer – 4:00pm-5:30pm
Mondays & Wednesdays	Coral Estates Soccer – 5:00pm-6:30pm
Saturdays	Palmetto Bay Soccer – Games 9:00am-2:00pm (Off March 26)
Saturday, March 5	Baseball – Palmetto High School vs. Coral Reef High School 12:30pm
Tuesday, March 8	Baseball – Palmetto High School vs. Killian 3:30pm
Tuesday, March 15	Baseball – Palmetto High School vs. Southridge 3:30pm
Wednesday, March 16	Baseball – Palmetto High School vs. Miami Beach 3:30pm
Sunday, March 20	Baseball – Palmetto High School Freshman Team vs. Mater 10:00am & 12:30pm
Tuesday, March 29	Baseball – Palmetto High School vs. South Dade 3:30pm

After School Programs at Coral Reef Park	
Mondays	Soccer 2:30pm-3:30pm
Wednesdays	Tennis 2:30pm-3:30pm
Thursdays	Lacrosse 4:15pm-5:15pm
Fridays	Nature Postings 3:30pm-5:30pm

Community Exercise Programs	
Baptist Health	
Mondays	Stretch & Relaxation at Coral Reef Park 9:30am-10:30am Cardio Pump at Coral Reef Park 11:00am-12:00pm
Tuesdays	Trim & Fit at Coral Reef Park 12:00pm-1:00pm Yoga Pilates Fusion at Coral Reef Park 9:00am-10:00am
Wednesdays	Stretch & Relaxation at Palmetto Bay Park 9:30am-11:00am Zumba Gold at Coral Reef Park 10:00am-11:00am
Thursdays	Dance Aerobics at Coral Reef Park 11:00am-12:00pm Trim & Fit at Coral Reef Park 12:00pm-1:00pm
Fridays	Stretch & Relaxation at Palmetto Bay Park 9:30am-11:00am

Park Information				
Coral Reef Park: 7895 SW 152 Street Palmetto Bay Open Daily: Sunrise to Sunset Tennis 8am to 10pm 305-235-1593	Palmetto Bay Park: 17535 SW 95 Ave Palmetto Bay Open: M-Sat 8am to 9pm Sun 8am to 8pm 305-251-2751	Thalatta Estate: 17301 Old Cutler Road Palmetto Bay Sun-Thurs. 8am -5pm Fri & Sat 9am to 2pm www.thalattaestate.com	Perrine Wayside Park: 16425 So. Dixie Highway Palmetto Bay, Open Daily: 8am to Sunset 305-259-1234	Ludovici Park: 17641 Old Cutler Road Palmetto Bay Open Daily: Sunrise to Sunset



Ronald L. Book, P.A.

LAW OFFICES

PROFESSIONAL ASSOCIATION

2016 Session Week 4 Report

At the end of week 4, the budget process is well underway. Both the House and Senate proposed budgets were heard in full committees. The two budgets differ in several areas, which we detailed in the week 3 report. Overall, the Senate budget totals just over \$80 billion, and the House budget just under. The various differences must be worked out in budget conference meetings that will begin shortly. Included in this report are updates on legislation affecting local governments. Should you have questions on these issues, or other issues not included, please contact us and we will provide that information.

Local Government Water Projects: While both the House and Senate Agriculture and Natural Resources Appropriations subcommittee budgets have been released, no funding for water projects was included in either House or Senate budget proposal. As reported in the week 3 report, water project funding allocations are not expected until the end of the budget conference process.

Gaming Compact: During week 4, there were no official meetings on gaming, though behind the scenes, the House and Senate leaders were working to make a determination as to their next steps. Late this week, both the Senate Committee on Regulated Industries and the House Regulatory Affairs committee released their agendas for week 5, and both committees will be meeting on Tuesday, February 9th, to consider the Indian Gaming Compact and other gaming bills.

Tax Cut Package: HB 7099 (Gaetz, M.) During week 4, Representative Gaetz, Chair of the Finance and Tax committee, released the omnibus House tax cut package proposal, which includes almost \$1 billion in cuts. It includes cuts to a variety of different taxes, according to the House, and would amount to approximately \$991.7 million in tax reductions. The House is moving quickly to push this package forward. HB 7099 was discussed in a committee workshop during week 3, heard in the Finance and Tax committee on 2/3, and is scheduled to be heard by the full House next week, on 2/10.

The bill provides for a variety of tax reductions, including the following:

- Permanently reduces the state sales tax rate on rental of commercial real estate (business rent tax) from 6% to 5%, beginning January 1, 2017, with an additional one percentage point reduction (to 4%) in calendar year 2018 only.
- Includes new, extended or expanded sales tax exemptions for: machinery and equipment for manufacturing, agricultural postharvest activities, and metals recycling;
- Sales at school book fairs for one year; sales of college textbooks and instructional materials for one year;
- Building materials, pest control, and rental of tangible personal property used in new construction in rural areas of opportunity;
- Electricity and building materials used by new or expanding Florida datacenters;
- Sales of food and drink by military veterans service organizations to their members, and re sale of admissions for three years.

Harbour Centre | 18851 N.E. 29th Ave., Ste. 1010 | Aventura, FL 33180

Phone: 305.935.1866 | Fax: 305.935.9737

104 West Jefferson Street | Tallahassee, FL 32301

Phone: 850.224.3427 | Fax 850.224.3361

- Clarifies requirements for the current exemption on sales of aircraft that will be registered in a foreign jurisdiction.
- Includes the following sales tax holidays:
 - a ten-day “back-to-school” holiday for clothing, footwear, school supplies, and computers;
 - a one-day “technology” holiday on sales of computers and related accessories;
 - a one-day “small business” holiday, for sales by small businesses;
 - a one day “hunting and fishing” holiday for hunting firearms, ammunition, camping tents, and fishing supplies.
- For property taxes, the bill: clarifies that for a limited period, economic development tax exemptions can be granted in areas which were designated enterprise zones as of December 30, 2015; expands the homestead exemption available for the surviving spouses of totally and permanently disabled veterans; creates a property tax discount on property used for affordable housing; and allows a midyear transfer of the disabled veteran homestead exemption.
- For corporate income tax, the bill: temporarily increases total tax credits available for voluntary brownfields clean-up, research and development tax credits, and renewable energy technology and production tax credits. The bill adopts the Internal Revenue Code as in effect on January 1, 2016, but decouples from federal bonus depreciation provisions and changes filing dates to conform with federal filing date changes.
- Further changes in the bill include: equalization of the tax rates on apple and pear cider; changes to allowable and required uses of tourist development taxes;
 - Elimination of a current exemption from and a reduction of the aviation fuel tax rate;
 - Clarification of administration of the tax on other tobacco products;
 - Clarification of documentary stamp tax treatment of housing authority notes; requiring at least 5% of community redevelopment agency revenues be spent on youth centers;
 - Replacement of the current tax calculation on liquor and tobacco sold on cruise ships with a simpler, revenue neutral calculation.

As we reported last week, the preliminary Senate budget proposal does not include the Governor’s top priority this year, of \$1 billion in tax cuts. Chairman Lee has made it known that he is wary of long-term tax reductions that would cut too far into the state’s budget, which could have strong implications if the economy should take a stronger turn downward. We reported earlier this month that the state revenue estimating conference released a budget projection that lowered expected state funding by \$400 million. The tax cut package will be further addressed as we move through the budget conference process.

Transportation Network Companies (Uber, Lyft ride sharing services): HB 509 (Gaetz, M.) passed the full House during week 3, with a vote of 108 – 10, and is awaiting action in the Senate. HB 1118, (Simmons), is the Senate TNC bill, that at this time, only addresses insurance required of the company and drivers, (summarized below). HB 509 as passed, would take effect July 1, 2016, and accomplish the following:

- Preempts to the state the regulation of Transportation Network Companies (TNCs) and creates a regulatory framework for the operation of TNCs.
- Prohibits local governments from imposing taxes or licenses on TNCs relating to the provision of TNC service.
- Provides that airports may charge an annual fee to TNCs of up to \$5,000.
- Defines “transportation network company” as an entity granted a permit under s. 316.680, F.S., to operate in this state using a digital network or software application service to connect riders to TNC service provided by drivers. A TNC is not deemed to own, control, operate, or manage the vehicles used by drivers; is not deemed to control or manage drivers; and is not a taxicab association or for-hire vehicle owner. A TNC does not include an individual, corporation, partnership, sole proprietorship, or other entity arranging nonemergency medical transportation for individuals qualifying for Medicaid or Medicare pursuant to a contract with the state or a managed care organization. The bill also provides other definitions related to TNCs.

- Provides that a TNC is not a common carrier and does not provide taxi or for-hire vehicle service.
- Provides that a TNC driver is not required to register his or her vehicle as a commercial motor vehicle or for-hire vehicle.
- Provides that a person must obtain an annual permit from the Department of Highway Safety and Motor Vehicles (DHSMV) to operate as a TNC in the amount of \$5,000, paid to DHSMV.
- Requires TNCs charging fares to disclose the fare calculation, to provide riders with applicable rates being charged, and an option to receive an estimated fare and requires an electronic receipt to be provided.
- Requires the identification of TNC vehicles and drivers by license plate and picture of the driver.
- Provides minimum TNC and driver insurance requirements and requires insurance related disclosures.
- Provides that TNC drivers are independent contractors and TNCs are not required to provide workers' compensation coverage for independent contractors.
- Requires TNCs to have a zero tolerance policy for illegal drug or alcohol use.
- Provides minimum requirements for TNC drivers, including a criminal background check and a driving history report.
- Prohibits TNC drivers from accepting street hails or cash payments.
- Prohibits TNCs from discriminating against drivers and requires them to develop policies on nondiscrimination and accessibility.
- Requires motor vehicle crash reports to indicate if a driver is engaged in TNC service and provides penalties for providing false information.

Transportation Network Companies/Insurance: HB 1118, (Simmons), is the Senate TNC bill that at this time, only addresses insurance required of the company and drivers, and would take effect July 1, 2017. HB 1118 will be heard in Senate Judiciary on 2/9. SB 1118 would accomplish the following:

- Specifies minimum insurance requirements for TNCs, and requires transportation network companies or drivers to maintain primary automobile liability insurance of at least \$125,000 for death and bodily injury per person, \$250,000 for death and bodily injury per incident, and \$50,000 for property damage. The bill creates two time periods during which the insurance is required. The first time period is during the time when a driver is logged on to the transportation network company's digital network but not providing a prearranged ride. The second time period is during a prearranged ride.
- Requires TNC drivers to maintain liability insurance of at least \$25,000 for death and bodily injury per person, \$50,000 for death and bodily injury per incident, and \$10,000 for property damage. Such coverage would apply at all times other than during a prearranged ride or when the driver is logged on to the TNC digital network but not providing a prearranged ride. The bill also requires that coverage meeting the requirements of the Florida Motor Vehicle No-Fault Law be maintained at all times.
- Preempts any local ordinances imposing insurance requirements on transportation network companies.

Public Corruption: HB 7071 (Workman) passed the full House and is awaiting Senate action. This bill would do away with two issues in proving bribery, bid rigging and fraud. The bill's provisions include recommendations from a statewide grand jury on public corruption and is backed by the Florida USA Today Network. This major piece of legislation is quite comprehensive. The bill expands who would be subject to criminal sanction, classifies private contractors as "public servants" for the purpose of fighting public corruption, and shifts the burden of proof from the prosecution to defense. Current law stipulates that prosecutors have to prove corrupt intent. The bill requires defendants who are accused of knowingly and willingly engaged in illegal conduct, to prove otherwise. Also included is a provision that expands who is determined to be a public servant and therefore who could be prosecuted for these offenses, including bid tampering.

Public Corruption: SB 582 (Gaetz) the Senate companion to the House bill, will be heard in its last committee of reference, the Rules committee, on 2/10.

Election Dates for Municipal Office: HB 7059 (Caldwell) The Florida League of Cities is strongly opposed to this bill. While there is no similar Senate bill at this time, we are on the lookout for the language in amendment form, elsewhere. This bill has passed the House with a vote of 70 – 47.

The bill preempts to the state, the authority to establish the dates of elections of municipal officers and provides the exclusive method for establishing those dates. Any state law, municipal charter, or municipal ordinance that conflicts with the bill is superseded to the extent of the conflict. As a result, a municipality will no longer have authority to unilaterally establish the date of its municipal officer elections.

The House bill requires the date of elections for municipal officers to be established in accordance with one of the following options:

- Option 1: All elections of municipal officers in a county may be held on the same date as the general election in November of each even-numbered year or on the first Tuesday after the first Monday in November of each odd-numbered year, or both, as determined by the supervisor of elections (SOE);
or
- Option 2: All elections of municipal officers in a county may be held on one alternative fixed date each year if the SOE and all municipalities within the county agree to the date and each municipality within the county adopts the date by ordinance. Each ordinance must also provide the dates for qualifying for the election and the date on which the elected officers' terms of office commence.

The dates for elections of municipal officers may be selected under either Option 1 or Option 2, but not both.

Additionally, the provisions of the bill that establish the method of selecting municipal election dates do not affect the manner in which vacancies in municipal office are filled or the manner in which recall elections for municipal officers are conducted. Lastly, in order to provide for an orderly transition of office, the bill provides that the terms of incumbent elected municipal officers, affected by the change in election dates, will be extended to the next municipal election.

Gun Legislation: HB 163 (Gaetz, M.) The full House has passed a bill allowing individuals with concealed carry permits to carry guns openly, otherwise known as “open carry”. Additionally, HB 163 was amended by Representative Wood to allow those with concealed carry permits, to take concealed weapons into the legislative chambers. The vote was 72 – 43 on this specific amendment language. This was offered as an amendment during a marathon Session, where more than 35 amendments were filed, on both sides of the issue. Also, however, an amendment was filed that would allow public hospitals to prohibit open carry. Also, an amendment was passed that would allow those with concealed carry permits to take guns on university and college campuses. The Senate President and various key Senate members have voiced strong concern about some of these provisions, and have indicated that the Senate will not hear this bill.

Another bill dealing with gun legislation, SB 130 (Richter), would prohibit the recreational discharge of a firearm in areas that are primarily residential. Violation of this prohibition is a first degree misdemeanor punishable by up to a year in jail and a \$1,000 fine. However, the bill provides exemptions for the lawful defense of life or property, the accidental discharge of a firearm, or the performance of official duties that require the discharge of a firearm. Additionally, the penalties do not apply if the discharge does not pose a reasonably foreseeable risk to life, safety, or property. This bill has passed both the House and Senate.

Election of Officers: HJR 165 (Artiles) proposes to amend the State Constitution to require that the offices of sheriff, property appraiser, supervisor of elections, tax collector, and clerk of the circuit court, would be elected offices, and would carry four year terms of office. The joint resolution was amended in its first committee to include tax collector, and to specifically clarify that the proposed constitutional amendment is applicable to all counties, including Miami-Dade County. Lastly, the HJR was amended to delay implementation until January 8, 2019, so that the affected counties would have time to amend their charters and hold elections.

The Senate companion, SB 648 (Hutson) was temporarily postponed in committee. We continue to work with members and the bill sponsor in both houses, to strongly oppose this bill, and subsequently the Senate bill has not had a hearing to date.

Traffic Infraction Detectors (Red Light Cameras): SB 168 (Brandes) which repeals the use of red light cameras, was passed by the Transportation committee with a vote of 4 – 3. The bill was amended in committee to change the effective date to July 1, 2019, in order to allow for current contracts with municipalities to expire. However, the bill is next assigned to be heard by the Transportation and Economic Development Appropriations subcommittee, Chaired by Senator Latvala, and the bill is not likely to be heard.

HB 4027 (Artiles) is the house companion bill. This bill passed the Economic Affairs Committee, 13 – 3, on 1/21, but was not heard this week.

Drones: SB 642 (Diaz de la Portilla) and HB 459 (Fitzenhagen) these bills provide for liability for injury to a person or property damage in this state for the negligent operation of a drone. HB 459 has not been heard to date.

SB 642 passed the Rules committee, 12 – 1.
The House companion, HB 459 has not been heard to date.

Drone Use by Sexual Predators: SB 510 (Hukill) and HB 1301 (Metz) would create a third degree felony for convicted sexual predators who use or operate a drone to view or record an image of a minor.

SB 510 has not been heard to date.
HB 1301 has passed the Criminal Justice Subcommittee, 13 – 0.

Body Cameras/Law Enforcement Officers: HB 93 (Jones) and SB 418 (Smith) Requires law enforcement agencies that permit law enforcement officers to wear body cameras, to develop policies and procedures governing the proper use, maintenance, and storage of body cameras and recorded data. The policies would be required to include the following:

- Guidelines for the proper use, maintenance, and storage of body cameras;
- Any limitations on which law enforcement officers are permitted to wear body cameras;
- Any limitations on law enforcement-related encounters in which law enforcement officers are permitted to wear body cameras; and
- Guidelines for the proper storage, retention, and release of audio and video data recorded by body cameras.
- Training for use and storage of camera, and use and maintenance of data.

SB 418 passed the Senate Criminal Justice committee, 5 – 0.
HB 93 passed the Judiciary committee this week, 17 – 0.

➤ **The following are bills filed that affect local governments that our firm is monitoring. None of the following bills have been heard to date:**

Texting while driving: SB 328 (Altman) and HB 537 (Perry) would authorize law enforcement officers to stop motor vehicles and issue citations as a primary offense to people who are texting and driving. Currently texting while driving is a secondary offense. Neither bill has been heard to date.

Texting while driving in a school zone: HB 25 (Stark) and SB 246 (Sachs) is a different approach, which would only make texting while driving a primary offense while in a school zone or in a school crossing. Neither bill has been heard to date.

Community Investment Program: HB 33 (Rodgers) and SB 240 (Soto) would establish an investment program within the Department Of Economic Opportunity. The program will focus investment to reduce poverty in economically disadvantaged communities. Neither bill has been heard to date.

~~~~~



Ronald L. Book, P. A.

LAW OFFICES  
PROFESSIONAL ASSOCIATION

## 2016 Session Week 5 Report

---

At the end of week 5, both the Senate and the House passed their respective budgets, setting the stage for the conference committee meetings which are expected to begin shortly. The two budgets differ in areas which include education funding, the tax cut package of the House, and the economic incentive proposals of the Governor. Regarding education, the House budget proposes that 70 percent of the \$601 million in increased education funding would be derived from an increase in local property taxes. The Senate education plan would accomplish the same, but with the state and local governments splitting the obligation 50/50. Another major difference is in the Governor's proposed plan to cut taxes by \$1 billion, the somewhat similar House tax cut package, HB 7099, by Representative Gaetz, and the Senate budget which does not include a tax package at this time. As we have reported, Chairman Lee has made it known that he is wary of long-term tax reductions that would cut too far into the state's budget, and could have strong implications if the economy should take a stronger turn downward. The House bill and its variety of tax cuts and reductions, have passed the full House and are summarized in this report.

Included in this report are updates on legislation affecting local governments. Should you have questions on these issues, or other issues not included, please contact us and we will provide that information.

**Local Government Water Projects:** This week, both the Senate and the House budget passed its respective house with \$50 million allocated for water projects. Individual water project funding will not be finalized until late in the budget conference process.

**Gaming Compact:** During week 5, both the House Regulatory Affairs committee and the Senate Regulated Affairs committee were to meet to consider gaming bills. Chairman Bradley in the Senate postponed the bills for one week, and the committee will next meet on gaming on 2/17.

The House Regulatory Affairs committee did meet, and passed three committee bills, which are now numbered as HB 7109, HB 7111, HB 7113. The trio of bills ratifies and approves the Gaming Compact between the Tribe and the Governor, and permits the Tribe to offer the banked card games (such as blackjack), slot machines, raffles and drawings, live table games (such as craps and roulette), and any other game authorized in Florida. In exchange, the Tribe will make revenue sharing payments totaling at least \$3 billion to the State during the first 7 years of the Compact. The Tribe may stop or reduce revenue sharing payments if the state authorizes specified gaming in violation of the Tribe's exclusivity rights as set forth in the 2015 Compact.

The legislation makes amendments to the pari-mutuel wagering, slot machines, and gambling chapters of the Florida Statutes, including:

- Permitting greyhound, harness, quarterhorse, and certain thoroughbred permitholders to conduct pari-mutuel wagering, cardrooms, and slots without the requirement of live races;
- Providing for the revocation of dormant permit, under certain conditions;
- Providing for a new limited slot machine permitholder to be selected pursuant to specified criteria that shall be prohibited from operating live racing or games;

- Prohibiting the issuance of new or additional permits, and prohibiting the conversion of permits;
- Prohibiting the transfer or relocation of most pari-mutuel permits or licenses;
- Prohibiting the issuance of additional summer jai alai permits;
- Removing tax credits for greyhound permitholders and revising the tax on handle for live greyhound racing and intertrack wagering from 5.5% to 1.28%;
- Authorizing video race terminals at certain facilities;
- Removing provisions that allow for reissuance of permits after they escheat to the state;
- Repealing tax credits for unclaimed greyhound racing wagers;
- Revising the requirements for a greyhound permitholder to provide a greyhound adoption booth at its facility and requiring sterilization of greyhounds before adoption;
- Requiring injuries to racing greyhounds be reported;
- Extending weekday hours of operation for all slot machine and cardroom licensees from 18 to 24 hours;
- Streamlining the slot machines chapter and limiting the issuance of slot machine licenses;
- Providing that slot machine gaming may be performed in a certain county at a licensed facility, that may be located outside of Miami-Dade or Broward counties;
- Providing that complimentary or reduced-cost alcoholic beverages may be served to persons playing slot machines;
- Providing that an automated teller machine may be located within the designated slot machine gaming areas of a slot machine licensees' facility;
- Providing for the relinquishment of permits in order to obtain a limited slot license.

Lastly, the trio of bills propose an amendment to State Constitution to provide that power to authorize the expansion of gambling should be proposed and approved as a constitutional amendment by initiative petition.

**Tax Cut Package:** HB 7099 (Gaetz, M.) passed the full House on 2/11 with a vote of 96 – 17. (The Senate has yet to put together a full tax cut package, see comments above.) As summarized in the week 4 report, HB 7099 provides for a variety of tax reductions, including the following:

- Permanently reduces the state sales tax rate on rental of commercial real estate (business rent tax) from 6% to 5%, beginning January 1, 2017, with an additional one percentage point reduction (to 4%) in calendar year 2018 only.
- Includes new, extended or expanded sales tax exemptions for: machinery and equipment for manufacturing, agricultural postharvest activities, and metals recycling;
- Sales at school book fairs for one year; sales of college textbooks and instructional materials for one year;
- Building materials, pest control, and rental of tangible personal property used in new construction in rural areas of opportunity;
- Electricity and building materials used by new or expanding Florida datacenters;
- Sales of food and drink by military veterans service organizations to their members, and re sale of admissions for three years.
- Clarifies requirements for the current exemption on sales of aircraft that will be registered in a foreign jurisdiction.
- Includes the following sales tax holidays:
  - a ten-day “back-to-school” holiday for clothing, footwear, school supplies, and computers;
  - a one-day “technology” holiday on sales of computers and related accessories;
  - a one-day “small business” holiday, for sales by small businesses;
  - a one day “hunting and fishing” holiday for hunting firearms, ammunition, camping tents, and fishing supplies.
- For property taxes, the bill: clarifies that for a limited period, economic development tax exemptions can be granted in areas which were designated enterprise zones as of December 30, 2015; expands the homestead exemption available for the surviving spouses of totally and permanently disabled veterans;

creates a property tax discount on property used for affordable housing; and allows a midyear transfer of the disabled veteran homestead exemption.

- For corporate income tax, the bill: temporarily increases total tax credits available for voluntary brownfields clean-up, research and development tax credits, and renewable energy technology and production tax credits. The bill adopts the Internal Revenue Code as in effect on January 1, 2016, but decouples from federal bonus depreciation provisions and changes filing dates to conform with federal filing date changes.
- Further changes in the bill include: equalization of the tax rates on apple and pear cider; changes to allowable and required uses of tourist development taxes;
  - Elimination of a current exemption from and a reduction of the aviation fuel tax rate;
  - Clarification of administration of the tax on other tobacco products;
  - Clarification of documentary stamp tax treatment of housing authority notes; requiring at least 5% of community redevelopment agency revenues be spent on youth centers;
  - Replacement of the current tax calculation on liquor and tobacco sold on cruise ships with a simpler, revenue neutral calculation.

**Transportation Network Companies (Uber, Lyft ride sharing services):** HB 509 (Gaetz, M.) passed the full House during week 3, with a vote of 108 – 10, and is awaiting action in the Senate. HB 509 as passed, would take effect July 1, 2016, and was summarized in detail in the week 4 report.

**Transportation Network Companies/Insurance:** HB 1118, (Simmons), is the Senate TNC bill that at this time, only addresses insurance required of the company and drivers, and would take effect July 1, 2017.

SB 1118 was amended in Senate Judiciary this week, and would now also require the TNC to provide an electronic notice to the TNC driver that it is illegal for a TNC driver to solicit or accept a ride if the ride is not arranged through the TNC's digital network; and if a TNC driver provides a ride not arranged through the TNC network, the ride is not covered by the TNC driver's or the TNC's insurance policy.

As summarized in the previous report, the bill also:

- Specifies minimum insurance requirements for TNCs, and requires transportation network companies or drivers to maintain primary automobile liability insurance of at least \$125,000 for death and bodily injury per person, \$250,000 for death and bodily injury per incident, and \$50,000 for property damage. The bill creates two time periods during which the insurance is required. The first time period is during the time when a driver is logged on to the transportation network company's digital network but not providing a prearranged ride. The second time period is during a prearranged ride.
- Requires TNC drivers to maintain liability insurance of at least \$25,000 for death and bodily injury per person, \$50,000 for death and bodily injury per incident, and \$10,000 for property damage. Such coverage would apply at all times other than during a prearranged ride or when the driver is logged on to the TNC digital network but not providing a prearranged ride. The bill also requires that coverage meeting the requirements of the Florida Motor Vehicle No-Fault Law be maintained at all times.
- Preempts any local ordinances imposing insurance requirements on transportation network companies.

SB 1118 passed the Judiciary committee with a vote of 7 – 3.

**Public Corruption:** HB 7071 (Workman) passed the full House on 1/27, and is awaiting Senate action. This bill would do away with two issues in proving bribery, bid rigging and fraud. The bill's provisions include recommendations from a statewide grand jury on public corruption and is backed by the Florida USA Today Network. This major piece of legislation is quite comprehensive. The bill expands who would be subject to criminal sanction, classifies private contractors as "public servants" for the purpose of fighting public corruption, and shifts the burden of proof from the prosecution to defense. Current law stipulates that prosecutors have to prove corrupt intent. The bill requires defendants who are accused of knowingly and willingly engaged in illegal conduct, to

prove otherwise. Also included is a provision that expands who is determined to be a public servant and therefore who could be prosecuted for these offenses, including bid tampering.

**Public Corruption:** SB 582 (Gaetz) the Senate companion to the House bill, passed the Rules committee, with a vote of 11 – 0.

**Election Dates for Municipal Office:** HB 7059 (Caldwell) The Florida League of Cities remains strongly opposed to this bill. This bill has passed the House with a vote of 70 – 47.

The bill preempts to the state, the authority to establish the dates of elections of municipal officers and provides the exclusive method for establishing those dates. Any state law, municipal charter, or municipal ordinance that conflicts with the bill is superseded to the extent of the conflict. As a result, a municipality will no longer have authority to unilaterally establish the date of its municipal officer elections.

The House bill requires the date of elections for municipal officers to be established in accordance with one of the following options:

- Option 1: All elections of municipal officers in a county may be held on the same date as the general election in November of each even-numbered year or on the first Tuesday after the first Monday in November of each odd-numbered year, or both, as determined by the supervisor of elections (SOE);  
or
- Option 2: All elections of municipal officers in a county may be held on one alternative fixed date each year if the SOE and all municipalities within the county agree to the date and each municipality within the county adopts the date by ordinance. Each ordinance must also provide the dates for qualifying for the election and the date on which the elected officers' terms of office commence.

The dates for elections of municipal officers may be selected under either Option 1 or Option 2, but not both.

Additionally, the provisions of the bill that establish the method of selecting municipal election dates do not affect the manner in which vacancies in municipal office are filled or the manner in which recall elections for municipal officers are conducted. Lastly, in order to provide for an orderly transition of office, the bill provides that the terms of incumbent elected municipal officers, affected by the change in election dates, will be extended to the next municipal election.

**Election Dates for Municipal Office:** The House bill has no Senate companion at this point, however, the League of Cities has let us know that the Senate Ethics and Elections Committee will be introducing a proposed committee bill (PCB), next Tuesday that would mirror the House bill language as summarized above. This PCB has not yet been released.

**Gun Legislation:** HB 163 (Gaetz, M.) The full House has passed a bill allowing individuals with concealed carry permits to carry guns openly, otherwise known as "open carry". Additionally, HB 163 was amended by Representative Wood to allow those with concealed carry permits, to take concealed weapons into the legislative chambers. The vote was 72 – 43 on this specific amendment language. Also, amendments were passed that would allow public hospitals to prohibit open carry, and that would allow those with concealed carry permits to take guns on university and college campuses. The Senate President and various key Senate members have voiced strong concern about some of these provisions, and have indicated that the Senate will not hear this bill, and the Senate has not heard these to date.

**Election of Officers:** HJR 165 (Artiles) proposes to amend the State Constitution to require that the offices of sheriff, property appraiser, supervisor of elections, tax collector, and clerk of the circuit court, would be elected offices, and would carry four year terms of office. The joint resolution was amended in its first committee to include tax collector, and to specifically clarify that the proposed constitutional amendment is applicable to all

counties, including Miami-Dade County. Lastly, the HJR was amended to delay implementation until January 8, 2019, so that the affected counties would have time to amend their charters and hold elections.

The Senate companion, SB 648 (Hutson) was temporarily postponed in committee. We continue to work with members and the bill sponsor in both houses, to strongly oppose this bill, and subsequently the Senate bill has not had a hearing to date.

**Traffic Infraction Detectors (Red Light Cameras):** SB 168 (Brandes) which repeals the use of red light cameras, was passed by the Transportation committee with a vote of 4 – 3. The bill was amended in committee to change the effective date to July 1, 2019, in order to allow for current contracts with municipalities to expire. However, the bill is next assigned to be heard by the Transportation and Economic Development Appropriations subcommittee, Chaired by Senator Latvala, and the bill is not likely to be heard.

HB 4027 (Artiles) is the house companion bill. This bill passed the Economic Affairs Committee, 13 – 3, on 1/21, and is scheduled to be heard in the full Appropriations committee on 2/16.

**Drones:** SB 642 (Diaz de la Portilla) and HB 459 (Fitzenhagen) these bills provide for liability for injury to a person or property damage in this state for the negligent operation of a drone. HB 459 has not been heard to date.

SB 642 passed the Rules committee, 12 – 1.  
The House companion, HB 459 has not been heard to date.

**Drone Use by Sexual Predators:** SB 510 (Hukill) and HB 1301 (Metz) would create a third degree felony for convicted sexual predators who use or operate a drone to view or record an image of a minor.

SB 510 has not been heard to date.  
HB 1301 will be heard in the Justice Appropriations Subcommittee on 2/16.

**Body Cameras/Law Enforcement Officers:** HB 93 (Jones) and SB 418 (Smith) Requires law enforcement agencies that permit law enforcement officers to wear body cameras, to develop policies and procedures governing the proper use, maintenance, and storage of body cameras and recorded data. The policies would be required to include the following:

- Guidelines for the proper use, maintenance, and storage of body cameras;
- Any limitations on which law enforcement officers are permitted to wear body cameras;
- Any limitations on law enforcement-related encounters in which law enforcement officers are permitted to wear body cameras; and
- Guidelines for the proper storage, retention, and release of audio and video data recorded by body cameras.
- Training for use and storage of camera, and use and maintenance of data.

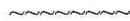
SB 418 will be heard in Community Affairs on 2/16.  
HB 93 was not heard this week.

➤ **The following are bills filed that affect local governments that our firm is monitoring. None of the following bills have been heard to date:**

**Texting while driving:** SB 328 (Altman) and HB 537 (Perry) would authorize law enforcement officers to stop motor vehicles and issue citations as a primary offense to people who are texting and driving. Currently texting while driving is a secondary offense. Neither bill has been heard to date.

**Texting while driving in a school zone:** HB 25 (Stark) and SB 246 (Sachs) is a different approach, which would only make texting while driving a primary offense while in a school zone or in a school crossing. Neither bill has been heard to date.

**Community Investment Program:** HB 33 (Rodgers) and SB 240 (Soto) would establish an investment program within the Department Of Economic Opportunity. The program will focus investment to reduce poverty in economically disadvantaged communities. Neither bill has been heard to date.





Ronald L. Book, P.A.

LAW OFFICES

PROFESSIONAL ASSOCIATION

## 2016 Session Week 6 Report

---

The Legislature was back in full swing during week 6, with a full slate of committee meetings. The time is closing in on bills that have not been heard in committee, or have multiple committee references remaining. Also, both the Senate and House leadership have indicated that they are on track to resolve differences between both budgets, and are moving toward scheduling the budget conference. With three weeks left in Session, ample time remains, but at this point, neither the House nor Senate have named member conferees, nor has leadership assigned allocations to the appropriations subcommittees. The budget conference could begin as early as next week, week 7, and into the weekend of February 27<sup>th</sup>. Major funding differences remain in the areas of education funding, tax cuts, and economic incentives. Should you have questions or need further information on these issues, or issues not included, please contact us and we will provide that information.

**Local Government Water Projects:** This week, both the Senate and the House budget passed its respective house with \$50 million allocated for water projects. Individual water project funding will not be finalized until late in the budget conference process.

➤ **Local Government Issues:** The following are bills filed that affect local governments. Should you have questions or need further information on any of these, our firm will provide that to you.

**Indian Compact and Gaming Issues: SB 7072 and SB 7074 (Bradley)** This week, the Senate Regulated Industry took its turn to consider the Indian compact and various issues relating to gaming in Florida. SB 7074 and SB 7072 accomplish the following:

- Ratifies the gaming compact, guaranteeing \$3 billion over seven years in exchange for giving the tribe the exclusive right to operate blackjack, craps and roulette at its seven casinos
- Authorizes that IF two additional slots permits in Palm Beach and Miami-Dade counties, the tribe would not reduce its revenue share
- Provides for decoupling, which is the removal of the requirement that greyhound tracks, harness and quarter horse tracks and jai-alai permit holders operate their races and games in order to hold a card room or slots permit.
- Requires injury reporting at existing greyhound tracks within seven days of the injury
- Lowers the tax rate on slot machines from 35 percent to 30 percent
- Authorizes additional slots permits in Miami-Dade and Palm Beach
- Allows state regulators to use the proceeds from the gaming compact to spend up to \$20 million to buy back inactive permits to contract/reduce the gaming footprint in Florida
- Authorizes slot permits to Brevard, Gadsden, Hamilton, Lee, Palm Beach and Washington Counties (which have already conducted voter-approved referenda to operate slot machines at their pari-mutuels).
- Authorizes the Governor to renegotiate a gaming compact with the Seminole Tribe to allow for the expanded games, in return for a lower revenue share than \$3 billion.

Harbour Centre | 18851 N.E. 29th Ave., Ste. 1010 | Aventura, FL 33180

Phone: 305.935.1866 | Fax: 305.935.9737

104 West Jefferson Street | Tallahassee, FL 32301

Phone: 850.224.3427 | Fax 850.224.3361

- Creates a \$20 million annual purse pool financed by proceeds from the compact and another \$25 million purse pool paid for by subsidies from the horse and greyhound tracks that operate slot machines but no longer conduct live races.

The House Regulatory Affairs committee met during week 5, and passed three committee bills, which are HB 7109, HB 7111, HB 7113. These bills are summarized in the week 5 report.

**Transportation Network Companies (Uber, Lyft ride sharing services):** HB 509 (Gaetz, M.) passed the full House during week 3, with a vote of 108 – 10, and is awaiting action in the Senate. HB 509 as passed, would take effect July 1, 2016, and was summarized in detail in the week 4 report.

**Transportation Network Companies/Insurance:** HB 1118, (Simmons), is the Senate TNC bill that at this time, only addresses insurance required of the company and drivers, and would take effect July 1, 2017. This bill:

- Specifies minimum insurance requirements for TNCs, and requires transportation network companies or drivers to maintain primary automobile liability insurance of at least \$125,000 for death and bodily injury per person, \$250,000 for death and bodily injury per incident, and \$50,000 for property damage. The bill creates two time periods during which the insurance is required. The first time period is during the time when a driver is logged on to the transportation network company's digital network but not providing a prearranged ride. The second time period is during a prearranged ride.
- Requires TNC drivers to maintain liability insurance of at least \$25,000 for death and bodily injury per person, \$50,000 for death and bodily injury per incident, and \$10,000 for property damage. Such coverage would apply at all times other than during a prearranged ride or when the driver is logged on to the TNC digital network but not providing a prearranged ride. The bill also requires that coverage meeting the requirements of the Florida Motor Vehicle No-Fault Law be maintained at all times.
- Preempts any local ordinances imposing insurance requirements on transportation network companies.
- Requires the TNC to provide an electronic notice to the TNC driver that it is illegal for a TNC driver to solicit or accept a ride if the ride is not arranged through the TNC's digital network; and if a TNC driver provides a ride not arranged through the TNC network, the ride is not covered by the TNC driver's or the TNC's insurance policy.

SB 1118 passed the Appropriations committee this week, with a vote of 11 – 2.

**Public Corruption:** HB 7071 (Workman) passed the full House on 1/27, and is awaiting Senate action. Please see prior reports for detailed summary.

**Public Corruption:** SB 582 (Gaetz) the Senate companion to the House bill, passed the Rules committee, with a vote of 11 – 0.

**Government Accountability:** SB 686 (Gaetz) CS/CS/SB 686 is an omnibus government accountability bill that would apply to local and state governments. The bill:

- Requires that, beginning in 2016, all elected municipal officers file the more detailed CE Form 6 financial disclosure with their qualifying papers for each year that they hold office.
- Requires local governmental entities to keep their final budgets, and any amendments thereto, on their website for a period of 2 years after adoption.
- Prohibits legislators from accepting employment with private entities that directly receive funding through state revenues appropriated by the General Appropriations Act, if he or she knows, or with the exercise of reasonable care should know, that the position is being offered by the employer for the purpose of gaining influence or other advantage based on the legislator's office or candidacy. A member who is employed by such an entity before his or her legislative service may keep his or her employment, however, there are limitations on advancement, promotions, additional compensation, or anything of value that is given because of his or her legislative position. Additionally, such advancement, promotion, additional

compensation, or thing of value may not be inconsistent with that given to any other similarly situated employee. For acceptance of future employment by legislators with such entity, several criteria must be met, including the position must already exist or be created without the knowledge or anticipation of the legislator's interest in the position, and the position must be open to other candidates.

- Includes changes to Florida's governmental ethics policies such as broadening the water management district lobbyist registration provisions to apply to many more special districts and applying post-employment lobbying restrictions to certain individuals with Enterprise Florida, its divisions, and the Florida Development Finance Corporation.
- Applies specific ethical standards and post-employment lobbying restrictions to corporations created or housed within the Department of Economic Opportunity (DEO) that are not currently covered by ethical standards.
- Extends the conflicting contractual relationship ban in s. 112.313(7)(a), F.S., to include contracts held by a business entity in which a public officer or public employee holds a controlling interest in a business entity or is an officer, director, or a member who manages such an entity.
- Amends Florida's criminal provisions relating to Bribery, Misuse of Public Office, Unlawful Compensation or Reward for Official Behavior, Official Misconduct, and Bid Tampering to replace the corrupt intent mens rea requirement with the knowingly and intentionally mens rea requirement. The bill also applies the crimes of Official Misconduct and Bid Tampering to "public contractors."
- Requires various governmental entities to adopt internal controls to prevent and detect fraud, waste, and abuse.
- Requires governmental entities to investigate claims of unauthorized compensation.
- Allows the Governor or Commissioner of Education, or their designees, to report that a local governmental entity has failed to comply with applicable auditing, financial reporting, bond issuance notification, bond verification provisions, or failed to disclose a financial emergency or provide information required during a financial emergency. The bill increases the Single Audit Act threshold from \$500,000 to \$750,000 and allows the Auditor General to review the threshold periodically and make appropriate recommendations to the Legislature. The bill makes changes to the financial reporting requirements and independent audit requirements. The bill specifies who can serve as members of the auditor selection committees for local governmental entities. The bill requires the Florida Virtual School to have an independent financial audit each year.

SB 686 has passed the committee on Community Affairs by a vote of 8 – 0, and will next be heard by the Appropriations committee.

**Election Dates for Municipal Office:** HB 7059 (Caldwell) The Florida League of Cities remains strongly opposed to this bill. This bill passed the House with a vote of 70 – 47, on 2/3.

The bill preempts to the state, the authority to establish the dates of elections of municipal officers and provides the exclusive method for establishing those dates. Any state law, municipal charter, or municipal ordinance that conflicts with the bill is superseded to the extent of the conflict. As a result, a municipality will no longer have authority to unilaterally establish the date of its municipal officer elections.

The House bill requires the date of elections for municipal officers to be established in accordance with one of the following options:

- Option 1: All elections of municipal officers in a county may be held on the same date as the general election in November of each even-numbered year or on the first Tuesday after the first Monday in November of each odd-numbered year, or both, as determined by the supervisor of elections (SOE);  
or
- Option 2: All elections of municipal officers in a county may be held on one alternative fixed date each year if the SOE and all municipalities within the county agree to the date and each municipality within the

county adopts the date by ordinance. Each ordinance must also provide the dates for qualifying for the election and the date on which the elected officers' terms of office commence.

The dates for elections of municipal officers may be selected under either Option 1 or Option 2, but not both.

Additionally, the provisions of the bill that establish the method of selecting municipal election dates do not affect the manner in which vacancies in municipal office are filled or the manner in which recall elections for municipal officers are conducted. Lastly, in order to provide for an orderly transition of office, the bill provides that the terms of incumbent elected municipal officers, affected by the change in election dates, will be extended to the next municipal election.

**Election Dates for Municipal Office:** The House bill has no Senate companion at this point, however, the League of Cities notes that the Senate Ethics and Elections Committee will be introducing a proposed committee bill (PCB), that would mirror the House bill language as summarized above. This PCB has not yet been released.

**Gun Legislation:** HB 163 (Gaetz, M.) The full House has passed a bill allowing individuals with concealed carry permits to carry guns openly, otherwise known as "open carry". Additionally, HB 163 was amended by Representative Wood to allow those with concealed carry permits, to take concealed weapons into the legislative chambers. The vote was 72 – 43 on this specific amendment language. Also, amendments were passed that would allow public hospitals to prohibit open carry, and that would allow those with concealed carry permits to take guns on university and college campuses. The Senate President and various key Senate members have voiced strong concern about some of these provisions. Senator Diaz de la Portilla has definitively said this week that as these bills have been referred to his committee, Judiciary, he will not hear them.

**Election of Officers:** HJR 165 (Artiles) proposes to amend the State Constitution to require that the offices of sheriff, property appraiser, supervisor of elections, tax collector, and clerk of the circuit court, would be elected offices, and would carry four year terms of office. The joint resolution was amended in its first committee to include tax collector, and to specifically clarify that the proposed constitutional amendment is applicable to all counties, including Miami-Dade County. Lastly, the HJR was amended to delay implementation until January 8, 2019, so that the affected counties would have time to amend their charters and hold elections.

The Senate companion, SB 648 (Hutson) was temporarily postponed in committee. We continue to work with members and the bill sponsor in both houses, to strongly oppose this bill, and subsequently the Senate bill has not had a hearing to date.

**Traffic Infraction Detectors (Red Light Cameras):** SB 168 (Brandes) which repeals the use of red light cameras, was passed by the Transportation committee with a vote of 4 – 3. The bill was amended in committee to change the effective date to July 1, 2019, in order to allow for current contracts with municipalities to expire. However, the bill is next assigned to be heard by the Transportation and Economic Development Appropriations subcommittee, Chaired by Senator Latvala, and the bill is not likely to be heard.

HB 4027 (Artiles) is the house companion bill. This bill passed full Appropriations committee with a vote of 15 – 12, on 2/16.

**Drones:** SB 642 (Diaz de la Portilla) and HB 459 (Fitzenhagen) these bills provide for liability for injury to a person or property damage in this state for the negligent operation of a drone..

SB 642 passed the Rules committee, 12 – 1, on 1/27 and the House companion, HB 459 has not been heard to date.

**Drone Use by Sexual Predators:** SB 510 (Hukill) and HB 1301 (Metz) would create a third degree felony for convicted sexual predators who use or operate a drone to view or record an image of a minor.

SB 510 has not been heard to date.

HB 1301 passed the Justice Appropriations Subcommittee 8 – 0.

**Body Cameras/Law Enforcement Officers:** HB 93 (Jones) and SB 418 (Smith) Requires law enforcement agencies that permit law enforcement officers to wear body cameras, to develop policies and procedures governing the proper use, maintenance, and storage of body cameras and recorded data. The policies would be required to include the following:

- Guidelines for the proper use, maintenance, and storage of body cameras;
- Any limitations on which law enforcement officers are permitted to wear body cameras;
- Any limitations on law enforcement-related encounters in which law enforcement officers are permitted to wear body cameras; and
- Guidelines for the proper storage, retention, and release of audio and video data recorded by body cameras.
- Training for use and storage of camera, and use and maintenance of data.

SB 418 will be heard in Fiscal Policy, 2/24.

HB 93 passed the Judiciary committee 17 – 0, on 2/4.

**Natural Gas Rebate Program:** SB 90 (Simpson) CS/SB 90 authorizes the Department of Agriculture and Consumer Services (DACS) to receive applications for additional rebates from the natural gas fuel fleet vehicle rebate program, giving preference to governmental applicants. Any remaining funds may be expended for commercial applicant rebates.

SB 90 has passed the Senate with a vote of 39 – 0, and the House companion bill, HB 285 (Ray) passed its last committee of reference this week, Regulatory Affairs, with a vote of 12 – 1. Additionally, there is \$6 million allocated in both the House and Senate budgets to implement this rebate program. (line item #1367 in the Senate proposed budget, line item #1367 in the House proposed budget).

**Fracking / Regulation of Oil and Gas:** HB 191 (Rodrigues) passed the House on 1/27 with a vote of 73 – 45, but has met with resistance from the Senate, and is awaiting a hearing in the Senate Appropriations committee. Senator Lee, the chair of that committee has said that he would expect the Department of Environmental Protection (DEP) to attend and be available to answer questions regarding the science of the fracking process and impact, however, they were not at the previous committee.

HB 191 and SB 318 (Richter) in sum, would preempt to the state, all matters relating to the regulation of the exploration, development, production, processing, storage, and transportation of oil and gas. Additionally, it directs DEP to conduct a study analyzing the potential impacts that high-pressure well stimulations may have on Florida's underlying geologic features. The bill prohibits permits for high-pressure well stimulations from being issued until the DEP adopts rules regulating high-pressure well stimulations and such rules take effect. Currently, 31 counties and 46 cities have passed ordinances or resolutions banning or opposing fracking.

The Senate Appropriations committee meets on February 25<sup>th</sup> and again on March 1<sup>st</sup>, but it is unclear at this time if the bill will be on the agenda. The February 25<sup>th</sup> agenda will be released late Monday or on Tuesday.

**Florida Retirement System (FRS):** Several bills address the Florida Retirement System, and are summarized below.

**SB 7012 (Governmental Oversight and Accountability)** a committee bill, this authorizes payment of death benefits to the surviving spouse or children of a Special Risk Class member killed in the line of duty. SB 7012 has passed the Senate 40 – 0.

**HB 7107** (Caldwell, Artiles) would provide for the following:

- Effective July 1, 2016, the bill authorizes renewed membership in the investment plan for retirees of the investment plan, the SMSOAP, the SUSORP, or the SCCSORP (Senior Management Service Optional Annuity Program, the State Community College System Optional Retirement Program, and the State University System Optional Retirement Program).
- Effective July 1, 2016, the bill establishes new survivor benefits for members of the investment plan who are killed in the line of duty, as in SB 7012. It provides the same survivor benefits to the spouse and children of such member as those currently provided for pension plan members who are killed in the line of duty. The bill also provides the survivor benefits for any member of the investment plan who has been killed in the line of duty since 2002, when members were first allowed to participate in the investment plan. It also provides a process for calculating the retroactive benefit.
- Effective July 1, 2017, the bill changes the default from the pension plan to the investment plan for members who do not affirmatively choose a plan.

HB 7107 has passed the Appropriations committee with a vote of 16 – 9, and is now available to be heard by the full House.

**HB 5005** (Corcoran) this House Appropriations committee bill revises the required employer retirement contribution rates for members of various membership classes and subclasses of FRS and the bill revises employer assessment to offset costs of administering investment plan.

For the extensive list of revised rates, please refer to amendment bar code 709216:

<http://www.flsenate.gov/Session/Bill/2016/5005/Amendment/709216/PDF>

HB 5005 has passed the full House with a vote of 114 – 0, was amended in the Senate, and passed the Senate with a vote of 40 – 0. This amended version must now be heard by the House.

**SB 7014** (Governmental Oversight and Accountability committee) and **HB 881** (Raulerson) reestablishes renewed membership in the FRS. Currently, retirees initially employed in a regularly established position on or after July 1, 2010 are not eligible for renewed membership and would not earn creditable service toward a subsequent retirement benefit. This bill provides for renewed membership beginning on July 1, 2016.

SB 7014 has passed two of three committees and would need to be heard in Appropriations, and similar provisions are in HB 7107. HB 881 has not been heard, however various provisions in this bill can be found in the FRS bills listed above.

**Immigration:** Several bills address immigration issues this Session, and are summarized below.

**Sanctuary Cities/Federal Immigration Enforcement** HB 675 (Metz) and SB 872 (Bean) in sum, creates the “Rule of Law Adherence Act” which would require state and local governments and law enforcement agencies, including their officials and employees, to support and cooperate with federal immigration enforcement.

Specifically, the bill prohibits state or local governments, or law enforcement agencies, from having any law, policy or practice of any kind, which impedes immigration enforcement, and requires state and local governmental entities and law enforcement agencies to comply with and support immigration policy. The bill requires any sanctuary policies currently in effect, to be repealed within 90 days of the effective date of this Act.

HB 675 has passed all of its committees in the House and passed the full House with a vote of 80 – 38. However, the Senate companion bill, SB 872 (Bean) will not be heard in the Senate, according to Senator Diaz de la Portilla, who chairs its first committee of reference, the Senate Judiciary committee.

**Persons Subject to Final Deportation Orders: HB 9 (Trujillo) and SB 118 (Hutson)** would create a felony of the first degree for anyone who remains in the state after an order of deportation.

HB 9 has passed two of its three committees of reference. However, regarding the senate companion bill, this week, Chairman Diaz de la Portilla of the Senate Judiciary committee, has said that he will not hear SB 118.

**Temporary Cash Assistance Program:** SB 750 (Hutson) and HB 563 (Gaetz, M.) relates to immigration issues, makes changes to the eligibility standards for TANF, by deleting the requirement that the department pro-rate a share of income provided by a parent, that is an illegal or an ineligible noncitizen, in determining family income eligibility for TANF. This bill would allow the department to consider the total family income regardless of whether one parent is a noncitizen.

SB 750 has passed one of its three committees of reference. HB 563 has passed all of its committees and is awaiting action by the full House.

**KidCare/ Medical Assistance Funding for Lawfully Residing Children:** SB 248 (Garcia CoSponsors: Gaetz (D), Soto) and HB 89 (Diaz, J.) extends Medicaid and Children's Health Insurance Program (CHIP) eligibility to a "lawfully residing child" who is not a citizen or national of the United States but meets other applicable eligibility qualifications of Medicaid or CHIP. The federal programs permit states the option of covering this population. The bill defines "lawfully residing child" to conform to the federal program eligibility requirements and deletes references to "qualified alien." The bill specifies that the statutory changes do not extend Kidcare program eligibility or Medicaid eligibility to undocumented immigrants.

SB 248 has passed two of its three committees of reference and HB 89 has passed all of its committees of reference and is now ready for action by the full House.

~~~~~



Ronald L. Book, P. A.

LAW OFFICES
PROFESSIONAL ASSOCIATION

2016 Session Week 7 Report

Late Friday of week 7, the budget conference began, and meetings continued through Saturday, ending for the day after 8:00 pm, and continued all day Sunday into the evening. Several issues have been settled, the House and Senate have agreed there will be no incentives package, something the Governor has pushed as a high priority this Session. Early on, the Governor's legislative priority of a \$250 million tax incentive package, was met with skepticism from House leaders, who questioned the efficacy of incentives and the role in the free market. During Session, the Senate diligently worked through various incentives, and were poised to put a package together for conference. At the beginning of conference, however, the Senate leadership changed direction, compromised with the House, and took incentives off the table. At the time of this writing, though the budget conference is not complete, the status of the incentives package is not likely to change.

Additionally, the tax cut package has not been finalized, and as it stands, leadership has agreed to a total package of \$400 million, which is significantly less than the Governor's request for \$1 billion in tax cuts. The tax cut package which passed the House previously, is scheduled to be heard and substantially amended on 3/1 in the Senate Appropriations committee.

Significant budget areas that remain unresolved include education and environmental issues. In education, the House and Senate disagree on funding for high-performing state universities and on spending for the "Best and Brightest" public school teacher bonuses, which are based on teachers' college admissions test scores among other qualifiers. More minor issues remain unresolved in other subcommittee areas, such as Criminal Justice, Transportation, and Economic Development. The conference committee process is expected to continue through the end of week 8.

Water Projects: Both the Senate and the House budget still include \$50 million allocated for water projects. Individual water project funding have not yet been addressed, but are expected within the next few days.

➤ **Local Government Issues:** The following are bills filed that affect local governments. Should you have questions or need further information on these issues, or issues not included, please contact us and we will provide that information.

Natural Gas Rebate Program: SB 90 (Simpson) CS/SB 90 authorizes the Department of Agriculture and Consumer Services (DACS) to receive applications for additional rebates from the natural gas fuel fleet vehicle rebate program, giving preference to governmental applicants. Any remaining funds may be expended for commercial applicant rebates. SB 90 passed the Senate with a vote of 39 – 0, and the House companion bill, HB 285 (Ray) passed all of its committees, but has not been heard by the full House to date.

Fracking / Regulation of Oil and Gas: HB 191 (Rodrigues) passed the House on 1/27 with a vote of 73 – 45, and the Senate companion, SB 318 (Richter) was heard but failed by a vote of 9 – 10 in the Senate Appropriations

committee. Through a rules maneuver, this bill was brought back by a motion to reconsider, and was left pending. The bill has been put back on the agenda for Senate Appropriations for 3/1.

HB 191 and SB 318 (Richter) in sum, would preempt to the state, all matters relating to the regulation of the exploration, development, production, processing, storage, and transportation of oil and gas. Additionally, it directs DEP to conduct a study analyzing the potential impacts that high-pressure well stimulations may have on Florida's underlying geologic features. The bill prohibits permits for high-pressure well stimulations from being issued until the DEP adopts rules regulating high-pressure well stimulations and such rules take effect. Currently, 31 counties and 46 cities have passed ordinances or resolutions banning or opposing fracking.

Transportation Network Companies (Uber, Lyft ride sharing services): HB 509 (Gaetz, M.) passed the full House during week 3, with a vote of 108 – 10, and is awaiting action in the Senate. HB 509 as passed, would take effect July 1, 2016, and was summarized in detail in the week 4 report.

Transportation Network Companies/Insurance: HB 1118, (Simmons), is the Senate TNC bill that at this time, only addresses insurance required of the company and drivers, and would take effect July 1, 2017. This bill:

- Specifies minimum insurance requirements for TNCs, and requires transportation network companies or drivers to maintain primary automobile liability insurance of at least \$125,000 for death and bodily injury per person, \$250,000 for death and bodily injury per incident, and \$50,000 for property damage. The bill creates two time periods during which the insurance is required. The first time period is during the time when a driver is logged on to the transportation network company's digital network but not providing a prearranged ride. The second time period is during a prearranged ride.
- Requires TNC drivers to maintain liability insurance of at least \$25,000 for death and bodily injury per person, \$50,000 for death and bodily injury per incident, and \$10,000 for property damage. Such coverage would apply at all times other than during a prearranged ride or when the driver is logged on to the TNC digital network but not providing a prearranged ride. The bill also requires that coverage meeting the requirements of the Florida Motor Vehicle No-Fault Law be maintained at all times.
- Preempts any local ordinances imposing insurance requirements on transportation network companies.
- Requires the TNC to provide an electronic notice to the TNC driver that it is illegal for a TNC driver to solicit or accept a ride if the ride is not arranged through the TNC's digital network; and if a TNC driver provides a ride not arranged through the TNC network, the ride is not covered by the TNC driver's or the TNC's insurance policy.

SB 1118 passed the Appropriations committee this week, with a vote of 11 – 2.

Government Accountability: CS/CS/SB 686 (Gaetz) is an omnibus government accountability bill, which does the following:

- Prohibits legislators from accepting employment with private entities that directly receive funding through state revenues appropriated by the General Appropriations Act, if he or she knows, or with the exercise of reasonable care should know, that the position is being offered by the employer for the purpose of gaining influence or other advantage based on the legislator's office or candidacy. A member who is employed by such an entity before his or her legislative service may keep his or her employment, however, there are limitations on advancement, promotions, additional compensation, or anything of value that is given because of his or her legislative position. Additionally, such advancement, promotion, additional compensation, or thing of value may not be inconsistent with that given to any other similarly situated employee. For acceptance of future employment by legislators with such entity, several criteria must be met, including the position must already exist or be created without the knowledge or anticipation of the legislator's interest in the position, and the position must be open to other candidates.
- Includes changes to Florida's governmental ethics policies such as broadening the water management district lobbyist registration provisions to apply to many more special districts and applying post-

employment lobbying restrictions to certain individuals with Enterprise Florida, its divisions, and the Florida Development Finance Corporation.

- Applies certain ethical standards and post-employment lobbying restrictions to corporations created or housed within the Department of Economic Opportunity (DEO) that are not currently covered by ethical standards.
- Extends the conflicting contractual relationship ban in s. 112.313(7)(a), F.S., to include contracts held by a business entity in which a public officer or public employee holds a controlling interest in a business entity or is an officer, director, or a member who manages such an entity.
- Requires that, beginning in 2016, all elected municipal officers file the more detailed CE Form 6 financial disclosure with their qualifying papers for each year that they hold office.
- Amends Florida's criminal provisions relating to Bribery, Misuse of Public Office, Unlawful Compensation or Reward for Official Behavior, Official Misconduct, and Bid Tampering to replace the corrupt intent mens rea requirement with the knowingly and intentionally mens rea requirement. The bill also applies the crimes of Official Misconduct and Bid Tampering to "public contractors."
- Requires local governmental entities to keep their final budgets, and any amendments thereto, on their website for a period of 2 years after adoption.
- Requires various governmental entities to adopt internal controls to prevent and detect fraud, waste, and abuse.
- Requires governmental entities to investigate claims of unauthorized compensation.
- Allows the Governor or Commissioner of Education, or their designees, to report that a local governmental entity has failed to comply with applicable auditing, financial reporting, bond issuance notification, bond verification provisions, or failed to disclose a financial emergency or provide information required during a financial emergency. The bill increases the Single Audit Act threshold from \$500,000 to \$750,000 and allows the Auditor General to review the threshold periodically and make appropriate recommendations to the Legislature. The bill makes changes to the financial reporting requirements and independent audit requirements. The bill specifies who can serve as members of the auditor selection committees for local governmental entities. The bill requires the Florida Virtual School to have an independent financial audit each year.

SB 686 has not yet been scheduled for a hearing by its last committee, Appropriations.

Election Dates for Municipal Office: HB 7059 (Caldwell) The Florida League of Cities remains strongly opposed to this bill. This bill has passed the House with a vote of 70 – 47, on 2/3. The House bill has no Senate companion at this point, and it was expected that the Senate would address this bill, but to date, no companion has been released.

The bill preempts to the state, the authority to establish the dates of elections of municipal officers and provides the exclusive method for establishing those dates. Any state law, municipal charter, or municipal ordinance that conflicts with the bill is superseded to the extent of the conflict. As a result, a municipality will no longer have authority to unilaterally establish the date of its municipal officer elections.

The House bill requires the date of elections for municipal officers to be established in accordance with one of the following options:

- Option 1: All elections of municipal officers in a county may be held on the same date as the general election in November of each even-numbered year or on the first Tuesday after the first Monday in November of each odd-numbered year, or both, as determined by the supervisor of elections (SOE);
or
- Option 2: All elections of municipal officers in a county may be held on one alternative fixed date each year if the SOE and all municipalities within the county agree to the date and each municipality within the county adopts the date by ordinance. Each ordinance must also provide the dates for qualifying for the election and the date on which the elected officers' terms of office commence.

The dates for elections of municipal officers may be selected under either Option 1 or Option 2, but not both.

Additionally, the provisions of the bill that establish the method of selecting municipal election dates do not affect the manner in which vacancies in municipal office are filled or the manner in which recall elections for municipal officers are conducted. Lastly, in order to provide for an orderly transition of office, the bill provides that the terms of incumbent elected municipal officers, affected by the change in election dates, will be extended to the next municipal election.

Gun Legislation: HB 163 (Gaetz, M.) The full House has passed a bill allowing individuals with concealed carry permits to carry guns openly, otherwise known as “open carry”. Additionally, HB 163 was amended by Representative Wood to allow those with concealed carry permits, to take concealed weapons into the legislative chambers. The vote was 72 – 43 on this specific amendment language. Also, amendments were passed that would allow public hospitals to prohibit open carry, and that would allow those with concealed carry permits to take guns on university and college campuses. The Senate President and various key Senate members have voiced strong concern about some of these provisions. Senator Diaz de la Portilla has definitively said this week that as these bills have been referred to his committee, Judiciary, he will not hear them.

Traffic Infraction Detectors (Red Light Cameras): SB 168 (Brandes) which repeals the use of red light cameras, was passed by the Transportation committee with a vote of 4 – 3. The bill was amended in committee to change the effective date to July 1, 2019, in order to allow for current contracts with municipalities to expire. However, the bill is next assigned to be heard by the Transportation and Economic Development Appropriations subcommittee, Chaired by Senator Latvala, and the bill is not likely to be heard.

HB 4027 (Artiles) is the house companion bill. This bill passed full Appropriations committee with a vote of 15 – 12, on 2/16.

Drones: SB 642 (Diaz de la Portilla) and HB 459 (Fitzenhagen) these bills provide for liability for injury to a person or property damage in this state for the negligent operation of a drone. SB 642 passed the Rules committee, 12 – 1, on 1/27 and the House companion, HB 459 has not been heard to date.

Drone Use by Sexual Predators: SB 510 (Hukill) and HB 1301 (Metz) would create a third degree felony for convicted sexual predators who use or operate a drone to view or record an image of a minor. SB 510 has not been heard to date. HB 1301 passed the Justice Appropriations Subcommittee 8 – 0.

Body Cameras/Law Enforcement Officers: HB 93 (Jones) and SB 418 (Smith) Requires law enforcement agencies that permit law enforcement officers to wear body cameras, to develop policies and procedures governing the proper use, maintenance, and storage of body cameras and recorded data. The policies would be required to include the following:

- Guidelines for the proper use, maintenance, and storage of body cameras;
- Any limitations on which law enforcement officers are permitted to wear body cameras;
- Any limitations on law enforcement-related encounters in which law enforcement officers are permitted to wear body cameras; and
- Guidelines for the proper storage, retention, and release of audio and video data recorded by body cameras.
- Training for use and storage of camera, and use and maintenance of data.

SB 418 will be heard in Fiscal Policy, 2/24. HB 93 passed the Judiciary committee 17 – 0, on 2/4.



Ronald L. Book, P. A.

LAW OFFICES
PROFESSIONAL ASSOCIATION

2016 Session Week 8 Report

The budget conference began late Friday of week 7, and as of this Saturday, 3/5, conference is ongoing. Several areas of the budget have been completed, though education, criminal justice, and the agriculture and natural resources budgets, (including water projects), remain unresolved. However, until the full budget is printed and goes to a vote, no area is technically closed. We expect the water projects list for funding to be completed this weekend or possibly Monday. Both the Senate and the House budget do include \$50 million allocated for water projects.

➤ **Local Government Issues:** The following are bills filed that affect local governments. Should you have questions or need further information on these issues, or issues not included, please contact us and we will provide that information.

Natural Gas Rebate Program: SB 90 (Simpson) and HB 285 (Ray) authorizes the Department of Agriculture and Consumer Services (DACCS) to receive applications for additional rebates from the natural gas fuel fleet vehicle rebate program, giving preference to governmental applicants. Any remaining funds may be expended for commercial applicant rebates. HB 285 and its companion bill, SB 90 are on the House Special Order Calendar, for 3/7.

Fracking / Regulation of Oil and Gas: As reported, HB 191 (Rodrigues) passed the House on 1/27 with a vote of 73 – 45, and the Senate companion, SB 318 (Richter) was heard but failed by a vote of 9 – 10 in the Senate Appropriations committee. Through a rules maneuver, this bill was brought back by a motion to reconsider, and was left pending. The bill was back on the agenda for Senate Appropriations for 3/1, but the bill sponsor, Senator Richter, declined the motion to reconsider the bill. Therefore, the bill remains as having failed in Senate Appropriations, 9 – 10.

Transportation Network Companies (Uber, Lyft ride sharing services): HB 509 (Gaetz, M.) passed the full House during week 3, with a vote of 108 – 10, and is awaiting action in the Senate. HB 509 as passed, would take effect July 1, 2016, and was summarized in detail in the week 4 report.

Transportation Network Companies/Insurance: HB 1118, (Simmons), is the Senate TNC bill that at this time, only addresses insurance required of the company and drivers, and would take effect July 1, 2017. This bill:

- Specifies minimum insurance requirements for TNCs, and requires transportation network companies or drivers to maintain primary automobile liability insurance of at least \$125,000 for death and bodily injury per person, \$250,000 for death and bodily injury per incident, and \$50,000 for property damage. The bill creates two time periods during which the insurance is required. The first time period is during the time when a driver is logged on to the transportation network company's digital network but not providing a prearranged ride. The second time period is during a prearranged ride.
- Requires TNC drivers to maintain liability insurance of at least \$25,000 for death and bodily injury per person, \$50,000 for death and bodily injury per incident, and \$10,000 for property damage. Such coverage would apply at all times other than during a prearranged ride or when the driver is logged on to the TNC

digital network but not providing a prearranged ride. The bill also requires that coverage meeting the requirements of the Florida Motor Vehicle No-Fault Law be maintained at all times.

- Preempts any local ordinances imposing insurance requirements on transportation network companies.
- Requires the TNC to provide an electronic notice to the TNC driver that it is illegal for a TNC driver to solicit or accept a ride if the ride is not arranged through the TNC's digital network; and if a TNC driver provides a ride not arranged through the TNC network, the ride is not covered by the TNC driver's or the TNC's insurance policy.

SB 1118 is now on the Senate Special Order Calendar.

Government Accountability: CS/CS/SB 686 (Gaetz) was scheduled for a hearing in Senate Appropriations, on 3/3, but was not considered. SB 686 is an omnibus government accountability bill, which would have done the following:

- Prohibit legislators from accepting employment with private entities that directly receive funding through state revenues appropriated by the General Appropriations Act, if he or she knows, or with the exercise of reasonable care should know, that the position is being offered by the employer for the purpose of gaining influence or other advantage based on the legislator's office or candidacy. A member who is employed by such an entity before his or her legislative service may keep his or her employment, however, there are limitations on advancement, promotions, additional compensation, or anything of value that is given because of his or her legislative position. Additionally, such advancement, promotion, additional compensation, or thing of value may not be inconsistent with that given to any other similarly situated employee. For acceptance of future employment by legislators with such entity, several criteria must be met, including the position must already exist or be created without the knowledge or anticipation of the legislator's interest in the position, and the position must be open to other candidates.
- Include changes to Florida's governmental ethics policies such as broadening the water management district lobbyist registration provisions to apply to many more special districts and applying post-employment lobbying restrictions to certain individuals with Enterprise Florida, its divisions, and the Florida Development Finance Corporation.
- Applied certain ethical standards and post-employment lobbying restrictions to corporations created or housed within the Department of Economic Opportunity (DEO) that are not currently covered by ethical standards.
- Extend the conflicting contractual relationship ban in s. 112.313(7)(a), F.S., to include contracts held by a business entity in which a public officer or public employee holds a controlling interest in a business entity or is an officer, director, or a member who manages such an entity.
- Require that, beginning in 2016, all elected municipal officers file the more detailed CE Form 6 financial disclosure with their qualifying papers for each year that they hold office.
- Amend Florida's criminal provisions relating to Bribery, Misuse of Public Office, Unlawful Compensation or Reward for Official Behavior, Official Misconduct, and Bid Tampering to replace the corrupt intent mens rea requirement with the knowingly and intentionally mens rea requirement. The bill also applies the crimes of Official Misconduct and Bid Tampering to "public contractors."
- Require local governmental entities to keep their final budgets, and any amendments thereto, on their website for a period of 2 years after adoption.
- Require various governmental entities to adopt internal controls to prevent and detect fraud, waste, and abuse.
- Require governmental entities to investigate claims of unauthorized compensation.
- Allow the Governor or Commissioner of Education, or their designees, to report that a local governmental entity has failed to comply with applicable auditing, financial reporting, bond issuance notification, bond verification provisions, or failed to disclose a financial emergency or provide information required during a financial emergency. The bill increases the Single Audit Act threshold from \$500,000 to \$750,000 and allows the Auditor General to review the threshold periodically and make appropriate recommendations to the Legislature. The bill makes changes to the financial reporting requirements and independent audit

requirements. The bill specifies who can serve as members of the auditor selection committees for local governmental entities. The bill requires the Florida Virtual School to have an independent financial audit each year.

Election Dates for Municipal Office: HB 7059 (Caldwell) The Florida League of Cities remains strongly opposed to this bill. This bill has passed the House with a vote of 70 – 47, on 2/3. The House bill has no Senate companion at this point, and it was expected that the Senate would address this bill, but to date, no companion has been released.

The bill preempts to the state, the authority to establish the dates of elections of municipal officers and provides the exclusive method for establishing those dates. Any state law, municipal charter, or municipal ordinance that conflicts with the bill is superseded to the extent of the conflict. As a result, a municipality will no longer have authority to unilaterally establish the date of its municipal officer elections.

The House bill requires the date of elections for municipal officers to be established in accordance with one of the following options:

- Option 1: All elections of municipal officers in a county may be held on the same date as the general election in November of each even-numbered year or on the first Tuesday after the first Monday in November of each odd-numbered year, or both, as determined by the supervisor of elections (SOE);
or
- Option 2: All elections of municipal officers in a county may be held on one alternative fixed date each year if the SOE and all municipalities within the county agree to the date and each municipality within the county adopts the date by ordinance. Each ordinance must also provide the dates for qualifying for the election and the date on which the elected officers' terms of office commence.

The dates for elections of municipal officers may be selected under either Option 1 or Option 2, but not both.

Additionally, the provisions of the bill that establish the method of selecting municipal election dates do not affect the manner in which vacancies in municipal office are filled or the manner in which recall elections for municipal officers are conducted. Lastly, in order to provide for an orderly transition of office, the bill provides that the terms of incumbent elected municipal officers, affected by the change in election dates, will be extended to the next municipal election.

Gun Legislation: This week, Senator Gaetz filed an amendment regarding “open carry” (amendment bar code 142992), to SB 612, a bill that revises the definition of the term “concealed weapon” to delete its inclusion of a “slungshot.” This amendment mirrored Representative Gaetz’ open carry legislation, however, the Senator withdrew the amendment and it was not considered.

HB 163 (Gaetz, M.) The full House passed a bill allowing individuals with concealed carry permits to carry guns openly, otherwise known as “open carry”. Additionally, HB 163 was amended by Representative Wood to allow those with concealed carry permits, to take concealed weapons into the legislative chambers. The vote was 72 – 43 on this specific amendment language. Amendments were passed that would allow public hospitals to prohibit open carry, and that would allow those with concealed carry permits to take guns on university and college campuses. The Senate President and various key Senate members have voiced strong concern about some of these provisions. Senator Diaz de la Portilla has definitively said that as these bills have been referred to his committee, Judiciary, he would not hear them.

Traffic Infraction Detectors (Red Light Cameras): SB 168 (Brandes) would repeal the use of red light cameras, was passed by the Transportation committee with a vote of 4 – 3. The bill was amended in committee to change the effective date to July 1, 2019, in order to allow for current contracts with municipalities to expire. However, the bill has not had a hearing in the Transportation and Economic Development Appropriations subcommittee.

HB 4027 (Artilles) is scheduled for third reading, 3/7/16

Drones: SB 642 (Diaz de la Portilla) and HB 459 (Fitzenhagen) these bills provide for liability for injury to a person or property damage in this state for the negligent operation of a drone. SB 642 passed the Rules committee, 12 – 1, on 1/27 and the House companion, HB 459 has not been heard to date.

Body Cameras/Law Enforcement Officers: HB 93 (Jones) and SB 418 (Smith) Requires law enforcement agencies that permit law enforcement officers to wear body cameras, to develop policies and procedures governing the proper use, maintenance, and storage of body cameras and recorded data. The policies would be required to include the following:

- Guidelines for the proper use, maintenance, and storage of body cameras;
- Any limitations on which law enforcement officers are permitted to wear body cameras;
- Any limitations on law enforcement-related encounters in which law enforcement officers are permitted to wear body cameras; and
- Guidelines for the proper storage, retention, and release of audio and video data recorded by body cameras.
- Training for use and storage of camera, and use and maintenance of data.

SB 418 / HB 93 is on third reading on 3/7.

~~~~~

Village of Palmetto Bay  
Departmental Monthly Report

Department/ Division: Finance

Reporting Period: January 2016

| Service Description                           | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Current Month<br>Jan-16 | Fiscal Year to<br>Date<br>FY 2015-16 |
|-----------------------------------------------|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------------------|
| <b>EXPENDITURES % BY DEPARTMENT/ FACILITY</b> |                       |                       |                       |                         |                                      |
| Village Council                               | 7.23%                 | 6.85%                 | 8.28%                 | 10.78%                  | 33.14%                               |
| Village Manager                               | 4.44%                 | 5.40%                 | 5.26%                 | 8.18%                   | 23.28%                               |
| Village Clerk                                 | 5.22%                 | 7.88%                 | 8.33%                 | 10.27%                  | 31.70%                               |
| Finance Dept.                                 | 5.05%                 | 6.57%                 | 7.87%                 | 10.71%                  | 30.20%                               |
| Human Resources/ Comm.                        | 3.58%                 | 4.94%                 | 5.49%                 | 8.27%                   | 22.28%                               |
| Village Attorney                              | 0.00%                 | 0.00%                 | 0.00%                 | 16.84%                  | 16.84%                               |
| Planning & Zoning                             | 5.39%                 | 5.70%                 | 6.72%                 | 8.42%                   | 26.23%                               |
| General Government                            | 5.78%                 | 2.94%                 | 10.92%                | 3.07%                   | 22.71%                               |
| Facilities Maint.                             | 3.84%                 | 5.09%                 | 6.67%                 | 7.18%                   | 22.78%                               |
| Policing Unit                                 | 8.27%                 | 8.27%                 | 8.23%                 | 8.26%                   | 33.03%                               |
| Park Administration                           | 6.13%                 | 5.91%                 | 6.43%                 | 9.01%                   | 27.48%                               |
| Coral Reef Park                               | 2.74%                 | 3.14%                 | 22.21%                | 6.77%                   | 34.86%                               |
| Tennis Center (6 MONTH BUDGET)                | 13.07%                | 11.75%                | 14.65%                | 19.38%                  | 58.85%                               |
| Palmetto Bay Park                             | 2.21%                 | 4.68%                 | 17.91%                | 5.33%                   | 30.13%                               |
| Perrine Wayside Park                          | 0.00%                 | 1.21%                 | 1.45%                 | 0.61%                   | 3.27%                                |
| Thalatta Estate                               | 3.01%                 | 9.25%                 | 9.19%                 | 7.63%                   | 29.08%                               |
| Ludovici Park                                 | 0.00%                 | 4.53%                 | 5.92%                 | 6.12%                   | 16.57%                               |
| <b>Total Parks</b>                            | <b>5.17%</b>          | <b>6.77%</b>          | <b>8.84%</b>          | <b>8.81%</b>            | <b>29.59%</b>                        |
| <b>Total Operating</b>                        | <b>6.60%</b>          | <b>6.57%</b>          | <b>8.29%</b>          | <b>7.64%</b>            | <b>29.10%</b>                        |
| <b>Total for the Month</b>                    | <b>8.33%</b>          | <b>8.33%</b>          | <b>8.33%</b>          | <b>8.33%</b>            | <b>33.32%</b>                        |
| <b>ALARM REGISTRATIONS</b>                    |                       |                       |                       |                         |                                      |
| Alarm Calls/ Inquiries                        | 133                   | 130                   | 127                   | 120                     | 263                                  |
| Cashier Transactions                          | 3,203                 | 2,203                 | 2,060                 | 2,158                   | 5,406                                |
| <b>TOTAL ITEMS</b>                            | <b>3,336</b>          | <b>2,333</b>          | <b>2,187</b>          | <b>2,278</b>            | <b>5,669</b>                         |
| <b>INVOICES</b>                               |                       |                       |                       |                         |                                      |
| Invoices Processed                            | 519                   | 329                   | 527                   | 360                     | 848                                  |
| Checks Processed/ Issued                      | 283                   | 177                   | 276                   | 201                     | 460                                  |
| <b>TOTAL ITEMS</b>                            | <b>802</b>            | <b>506</b>            | <b>803</b>            | <b>561</b>              | <b>1,308</b>                         |

**NOTE:**

1. There were 3 payroll functions in January causing Department to be over the monthly norm.
2. There were 2 Village Attorney bills paid in January.
3. TENNIS-6 month budget
4. To date, running expenditures are 4.2% below projected.

Village of Palmetto Bay  
Departmental Monthly Report

Department/ Division: Policing Unit  
Reporting Period: January 2016

| Service Description                  | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Current Month<br>Jan-16 | Fiscal Year to<br>Date<br>FY 2015-16 |
|--------------------------------------|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------------------|
| <b>CRIMES/ CALLS FOR SERVICE</b>     |                       |                       |                       |                         |                                      |
| Auto Theft                           | 4                     | 2                     | 5                     | 2                       | 13                                   |
| Burglary (Commercial)                | 1                     | 2                     | 0                     | 1                       | 4                                    |
| Burglary ( Residential)              | 15                    | 4                     | 25                    | 10                      | 54                                   |
| Burglary (Vehicle)                   | 15                    | 10                    | 49                    | 25                      | 99                                   |
| Larceny (Over)                       | 19                    | 3                     | 6                     | 11                      | 39                                   |
| Larceny (Under)                      | 15                    | 10                    | 26                    | 24                      | 75                                   |
| Vandalism                            | 2                     | 8                     | 7                     | 3                       | 20                                   |
| Robbery                              | 1                     | 4                     | 1                     | 1                       | 7                                    |
| Homicide                             | 0                     | 0                     | 0                     | 0                       | 0                                    |
| Assault                              | 6                     | 10                    | 8                     | 4                       | 28                                   |
| Aggravated Assault                   | 2                     | 0                     | 0                     | 0                       | 2                                    |
| Aggravated Battery                   | 0                     | 0                     | 0                     | 0                       | 0                                    |
| Domestic Assault/Battery             | 2                     | 3                     | 1                     | 0                       | 6                                    |
| Sex Offense (Exposure)               | 0                     | 0                     | 0                     | 0                       | 0                                    |
| Disturbance                          | 11                    | 13                    | 12                    | 6                       | 42                                   |
| Domestic Dispute/Disturbance         | 16                    | 15                    | 22                    | 15                      | 68                                   |
| Missing Person                       | 3                     | 2                     | 3                     | 1                       | 9                                    |
| Suspicious Vehicle                   | 10                    | 8                     | 14                    | 6                       | 38                                   |
| Suspicious person                    | 9                     | 11                    | 12                    | 16                      | 48                                   |
| Baker Act                            | 7                     | 9                     | 9                     | 6                       | 31                                   |
| DOA                                  | 8                     | 1                     | 3                     | 5                       | 17                                   |
| Fire                                 | 1                     | 1                     | 0                     | 1                       | 3                                    |
| Narcotics Investigation              | 1                     | 1                     | 3                     | 1                       | 6                                    |
| Fraud                                | 18                    | 19                    | 10                    | 20                      | 67                                   |
| Fraud / Credit Card                  | 2                     | 0                     | 0                     | 0                       | 2                                    |
| Weapons violations                   | 1                     | 0                     | 0                     | 0                       | 1                                    |
| <b>TOTAL CRIMES/ CALLS FOR SERV.</b> | <b>169</b>            | <b>136</b>            | <b>216</b>            | <b>158</b>              | <b>679</b>                           |
| <b>TRAFFIC ENFORCEMENT</b>           |                       |                       |                       |                         |                                      |
| Crashes                              | 86                    | 71                    | 75                    | 67                      | 299                                  |
| <b>TOTAL TRAFFIC ENFORCEMENT</b>     | <b>86</b>             | <b>71</b>             | <b>75</b>             | <b>67</b>               | <b>299</b>                           |

**NOTE:**

1. For the month of January, targeted crime rate is -46.88% less than same time period than the previous year.

Village of Palmetto Bay  
Departmental Monthly Report

**Department/ Division: Public Services/ Facilities Maint. Division**  
**Reporting Period: January 2016**

| Service Description                        | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Current<br>Month<br>Jan-16 | Fiscal Year to<br>Date<br>FY 2015-16 |
|--------------------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|--------------------------------------|
| <b>BUILDING AND FACILITIES MAINTENANCE</b> |                       |                       |                       |                            |                                      |
| Open Work Orders                           | 22                    | 22                    | 13                    | 25                         | 82                                   |
| Closed Work Orders                         | 15                    | 7                     | 11                    | 21                         | 54                                   |
| Equipment failures                         | 1                     | 1                     | 2                     | 3                          | 7                                    |
| Equipment Repair and Maintenance           | 0                     | 1                     | 5                     | 7                          | 13                                   |
| Meetings/Training Attended                 | 1                     | 0                     | 0                     | 1                          | 2                                    |
| <b>TOTAL BUILDING MAINT.</b>               | <b>39</b>             | <b>31</b>             | <b>31</b>             | <b>57</b>                  | <b>158</b>                           |
| <b>LANDSCAPE MAINTENANCE</b>               |                       |                       |                       |                            |                                      |
| Mowing Cycles- In-House                    | 13                    | 12                    | 12                    | 12                         | 49                                   |
| Mowing Cycles- Outsourced                  | 4                     | 5                     | 4                     | 4                          | 17                                   |
| Tree Trimming, Removal and Planting        | 0                     | 3                     | 3                     | 3                          | 9                                    |
| Pesticide and Herbicide Spraying           | 4                     | 4                     | 4                     | 4                          | 16                                   |
| Debris Removal                             | 0                     | 2                     | 2                     | 2                          | 6                                    |
| Equipment Repair and Maintenance           | 0                     | 1                     | 3                     | 2                          | 6                                    |
| <b>TOTAL LANDSCAPE MAINT.</b>              | <b>21</b>             | <b>27</b>             | <b>28</b>             | <b>27</b>                  | <b>103</b>                           |

**Completed Projects (January 2016):**

- ◆ In-house maintenance of Thalatta, Ludovici, and the Dog Park has resulted in a cost savings of \$4,100.
- ◆ Repair of restroom fixtures, golf carts, roof leaks, garage doors, fencing and water fountains are on-going resulting in in cost savings for the Village.
- ◆ Trenching for In-house installation of electrical to Coral Reef Park Scoreboard resulting in cost savings of over \$12,000.
- ◆ Chandelier was installed in the front lobby of Village Hall.
- ◆ In-house installation of landscaping beds resulting in a cost savings of \$2,000.

Village of Palmetto Bay  
Departmental Monthly Report

**Department/ Division: Public Services/ Transportation and Transit Division**  
**Reporting Period: January 2016**

| Service Description        | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Current<br>Month<br>Jan-16 | Fiscal Year to<br>Date<br>FY 2015-16 |
|----------------------------|-----------------------|-----------------------|-----------------------|----------------------------|--------------------------------------|
| <b>I-BUS RIDERSHIP</b>     |                       |                       |                       |                            |                                      |
| Route A- morning           | 12                    | 14                    | 12                    | 18                         | 56                                   |
| Route B- morning           | 417                   | 359                   | 407                   | 284                        | 1,467                                |
| Route A- afternoon/evening | 27                    | 37                    | 28                    | 16                         | 108                                  |
| Route B- afternoon/evening | 226                   | 189                   | 187                   | 172                        | 774                                  |
| <b>TOTAL RIDERSHIP</b>     | <b>682</b>            | <b>599</b>            | <b>634</b>            | <b>490</b>                 | <b>2,405</b>                         |
| Customer Service Calls     | 6                     | 4                     | 4                     | 5                          | 19                                   |
| Vehicle Maintenance        | \$ 2,569.77           | \$ 98.00              | \$ 463.10             | \$ 7,195.30                | \$ 10,326.17                         |
| Vehicle Fueling            | \$ 631.33             | \$ 765.13             | \$ 687.40             | \$ 554.55                  | \$ 2,638.41                          |

**Completed Projects (January 2016)**

- ◆ Purchase of new shuttle buses to be Bidded - Scope of Work for purchase of new buses submitted to Procurement Division.
- ◆ On-going Inspections for compliance with ADA bus stop/sidewalks.
- ◆ There was no bus downtime during this reporting period.
- ◆ COA Report presented before Council at the COW Meeting that occurred on January 25, 2016.
- ◆ A total of 13 applications were received for temporary speed humps.
- ◆ The temporary speed humps located on SW 83 AVE and SW 165 TERR were scheduled to be removed on March 1, 2016. The areas where traffic calming is requested the most are in close proximity to public schools within the Village.

Village of Palmetto Bay  
 Departmental Monthly Report

Department/ Division: Public Services/ Public Works Division  
 Reporting Period: January 2016

| Service Description                     | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Current<br>Month<br>Jan-16 | Fiscal Year to<br>Date<br>FY 2015-16 |
|-----------------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|--------------------------------------|
| <b>STREET AND ROW MAINTENANCE</b>       |                       |                       |                       |                            |                                      |
| Signs Repaired/ Installed               | 1                     | 0                     | 7                     | 3                          | 11                                   |
| Graffiti Removal                        | 0                     | 1                     | 1                     | 0                          | 2                                    |
| Street Clearing/ Repairs                | 1                     | 0                     | 8                     | 4                          | 13                                   |
| Pothole/ Shoulder Repairs               | 1                     | 3                     | 4                     | 7                          | 15                                   |
| Tree/ Shrub Trimming, Removal, Install. | 2                     | 3                     | 4                     | 4                          | 13                                   |
| Swale Repairs                           | 0                     | 0                     | 0                     | 0                          | 0                                    |
| Debris/ Trash Removal (Tons)            | 9.75                  | 3.45                  | 7.32                  | 8.04                       | 28.56                                |
| Complaints Reported to MDC              | 3                     | 2                     | 7                     | 6                          | 18                                   |
| <b>TOTAL STREET &amp; ROW MAINT.</b>    | <b>17.75</b>          | <b>12.45</b>          | <b>38.32</b>          | <b>32.04</b>               | <b>100.56</b>                        |
| <b>STREET AND ROW INSTALLATION</b>      |                       |                       |                       |                            |                                      |
| Sidewalks (linear ft.)                  | 0                     | 0                     | 0                     | 0                          | 0                                    |
| Paving (linear ft.)                     | 0                     | 0                     | 0                     | 0                          | 0                                    |
| <b>TOTAL STREET &amp; ROW INST.</b>     | <b>0</b>              | <b>0</b>              | <b>0</b>              | <b>0</b>                   | <b>0</b>                             |
| <b>STORMWATER</b>                       |                       |                       |                       |                            |                                      |
| Drain Cleaning/ Repairs (inlet tops)    | 0                     | 4                     | 42                    | 11                         | 57                                   |
| Canal Cleaning/ Clearing                | 0                     | 0                     | 0                     | 0                          | 0                                    |
| Flooding Investigations & Resolutions   | 2                     | 0                     | 2                     | 3                          | 7                                    |
| Complaints Reported to MDC              | 0                     | 0                     | 0                     | 0                          | 0                                    |
| <b>TOTAL STORMWATER ACTIVITIES</b>      | <b>2</b>              | <b>4</b>              | <b>44</b>             | <b>14</b>                  | <b>64</b>                            |
| <b>INSPECTIONS</b>                      |                       |                       |                       |                            |                                      |
| Sidewalks/ Driveways                    | 2                     | 11                    | 40                    | 5                          | 58                                   |
| Paving/ Drainage                        | 18                    | 7                     | 0                     | 0                          | 25                                   |
| Parking/ Swales                         | 0                     | 0                     | 0                     | 0                          | 0                                    |
| Trees & Landscaping                     | 1                     | 1                     | 3                     | 6                          | 11                                   |
| <b>TOTAL INSPECTIONS</b>                | <b>21</b>             | <b>19</b>             | <b>43</b>             | <b>11</b>                  | <b>94</b>                            |

Village of Palmetto Bay  
Departmental Monthly Report

| Service Description       | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Current<br>Month<br>Jan-16 | Fiscal Year to<br>Date<br>FY 2015-16 |
|---------------------------|-----------------------|-----------------------|-----------------------|----------------------------|--------------------------------------|
| <b>PERMITS</b>            |                       |                       |                       |                            |                                      |
| Commercial Property       | 1                     | 0                     | 0                     | 1                          | 2                                    |
| Sidewalk/ Driveway        | 9                     | 5                     | 6                     | 13                         | 33                                   |
| WASA/ Water Main          | 1                     | 2                     | 1                     | 1                          | 5                                    |
| Cable TV                  | 0                     | 2                     | 14                    | 1                          | 17                                   |
| FPL                       | 4                     | 5                     | 4                     | 2                          | 15                                   |
| Curb/ Gutter              | 0                     | 0                     | 0                     | 0                          | 0                                    |
| Paving/ Drainage/ Sewer   | 1                     | 1                     | 1                     | 0                          | 3                                    |
| Trees & Landscaping       | 0                     | 0                     | 0                     | 0                          | 0                                    |
| Fences/ Columns           | 0                     | 0                     | 0                     | 0                          | 0                                    |
| Parking/ Swales           | 0                     | 1                     | 3                     | 0                          | 4                                    |
| Special Events            | 8                     | 12                    | 8                     | 9                          | 37                                   |
| Temporary Road Closure    | 1                     | 5                     | 1                     | 1                          | 8                                    |
| Zoning (Site Plan Review) | 2                     | 1                     | 1                     | 0                          | 4                                    |
| New Construction          | 3                     | 1                     | 1                     | 2                          | 7                                    |
| <b>TOTAL PERMITS</b>      | <b>30</b>             | <b>35</b>             | <b>40</b>             | <b>30</b>                  | <b>135</b>                           |

**Completed Projects (January 2016):**

- ◆ Department participated in the MLK Parade Celebration that occurred on January 16, 2016.
- ◆ The Village together with the Tree Advisory Board Members participated in the Arbor Day festivities on January 15,
- ◆ Assisted with the trenching for installation of scoreboard data and electrical connectivity.
- ◆ Supported all Special Event Activities during the month of January (set-up and disassembly).
- ◆ Awarded Proclamation for Arbor Day.
- ◆ Neighborhood Traffic Calming Meeting conducted for residents that live near Palmer Trinity.
- ◆ No right turn signs installed on SW 87th AVE.
- ◆ Village Council approved Resolution No. 2016-07 relating to localized drainage improvements.
- ◆ 5th CAV response submitted to FEMA .

Village of Palmetto Bay  
 Departmental Monthly Report

Department/ Division: Parks & Recreation Department

Reporting Period: January 2016

| Service Description                        | Prior Month | Prior Month | Prior Month | Current Month | Fiscal Year to Date<br>FY 2015-16 |
|--------------------------------------------|-------------|-------------|-------------|---------------|-----------------------------------|
|                                            | Oct-15      | Nov-15      | Dec-15      | Jan-16        |                                   |
| <b>CORAL REEF PARK</b>                     |             |             |             |               |                                   |
| <b>Exercise/ Recreational Classes</b>      |             |             |             |               |                                   |
| Yoga                                       | 14          | 14          | 11          | 46            | 85                                |
| Yoga Fussion                               | 16          | 16          | 19          | 37            | 88                                |
| Cardio Pump                                | 20          | 20          | 31          | 81            | 152                               |
| Dance Aerobics                             | 16          | 16          | 46          | 66            | 144                               |
| Aerobics                                   | 20          | 20          | 57          | 104           | 201                               |
| Zumba                                      | 12          | 12          | 18          | 58            | 100                               |
| <b>TOTAL PARTICIPANTS</b>                  | <b>98</b>   | <b>98</b>   | <b>182</b>  | <b>392</b>    | <b>770</b>                        |
| <b>Afterschool Programs</b>                |             |             |             |               |                                   |
| Soccer                                     | 0           | 0           | 0           | 52            | 52                                |
| Lacrosse                                   | 52          | 52          | 26          | 21            | 151                               |
| Tennis                                     | 20          | 20          | 10          | 17            | 67                                |
| WILD (Wonder, Inquire, Learn and Discover) | 52          | 52          | 26          | 47            | 177                               |
| <b>TOTAL PARTICIPANTS</b>                  | <b>124</b>  | <b>124</b>  | <b>62</b>   | <b>137</b>    | <b>447</b>                        |

Village of Palmetto Bay  
Departmental Monthly Report

| Service Description           | Prior Month      | Prior Month      | Prior Month      | Current Month       | Fiscal Year to Date<br>FY 2015-16 |
|-------------------------------|------------------|------------------|------------------|---------------------|-----------------------------------|
|                               | Oct-15           | Nov-15           | Dec-15           | Jan-16              |                                   |
| <b>CORAL REEF PARK</b>        |                  |                  |                  |                     |                                   |
| <b>Organized Sports</b>       |                  |                  |                  |                     |                                   |
| Soccer- Palmetto Knights      | 1,692            | 1,692            | 846              | 2227                | 6,457                             |
| Soccer - Coral Estates        | 96               | 96               | 48               | 96                  | 336                               |
| Soccer- Palmetto FC           | 0                | 0                | 0                | 0                   | 0                                 |
| Howard Palmetto Baseball      | 0                | 0                | 1                | 44                  | 45                                |
| Football- Broncos             | 3,536            | 0                | 0                | 0                   | 3,536                             |
| Palmetto Baseball- Varsity    | 420              | 0                | 0                | 528                 | 948                               |
| Palmetto Baseball JV          | 400              | 0                | 0                | 528                 | 928                               |
| Palmetto Baseball - Freshman  | 0                | 0                | 0                | 576                 | 576                               |
| Cheerleading - Broncos        | 752              | 0                | 0                | 0                   | 752                               |
| Tennis Winter Camp            | 0                | 0                | 34               | 0                   | 34                                |
| Tennis- Group Lessons/Clinics | 289              | 214              | 71               | 150                 | 724                               |
| Tennis- Private Lessons       | 193              | 100              | 65               | 77                  | 435                               |
| Tennis Court Rentals          | 905              | 923              | 516              | 729                 | 3,073                             |
| Racquetball Court Rentals     | 40               | 36               | 47               | 47                  | 170                               |
| USTA Tennis (League Play)     | 131              | 107              | 93               | 80                  | 411                               |
| <b>TOTAL PARTICIPANTS</b>     | <b>8,454</b>     | <b>3,168</b>     | <b>1,721</b>     | <b>5,082</b>        | <b>18,425</b>                     |
| <b>Revenues Collected</b>     |                  |                  |                  |                     |                                   |
| Facility Rentals              | \$ 4,275         | \$ 3,495         | \$ 2,975         | \$ 4,842.50         | \$ 15,588                         |
| Programming/Afterschool       | \$ 300           | \$ 150           | \$ 600           | \$ 600.00           | \$ 1,650                          |
| Sports Leagues                | \$ 3,405         | \$ 3,350         | \$ 2,665         | \$ (1,737.00)       | \$ 7,683                          |
| Tennis Camp                   |                  |                  | \$ 2,785         | \$ 1,184.00         | \$ 3,969                          |
| Tennis Court Rentals          | \$ 3,405         | \$ 3,195         | \$ 3,192         | \$ 2,826.27         | \$ 12,617                         |
| Racquetball Court Rental      | \$ 100           | \$ 102           | \$ 227           | \$ 141.50           | \$ 571                            |
| Tennis Group Lessons          | \$ 5,154         | \$ 1,280         | \$ 3,689         | \$ 5,458.91         | \$ 15,582                         |
| Tennis Private Lessons        | \$ 5,412         | \$ 1,374         | \$ 5,114         | \$ 6,907.96         | \$ 18,808                         |
| Photography/ Filming          | \$ -             | \$ -             | \$ -             | \$ -                | \$ -                              |
| Concessions                   | \$ 1,180         | \$ 800           | \$ 787           | \$ 462.24           | \$ 3,230                          |
| Vending                       | \$ 50            | \$ 32            | \$ 37            | \$ 39.23            | \$ 159                            |
| <b>TOTAL REVENUES</b>         | <b>\$ 23,281</b> | <b>\$ 13,778</b> | <b>\$ 22,071</b> | <b>\$ 20,725.61</b> | <b>\$ 79,856</b>                  |

Village of Palmetto Bay  
Departmental Monthly Report

| Service Description                         | Prior Month      | Prior Month     | Prior Month     | Current Month    | Fiscal Year to Date<br>FY 2015-16 |
|---------------------------------------------|------------------|-----------------|-----------------|------------------|-----------------------------------|
|                                             | Oct-15           | Nov-15          | Dec-15          | Jan-16           |                                   |
| <b>PALMETTO BAY PARK</b>                    |                  |                 |                 |                  |                                   |
| <b>Exercise/ Recreational Classes</b>       |                  |                 |                 |                  |                                   |
| Yoga Fussion                                | 50               | 50              | 25              | 200              | 325                               |
| Ballet at the Park                          | 152              | 152             | 76              | 608              | 988                               |
| <b>TOTAL PARTICIPANTS</b>                   | <b>202</b>       | <b>202</b>      | <b>101</b>      | <b>808</b>       | <b>1,313</b>                      |
| <b>Organized Sports- Participants</b>       |                  |                 |                 |                  |                                   |
| i9 Sports                                   | 652              | 652             | 326             | 428              | 2,058                             |
| Basketball - MDI                            | 348              | 348             | 174             | 540              | 1,410                             |
| Softball Travel Ball                        | 1,256            | 1,256           | 628             | 496              | 3,636                             |
| Howard Palmetto Softball                    | 0                | 0               | 0               | 1344             | 1,344                             |
| High School Teams                           | 0                | 0               | 0               | 1,200            | 1,200                             |
| Softball HS League                          | 1,800            | 1,800           | 900             | 0                | 4,500                             |
| <b>TOTAL PARTICIPANTS</b>                   | <b>4,056</b>     | <b>4,056</b>    | <b>2,028</b>    | <b>4,008</b>     | <b>14,148</b>                     |
| <b>Revenues Collected</b>                   |                  |                 |                 |                  |                                   |
| Facility Rentals                            | \$ 10,201        | \$ 1,865        | \$ 1,101        | \$ 1,155.00      | \$ 13,167                         |
| Tournament/Field Rentals                    | \$ 4,019         | \$ 1,215        | \$ -            | \$ 510.00        | \$ 5,234                          |
| Sports Leagues                              | \$ 225           | \$ 2,985        | \$ 990          | \$ (705.00)      | \$ 4,200                          |
| Photography/ Filming                        | \$ -             | \$ 280          | \$ -            | \$ -             | \$ 280                            |
| Concessions                                 | \$ -             | \$ -            | \$ -            | \$ -             | \$ -                              |
| Vending - <i>No Vending Machines at PBP</i> | \$ -             | \$ -            | \$ -            | \$ -             | \$ -                              |
| <b>TOTAL REVENUES</b>                       | <b>\$ 14,444</b> | <b>\$ 6,345</b> | <b>\$ 2,091</b> | <b>\$ 960.00</b> | <b>\$ 22,881</b>                  |

Village of Palmetto Bay  
Departmental Monthly Report

| Service Description                   | Prior Month      | Prior Month      | Prior Month      | Current Month       | Fiscal Year to Date<br>FY 2015-16 |
|---------------------------------------|------------------|------------------|------------------|---------------------|-----------------------------------|
|                                       | Oct-15           | Nov-15           | Dec-15           | Jan-16              |                                   |
| <b>LUDOVICI/ EAF COMMUNITY ROOM</b>   |                  |                  |                  |                     |                                   |
| <b>Exercise/ Recreational Classes</b> |                  |                  |                  |                     |                                   |
| Vinyasa Yoga*                         | 0                | 0                | 0                | 0                   | 0                                 |
| Meditation Yoga*                      | 0                | 2                | 0                | 0                   | 2                                 |
| Silver Fit Chair Yoga*                | 0                | 0                | 0                | 0                   | 0                                 |
| Mommy & Me Art*                       | 0                | 0                | 0                | 0                   | 0                                 |
| Mommy and Me Yoga*                    | 0                | 0                | 0                | 0                   | 0                                 |
| Nature Afloat **                      | 26               | 26               | 0                | 0                   | 52                                |
| Musical **                            | 3                | 3                | 0                | 0                   | 6                                 |
| <b>TOTAL PARTICIPANTS</b>             | <b>29</b>        | <b>31</b>        | <b>0</b>         | <b>0</b>            | <b>60</b>                         |
| <b>Revenues Collected</b>             |                  |                  |                  |                     |                                   |
| Facility Rentals                      | \$ 450           | \$ 1,741         | \$ -             | \$ 375.00           | \$ 2,191                          |
| Programming/League Fee                | \$ 45            | \$ -             | \$ -             | \$ -                | \$ 45                             |
| Photography/ Filming                  | \$ -             | \$ 420           | \$ -             | \$ -                | \$ 420                            |
| <b>TOTAL REVENUES</b>                 | <b>\$ 495</b>    | <b>\$ 2,161</b>  | <b>\$ -</b>      | <b>\$ 375.00</b>    | <b>\$ 2,656</b>                   |
| <b>THALATTA ESTATE</b>                |                  |                  |                  |                     |                                   |
| <b>Exercise/ Recreational Classes</b> |                  |                  |                  |                     |                                   |
| Yoga by the Bay                       | 27               | 17               | 6                | 12                  | 72                                |
| Kayak/Paddle                          | 22               | 26               | 25               | 0                   | 69                                |
| Bird Watching Workshop - 10/18 *      | 33               | 0                | 0                | 0                   | 66                                |
| <b>TOTAL PARTICIPANTS</b>             | <b>82</b>        | <b>43</b>        | <b>31</b>        | <b>12</b>           | <b>207</b>                        |
| <b>Revenues Collected</b>             |                  |                  |                  |                     |                                   |
| Facility Rentals                      | \$ 30,874        | \$ 36,126        | \$ 31,764        | \$ 28,928.90        | \$ 127,692                        |
| Programming                           | \$ -             | \$ -             | \$ -             | \$ -                | \$ -                              |
| Photography/ Filming                  | \$ 375           | \$ 230           | \$ 1,825         | \$ 320.00           | \$ 2,750                          |
| <b>TOTAL REVENUES</b>                 | <b>\$ 31,249</b> | <b>\$ 36,356</b> | <b>\$ 33,589</b> | <b>\$ 29,248.90</b> | <b>\$ 130,442</b>                 |
| <b>SPONSORSHIPS</b>                   |                  |                  |                  |                     |                                   |
| <b>TOTAL SPONSORS</b>                 | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>            | <b>0</b>                          |
| <b>TOTAL SPONSORSHIP VALUE (\$)</b>   | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>         | <b>\$ -</b>                       |

**NOTES:**

1. Revenues collected do not reflect monthly activity/rentals.
2. Leagues/Rentals are collected throughout the year at time of booking and/or when leagues turn roster together with payment at the end of the season.
3. Revenues collected during the month of January resulting in negative are due to refunds.
4. Held a total of three events during the month of January: Get Fit PB Kick-Off Event, Arbor Day Tree Planting Ceremony, and Drive-in Movie Night.

(\* ) No registrations.

(\*\* ) Program not offered.

Village of Palmetto Bay  
 Departmental Monthly Report

Department/ Division: Community & Economic Dev.- Planning & Zoning Division  
 Reporting Period: January 2016

| Service Description                   | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Current Month<br>Jan-16 | Fiscal Year to<br>Date<br>FY 2015-16 |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------------------|
| <b>PLANNING &amp; ZONING ACTIVITY</b> |                       |                       |                       |                         |                                      |
| Comp Plan Amendments Filed            | 0                     | 0                     | 0                     | 0                       | 0                                    |
| Land Dev. Code Amendments/ Plats      | 1                     | 0                     | 1                     | 0                       | 2                                    |
| Variances                             | 0                     | 0                     | 0                     | 1                       | 1                                    |
| Zoning Resolutions Adopted            | 2                     | 1                     | 2                     | 3                       | 8                                    |
| Zoning Ordinances Adopted             | 3                     | 1                     | 2                     | 3                       | 9                                    |
| Zoning Letters Issued                 | 3                     | 2                     | 1                     | 0                       | 6                                    |
| Public Workshops                      | 1                     | 2                     | 0                     | 0                       | 3                                    |
| Items to Zoning Hearing               | 1                     | 0                     | 4                     | 1                       | 6                                    |
| Downtown Meeting                      | 0                     | 0                     | 0                     | 6                       | 6                                    |
| <b>TOTAL ITEMS</b>                    | <b>11</b>             | <b>6</b>              | <b>10</b>             | <b>14</b>               | <b>41</b>                            |
| <b>BUSINESS TAX LICENSES</b>          |                       |                       |                       |                         |                                      |
| Business Tax Licenses- New            | 31                    | 4                     | 7                     | 9                       | 51                                   |
| Business Tax Licenses- Renewal        | 923                   | 19                    | 11                    | 8                       | 961                                  |
| <b>TOTAL LICENSES ISSUED</b>          | <b>954</b>            | <b>23</b>             | <b>18</b>             | <b>17</b>               | <b>1012</b>                          |

**NOTE:**

1. Meetings held with development interest: Quality Inn, Total Bank, Robert Ruano, and Charter School.

Village of Palmetto Bay  
 Departmental Monthly Report

Department/ Division: Human Resources & Communications  
 Reporting Period: January 2016

| Service Description                   | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Current Month<br>Jan-16 | Fiscal Year to<br>Date<br>FY 2015-16 |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------------------|
| <b>HUMAN RESOURCES</b>                |                       |                       |                       |                         |                                      |
| <b>Recruitment</b>                    |                       |                       |                       |                         |                                      |
| Recruitment Ads                       | 2                     | 3                     | 3                     | 1                       | 9                                    |
| Applications Reviewed                 | 39                    | 91                    | 91                    | 62                      | 283                                  |
| Interviews Scheduled                  | 9                     | 11                    | 11                    | 11                      | 42                                   |
| Background Checks Completed           | 1                     | 3                     | 5                     | 0                       | 9                                    |
| <b>TOTAL ITEMS</b>                    | <b>51</b>             | <b>108</b>            | <b>110</b>            | <b>74</b>               | <b>343</b>                           |
| <b>New Hires</b>                      |                       |                       |                       |                         |                                      |
| Orientation Sessions                  | 2                     | 1                     | 2                     | 6                       | 11                                   |
| Training Sessions                     | 2                     | 0                     | 0                     | 0                       | 2                                    |
| New Hires Processed                   | 2                     | 1                     | 2                     | 5                       | 10                                   |
| <b>TOTAL ITEMS</b>                    | <b>6</b>              | <b>2</b>              | <b>4</b>              | <b>11</b>               | <b>23</b>                            |
| <b>Employee Benefits</b>              |                       |                       |                       |                         |                                      |
| New Enrollments/ Updates/ Terminat    | 13                    | 2                     | 2                     | 3                       | 20                                   |
| Issues Resolved                       | 2                     | 4                     | 3                     | 4                       | 13                                   |
| Educational Assistance Program        | 0                     | 0                     | 0                     | 1                       | 1                                    |
| Incident/ Accident Cases (worker's co | 1                     | 0                     | 0                     | 0                       | 1                                    |
| Employee Training                     | 0                     | 0                     | 0                     | 0                       | 0                                    |
| <b>TOTAL ITEMS</b>                    | <b>16</b>             | <b>6</b>              | <b>5</b>              | <b>8</b>                | <b>35</b>                            |
| <b>Misc.</b>                          |                       |                       |                       |                         |                                      |
| Transfers/ Updates/ Evaluations       | 6                     | 4                     | 10                    | 4                       | 24                                   |
| Timesheets Reviewed                   | 136                   | 136                   | 137                   | 140                     | 549                                  |
| Job Desc. Review/ Updates             | 2                     | 4                     | 0                     | 0                       | 6                                    |
| Surveys                               | 0                     | 0                     | 0                     | 0                       | 0                                    |
| Termination of Employment             | 3                     | 2                     | 3                     | 1                       | 9                                    |
| <b>TOTAL ITEMS</b>                    | <b>147</b>            | <b>146</b>            | <b>150</b>            | <b>145</b>              | <b>588</b>                           |

Village of Palmetto Bay  
Departmental Monthly Report

| Service Description                   | Prior Month<br>Oct-15                                         | Prior Month<br>Nov-15                                         | Prior Month<br>Dec-15                                         | Current Month<br>Jan-16                                       | Fiscal Year to<br>Date<br>FY 2015-16 |
|---------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------|--------------------------------------|
| <b>COMMUNICATIONS</b>                 |                                                               |                                                               |                                                               |                                                               |                                      |
| Top 4 Webpages Visited                | HR (jobs)<br>Bldg Dept Forms<br>Policing Unit<br>Parks & Rec. | Holiday Events<br>Burglar Alarm<br>Holiday Hours<br>HR (Jobs) | HR (jobs)<br>Bldg Dept Forms<br>Policing Unit<br>Parks & Rec. | Bldg Dept Forms<br>HR (jobs)<br>Parks & Rec.<br>Policing Unit |                                      |
| FB Postings (inc. events postings)    | 89                                                            | 99                                                            | 101                                                           | 92                                                            | 381                                  |
| FB Followers (likes)                  | 2,837                                                         | 2,928                                                         | 3,186                                                         | 3,185                                                         | 12,136                               |
| Constant Contact Subscribers (active) | 1,888                                                         | 1,894                                                         | 1,895                                                         | 1,893                                                         | 7,570                                |
| Your Village @ Work Editions          | 2                                                             | 5                                                             | 4                                                             | 4                                                             | 15                                   |
| E-News (General)                      | 0                                                             | 0                                                             | 0                                                             | 0                                                             | 0                                    |
| E-News (Parks)                        | 0                                                             | 0                                                             | 0                                                             | 0                                                             | 0                                    |
| Press Releases                        | 0                                                             | 0                                                             | 1                                                             | 1                                                             | 2                                    |
| Promotional/ Informational Campaigns  | 2                                                             | 0                                                             | 4                                                             | 3                                                             | 9                                    |
| Surveys                               | 0                                                             | 1                                                             | 0                                                             | 0                                                             | 1                                    |
| <b>TOTAL ITEMS</b>                    | <b>4,818</b>                                                  | <b>4,927</b>                                                  | <b>5,191</b>                                                  | <b>5,178</b>                                                  | <b>20,114</b>                        |
| <b>GRANTS</b>                         |                                                               |                                                               |                                                               |                                                               |                                      |
| New Applications Completed            | 1                                                             | 0                                                             | 1                                                             | 1                                                             | 3                                    |
| Reports/ Amendments Filed             | 1                                                             | 0                                                             | 0                                                             | 0                                                             | 1                                    |
| Grants Awarded                        | 1                                                             | 0                                                             | 0                                                             | 0                                                             | 1                                    |
| <b>TOTAL ITEMS</b>                    | <b>3</b>                                                      | <b>0</b>                                                      | <b>1</b>                                                      | <b>1</b>                                                      | <b>5</b>                             |

Village of Palmetto Bay  
Departmental Monthly Report

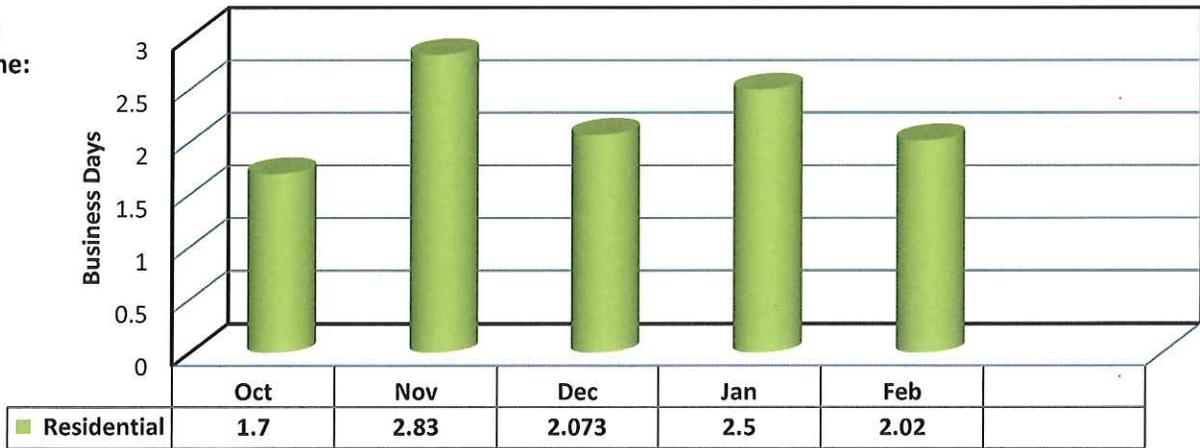
Department/ Division: Community & Economic Dev.- Building & Permitting Division  
Reporting Period: January 2016

| Service Description                  | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Current<br>Month<br>Jan-16 | Fiscal Year<br>to Date<br>FY 2015-16 |
|--------------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|--------------------------------------|
| <b>Permits Issued</b>                |                       |                       |                       |                            |                                      |
| Building Permits                     | 130                   | 88                    | 91                    | 46                         | 355                                  |
| Electrical Permits                   | 37                    | 25                    | 20                    | 13                         | 95                                   |
| Mechanical Permits                   | 26                    | 21                    | 16                    | 11                         | 74                                   |
| <b>TOTAL PERMITS</b>                 | <b>193</b>            | <b>134</b>            | <b>127</b>            | <b>70</b>                  | <b>524</b>                           |
| Value of Construction                | \$ -                  | \$ 726,000            | \$ -                  | \$ -                       | 726,000                              |
| Permits for New Houses               | 0                     | 4                     | 0                     | 0                          | 4                                    |
| <b>Inspections Completed</b>         |                       |                       |                       |                            |                                      |
| Building & Roofing                   | 833                   | 976                   | 865                   | 710                        | 3,384                                |
| Electrical                           | 94                    | 65                    | 73                    | 65                         | 297                                  |
| Mechanical                           | 34                    | 35                    | 40                    | 31                         | 140                                  |
| Plumbing/ LPGX                       | 60                    | 64                    | 76                    | 59                         | 259                                  |
| Zoning (Building)                    | 92                    | 73                    | 69                    | 80                         | 314                                  |
| Zoning (Code Compliance)             | 125                   | 84                    | 27                    | 21                         | 257                                  |
| <b>TOTAL INSPECTIONS</b>             | <b>1,238</b>          | <b>1,297</b>          | <b>1,150</b>          | <b>966</b>                 | <b>4,651</b>                         |
| <b>Code Compliance Cases</b>         |                       |                       |                       |                            |                                      |
| New Cases Open                       | 55                    | 40                    | 65                    | 30                         | 190                                  |
| Notices of Violations                | 55                    | 40                    | 65                    | 30                         | 190                                  |
| Civil Violations                     | 21                    | 6                     | 7                     | 13                         | 47                                   |
| Special Master Cases                 | 21                    | 16                    | 0                     | 18                         | 55                                   |
| Active Cases                         | 55                    | 40                    | 65                    | 45                         | 205                                  |
| <b>TOTAL CASES</b>                   | <b>207</b>            | <b>142</b>            | <b>202</b>            | <b>136</b>                 | <b>687</b>                           |
| <b>CERT. OF OCCUPANCY/ USE</b>       |                       |                       |                       |                            |                                      |
| Certificates of Occupancy            | 77                    | 83                    | 8                     | 2                          | 170                                  |
| Certificates of Use                  | 19                    | 9                     | 6                     | 5                          | 39                                   |
| <b>TOTAL CERT. OF OCCUPANCY/ USE</b> | <b>96</b>             | <b>92</b>             | <b>14</b>             | <b>7</b>                   | <b>209</b>                           |

# Snapshot for Month of February (Fiscal Year 2015-2016)

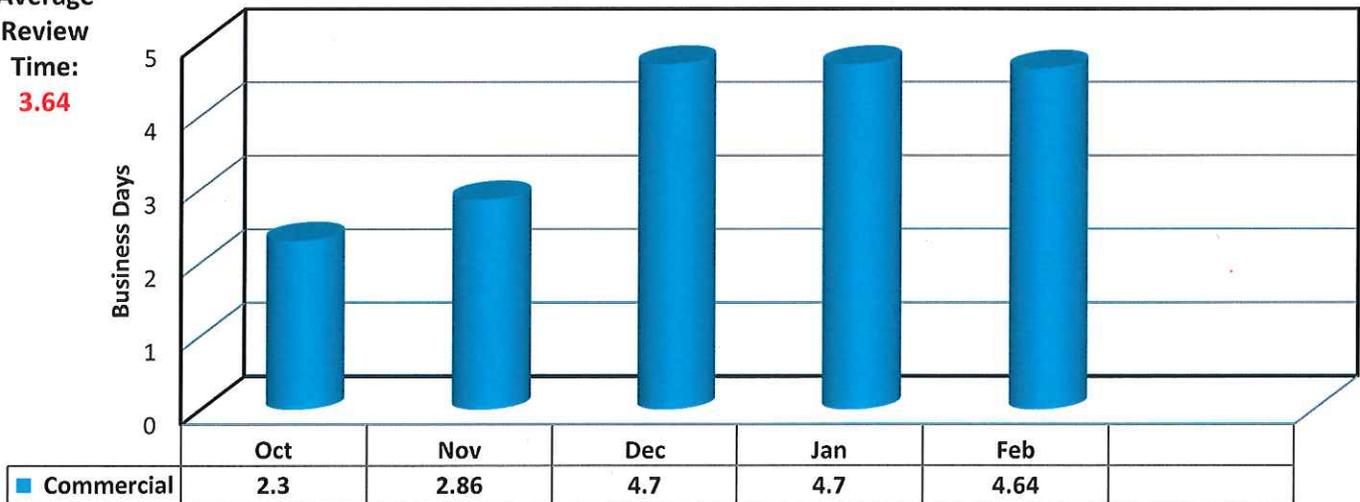
## Average Review Times (Residential)

Average Review Time:  
**2.275**



## Average Review Times (Commercial)

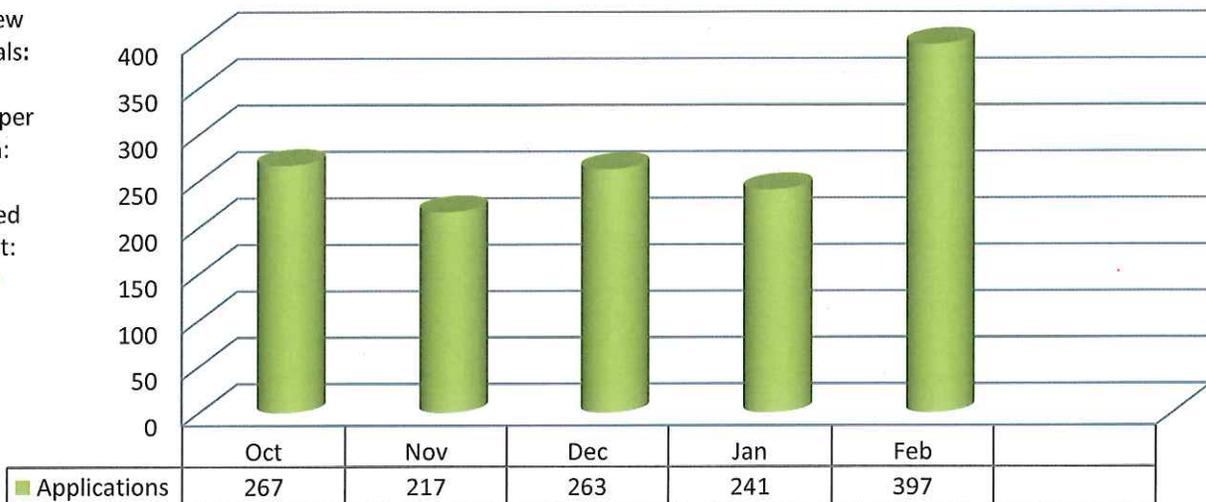
Average Review Time:  
**3.64**



| Excessive Review Time |                                                          |
|-----------------------|----------------------------------------------------------|
| Trades                | No. of Permits Exceeding Five (5) days in the same Dept. |
| Building              | <b>17</b>                                                |
| Zoning                | 0                                                        |
| Structural            | 0                                                        |
| Mechanical            | 0                                                        |
| Electrical            | 0                                                        |
| Plumbing              | 0                                                        |
| Public Works          | 3                                                        |
| Building Official     | 0                                                        |

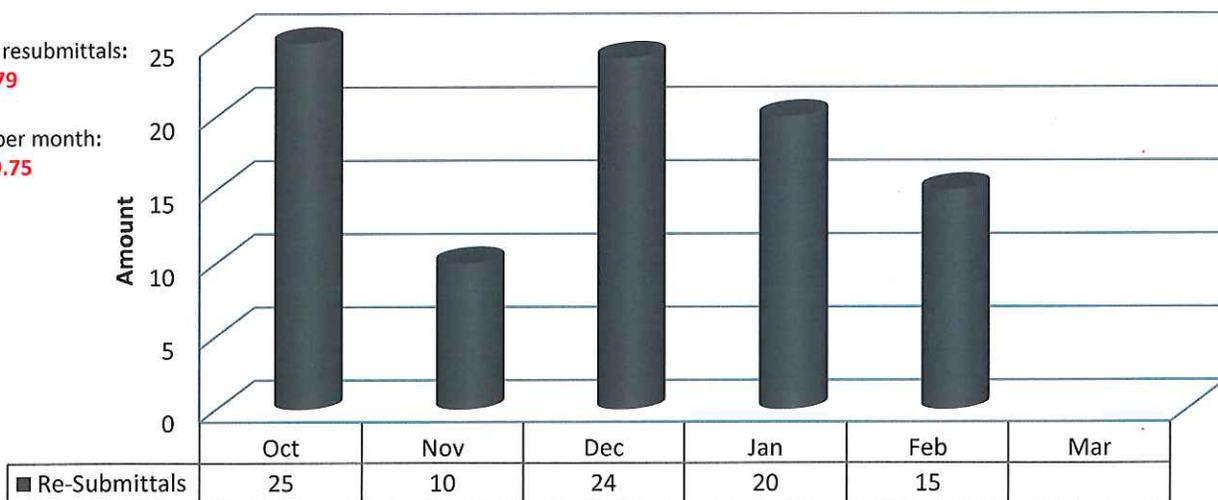
## New Permit Applications Submitted

Total New Submittals: **988**  
 Average per Month: **247**  
 Projected Amount: **4350**



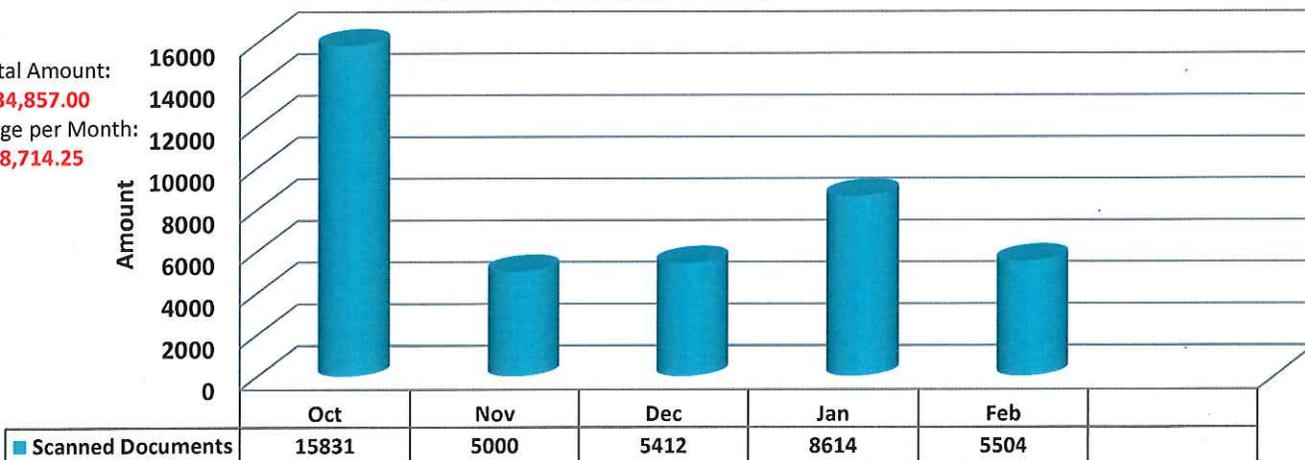
## Permit Applications Resubmitted for Review

Total No. of resubmittals: **79**  
 Average per month: **19.75**



## Scanned Documents

Total Amount: **34,857.00**  
 Average per Month: **8,714.25**



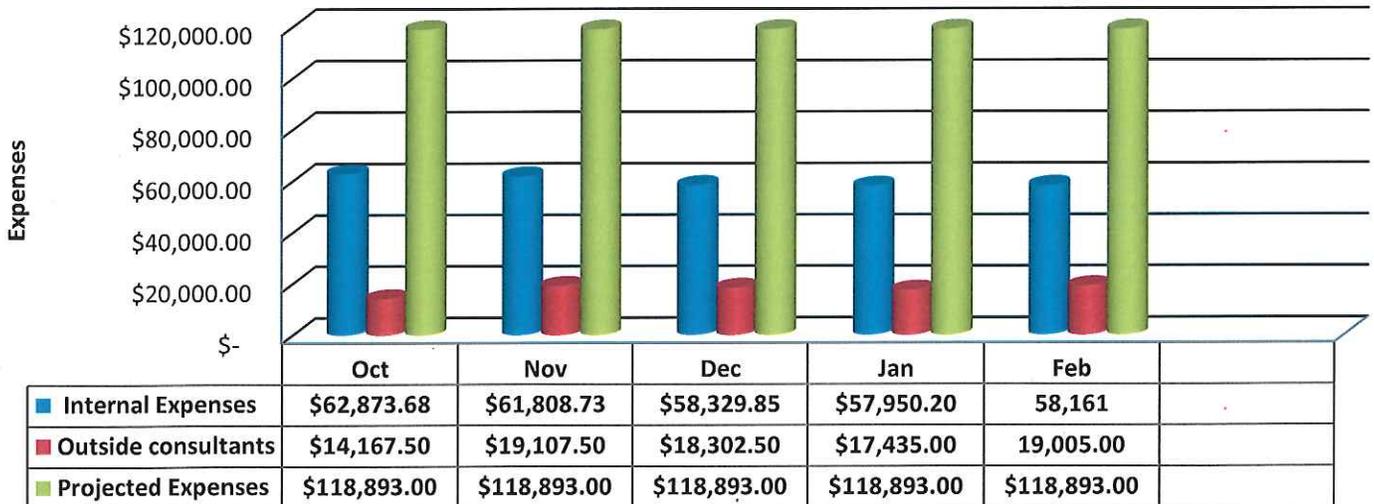
## Actual vs. Projected Revenue Stream



**Projected Revenue: \$ 500,000.00 (\$ 1,200,000 Annual Projection)**

**Actual Revenue: \$ 694,386.03**

## Department Expenses



**Projected Expenses: \$ 594,465 (\$ 1,426,716 Annual Projection)**

**Actual Expenses: \$ 387,140.50 (Not inclusive of all charges)**

## Building Inspections 2015-2016

Total inspections :

**5348**

Average per

Month:

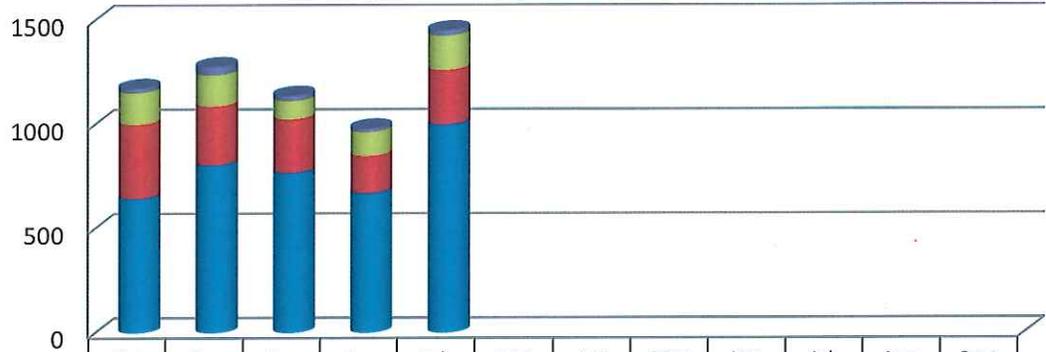
**1069.60**

\*Cancelled  
inspections not  
included in total.

Projected  
Inspections for FY

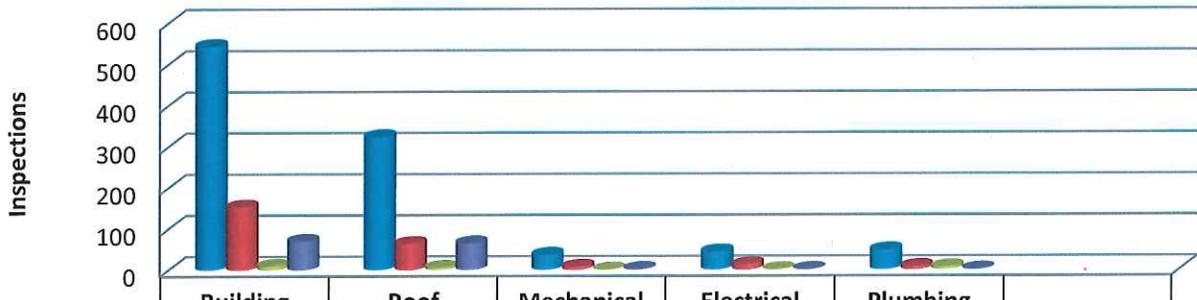
15-16:

**11025**



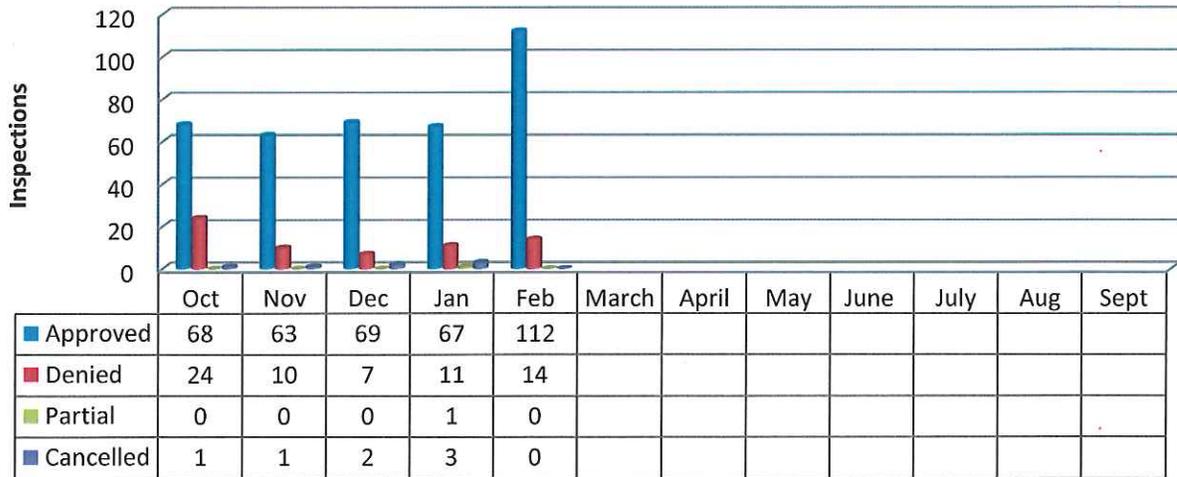
|                        | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun. | Jul. | Aug. | Sept |
|------------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|------|------|------|
| ■ Partial              | 21  | 40  | 25  | 17  | 25  |     |     |     |      |      |      |      |
| ■ Cancelled            | 152 | 150 | 88  | 115 | 165 |     |     |     |      |      |      |      |
| ■ Rejected Inspections | 357 | 283 | 259 | 179 | 263 |     |     |     |      |      |      |      |
| ■ Approved Inspections | 643 | 804 | 766 | 669 | 997 |     |     |     |      |      |      |      |

## Building Inspections by Trade February 2016



|             | Building | Roof | Mechanical | Electrical | Plumbing |
|-------------|----------|------|------------|------------|----------|
| ■ Approved  | 544      | 324  | 37         | 44         | 48       |
| ■ Denied    | 154      | 64   | 8          | 13         | 8        |
| ■ Partial   | 10       | 6    | 1          | 1          | 7        |
| ■ Cancelled | 70       | 65   | 2          | 1          | 1        |

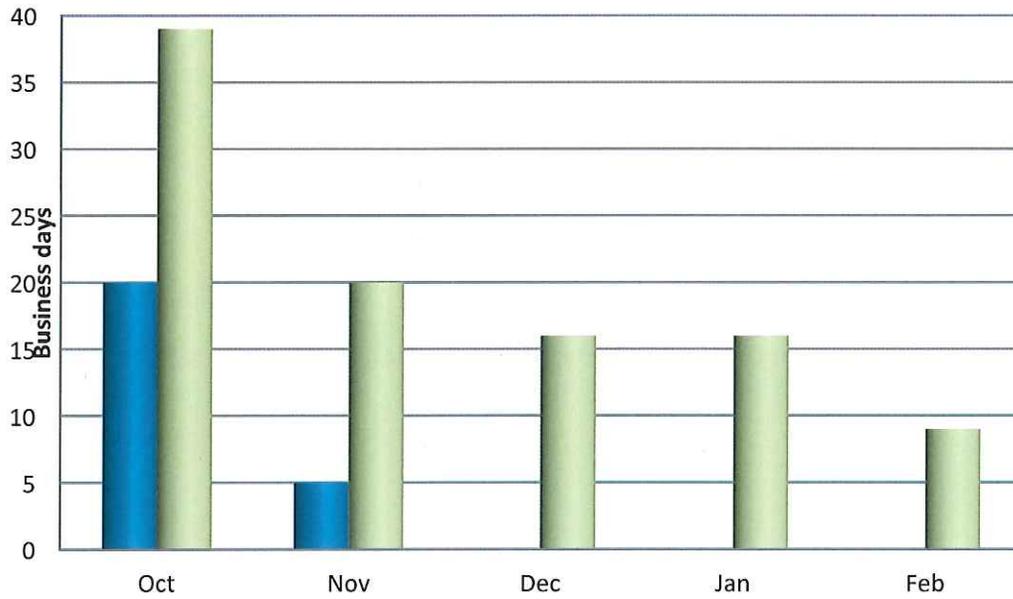
## Zoning Inspections 2015-2016



## Building Code Revenue 2015-2016

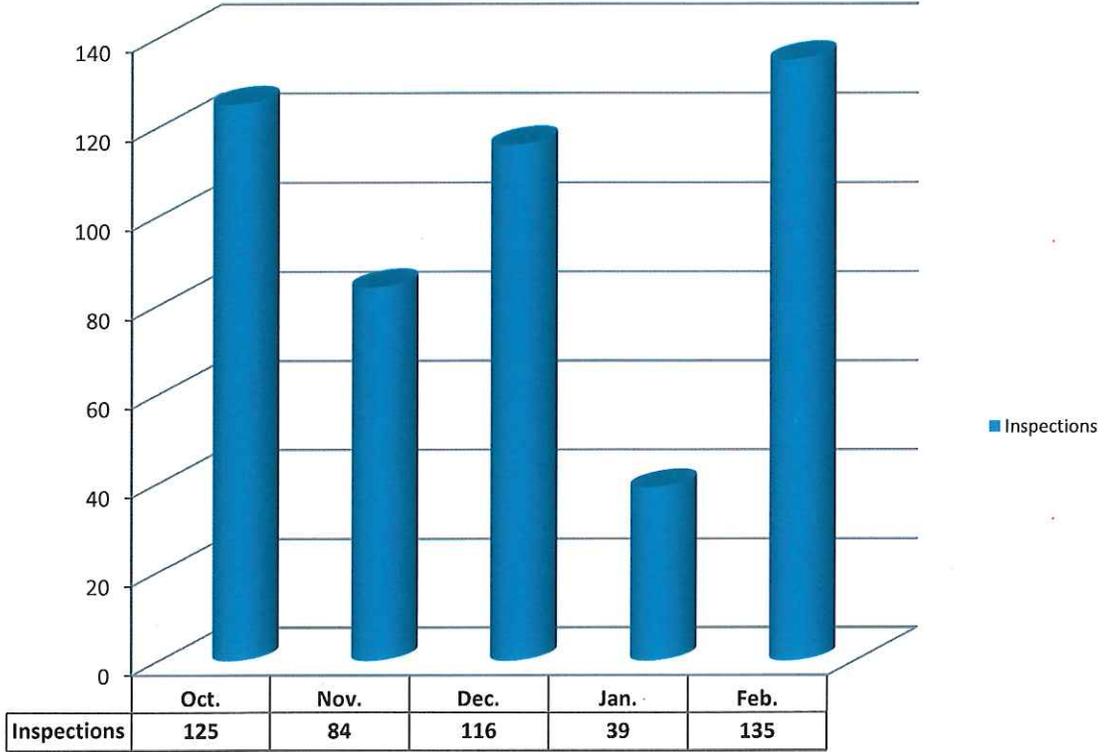


## Building Code Compliance Monthly Cases and Closed Cases



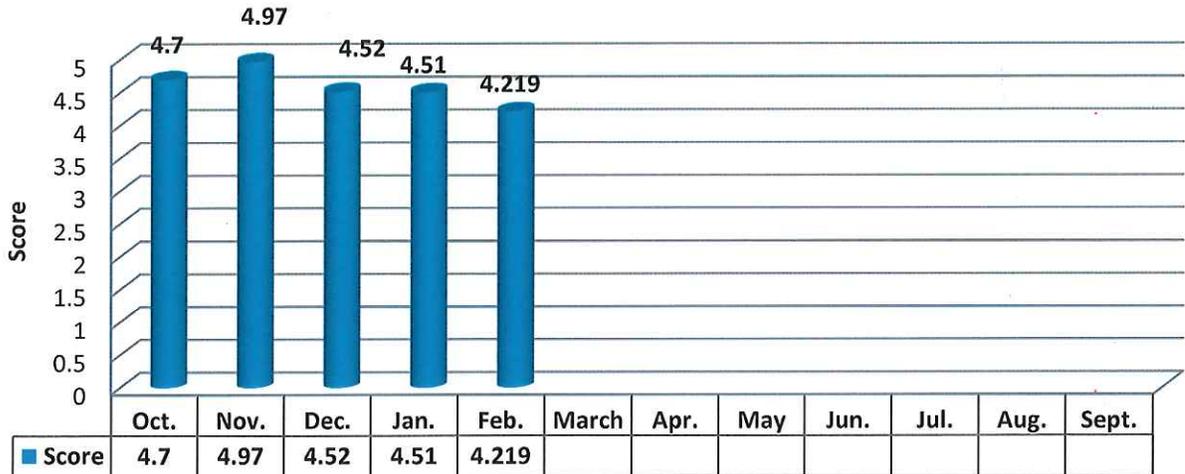
|                                                       | Oct | Nov | Dec | Jan | Feb |
|-------------------------------------------------------|-----|-----|-----|-----|-----|
| <span style="color: blue;">■</span> No. of open cases | 20  | 5   | 0   | 0   | 0   |
| <span style="color: green;">■</span> Closed Cases     | 39  | 20  | 16  | 16  | 9   |

**Code Compliance  
Monthly Inspections 2015-2016**

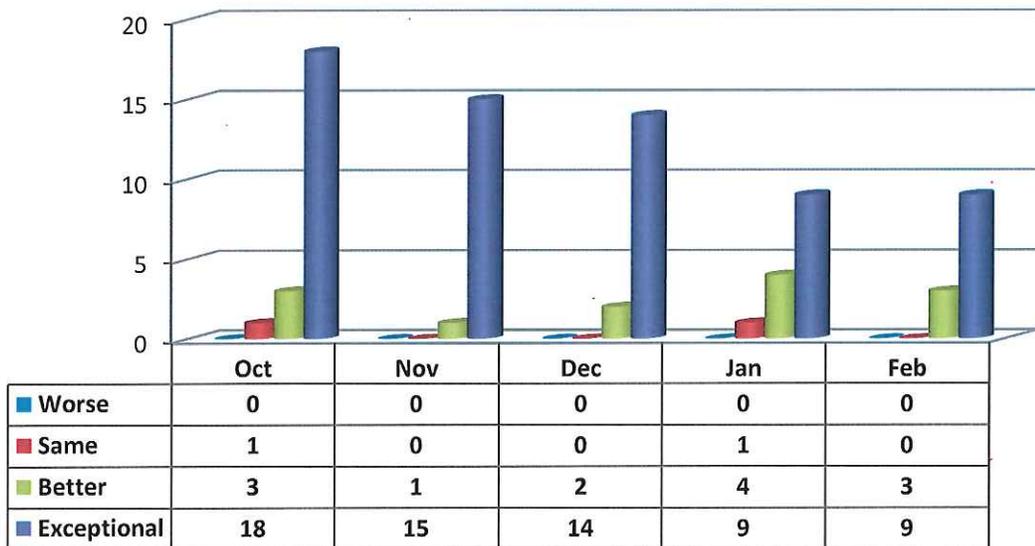


**Total Inspections : 325  
Average per Month: 108.3**

## Customer Service Evaluation 2015-2016



## Building Department Compared to Other Departments in the County



### Building Fuel Expenses 2015-2016



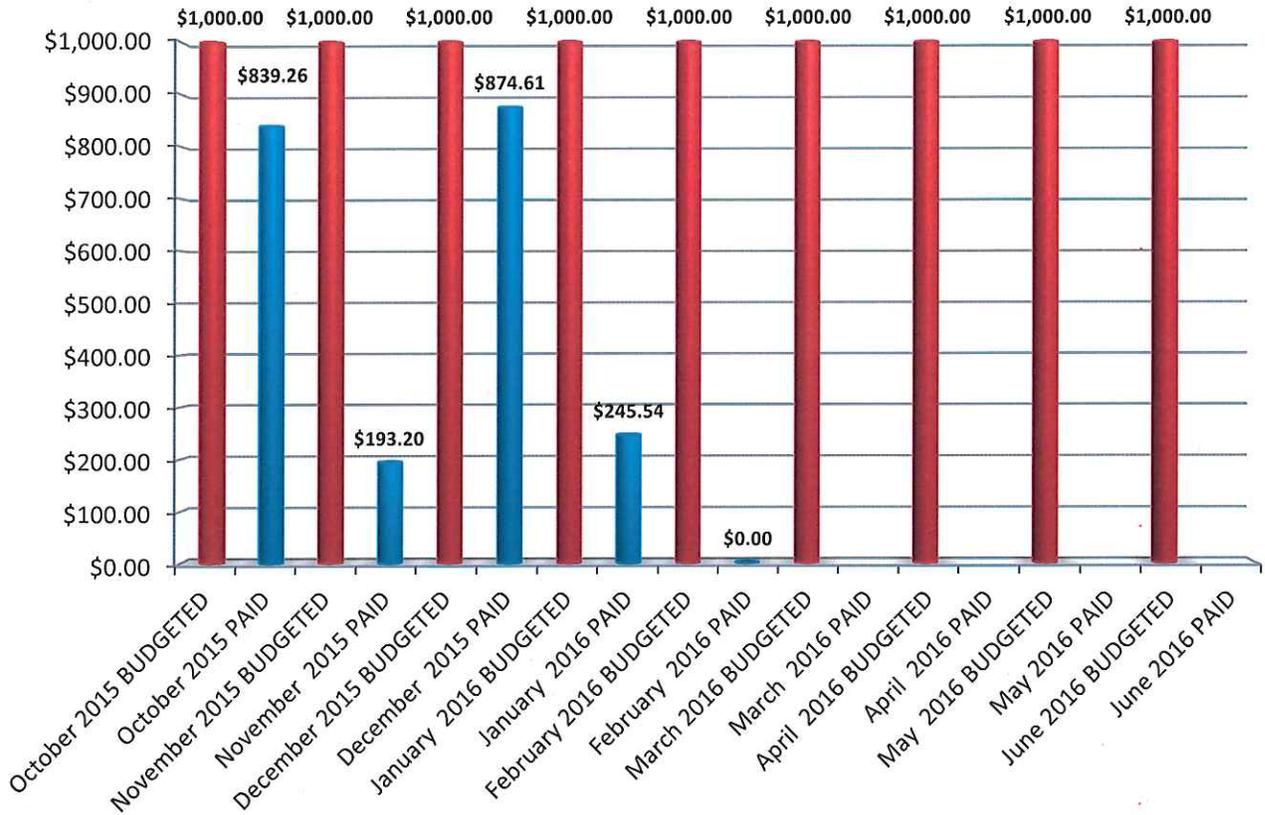
**Gas Total: Pending**

### Code Compliance Fuel Expenses 2015-2016



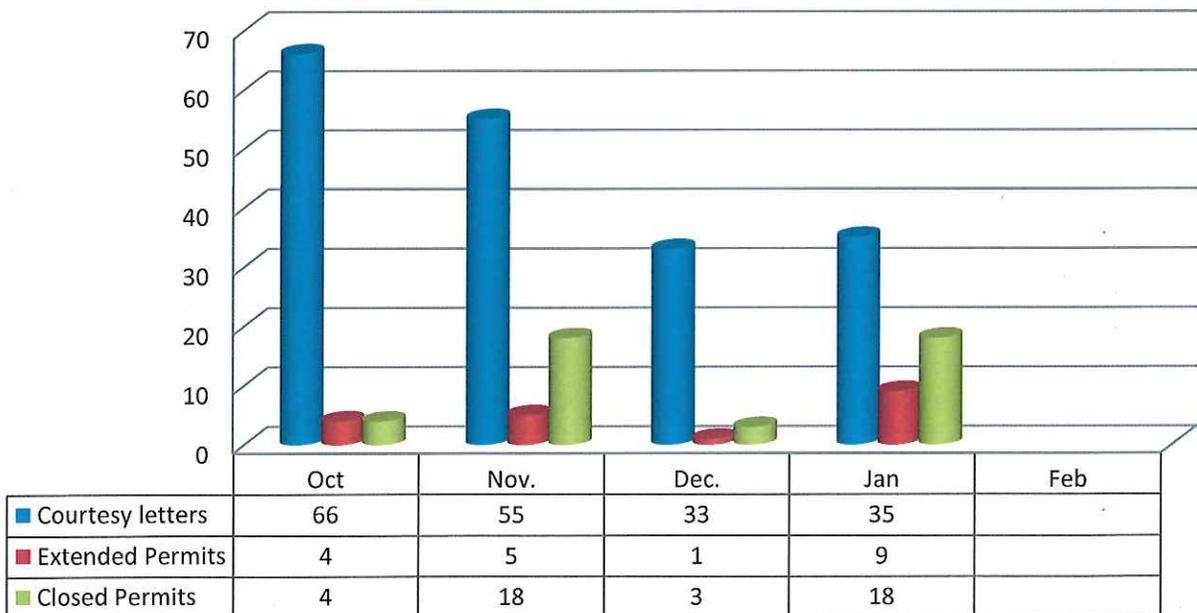
**Building Code Gas Expenses: Pending**

## OPERATING SUPPLIES ANALYSIS 2015-2016 TOTAL



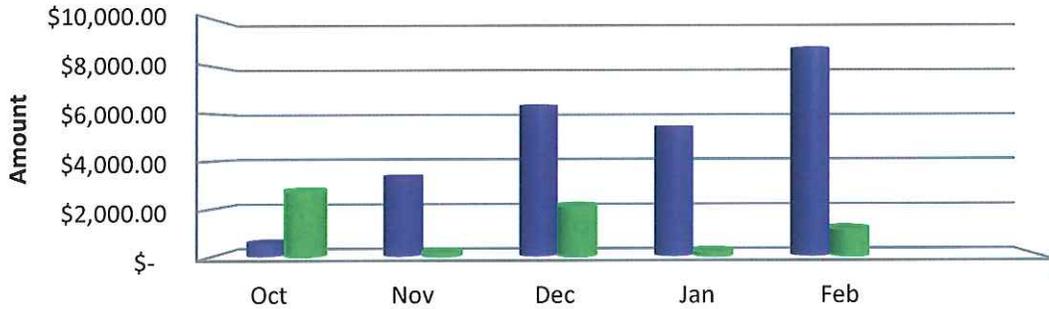
❖ \*Operating Supplies Adopted Budget for FY 2015-2016: \$ 12,000.00

## Courtesy Notice for Permit Expirations 2015-2016



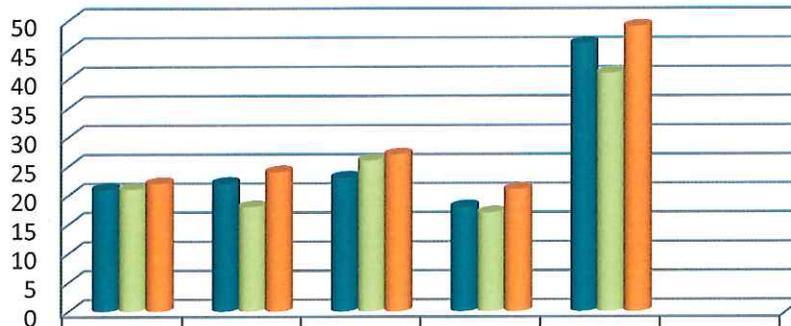
# Code Compliance Snapshot for Month of February (Fiscal Year 2015-2016)

## Code Compliance Revenue 2015-2016 (Lot Clearing, Citation, and Special Master)



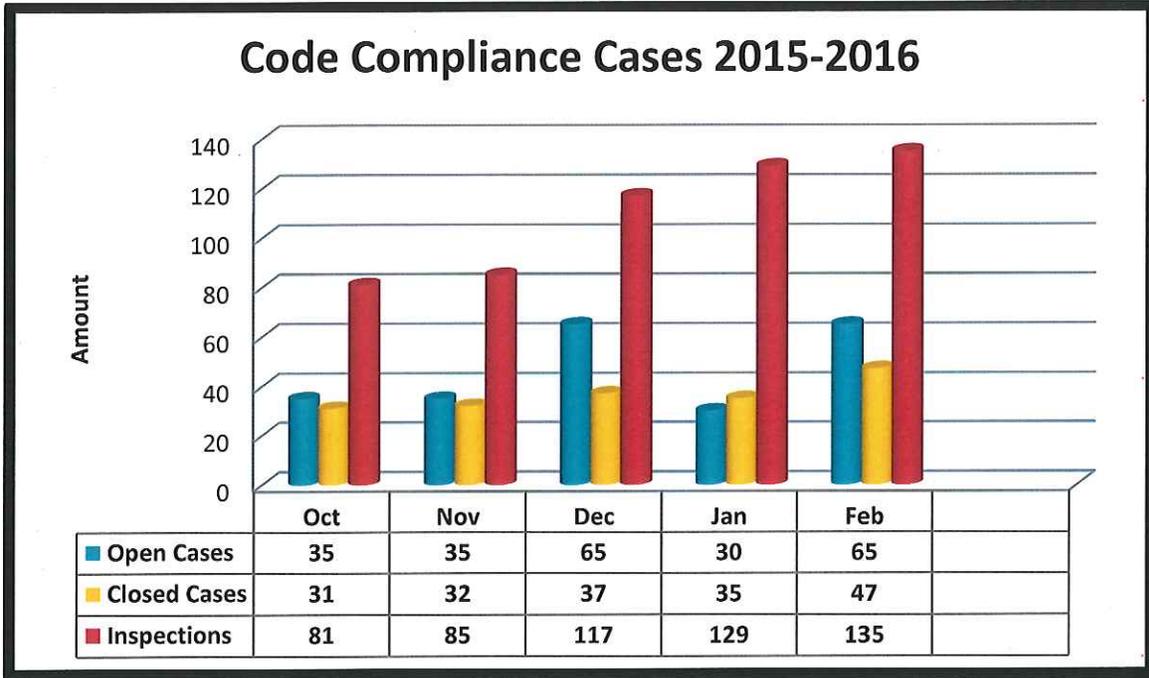
|                                                            | Oct        | Nov        | Dec        | Jan        | Feb        |
|------------------------------------------------------------|------------|------------|------------|------------|------------|
| ■ Code Violations (Including Citations and Special Master) | \$575.00   | \$3,369.65 | \$6,362.13 | \$5,457.00 | \$8,774.06 |
| ■ Lot Clearing                                             | \$2,772.32 | \$150.00   | \$2,121.53 | \$190.00   | \$1,148.25 |

## Submitted Complaints (Open, Closed, and Inspections)



|                         | Oct | Nov | Dec | Jan | Feb |
|-------------------------|-----|-----|-----|-----|-----|
| ■ Open Complaints       | 21  | 22  | 23  | 18  | 46  |
| ■ Closed Complaints     | 21  | 18  | 26  | 17  | 41  |
| ■ Scheduled Inspections | 22  | 24  | 27  | 21  | 49  |

# Code Compliance Snapshot for Month of February (Fiscal Year 2015-2016)





Always Ready, Proud To Serve

**Miami-Dade Fire Rescue Department**

9300 NW 41st Street

Doral, Florida 33178-2414

T 786-331-5000

miamidade.gov

# RECEIVED

February 5, 2016

FEB 23 2016

Honorable Eugene Flinn, Mayor  
Village of Palmetto Bay  
9705 East Hibiscus Street  
Palmetto Bay, FL 33157

**VILLAGE MANAGER'S OFFICE**  
**EDWARD SILVA**

Honorable Mayor Flinn:

Enclosed is your annual report summarizing the services Miami-Dade Fire Rescue (MDFR) provided to the Village of Palmetto Bay in 2015. MDFR's overall complement of fire-rescue response vehicles and personnel provided a service level unrivaled in the Southeast United States for the benefit and protection of your community.

Residents and visitors of the Village of Palmetto Bay can rely on the delivery of fire-rescue services provided by an Internationally Accredited Agency through the Commission on Fire Accreditation International (CFAI). Late last year, a CFAI peer assessment team visited MDFR and recommended MDFR for reaccreditation. MDFR expects to be formally reaccredited in mid-March when the department appears before the CFAI for final approval. Following the official announcement, MDFR will continue to be one of only 217 agencies to achieve this status. MDFR will remain the largest accredited fire-rescue department in the Southeast United States and the second largest in the Nation.

As your Fire Chief, I welcome the opportunity to present the Department's annual service delivery report to the village. Please contact Maria L. Reyes from my office at 786-331-5253 to schedule the annual presentation with the Village Council, or if you require additional information. Enclosed is my contact information. I am always available to address any questions or concerns that you or your residents may have regarding our services.

Respectfully,

Dave Downey  
Fire Chief

Enclosures

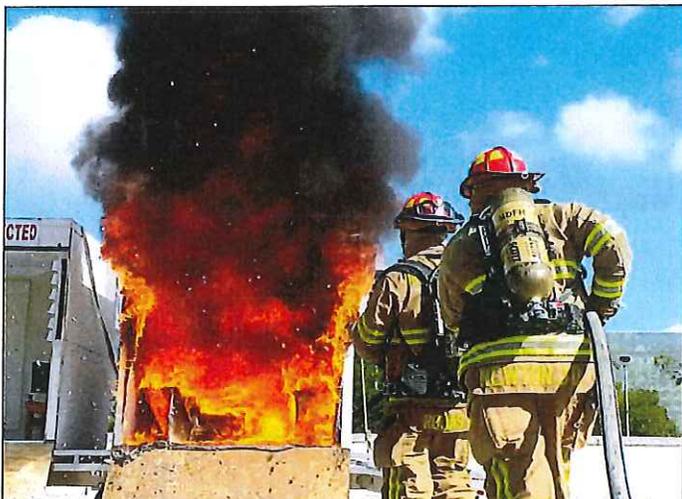
c: Edward Silva, Village Manager  
Russell Benford, Deputy Mayor, Miami-Dade County

*Delivering Excellence Every Day*



## Miami-Dade Fire Rescue Department Services to The Village of Palmetto Bay

Miami-Dade Fire Rescue (MDFR) originated as a single-unit fire patrol in 1935. In 2015, MDFR celebrated 80 years since its inception. It has since grown into the largest fire rescue department in the southeast United States and one of the top ten largest in the nation. With a response territory of 1,899 square miles and a resident population of more than 1.9 million, MDFR responds to more than 250,000 calls for assistance annually making it one of the busiest departments in the nation. Almost 2,500 employees staff 141 units in service throughout 68 fire rescue stations and several administrative facilities serving residents, businesses, and visitors 24 hours a day, 7 days a week, 365 days a year. In addition to providing transport services through 54 rescue units in service, MDFR provides emergency air transport service within Miami-Dade County to State-approved Trauma Centers via two full-time rescue helicopters.



Firefighters battle a cargo container fire.

MDFR is considered one of the most elite fire rescue departments in the country and is recognized around the world for its exemplary service. Firefighters are skilled in fire suppression technology and advanced life support (ALS). Rescue units are capable of providing pre-hospital care to trauma patients, heart-attack patients, and stroke victims.

MDFR has more specialized response units than any other fire-rescue department in the southeastern United States. The department provides air-rescue transport, airport rescue firefighting, ocean rescue, technical rescue (vehicle extrication and confined-space rescue), hazardous materials mitigation, and urban search and rescue. The department also maintains the Florida Antivenin Bank and provides inspections and code enforcement services. MDFR also protects two beaches: Haulover and Crandon, with a combination of full-time and part-time professional lifeguards. Since joining MDFR in 2003, the Ocean Rescue Bureau has

professionalized its staff and built new lifeguard stations at both beaches. MDFR distinguishes itself from other fire-rescue departments in a number of areas.

MDFR offers a higher level of service providing more ALS suppression units than most departments and a greater level and grade of response staff. Over 90% of MDFR's units are staffed and equipped to provide ALS services. MDFR staffs four firefighters on suppression units and three firefighter paramedics on rescue units.



MDFR transports critically injured patient.

Through the efforts of MDFR, Miami Dade residents also have the highest survival rates after a blocked coronary artery in the nation. Over eight years ago, MDFR established the Miami-Dade STEMI (ST-Elevation Myocardial Infarction) Network. STEMI, typically referred to as a blocked coronary artery, is the leading cause of death for women in the United States. Hospitals within the STEMI network are required to restore blood flow to a patient's blocked artery within 90 minutes from arrival of paramedics to the patient. This timely intervention significantly reduces a patient's chances for permanent damage or death and increases their likelihood for a normal quality of life. The STEMI network has reduced the time it takes to restore blood flow to a patient from approximately 2 hours and 15 minutes to 60 minutes.

The Office of Emergency Management (OEM), is also part of MDFR. OEM manages the County's Emergency Operation Center (EOC), which coordinates emergency response and recovery plans and Operations in order to maximize the use of resources within Miami-Dade County. OEM coordinates its activities with the County's municipalities, non-profit social service and medical care agencies. OEM is accredited by the Emergency Management Accreditation Program (EMAP).



## Miami-Dade Fire Rescue Department Services to The Village of Palmetto Bay

In calendar year 2015, MDR's 141 frontline rescue and fire suppression units were dispatched almost 400,000 times to more than 246,000 emergencies in 2015. Of these, approximately 204,000 were medical emergencies. MDR transported greater than 80,000 residents and visitors to South Florida hospitals. MDR responded to nearly 23,000 fire-related calls. In addition, MDR personnel responded to more than 15,000 non-fire-rescue related calls for service.

MDR's Air Rescue Bureau celebrated 30 years of service in 2015. Since its inception in 1985, MDR has provided air transport for critically ill and injured residents and visitors of Miami-Dade County. Responding to approximately 1,200 calls a year, this unique unit has grown from one full-time helicopter to four in the past nine years. Air Rescue South is located at Miami Executive Airport and Air Rescue North is located at Opa-Locka Executive Airport. Each aircraft is staffed by two pilots and two firefighter-paramedics 365 days a year, including MDR's first female pilot who joined the crew in 2013.



MDR's Fireboat 1 and Air Rescue South

MDR's Fireboat was placed back in service in late 2014 and is currently stationed at the Port Miami. The 50 foot vessel provides enhanced rapid response to all types of maritime emergencies. A second Fireboat will be placed in service at the Haulover Marina in April 2016.

During 2015, MDR received Lifeline® EMS Silver Level Recognition Award given by the American Heart Association to EMS teams across the nation for their vital role in providing timely treatment to patients who experience severe heart attacks. Agencies that receive the Mission: Lifeline Silver award have demonstrated at least 75 percent compliance for each required achievement measure for the entire year, and treat at least eight STEMI patients for the year.

MDR was also recommended to receive reaccreditation in 2015 by the Commission on Fire Accreditation International (CFAI), which is part of the Center for Public Safety Excellence, Inc. The department remains one of only 217 agencies to achieve this status by CFAI and continues to be the largest accredited fire-rescue department in the Southeast and the second largest in the Nation.



One of the three firefighter recruit classes in 2015.

MDR welcomed three recruit classes in 2015, totaling 63 new firefighters to the Department. MDR also celebrated the opening of two new fire stations, Station 70 in South West Miami-Dade and Station 64 in the Town of Miami Lakes. MDR's world renowned Urban Search and Rescue (US&R) Team, Florida Task Force 1 (FLT-1), received an Operational Readiness Score of 98.7% from the Federal Emergency Management Agency's (FEMA) Peer Evaluation Team. FL-TF1 received the highest rating amongst the 28 Task Forces in the FEMA US&R System. These teams respond to natural and man-made disasters that occur nationally and internationally.



MDR Coconut Palm Fire Rescue Station #70

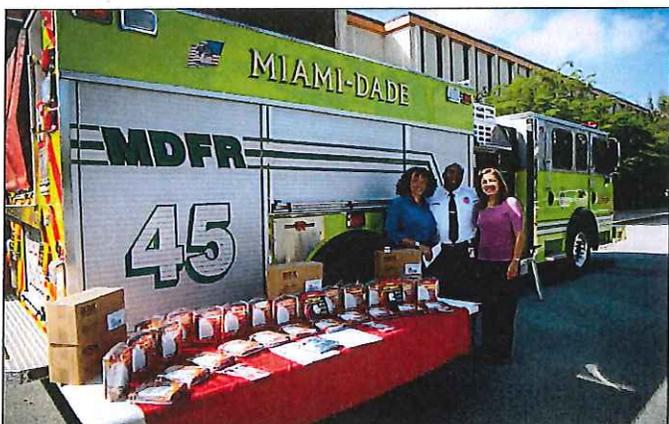


**Miami-Dade Fire Rescue Department**  
Services to  
**The Village of Palmetto Bay**

MDFR Fire Chief Dave Downey was named 2015 Florida Fire Chief of the Year by the Florida Fire Chiefs' Association. This award is the highest honor the Florida fire service can bestow on one of its fire chiefs. MDFR Assistant Director and Director of Miami-Dade County's Office of Emergency Management, Curtis Sommerhoff, was also honored by the Miami-Dade County Board of County Commissioners for being named Emergency Manager of the Year.

MDFR Lieutenant Douglas Keller was named the 2015 Investigator of the Year by The Fire Investigators of Florida (FIF), the Florida chapter of the International Association of Arson Investigators (IAAI). The FIF's main goal is to support and provide training to fire investigators and other related professionals in both public and private sectors to further the prevention, investigation and prosecution of arson and related crimes.

The Fire Prevention Division of MDFR accepted a donation from First Alert of 200 tamperproof smoke alarms which will be distributed to seniors in Miami-Dade County. While seniors make up nearly 18% of Miami-Dade County's population, they account for 36% of all fire related deaths. Last year, MDFR provided and installed over 5,000 smoke alarms to elderly and disadvantaged residents throughout Miami-Dade County.



MDFR Assistant Fire Chief Arthur L. Holmes Jr. with First Alert Representative

Everyday MDFR Operations field personnel have hundreds of opportunities to exceed customer expectations while fulfilling our service demands. MDFR's commitment to providing the highest quality service to our community continuously fosters an atmosphere of service excellence and constant improvement. Employees routinely "go the extra mile" for our customers. We are individually committed and collectively exemplify our mission: **Always Ready, Proud to Serve.**

To this end, MDFR has been measuring the quality and effectiveness of our EMS service for the past five years. The survey instrument (**Attachment I**), which is sent to 20% of MDFR EMS patients monthly, allows respondents to rate the quality of their experience between one (1) and five (5), with one being strongly dissatisfied and five being strongly satisfied with the service. Unlike other survey instruments used by Miami-Dade County, this survey continuously monitors the opinions of the service we deliver the prior month rather than taking a "snapshot" of the service at a particular time. The survey also provides the respondent a section for additional comments. Overall, 11% of patients (or 3,301 respondents) returned completed surveys yielding an overall score of **4.86**. Respondents rated MDFR's services as follows for each question during calendar year 2015:

- 1) MDFR responded to your needs in a timely manner: **4.86**
- 2) MDFR explained your treatment options to you: **4.80**
- 3) MDFR treated you in a professional manner: **4.91**
- 4) MDFR met your expectations when you requested assistance: **4.88**

During calendar year 2015, **44** residents from the Village of Palmetto Bay have rated MDFR with an overall score of **4.87**, expressing their satisfaction with the service provided by MDFR. This equates to a **97%** satisfaction rate. Below are a few comments received from Palmetto Bay residents. A summary of all surveys received is presented in **Attachment II**. Names and addresses from Palmetto Bay residents have been redacted in accordance to Florida Statutes Chapter 119.

*"MDFR was called and showed up almost instantaneously. All personnel were friendly, comforting and professional. This was the first time in my nearly 54 years of life that fire rescue was called for me. They made me feel at ease and comforted after such a traumatic experience."*

*"I will like to thank them for the way they treated me, they treated me excellent. I'm very grateful and thank you. Good job!"*

*"Many men have come to my house merely to pick up my husband off the floor. They have all been extremely polite and nice to us both; we are both 89 years old soon to be 90. They have called elderly links for us."*

*"Station 50 saved my dog which was accidentally locked in my hot van."*

*"Congratulations. May God protect you to keep saving lives."*



**Miami-Dade Fire Rescue Department**  
Services to  
**The Village of Palmetto Bay**

The Village of Palmetto Bay, located in the southeastern part of Miami-Dade County, spans an area of 8.80 square miles and is bordered by the Atlantic Ocean to the east, the Town of Cutler Bay to the south, South Dixie Highway to the west, and the Village of Pinecrest to the north (**Attachment III**). The Village incorporated on September 10, 2002 and has been part of the Miami-Dade Fire Rescue Service District since its inception. Based on 2013 U.S. Census data, the Village has a residential population of 24,339 with over 8,300 households.

During calendar years 2014 and 2015, MDFR responded to 4,508 emergency calls received from the Village of Palmetto Bay. **Table I** depicts incident type and related response times for incidents MDFR responded to within the Village during this time period.

**Table I**  
**MDFR Responses to the Village of Palmetto Bay**  
**Calendar Years 2014 and 2015**

| Call Type               | 2015         | MDFR*<br>Average<br>Response<br>Time | 2014         | MDFR*<br>Average<br>Response<br>Time |
|-------------------------|--------------|--------------------------------------|--------------|--------------------------------------|
| Life Threatening        | 1,328        | 06:15                                | 1,285        | 5:57                                 |
| Non-Life Threatening*   | 538          | 07:17                                | 527          | 7:04                                 |
| Structure & Other Fires | 240          | 07:37                                | 243          | 6:56                                 |
| Other Miscellaneous*    | 196          | 13:05                                | 151          | 10:19                                |
| <b>Total</b>            | <b>2,302</b> |                                      | <b>2,206</b> |                                      |

\*Expedited response using lights and sirens is only used when responding to Life Threatening and Structure Fire incidents.

The Village of Palmetto Bay is primarily served by MDFR's Coral Reef Station 4 and Palmetto Bay Station 62 which provided 70% of the responses into the Village during 2015 as depicted in **Table II**.

**Table II**  
**MDFR Stations/Units responding into the Village of Palmetto Bay**  
**Calendar Years 2014 and 2015**

| Responses Provided By:    | 2015         |             | 2014         |             |
|---------------------------|--------------|-------------|--------------|-------------|
|                           | Incidents    | %           | Incidents    | %           |
| Station 4 - Coral Reef    | 1,111        | 48%         | 1,109        | 50%         |
| Station 62 - Palmetto Bay | 509          | 22%         | 498          | 23%         |
| Station 50 - Perrine      | 477          | 21%         | 476          | 22%         |
| Other Stations            | 205          | 9%          | 123          | 5%          |
| <b>Total</b>              | <b>2,302</b> | <b>100%</b> | <b>2,206</b> | <b>100%</b> |

Within the Village of Palmetto Bay, MDFR has one (1) station; one (1) rescue unit; and one (1) suppression unit, which is an ALS Engine.

As depicted on **Attachment III**, an additional six (6) stations are within two and a half (2.5) miles of the Village which house two (2) Battalion Chiefs; seven (7) rescues; and six (6) suppression units, two of which are ALS Engines, one ALS Tanker, one 60-foot BLS Aerial, and one 75-foot ALS Ladder (**Table III**). These units exceed the NFPA recommended for responding to both high and medium occupancies.

MDFR plans to construct an additional station just outside of the Village of Pinecrest. Palmetto Bay Station 62 will be a three (3) bay, 10,500 square foot fire-rescue station and house one ALS Engine unit that is currently located at Perrine Station 50. MDFR plans to break ground on the new station, to be located at Old Cutler and 142 Street, in early 2017. MDFR is currently working on placing a temporary trailer at a location adjacent to this site no later than the third quarter. The project is currently out to bid.

**Table III**  
**MDFR Stations Within Two and a Half Miles of the**  
**Village of Palmetto Bay**

| Name                                                        | Miles to<br>Village of<br>Palmetto<br>Bay | Apparatus                                                     | Staffing                                                |
|-------------------------------------------------------------|-------------------------------------------|---------------------------------------------------------------|---------------------------------------------------------|
| Station 50 - Perrine<br>9798 Hibiscus Street                | 0.00                                      | Rescue - 1<br>ALS Engine - 1                                  | 3 FF/PARA<br>2 FF/PARA<br>2 FF/EMT                      |
| Planned Station 62 - Palmetto Bay                           | 0.00                                      | ALS Engine - 1 (currently located<br>at Station 50 - Perrine) |                                                         |
| Station 4 - Coral Reef<br>9201 SW 152 Street                | 0.12                                      | ALS Engine - 1<br><br>Battalion Chief - 1<br><br>Rescue - 1   | 2 FF/PARA<br>2 FF/EMT<br><br>1 FF/PARA<br><br>3 FF/PARA |
| Station 49 - Pinecrest<br>10850 SW 57 Avenue                | 1.89                                      | Rescue - 1                                                    | 3 FF/PARA                                               |
| Station 55 - Saga Bay<br>21501 SW 87 Avenue                 | 2.10                                      | ALS Engine - 1                                                | 2 FF/PARA<br>2 FF/EMT                                   |
| Station 23 - Suniland<br>7825 SW 104 Street                 | 2.33                                      | 75' ALS Ladder - 1<br><br>Rescue - 1                          | 2 FF/PARA<br>2 FF/EMT<br>3 FF/PARA                      |
| Station 34 - Cutler Ridge<br>10850 SW 211 Street            | 2.46                                      | Rescue - 2<br>60' BLS Aerial - 1<br>100' Tender Platform - 1  | 6 FF/PARA<br>4 FF/EMT                                   |
| Station 52 - South Miami Heights<br>12105 Quail Roost Drive | 2.49                                      | ALS Tanker - 1<br><br>Battalion Chief - 1<br>Rescue - 1       | 2 FF/PARA<br>2 FF/EMT<br>1 FF/PARA<br>3 FF/PARA         |

Note: FF/PARA = Firefighter Paramedic, FF/EMT = Firefighter Emergency Medical Technician



**Miami-Dade Fire Rescue Department**  
Services to  
**The Village of Palmetto Bay**



Perrine Station 50 serving the Village of Palmetto Bay

MDFR's closest Rescue unit is housed within the Village of Palmetto Bay at MDFR Perrine Station 50. MDFR's next closest medical response unit is located 0.12 miles west of the Village at MDFR Coral Reef Station 4, which houses one Rescue, one ALS Engine and one (1) Battalion Chief.



Coral Reef Station 4 serving the Village of Palmetto Bay

As a result, within two and a half (2.5) miles of the Village of Palmetto Bay, MDFR has 15 front-line response units, 14 of which are ALS units including seven (7) rescues, five (5) suppression units and two (2) Battalion Chiefs. Daily there are 47 firefighters on duty, 33 which are certified paramedics assigned to these units.

### Structure Fires

Based on structure and unit information provided by the Miami-Dade County Property Appraiser, the Village of Palmetto Bay has 7,339 single-family and duplex units, 1,149 multi-family and condo units, and 325 commercial, industrial, and other structures. The majority of the commercial, industrial, and other units would require a

high-hazard response to a structure fire incident in the Village. As a result, on an initial dispatch to a structure fire, 24 firefighters and two (2) command chiefs would be required.

Based on MDFR's current dispatch protocol, MDFR would dispatch three (3) suppression units, one (1) aerial (platform, ladder or aerial), one (1) rescue, and one (1) Battalion Chief, exceeding NFPA's recommended dispatch to a structure fire at a medium-hazard occupancy. If MDFR determines that it is a working fire, MDFR also would dispatch another Battalion Chief, a Safety Officer, an Air Truck, a Command Van and a Fire Investigator to the incident. To a structure fire at a high-hazard occupancy, MDFR's initial dispatch would also surpass NFPA's recommended response. MDFR would dispatch four (4) suppression units, two (2) aerials (platform, ladder or aerial), two (2) rescues, and two (2) Battalion Chiefs. MDFR would dispatch additional support as noted to a working fire.

During 2015 MDFR dispatched more than 400 firefighters and 130 units to structure fire incidents in the Village of Palmetto Bay. For example, on July 25, 2015 MDFR dispatched eight (8) units, equating to 24 firefighters, two (2) Engines, one (1) Aerial, one (1) Ladder, two (2) Rescues, and two (2) Battalion Chiefs to extinguish a structure fire at 7690 SW 156 Street.

### Medical Emergencies

NFPA Standard 1710 sets guidelines for service response to Emergency Medical Services (EMS) and fire calls. ALS units should, 90 percent of the time, arrive at an incident within eight (8) minutes of the time an EMS call is received.

MDFR has 54 frontline rescue units, each staffed by three (3) State of Florida certified paramedics. MDFR offers patient transportation options. Patients with life-threatening emergencies will be transported to the closest appropriate medical facility within Miami-Dade or Broward County. MDFR will transport patients without life-threatening emergencies to the medical facility of their choice. MDFR also has EMS Captains who act as patient advocates in ensuring the timely transfer of patients to Miami-Dade and Broward County medical facilities.



**Miami-Dade Fire Rescue Department**  
Office of the Fire Chief  
9300 N.W. 41st Street  
Doral, Florida 33178-2414  
T 786-331-5000 F 786-331-5101

[miamidade.gov](http://miamidade.gov)

Dear Valued Customer:

Recently, Miami-Dade Fire Rescue (MDFR) had the opportunity to serve you in your time of need. MDFR's mission is to protect people, property, and the environment by providing responsive professional and humanitarian fire-rescue services essential to public health, safety, and well-being. Our firefighter paramedics are dedicated to providing the best possible care to Miami-Dade County's residents and visitors. In order to assure that we continue to achieve our mission and improve our service to you, we value your opinion regarding your experience with MDFR. Please take a few minutes to complete the brief survey and return it in the enclosed postage-paid envelope.

Please visit us at [www.miamidade.gov/mdfr/](http://www.miamidade.gov/mdfr/) to learn more about the specialized and diverse services offered by MDFR as well as answers to the most frequently asked questions regarding fire-rescue services.

As Fire Chief of Miami-Dade Fire Rescue, I thank you for taking the time to complete this survey. Your responses will ensure we continue to provide you the highest available level of care. As your fire-rescue department we are Always Ready and Proud to Serve You.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dave Downey".

Dave Downey, Fire Chief  
Miami-Dade Fire Rescue Department

La traducción en español se encuentra en el reverso de esta carta.  
Tanpri gade sou do lèt sa-a pou jwenn vèsyon Kreyòl la.

*Estimado cliente:*

*El Departamento de Bomberos y Rescate de Miami-Dade (MDFR, por sus siglas en inglés) tuvo la oportunidad de prestarle sus servicios cuando usted los necesitó. El objetivo del MDFR es proteger a los residentes, a las propiedades y al medio ambiente mediante la prestación de servicios de bomberos y rescate profesionales y humanitarios con respuesta a las necesidades de los residentes del condado que son esenciales para la salud, la seguridad y bienestar públicos. Nuestros bomberos y paramédicos se dedican a prestar el mejor servicio posible a los residentes y visitantes del Condado Miami-Dade. Para continuar realizando nuestros objetivos y mejorar aun más nuestros servicios, valoramos su opinión sobre la experiencia que usted tuvo con el MDFR. Por favor sírvase dedicarle unos minutos a llenar la siguiente encuesta y por favor háganosla llegar en el sobre adjunto de franqueo pagado.*

*Sírvase acudir a [www.miamidade.gov/mdfr/](http://www.miamidade.gov/mdfr/) para que se entere de más detalles acerca de los diversos servicios especializados que presta el MDFR así como de las respuestas dadas a las preguntas que se hacen con más frecuencia sobre los servicios de bomberos y rescate.*

*Como Jefe del Cuerpo de Bomberos y Rescate de Miami-Dade, le agradezco el haberse tomado el tiempo necesario para llenar esta encuesta. Sus respuestas garantizarán que continuemos prestando el nivel de atención más alto posible. Como su departamento de bomberos y rescate, nosotros siempre estamos listos y orgullosos de prestarle nuestros servicios.*

*Atentamente,*

*Dave Downey, Jefe del Cuerpo Bomberos y Rescate de Miami-Dade*

*Trè chè kliyan:*

*Resamman, Depatman Ponpye ak Sekou Miami-Dade (MDFR) te jwenn opòtinite pou sèvi w lè w te nan bezwen. Misyon MDFR se pou pwoteje pèp la, pwopriyete yo, ak anviwonman an nan bay sèvis sekou pwofesyonèl rapid e imanitè ki esansyèl a santè piblik, sekirite ak byennèt. Teknisyen Medikal Ijans Ponpye nou yo konsakre yo a bay pi bon kalite swen posib a rezidan ak vizitè Konte Miami-Dade yo. Pou asire ke nou kontinye akonpli misyon nou ak amelyore sèvis nou ba w yo, opinyon w de eksperyans w ak MDFR enpòtan pou nou. Tanpri pran kèlke minit pou ranpli yon ti sondaj epi retounen nan anvlòp deja tenbre ki akonpaye liya.*

*Tanpri ale sou [www.miamidade.gov/mdfr/](http://www.miamidade.gov/mdfr/) pou aprann plis sou divès sèvis ak sèvis espesyalize MDFR ofri yo ak pou jwenn repons a keston ki poze pi souvan yo konsènan sèvis ponpye ak sekou.*

*Anlan Chèf Ponpye Depatman Ponpye ak Sekou Miami-Dade, mwen remèsye w pou tan w pou ranpli sondaj sa-a. Repons w yo va asire ke nou kontinye ba w pi bon kalite swen posib. Antan depatman ponpye ak sekou, nou Toujou Prè epi Fyè pou Nou Sèvi w.*

*Ak tout respè,*

*Dave Downey, Chèf Ponpye Depatman Ponpye ak Sekou Miami-Dade*

# Miami-Dade Fire Rescue

## Survey Encuesta Apercu



**Directions:** Please take a moment to answer this survey. Your responses will help MDRF improve services we provide to Miami-Dade County residents. Your identity will remain anonymous unless you provide your contact information at the bottom of this survey. The postage is paid; simply drop it in the mail. Thank You.

**Instrucciones:** Sírvase dedicar unos minutos para contestar esta encuesta. Sus respuestas ayudarán al Departamento de Bomberos y Rescate (MDRF, su sigla en inglés) a mejorar los servicios que proporcionan a los residentes del Condado de Miami-Dade. Su identidad permanecerá anónima, a no ser que usted provea sus datos personales para ser contactado. El porte de correos está pagado; solo tiene que poner la encuesta en el buzón. Gracias.

**Direksyon:** Tanpri pran yon ti moman pou reponn a sondaj sa a. Repons w yo va ede MDRF amelyore sèvis yap bay rezidan Konte Miami-Dade yo. Idanfitè w ap ret sekrè anmwenske w bay enfomasyon pou kontakte w anba paj sondaj la. Si w ta vle repons w yo rete sekrè sèlman dekolè etikèt ki gen adrès w a anba paj la. Mèsi.

|                      |                        |                  |
|----------------------|------------------------|------------------|
| 1= Strongly Disagree | 1= En total desacuerdo | 1= Vreman Padako |
| 2= Disagree          | 2= En desacuerdo       | 2= Padako        |
| 3= Neutral           | 3= Neutral             | 3= Neutre        |
| 4= Agree             | 4= En acuerdo          | 4= Dako          |
| 5= Strongly Agree    | 5= Muy de acuerdo      | 5= Totalman Dako |

MDRF responded to your needs in a timely manner.  
MDRF atendió sus necesidades a tiempo.  
MDRF te reponn a bezwen w byen vit.

1    2    3    4    5

MDRF treated you in a professional manner.  
MDRF lo trató de forma profesional.  
MDRF te trete w avèk respè.

1    2    3    4    5

MDRF explained your treatment to you.  
MDRF le explicó su tratamiento.  
MDRF te esplike w tretman w yo.

1    2    3    4    5

MDRF met your expectations when you requested assistance.  
MDRF llenó sus expectativas en el momento que usted solicitó asistencia.  
MDRF pat desi w de sa w te atann deli lè w te mandé asistans.

1    2    3    4    5

**OPTIONAL/ OPCION/ PREFERE**

Name/nombre/nom

Address/dirección/adres

City/ciudad/vil

State/estado/eta

Zip/código postal/kòd postal

Phone/teléfono/telefon

email/correo electrónico/imel



Miami-Dade Fire Rescue  
 Customer Feedback Surveys  
 Emergency Medical Services Provided to the Village of Palmetto Bay from January 1, 2015 through December 31, 2015

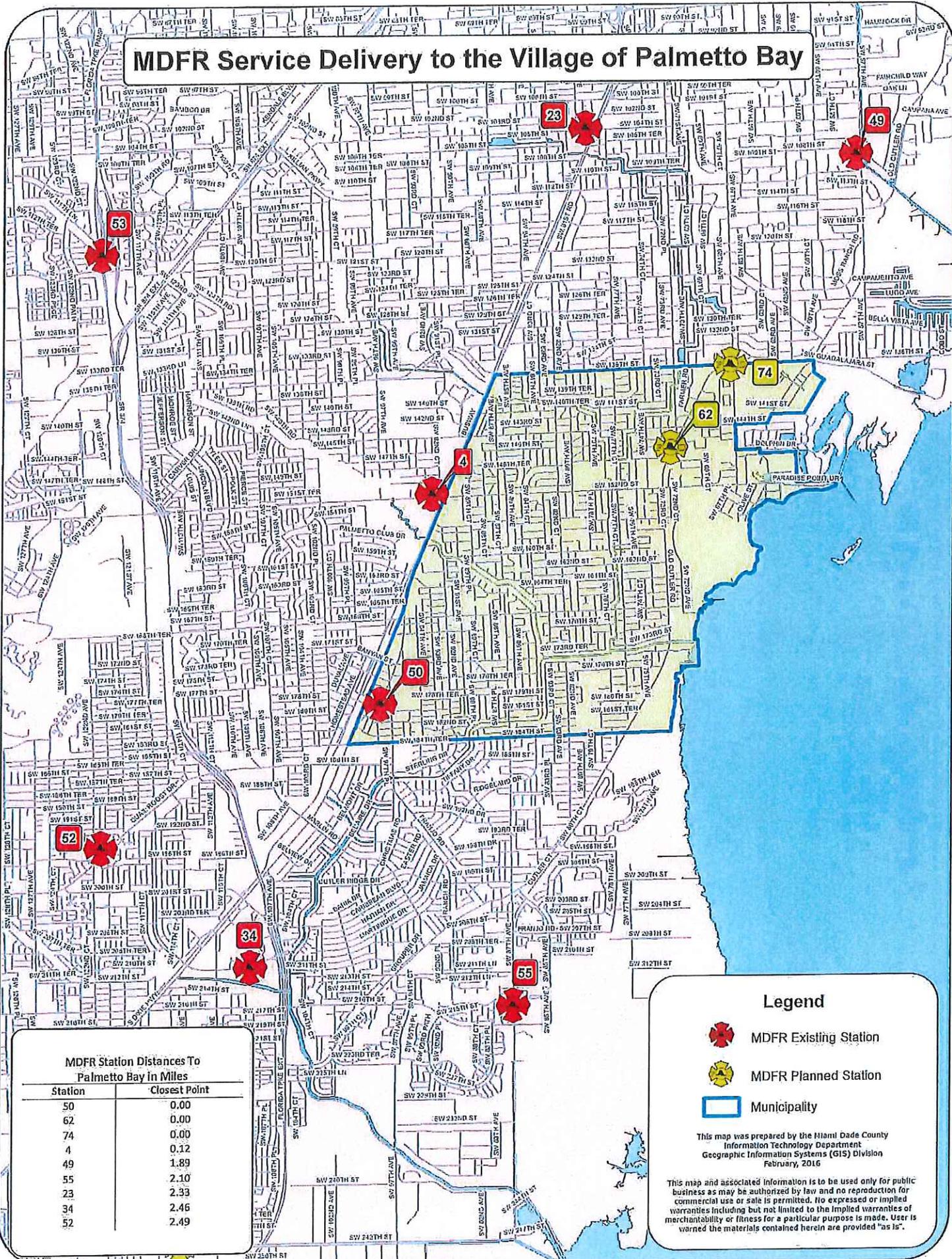
| Alarm # | Date of Survey | Q1* | Q2* | Q3* | Q4* | Average | Comments                                                                                                                                                                                                                                                                 |
|---------|----------------|-----|-----|-----|-----|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5000336 | 01-Jan-15      | 5   | 3   | 5   | 5   | 4.50    |                                                                                                                                                                                                                                                                          |
| 5013768 | 19-Jan-15      | 4   | 4   | 5   | 4   | 4.25    |                                                                                                                                                                                                                                                                          |
| 5014451 | 20-Jan-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                                                                                                                                                                                                                          |
| 5015117 | 20-Jan-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                                                                                                                                                                                                                          |
| 5018880 | 26-Jan-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                                                                                                                                                                                                                          |
| 5026166 | 04-Feb-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                                                                                                                                                                                                                          |
| 5038954 | 21-Feb-15      | 5   | 4   | 5   | 5   | 4.75    |                                                                                                                                                                                                                                                                          |
| 5044764 | 28-Feb-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                                                                                                                                                                                                                          |
| 5046158 | 02-Mar-15      | 5   | 5   | 5   | 5   | 5.00    | I WILL LIKE TO THANK THEM FOR THE WAY THEY TREATED ME, THEY TREATED ME EXCELLENT. I'M VERY GRATEFUL AND THANK YOU. GOOD JOB!                                                                                                                                             |
| 5074609 | 07-Apr-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                                                                                                                                                                                                                          |
| 5077185 | 10-Apr-15      | 5   | 3   | 5   | 5   | 4.50    |                                                                                                                                                                                                                                                                          |
| 5077581 | 11-Apr-15      | 5   | 5   | 5   | 5   | 5.00    | MDFR WAS CALLED AND SHOWED UP ALMOST INSTANTANEOUSLY. ALL PERSONNEL WERE FRIENDLY AND PROFESSIONAL. THIS WAS THE FIRST TIME IN MY NEARLY 54 YEARS OF LIFE THAT FIRE RESCUE WAS CALLED FOR ME. THEY MADE ME FEEL AT EASE AND COMFORTED AFTER SUCH A TRAUMATIC EXPERIENCE. |
| 5081363 | 16-Apr-15      | 5   | 5   | 5   | 5   | 5.00    | THE RESCUE CREW HELPED ME TREMENDOUSLY AT A CRITICAL TIME. THANK YOU.                                                                                                                                                                                                    |
| 5106944 | 18-May-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                                                                                                                                                                                                                          |
| 5112671 | 25-May-15      | 5   | 5   | 5   | 5   | 5.00    | THEY ARE ALWAYS CARING AND PROFESSIONAL.                                                                                                                                                                                                                                 |
| 5114493 | 28-May-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                                                                                                                                                                                                                          |
| 5117602 | 01-Jun-15      | 5   | 5   | 5   | 5   | 5.00    | THANKS FOR YOUR HELP.                                                                                                                                                                                                                                                    |
| 5121994 | 06-Jun-15      | 4   | 4   | 4   | 4   | 4.00    | THANK YOU!                                                                                                                                                                                                                                                               |
| 5126456 | 12-Jun-15      | 5   | 4   | 4   | 4   | 4.25    |                                                                                                                                                                                                                                                                          |
| 5130280 | 17-Jun-15      | 4   | 5   | 5   | 5   | 4.75    |                                                                                                                                                                                                                                                                          |
| 5134009 | 22-Jun-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                                                                                                                                                                                                                          |
| 5144857 | 06-Jul-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                                                                                                                                                                                                                          |
| 5150773 | 14-Jul-15      | 4   | 4   | 5   | 4   | 4.25    |                                                                                                                                                                                                                                                                          |
| 5153076 | 17-Jul-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                                                                                                                                                                                                                          |
| 5153842 | 18-Jul-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                                                                                                                                                                                                                          |
| 5167365 | 04-Aug-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                                                                                                                                                                                                                          |
| 5171193 | 09-Aug-15      | 4   | 5   | 5   | 5   | 4.75    |                                                                                                                                                                                                                                                                          |
| 5205146 | 21-Sep-15      | 5   | 5   | 5   | 5   | 5.00    | MANY MEN HAVE COME TO MY HOUSE MERELY TO PICK UP MY HUSBAND OFF THE FLOOR. THEY ALL HAVE BEEN EXTREMELY POLITE AND NICE, TO US BOTH; WE ARE BOTH 89 YEARS OLD SOON TO BE 90. THEY HAVE CALLED ELDERLY LINKS FOR US.                                                      |
| 5206530 | 23-Sep-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                                                                                                                                                                                                                          |
| 5216504 | 06-Oct-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                                                                                                                                                                                                                          |

Miami-Dade Fire Rescue  
 Customer Feedback Surveys  
 Emergency Medical Services Provided to the Village of Palmetto Bay from January 1, 2015 through December 31, 2015

| Alarm # | Date of Survey | Q1* | Q2* | Q3* | Q4* | Average | Comments                                                                |
|---------|----------------|-----|-----|-----|-----|---------|-------------------------------------------------------------------------|
| 5222265 | 13-Oct-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                         |
| 5227521 | 19-Oct-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                         |
| 5227791 | 20-Oct-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                         |
| 5230610 | 23-Oct-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                         |
| 5236467 | 31-Oct-15      | 5   | 3   | 4   | 5   | 4.25    |                                                                         |
| 5239211 | 04-Nov-15      | 5   | 5   | 5   | 5   | 5.00    | CONGRATULATIONS. MAY GOD PROTECT YOU TO CONTINUE SAVING LIVES.          |
| 5242060 | 07-Nov-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                         |
| 5243421 | 09-Nov-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                         |
| 5244280 | 10-Nov-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                         |
| 5245529 | 12-Nov-15      | 5   | 5   | 5   | 5   | 5.00    | ALSO STATION 50 SAVED MY DOG WHICH WAS ACCIDENTLY LOCKED IN MY HOT VAN. |
| 5249071 | 16-Nov-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                         |
| 5248598 | 16-Nov-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                         |
| 5258348 | 29-Nov-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                         |
| 5264673 | 07-Dec-15      | 5   | 5   | 5   | 5   | 5.00    |                                                                         |

\*Refer to Attachment I for Questions.

# MDFR Service Delivery to the Village of Palmetto Bay



**MDFR Station Distances To Palmetto Bay in Miles**

| Station | Closest Point |
|---------|---------------|
| 50      | 0.00          |
| 62      | 0.00          |
| 74      | 0.00          |
| 4       | 0.12          |
| 49      | 1.89          |
| 55      | 2.10          |
| 23      | 2.33          |
| 34      | 2.46          |
| 52      | 2.49          |

**Legend**

-  MDR Existing Station
-  MDR Planned Station
-  Municipality

This map was prepared by the Miami Dade County Information Technology Department Geographic Information Systems (GIS) Division February, 2016

This map and associated information is to be used only for public business as may be authorized by law and no reproduction for commercial use or sale is permitted. No expressed or implied warranties including but not limited to the implied warranties of merchantability or fitness for a particular purpose is made. User is warned the materials contained herein are provided "as is".

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                            |                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <p align="center"><b>Miami-Dade County</b><br/> <b>EMERGENCY OPERATIONS CENTER</b><br/> <b>FLASH REPORT # 2</b><br/> <b>Zika Virus</b></p> | PHONE: 305-468-5800<br>FAX: 305-468-5401<br><a href="mailto:eoc@miamidadegov">eoc@miamidadegov</a> |
| REPORT DATE<br>February 3, 2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | EOC ACTIVATION LEVEL<br>Level 3 - Monitoring                                                                                               | REPORT TIME<br>9:00                                                                                |
| <p><b>SUMMARY OF CURRENT SITUATION AND ACTIONS</b></p> <ul style="list-style-type: none"> <li>• The World Health Organization (WHO) announced that the recent cluster of neurological disorders and neonatal malformations reported in the Americas region constitutes a Public Health Emergency of International Concern due to the suspected link between this cluster and Zika virus and the rapid rate in which the virus has been spreading.</li> <li>• Zika virus is a mosquito-borne viral disease transmitted primarily by <i>Aedes aegypti</i>.</li> <li>• Transmission occurs through the bite of an infected mosquito, including the same mosquitoes that can transmit Dengue and Chikungunya. Perinatal (in utero), possible sexual &amp; transfusion transmission has also been reported.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                            |                                                                                                    |
| <p><b>ASSESSMENT &amp; ANALYSIS DATA</b></p> <p><u>Symptoms</u><br/> One in five (20%) people infected with Zika virus becomes symptomatic but, usually with mild symptoms which may occur 2-7 days after the mosquito vector bite and last no more than one week. Symptoms include:</p> <ul style="list-style-type: none"> <li>• mild fever;</li> <li>• skin rash or redness (<i>covered by elevated bumps</i>);</li> <li>• headaches;</li> <li>• arthralgia (<i>joint stiffness</i>);</li> <li>• myalgia (<i>episode or zones of muscular pain</i>);</li> <li>• asthenia (<i>lack of energy or loss of strength</i>); and</li> <li>• conjunctivitis (<i>pink eye – inflammation of the eye &amp; inner surface of the eyelids, redness and discharge</i>).</li> </ul> <p><u>Treatment</u><br/> Researchers at Genekam have developed a test that reveals whether there are Zika pathogens in a blood sample, and how many pathogens exist. The test works in real-time, examines DNA and works with chemicals that react to the Zika virus only. Until now, patients could not be diagnosed unless they developed symptoms. Test kits are being supplied to laboratories and institutes with sufficient know-how and the appropriate equipment to conduct the testing.<br/> Link to complete news article: <a href="http://www.dw.com/en/first-zika-test-developed-in-germany/a-19013319">http://www.dw.com/en/first-zika-test-developed-in-germany/a-19013319</a></p> <p><b>WHO Response</b><br/> WHO is supporting countries to control Zika virus disease through:</p> <ul style="list-style-type: none"> <li>• Defining and prioritizing research into Zika virus disease by convening experts and partners;</li> <li>• Enhancing surveillance of Zika virus and potential complications;</li> <li>• Strengthening capacity of laboratories to detect the virus;</li> <li>• Strengthening capacity in risk communication to help countries meet their commitments under the International Health Regulations;</li> <li>• Providing training on clinical management, diagnosis and vector control including through a number of WHO Collaborating Centers;</li> <li>• Supporting health authorities to implement vector control strategies aimed at reducing <i>Aedes</i> mosquito populations such as providing larvicide to treat standing water sites that cannot be treated in other ways, such as cleaning, emptying, and covering them; and</li> <li>• Preparing recommendations for clinical care and follow-up of people with Zika virus, in collaboration with experts and other health agencies.</li> </ul> |                                                                                                                                            |                                                                                                    |

**Recommended Prevention**

- Eliminate mosquito breeding sites in and around households where water can collect.
- Apply insect repellent and wear clothes that protect and cover the body.
- Use physical barriers against mosquitoes (*screens, doors, mosquito nets when sleeping*) especially during the day when mosquitoes are most active.
- See attached press release from Miami-Dade County Department of Solid Waste Management (DSWM) for further details.

**Zika in the United States and its territories**

- There are presently no locally transmitted Zika cases that have been reported in the continental United States, but cases have been reported in returning travelers.
- Imported cases could result in the local spread of the virus in some areas of the United States.
- Locally transmitted Zika virus has been reported in the Commonwealth of Puerto Rico.

| Florida Confirmed Cases of Zika Virus Infection<br>As of February 2 <sup>nd</sup> , 2016 |                |                           |
|------------------------------------------------------------------------------------------|----------------|---------------------------|
| County                                                                                   | Imported Cases | Locally Transmitted Cases |
| Hillsborough                                                                             | 2              | -                         |
| Lee                                                                                      | 2              | -                         |
| Miami-Dade                                                                               | 4              | -                         |
| Santa Rosa                                                                               | 1              | -                         |
|                                                                                          | 9              | 0                         |

**Countries/territories with active Zika virus outbreaks**

| AMERICAS                                                   |                             |                     |
|------------------------------------------------------------|-----------------------------|---------------------|
| Barbados                                                   | El Salvador                 | Mexico              |
| Bolivia                                                    | French Guiana               | Nicaragua           |
| Brazil                                                     | Guadeloupe                  | Panama              |
| Colombia                                                   | Guatemala                   | Paraguay            |
| Commonwealth of Puerto Rico (U.S. territory)               | Guyana                      | Saint Martin        |
| Costa Rica                                                 | Haiti                       | Suriname            |
| Curacao                                                    | Honduras                    | U.S. Virgin Islands |
| Dominican Republic                                         | Martinique                  | Venezuela           |
| Ecuador                                                    |                             |                     |
| <b>OCEANIA/PACIFIC ISLANDS</b><br>Samoa and American Samoa | <b>AFRICA</b><br>Cape Verde |                     |

For additional information on the Zika virus, please visit:

- <http://www.who.int/topics/zika/en/>
- <http://www.cdc.gov/Zika/>
- <http://www.floridahealth.gov/diseases-and-conditions/zika-virus>

**ATTACHMENTS**

**PRESS RELEASE(S)**

|                           |                                 |                                                                                                   |
|---------------------------|---------------------------------|---------------------------------------------------------------------------------------------------|
| PREPARED BY<br>N. Batista | Title<br>Planning Section Chief | Signature<br> |
|---------------------------|---------------------------------|---------------------------------------------------------------------------------------------------|



**Media Contact:**

Gayle Love  
[loveg@miamidade.gov](mailto:loveg@miamidade.gov)  
305-375-3508  
305-297-1857

Frank Calderon  
[fcald@miamidade.gov](mailto:fcald@miamidade.gov)  
305-375-4815  
786-516-1001

James Richards  
[james.richards@miamidade.gov](mailto:james.richards@miamidade.gov)  
305-375-2741

**"You" are the first line of defense against mosquitoes and  
mosquito-borne illnesses, says the Miami-Dade County  
Department of Solid Waste Management**

MIAMI (January 29, 2016) — When it comes to protecting against annoying mosquito bites—and potentially serious mosquito-borne illnesses—you are the first line of defense, according to the Miami-Dade County Department of Solid Waste Management (DSWM).

"While we certainly have a proactive mosquito control program in Miami-Dade County, we can't possibly be everywhere at once," said Deputy County Mayor and DSWM Director Alina T. Hudak. "That's why it's important for residents to check their properties and ensure there is no standing water, where mosquitoes can breed."

Of particular concern is the *Aedes aegypti* mosquito. Known by the white-striped pattern on its legs, this mosquito species is a vector for various tropical diseases including dengue, chikungunya and, more recently in the news, Zika.

*Aedes aegypti* mosquitoes like to breed in containers filled with stagnant water and plants that hold water, such as bromeliads. Unfortunately, with all the rainfall that comes down in Miami-Dade County, that means the mosquito can breed anywhere people are: lawns, vacant lots, common areas and more.

The good news is you can do your part to help reduce the mosquito nuisance, by remembering to drain and cover.

**Drain**

- Drain all standing water around the yard. Mosquitoes need only a surprisingly small amount of water to breed. Empty cans, buckets, garbage cans, house gutters, flower pots,

bromeliads and other plants that hold water, bottles, toys, plastic "kiddie" pools, lids, old tires, pool covers, barrels and any other container or item that holds or can hold water.

- If you have a boat, turn it upside down if it's small enough, or cover it if it's too large to turn. Just make sure the boat cover doesn't also hold water.
- If you have a swimming pool, make sure to maintain it properly and run the pump every so often as mosquitoes do not like to breed in moving water.
- Twice a week, make sure to empty or rinse out bromeliads and other plants that hold water, pets' water bowls and birdbaths.

#### Cover

- Make sure your doors and windows are covered with screens to keep mosquitoes out of your house. Protect infants with mosquito netting.
- Avoid going outside when mosquitoes are most active, at dawn and dusk. If you do have to be outside, cover yourself up by wearing loose, light-colored clothing (preferably long pants and long sleeves), shoes and socks.
- Use a repellent when you go outside. Follow the directions on the label. The best repellents use DEET or picaridin as the active ingredient.

Miami-Dade County's Mosquito Control Unit conducts numerous mosquito inspections and spraying operations throughout the County to help keep down the volume of mosquitoes. To request a mosquito inspection or to report a mosquito nuisance, please call 3-1-1. For more information on mosquito control in Miami-Dade County, visit [www.miamidade.gov/solidwaste](http://www.miamidade.gov/solidwaste).

###

*To request materials in accessible format, sign language interpreters, and/or any accommodation to participate in any County-sponsored program or meeting, please call Julio Martinez, 305-375-4662 or email, [Jm0452@miamidade.gov](mailto:Jm0452@miamidade.gov), five days in advance to initiate your request. TTY users may also call 711 (Florida Relay Service).*

#### Public Works and Waste Management

Feb. 2, 2016

**DEPARTMENT REPORTS SIX NEW  
TRAVEL-ASSOCIATED ZIKA CASES TO THE CDC**



**Contact:**

Communications Office  
[NewsMedia@flhealth.gov](mailto:NewsMedia@flhealth.gov)  
850-245-4111

**Tallahassee, Fla.** – This week, the Florida Department of Health reported six new travel-associated cases of Zika in Florida to the [Center for Disease Control and Prevention](#) (CDC). Travel-related cases are defined as disease believed to be contracted outside of the state. Florida has reported a total of nine travel-related cases to the federal government.

While the CDC has not identified Florida as an area of local Zika risk, the Florida Department of Health is closely monitoring imported disease. None of the confirmed cases involve pregnant women. Yesterday, Governor Rick Scott and State Surgeon General and Secretary of Health Dr. John Armstrong were briefed by the CDC on the status of Zika virus.

The CDC has issued travel notices for Zika virus for several countries. More information about the CDC's notices can be found here: <http://wwwnc.cdc.gov/travel/notices>.

"Florida has many years of success in containing other mosquito-borne diseases and emerging health threats," said State Surgeon General and Secretary of Health Dr. John Armstrong. "Through these experiences, the department remains ready to protect residents and visitors from the Zika virus."

**More Information on CDC precautions and DOH monitoring of Zika:**

- According to the CDC, Zika fever illness is generally mild with a rash, fever and joint pain. CDC researchers are examining a possible link between the virus and unborn babies exposed during pregnancy.
- Florida's public health laboratory has a developed capacity to test for infections. The department works closely with health care providers in the state to offer testing to individuals that meet CDC testing criteria.
- DOH has a robust mosquito-borne illness surveillance system and is working with the CDC, the Florida Department of Agriculture and Consumer Services and local county mosquito control boards to ensure that the proper precautions are being taken to protect Florida residents and visitors.
- DOH encourages Florida residents and visitors to protect themselves from all mosquito-borne illnesses by draining standing water; covering their skin with

repellent and clothing; covering windows with screens; and other basic precautions.

- To date, Florida has confirmed nine travel-associated cases, which involve residents from the following counties:
  - Miami-Dade – 4 cases
  - Hillsborough – 2 cases
  - Lee – 2 cases
  - Santa Rosa – 1 case
- The department has a PSA video that media partners are welcome to share regarding “Drain and Cover” and preventing mosquito bites. The video can be accessed here: <https://www.youtube.com/watch?v=AE6tkoWanXk>

For more information on Zika virus, click [here](#).

#### **About the Florida Department of Health**

The department works to protect, promote and improve the health of all people in Florida through integrated state, county and community efforts.

Follow us on Twitter at [@HealthyFla](#) and on [Facebook](#). For more information about the Florida Department of Health please visit [www.FloridaHealth.gov](http://www.FloridaHealth.gov).



To: Edward Silva, Village Manager

Date: January 30, 2016

From: Fanny Carmona  
Parks & Recreation Director

Re: Park Expenditures

Regarding park expenditures please see the summary including total salaries breakdown by park as well as total operating expenses by park.

The operating amount represents waste haulers, landscape maintenance, facilities maintenance, pest control, equipment maintenance, alarm monitoring, telephone services, electrical, water, and general operating. Kindly advise should you require further information regarding this topic.

| Park                               | Park Operations        | Salaries      |
|------------------------------------|------------------------|---------------|
| Coral Reef Park                    | \$ 177,000.00          | \$ 266,523.00 |
| Palmetto Bay Park                  | \$ 173,450.00          | \$ 278,361.00 |
| Perrine Wayside                    | \$ 20,600.00           | *             |
| Thalatta Estate                    | \$ 196,350.00          | \$ 207,086.00 |
| Ludovici Park                      | \$ 70,100.00           | \$ 85,310.00  |
| Su-Totals                          | \$ 637,500.00          | \$ 837,280.00 |
| <b>Total</b>                       | <b>\$ 1,474,780.00</b> |               |
| * - Staffed from Palmetto Bay Park |                        |               |

| Park Operations includes the following: |                    |
|-----------------------------------------|--------------------|
| Waste Haulers                           | Water              |
| Landscape Maintenance                   | General Operating  |
| Facilities Maintenance General          | Electrical         |
| Facilities Maintenance Pest Control     | Telephone Services |
| Equipment Maintenance                   | Alarm Monitoring   |

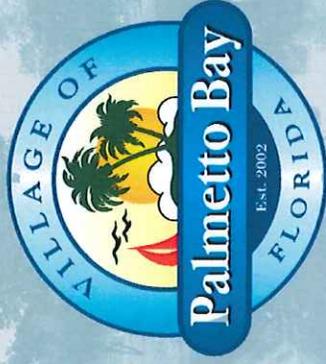
- Please note that salaries have never been tracked by park; these numbers are estimates.
- Tennis Operations is not part of this report - \$191,384.
- This report excludes Uniforms, Travel, Professional Services 25% of My Salary and 20% of Saylin Paez and Nick Cubas-Perez's Salaries.



# **VILLAGE PARK SYSTEM COST REVENUE ANALYSIS**

# Village of Palmetto Bay

## “Village of Parks”



- **Park System Cost & Revenue Analysis**

**Monday, March 7, 2016**

# Village Park Facilities



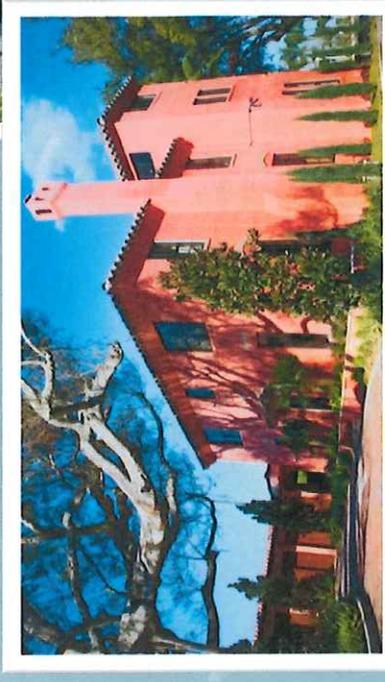
Coral Reef Park –  
51.3 acres



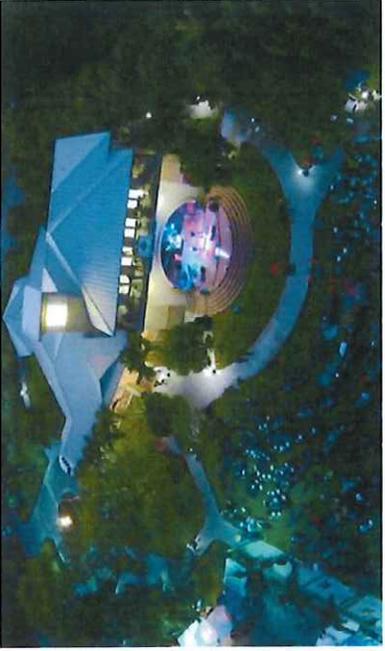
Palmetto Bay Park-  
19.6 acres



Perrine  
Wayside  
(Dog) Park-  
2.7 acres



Thalatta Estate– 3.5 acres



Ludovici Park & Arlene &  
Edward Feller Community  
Room– 2.6 acres

**TOTAL  
ACREAGE: 79.7**

# Budget Comparison to Neighboring Cities

| FISCAL YEAR 2014 -15*              | PALMETTO BAY<br>(4 parks**) | CUTLER BAY<br>(9 parks) | PINECREST<br>(5 parks) |
|------------------------------------|-----------------------------|-------------------------|------------------------|
| Population                         | 24,339                      | 43,328                  | 19,046                 |
| Annual Operating Budget            | \$ 2,012,686                | \$ 1,949,220            | \$ 1,254,340           |
| Annual Revenues Collected          | \$ 425,514                  | \$ 225,000              | \$ 300,367             |
| % of Revenues to Budget            | 26%                         | 12%                     | 24%                    |
| Revenue Collected per Resident     | \$ 17.48                    | \$ 5.19                 | \$ 15.77               |
| Annual Operating Cost Per Resident | \$ 82.69                    | \$ 44.99                | \$ 65.86               |

\*For the purpose of this presentation, information is based on figures for FY14-15 since final figures for the current FY 15-16 are not presently available.

\*\*Thalatta Estate Budget & Revenue figures are not included.

# Budget Comparison to Neighboring Cities

| MUNICIPALITY | COST PER RESIDENT | OPERATING BUDGET<br>(based on cost per resident & a population of 24,339) | DIFFERENCE   |
|--------------|-------------------|---------------------------------------------------------------------------|--------------|
| Palmetto Bay | \$ 82.69          | \$ 2,012,686                                                              | \$ 0         |
| Cutler Bay   | \$ 44.99          | \$ 1,095,012                                                              | -\$ 917,674  |
| Pinecrest    | \$ 65.86          | \$ 1,602,967                                                              | - \$ 409,719 |

- To match Cutler Bay's expenditure per resident, Palmetto Bay would have to reduce its parks budget by \$ 917,674, which is equivalent to a millage reduction of 0.3786 or a millage rate of 2.0684
- To match Pinecrest's expenditure per resident, Palmetto Bay would have to reduce its parks budget by \$ 409,719, which is equivalent to a millage reduction of 0.2189 mills; new millage rate of 2.2807

# Budget Comparison to National Average

|                                   | PALMETTO BAY | LOWER QUARTILE PARKS | MEDIAN QUARTILE PARKS | UPPER QUARTILE PARKS |
|-----------------------------------|--------------|----------------------|-----------------------|----------------------|
| Acres Per 1,000 Population        | 3.274 acres* | 4.5 acres            | 9.9 acres             | 17.5 acres           |
| % of Revenue to Budget            | 26%          | 15.5%                | 29.6%                 | 48.9%                |
| Revenues Per Capita               | \$ 17.48     | \$ 6.05              | \$ 19.22              | \$ 44.23             |
| Operating Expenditures Per Capita | \$ 82.69     | \$ 35.17             | \$ 69.79              | \$ 119.27            |

\*Total acreage includes Thalatta Estate

Source: National Recreation & Park Association – 2015 Field Report

# Upcoming Budget Considerations

## POTENTIAL NEW EXPENDITURES

- Perrine Park
- Palmetto Bay Village Center
- Renovated dog park
- Southwood joint use
- Teen Center
- Veteran's Park

## POTENTIAL NEW REVENUES

- Updated Fee schedule
- Outsourcing Tennis Center
- Outsourcing Concessions
- Increased Usage (Sunday leagues)



# **CONCEPTUAL SITE PLAN FOR WATER ACCESS PARK**



**WATER ACCESS PARK at CUTLER PLANTATION**  
**draft** CONCEPTUAL SITE PLAN

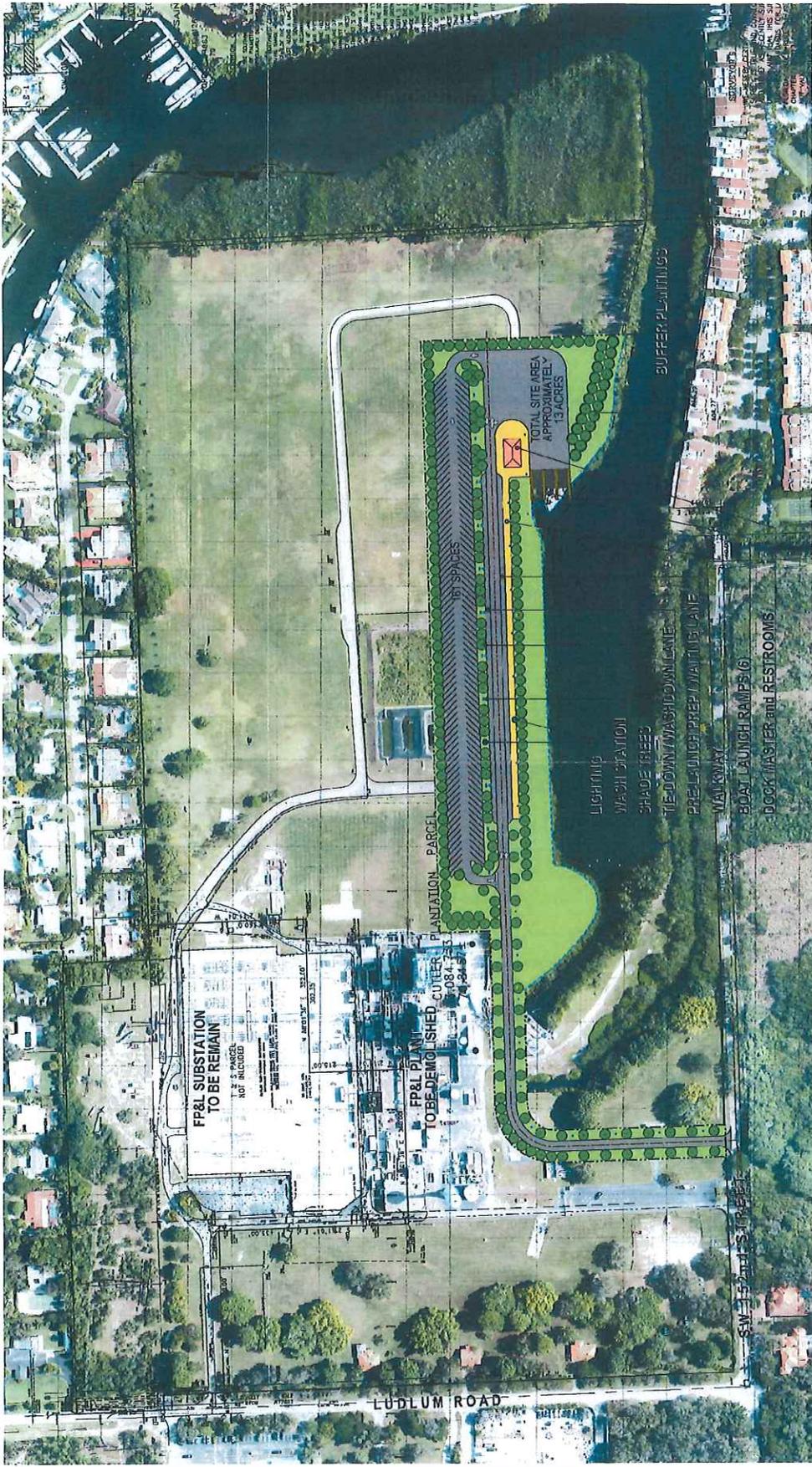
OCTOBER 29, 2014



AECOM



1" = 100' ON 24 X 36 SHEET



**WATER ACCESS PARK at CUTLER PLANTATION**  
**draft** CONCEPTUAL SITE PLAN

OCTOBER 29, 2014

**MIAMI-DADE COUNTY**  
 PARKS, RECREATION and OPEN SPACES DEPARTMENT

AECOM



1" = 100' ON 24" X 36" SHEET



# **NATIONAL RECREATION AND PARK ASSOCIATION DATABASE ANALYSIS**



# NRPA's 2015 Field Report

A Parks and Recreation National Database Analysis



National Recreation  
and Park Association

# Table of Contents

2

## Executive Summary

In celebration of NRPA's 50<sup>th</sup> anniversary, we look back at where the profession has been and look ahead to how it is evolving.

4

## From 1965 to 2015

NRPA looks back on a half-century of prioritizing data, with the goal of helping agencies demonstrate the impact they have on their communities.

6

## Community Standards Report

Communicating the effectiveness — and the funding needs — of a park and recreation department begins with reliable measurement. PRORAGIS provides the data to help you do that.

8

## Responsibilities

The list of roles agencies fulfill continues to expand beyond parks. Some of the greatest opportunities for park and recreation departments may lie in tourism-promoting functions.

10

## Staffing and Volunteers

Full-time staffing edges upward as agencies recover core staff lost to recessionary budget cuts. Volunteer numbers grow, testifying to lessons learned during tough times.

12

## Budget

Agency budgets remain strained — and well below 2010 levels — despite recovered jurisdiction budgets. Agencies that set their own terms as essential service providers should fare best.

14

## Programming and Attendance

Fee-based classes and programs are growing, but park attendance is declining. Agencies are challenged to meet revenue goals, while putting programs where they're needed most.

16

## Operations, Maintenance and Performance Management

Operations budgets are edging up, but full-time employee responsibilities also appear to be increasing. Find out how your agency's expenditures and FTE responsibilities compare with PRORAGIS respondent data.

18

## Geographic Information Systems (GIS) and Mapping

New web-based GIS features allow agencies to manage inventory and plan for the future while targeting outreach and programs to residents with increasing precision.

20

## Looking Forward

Future directions: Walkable cities draw millennials, agencies position themselves as essential service providers, infrastructure needs create new challenges for parks — and more.

This special report and the PRORAGIS database are produced by:

**National Recreation and Park Association**  
22377 Belmont Ridge Rd.  
Ashburn, VA 20148  
703.858.0784  
[www.nrpa.org](http://www.nrpa.org)

# Executive Summary

This year, 2015, marks the 50<sup>th</sup> anniversary of the National Recreation and Park Association (NRPA) serving — and compiling key data on — park and recreation agencies throughout the country. In observance of this half-century milestone, NRPA is both looking back at where the profession has been and looking ahead to consider how it is evolving. As we study data we gathered and published in 1965 — and examine trends from new data provided by agencies between 2010 and 2014 — a dual theme emerges. The field has seen a vast broadening of roles and duties over the past five decades. And, over the past five years, agencies have met that giant list of public responsibilities with unprecedented resourcefulness, serving their communities well despite constrained budgets, lean staffs and greatly reduced revenue streams.

The beginning of 2015 sees park and recreation agencies performing more roles in serving their communities than ever before. They provide leadership as public health advocates, programming as recreational experts, care and maintenance as public facilities stewards, and conservation and education as naturalists and managers of public lands. In all of these roles, agencies also uphold standards of social equity and equal access to public resources. Park and recreation professionals — as well as the citizen advocates who support them — are critical to the integrity and accessibility of our nation's system of public lands, resources and opportunities for healthy living. And the data could not be clearer: Agencies need support now more than ever.

## Equipping Agencies with Benchmarking Tools

NRPA's Three Pillars — Conservation, Health and Wellness, and Social Equity — emphasize the range of roles park leaders fulfill in strengthening communities. And, consistent with upholding these Three Pillars, we remain committed to developing and improving many different resources to help agencies measure and communicate to their jurisdictions the myriad benefits they provide.

The web-based PRORAGIS™ database tool, now in its sixth year, is the most powerful and versatile resource NRPA has developed to date and remains the most complete data set for park and recreation agency performance management. It is helping agencies quantify what they do as they build their case for greater support. We have steadily added capabilities to PRORAGIS's database so that it is now a comprehensive benchmarking and performance management system. Not only does the system contain reliable, detailed data on municipal, county and state park systems across the United States, it allows any agency to compare its own operations and offerings to other agencies of similar size and population.

## Expanding Opportunities for Community Impact

Each year, as participating agencies update their information and as new agencies enter the database for the first time, PRORAGIS becomes a better and more reliable metrics and comparison tool. Even more exciting is NRPA's decision in 2014 to fund integration of the GIS element with ESRI's (Environmental Systems Research Institute's) proprietary demographic and market data.

As a result of this integration, agencies can now selectively apply a whole new universe of GIS-based intelligence to the PRORAGIS system's native agency data. Marrying the largest collection of park agency data with a wide array of demographic data sets allows us to offer agencies far more than benchmarking data. The system is evolving into a deepening well of market research opportunities.

## Reading This Report

We divided responses into median (middle 50 percent), lower-quartile (lowest 25 percent) and upper-quartile (highest 25 percent) divisions to help you determine where your agency stands in relation to the full spectrum of respondents. Although hundreds of agencies have logged data into the PRORAGIS system, each park system may not answer every question. The inconsistency in submitting full and complete surveys accounts for the fluctuating number of responses from question to question. The number of agencies submitting surveys with 2014 data was 254 at the time of publication of this report — significantly fewer than the 431 total respondents who provided 2013 data. The 2014 respondent list showed far fewer large agencies reporting, due to this report being published before many agencies from larger jurisdictions actually enter their 2014 data. Therefore, it's important to keep in mind that upper-quartile statistics may be skewed in some cases by this difference in responding agencies.

## General Conclusions

Jurisdictional budgets show cause for optimism about continued economic recovery. Given that the recovery is sluggish, however, agencies can expect to continue to face fierce competition for public dollars.

POWERED BY

**PRORAGIS**

Figure 1

### Jurisdiction Operating Budget

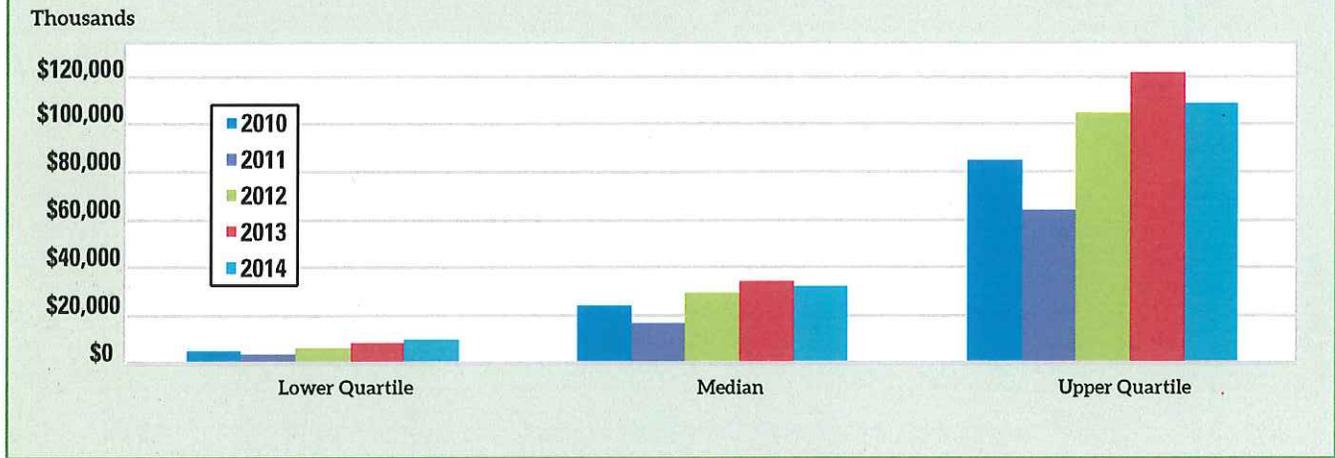


Figure 1: Jurisdiction Operating Budget

The general upward trend since 2010 demonstrates growing budgets for jurisdictions of every size — and is thus an indicator of the continuing gradual economic recovery. Despite the overall five-year improvement, median and lower-quartile budgets remained largely static from 2013 to 2014. The drop-off in upper-quartile operating budgets may be a reflection of fewer large agencies responding to the 2014 survey. (Note: Jurisdictional operating budgets provide an important touch point — a sort of “state of the economy” figure — against which to evaluate budget trends for park and recreation agencies.)

Figure 2

### Jurisdiction Capital Budget

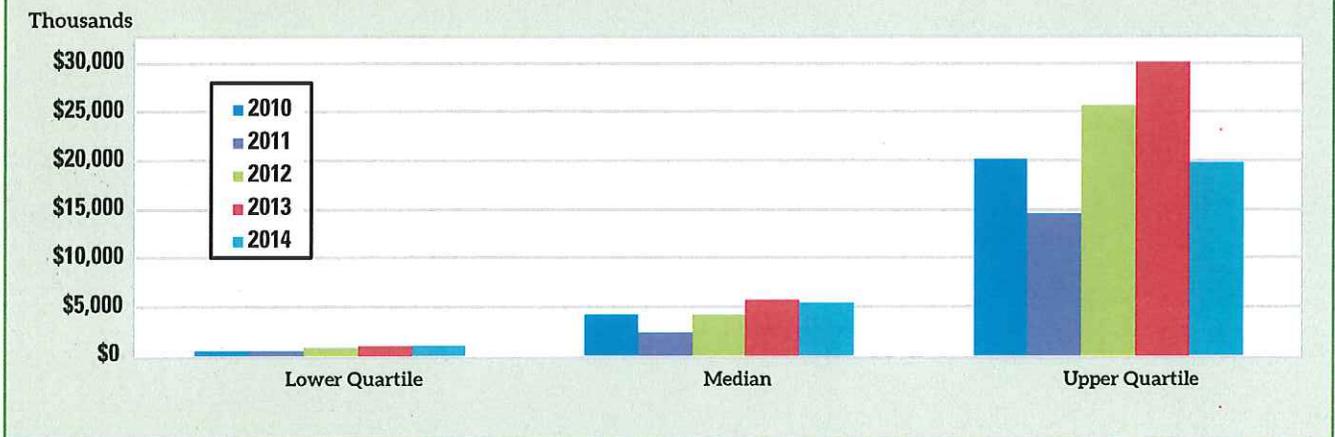


Figure 2: Jurisdiction Capital Budget

Capital budgets have risen significantly for median, as well as for lower and upper quartiles, since 2011. A dramatic drop for upper-quartile jurisdictions between 2013 and 2014 may indicate that larger jurisdictions are accessing other monies for infrastructure. Also, the data may reflect some having pulled back in preparation for big expenditures in 2016 and beyond.

# From 1965 to 2015: A Half-Century of Prioritizing Data

In 1966, the newly formed NRPA published their first data report in a continuation of the National Recreation Association practice of preparing a *Park and Recreation Yearbook* every five years. Within that volume lay table after table documenting figures for agencies large and small. From Boston to Bismarck, it documented numbers of parks overseen, total acreage managed, expenditures budgeted and facilities run — plus numerous other data points on staffing and volunteer contributions.

In observance of NRPA's 50-year-long commitment to compiling and publishing park and recreation data, our staff took a close look at the records included in the 1965 NRPA *Yearbook*. Originally, we'd hoped to trace and share some illuminating trends across the past five decades, but our analysis led to a different sort of conclusion. Too much has changed, we noted, in the scope of American park and recreation responsibilities (and in the way performance is measured) to allow for apples-to-apples comparisons. While a snapshot from 1965 (Figure 3) shows a profession defined by public facilities and programs oversight, 2015 data shows a set of professional responsibilities that only begins with stewardship of parkland and recreational facilities.

Today, park and recreation agencies organize farmers markets and administer community gardens. They wage war on a national obesity epidemic through fitness, education and out-of-school programs for children. They manage amphitheatres and stadiums and plan the sports and entertainment events that pump tourism dollars into their local economies. The list goes on.

Our review of the 1965 *Yearbook* did yield some insights worth sharing. Some staff positions such as “playground leader,” for example, no longer exist — and hearken back to a different sort of cultural landscape in this country. There were also anomalies that were hard to explain without some historical context. For example, part of the dramatic expansion of park acreage managed by Jacksonville, Florida, came as a result of the Cecil Field closure during the rounds of military base closures in this country between 1988 and 2006.

Perhaps most interesting of all, though, is the difference from 1965 to 2015 in what actually comprises a park and recreation system. In 1965, only seven types of facilities figured in NRPA's data capture. They were baseball diamonds, bathing beaches, golf courses, swimming pools, tennis courts, recreation buildings and indoor recreation centers. By contrast, NRPA's PRORAGIS database today tracks dozens of different facility types. The most striking difference is the now-ubiquitous presence of soccer fields — but the 2015 list also includes equestrian centers, skateparks and ice rinks.

Data collection has long been a priority for NRPA — and in a profession whose core responsibilities keep evolving and expanding, we are committed to continuing to equip agencies with the data they need. While the nature and “shape” of agency data in 2015 is more complex than it was in 1965, the goal remains the same: to demonstrate the enormous positive impact park and recreation agencies have on their communities.

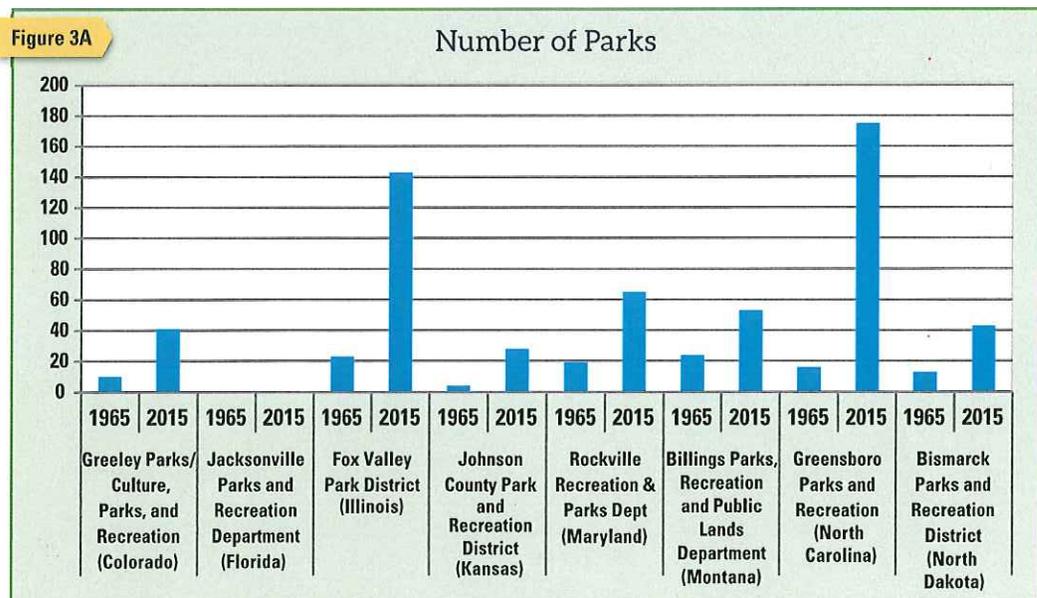


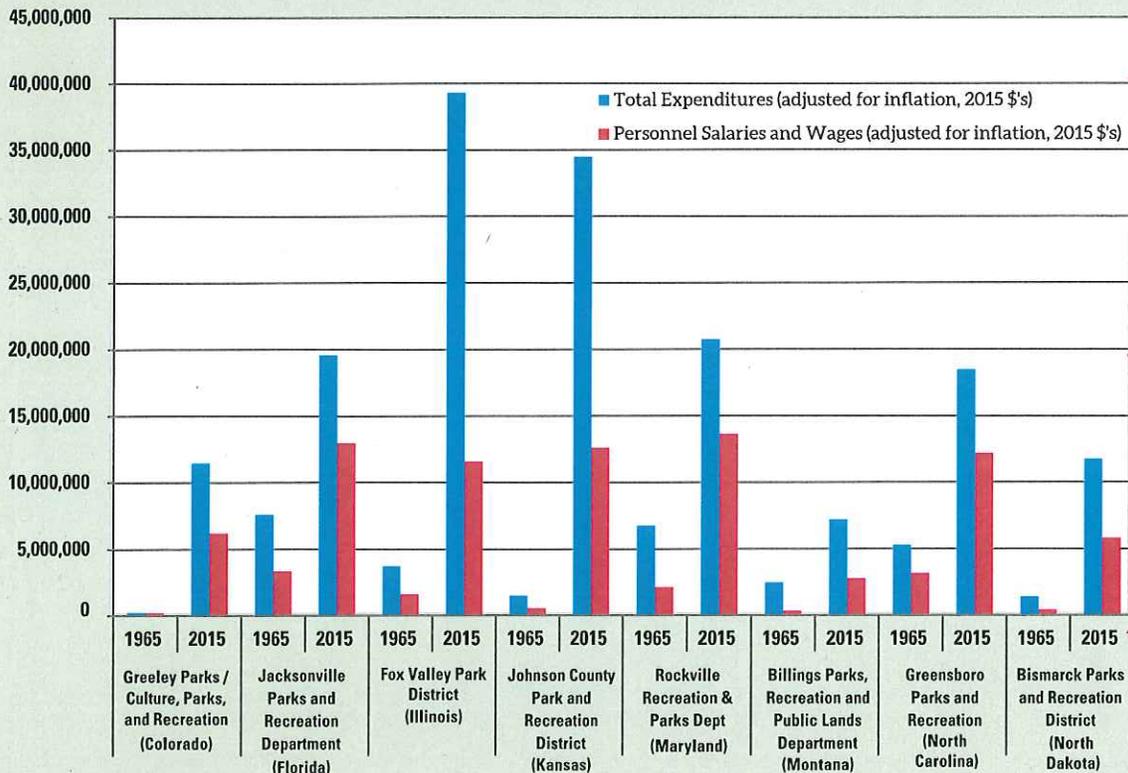
Figure 3B

Facilities Managed: Then and Now

| Agency Name                                                      | Year | Baseball Diamonds | Golf- # of holes managed | Softball Diamonds | Indoor Pools | Outdoor Pools | Tennis Courts | Indoor Recreation Centers |
|------------------------------------------------------------------|------|-------------------|--------------------------|-------------------|--------------|---------------|---------------|---------------------------|
| Greeley Parks/Culture, Parks, and Recreation (Colorado)          | 1965 | 4                 | 18                       | 1                 | 0            | 1             | 4             | 0                         |
|                                                                  | 2015 | 6                 | 36                       | 18                | 3            | 2             | 10            | 3                         |
| Jacksonville Parks and Recreation Department (Florida)           | 1965 | 5                 | 0                        | 20                | 0            | 2             | 21            | 0                         |
|                                                                  | 2015 | 106               | 45                       | 142               | 2            | 33            | 177           | 53                        |
| Fox Valley Park District (Illinois)                              | 1965 | 0                 | 0                        | 15                | 0            | 0             | 22            | 8                         |
|                                                                  | 2015 | 3                 | 18                       | 51                | 2            | 3             | 9             | 3                         |
| Johnson County Park and Recreation District (Kansas)             | 1965 | 2                 | 0                        | 1                 | 0            | 0             | 0             | 0                         |
|                                                                  | 2015 | 2                 | 72                       | 36                | 1            | 1             | 8             | 0                         |
| Rockville Recreation and Parks Department (Maryland)             | 1965 | 3                 | 0                        | 0                 | 0            | 0             | 10            | 7                         |
|                                                                  | 2015 | 6                 | 18                       | 14                | 2            | 2             | 43            | 7                         |
| Billings Parks, Recreation and Public Lands Department (Montana) | 1965 | 24                | 0                        | 41                | 0            | 9             | 14            | 2                         |
|                                                                  | 2015 | 18                | 9                        | 20                | 0            | 2             | 26            | 2                         |
| Greensboro Parks and Recreation (North Carolina)                 | 1965 | 5                 | 9                        | 8                 | 1            | 0             | 24            | 0                         |
|                                                                  | 2015 | 15                | 99                       | 30                | 3            | 6             | 98            | 11                        |
| Bismarck Parks and Recreation District (North Dakota)            | 1965 | 1                 | 9                        | 10                | 0            | 2             | 7             | 0                         |
|                                                                  | 2015 | 8                 | 45                       | 32                | 2            | 3             | 13            | 1                         |

Figure 3C

Expenditures and Payroll



# Community Standards

Communicating the effectiveness — and the funding needs — of a park and recreation department begins with reliable measurement. NRPA draws upon the PRORAGIS database to help agencies apply a set of national benchmarking standards as starting points for their conversations with local officials and stakeholders. Starting in 2014, NRPA issued Community Standards Reports to agencies participating in the PRORAGIS survey.\* These custom reports provide agencies with their own data, shown in comparison with aggregate national data. The reports summarize agency performance according to five key metrics involving size, operating costs and revenues. They also show agencies exactly how they compare when it comes to the types of facilities they offer relative to their population size.

Included here is a generic summary of the 2014 PRORAGIS community standards so that you can apply the data to your own agency numbers.

## Are you adequately funded?

Figure 4 and 5 — which show agencies' operating expenditures per acre and per capita — provide a good starting point for benchmarking your agency's funding.

## Do you have enough parkland?

To advocate for more parkland, you need to know how you compare with both the national average and other agencies with similar population densities. Figure 6 shows those averages.

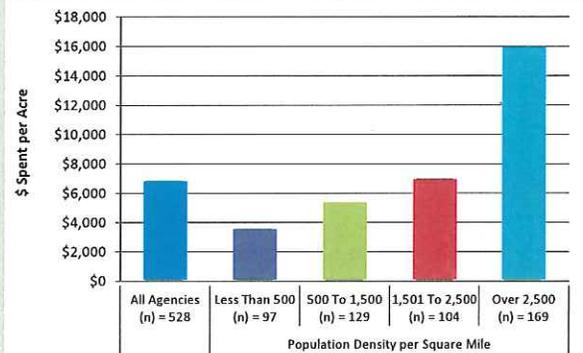
## How much are you making?

One measure of agency performance is their ability to fund their own operations through revenues from classes, entry fees, concessions, etc. Figure 7 shows revenue per capita averages across various population densities.

\* If you are interested in receiving the custom Community Standards report, showing your agency in relation to others of similar size and character, go to [www.nrpa.org/PRORAGIS](http://www.nrpa.org/PRORAGIS) for detailed information.

Figure 4

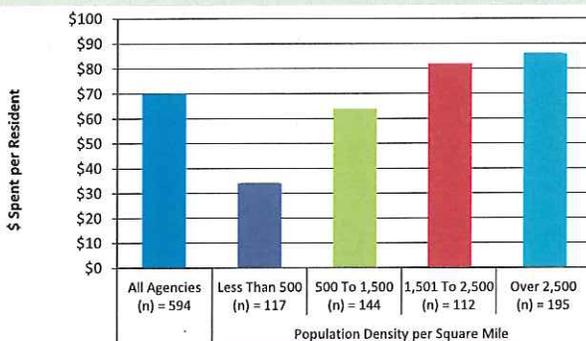
Operating Expenditures per Acre



|                | Population Density per Square Mile |               |              |                |            |
|----------------|------------------------------------|---------------|--------------|----------------|------------|
|                | All Agencies                       | Less Than 500 | 500 To 1,500 | 1,501 To 2,500 | Over 2,500 |
| Lower Quartile | \$3,198                            | \$1,339       | \$3,000      | \$3,678        | \$5,872    |
| Median         | \$6,807                            | \$3,546       | \$5,279      | \$6,931        | \$15,625   |
| Upper Quartile | \$17,540                           | \$6,879       | \$10,749     | \$15,145       | \$32,693   |

Figure 5

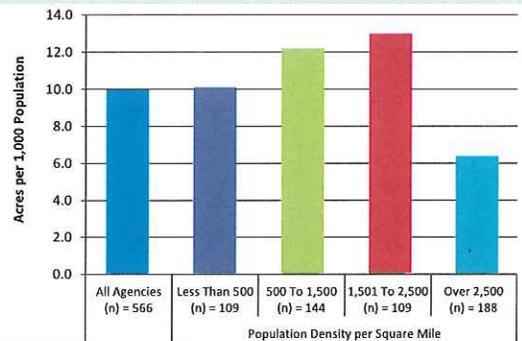
Operating Expenditures per Capita



|                | Population Density per Square Mile |               |              |                |            |
|----------------|------------------------------------|---------------|--------------|----------------|------------|
|                | All Agencies                       | Less Than 500 | 500 To 1,500 | 1,501 To 2,500 | Over 2,500 |
| Lower Quartile | \$35.17                            | \$13.54       | \$31.82      | \$50.47        | \$52.65    |
| Median         | \$69.79                            | \$33.98       | \$63.50      | \$81.37        | \$85.97    |
| Upper Quartile | \$119.27                           | \$84.27       | \$111.68     | \$123.40       | \$160.21   |

Figure 6

Acres per 1,000 Population



|                | Population Density per Square Mile |               |              |                |            |
|----------------|------------------------------------|---------------|--------------|----------------|------------|
|                | All Agencies                       | Less Than 500 | 500 To 1,500 | 1,501 To 2,500 | Over 2,500 |
| Lower Quartile | 4.5                                | 4.8           | 6.3          | 7.5            | 3.3        |
| Median         | 9.9                                | 9.9           | 12.1         | 12.9           | 6.4        |
| Upper Quartile | 17.5                               | 17.3          | 19.9         | 20.6           | 13.5       |

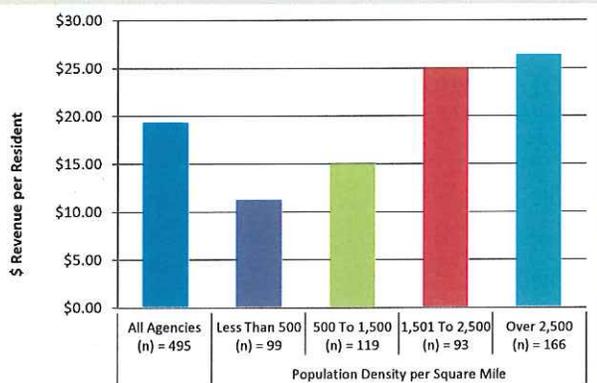
The second revenue metric (Figure 8) focuses on cost recovery. While cost-recovery plans vary greatly by facility type, purpose and the demographic served using data from other agencies can help your agency frame a realistic cost-recovery plan.

### Do you have enough facilities?

Are you looking to make a case for new facilities? It's useful to compare the number and type of facilities your agency offers with national median figures, as well as with similar-sized agencies. Figure 9 shows 20 different facility types along with median, upper-quartile and lower-quartile percentages of agencies that listed those facilities in their PRORAGIS survey.

Figure 7

#### Revenues per Capita

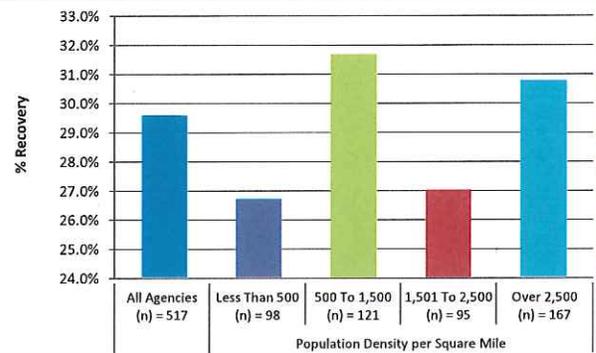


Population Density per Square Mile

|                | All Agencies | Less Than 500 | 500 To 1,500 | 1,501 To 2,500 | Over 2,500 |
|----------------|--------------|---------------|--------------|----------------|------------|
| Lower Quartile | \$6.05       | \$2.71        | \$5.20       | \$10.97        | \$9.19     |
| Median         | \$19.22      | \$11.08       | \$14.85      | \$24.87        | \$26.27    |
| Upper Quartile | \$44.23      | \$29.34       | \$34.63      | \$46.68        | \$66.62    |

Figure 8

#### Revenue as a % of Operating Expenditures (Cost Recovery)



Population Density per Square Mile

|                | All Agencies | Less Than 500 | 500 To 1,500 | 1,501 To 2,500 | Over 2,500 |
|----------------|--------------|---------------|--------------|----------------|------------|
| Lower Quartile | 15.5%        | 15.3%         | 14.0%        | 15.7%          | 18.7%      |
| Median         | 29.6%        | 26.7%         | 31.7%        | 27.0%          | 30.8%      |
| Upper Quartile | 48.9%        | 52.7%         | 49.2%        | 47.6%          | 46.2%      |

Figure 9

#### Jurisdiction Population per Facility

| Selected Facilities                            | Departments Offering | Number of Responses | Lower Quartile | Median  | Upper Quartile | Average |
|------------------------------------------------|----------------------|---------------------|----------------|---------|----------------|---------|
| Recreation/community center                    | 78.5%                | 324                 | 13,942         | 24,804  | 46,358         | 35,092  |
| Fitness center                                 | 43.3%                | 156                 | 24,761         | 42,742  | 71,373         | 61,474  |
| Playground                                     | 96.5%                | 405                 | 2,211          | 3,899   | 6,667          | 7,801   |
| Tot lots                                       | 55.2%                | 171                 | 6,116          | 14,000  | 33,581         | 25,925  |
| Tennis court (outdoor)                         | 86.7%                | 368                 | 2,725          | 4,413   | 8,637          | 7,686   |
| Basketball court (outdoor)                     | 94.1%                | 373                 | 4,583          | 7,526   | 14,055         | 15,123  |
| Swimming pool (indoor)                         | 29.0%                | 141                 | 23,816         | 43,872  | 77,385         | 61,598  |
| Swimming pool (outdoor)                        | 61.7%                | 257                 | 16,585         | 33,660  | 57,149         | 46,439  |
| Senior center                                  | 42.4%                | 180                 | 30,229         | 50,000  | 95,762         | 84,087  |
| Ice skating rink (indoor)                      | 14.1%                | 49                  | 15,980         | 31,564  | 65,000         | 52,855  |
| Ice skating rink (outdoor)                     | 18.0%                | 86                  | 6,831          | 14,445  | 28,300         | 25,036  |
| Rectangular field                              | 94.5%                | 367                 | 2,205          | 3,929   | 8,124          | 7,899   |
| Diamond Field                                  | 93.4%                | 376                 | 1,916          | 3,333   | 5,837          | 7,127   |
| Indoor or outdoor stadium/arena                | 19.6%                | 65                  | 45,895         | 81,405  | 201,309        | 144,498 |
| Driving range                                  | 27.8%                | 128                 | 34,534         | 64,846  | 167,536        | 141,582 |
| Dog park                                       | 58.3%                | 209                 | 27,000         | 53,915  | 101,372        | 84,331  |
| Nature/Interpretive center                     | 27.4%                | 120                 | 55,247         | 120,133 | 267,225        | 196,013 |
| Performing and/or Visual Arts/Community center | 32.8%                | 97                  | 38,000         | 70,000  | 134,833        | 132,957 |
| Community garden                               | 42.6%                | 177                 | 7,024          | 27,000  | 66,102         | 61,752  |
| Golf courses (population per 9 holes)          | 31.5%                | 155                 | 12,720         | 26,288  | 52,414         | 40,359  |

# Responsibilities

The 2014 data on park and recreation responsibilities shows a continuation of the trend toward increasing demands on agencies to perform non-park management and maintenance functions. From the oversight of historic properties to the leasing of performing arts centers and amphitheaters, budget-challenged jurisdictions keep bundling more responsibilities into agencies' maintenance and management roles.

Some of the jurisdictional expectations shown in Figure 10 — namely, the management of tourism-generating facilities and events — represent an area of tremendous opportunity for forward-thinking park and recreation leaders. Departments like Round Rock Parks and Recreation in Texas are leading the charge within their community to take on events- and venue-oriented responsibilities in close cooperation with other arms of the local government. Round Rock Parks and Recreation helped define its jurisdiction as “the sports capital of Texas” by taking on responsibilities for managing venues like Dell Diamond, a stadium that’s home to the Round Rock Express, a minor-league baseball affiliate of the Texas Rangers. The work of that agency is fueling an economic engine that will bring millions of dollars of new revenues into area restaurants and hotels.

The success of agencies like Round Rock comes from close partnerships with local visitors' bureaus, city planners and area stakeholders. The lesson for other agencies of all sizes is this: In a time when added responsibilities are a given, the big wins will come for park departments that shape their own responsibilities according to a vision for maximum local impact. Park leaders should approach their jurisdictions armed with ideas and economic impact studies — strategically setting their own terms rather than waiting for assignments.

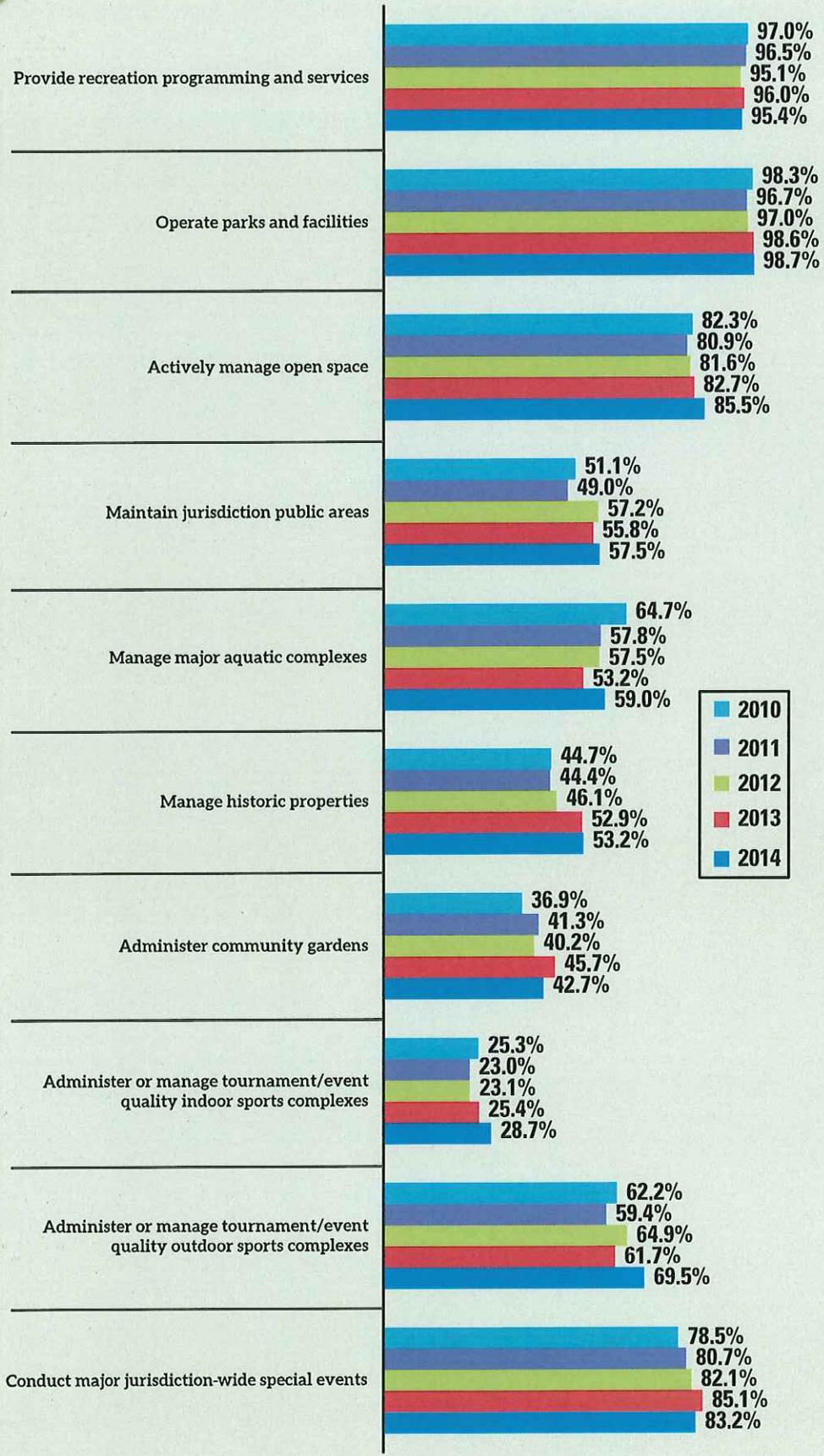
A recurring theme throughout this report — from budget-related indicators to programming for parks — is that agencies can turn constraints into wins by taking a strong proactive stance as “first comers” to the planning table within their jurisdictions. In an era of stretched regional budgets and overwhelming capital needs for new infrastructure, it is critical that park agencies not simply wait to be allotted their share. From advocating for open spaces to championing tourism-promoting trails, venues and sports centers, park agencies can and should steer their own direction as providers of essential services and leaders in local economic vitality.



Larry D. Moore CC BY-SA 3.0

Figure 10

Responding Agencies That...



# Staffing and Volunteers

In 2014, PRORAGIS survey results showed the number of authorized full-time positions continued its steady, across-the-board rebound (for upper and lower quartiles, as well as median), since hitting a nadir in 2011 (Figure 11). While all three measures show agencies doubling full-time employees or better over the past four years, agencies in the upper quartile have experienced the most dramatic upsurge — going from an average of 57 full-time employees in 2011 to 113 in 2014.

Figure 11



Owing in part to the priority of recovering full-time employees lost in recessionary budget-slashing, the number of non-full-time positions has either dropped off (upper quartile) or remained fairly static over the past year (Figure 12). Furthermore, total full-time equivalent employee numbers have dropped slightly, after remaining relatively flat since 2011 (Figure 13).

Taken together, the data indicate that agencies of all sizes are prioritizing full-time hires more than at any time in the past four years. Due to limited resources, smaller agencies are having a harder time than large agencies in carrying out that priority, but all are shifting resources away from part-time and seasonal hires to re-establish strong cores of professional full-time staffers.

Figure 12

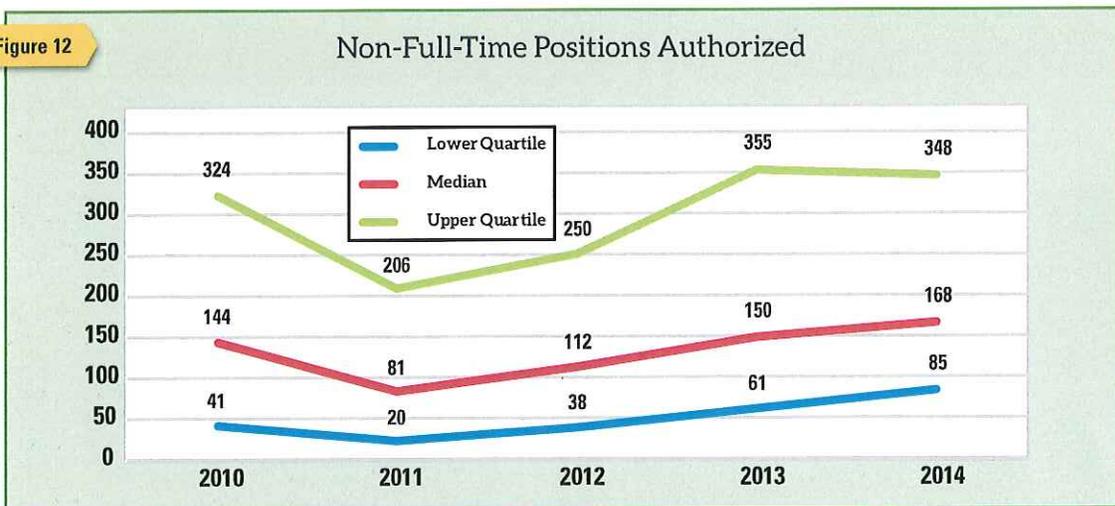
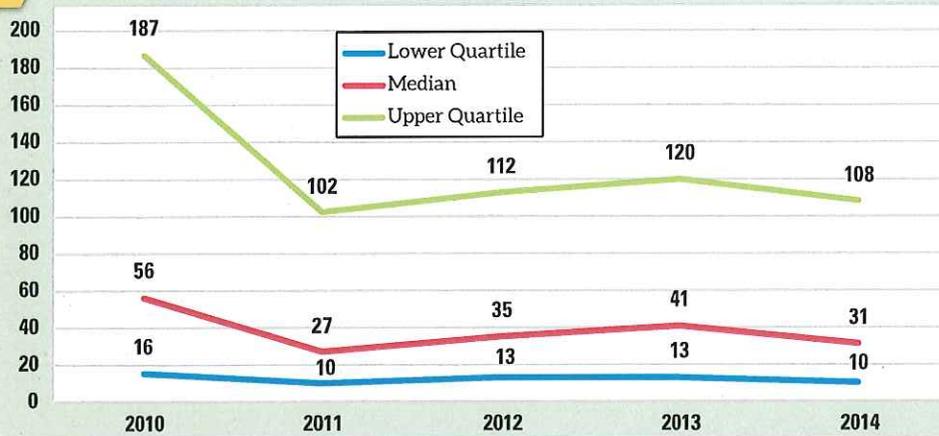


Figure 13

Total Full-Time Equivalents Available



Volunteering is going strong for agencies of all sizes (Figure 14). Particularly notable here is a jump of nearly 50 percent in the median number of volunteer hours during 2014. Since the number of hours worked per volunteer saw only a modest increase (two hours), the steady rise of park volunteerism is obviously a result of higher numbers of volunteers. One likely explanation for that expanding volunteer army is that the post-recession era has sharpened park leaders' skills in recruiting, assigning and developing their volunteers. They are not only able to retain the volunteers they have — they're also adding each year to the ranks.

Figure 14

Recreation Department Volunteers

| Number of Volunteers                 | 2010   | 2011   | 2012   | 2013   | 2014   |
|--------------------------------------|--------|--------|--------|--------|--------|
| Lower Quartile                       | 50     | 26     | 43     | 50     | 51     |
| Median                               | 225    | 150    | 200    | 278    | 350    |
| Upper Quartile                       | 1,333  | 639    | 952    | 1,234  | 1,669  |
| Number of Hours Worked by Volunteers | 2010   | 2011   | 2012   | 2013   | 2014   |
| Lower Quartile                       | 1,000  | 290    | 525    | 1,200  | 2,359  |
| Median                               | 6,000  | 4,477  | 4,850  | 7,260  | 10,564 |
| Upper Quartile                       | 40,000 | 20,300 | 26,500 | 39,248 | 55,205 |
| Number of Hours Worked per Volunteer | 2010   | 2011   | 2012   | 2013   | 2014   |
| Lower Quartile                       | 12     | 8      | 7      | 10     | 10     |
| Median                               | 22     | 20     | 19     | 21     | 23     |
| Upper Quartile                       | 40     | 55     | 41     | 47     | 37     |

# Budget

Although park and recreation department responsibilities have expanded well beyond traditional park-related functions in recent years, agencies have not seen corresponding increases in budget. In fact, both operating and capital budgets have remained largely static across the past four years.

Total operating expenditures for agencies surveyed stayed flat in 2014 – much as they have since 2011 – regardless of agency size (Figure 15). Agency budgets, across the board, have not returned to 2010 levels. (The median remains at about two-thirds 2010 levels, and the upper quartile stands at about 56 percent.) Yet, as the sections on Responsibilities and Operations and Maintenance attest (page 8, page 16), park and recreation departments have seen no corresponding decrease in the demand for their services.

Figure 15

Total Operating Expenditures (in 000s)

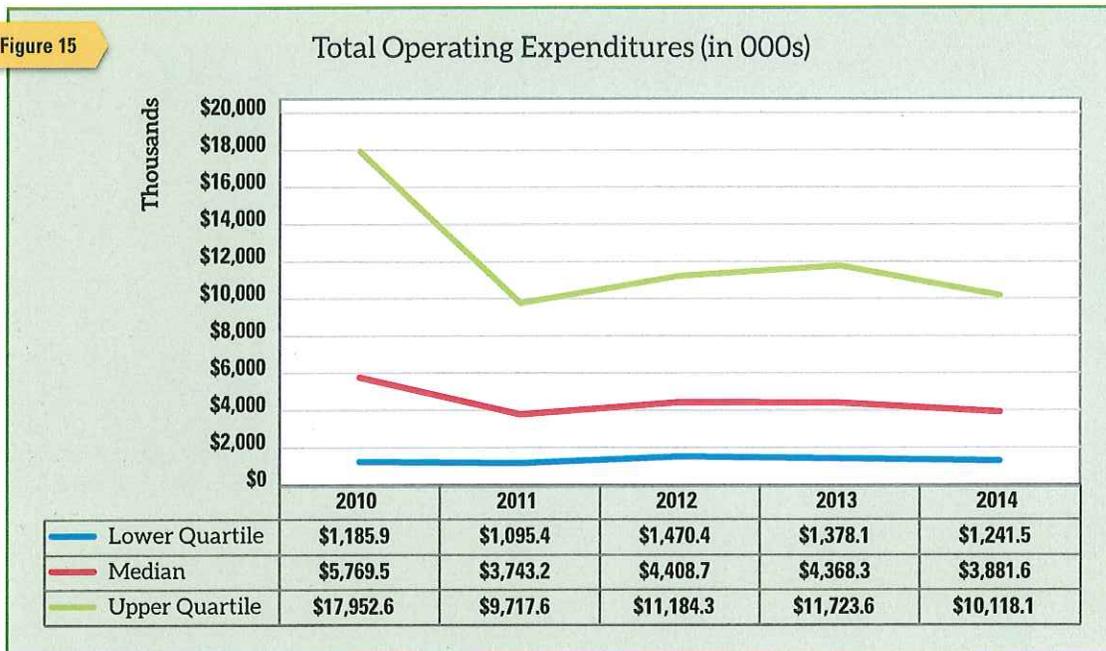


Figure 16

Annual Direct Revenue (in 000s)



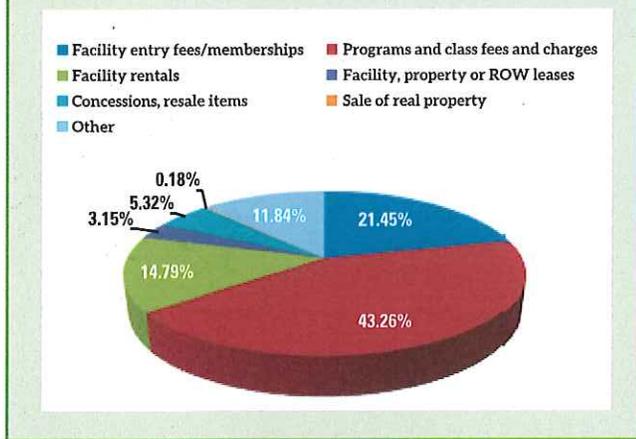
Direct revenue trends for agencies (Figure 16) mirror those of operating expenditures — showing a flat-lining since 2011 that hovers between roughly one-half (for the median) to two-thirds (for the upper quartile) 2010 revenue figures.

As for the 2014 direct revenue pie, Figure 17 shows averages for the 78 agencies that participated in this portion of the 2014 PRORAGIS survey. The pie chart shows a breakdown in which facility entry fees (accounting for 21 percent) stand at about half the average for programs and class fees (43 percent). While the number of reporting agencies for this portion of the survey was small, that breakdown is nearly identical to 2013 direct revenue source percentages — a year in which nearly twice that number of agencies participated in the report.

What insights can be drawn from the pie chart? Considering that park and recreation departments have historically drawn equally from facility entry fees and programs and class fees (with both sources combined totaling about 80 percent of revenues), it's clear that revenue has taken a big hit in the area of facility entry fees. Viewed in this light, the data show a revenue pie that has gotten smaller. Comparisons with historic percentages suggest residents who once purchased passes and memberships for park-run facilities are continuing to watch their budgets and take a wait-and-see approach during the gradual economic recovery.

The state of total capital budgets for park departments (Figure 18A) stands in sharp contrast to the recovery jurisdiction capital budgets have seen. (See page 3: Jurisdiction capital budgets are roughly equivalent now to their 2010 levels.) For parks, the median and upper quartiles have been cut in half since 2010, and all indicators show stagnant capital budgets since 2011. The fact that park departments are not seeing proportionate increases suggests that parks will have to be innovators — bringing revenue-generating ideas to jurisdictional planners and engineers — in order to get their fair share.

**Figure 17** Sources of Direct Revenue (2014)



Figures 18B and 18C address the relative benefits of repairing and updating existing facilities vs. building new ones. The uptick in new capital need — as opposed to the static nature of renovation need — indicates a general sentiment that renovation is not worth the money and that more value lies in building new facilities. Some of that emphasis on new capital need may come from the attractiveness of new sporting and entertainment venues as tourism magnets. And some of the new capital need may also simply spring from a philosophy of under-design in existing buildings — a life cycle costing approach that takes the attitude, “If it falls down, we’ll rebuild it.”

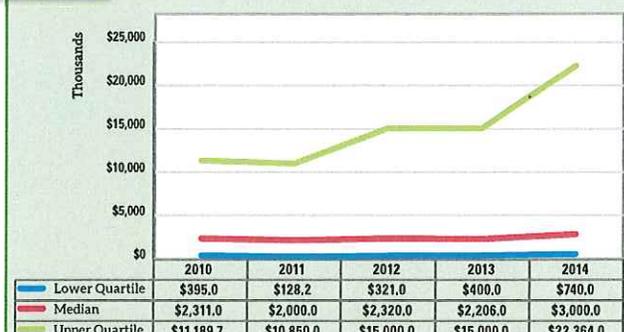
**Figure 18A** Total Capital Budget (in 000s)



**Figure 18B** Amount of Renovation Need (in 000s)



**Figure 18C** New Capital Need (in 000s)

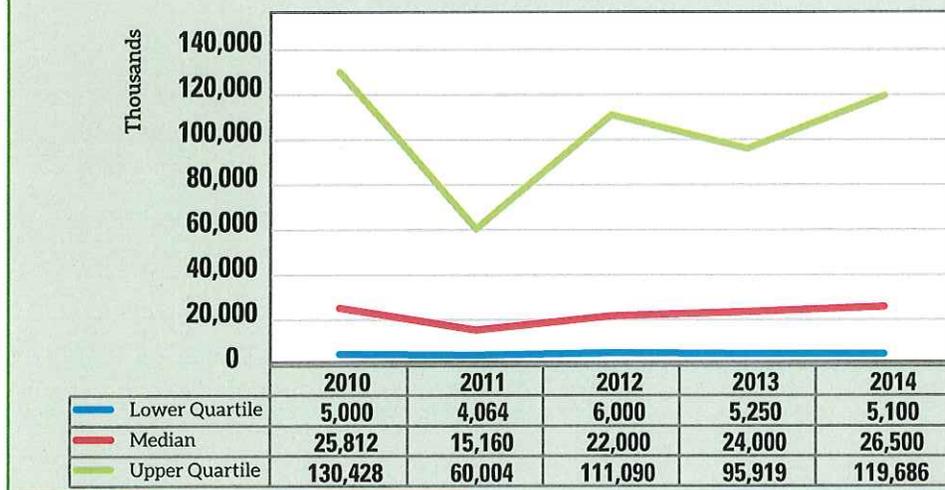


# Programming and Attendance

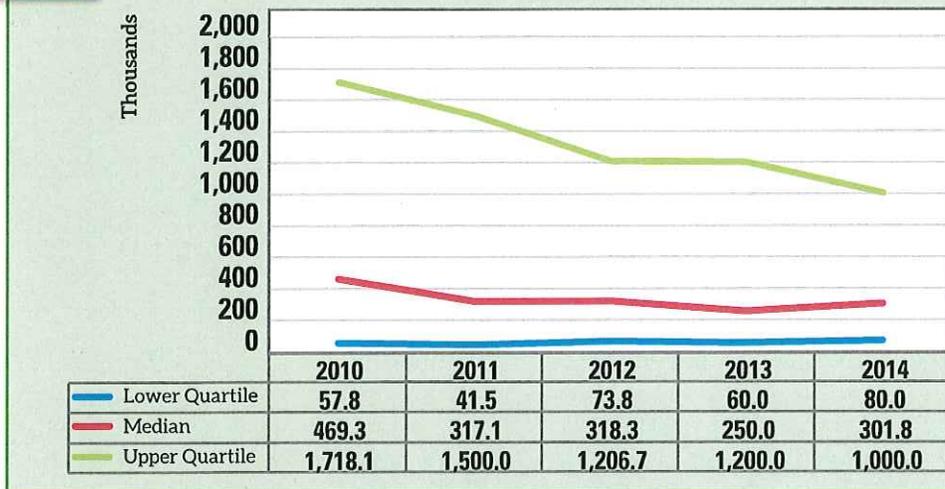
Programming is not only the heartbeat of park and recreation departments' community outreach, it's also the largest single source of most agencies' annual revenue. These two faces of recreational programming can create dilemmas for budget-challenged agencies about whether to channel resources into lower-revenue programs. Attendance data for 2014 suggest park and recreation agencies — especially those in larger cities — are facing growing tensions between meeting revenue goals and carrying out public outreach priorities in the parks.

While class and entrance fees guarantee revenue (and recapture facility costs), free or low-cost park-based programming does not. The data show two different attendance trends that point to the difference between fee-based programs and the type of public outreach programming that draws people to parks. Figure 19 shows median attendance for facility-oriented programming stabilizing or (in larger agencies) on the rise — and Figure 21 (facing page) shows use of facility-based programs has been edging up across all types of classes. On the other hand, Figure 20 (below), traces a trend of flat or declining attendance at parks. And Figure 22 (facing page) shows recreation offerings for children, seniors and people with disabilities as being largely stagnant since 2011.

**Figure 19** Total Annual Attendance, Programs, Classes and Small Events



**Figure 20** Total Park Attendance



Boston offers an illuminating example of the benefits of making free public recreation a highly visible agency priority. The city, ranked America's ninth fittest by the American College of Sports Medicine, provides a three-month-long series of free exercise classes in 18 city parks each year. One of its programs, "Troops for Fitness," is being sponsored by a partnership between The Coca-Cola Foundation and NRPA. The \$3 million grant funding supports veteran-led free classes in parks — including boot camps, golf clinics, cardio and strength training classes, running groups, yoga, hiking workouts and more.

As a result of initiatives like these, Boston Parks and Recreation is seeing park attendance soar during the warm-weather months. The department also enjoys overwhelming support from city residents.

Agencies that allow parks to sit empty as unprogrammed assets are missing critical opportunities to make their communities healthier and connect people, in lasting and memorable ways, with their local parks.

Figure 21

### Programs Offered by Agencies

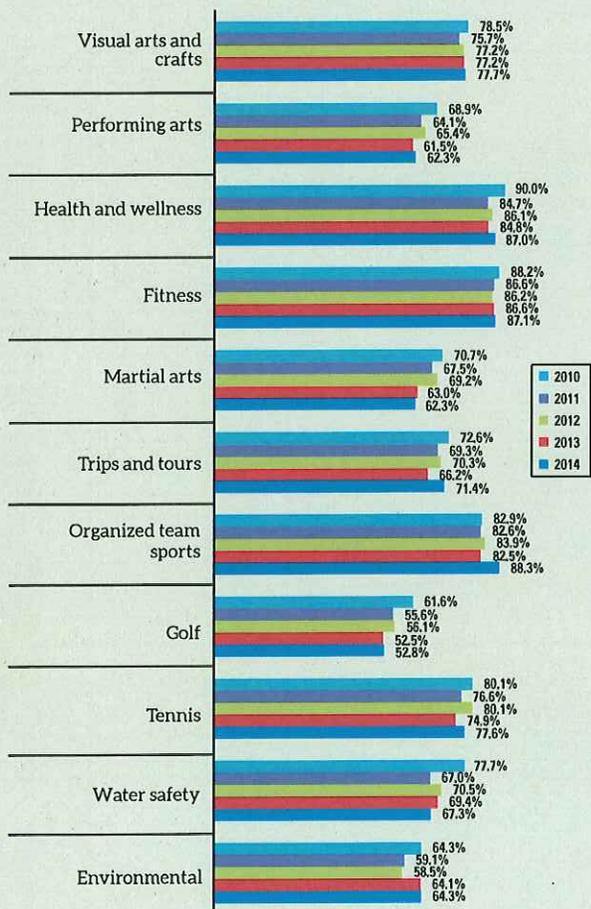
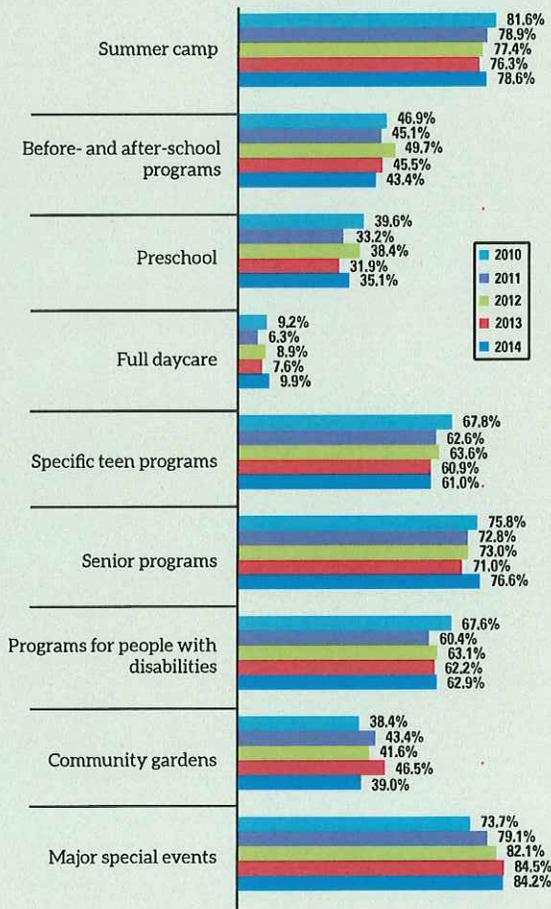


Figure 22

### Recreation Opportunities Offered By Agencies



# Operations, Maintenance and Performance Management

The recession, though easing, continues to challenge agencies in the areas of operations and maintenance. Agencies are beginning to close the gap between park assets and appropriate funding levels to maintain and manage those public lands and facilities. Yet, even though funding is increasing, the data also indicate full-time employees may be seeing increased responsibilities.

Does your agency's experience reflect this double-edged trend? There's no better way to find out than to do a comparison of your costs per acre for maintenance and the number of developed and maintained acres assigned to each full-time employee (FTE). Figure 23 below compares the overall expenditures for the department to the acres that are managed and maintained for both 2013 and 2014 respondent data. In general, the expenditures are increasing for 2014 over the 2013 levels, probably indicating increased maintenance budgets. You can use this very high-level metric to explore your own costs per acre in more detail. The new PRORAGIS 2.0 is designed to help you capture those costs and increase your productivity.

Besides looking at the cost per acre, it is also helpful to compare the number of acres that are to be maintained by each FTE (FTE = 2080 hours per year). Figure 24 shows the acres/FTE metric is generally trending higher. That is, the number of acres to be maintained is increasing for each employee available to maintain them. (This trend toward increased employee workload may be affected by variables not recorded in the PRORAGIS questionnaire — such as reduced non-full-time staff hours or contracted maintenance.)

The data in Figure 25 shows the general benchmarking ratios that have been calculated by PRORAGIS from the data submitted. These ratios were designed to be informative for making comparisons.

Over the five years that PRORAGIS has been collecting data, NRPA has solicited comments and suggestions from its membership. As a result of the feedback members have given, we have revised the PRORAGIS survey questionnaire. PRORAGIS 2.0 retains much of the PRORAGIS Legacy data from which this report is derived. Whereas the Legacy version uses general data, the 2.0 version will specifically address functions your department performs. Once you complete the general data, resources and workload for each part of the revised survey, PRORAGIS will calculate your performance effectiveness ratios.

NRPA believes you will find that the updated platform will improve both your management credibility and your department productivity. We also predict you'll see improved employee morale as your staff learns to assess their own performance. Give it a try at [www.nrpa.org/PRORAGIS](http://www.nrpa.org/PRORAGIS). Use your Legacy username and password, or if you have never registered for PRORAGIS, click on Register New Account on the login page. There is no charge.

Figure 23

Operating Expenditures per Acre of Land Managed or Maintained

| Number of Acres | Lower Quartile |         | Median   |          | Upper Quartile |          |
|-----------------|----------------|---------|----------|----------|----------------|----------|
|                 | 2013           | 2014    | 2013     | 2014     | 2013           | 2014     |
| 250 or fewer    | \$6,454        | \$6,054 | \$16,523 | \$12,403 | \$34,000       | \$27,242 |
| 251 to 1,000    | \$3,487        | \$4,163 | \$8,974  | \$8,884  | \$18,747       | \$17,597 |
| 1,001 to 3,500  | \$1,855        | \$2,827 | \$4,808  | \$5,928  | \$6,904        | \$11,234 |
| More than 3,500 | \$1,213        | \$2,064 | \$3,001  | \$3,564  | \$3,846        | \$5,662  |

Figure 24

## Acres of Park Maintained Per FTE

| Number of Acres | Lower Quartile |      | Median |      | Upper Quartile |       |
|-----------------|----------------|------|--------|------|----------------|-------|
|                 | 2013           | 2014 | 2013   | 2014 | 2013           | 2014  |
| 250 or fewer    | 2.7            | 3.7  | 5      | 5.7  | 9.8            | 16.6  |
| 251 to 1,000    | 6              | 5.4  | 8.7    | 12.8 | 19.6           | 24.1  |
| 1,001 to 3,500  | 9              | 12.2 | 21.6   | 18.3 | 54.7           | 39.4  |
| More than 3,500 | 18.4           | 16.4 | 32.8   | 46.1 | 66.3           | 139.3 |

Figure 25

## Miscellaneous Benchmarking Ratios

| Miscellaneous Benchmarking Ratios (Medians)                   | 2010     | 2011     | 2012     | 2013     | 2014      |
|---------------------------------------------------------------|----------|----------|----------|----------|-----------|
| Operating Expenditures per Capita                             | \$80     | \$75     | \$84     | \$78     | \$80      |
| Operating Expenditures per FTE                                | \$95,182 | \$96,664 | \$97,211 | \$91,983 | \$105,973 |
| Operating Expenditures per Acre of Land Managed or Maintained | \$7,223  | \$6,642  | \$6,585  | \$7,441  | \$7,666   |
| Acreage of Parkland per 1,000 Population                      | 14.6     | 10.3     | 10.7     | 9.4      | 8.3       |
| Acres of Parkland Maintained per FTE                          | 15.1     | 15.2     | 13.7     | 9.8      | 13.5      |
| Revenue per Capita                                            | \$26.48  | \$19.56  | \$24.95  | \$22.43  | \$21.21   |
| Revenue as a percent of Total Operating Expense               | 30.0%    | 27.9%    | 30.4%    | 32.7%    | 27.9%     |
| Revenue per Visitor                                           | \$4.58   | \$3.67   | \$4.54   | \$4.16   | \$4.13    |
| Total Operating Expenditures per Visitor                      | \$14.52  | \$12.27  | \$14.54  | \$14.47  | \$15.37   |
| Total Capital plus Total Operating Expenditures per Capita    | \$99.80  | \$86.37  | \$105.11 | \$91.30  | \$88.51   |
| Tax Cost per Capita                                           | \$47.54  | \$29.73  | \$43.15  | \$40.09  | \$23.99   |
| Program Attendance per Program Staffing (FTE)                 | 2,553.5  | 2,337.5  | 2,216.2  | 2,463.1  | 4,000.0   |
| Program Fees and Charges per Program Participant              | \$27.02  | \$31.95  | \$24.60  | \$17.00  | \$15.71   |

# Geographic Information System and Mapping

Visualize your park system from a bird's eye view, and from that vantage point, apply geographic insights to a strategic plan. Give your marketing and programming teams the keys to neighborhood-specific demographic research. Identify underserved areas in need of health and wellness programs. Manage inventory across hundreds (or thousands) of acres, and optimize maintenance operations to save time and resources.

Through the embedded ESRI mapping program that NRPA is rolling out this year, agencies that have signed up for PRORAGIS will gain access to an enhanced set of proprietary desktop GIS software tools. The web-based integration will equip agencies with next-generation inventory management, planning and marketing capabilities.

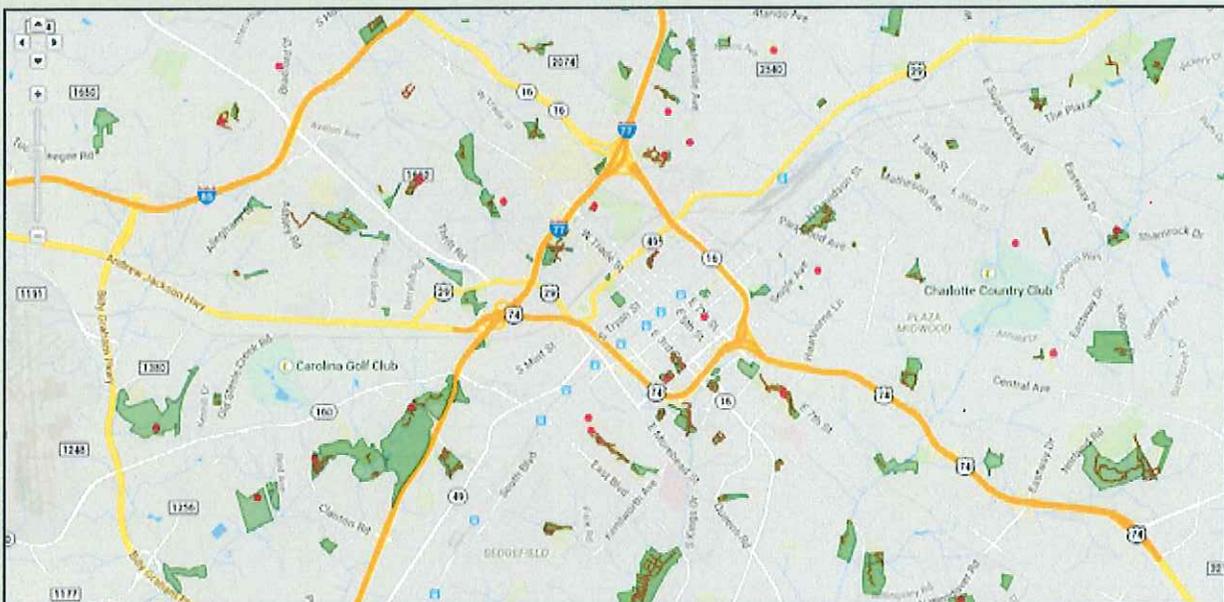
## Inventory/Asset Management

This recordkeeping and management feature of the mapping program allows users to create a file of park system inventory – and then to upload that data on parks, trails and facilities into the web-based GIS application for a map-based view of agency assets. Users are guided to enter historical data to complete the attribute information (e.g., purchase price, date, how land was obtained and details of consolidation with other parcels), but have the option of entering as much or as little information as they have on hand.

One powerful new feature of the new integration involves facilities. Within the new interface, icons will differentiate one facility type from another, and the expandable system will allow agencies to append as many attributes and values to each facility as they wish. In the case of a tennis court complex, for example, agencies can attach pictures and videos of the courts in use, sketches and plans showing the design, and notes regarding number of courts. When a user clicks on the icon for that facility, all embedded data will be accessible.

Figure 26

Intuitive Mapping Interface



The web-based GIS software integrates with multiple external data sets and allows agencies to append unlimited details about park assets. Here, in this area within Charlotte, North Carolina, parks are shaded dark green, trails are marked and facility locations are indicated by red dots.

## Planning

The GIS system also allows for intelligent planning, offering users a bird's eye view of an entire park system. With the ability to visualize parks, facilities and trails (as well as nearby neighborhoods, schools and physical barriers) from an aerial perspective, planners can analyze which pockets of their jurisdiction have the greatest need for new parks and recreational and fitness amenities. This at-a-glance view enables planners to blend park-related insights easily with other economic or development initiatives within a community.

## Marketing and Demographic Research

The new integration allows for users to specify a facility, mine intelligence about residents within certain drive times or walk times of the facility, and then apply relevant data to program initiatives.

In performing market research on programs to prevent obesity among area youth, for instance, an agency might want to select a service area made up of three concentric radii representing five-, 10- and 15-minute drives (Figure 27) or walks (Figure 28) and public health data on obesity rates within those locales. It might then determine exercise patterns and preferences among adults in that area (Figure 29) to better understand which types of activities young people may already have been exposed to (or what parents would be most likely to encourage). Finally, the inclusion of Census age data and population density data layers (Figure 30) would allow for a determination of the number of youth within the service area selected.

Figure 27

### Drive Times Tool



The ESRI ArcGIS integration allows users to select various drive times from a given facility and to see those drive times displayed as concentric radii around the facility. This feature allows users to drill down even further into demographics within those target areas.

Figure 29

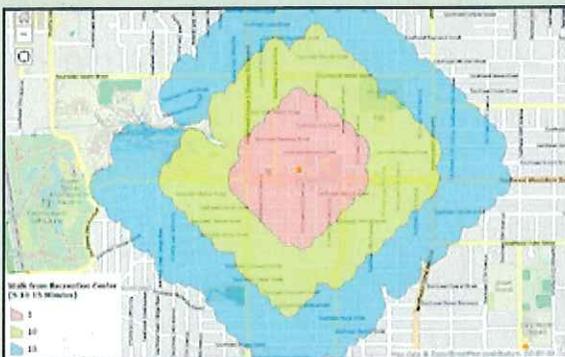
### Demographic Data Integration



In this figure, the data set being accessed involves adult exercise habits and preferences, based on ESRI's market data sets. The system allows for market research based on activity preferences and hobbies, buying habits and public health statistics, as well as many other demographic variables.

Figure 28

### Walk Times Tool



Similar to Figure 27, the walk times selection feature displays locales that lie within designated walk times of a facility.

Figure 30

### Population Density Mapping



The mapping tool provides user-friendly visuals of population density. When paired with market data overlays, it's easy to spot optimal areas for marketing and community outreach.

# Looking Forward

Private funding of parks as amenities for the wealthy. Negative social behavior among youth. Lack of municipal funding for parks. Do these problems sound familiar? They are among the major issues facing the park and recreation field in 2015. They were also among the major issues of the early 1900s. In fact, it is these very societal problems that led to the creation of the Playground Association of America in 1906.

This year, NRPA celebrates its 50<sup>th</sup> anniversary, having formed from the merger of five major recreation resource nonprofits in 1965. Moving forward, NRPA's intention is to identify barriers to quality park service and recommend initiatives to overcome those obstacles. Part of that effort involves being aware of our past and envisioning the societal trends that are shaping our future.

## Where Are We Going: Five Trends that will Impact the Future of Parks and Recreation

### Trend 1. Programs are key to great park attendance.

- The public is less likely to visit parks unless they are attending programs.
- Fewer programs in parks reduce usage rates for parks.
- Lack of programs diminishes public support for traditional parks.
- Lack of public support leads to reduced park budgets for underutilized parks.
- Mandates for revenue cost recovery may lead to social inequity.

### Trend 2. The perceived value of distributed services results in agency functions assigned to various departments.

- The recession justified restructuring park and recreation departments.
- Organizationally, operations are most effective within a single department that carries out all park and recreation responsibilities.
- Agencies that position themselves as valuable essential services fare best.
- Example: Many departments provide all municipal grounds maintenance.
- Agencies are optimizing services by teaming with other recreation providers.

### Trend 3. Agencies are pioneering new funding methods.

- The lack of municipal funding does not equate to a lack of public support.
- During the recession, special districts with dedicated funding and agencies invested in revenue-producing facilities fared much better than others.
- Retaining revenues for agency operation is a key to the model's success.
- Other sources of funding for operations that can be targeted include:
  - Value-Capture property taxes related to park proximate values.
  - Dedicated sales tax on recreation-related goods and equipment.

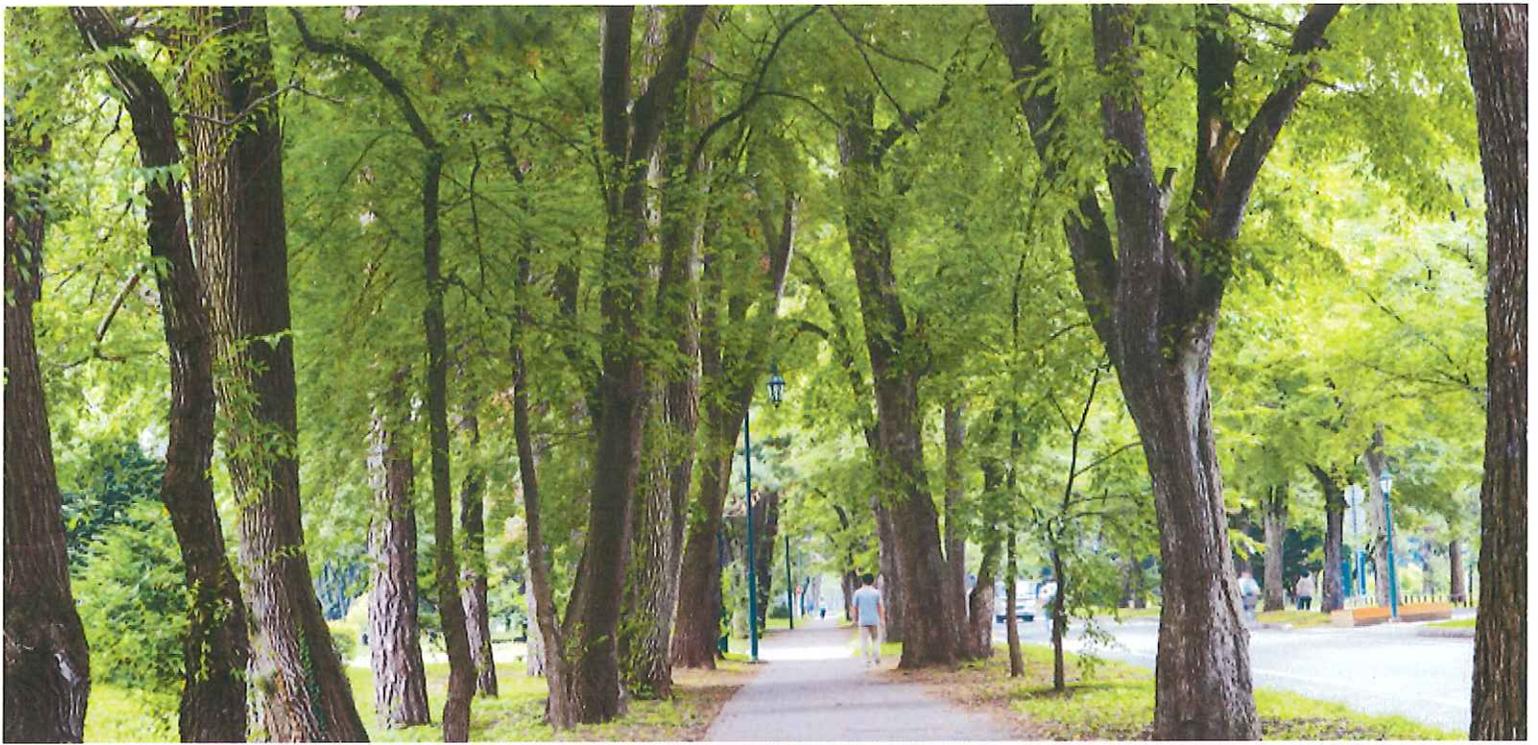
### Trend 4. The infrastructure deficit means parks will have to fight harder for public dollars.

- The Public Works Association is estimating that \$356 billion will be spent on the replacement, renewal and renovation of our municipal and state roads, highways, bridges, dams, sewers, water, and other infrastructure.
- These projects, delayed for years, now create public safety issues.
- Park and recreation assets that deferred funding must now compete.
- Strategy: Be at the infrastructure table to discuss park needs, including:
  - Sewer lines, greenways and proximate tax value.
  - Stormwater retention and practice fields.
  - Underground water storage and athletic fields.
  - Highways and parks.
  - Opportunities are more likely early in the process.

### Trend 5. Walkable cities draw millennials, fueling a suburban exodus.

- Millennials are drawn to walkable environments with cultural amenities.
- Evidence indicates this will exacerbate the gentrification of cities.
- The exodus of disadvantaged populations will be to the nearby suburbs.
- Will these suburbs acquire a resident base in need of public services?
- Will the cities become centers of prosperity that feature transit and bikes, a service economy, and small rather than large parks? It certainly is possible.





## National Recreation and Park Association

22377 Belmont Ridge Road  
Ashburn, VA 20148-4501  
800.626.NRPA (6772)

[www.nrpa.org](http://www.nrpa.org)