



Village of Palmetto Bay
MEMORANDUM

To: Honorable Mayor and Village Council

Date: April 4, 2016

From: Edward Silva, Village Manager

Re: Monthly Status Report for
Reporting Period February 2016

Attached is the monthly status report for February 2016. The reporting items include:

1. Office of the Village Manager Operations: this section provides an overview of Village-wide tasks that are completed and in-progress, which fall under the supervision and direction of the Village Manager. Additionally, a snapshot of emails and requests received from the community and the Village Council is included.
2. Expenditure Overview: shows the percentages of expenditures incurred during the reporting period.
3. Monthly Calendar of Park Events for the month of April 2016.
4. Legislative Updates: includes any updates and relevant information related to the Village's state and/or federal legislative priorities.
5. Departmental Reports: individual reports from each department and each division showing measurable data. These reports include comparisons between the current and prior months, and the aggregate information for the fiscal year, up to the reporting period.
6. Recap of Accomplishments: this section contains a recap of Village accomplishments from April 1, 2015 through April 1, 2016. This has been a very productive year due to the ongoing increased services, grants obtained, and goals accomplished including the expansion of parks and the downtown project. These accomplishments were not possible without the leadership of the Village Council.
7. Informational Data: this section is compiled for informational purposes for the effort of keeping the Village Council and Village residents with up-to-date Village business.

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: February 2016**

Organizational/Budgetary Items

Tasks Completed

- Implementation of the Petition for Light Rail Transit
- Met with Miami-Dade County Transit on the matter of Light Rail Transit
- Secured green space at Palmetto Bay Village Center
- Attended Dade Days 2016 – Tallahassee, FL
- Initiated trenching job for Coral Reef Park Trails
- Executed Agreement with RICOH USA, Inc., for two multifunction photocopiers
- Implemented the repeal of mosquito infestation
- Entered into Agreement to establish a public educational facility at 7350 SW 162nd Street
- Entered into Agreement with R.J. Behar for infrastructure improvements for design services for safe routes to school near Coral Reef Elementary and Perrine Elementary School
- Removed all dead trees from Village’s dog park
- Repaired leaking sink at Thalatta Estate kitchen
- Lights at the Coral Reef Park concessions were repaired
- Lights at the entrance of Thalatta Estate were repaired

Tasks In Progress

- Facilitating Strategic Plan development process
- Initiate quarterly meetings with School Board
- Seek Green City designation and review associated costs
- Facilitate the site acquisition for county fire station in the Village’s south area
- Update Coral Reef Park Master Plan
- Update Perrine Wayside Dog Park Master Plan
- Update Palmetto Bay Park Master Plan
- Revise parking code for commercial entities
- Secure a public university tenant for Downtown
- Coordinate and foster relationships on local/State and federal level
- Continue individual meetings with Council
- Continue individual meetings with Department Directors
- Execute agreement with School board on use of facilities at Southwood Middle School
- Execute agreement with School board on use of facilities at Coral Reef Elementary School
- Continue meetings with sister cities – Village of Pinecrest and Town of Cutler Bay
- Audit underway
- Request for proposal of Geographic Information System
- Request for proposal for lawn maintenance services for mow and go program

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: February 2016**

Community Focus/ Special Events

Tasks Completed

- Launched and completed Camping in the Park and Movie Night at Coral Reef Park
- Launched and completed Open Mic Night at Ludovici Park
- Launched and completed the Tandem Theater Project at Ludovici Park
- Finalized the logistics for the Annual Picnic Celebration and Bike Ride with the Mayor
- Finalized the logistics of the St. Patrick's Day Festival
- Finalized the logistics of the Much Ado About Nothing Shakespeare Event
- Finalized the logistics of the Bike to Work Day, Responsible Gardening Workshop, Tennis Date Night, Tennis Spring Break Camp, Everglades Adventure Tour, and Yoga by the Bay sessions
- Finalized the logistics of the Florida Rock Stars Food and Music Festival at Ludovici Park

Tasks In Progress

- Establish Farmer's Market at Coral Reef Park
- Initiate implementation of Earth Week Series
- Initiate implementation of Palmetto Bay Comedy Festival
- Initiate implementation of Bike-B-Que Rodeo
- Continue launching Community Workshops for Healthy Living and Senior Adults
- Launch quarterly Palmetto Bay wrap publication on upcoming news on the village
- Redesign and launch new Village website
- Launch web based citizens engagement module
- Launch a Palmetto Bay app for smartphones
- Provide benchmarks on resolutions and ordinances on web page
- Add educational literature component to traffic/pedestrian/bike safety programs



MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1

Office of the Village Manager Operations
Reporting Period: February 2016

February 2016 Special Events



**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: February 2016**

Traffic/ Transit/ Mobility

Tasks Completed

- Completed and continued the installation of temporary speed humps
- Completed and continued inspections for compliance with ADA bus stops/sidewalks

Tasks In Progress

- Update master plan for bicycle lanes
- Coordinate a tri-city grant request for bicycle lanes
- Establish an “uber” service model for I-bus
- Begin software application for Ibus

Capital Projects

Tasks Completed

- Began design services for infrastructure improvements safe routes to school at Coral Reel Elementary and Perrine Elementary School
- Completed and performed in-house repair work for septic tank located at Thalatta Estate
- Completed and performed in-house repair work for irrigation system located at Coral Reef Park
- Completed trenching for installation of paved walking trail at Coral Reef Park
- Installation of solar lights located on 162nd Street and 82nd Avenue
- Installation of No Right Turn signs located on SW 87th Avenue
- Commenced the US-1 landscaping project
- Commenced design of two drainage projects
- Ordered new public services truck
- Cleaned and planted landscape at Coral Reef Park

Tasks In-Progress

- Coral Reef Park new rubberized trail construction
- Coral Reef Park new bathroom/storage facility
- Unsolicited proposal for parking improvements in palmetto bay
- Invitation to Bid for two 21-passenger shuttle buses
- Discussion for playground equipment at Palmetto Bay Park

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: February 2016**

Summary of Email Requests	
Nature of Request	Requesting Party
• Inquiry on temporary speed humps	Resident
• Palmetto Bay transit inquiry	R. Jackson
• Phone conference request	S. Kowlessar
• Information on signs in public right of way	A. White
• Veteran's Park Committee inquiry	P. Amato
• Question on Palmetto Senior High Special Olympics	O. Cadaval
• Question on LED lighting for fields at Palmetto Bay Park	F. Carmona
• Question on Blue Starlite movie experience	J. Frank
• Inquiry on community meetings for strategic plan	O. Cadaval
• Question on sign for meditation garden	F. Carmona
• Information on Voices for Cerebral Palsy flyer	K. Cunningham
• Veteran's Park Committee inquiry	E. Flinn
• Information on legislative budget update	R. Brown
• Question on Howard Drive Elementary traffic	K. Cunningham
• Inquiry on restroom building at Coral Reef Park	Resident
• Information on ISD properties	M. Levrant
• Information on ISD properties	S. McCrackine
• Inquiry on Howard Drive Elementary	K. Cunningham
• Phone conference request	R. Morgan
• Inquiry on strategic plan framework	T. Schaffer
• Inquiry on traffic meeting on 174 ST & Old Cutler Road	L. Siegel Lara
• Committee appointments update	L. Siegel Lara
• Committee appointments update	C. Patterson
• Phone conference request	R. Snyder
• Village picnic inquiry	T. Schaffer
• Village baseball games inquiry	K. Cunningham
• Pour in place rubberized trails inquiry	T. Reyes
• Pour in place rubberized trails inquiry	E. Flinn
• Dental Cobra Administrator inquiry	K. Cunningham
• Blue Starlite movie experience question	J. Frank
• Inquiry on bike lanes located on SW 136 ST	Y. Galano
• Complaint on traffic located on SW 176 ST	Resident
• Inquiry on potholes located on 168 ST & 79 AVE	K. Cunningham
• Inquiry on resident complaint regarding Comcast	K. Cunningham
• Complaint on traffic located on SW 176 ST	Resident

MONTHLY REPORT TO VILLAGE COUNCIL

SECTION 1

Office of the Village Manager Operations

Reporting Period: February 2016

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|---|----------------|
| • Question on summer camp | F. Carmona |
| • Phone conference request | S. Kowlessar |
| • Update on open investigative case | G. Serralta |
| • Meeting request | L. Siegel Lara |
| • Communications inquiry | L. Siegel Lara |
| • Update on FPL rates | C. Patterson |
| • Miami Dade Solid Waste update | V. Bencomo |
| • Veteran's Park Committee inquiry | P. Amato |
| • Trustee Committee Meeting | E. Flinn |
| • Complaint on speeding on SW 176 ST | Resident |
| • Meeting request | N. Hernandez |
| • Update on ibus report | O. Cadaval |
| • Inquiry on light rail transit | J. DuBois |
| • Inquiry on polystyrene products | K. Cunningham |
| • Inquiry on ballpark maintenance | T. Schaffer |
| • Update on camping in the park | S. Paez |
| • Information on Cutler Bay Lease Agreement | C. Patterson |
| • Inquiry on posted citations | J. DuBois |
| • Information on FIU and Deering Estate Partnership | P. Ortiz |
| • Update on service rate observations from Service Committee | L. Siegel Lara |
| • Tennis court fees inquiry | L. Siegel Lara |
| • Fitness initiative inquiry | E. Flinn |
| • Question on audit questionnaire | D. Chin |
| • Parks and Recreation inquiry | F. Carmona |
| • Inquiry on FIU and Deering Estate Partnership | K. Cunningham |
| • Information on FIU and Deering Estate Partnership | P. Ortiz |
| • Lighting on Old Cutler Road Path update | C. Patterson |
| • Transportation Committee update | J. Corradino |
| • Quarterly report update | O. Cadaval |
| • Village picnic question | T. Schaffer |
| • Inquiry on tree barriers for Coral Reef Park | L. Pittser |
| • Strategic plan community meeting inquiry | O. Cadaval |
| • Update on Zika Virus | Y. Alvarez |
| • Phone conference request | W. Rosen |
| • Question on So. FL Water Management District boat regulations | L. Siegel Lara |
| • Update on FIU development of programs | J. Jacques |

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: February 2016**

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| • Park expense inquiry | E. Flinn |
| • Building department update | W. Maltby |
| • Permit fees update | L. Pittser |
| • Florida pavement systems update | L. Dominguez |
| • Inquiry on installation of no right turn signs | Resident |
| • MDCLC 62 nd Annual Gala inquiry | K. Cunningham |
| • Meeting request | K. Cunningham |
| • Light rail transit question | O. Cadaval |
| • No right turn signs question | L. Siegel Lara |
| • Phone conference request | C. Pizarro |
| • Coral Reef Park walking track root barrier installation update | D. Casals |
| • Coral Gables Emergency Mosquito Ordinance update | R. Casals |
| • School Assessment Threat update | G. Serralta |
| • FPL site inquiry | C. Knight |
| • Coral Gables Emergency Mosquito Ordinance update | C. Swanson |
| • Transportation infrastructure system inquiry | E. Flinn |
| • Phone conference request | K. Cunningham |
| • Question on strategic plan | K. Cunningham |
| • Inquiry on no right turn signs | E. Flinn |
| • Public records request inquiry | D. Singer |
| • Legislative report update | R. Brown |
| • FPL site inquiry | C. Knight |
| • Burma Reed at Coral Reef Park inquiry | K. Cunningham |
| • Blue Starlite mini urban drive-in inquiry | L. Siegel Lara |
| • Blue Starlite mini urban drive-in inquiry | K. Cunningham |
| • Blue Starlite mini urban drive-in inquiry | E. Flinn |
| • FPL site question | C. Knight |
| • Coral Reef Park inquiry | K. Cunningham |
| • Inquiry on Zika Virus and illegal dumping | K. Cunningham |
| • Meeting request | K. Cunningham |
| • Phone conference request | B. Andrews |
| • Emergency mosquito Ordinance update | C. Swanson |
| • Phone conference request | K. Cunningham |
| • Update on crosswalk signal | C. Patterson |
| • Strategic plan update | J. Novak |

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 3**

Monthly Calendar of Park Events- April 2016



PARKS & RECREATION

Special Events & Programs		
Saturday, April 2	Relay for Life Evelyn Greer Park – 8200 SW 124 Street 12:00pm For more information visit http://www.RelayForLife.org/PIncrestFL	
Sunday, April 3 & April 10	*Yoga by the Bay Thalatta Estate 9:30am-11:00am Visit www.palmettobay-fl.gov for Registration Information	
Friday, April 15	Palmetto Bay Comedy Festival Ludovici Park 8:00pm-10:30pm For tickets and more information visit www.palmettobaycomedyfest.com	
Sunday, April 17 Earth Week Series of Events Begins	*Bird Walk Workshop Thalatta Estate 8:00am – 10:00am FREE – Visit www.palmettobay-fl.gov for Registration Information	
Monday, April 18 – Wednesday, April 20	Lady Bug Releases at 9 Area Schools Various Locations and Times For more information visit www.palmettobay-fl.gov	
Wednesday, April 20	Tree Planting and Earth Week Poster Contest Location and Time TBD Deadline is Friday, April 8 th at 12:00pm Visit www.palmettobay-fl.gov for contest rules and more information	
Thursday, April 21	*Going Green @ Your Library Palmetto Bay Branch Library 12:30pm – 1:30pm Space is limited Register online before April 15 th at www.palmettobay-fl.gov	
Friday, April 22	Earth Week Movie Night: The Good Dinosaur Coral Reef Park 8:00pm – 10:30pm Visit www.palmettobay-fl.gov for more information	
Saturday, April 23	Tree Giveaway – Shade Palmetto Bay Ludovici Park 8:00am – 11:00am Visit www.palmettobay-fl.gov for more information	
	*Bike-B-Que and Bike Rodeo Ludovici Park 11:00am – 3:00pm Register online before April 21 st at www.palmettobay-fl.gov	
Sunday, April 24 Earth Week Series of Events Ends	Floating for Flotsam Coral Reef Park & Thalatta Estate 8:00am – 11:30am FREE - Visit www.naturepostings.com or email naturepostings@gmail.com for Registration Information and Reservations	
	*Paddle Adventure Thalatta Estate 9:00am FREE – Visit www.palmettobay-fl.gov for Registration Information	
Thursday, April 28	*Community Workshops for Healthy Living: Art of Aging Edward and Arlene Feller Community Room at Ludovici Park 11:00am – 1:00pm FREE - Visit www.palmettobay-fl.gov for Registration Information	
Friday, April 29	*Scavenger Hunt: The Plundering of Palmetto Bay! Thalatta Estate 7:00pm – 10:00pm \$35.00 – Visit www.palmettobay-fl.gov for more information and to purchase tickets	
Saturday, April 30	Drive-In Movie Night (Movie TBA) Village Hall 8:00pm-10:30pm Purchase tickets at www.miamiurbandrivein.com	

Save the Date

Painting with a Twist
 Mother's Day Theme
 Thalatta Estate
 May 6, 2016

Save the Date

Responsible Gardening
 Workshop
 Thalatta Estate
 May 11, 2016

Save the Date

Village of Palmetto Bay
 Ghost Tour
 Thalatta Estate
 May 13, 2016

Save the Date

Community Garage Sale
 Coral Reef Park
 May 14, 2016

START NOW

***Denotes Online**
 Registration/Purchase
 Now available at
www.palmettobay-fl.gov

Park Facility Rental:
 305-253-8655
www.palmettobay-fl.gov

Tennis Lessons at
 Coral Reef Park
 Monday-Friday
 8am-12pm & 3-9pm
 305-253-8655

Palmetto Bay Park Recreational Programs	
MDI Basketball	Mondays – Fridays 6:00pm-9:00pm
South Florida Club Sport Co-Ed Kickball	Fridays 7:00pm-9:00pm
Howard Palmetto Softball	Mondays – Fridays 6:00pm-9:30pm, Saturdays 9:00am-3:00pm
Ballet at the Park	Mondays 3:00pm-7:00pm Tuesdays & Thursdays 4:00pm-7:30pm Wednesdays 4:00pm-7:00pm
I9 Sports – Flag Football/Soccer/T-Ball	Saturdays (Beginning April 9) 9:00am-1:00pm
Friday, April 1	Softball – LaSalle vs Hollywood Christian 6:00pm
Sunday, April 3	Softball – StingRay Tournament: Games Begin at 8:30am
Tuesday, April 5	Softball – GMAC Tournament 4:00pm-9:00pm
Wednesday, April 6	Softball – GMAC Tournament 7:00pm
Tuesday, April 12	Softball – Westminster Christian vs Gulliver 7:00pm
	Softball – District Playoffs TBD

Coral Reef Park Recreational Programs	
Mondays – Fridays	Tennis Lessons – 8:00am-12:00pm & 3:00pm-9:00pm
Mondays, Wednesdays, Fridays	Palmetto Bay Soccer – Practice 3:30pm-6:30pm
Mondays – Thursdays	Palmetto FC Soccer – 4:00pm-5:30pm
Mondays & Wednesdays	Coral Estates Soccer – 5:00pm-6:30pm
Fridays	Palmetto Bay Soccer – Games 4:00pm-7:00pm (Beginning April 8)
Saturdays	Palmetto Bay Soccer – Games 8:00am-2:00pm (Beginning April 9)
Saturday, April 2	Football – Palmetto Bay Broncos Registration 12:00pm-3:00pm JV Baseball – Palmetto High School vs South Dade 10:00am & 12:00pm
Thursday, April 7	Varsity Baseball – Palmetto High School vs. Somerset 3:30pm
Saturday, April 9	JV Baseball – Palmetto High School vs. Miami High 10:00am & 12:00pm
Saturday, April 16	JV Baseball – Palmetto High School vs. Ferguson 10:00am & 12:00pm

After School Programs at Coral Reef Park	
Mondays	Soccer 2:30pm-3:30pm
Wednesdays	Tennis 2:30pm-3:30pm
Thursdays	Lacrosse 4:15pm-5:15pm
Fridays	Nature Postings 3:30pm-5:30pm

Community Exercise Programs	
Baptist Health	
Mondays	Stretch & Relaxation at Coral Reef Park 9:30am-10:30am
Tuesdays	Cardio Pump at Coral Reef Park 11:00am-12:00pm Trim & Fit at Coral Reef Park 12:00pm-1:00pm
Wednesdays	Yoga Pilates Fusion at Coral Reef Park 9:00am-10:00am Stretch & Relaxation at Palmetto Bay Park 9:30am-11:00am Zumba Gold at Coral Reef Park 10:00am-11:00am
Thursdays	Dance Aerobics at Coral Reef Park 11:00am-12:00pm Trim & Fit at Coral Reef Park 12:00pm-1:00pm
Fridays	Stretch & Relaxation at Palmetto Bay Park 9:30am-11:00am

Park Information				
Coral Reef Park: 7895 SW 152 Street Palmetto Bay Open Daily: Sunrise to Sunset Tennis 8am to 10pm 305-235-1593	Palmetto Bay Park: 17535 SW 95 Ave Palmetto Bay Open: M-Sat 8am to 9pm Sun 8am to 8pm 305-251-2751	Thalatta Estate: 17301 Old Cutler Road Palmetto Bay Sun-Thurs. 8am -5pm Fri & Sat 9am to 2pm www.thalattaestate.com	Perrine Wayside Park: 16425 So. Dixie Highway Palmetto Bay, Open Daily: 8am to Sunset 305-259-1234	Ludovici Park: 17641 Old Cutler Road Palmetto Bay Open Daily: Sunrise to Sunset

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 4**

**Legislative Updates
State Legislative Agenda**



Ronald L. Book, P.A.

LAW OFFICES
PROFESSIONAL ASSOCIATION

MEMORANDUM

To: Mr. Edward Silva, Village Manager
Village of Palmetto Bay

From: Ronald L. Book, Esq. Robert M. Levy
Kelly C. Mallette Jose Diaz
Rana G. Brown

Date: March 31, 2016

RE: 2016 Legislative Session – Final Session Report

On behalf of Ronald L. Book, P.A. and Robert M. Levy and Associates, we would like to first and foremost extend our appreciation for the continued opportunity to represent the Village of Palmetto Bay.

Included in this report is a summary of the budget and an update on legislation passed during the 2016 Regular Session. Should you have any questions regarding budget information, legislation or legislative action, please do not hesitate to call or email us.

The 2016 Legislative Session ended at 6:45 pm on Friday, March 11th, bringing to close the 2016 Legislative Session. On the last day of Session, the legislature approved an \$82 billion budget for fiscal year 2016 – 2017, an increase over the FY 2016 budget of \$78 billion. The Governor has acted on the budget, having released his list of vetoes before the budget was officially transmitted to him. His veto list amounted to just over \$256 million in vetoes. Though the Legislature did not repeat the animosity from the prior session, there were major policy differences between the House and Senate, such as the Governor's proposed tax cut package and economic incentives requests.

Economic Incentives and Tax Cuts: Early in the fall of 2015, the Governor expressed his goals for the 2016 Session, which focused on two areas of the budget: \$250 million in economic incentives and a \$1 billion tax cut package, all to attract and generate new business for Florida. The Governor's request of \$250 million in economic incentives, was included in the Senate Transportation and Economic Development subcommittee budget proposal, and was strongly supported by its chairman, Senator Latvala. The Senator is slated to become the full Appropriations committee chairman next Session. In the Senate budget proposal, several requirements were added to ensure success, for example, to qualify for funding from the Enterprise Fund, a project would have had to create at least 10 jobs and receive 20 percent of its support from local contributions, in addition to providing a 3 to 1 return on investment as calculated by state economists. Of the \$250 in incentives, \$100 million of this funding would have come from the BP oil spill settlement at the time of award to the State. However, the House remained philosophically opposed to any economic incentives and never put forth a counter offer to the Senate proposal. Early in the budget conference committee process, the Senate reversed course and agreed with the House position by taking any incentive funding off the table.

Economic Development and Film Incentives: Early in the Session, the Senate Transportation and Economic Development Appropriations subcommittee debated and passed an omnibus economic development bill, SB 1646 (Latvala), that would have restructured the state's economic incentive and development programs. The proposal at one point did also include \$6 million to be allocated to Visit Florida, to help advertise movies that showcase Florida as a destination. In the House, HB 1325 (Boyd) passed and included several incentives, but with budget negotiations completely nonexistent over the funding, these bills did not pass.

Tax Cut Package: HB 7099 (Gaetz, M.) is the omnibus tax cut package that passed both the Senate and House on the last day of the legislative Session. The impact of this bill, combined with provisions in the approved budget, totals approximately \$400 million in cuts and savings, (achieved by combining upwards of \$290 million, to be used to avoid local property taxes from otherwise being added into the state's school funding formula, this includes a portion of the required local effort formula). Major highlights of this legislation are as follows:

- Provides a three-day "back-to-school" sales tax holiday from August 5, 2016, to August 7, 2016, for clothing and footwear costing \$60 or less, and school supplies costing less than \$15.
- Makes permanent the sales tax exemption for machinery and equipment used in manufacturing and provides exemptions for machinery and equipment used in agricultural post-harvest activities or used by metal recyclers.
- Effective July 1, 2019, eliminates a current aviation fuel tax exemption and reduces the aviation fuel tax rate from 6.9 cents per gallon to 4.27 cents per gallon.
- Clarifies that counties and municipalities may grant economic development property tax exemptions in areas which were previously designated as enterprise zones for projects that were preapproved before December 31, 2015.
- Provides a sales tax exemption for sales of food and drink by veterans' organizations to members of veterans' organizations.
- Reduces the beverage tax rate imposed on pear cider to make it the same as the rate on apple cider.
- Allows purchasers of airplanes to retain an airplane in Florida while waiting for the airplane to be registered in a foreign country without having to pay sales tax.
- Clarifies the definition of "wholesale sales price" for purposes of the tax on other tobacco products.
- For purposes of the local option economic development property tax exemption, allows the exemption for replacement data center equipment and extends the length of the exemption from 10 to 20 years for such equipment.

HB 7099 has been transmitted to the Governor; he must act by 4/14.

General Appropriations Act - areas of interest:

- **Cultural Affairs Grants** - Cultural Facilities Program: full funding of the Cultural Facilities ranked list in its entirety. Additional funding was allocated to the Miami Military Museum.
- **State Aid to Libraries** - \$22.3 million
- **Libraries** - \$5 million
 - Library Construction Grant Ranked List - \$2 million
 - Library Construction Projects - \$1 million
 - Library Cooperatives - \$2 million recurring

Economic Development Incentive Programs, Projects and Initiatives - \$52.4 million;

- Economic Development Partners - \$129.2 million which includes Enterprise Florida (EFI) - \$23.5 million and VISIT Florida - \$76 million

Affordable Housing Programs - \$200.1 million: which includes:

- SHIP - \$135.5 million TF (allocated to local governments) and provides more flexibility in the SHIP program regarding rent subsidies and rental assistance and \$5.2 million allocated for homeless Challenge Grants

- SAIL - State Housing Programs \$64.6 million which includes: at least 50 percent to be used for the SAIL Program, \$10 million for competitive grant program for housing developments designed for persons with developmental disabilities, and \$20 million for workforce housing to serve low-income persons and households in the Florida Keys Area of Critical State Concern.
- Housing and Community Development Programs, Projects, and Initiatives - \$33.2 million which includes Housing and Community Development Projects and Initiatives - \$31.9 million and Technical and Planning Assistance and Competitive Florida Partnership Program - \$1.3 million

Department of Children and Families

- Mental Health and Substance Abuse Services - \$20.5 million
- Grant Program for Central Receiving Systems - \$10 million
- Community Teams Providing Mental Health/Substance Abuse Services - \$9.8 million
- Expansion of the Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant Program - \$6 million
- Additional Staff at the State Mental Health Facilities - \$1.4 million GR; \$3.1 million TF
- State Mental Health Facilities Additional Forensic Beds - \$3.8 million
- Challenge Grant Program for Homeless Assistance - \$1.2 million
- Homeless Coalitions - \$1 million
- Surveillance System for State Mental Health Facilities - \$1.6 million
- Automated Medication Dispensing System for State Mental Health Facilities - \$1.5 million

Agency for Health Care Administration

- Florida KidCare Coverage for Lawfully Residing Children - \$28.8 million
- Medicaid Homeless Mental Health Transitional Housing - \$4.0 million GR; \$6.3 million TF

LEGISLATIVE ISSUES

Election Dates for Municipal Office: HB 7059 (Caldwell) This bill passed the House with a vote of 70 – 47, on 2/3. The bill would preempt to the state, the authority to establish the dates of elections of municipal officers and provides the exclusive method for establishing those dates. Any state law, municipal charter, or municipal ordinance that conflicts with the bill is superseded to the extent of the conflict. As a result, a municipality will no longer have authority to unilaterally establish the date of its municipal officer elections. There was no Senate companion bill filed, though throughout Session, it was expected that the Senate would address this issue in a committee bill of sorts. No committee bill was ever filed or existing bill amended with similar language, and therefore this issue did not pass.

Fracking / Regulation of Oil and Gas: As reported, HB 191 (Rodrigues) passed the House on 1/27 with a vote of 73 – 45, and the Senate companion, SB 318 (Richter) was heard but failed by a vote of 9 – 10 in the Senate Appropriations committee on 2/25. Through a rules maneuver, this bill was brought back in this same committee by a motion to reconsider, and was left pending. The bill was back on the agenda for Senate Appropriations for 3/1, but the bill sponsor, Senator Richter, declined the motion to reconsider the bill. Therefore, the bill remains as having failed in Senate Appropriations, 9 – 10. This legislation has strong support and strong opposition, in Florida as well as across the nation. After this issue was reassigned to us, we joined that opposition on behalf of the County. This bill did not pass.

Vote by Mail: HB 361 (by Lee, L., Williams) and SB 112 (Thompson) amends the Florida Statutes to replace the phrase “absentee ballot” with the phrase “vote-by-mail ballot.” SB 112/HB 361 was approved by the Governor, Chapter No. 2016-37.

Immigration: Several bills address immigration issues this Session, and are summarized below.

Sanctuary Cities/Federal Immigration Enforcement: HB 675 (Metz) and SB 872 (Bean) would have created the “Rule of Law Adherence Act” which would require state and local governments and law enforcement agencies, including their officials and employees, to support and cooperate with federal immigration enforcement.

Specifically, the bill prohibited state or local governments, or law enforcement agencies, from having any law, policy or practice, which would impede immigration enforcement, and it would require state and local governmental entities and law enforcement agencies to comply with and support immigration policy. The bill would have required any sanctuary policies currently in effect, to be repealed within 90 days of the effective date of this Act.

HB 675 passed all of its committees in the House and passed the full House with a vote of 80 – 38. However, the Senate companion bill, SB 872 (Bean) was not heard in the Senate. Chair of the Senate Judiciary committee, Senator Diaz de la Portilla made the statement mid-session, that he would not hear this bill. This bill was not heard and did not pass.

Persons Subject to Final Deportation Orders: HB 9 (Trujillo) and SB 118 (Hutson) would create a felony of the first degree for anyone who remains in the state after an order of deportation. HB 9 has passed two of its three committees of reference. Regarding the senate companion bill, the chairman of the Judiciary committee, Senator Diaz de la Portilla, also did not hear SB 118. This bill was never heard in the Senate and did not pass.

Temporary Cash Assistance Program: SB 750 (Hutson) and HB 563 (Gaetz, M.) relates to immigration issues, makes changes to the eligibility standards for TANF, by deleting the requirement that the department pro-rate a share of income provided by a parent, that is an illegal or an ineligible noncitizen, in determining family income eligibility for TANF. This bill would allow the department to consider the total family income regardless of whether one parent is a noncitizen. HB 563 has passed the House with a vote of 82 – 33, and was amended in the Senate and passed by a vote of 37 – 0, but died in returning messages to the House. This bill did not pass.

KidCare/ Medical Assistance Funding for Lawfully Residing Children: SB 248 (Garcia CoSponsors: Gaetz (D), Soto) and HB 89 (Diaz, J.) extends Medicaid and Children’s Health Insurance Program (CHIP) eligibility to a “lawfully residing child” who is not a citizen or national of the United States but meets other applicable eligibility qualifications of Medicaid or CHIP. The federal programs permit states the option of covering this population. The bill defines “lawfully residing child” to conform to the federal program eligibility requirements and deletes references to “qualified alien.” The bill specifies that the statutory changes do not extend Kidcare program eligibility or Medicaid eligibility to undocumented immigrants. SB 248 has passed two of its three committees of reference, but has not been heard in Senate Appropriations. HB 89 has passed all of its committees of reference and has passed the House 118 – 0. Funding and proviso for lawfully residing children is included in HB 5101, which is the health care services bill within the Health Care/Health and Human Services budget.

Natural Gas Rebate Program: SB 90 (Simpson) and HB 285 (Ray) authorizes the Department of Agriculture and Consumer Services (DACCS) to receive applications for additional rebates from the natural gas fuel fleet vehicle rebate program, giving preference to governmental applicants. Any remaining funds may be expended for commercial applicant rebates.

SB 90 did pass and has been transmitted to the Governor; he has until 4/6 to act.

Transportation Network Companies (Uber, Lyft ride sharing services): HB 509 (Gaetz, M.) passed the full House during week 3, with a vote of 108 – 10. HB 509 as passed by the House would have preempted to the state the regulation of Transportation Network Companies (TNCs) and create a detailed regulatory framework for the

operation of TNCs. Specifically, this bill would have prohibited local governments from imposing taxes or licenses on TNCs relating to the provision of TNC service. This bill did not pass.

Transportation Network Companies/Insurance: SB 1118, (Simmons), is the Senate TNC bill that addressed insurance required of the company and drivers. This bill would have required the following:

- Specifies minimum insurance requirements for TNCs, and requires transportation network companies or drivers to maintain primary automobile liability insurance of at least \$125,000 for death and bodily injury per person, \$250,000 for death and bodily injury per incident, and \$50,000 for property damage. The bill creates two time periods during which the insurance is required. The first time period is during the time when a driver is logged on to the transportation network company's digital network but not providing a prearranged ride. The second time period is during a prearranged ride.
- Requires TNC drivers to maintain liability insurance of at least \$25,000 for death and bodily injury per person, \$50,000 for death and bodily injury per incident, and \$10,000 for property damage. Such coverage would apply at all times other than during a prearranged ride or when the driver is logged on to the TNC digital network but not providing a prearranged ride. The bill also requires that coverage meeting the requirements of the Florida Motor Vehicle No-Fault Law be maintained at all times.
- Preempts any local ordinances imposing insurance requirements on transportation network companies.
- Requires the TNC to provide an electronic notice to the TNC driver that it is illegal for a TNC driver to solicit or accept a ride if the ride is not arranged through the TNC's digital network; and if a TNC driver provides a ride not arranged through the TNC network, the ride is not covered by the TNC driver's or the TNC's insurance policy.

During the last few days of Session, there was a concerted effort by Senator Brandes, Senator Simmons, and others, to amend this bill and HB 7099, and others, with variations of legislation pertaining to TNCs, our firm worked to oppose these efforts and were able to fight off all amendments. This legislation was temporarily postponed and was never brought up for a full hearing in the Senate. No language passed regarding TNCs, nor did this bill pass.

Mental Health Services in the Criminal Justice System: SB 604 (Diaz de la Portilla) and HB 439 (McBurney) is a comprehensive bill, expanding the authority of courts to use treatment-based mental health and substance abuse treatment programs, expands the eligibility criteria for these programs to enable the participation of children in delinquency court, and for veterans who were released under a general discharge. The bill authorizes dependency courts to require persons having or seeking custody of a child to participate in certain mental health programs. Some county courts would be designated as "criminal county courts" for county-funded mental health court programs and a forensic hospital diversion pilot program. The bill encourages counties to establish and fund treatment-based mental health court programs. The bill also authorizes courts to admit defendants, on a voluntary basis, at both the pretrial intervention and post-adjudicatory level into the programs. The bill further encourages coordination among state agencies, local government, and law enforcement agencies to facilitate these programs. Please see budget summary for further information.

Approved by Governor; Chapter No. 2016-127

Gun Legislation: HB 163 (Gaetz, M.) The full House passed a bill allowing individuals with concealed carry permits to carry guns openly, otherwise known as "open carry". Additionally, HB 163 was amended by Representative Wood to allow those with concealed carry permits, to take concealed weapons into the legislative chambers. The vote was 72 – 43 on this specific amendment language. Amendments were passed that would allow public hospitals to prohibit open carry, and that would allow those with concealed carry permits to take guns on university and college campuses. The Senate President and various key Senate members have voiced strong concern about some of these provisions. Senator Diaz de la Portilla has definitively said that as these bills have been referred to his committee, Judiciary, he would not hear them.

During week 8, in a last attempt to address gun laws, Senator Gaetz filed an amendment regarding “open carry” (amendment bar code 142992), to SB 612, a bill that revises the definition of the term “concealed weapon” to delete its inclusion of a “slungshot.” This amendment mirrored a bill by Representative Gaetz, dealing with “open carry” summarized above. The Senator withdrew the amendment and it was not considered.

Traffic Infraction Detectors (Red Light Cameras): SB 168 (Brandes) and HB 4027 (Artiles) would have repealed the use of red light cameras, with an effective date to July 1, 2019, in order to allow for current contracts with municipalities to expire. In the Senate, the bill passed the Transportation committee, which is chaired by Senator Brandes, (the bill sponsor), with a vote of 4 – 3. However, this bill did not have a hearing in the next committee of reference, the Transportation and Economic Development Appropriations subcommittee, nor in any other committee. HB 4027 passed all of its committees and the House, with a vote of 83 – 33, but was not heard in the Senate. This bill did not pass.

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**MONTHLY REPORT TO VILLAGE COUNCIL  
SECTION 5**

**Departmental Monthly Status Reports  
February 2016**



**Departmental Report for:  
Reporting Period  
February 2016**

**FINANCE**

Village of Palmetto Bay  
Departmental Monthly Report

Department/ Division: Finance

Reporting Period: February 2016

| Service Description                           | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Prior Month<br>Jan-16 | Current<br>Month<br>Feb-16 | Fiscal Year to<br>Date<br>FY 2015-16 |
|-----------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|----------------------------|--------------------------------------|
| <b>EXPENDITURES % BY DEPARTMENT/ FACILITY</b> |                       |                       |                       |                       |                            |                                      |
| Village Council                               | 7.23%                 | 6.85%                 | 8.28%                 | 10.78%                | 8.47%                      | 41.61%                               |
| Village Manager                               | 4.44%                 | 5.40%                 | 5.26%                 | 8.18%                 | 6.29%                      | 29.57%                               |
| Village Clerk                                 | 5.22%                 | 7.88%                 | 8.33%                 | 10.27%                | 8.88%                      | 40.58%                               |
| Finance Dept.                                 | 5.05%                 | 6.57%                 | 7.87%                 | 10.71%                | 6.66%                      | 36.86%                               |
| Human Resources/ Comm.                        | 3.58%                 | 4.94%                 | 5.49%                 | 8.27%                 | 5.78%                      | 28.06%                               |
| Village Attorney                              | 0.00%                 | 0.00%                 | 0.00%                 | 16.84%                | 8.81%                      | 25.65%                               |
| Planning & Zoning                             | 5.39%                 | 5.70%                 | 6.72%                 | 8.42%                 | 5.65%                      | 31.88%                               |
| General Government                            | 5.78%                 | 2.94%                 | 10.92%                | 3.07%                 | 3.03%                      | 25.74%                               |
| Facilities Maint.                             | 3.84%                 | 5.09%                 | 6.67%                 | 7.18%                 | 5.56%                      | 28.34%                               |
| Policing Unit                                 | 8.27%                 | 8.27%                 | 8.23%                 | 8.26%                 | 6.32%                      | 39.35%                               |
| Park Administration                           | 6.13%                 | 5.91%                 | 6.43%                 | 9.01%                 | 2.62%                      | 30.10%                               |
| Coral Reef Park                               | 2.74%                 | 3.14%                 | 22.21%                | 6.77%                 | 10.55%                     | 45.41%                               |
| Tennis Center (PARTIAL YEAR)                  | 13.07%                | 11.75%                | 14.65%                | 19.38%                | 12.97%                     | 71.82%                               |
| Palmetto Bay Park                             | 2.21%                 | 4.68%                 | 17.91%                | 5.33%                 | 7.11%                      | 37.24%                               |
| Perrine Wayside Park                          | 0.00%                 | 1.21%                 | 1.45%                 | 0.61%                 | 0.59%                      | 3.86%                                |
| Thalatta Estate                               | 3.01%                 | 9.25%                 | 9.19%                 | 7.63%                 | 7.89%                      | 36.97%                               |
| Ludovici Park                                 | 0.00%                 | 4.53%                 | 5.92%                 | 6.12%                 | 9.20%                      | 25.77%                               |
| <b>Total Parks</b>                            | <b>5.17%</b>          | <b>6.77%</b>          | <b>8.84%</b>          | <b>8.81%</b>          | <b>6.98%</b>               | <b>36.57%</b>                        |
| <b>Total Operating</b>                        | <b>6.60%</b>          | <b>6.75%</b>          | <b>8.30%</b>          | <b>7.64%</b>          | <b>5.88%</b>               | <b>35.17%</b>                        |
| <b>Total for the Month</b>                    | <b>8.33%</b>          | <b>8.33%</b>          | <b>8.33%</b>          | <b>8.33%</b>          | <b>8.33%</b>               | <b>41.65%</b>                        |
| <b>ALARM REGISTRATIONS</b>                    |                       |                       |                       |                       |                            |                                      |
| Alarm Calls/ Inquiries                        | 133                   | 130                   | 127                   | 120                   | 143                        | 653                                  |
| Cashier Transactions                          | 3,203                 | 2,203                 | 2,060                 | 2,158                 | 2,432                      | 12,056                               |
| <b>TOTAL ITEMS</b>                            | <b>3,336</b>          | <b>2,333</b>          | <b>2,187</b>          | <b>2,278</b>          | <b>2,575</b>               | <b>12,709</b>                        |
| <b>INVOICES</b>                               |                       |                       |                       |                       |                            |                                      |
| Invoices Processed                            | 519                   | 329                   | 527                   | 360                   | 380                        | 2,115                                |
| Checks Processed/ Issued                      | 283                   | 177                   | 276                   | 201                   | 198                        | 1,135                                |
| <b>TOTAL ITEMS</b>                            | <b>802</b>            | <b>506</b>            | <b>803</b>            | <b>561</b>            | <b>578</b>                 | <b>3,250</b>                         |

**NOTES:**

1. Village Council approved 2 sponsorships for the month of February.
2. Muni-code online renewal was performed during the month of February.
3. TENNIS is considered a partial year budget.
4. Due to the allocation of payroll items from Administration to each Park the current month percentages will not correlate with the monthly percentage.



**Departmental Report for:  
Reporting Period  
February 2016**

# **POLICING UNIT**

Village of Palmetto Bay  
Departmental Monthly Report

Department/ Division: Policing Unit  
Reporting Period: February 2016

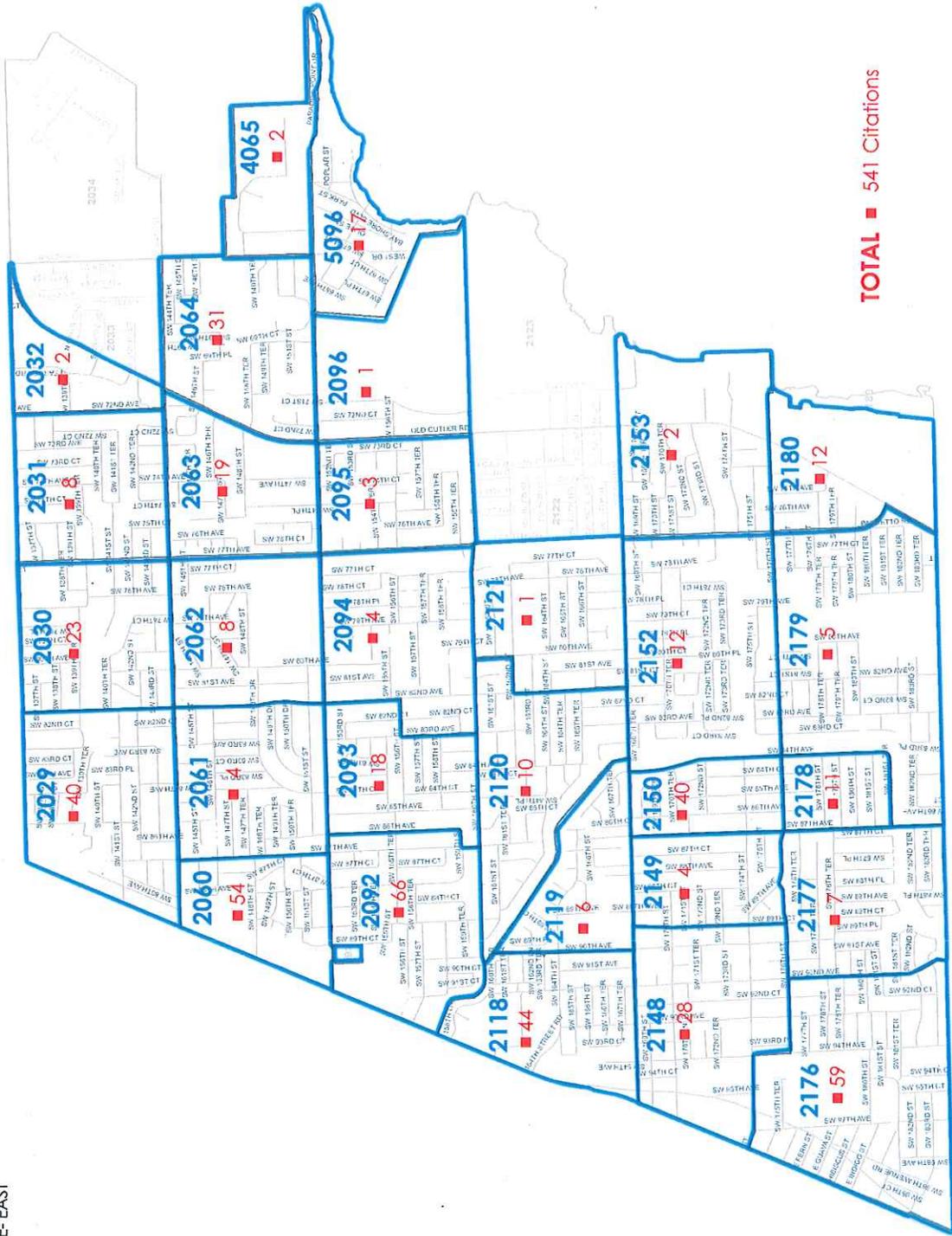
| Service Description                  | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Prior Month<br>Jan-16 | Current Month<br>Feb-16 | Fiscal Year to Date<br>FY 2015-16 |
|--------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-----------------------------------|
| <b>CRIMES/ CALLS FOR SERVICE</b>     |                       |                       |                       |                       |                         |                                   |
| Auto Theft                           | 4                     | 2                     | 5                     | 2                     | 2                       | 24                                |
| Burglary (Commercial)                | 1                     | 2                     | 0                     | 1                     | 0                       | 4                                 |
| Burglary ( Residential)              | 15                    | 4                     | 25                    | 10                    | 7                       | 61                                |
| Burglary (Vehicle)                   | 15                    | 10                    | 49                    | 25                    | 15                      | 114                               |
| Larceny (Over)                       | 19                    | 3                     | 6                     | 11                    | 10                      | 49                                |
| Larceny (Under)                      | 15                    | 10                    | 26                    | 24                    | 12                      | 87                                |
| Vandalism                            | 2                     | 8                     | 7                     | 3                     | 2                       | 22                                |
| Robbery                              | 1                     | 4                     | 1                     | 1                     | 7                       | 14                                |
| Homicide                             | 0                     | 0                     | 0                     | 0                     | 0                       | 0                                 |
| Assault                              | 6                     | 10                    | 8                     | 4                     | 7                       | 35                                |
| Aggravated Assault                   | 2                     | 0                     | 0                     | 0                     | 0                       | 2                                 |
| Aggravated Battery                   | 0                     | 0                     | 0                     | 0                     | 1                       | 1                                 |
| Domestic Assault/Battery             | 2                     | 3                     | 1                     | 0                     | 11                      | 17                                |
| Sex Offense (Exposure)               | 0                     | 0                     | 0                     | 0                     | 0                       | 0                                 |
| Disturbance                          | 11                    | 13                    | 12                    | 6                     | 19                      | 61                                |
| Domestic Dispute/Disturbance         | 16                    | 15                    | 22                    | 15                    | 11                      | 79                                |
| Missing Person                       | 3                     | 2                     | 3                     | 1                     | 3                       | 12                                |
| Suspicious Vehicle                   | 10                    | 8                     | 14                    | 6                     | 7                       | 45                                |
| Suspicious person                    | 9                     | 11                    | 12                    | 16                    | 8                       | 56                                |
| Baker Act                            | 7                     | 9                     | 9                     | 6                     | 6                       | 37                                |
| DOA                                  | 8                     | 1                     | 3                     | 5                     | 1                       | 18                                |
| Fire                                 | 1                     | 1                     | 0                     | 1                     | 0                       | 3                                 |
| Narcotics Investigation              | 1                     | 1                     | 3                     | 1                     | 1                       | 7                                 |
| Fraud                                | 18                    | 19                    | 10                    | 20                    | 12                      | 79                                |
| Fraud / Credit Card                  | 2                     | 0                     | 0                     | 0                     | 0                       | 2                                 |
| Weapons violations                   | 1                     | 0                     | 0                     | 0                     | 0                       | 1                                 |
| <b>TOTAL CRIMES/ CALLS FOR SERV.</b> | <b>169</b>            | <b>136</b>            | <b>216</b>            | <b>158</b>            | <b>142</b>              | <b>830</b>                        |
| <b>TRAFFIC ENFORCEMENT</b>           |                       |                       |                       |                       |                         |                                   |
| Crashes                              | 86                    | 71                    | 75                    | 67                    | 52                      | 351                               |
| <b>TOTAL TRAFFIC ENFORCEMENT</b>     | <b>86</b>             | <b>71</b>             | <b>75</b>             | <b>67</b>             | <b>52</b>               | <b>351</b>                        |

**NOTES:**

1. For the month of february 2016, targeted crime rate is -32.84% less than same time period than previous year.

# Routine Traffic Enforcement (February 2016)

TOTAL ■ 541 Citations

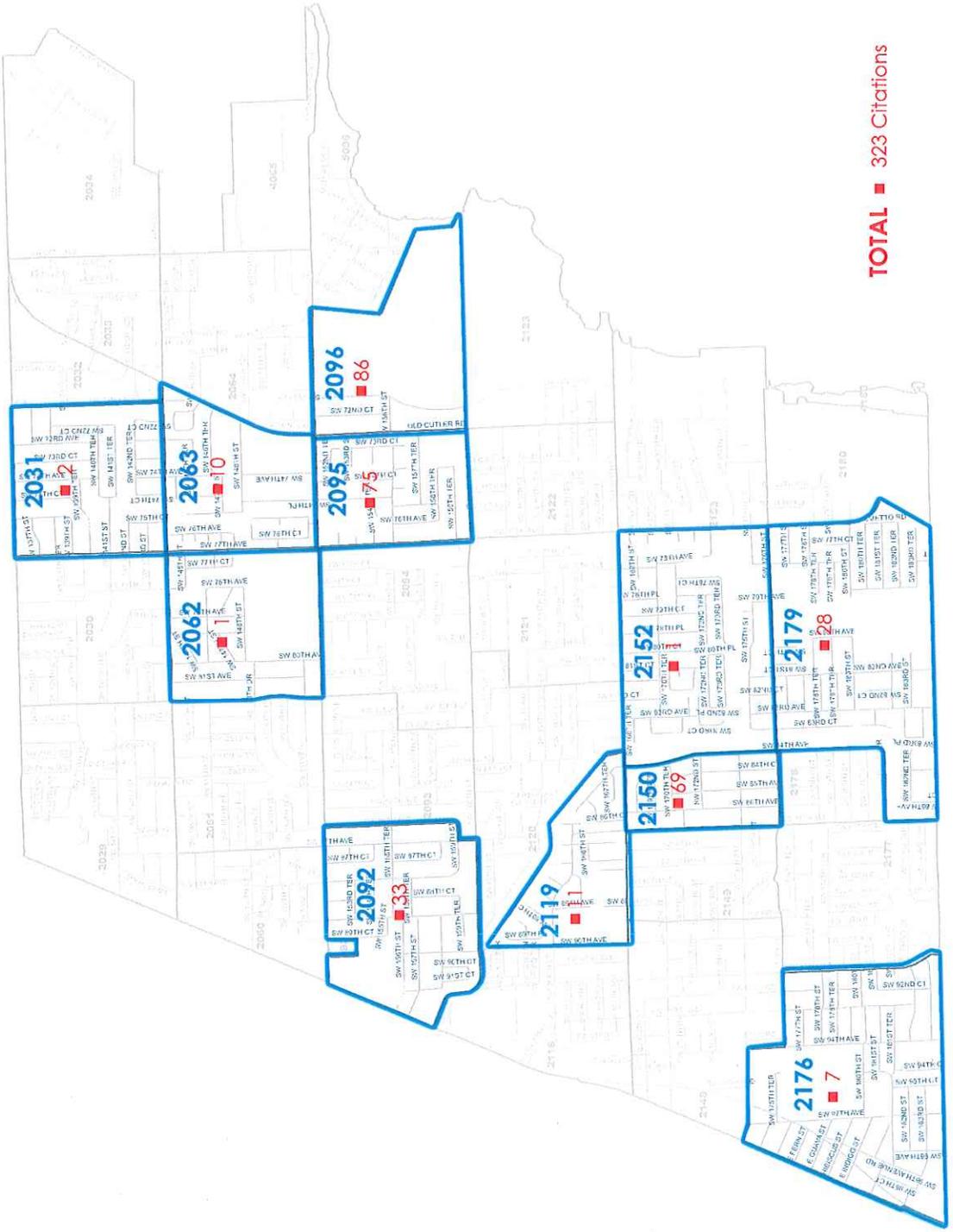


|      |                      |      |                      |
|------|----------------------|------|----------------------|
| 2029 | US1-SW 82 AVE        | 2177 | SW 176 ST-SW 184 ST  |
| 2030 | SW 136 ST-SW 144 ST  | 2178 | SW 92 AVE-SW 87 AVE  |
| 2031 | SW 82 AVE-SW 77 AVE  | 2179 | SW 176 ST-SW 181 TER |
| 2032 | SW 136 ST-SW 144 ST  | 2180 | SW 87 AVE-SW 84 AVE  |
| 2060 | SW 77 AVE-SW 72 AVE  |      | SW 176 ST-SW 184 ST  |
| 2061 | SW 136 ST-SW 144 ST  |      | SW 84 AVE-SW 77 AVE  |
| 2062 | SW 72 AVE-OLD CUTLER |      | SW 176 ST-SW 184 ST  |
| 2063 | SW 136 ST-SW 144 ST  |      | SW 77 AVE-EAST       |
| 2064 | SW 144 ST-SW 152 ST  |      |                      |
| 4065 | US1-SW 87 AVE        |      |                      |
| 2092 | SW 144 ST-SW 152 ST  |      |                      |
| 2093 | SW 87 AVE-SW 82 AVE  |      |                      |
| 2094 | SW 144 ST-SW 152 ST  |      |                      |
| 2095 | SW 144 ST-SW 152 ST  |      |                      |
| 2096 | SW 144 ST-SW 152 ST  |      |                      |
| 5096 | SW 144 ST-SW 152 ST  |      |                      |
| 2118 | SW 144 ST-SW 152 ST  |      |                      |
| 2119 | SW 144 ST-SW 152 ST  |      |                      |
| 2120 | SW 144 ST-SW 152 ST  |      |                      |
| 2121 | SW 144 ST-SW 152 ST  |      |                      |
| 2148 | SW 144 ST-SW 152 ST  |      |                      |
| 2149 | SW 144 ST-SW 152 ST  |      |                      |
| 2150 | SW 144 ST-SW 152 ST  |      |                      |
| 2152 | SW 144 ST-SW 152 ST  |      |                      |
| 2153 | SW 144 ST-SW 152 ST  |      |                      |
| 2176 | SW 144 ST-SW 152 ST  |      |                      |

|      |                     |      |                      |
|------|---------------------|------|----------------------|
| 2029 | SW 176 ST-SW 184 ST | 2030 | SW 136 ST-SW 144 ST  |
| 2031 | SW 82 AVE-SW 77 AVE | 2032 | SW 72 AVE-OLD CUTLER |
| 2060 | SW 136 ST-SW 144 ST | 2061 | US1-SW 87 AVE        |
| 2062 | SW 144 ST-SW 152 ST | 2063 | SW 87 AVE-SW 82 AVE  |
| 2063 | SW 144 ST-SW 152 ST | 2064 | SW 144 ST-SW 152 ST  |
| 2064 | SW 144 ST-SW 152 ST | 4065 | SW 144 ST-SW 152 ST  |
| 2092 | SW 144 ST-SW 152 ST | 2093 | SW 144 ST-SW 152 ST  |
| 2093 | SW 144 ST-SW 152 ST | 2094 | SW 144 ST-SW 152 ST  |
| 2094 | SW 144 ST-SW 152 ST | 2095 | SW 144 ST-SW 152 ST  |
| 2095 | SW 144 ST-SW 152 ST | 2096 | SW 144 ST-SW 152 ST  |
| 2096 | SW 144 ST-SW 152 ST | 5096 | SW 144 ST-SW 152 ST  |
| 2118 | SW 144 ST-SW 152 ST | 2119 | SW 144 ST-SW 152 ST  |
| 2119 | SW 144 ST-SW 152 ST | 2120 | SW 144 ST-SW 152 ST  |
| 2120 | SW 144 ST-SW 152 ST | 2121 | SW 144 ST-SW 152 ST  |
| 2148 | SW 144 ST-SW 152 ST | 2149 | SW 144 ST-SW 152 ST  |
| 2149 | SW 144 ST-SW 152 ST | 2150 | SW 144 ST-SW 152 ST  |
| 2150 | SW 144 ST-SW 152 ST | 2152 | SW 144 ST-SW 152 ST  |
| 2152 | SW 144 ST-SW 152 ST | 2153 | SW 144 ST-SW 152 ST  |
| 2176 | SW 144 ST-SW 152 ST |      |                      |

# C.I.T.E. (Comprehensive Improvised Traffic Enforcement) (February 2016)

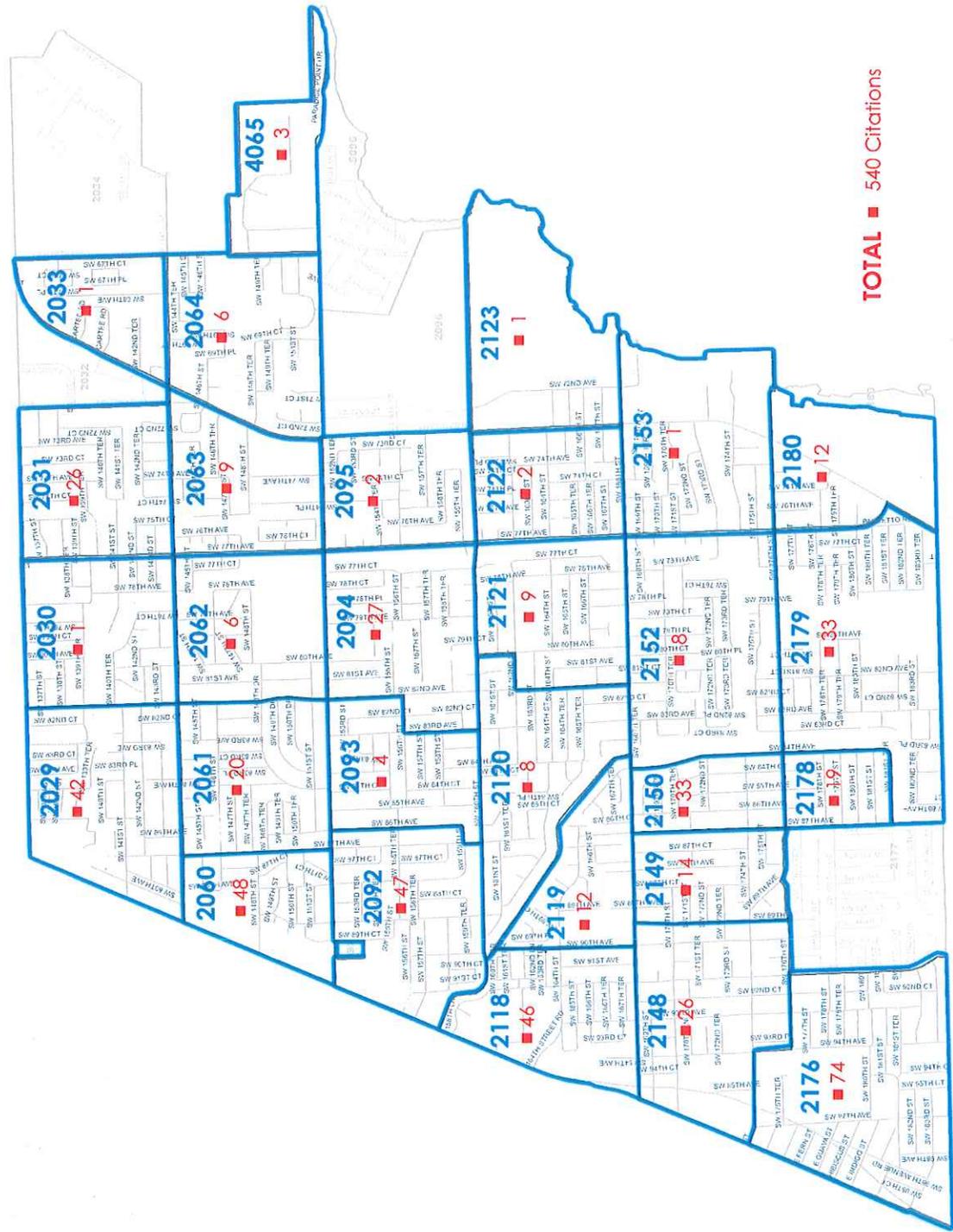
- 2031 SW 77 AVE-SW 72 AVE  
SW 136 ST-SW 144 ST
- 2062 SW 144 ST-SW 152 ST  
SW 82 AVE-SW 77 AVE
- 2063 SW 144 ST-SW 152 ST  
SW 77 AVE-OLD CUTLER
- 2092 SW 152 ST-SW 160 ST  
US1-SW 86 AVE
- 2095 SW 152 ST-SW 160 ST  
SW 77 AVE-OLD CUTLER
- 2096 SW 152 ST-SW 160 ST  
OLD CUTLER- SW 68 AVE
- 2119 SW 88 AVE RD-SW 168 TER  
SW 90 AVE- SW 84 CT
- 2150 SW 168 ST-SW 176 ST  
SW 87 AVE-SW 84 AVE
- 2152 SW 168 ST-SW 176 ST  
SW 84 AVE-SW 77 AVE
- 2176 SW 174 ST-SW 184 ST  
US1- SW 92 AVE
- 2179 SW 176 ST-SW 184 ST  
SW 84 AVE-SW 77 AVE



**TOTAL** ■ 323 Citations

# Routine Traffic Enforcement (March 2016)

**TOTAL ■ 540 Citations**



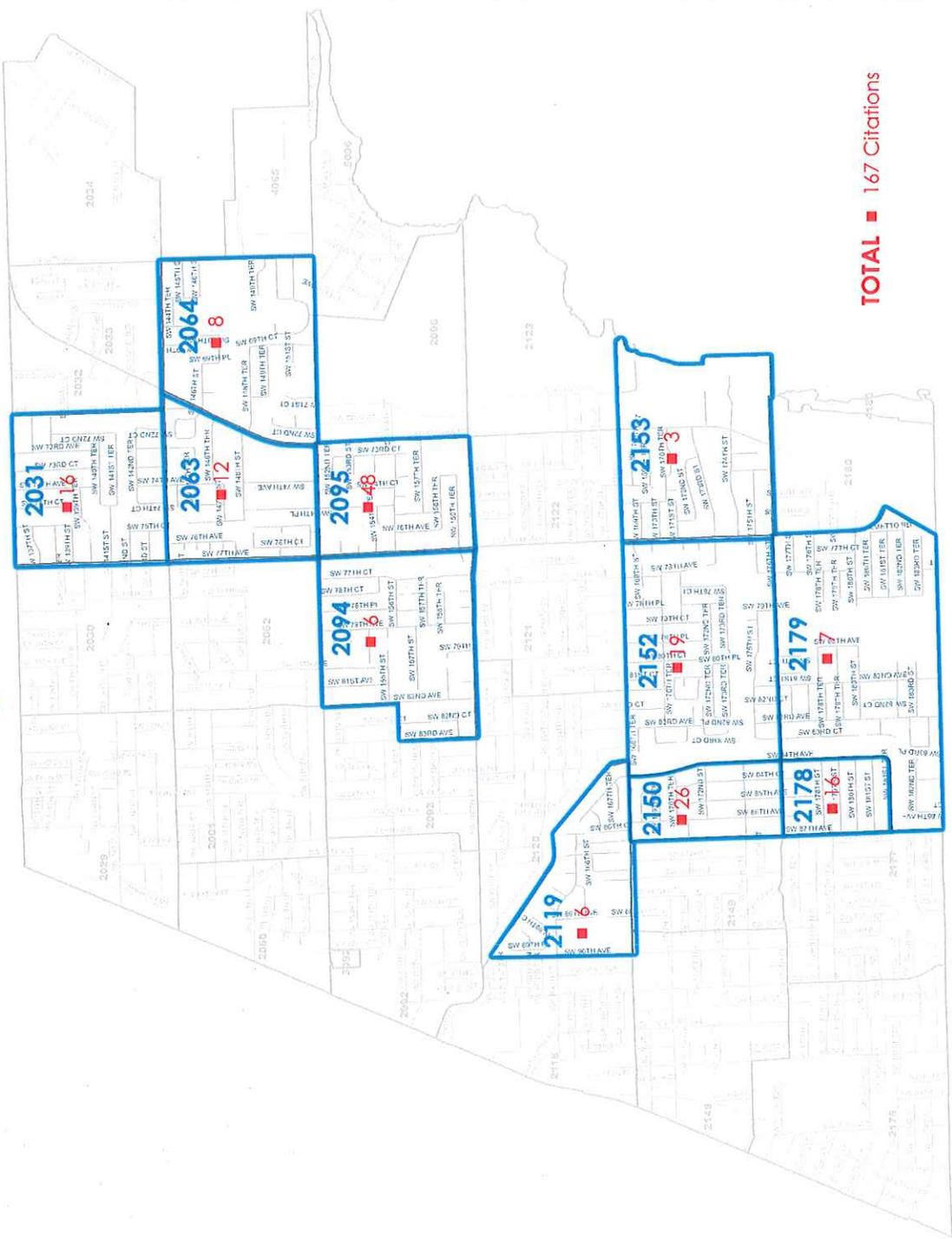
- 2029 US1-SW 82 AVE
- 2030 SW 82 AVE-SW 77 AVE
- 2031 SW 77 AVE-SW 72 AVE
- 2033 OLD CUTLER-SW 144ST
- 2060 SW 144 ST-SW 152 ST
- 2061 SW 144 ST-SW 152ST
- 2062 SW 144 ST-SW 152ST
- 2063 SW 144 ST-SW 152 ST
- 2064 SW 144 ST-SW152ST
- 4065 OLD CUTLER-SW 67 AVE
- 2092 SW 767 AVE- SW 62 AVE
- 2093 SW 152 ST-SW 160 ST
- 2094 SW 152 ST-SW 160 ST
- 2095 SW 152 ST-SW 160 ST
- 2118 SW 160 ST-SW 168 ST
- 2119 SW 88 AVE RD- SW 168 TER
- 2120 SW 160 ST-SW 168 ST
- 2121 SW 89 AVE RD-SW 82 AVE
- 2148 SW 168 ST-SW 176 ST
- 2149 SW 89 AVE-SW 87 AVE
- 2150 SW 168 ST-SW 176 ST
- 2152 SW 168 ST-SW 176 ST
- 2176 SW 77 AVE-OLD CUTLER
- 2178 OLD CUTLER- SW 72 AVE
- 2179 SW 168 ST-SW 176 ST
- 2180 SW 77 AVE- SW 72 AVE

- 2178 SW 176 ST-SW 181 TER
- 2179 SW 176 ST-SW 184 ST
- 2180 SW 84 AVE-SW 77 AVE

- US1-SW 82 AVE
- SW 136 ST-SW 144 ST
- SW 82 AVE-SW 77 AVE
- SW 136 ST-SW 144 ST
- SW 77 AVE-SW 72 AVE
- SW136 ST-SW 144 ST
- OLD CUTLER-SW 144ST
- OLD CUTLER-SW 67 AVE
- SW 144 ST-SW 152 ST
- US1-SW 87 AVE
- SW 87 AVE-SW 82AVE
- SW 144 ST-SW 152ST
- SW 82 AVE-SW 77 AVE
- SW 77 AVE-OLD CUTLER
- SW 144 ST-SW152ST
- OLD CUTLER-SW 67 AVE
- SW 767 AVE- SW 62 AVE
- SW 152 ST-SW 160 ST
- US1-SW 86 AVE
- SW 152 ST-SW 160 ST
- SW 86 AVE-SW 82 AVE
- SW 152 ST-SW 160 ST
- SW 82 AVE-SW 77 AVE
- SW 152 ST-SW 160 ST
- SW 77 AVE-OLD CUTLER
- US1-SW 90 AVE
- SW 88 AVE RD- SW 168 TER
- SW 90 AVE- SW 84 CT
- SW 160 ST-SW 168 ST
- SW 89 AVE RD-SW 82 AVE
- SW 160 ST-SW 168 ST
- SW 82 AVE-SW 77 AVE
- SW 168 ST-SW 176 ST
- US1-SW 89 AVE
- SW 168 ST-SW 176 ST
- SW 89 AVE-SW 87 AVE
- SW 168 ST-SW 176 ST
- SW 87 AVE-SW 84 AVE
- SW 168 ST-SW 176 ST
- SW 84 AVE-SW 77 AVE
- SW 160 ST-SW 168 ST
- SW 77 AVE-OLD CUTLER
- SW 160 ST-SW 168 ST
- OLD CUTLER- SW 72 AVE
- SW 168 ST-SW 176 ST
- SW 77 AVE- SW 72 AVE
- SW 174 ST-SW 184 ST
- US1- SW 92 AVE

# C.I.T.E. (Comprehensive Improved Traffic Enforcement) (March 2016)

- 2031 SW 77 AVE-SW 72 AVE  
SW 136 ST-SW 144 ST
- 2063 SW 144 ST-SW 152 ST  
SW 77 AVE-OLD CUTLER
- 2064 SW 144 ST-SW 152 ST  
OLD CUTLER-SW 67 AVE
- 2094 SW 152 ST-SW 160 ST  
SW 82 AVE-SW 77 AVE
- 2095 SW 152 ST-SW 160 ST  
SW 77 AVE-OLD CUTLER
- 2119 SW 88 AVE RD-SW 168 TER  
SW 90 AVE- SW 84 CT
- 2150 SW 168 ST-SW 176 ST  
SW 87 AVE-SW 84 AVE
- 2152 SW 168 ST-SW 176 ST  
SW 84 AVE-SW 77 AVE
- 2153 SW 168 ST-SW 176 ST  
SW 77 AVE-SW 72 AVE
- 2178 SW 176 ST-SW 181 TER  
SW 87 AVE-SW 84 AVE
- 2179 SW 176 ST-SW 184 ST  
SW 84 AVE-SW 77 AVE



**TOTAL** ■ 167 Citations



**Departmental Report for:  
Reporting Period  
February 2016**

**PUBLIC SERVICES /  
FACILITIES MAINTENANCE  
DIVISION**

Village of Palmetto Bay  
Departmental Monthly Report

**Department/ Division: Public Services/ Facilities Maint. Division**  
**Reporting Period: February 2016**

| Service Description                        | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Prior Month<br>Jan-16 | Current Month<br>Feb-16 | Fiscal Year to Date<br>FY 2015-16 |
|--------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-----------------------------------|
| <b>BUILDING AND FACILITIES MAINTENANCE</b> |                       |                       |                       |                       |                         |                                   |
| Open Work Orders                           | 22                    | 22                    | 13                    | 25                    | 25                      | 107                               |
| Closed Work Orders                         | 15                    | 7                     | 11                    | 21                    | 21                      | 75                                |
| Equipment failures                         | 1                     | 1                     | 2                     | 3                     | 3                       | 10                                |
| Equipment Repair and Maintenance           | 0                     | 1                     | 5                     | 7                     | 7                       | 20                                |
| Meetings/Training Attended                 | 1                     | 0                     | 0                     | 1                     | 1                       | 3                                 |
| <b>TOTAL BUILDING MAINT.</b>               | <b>39</b>             | <b>31</b>             | <b>31</b>             | <b>57</b>             | <b>57</b>               | <b>215</b>                        |
| <b>LANDSCAPE MAINTENANCE</b>               |                       |                       |                       |                       |                         |                                   |
| Mowing Cycles- In-House                    | 13                    | 12                    | 12                    | 12                    | 25                      | 74                                |
| Mowing Cycles- Outsourced                  | 4                     | 5                     | 4                     | 4                     | 21                      | 38                                |
| Tree Trimming, Removal and Planting        | 0                     | 3                     | 3                     | 3                     | 3                       | 12                                |
| Pesticide and Herbicide Spraying           | 4                     | 4                     | 4                     | 4                     | 7                       | 23                                |
| Debris Removal                             | 0                     | 2                     | 2                     | 2                     | 1                       | 7                                 |
| Equipment Repair and Maintenance           | 0                     | 1                     | 3                     | 2                     | 1                       | 7                                 |
| <b>TOTAL LANDSCAPE MAINT.</b>              | <b>21</b>             | <b>27</b>             | <b>28</b>             | <b>27</b>             | <b>58</b>               | <b>161</b>                        |

**Completed Projects (February 2016):**

- ◆ In-house repair of septic tank at Thalatta Estate resulting in a total cost savings of \$1,464.
- ◆ In-house repair of irrigation system at Coral Reef Park resulting in a total cost savings of \$864.
- ◆ Trenching for installation of paved walking trail at Coral Reef Park.
- ◆ Assisted in the preparation of Village's Annual Picnic (i.e., landscaping, painting, and refinish park benches).
- ◆ Removal of all dead trees from dog park.
- ◆ Cable for TV at Thalatta was repaired.
- ◆ Repaired leaking sink in kitchen at Thalatta Estate.
- ◆ Lights at the Coral Reef Park concession and at the entrance of Thalatta Estate were repaired.

Public Services Departmental Accomplishments April 2015 - March 31, 2016

| Projects                                                               | Cost Savings |
|------------------------------------------------------------------------|--------------|
| <b>Facility Maintenance</b>                                            |              |
| Paver Installation VH (re-installation)                                | \$ 1,800.00  |
| VH - Build Out                                                         | \$ 7,000.00  |
| Irrigation Repairs (all facilities)                                    | \$ 15,000.00 |
| In- House Maintenance of Mowing (Dog Park, Thalatta Estates, Ludovici) | \$ 16,320.00 |
| Trenching Coral Reef Park / Scoreboard Installation                    | \$ 13,000.00 |
| Bridge Repairs                                                         | \$ 1,500.00  |
| Tree Removal CRP                                                       | \$ 300.00    |
| Light Fixture Replacement (All facilities)                             | \$ 1,000.00  |
| Chandelier Installation (VH)                                           | \$ 2,500.00  |
| Equipment Repair                                                       | \$ 2,000.00  |
| Installation of Retractable Awning                                     |              |
|                                                                        | \$ 60,420.00 |
| <b>Pending Projects</b>                                                |              |
| Charging Station                                                       |              |
| North Stairwell Keyless Entry Pad                                      |              |
| Monument at VH                                                         |              |
| In-house pool cleaning services @ Thalatta                             |              |

|                                          |     |
|------------------------------------------|-----|
| <b>Transit</b>                           |     |
| Projects                                 |     |
| Transit COA                              | N/A |
| Bid Issued for the Purchase of New Buses | N/A |
| <b>Pending Projects</b>                  |     |
| Purchase of New Buses                    |     |
| Route Enhancements                       |     |
| New Bus Route Brochure                   |     |
| Bus Stop Amenities                       |     |

|                                                |             |
|------------------------------------------------|-------------|
| <b>Ground Maintenance</b>                      |             |
| Canal Maintenance Performed on 2 Canals        |             |
| Drain Cleaning in FY 2014-2015                 |             |
| Roadway Resurfacing FY2014-2015                |             |
| Drainage Improvement Sub-Basin 10              |             |
| Sidewalk Improvement Project                   |             |
| Phase V Drainage Improvement Project Completed |             |
| SW 72nd AV Bicycle Blvd Improvement Project    | \$ 8,729.00 |
| Traffic Calming Workshops (5 Completed)        |             |
| Installation of 8 Temporary Speed Humps        | \$ 6,760.00 |
| Temporary Speed Hump Application               |             |

|                                                                                  |              |
|----------------------------------------------------------------------------------|--------------|
| Feral Cat Policy                                                                 |              |
| Installation of In-Pavement Solar Lights                                         |              |
| Purchase of New Truck                                                            |              |
| Purchase of Bucket Truck                                                         |              |
| Roadway Resurfacing FY2015-2016 In-Process                                       |              |
| Drainage Improvement Sub-Basin 59/60 Design In Process                           |              |
| Sidewalk Improvement Project FY 15-16 in Process                                 |              |
| Landscape 2 triangular medians on US-1 In-Process                                |              |
| Trenching and Installation of Root Barrier at CRP for Walking Trail Improvements | \$ 14,500.35 |
| Localized Drainage Improvements Phase VI Design in Process                       |              |
| Snowden Briddle Hand Railing Installed                                           |              |
| DRTF Traffic Impact Study                                                        |              |
| Asphalt Walking Trail CRP Improvements                                           |              |
| Rubberized Walking Trail CRP Improvements                                        |              |
| Restoration of Traffic Circle Fountain and Artwork                               |              |
| In-House Inspection of Roadway Resurfacing                                       | \$ 18,000.00 |
| Grant Applications (Stormwater, SRTS, FDOT Beautification, Urban Forestry )      | \$ 25,600.00 |
|                                                                                  | \$ 73,589.35 |
| <b>Pending Projects</b>                                                          |              |
| Franjo Road Improvements                                                         |              |
| Feasibility Study Sw 168th ST (Traffic Circle / Bike Lanes                       |              |
| SRTS Design                                                                      |              |
| SRTS Construction                                                                |              |
| Public Services Facility Buildout                                                |              |
| Purchase of Water Truck/Tank                                                     |              |
| Crosswalk Upgrades Intersection of SW 152nd ST/ SW 77th AV                       |              |
| Drain Cleaning in FY 2015-20156                                                  |              |
| Permanent Traffic Calming Improvements                                           |              |



Departmental Report for:  
Reporting Period  
February 2016

# TRANSPORTATION / TRANSIT DIVISION

Village of Palmetto Bay  
 Departmental Monthly Report

**Department/ Division: Public Services/ Transportation and Transit Division**  
**Reporting Period: February 2016**

| Service Description        | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Prior Month<br>Jan-16 | Current Month<br>Feb-16 | Fiscal Year to Date<br>FY 2015-16 |
|----------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-----------------------------------|
| <b>I-BUS RIDERSHIP</b>     |                       |                       |                       |                       |                         |                                   |
| Route A- morning           | 12                    | 14                    | 12                    | 18                    | 32                      | 88                                |
| Route B- morning           | 417                   | 359                   | 407                   | 284                   | 326                     | 1,793                             |
| Route A- afternoon/evening | 27                    | 37                    | 28                    | 16                    | 30                      | 138                               |
| Route B- afternoon/evening | 226                   | 189                   | 187                   | 172                   | 202                     | 976                               |
| <b>TOTAL RIDERSHIP</b>     | <b>682</b>            | <b>599</b>            | <b>634</b>            | <b>490</b>            | <b>590</b>              | <b>2,995</b>                      |
| Customer Service Calls     | 6                     | 4                     | 4                     | 5                     | 6                       | 25                                |
| Vehicle Maintenance        | \$ 2,569.77           | \$ 98.00              | \$ 463.10             | \$ 7,195.30           | \$ 1,765.14             | 12,091                            |
| Vehicle Fueling            | \$ 631.33             | \$ 765.13             | \$ 687.40             | \$ 554.55             | \$ 504.00               | 3,142                             |

**Completed Projects (February 2016)**

- ◆ No reported bus downtime during the month of February 2016.
- ◆ On-going inspections for compliance with ADA bus stops/sidewalks.
- ◆ Presentations by The Corradino Group, Inc., to Village Advisory Boards on recommendations of the Transit Operational Analysis.



Departmental Report for:  
Reporting Period  
February 2016

**PUBLIC SERVICES /  
PUBLIC WORKS DIVISION**

Village of Palmetto Bay  
Departmental Monthly Report

Department/ Division: Public Services/ Public Works Division  
Reporting Period: February 2016

| Service Description                    | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Prior Month<br>Jan-16 | Current Month<br>Feb-16 | Fiscal Year<br>to Date<br>FY 2015-16 |
|----------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------------------|
| <b>STREET AND ROW MAINTENANCE</b>      |                       |                       |                       |                       |                         |                                      |
| Signs Repaired/ Installed              | 1                     | 0                     | 7                     | 3                     | 1                       | 12                                   |
| Graffiti Removal                       | 0                     | 1                     | 1                     | 0                     | 0                       | 2                                    |
| Street Clearing/ Repairs               | 1                     | 0                     | 8                     | 4                     | 2                       | 15                                   |
| Pothole/ Shoulder Repairs              | 1                     | 3                     | 4                     | 7                     | 1                       | 16                                   |
| Tree/Shrub Trimming, Removal, Install. | 2                     | 3                     | 4                     | 4                     | 124                     | 137                                  |
| Swale Repairs                          | 0                     | 0                     | 0                     | 0                     | 0                       | 0                                    |
| Debris/ Trash Removal (Tons)           | 9.75                  | 3.45                  | 7.32                  | 8.04                  | 4.55                    | 33.11                                |
| Complaints Reported to MDC             | 3                     | 2                     | 7                     | 6                     | 2                       | 20                                   |
| <b>TOTAL STREET &amp; ROW MAINT.</b>   | <b>17.75</b>          | <b>12.45</b>          | <b>38.32</b>          | <b>32.04</b>          | <b>134.55</b>           | <b>235.11</b>                        |
| <b>STREET AND ROW INSTALLATION</b>     |                       |                       |                       |                       |                         |                                      |
| Sidewalks (linear ft.)                 | 0                     | 0                     | 0                     | 0                     | 806                     | 806                                  |
| Paving (linear ft.)                    | 0                     | 0                     | 0                     | 0                     | 0                       | 0                                    |
| <b>TOTAL STREET &amp; ROW INST.</b>    | <b>0</b>              | <b>0</b>              | <b>0</b>              | <b>0</b>              | <b>806</b>              | <b>806</b>                           |
| <b>STORMWATER</b>                      |                       |                       |                       |                       |                         |                                      |
| Drain Cleaning/ Repairs (inlet tops)   | 0                     | 4                     | 42                    | 11                    | 2                       | 59                                   |
| Canal Cleaning/ Clearing               | 0                     | 0                     | 0                     | 0                     | 2                       | 2                                    |
| Flooding Investigations & Resolutions  | 2                     | 0                     | 2                     | 3                     | 0                       | 7                                    |
| Complaints Reported to MDC             | 0                     | 0                     | 0                     | 0                     | 0                       | 0                                    |
| <b>TOTAL STORMWATER ACTIVITIES</b>     | <b>2</b>              | <b>4</b>              | <b>44</b>             | <b>14</b>             | <b>4</b>                | <b>68</b>                            |
| <b>INSPECTIONS</b>                     |                       |                       |                       |                       |                         |                                      |
| Sidewalks/ Driveways                   | 2                     | 11                    | 40                    | 5                     | 6                       | 64                                   |
| Paving/ Drainage                       | 18                    | 7                     | 0                     | 0                     | 7                       | 32                                   |
| Parking/ Swales                        | 0                     | 0                     | 0                     | 0                     | 0                       | 0                                    |
| Trees & Landscaping                    | 1                     | 1                     | 3                     | 6                     | 7                       | 18                                   |
| <b>TOTAL INSPECTIONS</b>               | <b>21</b>             | <b>19</b>             | <b>43</b>             | <b>11</b>             | <b>20</b>               | <b>114</b>                           |

Village of Palmetto Bay  
Departmental Monthly Report

| Service Description       | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Prior Month<br>Jan-16 | Current Month<br>Feb-16 | Fiscal Year<br>to Date<br>FY 2015-16 |
|---------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------------------|
| <b>PERMITS</b>            |                       |                       |                       |                       |                         |                                      |
| Commercial Property       | 1                     | 0                     | 0                     | 1                     | 1                       | 3                                    |
| Sidewalk/ Driveway        | 9                     | 5                     | 6                     | 13                    | 11                      | 44                                   |
| WASA/ Water Main          | 1                     | 2                     | 1                     | 1                     | 0                       | 5                                    |
| Cable TV                  | 0                     | 2                     | 14                    | 1                     | 1                       | 18                                   |
| FPL                       | 4                     | 5                     | 4                     | 2                     | 1                       | 16                                   |
| Curb/ Gutter              | 0                     | 0                     | 0                     | 0                     | 0                       | 0                                    |
| Paving/ Drainage/ Sewer   | 1                     | 1                     | 1                     | 0                     | 1                       | 4                                    |
| Trees & Landscaping       | 0                     | 0                     | 0                     | 0                     | 1                       | 1                                    |
| Fences/ Columns           | 0                     | 0                     | 0                     | 0                     | 0                       | 0                                    |
| Parking/ Swales           | 0                     | 1                     | 3                     | 0                     | 0                       | 4                                    |
| Special Events            | 8                     | 12                    | 8                     | 9                     | 12                      | 49                                   |
| Temporary Road Closure    | 1                     | 5                     | 1                     | 1                     | 1                       | 9                                    |
| Zoning (Site Plan Review) | 2                     | 1                     | 1                     | 0                     | 1                       | 5                                    |
| New Construction          | 3                     | 1                     | 1                     | 2                     | 2                       | 9                                    |
| <b>TOTAL PERMITS</b>      | <b>30</b>             | <b>35</b>             | <b>40</b>             | <b>30</b>             | <b>32</b>               | <b>167</b>                           |

**Completed Projects (February 2016):**

- ◆ Sidewalk and drainage inspection performed at new development located on SW 174 ST (Palmetto Bay Estates).
- ◆ Eastside paving of walking trail at Coral Reef Park.
- ◆ Installation of solar lights at 160/82nd and 6 chicanes.
- ◆ Trenching for installation of root barrier for walking trail.
- ◆ Assisted with the set-up and disassembly of special events during the month of February.
- ◆ Trees planted near scoreboard and within park.
- ◆ Neighborhood Traffic Calming Meeting conducted for two neighborhoods.
- ◆ Additional No-Right Turn signs were installed on SW 87 Avenue.
- ◆ Commenced the US-1 Landscaping Project.
- ◆ Began safe routes to school project for Perrine Elementary and Coral Reef Elementary.
- ◆ Ordered new public services truck.
- ◆ Installation of speed humps on SW 84 Avenue.
- ◆ Commenced design of two drainage projects.



Departmental Report for:  
Reporting Period  
February 2016

# PARKS AND RECREATION

Village of Palmetto Bay  
 Departmental Monthly Report

Department/ Division: Parks & Recreation Department  
 Reporting Period: February 2016

| Service Description                        | Prior Month | Prior Month | Prior Month | Prior Month | Current Month | Fiscal Year to Date<br>FY 2015-16 |
|--------------------------------------------|-------------|-------------|-------------|-------------|---------------|-----------------------------------|
|                                            | Oct-15      | Nov-15      | Dec-15      | Jan-16      | Feb-16        |                                   |
| <b>CORAL REEF PARK</b>                     |             |             |             |             |               |                                   |
| <b>Exercise/ Recreational Classes</b>      |             |             |             |             |               |                                   |
| Yoga                                       | 14          | 14          | 11          | 46          | 76            | 158                               |
| Yoga Fussion                               | 16          | 16          | 19          | 37          | 34            | 125                               |
| Cardio Pump                                | 20          | 20          | 31          | 81          | 63            | 226                               |
| Dance Aerobics                             | 16          | 16          | 46          | 66          | 69            | 243                               |
| Aerobics                                   | 20          | 20          | 57          | 104         | 88            | 326                               |
| Zumba                                      | 12          | 12          | 18          | 58          | 53            | 159                               |
| <b>TOTAL PARTICIPANTS</b>                  | <b>98</b>   | <b>98</b>   | <b>182</b>  | <b>392</b>  | <b>383</b>    | <b>1,237</b>                      |
| <b>Afterschool Programs</b>                |             |             |             |             |               |                                   |
| Soccer                                     | 0           | 0           | 0           | 52          | 52            | 104                               |
| Lacrosse                                   | 52          | 52          | 26          | 21          | 84            | 209                               |
| Tennis                                     | 20          | 20          | 10          | 17          | 28            | 85                                |
| WILD (Wonder, Inquire, Learn and Discover) | 52          | 52          | 26          | 47          | 68            | 219                               |
| <b>TOTAL PARTICIPANTS</b>                  | <b>124</b>  | <b>124</b>  | <b>62</b>   | <b>137</b>  | <b>232</b>    | <b>617</b>                        |

Village of Palmetto Bay  
Departmental Monthly Report

| Service Description           | Prior Month      | Prior Month      | Prior Month      | Prior Month         | Current Month       | Fiscal Year to Date |
|-------------------------------|------------------|------------------|------------------|---------------------|---------------------|---------------------|
|                               | Oct-15           | Nov-15           | Dec-15           | Jan-16              | Feb-16              | FY 2015-16          |
| <b>CORAL REEF PARK</b>        |                  |                  |                  |                     |                     |                     |
| <b>Organized Sports</b>       |                  |                  |                  |                     |                     |                     |
| Soccer- Palmetto Knights      | 1,692            | 1,692            | 846              | 2227                | 2227                | 8,684               |
| Soccer - Coral Estates        | 96               | 96               | 48               | 96                  | 96                  | 432                 |
| Soccer- Palmetto FC           | 0                | 0                | 0                | 0                   | 59                  | 59                  |
| Howard Palmetto Baseball      | 0                | 0                | 1                | 44                  | 550                 | 595                 |
| Football- Broncos             | 3,536            | 0                | 0                | 0                   | 0                   | 7,072               |
| Palmetto Baseball- Varsity    | 420              | 0                | 0                | 528                 | 528                 | 1,896               |
| Palmetto Baseball JV          | 400              | 0                | 0                | 528                 | 528                 | 1,856               |
| Palmetto Baseball - Freshman  | 0                | 0                | 0                | 576                 | 576                 | 1,152               |
| Cheerleading - Broncos        | 752              | 0                | 0                | 0                   | 0                   | 1,504               |
| Tennis Winter Camp            | 0                | 0                | 34               | 0                   | 30                  | 64                  |
| Tennis- Group Lessons/Clinics | 289              | 214              | 71               | 150                 | 206                 | 1,005               |
| Tennis- Private Lessons       | 193              | 100              | 65               | 77                  | 110                 | 638                 |
| Tennis Court Rentals          | 905              | 923              | 516              | 729                 | 702                 | 3,757               |
| Racquetball Court Rentals     | 40               | 36               | 47               | 47                  | 45                  | 219                 |
| USTA Tennis (League Play)     | 131              | 107              | 93               | 80                  | 186                 | 621                 |
| <b>TOTAL PARTICIPANTS</b>     | <b>8,454</b>     | <b>3,168</b>     | <b>1,721</b>     | <b>5,082</b>        | <b>5,843</b>        | <b>24,268</b>       |
| <b>Revenues Collected</b>     |                  |                  |                  |                     |                     |                     |
| Facility Rentals              | \$ 4,275         | \$ 3,495         | \$ 2,975         | \$ 4,842.50         | \$ 4,637.50         | \$ 21,005.00        |
| Programming/Afterschool       | \$ 300           | \$ 150           | \$ 600           | \$ 600.00           | \$ 821.27           | \$ 2,621.27         |
| Sports Leagues                | \$ 3,405         | \$ 3,350         | \$ 2,665         | \$ (1,737.00)       | \$ -                | \$ 7,738.00         |
| Tennis Camp                   |                  |                  | \$ 2,785         | \$ 1,184.00         | \$ 1,015.00         | \$ 4,984.00         |
| Tennis Court Rentals          | \$ 3,405         | \$ 3,195         | \$ 3,192         | \$ 2,826.27         | \$ 3,353.00         | \$ 16,180.91        |
| Racquetball Court Rental      | \$ 100           | \$ 102           | \$ 227           | \$ 141.50           | \$ 116.50           | \$ 685.10           |
| Tennis Group Lessons          | \$ 5,154         | \$ 1,280         | \$ 3,689         | \$ 5,458.91         | \$ 4,910.00         | \$ 24,365.74        |
| Tennis Private Lessons        | \$ 5,412         | \$ 1,374         | \$ 5,114         | \$ 6,907.96         | \$ 6,350.00         | \$ 29,195.41        |
| Photography/ Filming          | \$ -             | \$ -             | \$ -             | \$ -                | \$ -                | \$ -                |
| Concessions                   | \$ 1,180         | \$ 800           | \$ 787           | \$ 462.24           | \$ 1,395.00         | \$ 5,004.24         |
| Vending                       | \$ 50            | \$ 32            | \$ 37            | \$ 39.23            | \$ -                | \$ 176.77           |
| <b>TOTAL REVENUES</b>         | <b>\$ 23,281</b> | <b>\$ 13,778</b> | <b>\$ 22,071</b> | <b>\$ 20,725.61</b> | <b>\$ 22,598.27</b> | <b>\$ 111,956</b>   |

Village of Palmetto Bay  
Departmental Monthly Report

| Service Description                         | Prior Month      | Prior Month     | Prior Month     | Prior Month      | Current Month      | Fiscal Year to Date |
|---------------------------------------------|------------------|-----------------|-----------------|------------------|--------------------|---------------------|
|                                             | Oct-15           | Nov-15          | Dec-15          | Jan-16           | Feb-16             | FY 2015-16          |
| <b>PALMETTO BAY PARK</b>                    |                  |                 |                 |                  |                    |                     |
| <b>Exercise/ Recreational Classes</b>       |                  |                 |                 |                  |                    |                     |
| Yoga Fussion                                | 50               | 50              | 25              | 200              | 200                | 525                 |
| Ballet at the Park                          | 152              | 152             | 76              | 608              | 608                | 1,596               |
| <b>TOTAL PARTICIPANTS</b>                   | <b>202</b>       | <b>202</b>      | <b>101</b>      | <b>808</b>       | <b>808</b>         | <b>2,121</b>        |
| <b>Organized Sports- Participants</b>       |                  |                 |                 |                  |                    |                     |
| i9 Sports                                   | 652              | 652             | 326             | 428              | 428                | 2,486               |
| Basketball - MDI                            | 348              | 348             | 174             | 540              | 540                | 1,950               |
| Softball Travel Ball                        | 1,256            | 1,256           | 628             | 496              | 496                | 4,132               |
| Howard Palmetto Softball                    | 0                | 0               | 0               | 1344             | 1344               | 2,688               |
| High School Teams                           | 0                | 0               | 0               | 1,200            | 1200               | 2,400               |
| Softball HS League                          | 1,800            | 1,800           | 900             | 0                | 0                  | 4,500               |
| S FL Adult Sports Kickball                  | 0                | 0               | 0               | 0                | 48                 | 48                  |
| <b>TOTAL PARTICIPANTS</b>                   | <b>4,056</b>     | <b>4,056</b>    | <b>2,028</b>    | <b>4,008</b>     | <b>4056</b>        | <b>18,204</b>       |
| <b>Revenues Collected</b>                   |                  |                 |                 |                  |                    |                     |
| Facility Rentals                            | \$ 10,201        | \$ 1,865        | \$ 1,101        | \$ 1,155.00      | \$ 2,242.00        | \$ 24,900           |
| Tournament/Field Rentals                    | \$ 4,019         | \$ 1,215        | \$ -            | \$ 510.00        | \$ 180.00          | \$ 8,727            |
| Sports Leagues                              | \$ 225           | \$ 2,985        | \$ 990          | \$ (705.00)      | \$ 227.50          | \$ 963              |
| Photography/ Filming                        | \$ -             | \$ 280          | \$ -            | \$ -             | \$ -               | \$ -                |
| Concessions                                 | \$ -             | \$ -            | \$ -            | \$ -             | \$ -               | \$ -                |
| Vending - <i>No Vending Machines at PBP</i> | \$ -             | \$ -            | \$ -            | \$ -             | \$ -               | \$ -                |
| <b>TOTAL REVENUES</b>                       | <b>\$ 14,444</b> | <b>\$ 6,345</b> | <b>\$ 2,091</b> | <b>\$ 960.00</b> | <b>\$ 2,649.50</b> | <b>\$ 34,590</b>    |

Village of Palmetto Bay  
Departmental Monthly Report

| Service Description                   | Prior Month      | Prior Month      | Prior Month      | Prior Month         | Current Month       | Fiscal Year to Date<br>FY 2015-16 |
|---------------------------------------|------------------|------------------|------------------|---------------------|---------------------|-----------------------------------|
|                                       | Oct-15           | Nov-15           | Dec-15           | Jan-16              | Feb-16              |                                   |
| <b>LUDOVICI/ EAF COMMUNITY ROOM</b>   |                  |                  |                  |                     |                     |                                   |
| <b>Exercise/ Recreational Classes</b> |                  |                  |                  |                     |                     |                                   |
| Vinyasa Yoga*                         | 0                | 0                | 0                | 0                   | 0                   | 0                                 |
| Meditation Yoga*                      | 0                | 2                | 0                | 0                   | 0                   | 4                                 |
| Silver Fit Chair Yoga*                | 0                | 0                | 0                | 0                   | 0                   | 0                                 |
| Mommy & Me Art*                       | 0                | 0                | 0                | 0                   | 0                   | 0                                 |
| Mommy and Me Yoga*                    | 0                | 0                | 0                | 0                   | 0                   | 0                                 |
| Nature Afloat **                      | 26               | 26               | 0                | 0                   | 78                  | 130                               |
| Musical **                            | 3                | 3                | 0                | 0                   | 0                   | 6                                 |
| <b>TOTAL PARTICIPANTS</b>             | <b>29</b>        | <b>31</b>        | <b>0</b>         | <b>0</b>            | <b>78</b>           | <b>140</b>                        |
| <b>Revenues Collected</b>             |                  |                  |                  |                     |                     |                                   |
| Facility Rentals                      | \$ 450           | \$ 1,741         | \$ -             | \$ 375.00           | \$ 250.00           | \$ 1,525.00                       |
| Programming/League Fee                | \$ 45            | \$ -             | \$ -             | \$ -                | \$ 70.00            | \$ 160.00                         |
| Photography/ Filming                  | \$ -             | \$ 420           | \$ -             | \$ -                | \$ -                | \$ -                              |
| <b>TOTAL REVENUES</b>                 | <b>\$ 495</b>    | <b>\$ 2,161</b>  | <b>\$ -</b>      | <b>\$ 375.00</b>    | <b>\$ 320.00</b>    | <b>\$ 1,685.00</b>                |
| <b>THALATTA ESTATE</b>                |                  |                  |                  |                     |                     |                                   |
| <b>Exercise/ Recreational Classes</b> |                  |                  |                  |                     |                     |                                   |
| Yoga by the Bay                       | 27               | 17               | 6                | 12                  | 10                  | 82                                |
| Kayak/Paddle                          | 22               | 26               | 25               | 0                   | 0                   | 69                                |
| Bird Watching Workshop - 10/18 *      | 33               | 0                | 0                | 0                   | 0                   | 66                                |
| <b>TOTAL PARTICIPANTS</b>             | <b>82</b>        | <b>43</b>        | <b>31</b>        | <b>12</b>           | <b>10</b>           | <b>217</b>                        |
| <b>Revenues Collected</b>             |                  |                  |                  |                     |                     |                                   |
| Facility Rentals                      | \$ 30,874        | \$ 36,126        | \$ 31,764        | \$ 28,928.90        | \$ 33,332.09        | \$ 155,772.71                     |
| Programming                           | \$ -             | \$ -             | \$ -             | \$ -                | \$ -                | \$ -                              |
| Photography/ Filming                  | \$ 375           | \$ 230           | \$ 1,825         | \$ 320.00           | \$ 80.00            | \$ 2,975.00                       |
| <b>TOTAL REVENUES</b>                 | <b>\$ 31,249</b> | <b>\$ 36,356</b> | <b>\$ 33,589</b> | <b>\$ 29,248.90</b> | <b>\$ 33,412.09</b> | <b>\$ 158,747.71</b>              |
| <b>SPONSORSHIPS</b>                   |                  |                  |                  |                     |                     |                                   |
| <b>TOTAL SPONSORS</b>                 | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>            | <b>4</b>            | <b>4</b>                          |
| <b>TOTAL SPONSORSHIP VALUE (\$)</b>   | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>         | <b>\$ 6,000.00</b>  | <b>\$ 6,000.00</b>                |

**NOTES:**

1. Revenues collected do not reflect monthly activity/rentals.
2. Leagues/Rentals are collected throughout the year at time of booking and/or when leagues turn roster together with payment at the end of the season.
3. Revenues collected during the month of January resulting in negative are due to refunds.
4. Held a total of four events during the month of February: Camping in the Park & Movie Night, Open Mic Night, Drama Palooza, and Samantha's 5K Run Bows and Ties.

(\*) No registrations.

(\*\*) Program not offered.

# PARKS REVENUE FORECAST

April 4, 2016

| Projection                            | YTD Actual          | 6-month Projection  |
|---------------------------------------|---------------------|---------------------|
| <b>Coral Reef Park</b>                |                     |                     |
|                                       | \$ 24,398.99        |                     |
|                                       | <u>\$105,386.29</u> |                     |
|                                       | <b>\$129,785.78</b> | <b>\$207,500.00</b> |
| *(Actuals for Summer Camp is pending) |                     |                     |
| <b>Palmetto Bay Park</b>              |                     |                     |
|                                       | \$ 6,417.50         |                     |
|                                       | <u>\$ 31,381.84</u> |                     |
|                                       | <b>\$ 37,799.34</b> | <b>\$ 17,500.00</b> |
| <b>Thalatta Estate</b>                |                     |                     |
|                                       | \$ 3,310.00         |                     |
|                                       | <u>\$211,425.23</u> |                     |
|                                       | <b>\$214,735.23</b> | <b>\$272,500.00</b> |
| *(Pending rentals of approx. \$100K)  |                     |                     |
| <b>Ludovici Park</b>                  |                     |                     |
|                                       | \$ 0.00             |                     |
|                                       | \$ 535.00           |                     |
|                                       | <u>\$ 3,767.05</u>  |                     |
|                                       | <b>\$ 4,302.05</b>  |                     |
| <b>PARKS TOTAL:</b>                   | <b>\$995,000.00</b> | <b>\$497,500.00</b> |



Departmental Report for:  
Reporting Period  
February 2016

**COMMUNITY & ECONOMIC  
DEVELOPMENT /  
PLANNING & ZONING**

Village of Palmetto Bay  
Departmental Monthly Report

**Department/ Division: Community & Economic Dev.- Planning & Zoning Division**  
**Reporting Period: February 2016**

| Service Description                   | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Prior Month<br>Jan-16 | Current Month<br>Feb-16 | Fiscal Year to Date<br>FY 2015-16 |
|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-----------------------------------|
| <b>PLANNING &amp; ZONING ACTIVITY</b> |                       |                       |                       |                       |                         |                                   |
| Comp Plan Amendments Filed            | 0                     | 0                     | 0                     | 0                     | 1                       | 1                                 |
| Land Dev. Code Amendments/ Plats      | 1                     | 0                     | 1                     | 0                     | 4                       | 6                                 |
| Variances                             | 0                     | 0                     | 0                     | 1                     | 0                       | 1                                 |
| Zoning Resolutions Adopted            | 2                     | 1                     | 2                     | 3                     | 1                       | 9                                 |
| Zoning Ordinances Adopted             | 3                     | 1                     | 2                     | 3                     | 0                       | 9                                 |
| Zoning Letters Issued                 | 3                     | 2                     | 1                     | 0                     | 2                       | 8                                 |
| Public Workshops                      | 1                     | 2                     | 0                     | 0                     | 0                       | 3                                 |
| Items to Zoning Hearing               | 1                     | 0                     | 4                     | 1                     | 1                       | 7                                 |
| Downtown Meeting                      | 0                     | 0                     | 0                     | 6                     | 0                       | 6                                 |
| <b>TOTAL ITEMS</b>                    | <b>11</b>             | <b>6</b>              | <b>10</b>             | <b>14</b>             | <b>9</b>                | <b>50</b>                         |
| <b>BUSINESS TAX LICENSES</b>          |                       |                       |                       |                       |                         |                                   |
| Business Tax Licenses- New            | 31                    | 4                     | 7                     | 9                     | 6                       | 57                                |
| Business Tax Licenses- Renewal        | 923                   | 19                    | 11                    | 8                     | 23                      | 984                               |
| <b>TOTAL LICENSES ISSUED</b>          | <b>954</b>            | <b>23</b>             | <b>18</b>             | <b>17</b>             | <b>29</b>               | <b>1041</b>                       |

**NOTES:**

1. During the month of February, a total of 7 Special Permit Applications were received which were:  
(Food Truck Friday's at Palmetto Bay Village Center, Movie Night at Christ Fellowship, Valetine's Day Flowers, Drive-in, Camping at the Park, Antique Sale, Open Mic Night, DramaPalooza, Voices for Cerebral Palsy 5K, Moonlight and Music).
  
2. Pending Zoning Projects w/active applications: Grace Pentecostal, Maku Home Dev., Hollub, Navaree, Vitran Homes, Civica - Charter, School, Atlantico, Dixie Holdings.



Departmental Report for:  
Reporting Period  
February 2016

# HUMAN RESOURCES / COMMUNICATIONS

Village of Palmetto Bay  
Departmental Monthly Report

Department/ Division: Human Resources & Communications

Reporting Period: February 2016

| Service Description                         | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Prior Month<br>Jan-16 | Current Month<br>Feb-16 | Fiscal Year to Date<br>FY 2015-16 |
|---------------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|-----------------------------------|
| <b>HUMAN RESOURCES</b>                      |                       |                       |                       |                       |                         |                                   |
| <b>Recruitment</b>                          |                       |                       |                       |                       |                         |                                   |
| Recruitment Ads                             | 2                     | 3                     | 3                     | 1                     | 11                      | 20                                |
| Applications Reviewed                       | 39                    | 91                    | 91                    | 62                    | 63                      | 346                               |
| Interviews Scheduled                        | 9                     | 11                    | 11                    | 11                    | 18                      | 60                                |
| Background Checks Completed                 | 1                     | 3                     | 5                     | 0                     | 1                       | 10                                |
| <b>TOTAL ITEMS</b>                          | <b>51</b>             | <b>108</b>            | <b>110</b>            | <b>74</b>             | <b>93</b>               | <b>436</b>                        |
| <b>New Hires</b>                            |                       |                       |                       |                       |                         |                                   |
| Orientation Sessions                        | 2                     | 1                     | 2                     | 6                     | 0                       | 11                                |
| Training Sessions                           | 2                     | 0                     | 0                     | 0                     | 0                       | 2                                 |
| New Hires Processed                         | 2                     | 1                     | 2                     | 5                     | 0                       | 10                                |
| <b>TOTAL ITEMS</b>                          | <b>6</b>              | <b>2</b>              | <b>4</b>              | <b>11</b>             | <b>0</b>                | <b>23</b>                         |
| <b>Employee Benefits</b>                    |                       |                       |                       |                       |                         |                                   |
| Terminations                                | 13                    | 2                     | 2                     | 3                     | 3                       | 23                                |
| Issues Resolved                             | 2                     | 4                     | 3                     | 4                     | 4                       | 17                                |
| Educational Assistance Program              | 0                     | 0                     | 0                     | 1                     | 0                       | 1                                 |
| Incident/ Accident Cases<br>(worker's comp) | 1                     | 0                     | 0                     | 0                     | 0                       | 1                                 |
| Employee Training                           | 0                     | 0                     | 0                     | 0                     | 0                       | 0                                 |
| <b>TOTAL ITEMS</b>                          | <b>16</b>             | <b>6</b>              | <b>5</b>              | <b>8</b>              | <b>7</b>                | <b>42</b>                         |
| <b>Misc.</b>                                |                       |                       |                       |                       |                         |                                   |
| Transfers/ Updates/ Evaluations             | 6                     | 4                     | 10                    | 4                     | 3                       | 27                                |
| Timesheets Reviewed                         | 136                   | 136                   | 137                   | 140                   | 133                     | 682                               |
| Job Desc. Review/ Updates                   | 2                     | 4                     | 0                     | 0                     | 8                       | 14                                |
| Surveys                                     | 0                     | 0                     | 0                     | 0                     | 0                       | 0                                 |
| Termination of Employment                   | 3                     | 2                     | 3                     | 1                     | 2                       | 11                                |
| <b>TOTAL ITEMS</b>                          | <b>147</b>            | <b>146</b>            | <b>150</b>            | <b>145</b>            | <b>146</b>              | <b>734</b>                        |

Village of Palmetto Bay  
Departmental Monthly Report

| Service Description                   | Prior Month<br>Oct-15                                        | Prior Month<br>Nov-15                                         | Prior Month<br>Dec-15                                        | Prior Month<br>Jan-16                                        | Current Month<br>Feb-16                                           | Fiscal Year to Date<br>FY 2015-16 |
|---------------------------------------|--------------------------------------------------------------|---------------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------|-------------------------------------------------------------------|-----------------------------------|
| <b>COMMUNICATIONS</b>                 |                                                              |                                                               |                                                              |                                                              |                                                                   |                                   |
| Top 4 Webpages Visited                | HR (jobs)<br>Bldg Dept Form<br>Policing Unit<br>Parks & Rec. | Holiday Events<br>Burglar Alarm<br>Holiday Hours<br>HR (Jobs) | HR (jobs)<br>Bldg Dept Form<br>Policing Unit<br>Parks & Rec. | Bldg Dept Form<br>HR (jobs)<br>Parks & Rec.<br>Policing Unit | Earth Week<br>HR (Jobs)<br>Planning & Zoning<br>Brunch By The Bay |                                   |
| FB Postings (inc. events postings)    | 89                                                           | 99                                                            | 101                                                          | 92                                                           | 114                                                               | 495                               |
| FB Followers (likes)                  | 2,837                                                        | 2,928                                                         | 3,186                                                        | 3,185                                                        | 3263                                                              | 15,399                            |
| Constant Contact Subscribers (active) | 1,888                                                        | 1,894                                                         | 1,895                                                        | 1,893                                                        | 1898                                                              | 9,468                             |
| Your Village @ Work Editions          | 2                                                            | 5                                                             | 4                                                            | 4                                                            | 5                                                                 | 20                                |
| E-News (General)                      | 0                                                            | 0                                                             | 0                                                            | 0                                                            | 0                                                                 | 0                                 |
| E-News (Parks)                        | 0                                                            | 0                                                             | 0                                                            | 0                                                            | 0                                                                 | 0                                 |
| Press Releases                        | 0                                                            | 0                                                             | 1                                                            | 1                                                            | 2                                                                 | 4                                 |
| Promotional/ Informational Campaigns  | 2                                                            | 0                                                             | 4                                                            | 3                                                            | 1                                                                 | 10                                |
| Surveys                               | 0                                                            | 1                                                             | 0                                                            | 0                                                            | 0                                                                 | 1                                 |
| <b>TOTAL ITEMS</b>                    | <b>4,818</b>                                                 | <b>4,927</b>                                                  | <b>5,191</b>                                                 | <b>5,178</b>                                                 | <b>5283</b>                                                       | <b>25,397</b>                     |
| <b>GRANTS</b>                         |                                                              |                                                               |                                                              |                                                              |                                                                   |                                   |
| New Applications Completed            | 1                                                            | 0                                                             | 1                                                            | 1                                                            | 0                                                                 | 3                                 |
| Reports/ Amendments Filed             | 1                                                            | 0                                                             | 0                                                            | 0                                                            | 0                                                                 | 1                                 |
| Grants Awarded                        | 1                                                            | 0                                                             | 0                                                            | 0                                                            | 0                                                                 | 1                                 |
| <b>TOTAL ITEMS</b>                    | <b>3</b>                                                     | <b>0</b>                                                      | <b>1</b>                                                     | <b>1</b>                                                     | <b>1</b>                                                          | <b>5</b>                          |



Departmental Report for:  
Reporting Period  
February 2016

**COMMUNITY & ECONOMIC  
DEVELOPMENT /  
BUILDING & PERMITTING**

Village of Palmetto Bay  
Departmental Monthly Report

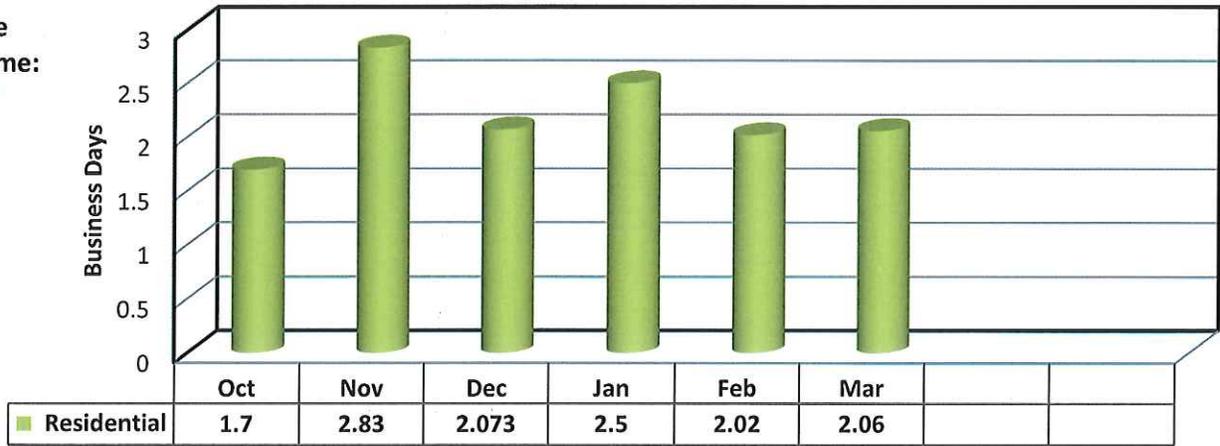
Department/ Division: Community & Economic Dev.- Building & Permitting Division  
Reporting Period: February 2016

| Service Description                  | Prior Month<br>Oct-15 | Prior Month<br>Nov-15 | Prior Month<br>Dec-15 | Prior Month<br>Jan-16 | Current Month<br>Feb-16 | Fiscal Year<br>to Date<br>FY 2015-16 |
|--------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------------------|
| <b>Permits Issued</b>                |                       |                       |                       |                       |                         |                                      |
| Building Permits                     | 130                   | 88                    | 91                    | 46                    | 86                      | 441                                  |
| Electrical Permits                   | 37                    | 25                    | 20                    | 13                    | 19                      | 114                                  |
| Mechanical Permits                   | 26                    | 21                    | 16                    | 11                    | 13                      | 87                                   |
| <b>TOTAL PERMITS</b>                 | <b>193</b>            | <b>134</b>            | <b>127</b>            | <b>70</b>             | <b>118</b>              | <b>643</b>                           |
| Value of Construction (New House)    | \$ -                  | \$ 726,000            | \$ -                  | \$ -                  | 0                       | 726,000                              |
| Permits for New Houses               | 0                     | 4                     | 0                     | 0                     | 1                       | 5                                    |
| Value of Construction (Commercial)   | \$ 833.00             | 0                     | 0                     | 0                     | \$ 3,000,000.00         | 3,000,833                            |
| Permits for New Commercial           | 0                     | 0                     | 0                     | 0                     | 1                       | 1                                    |
| <b>Inspections Completed</b>         |                       |                       |                       |                       |                         |                                      |
| Building & Roofing                   | 833                   | 976                   | 865                   | 710                   | 1120                    | 4,504                                |
| Electrical                           | 94                    | 65                    | 73                    | 65                    | 58                      | 355                                  |
| Mechanical                           | 34                    | 35                    | 40                    | 31                    | 46                      | 186                                  |
| Plumbing/ LPGX                       | 60                    | 64                    | 76                    | 59                    | 63                      | 322                                  |
| Zoning (Building)                    | 92                    | 73                    | 69                    | 80                    | 126                     | 440                                  |
| Zoning (Code Compliance)             | 125                   | 84                    | 27                    | 21                    | 0                       | 257                                  |
| <b>TOTAL INSPECTIONS</b>             | <b>1,238</b>          | <b>1,297</b>          | <b>1,150</b>          | <b>966</b>            | <b>1413</b>             | <b>6,064</b>                         |
| <b>Code Compliance Cases</b>         |                       |                       |                       |                       |                         |                                      |
| New Cases Open                       | 55                    | 40                    | 65                    | 30                    | 65                      | 255                                  |
| Notices of Violations                | 55                    | 40                    | 65                    | 30                    | 30                      | 220                                  |
| Civil Violations                     | 21                    | 6                     | 7                     | 13                    | 26                      | 73                                   |
| Special Master Cases                 | 21                    | 16                    | 0                     | 18                    | 16                      | 71                                   |
| Active Cases                         | 55                    | 40                    | 65                    | 45                    | 65                      | 270                                  |
| <b>TOTAL CASES</b>                   | <b>207</b>            | <b>142</b>            | <b>202</b>            | <b>136</b>            | <b>202</b>              | <b>889</b>                           |
| <b>CERT. OF OCCUPANCY/ USE</b>       |                       |                       |                       |                       |                         |                                      |
| Certificates of Occupancy            | 77                    | 83                    | 8                     | 2                     | 8                       | 178                                  |
| Certificates of Use                  | 19                    | 9                     | 6                     | 5                     | 6                       | 45                                   |
| <b>TOTAL CERT. OF OCCUPANCY/ USE</b> | <b>96</b>             | <b>92</b>             | <b>14</b>             | <b>7</b>              | <b>14</b>               | <b>223</b>                           |

# Snapshot for Month of March (Fiscal Year 2015-2016)

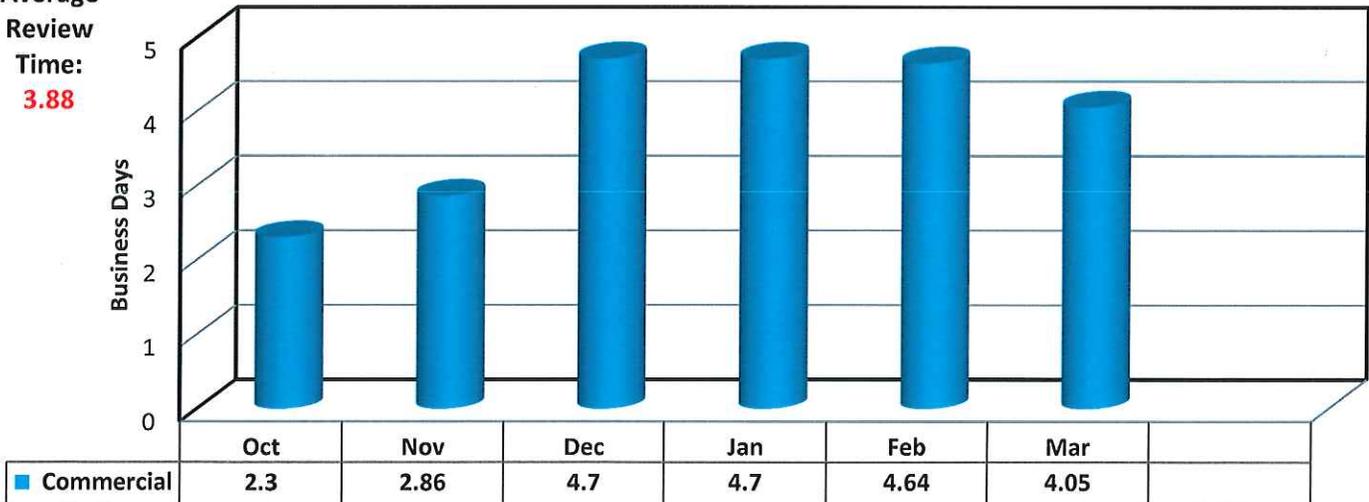
## Average Review Times (Residential)

Average Review Time:  
**2.197**



## Average Review Times (Commercial)

Average Review Time:  
**3.88**



| Excessive Review Time |                                                          |
|-----------------------|----------------------------------------------------------|
| Trades                | No. of Permits Exceeding Five (5) days in the same Dept. |
| Building              | <b>8</b>                                                 |
| Zoning                | 0                                                        |
| Structural            | 0                                                        |
| Mechanical            | 0                                                        |
| Electrical            | 1                                                        |
| Plumbing              | 0                                                        |
| Public Works          | 0                                                        |
| Building Official     | 0                                                        |

## New Permit Applications Submitted

Total New Submittals:  
**1891**

Average per Month:  
**315**

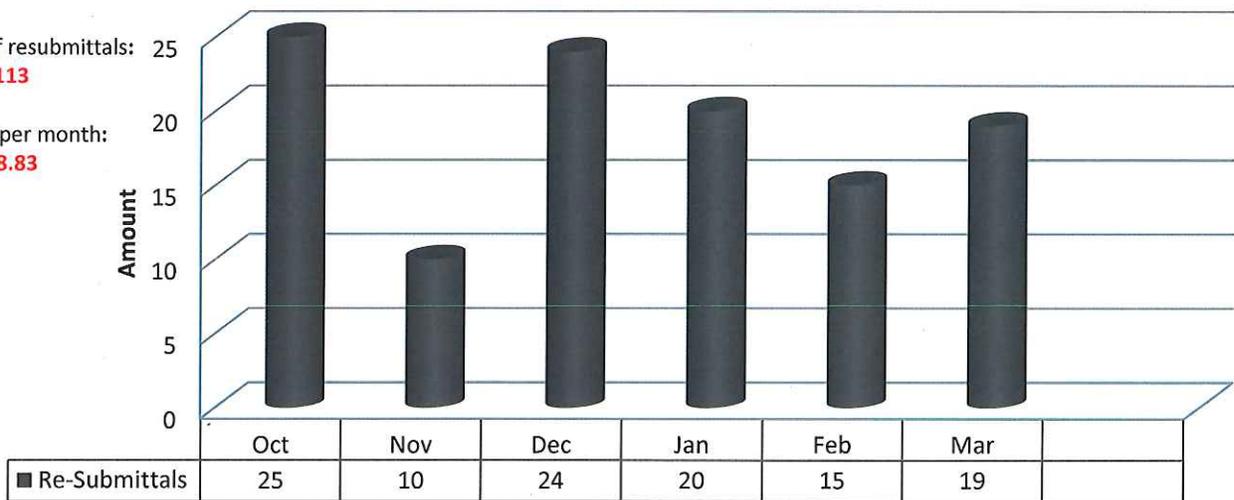
Projected Amount:  
**4350**



## Permit Applications Resubmitted for Review

Total No. of resubmittals:  
**113**

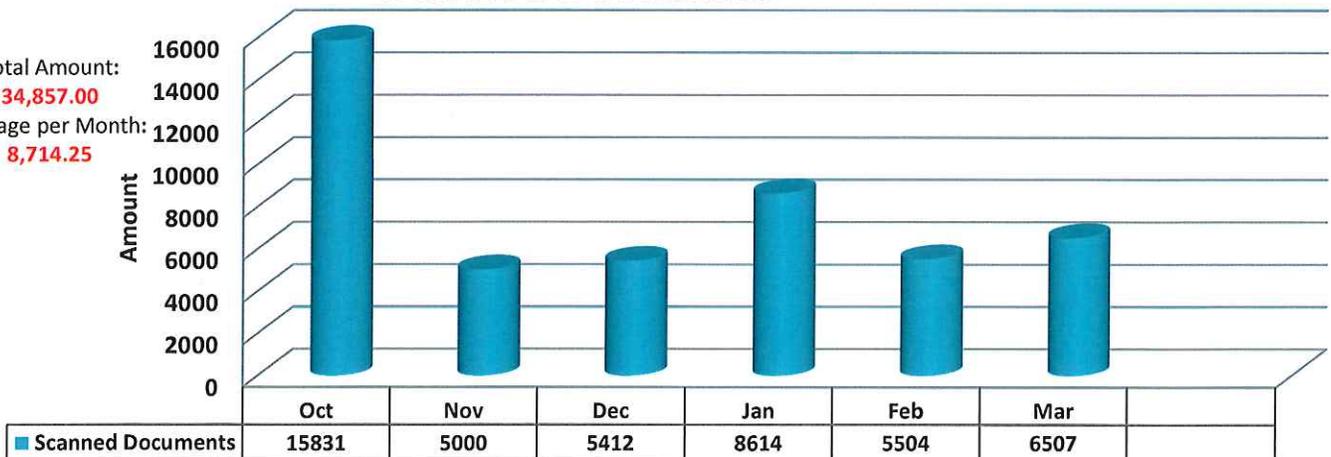
Average per month:  
**18.83**



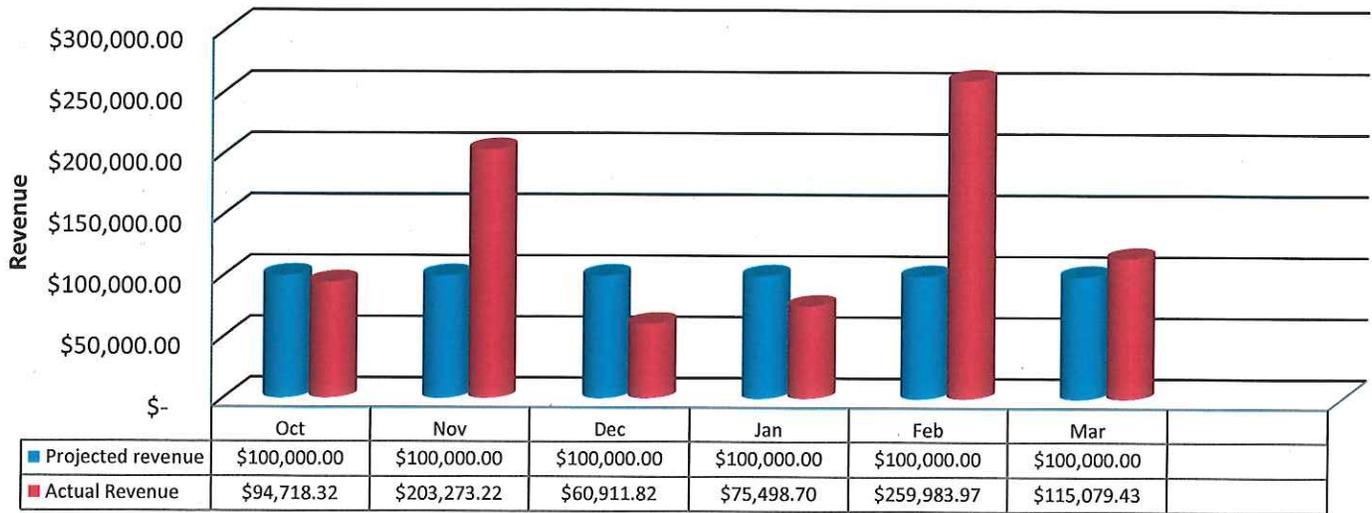
## Scanned Documents

Total Amount:  
**34,857.00**

Average per Month:  
**8,714.25**



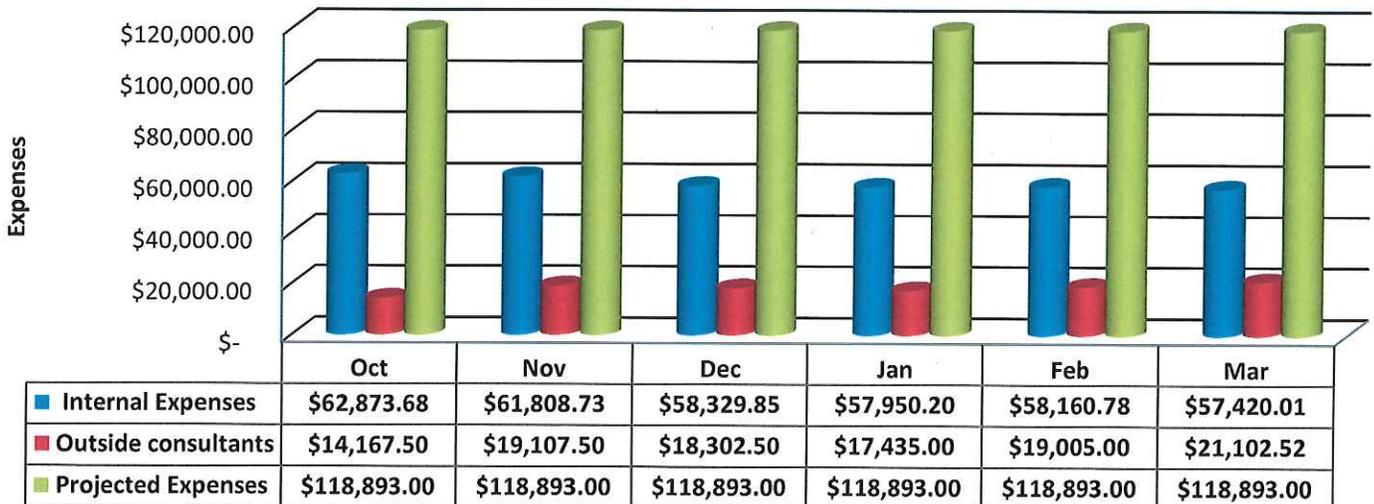
## Actual vs. Projected Revenue Stream



**Projected Revenue: \$ 500,000.00 (\$ 1,200,000 Annual Projection)**

**Actual Revenue: \$ 809,465.46**

## Department Expenses



**Projected Expenses: \$ 594,465 (\$ 1,426,716 Annual Projection)**

**Actual Expenses: \$ 465,663.03 (Not inclusive of all charges)**

## Building Inspections 2015-2016

Total inspections :

**5348**

Average per

Month:

**1069.60**

\*Cancelled

inspections not

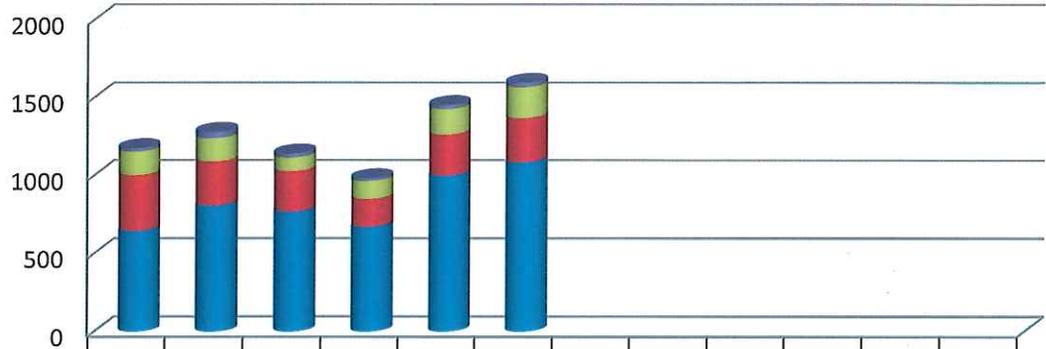
included in total.

Projected

Inspections for FY

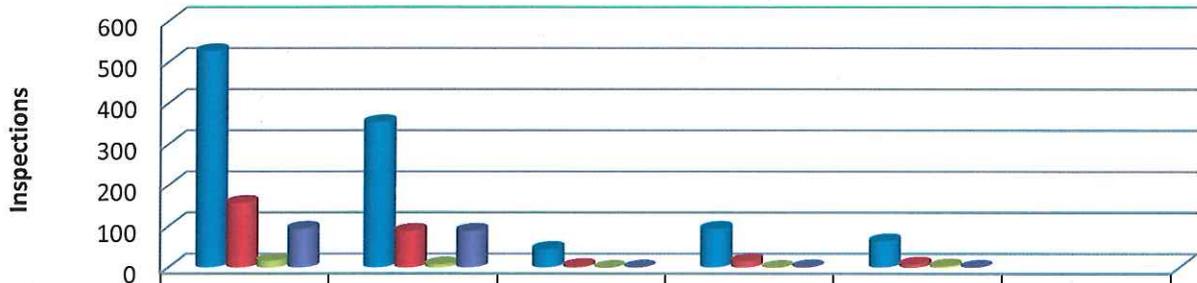
15-16:

**11025**



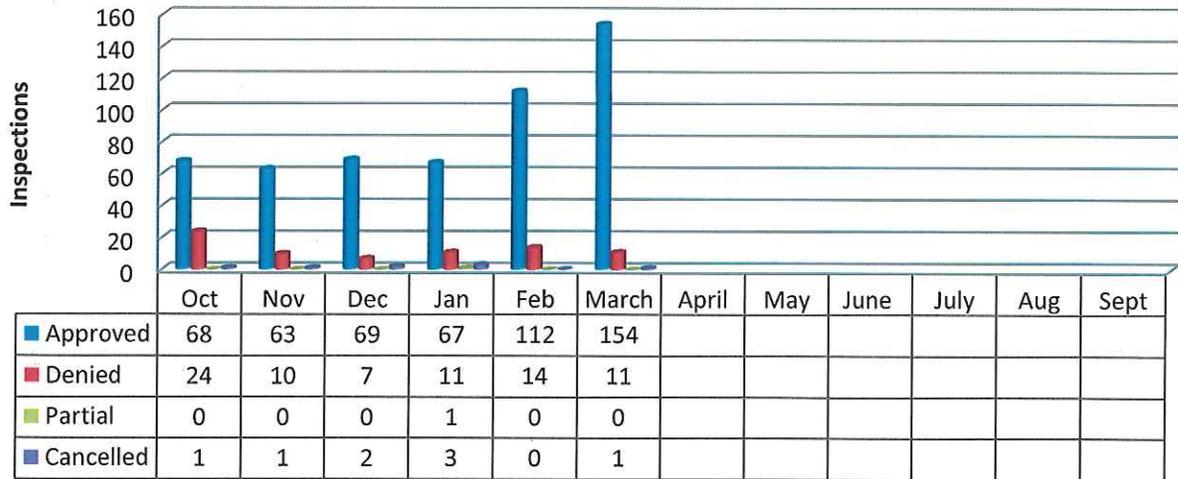
|                      | Oct | Nov | Dec | Jan | Feb | Mar  | Apr | May | Jun. | Jul. | Aug. | Sept |
|----------------------|-----|-----|-----|-----|-----|------|-----|-----|------|------|------|------|
| Partial              | 21  | 40  | 25  | 17  | 25  | 29   |     |     |      |      |      |      |
| Cancelled            | 152 | 150 | 88  | 115 | 165 | 199  |     |     |      |      |      |      |
| Rejected Inspections | 357 | 283 | 259 | 179 | 263 | 284  |     |     |      |      |      |      |
| Approved Inspections | 643 | 804 | 766 | 669 | 997 | 1082 |     |     |      |      |      |      |

## Building Inspections by Trade March 2016

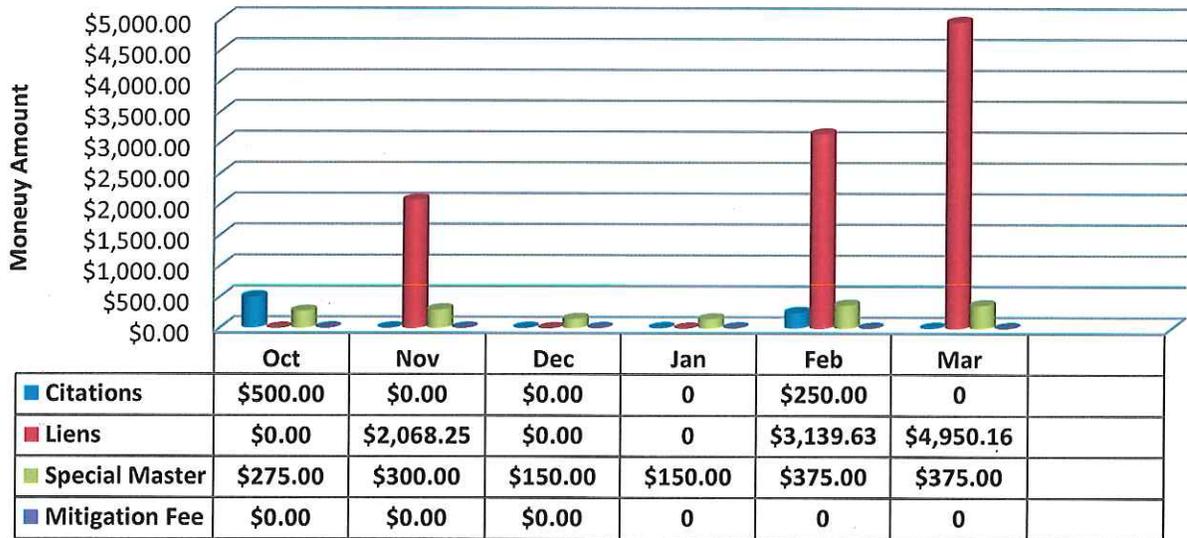


|           | Building | Roof | Mechanical | Electrical | Plumbing |
|-----------|----------|------|------------|------------|----------|
| Approved  | 526      | 353  | 45         | 94         | 64       |
| Denied    | 157      | 89   | 4          | 16         | 8        |
| Partial   | 17       | 8    | 0          | 0          | 4        |
| Cancelled | 94       | 89   | 0          | 1          | 0        |

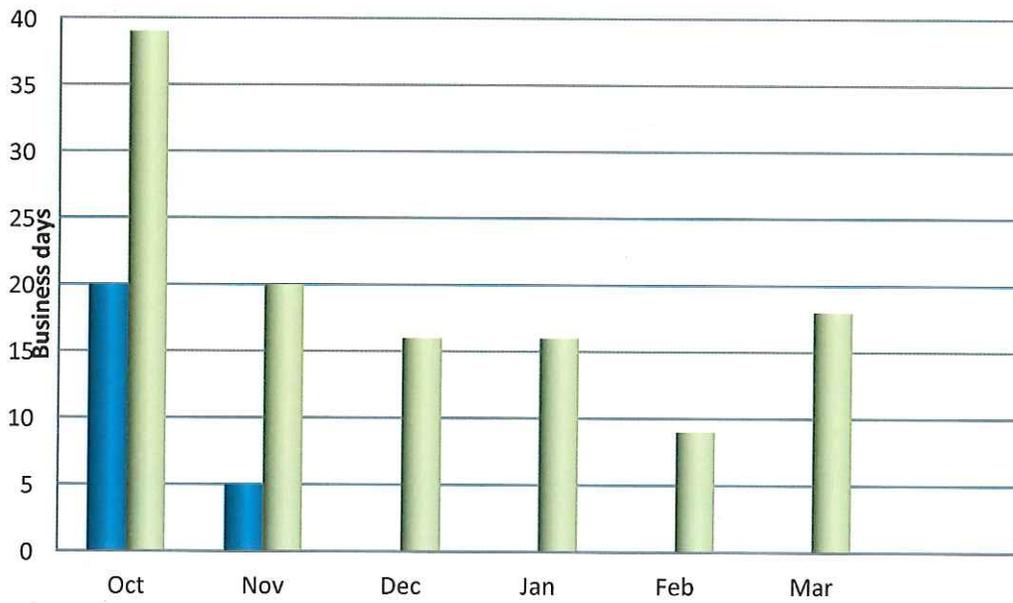
## Zoning Inspections 2015-2016



## Building Code Revenue 2015-2016

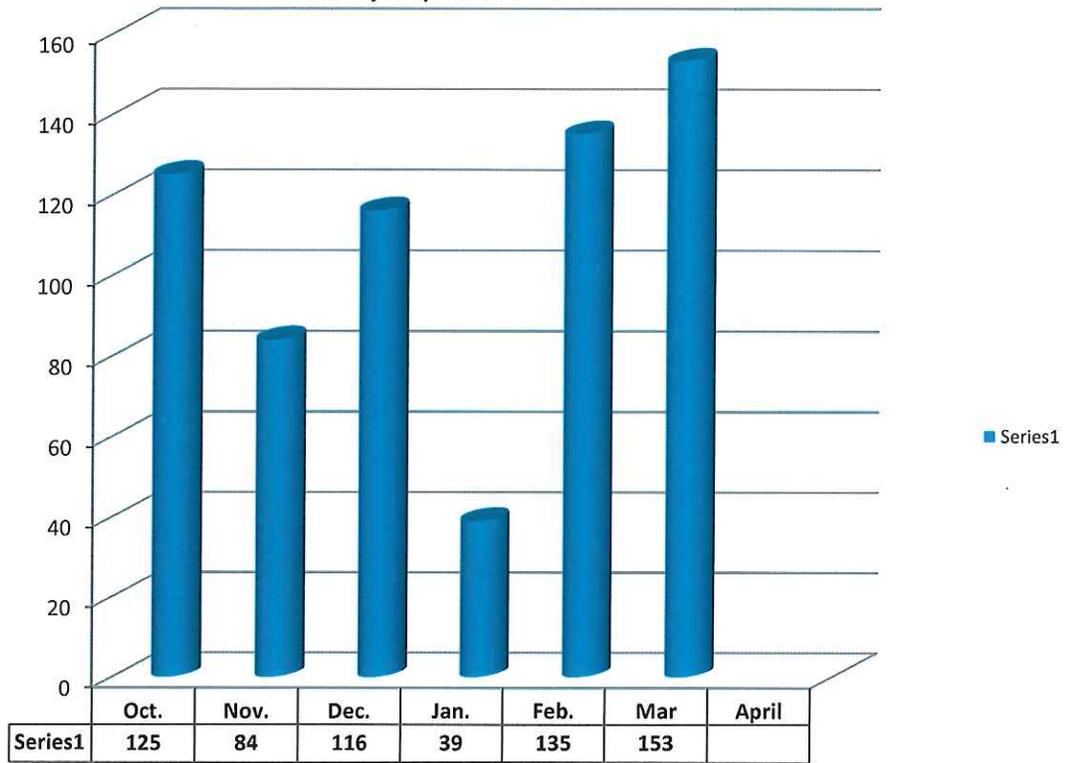


## Building Code Compliance Monthly Cases and Closed Cases



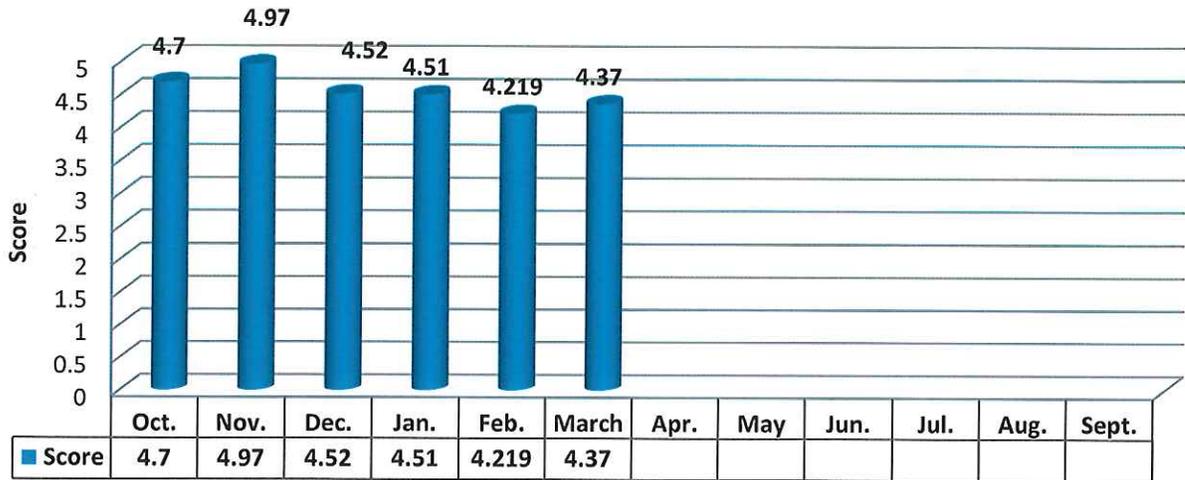
|                                                       | Oct | Nov | Dec | Jan | Feb | Mar |  |
|-------------------------------------------------------|-----|-----|-----|-----|-----|-----|--|
| <span style="color: blue;">■</span> No. of open cases | 20  | 5   | 0   | 0   | 0   | 0   |  |
| <span style="color: green;">■</span> Closed Cases     | 39  | 20  | 16  | 16  | 9   | 18  |  |

**Code Compliance  
Monthly Inspections 2015-2016**

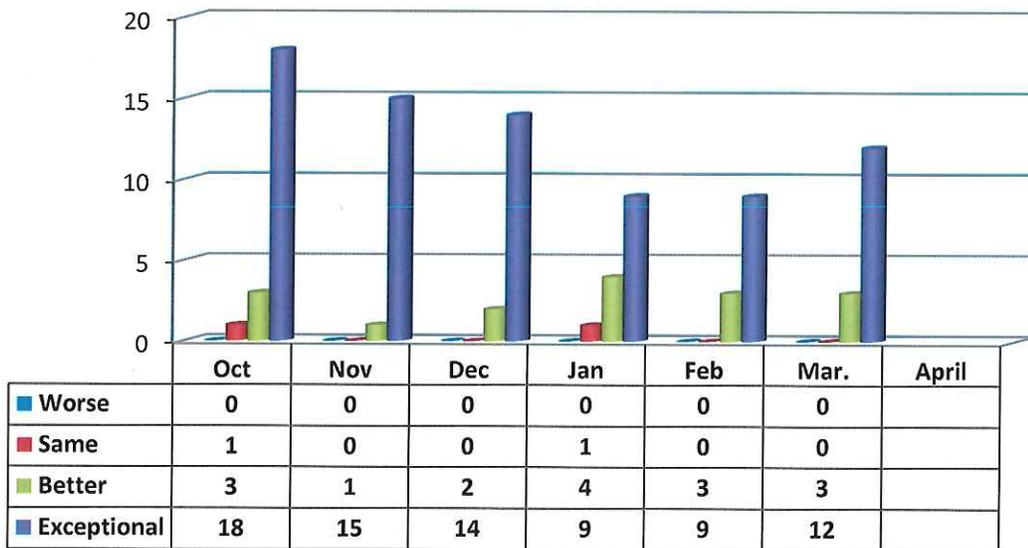


Total Inspections : 652  
Average per Month: 108.7

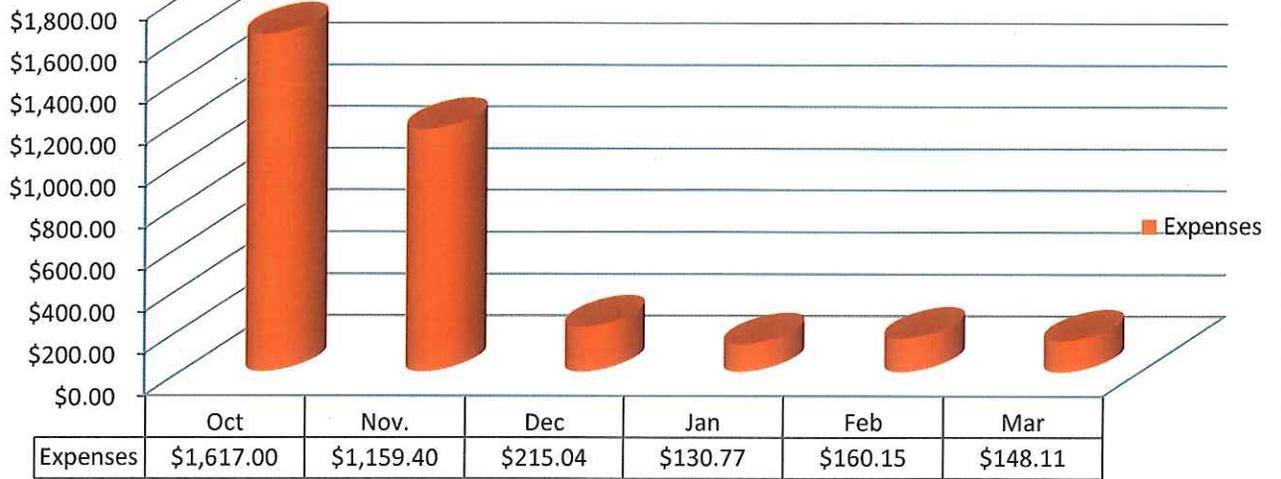
## Customer Service Evaluation 2015-2016



## Building Department Compared to Other Departments in the County



### Building Fuel Expenses 2015-2016



Gas Total: Pending

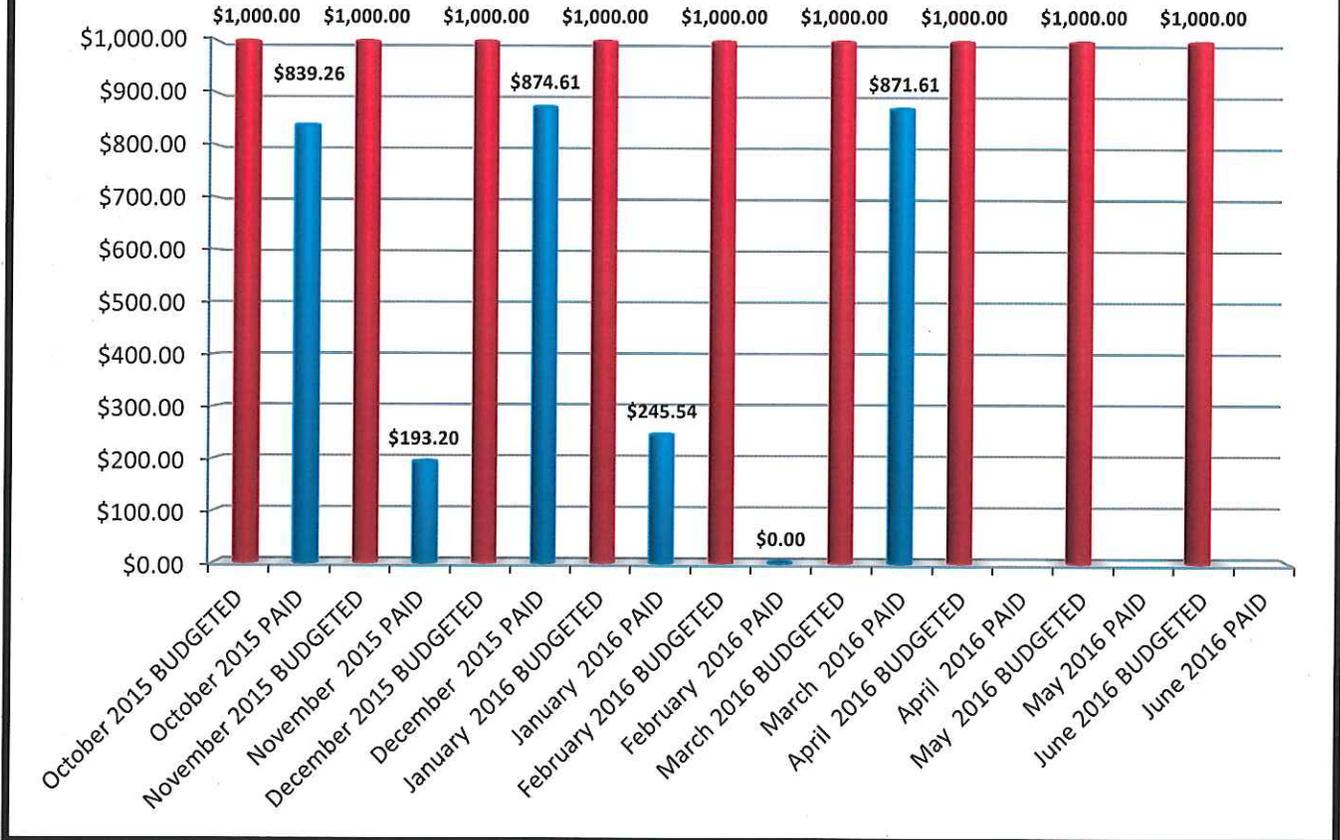
### Code Compliance Fuel Expenses 2015-2016



|                               | Oct        | Nov.       | Dec     | Jan.    | Feb     | Mar      |
|-------------------------------|------------|------------|---------|---------|---------|----------|
| Code Compliance Fuel Expenses | \$1,767.90 | \$1,752.70 | \$47.21 | \$82.26 | \$37.24 | \$130.44 |

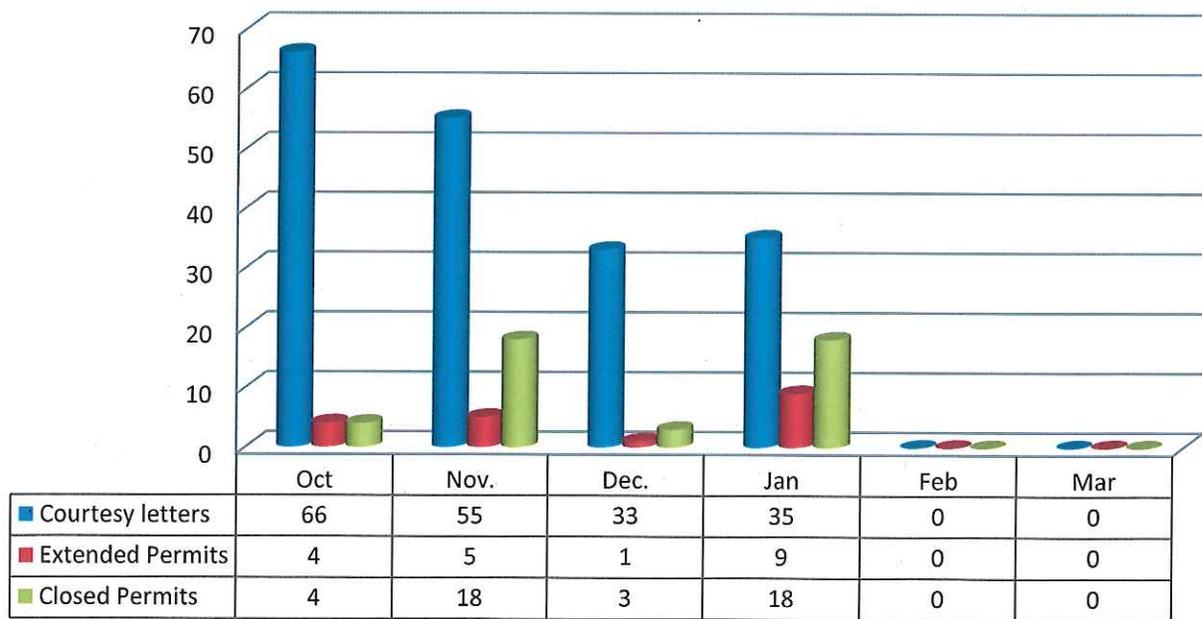
Building Code Gas Expenses: Pending

## OPERATING SUPPLIES ANALYSIS 2015-2016 TOTAL



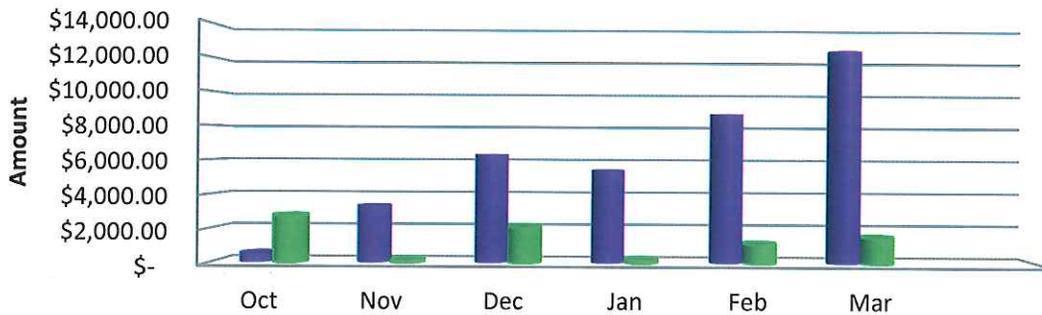
❖ \*Operating Supplies Adopted Budget for FY 2015-2016: \$ 12, 000.00

## Courtesy Notice for Permit Expirations 2015-2016



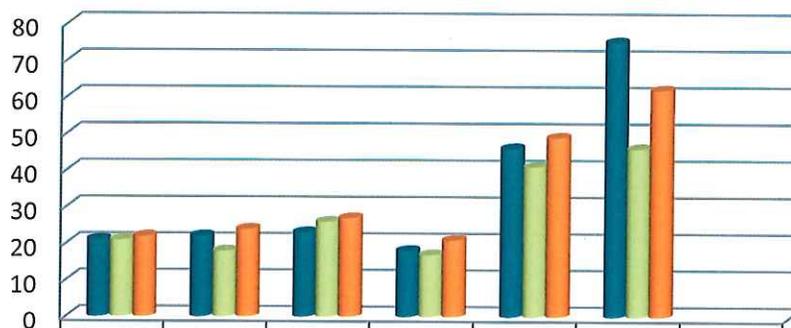
# Code Compliance Snapshot for Month of March (Fiscal Year 2015-2016)

## Code Compliance Revenue 2015-2016 (Lot Clearing, Citation, and Special Master)



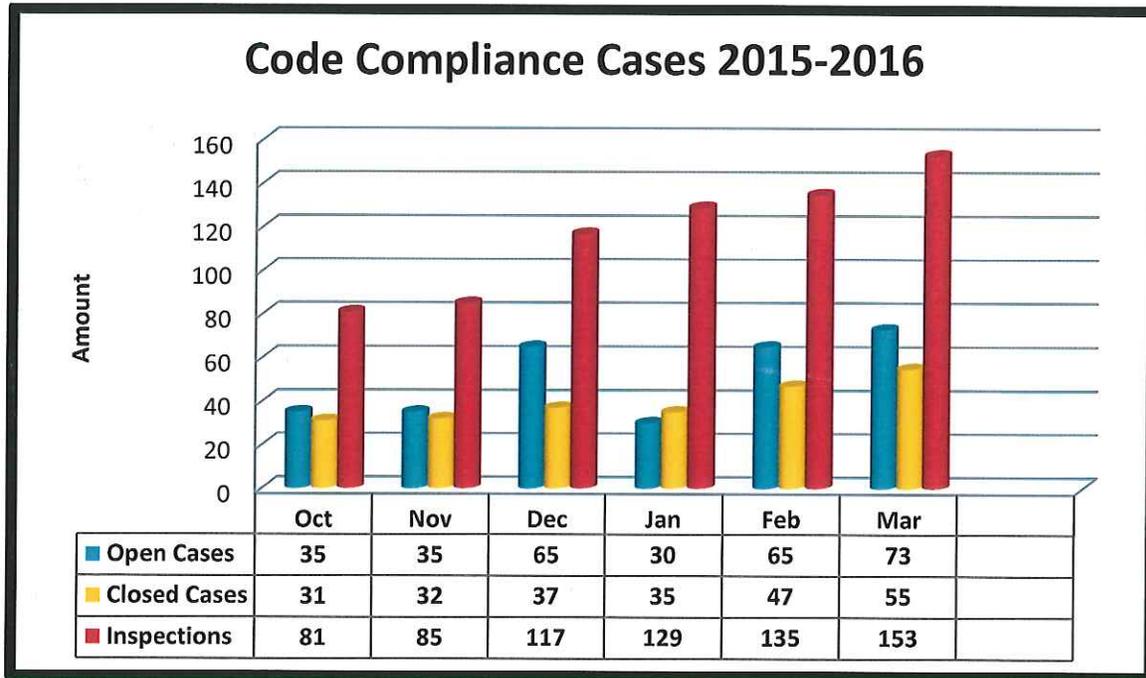
|                                                            | Oct        | Nov        | Dec        | Jan        | Feb        | Mar         |
|------------------------------------------------------------|------------|------------|------------|------------|------------|-------------|
| ■ Code Violations (Including Citations and Special Master) | \$575.00   | \$3,369.65 | \$6,362.13 | \$5,457.00 | \$8,774.06 | \$12,519.34 |
| ■ Lot Clearing                                             | \$2,772.32 | \$150.00   | \$2,121.53 | \$190.00   | \$1,148.25 | \$1,555.00  |

## Submitted Complaints (Open, Closed, and Inspections)



|                         | Oct | Nov | Dec | Jan | Feb | Mar |
|-------------------------|-----|-----|-----|-----|-----|-----|
| ■ Open Complaints       | 21  | 22  | 23  | 18  | 46  | 75  |
| ■ Closed Complaints     | 21  | 18  | 26  | 17  | 41  | 46  |
| ■ Scheduled Inspections | 22  | 24  | 27  | 21  | 49  | 62  |

# Code Compliance Snapshot for Month of March (Fiscal Year 2015-2016)



**MONTHLY REPORT TO VILLAGE COUNCIL  
SECTION 6**

**Recap of Accomplishments**

**VILLAGE OF PALMETTO BAY  
OFFICE OF THE VILLAGE MANAGER  
12-MONTH REPORT**



Village of Palmetto Bay  
Office of the Village Manager  
12-Month Report  
April 4, 2016

Honorable Mayor, Vice Mayor and Members of the Village Council:

As we approach the second half of our fiscal year, and coincidentally, as I also closeout my first year in the Village Manager post, in the interim and permanent positions, it is important to reflect upon the the accomplishments of this Village within the past twelve-month period. We must first recognize the strong leadership demonstrated by the Village Council in its role as policy makers and the renewed sense of commitment from our professional staff.

From the onset, it was clear to me that a new approach and outlook was necessary to effectively address and resolve the critical issues facing the Village. After my first round of goal-setting sessions with the Council, I knew that a lot of work had to be accomplished in a short period of time. Goals were divided into short, intermediate and long term categories. Today, I am happy to report that the short and intermediate goals have been accomplished.

One year ago, the Village was facing a lawsuit that had been ongoing for 7 years and was stil pending, our community had the lowest increase in ad-valorem tax revenues countywide, we were facing the real possibility of reaching into our surplus to balance the budget, park facilities were not up to par with our established standards, and residents felt there was a lack of transparency and that their needs were not being addressed by the Village. Since, we have been focused on settling the pending lawsuit, addressing our financial concerns to strengthen our long-term financial viability, improving our park facilities, enhancing our communications strategy, and creating opportunities to exchange ideas with our residents. Below, is a list of the most significant strides made by the Village during this past 12-month period, categorized by function.

**Finance:**

The primary financial goal during the first five months of my interim tenure was to monitor expenses and avoid having to borrow from our surplus this fiscal year. Not only did we not borrow from our savings, but we actually presented an annual operating and maintenance budget that was smaller than that of the prior year and that allocated more resources for services. Today, budget projections are still on par and expenditures are controlled at 2.69% below actuals. Some of the other highlights include the following:

- Refinancing of the Edward and Arlene Feller Community Room bond, resulting in a projected savings of almost \$357,000 over the next 15 years, which also decreases the Village's obligation in the financial books by the same amount.
- Revamped the budget cycle for better transparency holding 6 budget workshops at various locations throughout the Village and discussing all aspects of the budget, inclusive of restricted funds and user fees..
- Proposed a policy, which was adopted by the Village Council, allocating surplus funds into individual categories to be used for specific purposes including emergency events, maintenance, solar initiatives and surplus funding.
- Reduced cash payment transactions and allowed for greater efficiency in accepting and processing payments for Village services by establishing online payment options.
- Started a monthly report of actual and projected expenditures that is distributed to the Village Council and provided to the residents on the Village website. This greater transparency allows the Council and residents the opportunity to review and monitor monthly expenditures.
- Expanded the online check register report to also include the vendor name and purpose of each Village expenditure for which checks are made.
- Included an in-house information technology position in the budget in accordance with our auditor's recommendations to address potential cyber safety concerns and moved functions to the Finance Department for oversight.
- Reduced expenses by \$75,000 by centralizing maintenance functions in a single division and address minor repairs with Village staff rather than outside vendors.
- For the first time since the selection of the current insurance provider, we are reviewing our policy and options to ensure that the Village is getting the best possible coverage at the best possible price.

### **Human Resources and Communications:**

The Human Resources Department has historically handled the typical aspects of personnel including, recruitment, benefits, worker's compensation, and handling other employee matters and concerns. However, the department also handles internal communications. With this in mind, Human Resources was reorganized to also oversee external communications for the Village as a whole. Previously, the public information function was part of the Manager's office with no real oversight. As a result, communication to our residents was inconsistent and information was not regularly updated. The new structure has ensures an orderly flow of information to the residents, that is accurate and up to date. Other improvements in this arena as forthcoming. Lastly, this Department was instrumental in obtaining numerous grants for the Village in the past and we have therefore reassigned the grant procurement functions to the department. Some of the highlights from this year include:

- Established a communications schedule that is predictable so that residents know when and how information will be provided, including a weekly email blast, regular website updates and social media announcements.
- Brought back press releases as a means of communicating important policy topics to the residents and members of the media.
- Started a quarterly printed Village publication in concert with Community Newspapers as a means to reach a wider audience and keep them informed about the Village.
- Established communications with local schools and churches so that we may collaborate on important community-wide interests and assist one another on the promotion of community events.
- Updated the current website, restructured content throughout web pages for a more uniformed look and easier navigation; removed dead links and outdated content.
- Upon Council approval, began the planning phase for the launch of a new Village website and smartphone app.
- Redesigned the budget book for ease of use and to give the residents a clearer picture of how the budget is spent and allocated.
- Facilitated the Council's strategic planning process.
- Established new relationships with television and radio channels.
- Implemented a monthly manager's report with metrics from all departments.
- Held a successful visioning session for Council as a precursor to the strategic planning process to align our goals and milestones with this current years budget.
- Organized and held an employee wellness forum to promote healthy lifestyles and control insurance costs.
- Completed a compensation and classification study to ensure the Village's competitive as an employer so that we may continue to attract and retain a quality workforce.
- Updated the job descriptions for all positions in the Village.
- Organized a customer service training for the current staff to ensure that we are provide the best service to our patrons.
- Organized team-building and employee appreciation events in an effort to keep our employees motivated and promote collaboration and cooperation between departmental lines.
- Updated various personnel policies.
- Aquired two grants under the Recreational Trails Program to improve the Coral Reef Park trails, build a new bridge in proximity to the tennis area and add one more restroom facility.
- Completed the grant application and successfully secured \$7.5 million in GOB funds from Miami-Dade county for infrastructure improvements to catapult the development of the Downtown area.
- Added a part-time grant writer position to assist in securing future grants for the Village.
- Completed five grant applications for various park projects and assisted in the state legislative process.

## Parks and Recreation:

As the Village of Parks, Palmetto Bay has distinguished itself by providing beautifully-maintained park facilities that are our community's pride and joy. Recently, there was a certain decline in the aesthetics of the park attributable to limited resources and a high dependency on outsourced vendors. This year, we have taken a new approach with our parks team on board and have revamped the department to focus more on programming and events to bring more recreational options to the residents and unite neighbors through public events. We accomplished this by centralizing maintenance functions and moving these functions out of the parks department. As a result, more maintenance tasks can now be performed in-house, saving us time and money, and our park staff can concentrate on the items that are of higher concern to the residents. Insofar, in the recreation arena, we have:

- Expanded Special Events threefold, creating and helping establish a small town community feel and a sense of community for our residents.
- Augmented recreational programming to by introducing new programs such as "Get Fit Palmetto Bay", walking program, kayaking, Yoga, run clubs, bicycle share programs, adult coed kickball league, and more.
- Began the process to update Parks Master Plans for Coral Reef Park, Palmetto Bay Park and Perrine Wayside Park.
- Reopened the concessions at Coral Reef Park and are currently in the process of accepting proposals in response to an unsolicited proposal to outsource concession operations.
- Expanded Wi-Fi capabilities at all park facilities.
- Sought new partnership opportunities that augment and/or enhance our current recreational programs, including:
  - Partnering with the Deering Estate for joint programming.
  - Partnering with the Miami-Dade County Public School Board for the joint use of the outdoor facilities at Southwood Middle School and Coral Reef Elementary School
  - Starting negotiations with Old Cutler Presbyterian Church to use their facility as a teen center
  - Negotiated to return an art fair to Coral Reef Park
- Secured land for a new park next to the BMW dealership.
- Currently in negotiations for another park across the street from Perrine Elementary School.
- Secured Building C at the Palmetto Bay Village Center for future senior programs.
- Completed batting cages capital projects for Coral Reef Park and Palmetto Bay Park.
- Installed safer compass signage at Coral Reef Park.
- Completed a revenue and expense analysis for the Coral Reef Park Tennis Center.
- Developed sponsorship packages to offset the cost of Village events.

## **Public Services:**

The Public Services Department was renamed and reorganized from the previous Public Works Department. Under the new structure, the department is now responsible for all maintenance functions of the Village. Consequently, all maintenance equipment and labor force are now centralized in this department. This effort alone, has saved the Village \$75,000 so far, and has allowed for more frequent maintenance of our facilities, including our parks. Our facilities look better than ever at a lesser cost to the residents. Aside from maintenance, other achievements in the public services arena are also notable, as provided below:

- Organized and held 5 traffic workshops for various troubled hotspots to address resident concerns, listen to suggestions and to reach a consensus plan for various trouble spots in the Village.
- Implemented a temporary speed hump program, in response to residents' request
- Commissioned a traffic study for SW 168 street from Old Cutler Road to US 1 and convinced Miami-Dade County to study the intersection of SW 152 and US 1.
- Installed LED imbedded lights in two Village-owned traffic circles to enhance visibility and driver safety; the program will be expanded to the traffic chicanes.
- Met with the Miami-Dade County Public School Board the Miami-Dade County to implement a better drop off/pick up procedure at Perrine and Coral Reef Elementary Schools that allows for better traffic flows.
- Began the design-build process for the transformation of Franjo Road into the future downtown Main Street.
- Currently negotiating agreements with our neighboring cities and Miami-Dade County to add bicycle lanes along SW 136<sup>th</sup> St., SW 168<sup>th</sup> St. and SW 184<sup>th</sup> St.
- Began on looking at options for new entry features for the intersections of SW 136 St. and Old Cutler Road and SW 67 Ave. and Old Cutler Road
- Completed certain improvements for the new bicycle boulevard in front of The Deering Estate.
- Began process to secure certification as a "Green City" from the US Green Building Council.
- Successfully negotiated County approval to operate the I-Bus on the South Dade Busway.
- Started Bicycle Master Plan update.
- Accelerated funding allocation from Miami-Dade County for the new bridge at the C-100 canal.
- Installed safety railing at the C-100 canal overpass.
- Completed several localized drainage projects and various sidewalk improvement projects throughout the Village.
- Completed beautification project along US 1, with approval from the Tree Advisory Board.
- Implemented feral animal removal procedure.
- Commenced Million Orchid Initiative.
- Finalized FEMA-rating process for the Village (pending approval from FEMA).
- Installed previously approved Art-In-Public Places piece in the Village Hall lobby.

- Established new project oversight and inspection services with Village staff to substantially reduce project management fees charged by outsourced contractors.

### **Community Development:**

Community Development is another function that was reorganized this budget year to achieve a higher level of efficiency as the Village moves to absorb the additional work that will come with the downtown redevelopment. Building and planning functions were integrated into a single department to allow for a better flow in the permitting process. At the start of the fiscal year, our focus was to complete the newly-designed zoning code for the future downtown. With the code currently in place, the strategy has shifted to assist with the implementation, which we are currently doing. As the downtown proceeds to redevelop, this function will continue to evolve in accordance with the needs of the Village. At this time, the following efforts have been accomplished:

- Completed the zoning code update for the Downtown area that has successfully ignited developer interest in the area as evidenced in several inquiries for potential future projects.
- Completed a TDR ordinance, which was adopted by the Village Council.
- Revised and updated the existing parking ordinance.
- Finalized zoning requirements for a new fire station on the north side of the Village.
- Initiated a study for the possibility of a slip lane along US 1.
- Launched online permitting portal.
- Established a new park impact fee for downtown projects.
- Added an architectural type position to staff to help with documents for town hall meetings, graphic design, preliminary designs and help in providing documents for procurement
- Began looking at potential annexation opportunities to retain control on the future development for the areas along US 1 and the Busway.

### **Police Services:**

Public safety is one of the primary reasons for the incorporation of Palmetto Bay. As a community, we hold our public safety in high regard and, as an organization, we want to ensure that our residents feel safe in their homes, in our public facilities and in all Village neighborhoods. Our officers have done an outstanding job in that regard, and we are proud to report the following accomplishments:

- Proposed the addition of a new police officer position to implement a Crime Prevention Unit.
- Implemented random bicycle patrolling at Village facilities.
- Initiated a new, more efficient reporting system for traffic and crime reports.
- Started a traffic enforcement campaign.

- Launched a community-wide safety and educational program urging residents to lock their vehicles and close their garage doors.
- Launching periodic “Coffee and Conversation with the Commander Series”.

**General Administrative:**

- Started regular meeting program with neighboring cities, county representatives, our local county commissioner’s office and our state representatives to share ideas, concerns and work on regional issues that impact the Village.
- Settled the long standing lawsuit with Palmer Trinity School favorably to the Village by substantially reducing the payout and securing other benefits such as new bike repair stations, full sponsorship for an annual Veteran’s breakfast for up to 200, potential use of the school’s facilities, building a portion of the bike lane on SW 184 St., and funding for street calming improvements.
- Successfully organized five cities to lobby against Miami-Dade County’s Transit Department idea to bring buses as a permanent transit solution for South-Dade residents and provide Light Rail Transit in its place.
- Assigned senior level staff to serve as a resource to 11 advisory committees, established by the Village Council to give residents opportunities to give their input and provide recommendations to the Council. The advisory committees organized to date include:
  1. Administrative Advisory Committee
  2. Art-in-Public Places Advisory Boards
  3. Charter Revision Commission
  4. Community Outreach Committee
  5. Education Advisory Board
  6. Palmetto Bay Partnership Advisory Committee
  7. Parks & Recreation Committee
  8. Tree Advisory Board
  9. Veterans’ Park Advisory Committee
  10. Village Services Committee
  11. Youth Community Involvement Board
- Reviewed unsolicited proposal for potential multimodal facility at Village Hall and currently in the process of accepting other proposals for the Village’s consideration.
- As part of the newly-adopted TDR ordinance, secured 40 acres of environmentally-sensitive land on the west side of the Palmetto Bay Village Center to preserve and convert to a new passive public park.
- Started negotiations with Miami-Dade County for another fire station to serve the south area of the Village.
- Started discussions with FIU for the possibility of providing courses here in our Village.
- Established a new online vendor registration portal.

- Developed an organized legislative agenda to assist the efforts of the Village lobbyist.
- Started regular meetings with individual council members in advance of Council meetings.
- Issued an RFP for design/build services for new a restroom facility at Coral Reef Park.
- Working with the Deering Estate on accessibility to northern end of their site.
- Fought against illegal Coral Gables Ordinance that held jurisdiction enforcement on our Village.
- Convinced Miami-Dade County to sell their air rights at future Hibiscus Fire Station.
- Reorganized procurement by moving this function to the Manager’s office allowing for greater efficiency and a streamlining of the process
- Positioned to realize more than \$10 million in savings to the Village by reorganizing and streamlining functions, securing new grants to defray Village costs on capital projects, and controlling expenditures, as further detailed below:

- Savings to the village

|                                                     |                    |
|-----------------------------------------------------|--------------------|
| ▪ In-House Maintenance & Project Oversight Services | \$75,000           |
| ▪ Palmer Trinity Lawsuit Settlement                 | \$700,000          |
| ▪ Recreational Trails Grants (Coral Reef)           | \$381,500          |
| ▪ Mid-Year Savings from Projected to Actual Exp.    | \$495,330          |
| ▪ FRDAP Grant (Wayside)                             | \$50,000           |
| ▪ Safe Route to Schools Grant                       | \$900,000          |
| ▪ Urban Forestry Grant                              | \$20,000           |
| ▪ US 1 Beautification Grant                         | \$100,700          |
| ▪ GOB (Economic Development Fund) Grant             | <u>\$7,500,000</u> |
| • Total Savings                                     | \$10,222,530       |

- Successfully negotiated the donation of lands to increase park acreage in the Village, adding value of \$8,000,000 to existing Village assets.

- Value of Lands Donated to the Village for Future Parks

|                                                  |                    |
|--------------------------------------------------|--------------------|
| ▪ PBVC- 40 acres                                 | \$6,500,000        |
| ▪ SW 168 Street South of Perrine Elem.- 10 acres | <u>\$1,500,000</u> |
| • Total Land Value Donated to Village            | \$8,000,000        |

Although, it is impossible to effectively satisfy everyone all the time, the Village is moving forward in a positive direction that benefits the community as a whole. I am mostly proud of the fact that these positive accomplishments have been realized despite working with limited resources and time constraints. After this year, I am confident that with the continued leadership of our Village Council and the professionalism and commitment of our staff, we will always be ready to face any future challenge and achieve our goals. But mostly, we all look forward to continuing to move Palmetto Bay in the direction that is dictated by our Village residents and to make this community an even more desirable place to live, work and play.

**MONTHLY REPORT TO VILLAGE COUNCIL  
SECTION 7**

**Informational Data**



Departmental Report for:  
Reporting Period  
February 2016

**MEMORANDUM OF  
UNDERSTANDING  
BETWEEN  
MDC TRANSIT  
&  
SOUTH DADE**

## MEMORANDUM OF UNDERSTANDING

Between

**Miami-Dade County Department of Transportation and Public Works**

and

**Village of Pinecrest, Village of Palmetto Bay, Town of Cutler Bay, City of Homestead, and City of Florida City**

This is a Memorandum of Understanding between Miami-Dade County Department of Transportation and Public Works, hereinafter "DTPW" and the Village of Pinecrest, the Village of Palmetto Bay, the Town of Cutler Bay, the City of Homestead and the City of Florida City, hereinafter "Coalition of Cities." This Memorandum of Understanding is subject to Federal, State, County, and Local requirements and approvals as required by applicable laws.

### **I. PURPOSE & SCOPE**

The purpose of this Memorandum of Understanding is to identify the roles and responsibilities of each party as they relate to the upcoming transit improvements for the South Dade Busway. It is understood that this Memorandum of Understanding represents the goals of the parties, including DTPW. DTPW shall seek approval to implement the policy objectives outlined herein following the appropriate legal procedure including seeking approval from the Federal Transit Administration ("FTA"), Metropolitan Planning Organization ("MPO"), Board of County Commissioners ("BCC"), and Citizens' Independent Transportation Trust ("CITT"), as necessary.

In particular, this Memorandum of Understanding is intended to delineate the responsibilities of each party as further specified below:

#### **DTPW Roles and Responsibilities:**

- a) DTPW will support an agenda item before the MPO Governing Board to advance to Priority I Funded, the Planning & Environmental Phase National Environmental Policy Act ("NEPA") study for the conversion of the US-1 Busway from Bus Rapid Transit ("BRT") to Light Rail Transit (LRT) and/or appropriate premium transit technology. DTPW will recommend that such study be funded by Miami-Dade County ("County") subject to the approval of the BCC. DTPW shall recommend that: (1) the NEPA study scope include a Community Advisory Committee that shall be assigned to provide input and feedback during the NEPA study process; (2) the Community Advisory Committee shall have representation from each municipality as designated by each municipal Mayor and/or council as appropriate; (3) a technical advisory group with representation from each municipality shall also be organized; and (4) the groups described herein shall meet regularly and shall be provided regular updates on the progress of the study.

- b) DTPW shall recommend to the MPO, BCC, and the CITT that a BRT system be designed to minimize the cost for conversion to a Light Rail Transit (LRT) and/or appropriate premium transit technology system with stations designed with such functionality.
- c) DTPW agrees to work with the CITT to provide approval for first and last mile solutions employing a flexible route transit option.
- d) DTPW agrees to work with the Coalition of Cities to promote Transit-Oriented Developments (“TOD”) at stations and provide mechanisms that allow for the transfer or leasing of air rights to interested parties.
- e) DTPW and the Coalition of Cities will recommend to retain the current law restricting billboards along the Busway corridor.
- f) DTPW agrees to recommend to the MPO, BCC, and CITT approval of, and an expedited schedule in order to facilitate the LRT and/or appropriate premium transit technology provided that County receives federal, state and/or local funding assistance.
- g) DTPW agrees to recommend initiatives in order to mitigate traffic congestion caused by local schools and attend meetings with the School Board to support mobility improvements.
- h) DTPW shall support an item before the BCC, contingent upon Federal Transit Administration approval, to allow school buses on the busway, as an incidental use permit.
- i) Upon implementing BRT as described in the Transportation Investment Generating Economic Recovery (“TIGER”) Grant application and until such time as an appropriate premium transit technology is in place, DTPW agrees to conduct the Title VI analysis as necessary and unless restricted by such analysis, support an item before the BCC to:
  - i. provide 4 express bus services from Florida City, Homestead, Cutler Bay and Palmetto Bay directly to Dadeland South Metrorail Station;
  - ii. provide sufficient buses to ensure carrying capacity at peak hours and a maximum headway of 5 minutes at all express service locations; and
  - iii. buy the needed buses for enhanced services as soon as practicable from the award date for the TIGER grant.
- j) If the TIGER grant is not awarded, DTPW agrees to explore other funding options for the enhanced bus service, with the goal of converting to a future appropriate premium transit technology, which could include light rail.
- k) DTPW agrees to work with the municipalities in designing feeder systems for the Busway with the goal of reducing traffic congestion and increasing transit ridership.

**Coalition of Cities Roles and Responsibilities**

- a) Coalition of Cities shall give input to all system components for the immediate BRT system and the future LRT and/or appropriate premium transit technology, including but not limited to the following:
  - 1. Design, placement and location of stations
  - 2. Design and locations of park and ride facilities
  - 3. Design and location of bicycle lanes and pedestrian overpasses
  - 4. Landscape elements
  
- b) Coalition of Cities shall provide the comprehensive land use and zoning codes to the MPO Board for review. The Coalition of Cities shall seek recommendations from the MPO for amendments to the cities' respective land use and zoning codes aimed at increasing the FTA's rating score to allow for federal assistance for the appropriate premium transit technology.
  
- c) Within five working days from the date that the Metropolitan Planning Organization Transit Solutions Committee approves the NEPA study as a "priority one" funding project for the conversion of the US 1 Busway from BRT to an appropriate premium transit technology, each municipality of the Coalition of Cities shall vote on a resolution supporting the County's TIGER grant application as an interim step to a future appropriate premium transit technology.

**II. EFFECTIVE DATE AND SIGNATURE**

This Memorandum of Understanding shall be in effect upon the signature of DTPW and Coalition of Cities authorized officials and shall remain in effect until such time as all responsibilities, roles and conditions have been satisfied or one or more of the items as contemplated in this Memorandum of Understanding is rejected by the FTA, MPO, BCC, any governing board of any of the municipalities comprising the Coalition of Cities or other regulatory authority.

This Memorandum of Understanding is hereby acknowledged and consented to by the following parties:

**Miami-Dade County Dept. of Transportation and Public Works:**

Authorized Official Signature

\_\_\_\_\_  
Authorized Official Printed Name & Title

\_\_\_\_\_  
Date

**COALITION OF CITIES:**

**Village of Pinecrest:**

Authorized Official Signature

\_\_\_\_\_  
Authorized Official Printed Name & Title

\_\_\_\_\_  
Date

**Town of Cutler Bay**

Authorized Official Signature

\_\_\_\_\_  
Authorized Official Printed Name & Title

\_\_\_\_\_  
Date

**City of Florida City**

\_\_\_\_\_  
Authorized Official Signature

\_\_\_\_\_  
Authorized Official Printed Name & Title

\_\_\_\_\_  
Date

**Village of Palmetto Bay:**

Authorized Official Signature

\_\_\_\_\_  
Authorized Official Printed Name & Title

\_\_\_\_\_  
Date

**City of Homestead**

Authorized Official Signature

\_\_\_\_\_  
Authorized Official Printed Name & Title

\_\_\_\_\_  
Date



# VILLAGE OF PALMETTO BAY TRANSIT TOWN HALL MEETING

Wednesday, March 30, 2016



## THIS IS WHAT WE HAVE NOW...



THIS IS CURRENTLY OUR  
OTHER OPTION...



THIS IS WHAT WE  
WANT...



# IT'S TIME TO BRING REAL TRANSIT TO SOUTH DADE



SACRAMENTO

Population:  
485,199

Boardings  
Per Mile:  
1,171

# IT'S TIME TO BRING REAL TRANSIT TO SOUTH DADE



NORFOLK

Population:  
242,803

Boardings  
Per Mile:  
784

# IT'S TIME TO BRING REAL TRANSIT TO SOUTH DADE



CHARLOTTE

Population:  
809,958

Boardings  
Per Mile:  
1,729

# IT'S TIME TO BRING REAL TRANSIT TO SOUTH DADE



SALT LAKE CITY

Population:  
191,180

Boardings  
Per Mile:  
544

# IT'S TIME TO BRING REAL TRANSIT TO SOUTH DADE



NEW ORLEANS    Population:  
343,829        Boardings  
                                         Per Mile:  
                                         1,031

# IT'S TIME TO BRING REAL TRANSIT TO SOUTH DADE



TAMPA  
Population: 346,037    Annual Boardings: 259

## WHAT'S ALL THE FUSS ABOUT?



LIGHT RAIL  
TRANSIT

VS

ENHANCED  
BUS SERVICE



## WHY DO WE WANT LIGHT RAIL?



- Typical Max.Capacity: 4 passengers (although single-rivers are the norm)

- Travel Time to MetroRail\*: **1 hour and 10 minutes**



- Max Capacity: 6,000 passengers per hour
- Travel Time to Metrorail\*: 1 hour



- Typical Capacity: 12,000 passengers per hour
- Travel Time to Metrorail\*: 30 minutes

*Travel time from Florida City to Dadeland South Station (non-peak hours) estimated at 26 miles.*

## WHY DO WE WANT LIGHT RAIL?

- ▣ South Dade's population will increase from **611,000 to 770,000** by 2040.
- ▣ That is an additional **159,000 potential drivers!**
- ▣ Only North/South arterials are **US1** or the **Florida Turnpike**.
- ▣ US1 is already **over capacity** and cannot be expanded.

## WHY DO WE WANT LIGHT RAIL?

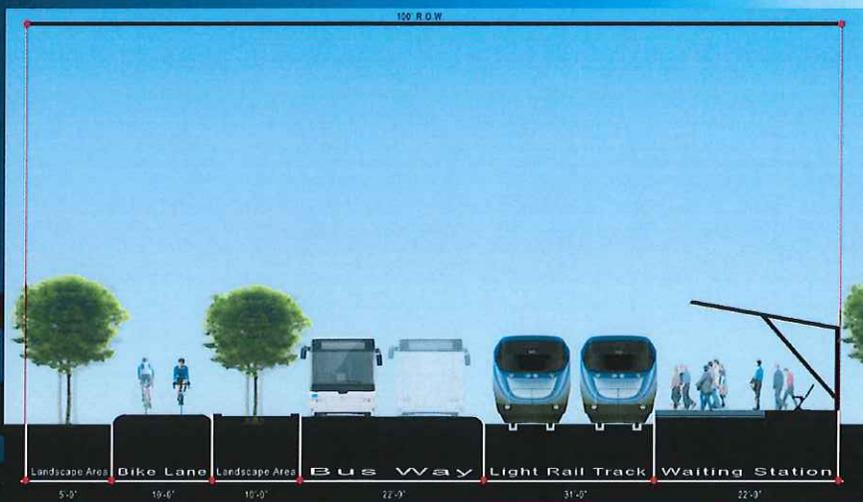
- ▣ Proven to Spur Economic Development.
- ▣ Creates density around transit corridor.
- ▣ More desirable mode of transportation than bus service.
- ▣ Less expensive in the long-run.
- ▣ Preserves quality of life.

# WHY DO WE WANT LIGHT RAIL?

- Community Centers are already being planned along or in proximity to the Busway corridor



# LIGHT RAIL WORKS ON THE EXISTING BUSWAY



## WHAT WE ARE DOING...

- ▣ County is requesting \$30 million in TIGER grant funds for an enhanced bus service system, including:
  - Additional buses for the Busway
  - Air-conditioned bus stations
  - Automated pay system
  - Express service schedule
- ▣ Grant requires support from the South Dade cities.
- ▣ A heavy rail extension is no longer an option due to unavailability of funds.

## TRANSITIONAL ALTERNATIVE

- ▣ The Coalition of Cities and Miami-Dade County have reached an agreement that will bring finally Light Rail Transit to South-Dade.
- ▣ Enhanced bus service will no longer be the permanent solution, but rather a transitional and temporary measure to get us there!



## “THE DEAL”



- ▣ To relieve congestion, County will proceed with the Enhanced Bus Service project as a transitional measure.
- ▣ Proposed stations and upgrades to the bus system will incorporate Light Rail functionality.
- ▣ Environmental study (NEPA) required by the federal government to fund the Light Rail Transit system will start immediately.
- ▣ Provided that grants are secured, the Light Rail Transit system will be a reality in 8 years!!!

## “THE DEAL”



- ▣ Group composed of city members will be a part of the NEPA process.
- ▣ Cities will provide first and last mile solutions through CITT
- ▣ County will assist to develop TODs along the Busway
- ▣ County and cities will work with the School Board to alleviate school-related traffic.
- ▣ Cities & county will develop feeder services into the Light Rail system to increase ridership.
- ▣ Cities & county will partner to create more bicycle lanes and pedestrian overpasses.

## FTA FACTORS FOR FUNDING

- ▣ Environmental justice and equity
- ▣ Access to employment and welfare to work initiatives
- ▣ Livable communities and local economic development
- ▣ Innovative financing procurement and construction techniques
- ▣ Cost effectiveness with alternative land use related to economic development impacts
- ▣ Any other factor that provides additional benefits.

## FTA MOBILITY CRITERIA FACTORS

- ▣ Mobility improvements are measured in 3 ways:
  - Normalized travel time savings as measured in transportation
  - User benefits per passenger mile
  - Number of low income households served and number of jobs served
- ▣ User benefits are measured the same as with the cost effectiveness strategies, using savings in in-vehicle travel time, walk time, transfers and mode specific constants.
- ▣ Jobs and households served within ½ mile of the stations on the proposed system are estimated and reported as jobs pre station and low income households per station.

## FTA LAND USE RATING FACTORS

- ▣ Land use ratings are high if:
  - Current levels of population, employment, and other trip generators in station areas are sufficient to support a major transit investment.
  - Most station areas are pedestrian-friendly and fully accessible.
  - Adopted and enforceable growth management and land conservation policies are in place throughout the region.
  - Existing & planned densities, along the market trends in the region and corridor are strongly compatible with transit.
  - Local jurisdictions have adopted zoning changes that strongly support a major transit investment in most or all transit station areas.

## FTA COMMUNITY FACTORS

- ▣ In general, a community will have a better ranking than others if:
  - The project leads to considerable overall savings in travel time, wait time or transfers.
  - It is accompanied with transit supportive land use policies.
  - It serves large numbers of low income households and jobs.
  - It uses multiple funding sources that lower the Federal new starts share.

## PROJECT JUSTIFICATION

- ▣ FTA asks for information on the following criteria to compare competing projects:
  - Cost effectiveness.
  - Transportation, supportive land use policies and future patterns
  - Mobility improvements
  - Environmental benefits
  - Financial information
  - Operating efficiencies, and
  - Other factors
- ▣ Economic Development and reliability of the forecasting methods used are also required

## Miami-Dade Transit Presentation