



Village of Palmetto Bay
MEMORANDUM

To: Honorable Mayor and Village Council

Date: May 2, 2016

From: Edward Silva, Village Manager

Re: Monthly Status Report for
Reporting Period March 2016

Attached is the monthly status report for March 2016. The reporting items include:

1. Office of the Village Manager Operations: this section provides an overview of Village-wide tasks that are completed and in-progress, which fall under the supervision and direction of the Village Manager. Additionally, a snapshot of emails and requests received from the community and the Village Council is included.
2. Expenditure Overview: shows the percentages of expenditures incurred during the reporting period.
3. Monthly Calendar of Park Events for the month of May 2016.
4. Legislative Updates: includes any updates and relevant information related to the Village's state and/or federal legislative priorities.
5. Departmental Reports: individual reports from each department and each division showing measurable data. These reports include comparisons between the current and prior months, and the aggregate information for the fiscal year, up to the reporting period.
6. Informational Data: this section is compiled for informational purposes for the effort of keeping the Village Council and Village residents with up-to-date Village business.

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: March 2016**

Organizational/Budgetary Items

Tasks Completed

- Implementation MOU Agreement
- Executed Agreement from Altec Industries for the purchase of a bucket truck
- Issued invitation to Bid No. 1516-11-002 for the purchase of a 21 passenger shuttle bus
- Submitted the 2016 Urban and Community Forestry Grant for \$20,000
- Reviewed bid responses received for Design/Build Restroom & Storage at Coral Reef Park
- Reviewed unsolicited proposal for Roadway & Complete Infrastructure Improvements (Franjo Road)
- Reviewed unsolicited proposal for Professional Tennis Management at Coral Reef Park
- Reviewed unsolicited proposal for Parkview Café Operations and Management at Coral Reef Park
- Reviewed bid proposal for Geographic Information System
- Financial statement audit completed for fiscal year ended September 30, 2015

Tasks In Progress

- Facilitating Strategic Plan development process
- Initiate quarterly meetings with School Board
- Seek Green City designation and review associated costs
- Facilitate the site acquisition for county fire station in the Village's south area
- Update Coral Reef Park Master Plan
- Update Perrine Wayside Dog Park Master Plan
- Update Palmetto Bay Park Master Plan
- Secure a public university tenant for Downtown
- Coordinate and foster relationships on local/State and federal level
- Continue individual meetings with Council
- Continue individual meetings with Department Directors
- Execute agreement with School board on use of facilities at Southwood Middle School
- Execute agreement with School board on use of facilities at Coral Reef Elementary School
- Continue meetings with sister cities – Village of Pinecrest and Town of Cutler Bay
- Request for proposal of Geographic Information System
- Request for proposal for lawn maintenance services for mow and go program
- Prepare for overall traffic plan at a future Town Hall Meeting
- Continue involvement on transit issues

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: March 2016**

Community Focus/ Special Events

Tasks Completed

- Launched and completed Bike to Work Day
- Launched and completed Shakespeare in the Park series
- Launched and completed the Annual Picnic Celebration and Bike Ride w/Mayor Flinn
- Launched and completed Responsible Gardening Workshop
- Launched and completed Slamfest Softball Tournament
- Launched and completed Tennis Date Night at Coral Reef Park
- Launched and completed St. Patrick's Day Festival
- Launched and completed Tennis Spring Break Camp
- Launched and completed Everglades Adventure Tour
- Launched and completed Florida Rock Stars Food and Music Festival
- Launched and completed Drive-in Movie Night at Ludovici Park
- Held Community Workshop for Healthy Living
- Implemented and coordinated logistics for Relay for Life, PB Comedy Festival, Earth Week Events, Bike-B-Que and Bike Rodeo, Paddle Adventure, Scavenger Hunt, Drive-in Movie Night, and Community Healthy Living Workshop-Art of Aging.
- Assisted and participated in the Deering Seafood Festival

Tasks In Progress

- Initiate implementation of Palmetto Bay Ghost Tour
- Initiate implementation of Community Garage Sale
- Initiate implementation of Nature Photography Tour
- Continue implementing Coral Reef Park Outdoors Craft and Arts Festival
- Continue launching Community Workshops for Healthy Living and Senior Adults
- Launch quarterly Palmetto Bay wrap publication on upcoming news on the village
- Redesign and launch new Village website
- Launch web based citizens engagement module
- Launch a Palmetto Bay app for smartphones
- Provide benchmarks on resolutions and ordinances on web page
- Add educational literature component to traffic/pedestrian/bike safety programs
- Initiate Tri-City Hurricane Preparedness Summit Workshop

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: March 2016**

March 2016 Special Events



**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: March 2016**

Traffic/ Transit/ Mobility
Tasks Completed
<ul style="list-style-type: none">• Completed and continued the installation of temporary speed humps• Completed and continued inspections for compliance with ADA bus stops/sidewalks• Continued sidewalk improvements• Completed installation of LED lights at traffic circles
Tasks In Progress
<ul style="list-style-type: none">• Update master plan for bicycle lanes• Coordinate a tri-city grant request for bicycle lanes• Establish an “uber” service model for I-bus• Begin software application for Ibus

Capital Projects
Tasks Completed
<ul style="list-style-type: none">• Began sidewalk and roadway inspections at new development located on SW 174 ST (Palmetto Bay Estates)• Began trenching for installation of root barrier for rubberized trails• Installed artwork at the traffic circle located on 87th AVE and 168th ST• Conducted neighborhood traffic calming meeting for the area of SW 144th ST• Performed on-going roadway resurfacing• Performed on-going landscape project for US-1• Removed first set of temporary speed humps on SW 83rd AVE and SW 165th TERR• Performed restoration of west side walking trail at Coral Reef Park• Initiated drain cleaning services with EnviroWaste
Tasks In-Progress
<ul style="list-style-type: none">• Coral Reef Park new bathroom/storage facility• Unsolicited proposal for parking improvements in palmetto bay

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: March 2016**

Summary of Email Requests	
Nature of Request	Requesting Party
• Community Bike Ride inquiry	E. Flinn
• Traffic calming issues inquiry	E. Flinn
• Zika virus inquiry	J. DuBois
• Auditor confirmation inquiry	D. Chin
• Advertisement for Shakespeare in the Park question	F. Carmona
• News Directors question	B. Andrews
• Information on Chamber South Compass Points	K. Cunningham
• Social media content question	J. Calzadilla
• Use of community room inquiry	E. Flinn
• Meeting request	A. Schachter
• Social media content question	O. Cadaval
• Information on revenue report	G. Bilbraut
• Information on Palmetto Bay DUV	E. Flinn
• Information on Light Rail Transit System	O. Cadaval
• Meeting request	P. England
• Sponsorship inquiry	T. Schaffer
• Deering Estate advertisement inquiry	G. Miller
• Wifi at the parks information	F. Carmona
• Information on Election Information Seminar	M. Alexander
• Information on Special Events and Programs	F. Carmona
• Question on Interlocal Agreement for Palmetto Bay	S. McCrackine
• Question on sports arcade wall	B. Adler
• Palmetto Bay softball inquiry	E. Flinn
• Alarm permit renewal inquiry	K. Cunningham
• Question on Southwood Festival of the Arts	K. Cunningham
• Alarm permit renewal information	D. Chin
• Hurricane preparation guide update	K. Cunningham
• Slamfest first pitch update	F. Carmona
• Inquiry on traffic (SW 156 ST & 78 PL)	K. Cunningham
• Meeting request	H. Feldman
• Information on design/build restroom and storage	L. Pittser
• Florida International University programs information	E. Flinn
• Ricoh contract inquiry	M. Alexander
• Permanent traffic mitigation inquiry	B. Kestel
• Racquetball courts inquiry	B. Adler

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: March 2016**

- | | |
|--|---------------|
| • Miami-Dade Fire Rescue Municipal Meeting update | Y. Alvarez |
| • Strategic plan update | J. Novak |
| • Mayor's Bike Ride inquiry | E. Flinn |
| • Legislative update | R. Brown |
| • Information on hazardous trees | Resident |
| • Inquiry on temporary speed humps | E. Flinn |
| • Question on hazardous trees | K. Cunningham |
| • Update on hazardous trees | C. Patterson |
| • Community outreach survey question | O. Cadaval |
| • Update on damaged handrail (Snowden Bridge) | C. Patterson |
| • Update on petroleum restoration program | C. Patterson |
| • Update on park operation hours | F. Carmona |
| • Question on policing and parks department | K. Cunningham |
| • Update on millage rate assumptions | D. Chin |
| • Inquiry on local government comprehensive plan | E. Flinn |
| • Palmetto Bay Comedy Festival update | F. Carmona |
| • Information on water project final funding | R. Brown |
| • Meeting request | M. Marks |
| • Palmetto Bay Village Center question | C. Heredia |
| • Health allowance update | D. Chin |
| • Local patrol services for fiscal year 2016-17 update | B. Adkins |
| • Question on sidewalk on SW 87 th AVE and 146 th ST | E. Flinn |
| • Inquiry on Tallahassee funding | F. Gomez |
| • Inquiry on plaque for Coral Reef Park | S. Alexander |
| • Question on plaque for Coral Reef Park | K. Cunningham |
| • Inquiry on trees located on SW 82 nd AVE | Resident |
| • Information on Coral Reef Park design improvements | G. Puig |
| • Inquiry on meeting request with parent from Coral Reef Elementary | K. Cunningham |
| • Information on social media blog picture | D. Singer |
| • Information on strategic plan | J. Novak |
| • Petition for Light Rail Transit inquiry | E. Flinn |
| • Brown and Brown insurance inquiry | E. Alvarez |
| • Bike Ride with the Mayor question | K. Cunningham |
| • Question on Village Council Public Meetings | Resident |
| • Meeting request | Resident |
| • Question on alarm monitoring | J. Dominguez |
| • Question on Turkey Point | J. Calzadilla |

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: March 2016**

- | | |
|---|---------------|
| • Information on Turkey Point canal leakage | E. Flinn |
| • Information on permit fees | W. Maltby |
| • Information on SFWMD and canal system | R. Schael |
| • GOB recapture of funds information | W. Rosen |
| • Inquiry on light rail transit system | E. Flinn |
| • Question on light rail transit system | Resident |
| • Inquiry on the development of Palmetto Bay | J. Stubins |
| • Information on strategic plan implementation | O. Cadaval |
| • Question on legislative budget | F. Gomez |
| • Inquiry on Village's website | K. Cunningham |
| • Turkey Point leakage update | C. Knight |
| • Coral Reef Park mural wall question | B. Adler |
| • Inquiry on light rail transit system | Resident |
| • Inquiry on active shooter scenario | K. Cunningham |
| • Information on FPL presentation | E. Flinn |
| • Complaint on traffic (SW 156 th ST & SW 78 th PL) | Resident |
| • Youth Community Engagement board inquiry | K. Cunningham |
| • Kids Town Hall Meeting inquiry | K. Cunningham |
| • Light Rail Transit System inquiry | E. Flinn |
| • Information on US1 corridor | S. McCrackine |
| • Palmetto Bay Village Center property inquiry | K. Cunningham |
| • Safer Compass Press Release inquiry | K. Cunningham |
| • Question on Public Records Request | D. Singer |
| • Complaint on code related matter | A. White |
| • Information on busway leadership | S. McCrackine |
| • Inquiry on South Dade updates | E. Flinn |
| • Meeting request | Resident |
| • Natural areas acquisition update | E. Flinn |
| • Inquiry on Burma Reed in Coral Reef Park | K. Cunningham |
| • Update on transfer of development rights | D. Delsalle |
| • Inquiry on light rail transit system | K. Cunningham |
| • Update on World Tai Chi Day Celebration | K. Cunningham |
| • Question on light rail transit system | Resident |
| • Inquiry on Eureka East Shopping Center | J. Breder |
| • Information on South Miami Dade Corridor | S. McCrackine |
| • Question on public records request | D. Singer |

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 1**

**Office of the Village Manager Operations
Reporting Period: March 2016**

- | | |
|--|---------------|
| • Question on Kids Town Hall Meeting | K. Cunningham |
| • Inquiry on Fire Department Miami Community News | E. Flinn |
| • Question on scoreboard at Coral Reef Park | Resident |
| • Meeting request | A. Schacter |
| • Update on Do the Right Thing | E. Flinn |
| • Update on Mangowood Easter Parade | G. Serralta |
| • Information on maintenance map (SW 152 nd ST) | S. McCrackine |
| • Information on 2016 budget veto list | F. Gomez |
| • Inquiry on Burma Reed in Coral Reef Park | K. Cunningham |
| • Complain on traffic and speeding (along SW 168 th ST) | Resident |
| • Inquiry on Deering Estate | G. Miller |
| • Inquiry on Internships at Palmetto Bay | R. Price |
| • Question on Kids Town Hall Meeting | K. Cunningham |
| • Inquiry on Uber | K. Cunningham |
| • Meeting of the South Dade Mayors update | E. Flinn |
| • Information on Chamber South Breakfast | R. Casals |
| • Complaint on traffic and speeding | Resident |
| • Information on light rail transit system | F. Guyamier |
| • Inquiry on ball park maintenance | T. Schaffer |
| • Information on network security assessment | H. McCallum |
| • Social media blog information | D. Singer |
| • Information on building better communities grant agreement | S. McCrackine |
| • Information on traffic workshop Miami Herald article | E. Flinn |

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 2**

**Expenditure Overview
Reporting Period: March 2016**

Department	Percentage of Funds Spent Oct-2015	Percentage of Funds Spent Nov-2015	Percentage of Funds Spent Dec-2015	Percentage of Funds Spent Jan-2016	Percentage of Funds Spent Feb-2016	Percentage of Funds Spent Mar-2016	Total of Funds Spent
Mayor & Council	7.23	6.85	8.28	10.78	8.47	6.54	48.15
Village Manager	4.44	5.40	5.26	8.18	6.29	5.52	35.09
Village Clerk	5.22	7.88	8.33	10.27	8.88	7.29	47.87
Finance	5.05	6.57	7.87	10.71	6.66	11.79	48.65
HR/Communications	3.58	4.94	5.49	8.27	5.78	5.84	33.90
Village Attorney	0.00	0.00	0.00	16.84	8.81	0.00	25.65
Planning & Zoning	5.39	5.70	6.72	8.42	5.65	5.68	37.56
General Government	5.78	2.94	10.92	3.07	3.03	5.06	30.80
Facilities Maint.	3.84	5.09	6.67	7.18	5.56	5.91	34.25
Police	8.27	8.27	8.23	8.26	6.32	8.25	47.60
Park Administration	6.13	5.91	6.43	9.01	2.62	1.87	31.97
Coral Reef Park	2.74	3.14	22.21	6.77	10.55	11.60	57.01
Palmetto Bay Park	2.21	4.68	17.91	5.33	7.11	11.61	48.85
Perrine Wayside Park	0.00	1.21	1.45	0.61	0.59	8.56	12.42
Thalatta Estate	3.01	9.25	9.19	7.63	7.89	8.03	45.00
Ludovici Park	0.00	4.53	5.92	6.12	9.20	7.57	33.34
Tennis	13.07	11.75	14.65	19.38	12.97	16.06	87.88
Total Parks	5.17	6.77	8.84	8.81	6.98	7.79	44.36
Total Operating	6.60	6.57	8.29	7.64	5.88	7.26	42.43
Monthly Total	8.33	8.33	8.33	8.33	8.33	8.33	49.98

Note:

As of March 2016, the Village of Palmetto Bay is operating under 7.55% of expenditures which has resulted in budgetary savings of \$793,483.00. The 7.55% is calculated based on the total difference between Total Operating and Monthly Total.

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 2**

**Expenditure Status Report
Reporting Period: March 2016**

Department	Amount Adopted (FY15-16)	Amount Used through 3/31/16	Percentage Used through 3/31/16
Mayor & Council	179,500.00	86,941.57	48.44
Village Manager	373,274.00	131,018.78	35.10
Village Clerk	237,405.00	113,672.53	47.88
Finance	444,099.00	216,099.46	48.66
HR/Communications	469,602.00	160,273.79	34.13
Village Attorney	175,000.00	44,893.00	25.65
Planning & Zoning	357,083.00	134,070.09	37.55
General Government	2,331,000.00	1,038,044.76	44.53
Facilities Maint.	812,834.00	298,085.44	36.67
Police	7,156,950.00	3,994,839.57	55.82
Park Administration	485,458.00	266,477.28	54.89
Coral Reef Park	230,288.00	77,190.30	33.52
Palmetto Bay Park	238,455.00	70,826.68	29.70
Perrine Wayside Park	4,600.00	570.96	12.41
Thalatta Estate	361,378.00	164,681.32	45.57
Ludovici Park	102,466.00	24,784.48	24.19
Tennis	122,773.00	83,127.06	67.71



To: Mr. Edward Silva
Village Manager

Date: April 12, 2016

From: Desmond Chin
Finance Director

Re: 2nd Quarter FY16
Budget to Actual

The 2nd Quarter Budget to Actual report encompasses the revenues and expenditures for the period January 1, 2016 to March 31, 2016. For the second quarter the Village collected \$2,113,086 and had expenditures of \$3,280,057 resulting in short fall of (\$1,166,971), historically this is typical for the second quarter.

Year to date the Village collected \$7,957,691, which is 55.34% of the annual budget, and had expenditures of \$6,984,282, which is 48.57% of the annual budget, resulting in a surplus of \$973,409.

The estimated annual totals are expected to be \$14,071,077 for revenues and \$13,365,927 for expenditures. This would result in a surplus of \$705,150.

Estimated revenues are expected to be short of the budget by approximately \$300,000, mainly due to lower estimates for Communication Taxes and Park receipts. On a straight line basis expenditures for all departments are trending under budget for a total savings of approximately \$1,000,000. The main contributors to the savings are Facilities Maintenance with \$300,000 and Police with \$230,000.

The Building department had 2nd quarter revenues of \$459,378 and \$816,310 year to date or 68.03% of the revenue budget. The 2nd quarter expenditures were \$313,801 and year to date \$625,153 or 40.43% of the expenditure budget. The Building department has a year to date operating surplus of \$191,156.

SECOND QUARTER DEPARTMENT BUDGET HIGHLIGHTS:

The Village Council was over budget \$1,435, due to sponsorship requests.

The Village Manager was under budget \$18,698, mainly due to staffing vacancies.

The Village Clerk was over budget \$3,434, due to codification expenditures.

Finance was over budget \$18,357, due to expenditures for Auditing Services.

Human Resources was under budget \$23,942, mainly due to vacancies in personnel.

The Village Attorney was over budget \$1,143, which reflects billing from October 2015 to December 2015 and includes the finalization of the Palmer litigation.

Planning and Zoning was under budget \$18,877, mainly due to the delayed start of the professional studies.

The General Government operating was under budget \$30,623, from various operating line items.

Facilities Maintenance was under budget \$69,881, mainly from savings in maintenance line items, especially landscaping, as work is being done in-house instead of contracted.

The Policing Unit was under budget \$155,284, mainly from Patrol Officers, as a credit from 1st quarter was applied.

The Parks department was under budget a total of \$21,824. Park employee payroll is now been allocated to each park, as a result of the mid-year adjustment a budget to actual comparison will not be accurate for the balance of the year. What is important is that Parks as a whole is under budget at 44.39%.

**VILLAGE OF PALMETTO BAY
SECOND QUARTER BUDGET TO ACTUAL
FOR THE PERIOD JANUARY 1, 2016 TO MARCH 31, 2016**

REVENUE	Adopted	2nd Quarter	Year to Date	Budget	Percentage	Estimated
	Budget	Actual	Actual	Balance	Received	Actual
0001-31100100 CURRENT AD VALOREM	5,930,911.00	449,815.50	5,397,894.35	533,016.65	91.01%	5,930,911
0001-31100200 DELINQUENT AD VALOREM	37,000.00	187.78	1,580.28	35,419.72	4.27%	37,000
0001-31100300 INTEREST AD VALOREM	0.00	262.99	262.99	(262.99)	0.00%	263
0001-31410000 ELECTRICITY UTILITY TAX	1,865,000.00	354,678.08	542,393.08	1,322,606.92	29.08%	1,865,000
0001-31430000 WATER UTILITY TAX	215,000.00	49,474.79	49,542.52	165,457.48	23.04%	215,000
0001-31440000 GAS UTILITY TAX	49,000.00	10,711.21	16,195.46	32,804.54	33.05%	49,000
0001-31500000 COMMUNICATION SERVICES TAXES	1,308,079.00	304,264.06	400,365.67	907,713.33	30.61%	1,201,095
0001-31600100 COUNTY LOCAL BUSINESS TAX	35,000.00	3,120.20	6,390.63	28,609.37	18.26%	35,000
0001-31600200 VILLAGE LOCAL BUSINESS TAX	40,000.00	4,710.00	13,215.50	26,784.50	33.04%	40,000
0001-32300100 ELECTRICITY FRANCHISE FEE	861,110.00	0.00	0.00	861,110.00	0.00%	861,110
0001-32900101 ZONING APPLICATION	100,000.00	16,007.92	56,580.27	43,419.73	56.58%	100,000
0001-32900102 ADMINISTRATIVE VARIANCES	0.00	741.00	741.00	(741.00)	0.00%	741
0001-32900103 SIDEWALK CAFE PERMIT	0.00	0.00	800.00	(800.00)	0.00%	800
0001-32900106 LOT CLEARING	10,000.00	2,893.75	7,937.60	2,062.40	79.38%	12,000
0001-32900107 CERTIFICATE OF USE	15,000.00	4,575.00	8,950.00	6,050.00	59.67%	16,000
0001-32900500 GOLF CART REGISTRATION	0.00	430.00	810.00	(810.00)	0.00%	810
0001-33512100 STATE REVENUE SHARING	484,230.00	112,322.91	224,645.82	259,584.18	46.39%	449,292
0001-33515000 ALCOHOLIC BEVERAGE LICENSE TAX	4,000.00	0.00	0.00	4,000.00	0.00%	4,000
0001-33518000 HALF-CENT SALES TAX	1,800,000.00	481,954.71	627,399.05	1,172,600.95	34.86%	1,800,000
0001-34120100 DEPARTMENT SERVICE CHARGES	50,000.00	0.00	0.00	50,000.00	0.00%	50,000
0001-34190200 LOBBYIST REGISTRATION	0.00	2,450.00	2,940.00	(2,940.00)	0.00%	2,940
0001-34210100 POLICE SERVICES	3,000.00	1,555.00	2,820.00	180.00	94.00%	5,000
0001-34720101 CRP-SUMMERCAMP REGISTRATION	165,000.00	0.00	0.00	165,000.00	0.00%	165,000
0001-34720102 CRP-LEAGUE FEES	0.00	(1,527.00)	7,893.00	(7,893.00)	0.00%	10,000
0001-34720103 CRP-CONCESSIONS SALES	0.00	2,291.24	5,058.79	(5,058.79)	0.00%	7,500
0001-34720105 CRP-TENNIS CAMP	0.00	4,647.00	8,447.20	(8,447.20)	0.00%	16,000
0001-34720106 CRP-AFTERSCHOOL CARE	0.00	1,950.00	3,000.00	(3,000.00)	0.00%	3,000
0001-34720203 PBP-LEAGUE FEES	0.00	1,937.50	6,137.50	(6,137.50)	0.00%	7,500
0001-34720204 PBP-FILM LOCATION FEE	0.00	0.00	280.00	(280.00)	0.00%	280
0001-34720401 TE-FILM LOCATION FEE	0.00	880.00	3,310.00	(3,310.00)	0.00%	3,310
0001-34720502 LP-LEAGUE FEE	0.00	70.00	535.00	(535.00)	0.00%	535
0001-34750101 CRP-REC ROOM RENTALS	110,000.00	3,820.00	6,060.00	103,940.00	5.51%	10,000
0001-34750102 CRP-OAK HAMMOCK 1 RENTAL	0.00	2,500.00	4,490.00	(4,490.00)	0.00%	7,500
0001-34750103 CRP-OAK HAMMOCK 2 RENTAL	0.00	1,450.00	3,205.00	(3,205.00)	0.00%	5,000
0001-34750104 CRP-OAK HAMMOCK 3 RENTAL	0.00	1,700.00	3,335.00	(3,335.00)	0.00%	5,000
0001-34750105 CRP-GAZEBO RENTAL	0.00	4,652.50	7,362.50	(7,362.50)	0.00%	10,000
0001-34750106 CRP-BALLFIELD RENTAL	0.00	500.00	905.00	(905.00)	0.00%	1,000
0001-34750108 CRP-OPEN FIELD RENTAL	0.00	200.00	200.00	(200.00)	0.00%	500
0001-34750109 CRP-MEDITATION GARDEN RENTAL	0.00	0.00	10.00	(10.00)	0.00%	10
0001-34750110 CRP-TENNIS COURT RENTAL	140,000.00	9,649.27	19,440.41	120,559.59	13.89%	40,000
0001-34750111 CRP-RACQUETBALL COURT RENTAL	0.00	385.50	815.00	(815.00)	0.00%	2,000
0001-34750113 CRP-TENNIS GROUP LESSONS	0.00	15,288.91	25,412.15	(25,412.15)	0.00%	50,000
0001-34750114 CRP-TENNIS PRIVATE LESSONS	0.00	19,702.96	31,602.65	(31,602.65)	0.00%	60,000

VILLAGE OF PALMETTO BAY
SECOND QUARTER BUDGET TO ACTUAL
FOR THE PERIOD JANUARY 1, 2016 TO MARCH 31, 2016

REVENUE	Adopted Budget	2nd Quarter Actual	Year to Date Actual	Budget Balance	Percentage Received	Estimated Actual
0001-34750115 CRP-MISCELLANEOUS RENTAL	0.00	1,853.14	2,027.81	(2,027.81)	0.00%	4,000
0001-34750116 CRP-TENNIS SOCIAL	0.00	821.27	821.27	(821.27)	0.00%	1,000
0001-34750201 PBP-REC ROOM RENTALS	35,000.00	2,395.00	4,290.00	30,710.00	12.26%	8,000
0001-34750203 PBP-TOURNAMENT/FIELD RENTALS	0.00	0.00	5,318.69	(5,318.69)	0.00%	7,500
0001-34750204 PBP-PAVILLION NORTH RENTAL	0.00	495.00	1,465.00	(1,465.00)	0.00%	2,000
0001-34750205 PBP-PAVILLION SOUTH RENTAL	0.00	330.00	815.00	(815.00)	0.00%	1,000
0001-34750206 PBP- BALLFIELD RENTAL	0.00	515.00	615.00	(615.00)	0.00%	1,000
0001-34750208 PBP-MISCELLANEOUS RENTAL	0.00	540.00	15,135.65	(15,135.65)	0.00%	20,000
0001-34750209 PBP-PAVILLION PLAYGROUND	0.00	1,897.50	3,742.50	(3,742.50)	0.00%	5,000
0001-34750401 TE-COVERED TERRACE RENTAL	0.00	1,250.00	3,250.00	(3,250.00)	0.00%	5,000
0001-34750402 TE-OUTDOOR TERRACE RENTAL	0.00	23,450.00	51,062.50	(51,062.50)	0.00%	100,000
0001-34750403 TE-WATERSIDE CEREMONY RENTAL	0.00	4,285.00	8,825.00	(8,825.00)	0.00%	16,000
0001-34750404 TE-GARDEN LAWN RENTAL	0.00	750.00	2,750.00	(2,750.00)	0.00%	5,000
0001-34750405 TE-PACKAGE RENTAL	385,000.00	46,500.00	74,750.00	310,250.00	19.42%	140,000
0001-34750406 TE-CATERING PERMIT	0.00	5,242.00	8,629.50	(8,629.50)	0.00%	16,000
0001-34750407 TE-SECURITY SERVICE CHARGES	0.00	9,967.62	19,768.78	(19,768.78)	0.00%	40,000
0001-34750408 TE-VALET SERVICE CHARGES	0.00	15,770.11	30,898.20	(30,898.20)	0.00%	60,000
0001-34750409 TE-MISCELLANEOUS RENTAL	160,000.00	8,100.99	14,535.25	145,464.75	9.08%	20,000
0001-34750501 LP-COMMUNITY ROOM/PARK RENTAL	0.00	500.00	1,491.12	(1,491.12)	0.00%	2,000
0001-34750502 LP-AMPHITHEATER RENTAL	0.00	0.00	300.00	(300.00)	0.00%	500
0001-34750503 LP-OPEN GRASS RENTAL	0.00	0.00	300.00	(300.00)	0.00%	500
0001-34750505 LP-PARK RENTAL	0.00	0.00	600.00	(600.00)	0.00%	1,000
0001-34750506 LP-MISCELLANEOUS RENTAL	0.00	1,075.93	1,075.93	(1,075.93)	0.00%	1,500
0001-35150100 TRAFFIC FINES	100,000.00	32,893.32	43,127.21	56,872.79	43.13%	110,000
0001-35150300 SCHOOL GROSSING GUARDS	25,000.00	7,058.04	11,508.90	13,491.10	46.04%	20,000
0001-35400100 CODE VIOLATIONS	85,000.00	27,416.75	37,723.53	47,276.47	44.38%	70,000
0001-36000000 MISCELLANEOUS REVENUES	0.00	0.00	0.42	(0.42)	0.00%	0
0001-36110000 INTEREST	95,000.00	16,548.49	36,202.02	58,797.98	38.11%	95,000
0001-36200300 LIBRARY RENT	108,980.00	0.00	0.00	108,980.00	0.00%	108,980
0001-36200501 CONCESSION RENT - PBP	0.00	(100.00)	0.00	0.00	0.00%	0
0001-36601000 DONATIONS	0.00	0.00	2,500.00	(2,500.00)	0.00%	2,500
0001-36601001 DONATIONS-GENERAL	0.00	0.00	1,200.00	(1,200.00)	0.00%	1,200
0001-36602001 SPONSORER-GENERAL EVENTS	0.00	6,200.00	6,200.00	(6,200.00)	0.00%	6,200
0001-36900100 GENERAL GOVERNMENT MISCELLANEOUS INCOME	100,000.00	18,477.82	55,662.86	44,337.14	55.66%	100,000
0001-36900101 CONVENIENCE FEES	0.00	2,615.78	2,615.78	(2,615.78)	0.00%	5,000
0001-36900300 SUMMER CAMP SALES	0.00	24.00	70.80	(70.80)	0.00%	100
0001-36900400 VENDOR FEES	0.00	500.64	3,989.52	(3,989.52)	0.00%	5,000
0001-36900503 UTILITY REIMBURSEMENT - LIBRARY	0.00	5,459.68	5,459.68	(5,459.68)	0.00%	10,000
0001-38100000 INTRAGOVERNMENTAL TRANSFER IN	62,555.00	0.00	0.00	62,555.00	0.00%	0
TOTAL REVENUES	14,378,865.00	2,113,085.86	7,957,691.34	6,421,173.66	55.34%	14,071,077.00

**VILLAGE OF PALMETTO BAY
SECOND QUARTER BUDGET TO ACTUAL
FOR THE PERIOD JANUARY 1, 2016 TO MARCH 31, 2016**

EXPENDITURES	Adopted Budget	2nd Quarter Actual	Year to Date Actual	Budget Balance	Percentage Expended	Estimated Actual
COUNCIL						
0001-511-02-10-11002000 SALARIES AND WAGES EXECUTIVE	81,000.00	21,484.68	36,914.36	42,085.64	48.04%	77,829
0001-511-02-10-21001000 PAYROLL TAXES	6,500.00	2,027.94	3,847.59	2,652.41	59.19%	7,695
0001-511-02-10-22001000 RETIREMENT CONTRIBUTION	6,500.00	2,132.27	3,868.55	2,631.45	59.52%	7,737
0001-511-02-10-23001000 HEALTH AND LIFE	36,000.00	6,842.30	11,961.83	24,038.17	33.23%	23,924
0001-511-02-10-23002000 HEALTH ALLOWANCE	30,000.00	10,230.87	21,297.54	8,702.46	70.99%	42,595
0001-511-02-30-40001000 TRAVEL AND PER DIEM	3,000.00	1,542.01	2,986.70	13.30	99.56%	5,000
0001-511-02-30-48007000 SPONSORSHIPS/DONATIONS	15,000.00	2,000.00	3,000.00	12,000.00	20.00%	6,000
0001-511-02-30-54001000 PUBLICATIONS SUBSCRIPT MEMBRSH	500.00	0.00	510.00	(10.00)	102.00%	510
0001-511-02-30-55001000 PROFESSIONAL DEVELOPMENT	1,000.00	50.00	555.00	445.00	55.50%	1,000
TOTAL COUNCIL	179,500.00	46,310.07	86,941.57	92,558.43	48.44%	172,289.74
VILLAGE MANAGER						
0001-512-03-10-12001000 SALARIES AND WAGES REGULAR	238,095.00	45,684.97	82,436.11	155,658.89	34.62%	164,872
0001-512-03-10-13001000 OTHER WAGES	1,500.00	0.00	2.20	1,497.80	0.15%	4
0001-512-03-10-14001000 REGULAR OVERTIME	0.00	145.55	145.55	(145.55)	0.00%	291
0001-512-03-10-21001000 FICA TAXES	21,101.00	3,741.06	4,933.87	16,167.13	23.38%	9,868
0001-512-03-10-22001000 RETIREMENT CONTRIBUTION	34,078.00	6,621.90	11,959.64	22,118.36	35.09%	23,919
0001-512-03-10-23001000 HEALTH AND LIFE	62,000.00	9,407.07	17,093.11	44,906.89	27.57%	34,186
0001-512-03-30-34002001 ADMINISTRATIVE TEMP	0.00	7,963.68	11,890.63	(11,890.63)	0.00%	12,000
0001-512-03-30-40001000 TRAVEL AND PER DIEM	3,000.00	827.58	839.73	2,160.27	27.99%	1,679
0001-512-03-30-40002000 EXPENSE REIMBURSEMENT ALLOWANCE	5,000.00	103.67	103.67	4,896.33	2.07%	5,000
0001-512-03-30-52001000 GENERAL OPERATING SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00%	1,250
0001-512-03-30-54001000 PUBLICATIONS SUBSCRIPT MEMBRSH	3,000.00	125.00	884.27	2,115.73	29.48%	3,000
0001-512-03-30-55001000 PROFESSIONAL DEVELOPMENT	3,000.00	0.00	695.00	2,305.00	23.17%	1,390
TOTAL VILLAGE MANAGER	373,274.00	74,620.48	130,983.78	242,290.22	35.09%	257,460.42
VILLAGE CLERK						
0001-512-04-10-12001000 SALARIES AND WAGES REGULAR	145,267.00	38,564.84	69,886.76	75,380.24	48.11%	139,774
0001-512-04-10-13001000 OTHER WAGES	1,500.00	0.00	2,184.88	(684.88)	145.66%	4,370
0001-512-04-10-21001000 FICA TAXES	11,311.00	2,998.57	5,600.96	5,710.04	49.52%	11,202
0001-512-04-10-22001000 RETIREMENT CONTRIBUTION	19,577.00	5,190.29	9,411.03	10,165.97	48.07%	18,822
0001-512-04-10-23001000 HEALTH AND LIFE	30,000.00	8,090.75	14,288.04	15,711.96	47.63%	28,576
0001-512-04-30-40001000 TRAVEL AND PER DIEM	500.00	0.00	0.00	500.00	0.00%	0
0001-512-04-30-47002000 ORDINANCE CODIFICATION	7,000.00	3,290.70	3,290.70	3,709.30	47.01%	6,581
0001-512-04-30-48001000 LEGAL ADVERTISING	19,500.00	4,649.60	8,679.45	10,820.55	44.51%	19,500
0001-512-04-30-52001000 GENERAL OPERATING SUPPLIES	750.00	0.00	7.98	742.02	1.06%	250
0001-512-04-30-54001000 PUBLICATIONS SUBSCRIPT MEMBRSH	500.00	0.00	322.73	177.27	64.55%	500
0001-512-04-30-55001000 PROFESSIONAL DEVELOPMENT	1,500.00	0.00	0.00	1,500.00	0.00%	750
TOTAL VILLAGE CLERK	237,405.00	62,784.75	113,672.53	123,732.47	47.88%	230,324.74
FINANCE						
0001-513-06-10-12001000 SALARIES AND WAGES REGULAR	283,373.00	75,484.46	134,056.79	149,316.21	47.31%	268,114
0001-513-06-10-13001000 OTHER WAGES	4,000.00	0.00	2,563.54	1,436.46	64.09%	2,565
0001-513-06-10-14001000 REGULAR OVERTIME	0.00	0.00	0.00	0.00	0.00%	0
0001-513-06-10-21001000 FICA TAXES	22,657.00	5,692.78	10,397.97	12,259.03	45.89%	20,796

**VILLAGE OF PALMETTO BAY
SECOND QUARTER BUDGET TO ACTUAL
FOR THE PERIOD JANUARY 1, 2016 TO MARCH 31, 2016**

EXPENDITURES	Adopted Budget	2nd Quarter Actual	Year to Date Actual	Budget Balance	Percentage Expended	Estimated Actual
0001-513-06-10-22001000 RETIREMENT CONTRIBUTION	36,272.00	8,505.47	15,203.56	21,068.44	41.92%	30,407
0001-513-06-10-23001000 HEALTH AND LIFE	53,797.00	12,850.07	21,771.67	32,025.33	40.47%	43,543
0001-513-06-30-32002000 AUDITING SERVICES	35,000.00	24,500.00	24,500.00	10,500.00	70.00%	32,500
0001-513-06-30-34002001 ADMINISTRATIVE TEMP	0.00	1,539.00	6,462.00	(6,462.00)	0.00%	6,462
0001-513-06-30-40001000 TRAVEL AND PER DIEM	3,000.00	85.57	814.98	2,185.02	27.17%	3,000
0001-513-06-30-54001000 PUBLICATIONS SUBSCRIPT MEMBERSHP	2,000.00	25.00	130.00	1,870.00	6.50%	2,000
0001-513-06-30-55001000 PROFESSIONAL DEVELOPMENT	4,000.00	700.00	25.00	3,975.00	0.63%	4,000
TOTAL FINANCE	444,099.00	129,382.35	215,925.51	228,173.49	48.62%	413,386.98
HUMAN RESOURCES						
0001-513-43-10-12001000 SALARIES AND WAGES REGULAR	275,973.00	66,063.47	110,642.11	165,330.89	40.09%	221,284
0001-513-43-10-12002000 PART TIME SALARIES AND WAGES	54,000.00	156.75	156.75	53,843.25	0.29%	314
0001-513-43-10-13001000 OTHER WAGES	2,750.00	0.00	2,643.44	106.56	96.13%	5,287
0001-513-43-10-21001000 FICA TAXES	26,145.00	5,078.67	8,699.58	17,445.42	33.27%	17,399
0001-513-43-10-22001000 RETIREMENT CONTRIBUTION	35,234.00	7,363.70	12,494.24	22,739.76	35.46%	24,988
0001-513-43-10-23001000 HEALTH AND LIFE	48,000.00	9,678.91	16,149.96	31,850.04	33.66%	32,300
0001-513-43-30-31002001 GENERAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00%	5,000
0001-513-43-30-34002001 ADMINISTRATIVE TEMP	0.00	3,230.24	3,230.24	(3,230.24)	0.00%	6,460
0001-513-43-30-40001000 TRAVEL AND PER DIEM	2,000.00	(774.22)	0.00	2,000.00	0.00%	2,000
0001-513-43-30-48002000 RECRUITMENT	5,100.00	1,299.98	3,673.92	1,426.08	72.04%	5,100
0001-513-43-30-52001000 GENERAL OPERATING SUPPLIES	4,000.00	560.78	917.04	3,082.96	22.93%	2,000
0001-513-43-30-54001000 PUBLICATIONS SUBSCRIPT MEMBERSHP	1,000.00	0.00	162.99	837.01	16.30%	1,000
0001-513-43-30-55001000 PROFESSIONAL DEVELOPMENT	1,500.00	0.00	0.00	1,500.00	0.00%	1,500
0001-513-43-30-55002000 PERSONNEL TRAINING	8,900.00	800.14	800.14	8,099.86	8.99%	5,000
TOTAL HUMAN RESOURCES	469,602.00	93,458.42	159,570.41	310,031.59	33.98%	329,632.64
VILLAGE ATTORNEY						
0001-514-05-30-31001001 GENERAL LEGAL	120,000.00	24,924.00	24,924.00	95,076.00	20.77%	99,696
0001-514-05-30-31001002 ZONING APPLICATIONS	30,000.00	10,545.00	10,545.00	19,455.00	35.15%	42,180
0001-514-05-30-31001004 CODE ENFORCEMENT	10,000.00	0.00	0.00	10,000.00	0.00%	0
0001-514-05-30-31001005 LITIGATION RESERVE	15,000.00	9,424.00	9,424.00	5,576.00	62.83%	37,696
TOTAL VILLAGE ATTORNEY	175,000.00	44,893.00	44,893.00	130,107.00	25.66%	179,572.00
PLANNING AND ZONING						
0001-515-07-10-12001000 SALARIES AND WAGES REGULAR	188,808.00	50,132.59	93,185.65	95,622.35	49.35%	186,371
0001-515-07-10-13001000 OTHER WAGES	3,500.00	0.00	2,901.76	598.24	82.91%	5,804
0001-515-07-10-21001000 FICA TAXES	17,801.00	3,750.39	7,196.81	10,604.19	40.43%	14,394
0001-515-07-10-22001000 RETIREMENT CONTRIBUTION	29,974.00	5,859.28	10,902.96	19,071.04	36.37%	21,806
0001-515-07-10-23001000 HEALTH AND LIFE	27,000.00	6,739.16	12,127.58	14,872.42	44.92%	24,255
0001-515-07-30-31001008 LAND DEVELOPMENT CODE	8,000.00	0.00	0.00	8,000.00	0.00%	8,000
0001-515-07-30-31002001 GENERAL SERVICES	25,000.00	0.00	0.00	25,000.00	0.00%	25,000
0001-515-07-30-31002005 STUDIES/MASTER PLANS	30,000.00	1,320.00	1,320.00	28,680.00	4.40%	2,640
0001-515-07-30-31003003 GIS CONSULTANT	14,000.00	2,550.00	4,250.00	9,750.00	30.36%	8,500
0001-515-07-30-40001000 TRAVEL AND PER DIEM	2,000.00	0.00	407.35	1,592.65	20.37%	2,000
0001-515-07-30-42001000 POSTAGE	1,000.00	99.36	99.36	900.64	9.94%	199
0001-515-07-30-47001000 PRINTING AND BINDING	1,500.00	0.00	0.00	1,500.00	0.00%	0

**VILLAGE OF PALMETTO BAY
SECOND QUARTER BUDGET TO ACTUAL
FOR THE PERIOD JANUARY 1, 2016 TO MARCH 31, 2016**

EXPENDITURES	Adopted Budget	2nd Quarter Actual	Year to Date Actual	Budget Balance	Percentage Expended	Estimated Actual
0001-515-07-30-52001000 GENERAL OPERATING SUPPLIES	3,000.00	43.68	532.62	2,467.38	17.75%	1,065
0001-515-07-30-52002000 UNIFORMS AND BADGES	500.00	0.00	0.00	500.00	0.00%	0
0001-515-07-30-52004000 FURNITURE AND EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.00%	0
0001-515-07-30-54001000 PUBLICATIONS SUBSCRIPT MEMBERSHP	1,500.00	0.00	391.00	1,109.00	26.07%	782
0001-515-07-30-55001000 PROFESSIONAL DEVELOPMENT	2,000.00	0.00	755.00	1,245.00	37.75%	2,000
TOTAL PLANNING AND ZONING	357,083.00	70,494.46	134,070.09	223,012.91	37.55%	302,815.48
GENERAL GOVERNMENT						
0001-519-01-30-24001000 WORKERS' COMPENSATION	14,911.00	6,405.47	19,216.41	(4,305.41)	128.87%	25,621
0001-519-01-30-25001000 FLORIDA UNEMPLOYMENT COMPENSATION	0.00	404.68	404.68	(404.68)	0.00%	809
0001-519-01-30-31002001 GENERAL SERVICES	90,000.00	28,223.00	58,674.00	31,326.00	65.19%	90,000
0001-519-01-30-31003001 IT CONSULTANT	85,000.00	9,740.40	18,559.65	66,440.35	21.83%	85,000
0001-519-01-30-31003002 WEB SERVICES	20,000.00	13,125.04	14,956.04	5,043.96	74.78%	20,000
0001-519-01-30-31004001 STATE LOBBYIST	50,000.00	16,863.63	23,863.63	26,136.37	47.73%	50,000
0001-519-01-30-31004003 PUBLIC INFORMATION CONSULTANT	0.00	2,000.00	2,000.00	(2,000.00)	0.00%	4,000
0001-519-01-30-34002001 ADMINISTRATIVE TEMP	5,000.00	0.00	0.00	5,000.00	0.00%	0
0001-519-01-30-34003002 WASTE HAULERS	3,000.00	814.89	1,618.48	1,381.52	53.95%	3,237
0001-519-01-30-40003000 LEGISLATIVE TRAVEL	8,000.00	5,029.61	9,768.28	(1,768.28)	122.10%	10,000
0001-519-01-30-41001000 TELEPHONE SERVICE	30,000.00	5,601.04	12,970.31	17,029.69	43.23%	30,000
0001-519-01-30-41002000 INTERNET SERVICE	8,000.00	1,236.84	2,827.72	5,172.28	35.35%	6,000
0001-519-01-30-42001000 POSTAGE	5,500.00	5,047.52	10,047.52	(4,547.52)	182.68%	7,750
0001-519-01-30-42002000 DELIVERY	0.00	0.00	91.79	(91.79)	0.00%	184
0001-519-01-30-43001000 ELECTRIC	32,000.00	6,525.96	14,443.58	17,556.42	45.14%	32,000
0001-519-01-30-43002000 WATER	7,500.00	963.33	1,022.38	6,477.62	13.63%	2,045
0001-519-01-30-44003001 PHOTOCOPIER RENTAL	15,000.00	1,550.69	7,878.82	7,121.18	52.53%	15,000
0001-519-01-30-45001000 GENREAL LIABILITY	109,070.00	18,187.42	55,595.69	53,474.31	50.97%	74,126
0001-519-01-30-45002000 AUTOMOBILE	9,638.00	819.23	2,554.06	7,083.94	26.50%	3,405
0001-519-01-30-45003000 PROPERTY	176,381.00	39,906.20	121,659.60	54,721.40	68.98%	162,209
0001-519-01-30-47001000 PRINTING AND BINDING	6,500.00	0.00	0.00	6,500.00	0.00%	3,000
0001-519-01-30-48003000 VILLAGE ADVERTISING	65,000.00	6,632.43	9,095.42	55,904.58	13.99%	65,000
0001-519-01-30-48005000 SPECIAL EVENTS	325,000.00	69,910.03	135,579.63	189,420.37	41.72%	300,000
0001-519-01-30-48006000 VILLAGE BROADCASTING	15,000.00	3,600.00	4,550.00	10,450.00	30.33%	15,000
0001-519-01-30-48007000 SPONSORSHIPS/DONATIONS	0.00	2,643.63	2,643.63	(2,643.63)	0.00%	3,000
0001-519-01-30-49003000 FINANCIAL FEES/INTEREST CHARGES	0.00	904.84	904.84	(904.84)	0.00%	2,000
0001-519-01-30-51001000 OFFICE SUPPLIES-GENERAL	27,500.00	4,417.54	9,397.16	18,102.84	34.17%	18,794
0001-519-01-30-52001000 GENERAL OPERATING SUPPLIES	35,000.00	5,590.72	15,700.96	19,299.04	44.86%	31,402
0001-519-01-30-52004000 FURNITURE AND EQUIPMENT	4,000.00	5,270.58	11,814.28	(7,814.28)	295.36%	12,000
0001-519-01-30-54001000 PUBLICATIONS SUBSCRIPT MEMBERSHP	3,000.00	0.00	4,342.97	(1,342.97)	144.77%	5,000
0001-519-01-30-54002000 SOFTWARE LICENSING AND MAINTENANCE	100,000.00	525.00	68,669.39	31,330.61	68.67%	100,000
0001-519-01-30-99001000 CONTINGENCIES	60,000.00	0.00	100,000.00	(40,000.00)	166.67%	100,000
0001-519-01-70-71001000 FLC-LIBRARY BOND	55,000.00	0.00	0.00	55,000.00	0.00%	69,276
0001-519-01-70-71005000 FLC-VILLAGE HALL BUILDOUT	310,000.00	0.00	0.00	310,000.00	0.00%	310,000
0001-519-01-70-72001000 FLC-LIBRARY BOND	61,000.00	130.97	5,878.47	55,121.53	9.64%	32,298
0001-519-01-70-72005000 FLC-VILLAGE HALL BUILDOUT	595,000.00	290,056.34	290,056.34	304,943.66	48.75%	595,000

**VILLAGE OF PALMETTO BAY
SECOND QUARTER BUDGET TO ACTUAL
FOR THE PERIOD JANUARY 1, 2016 TO MARCH 31, 2016**

EXPENDITURES	Adopted Budget	2nd Quarter Actual	Year to Date Actual	Budget Balance	Percentage Expended	Estimated Actual
TOTAL GENERAL GOVERNMENT	2,331,000.00	552,127.03	1,036,785.73	1,294,214.27	44.48%	2,283,155.95
FACILITIES AND MAINTENANCE						
0001-519-13-30-34003002 WASTE HAULERS	19,000.00	4,550.44	9,362.97	9,637.03	49.28%	18,726
0001-519-13-30-46001001 LANDSCAPE MAINTENANCE	52,000.00	11,457.00	16,989.50	35,010.50	32.67%	33,979
0001-519-13-30-46002001 FACILITIES MAINTENANCE - GENERAL	24,000.00	3,680.35	5,031.56	18,968.44	20.96%	10,063
0001-519-13-30-46002003 FACILITIES MAINTENANCE - PEST CONTROL	1,000.00	150.00	250.00	750.00	25.00%	500
0001-519-13-30-46004000 EQUIPMENT MAINTENANCE	4,000.00	0.00	148.88	3,851.12	3.72%	298
0001-519-14-30-34003002 WASTE HAULERS	19,650.00	4,944.53	9,500.61	10,149.39	48.35%	19,001
0001-519-14-30-46001001 LANDSCAPE MAINTENANCE	40,100.00	4,021.20	8,629.50	31,470.50	21.52%	17,259
0001-519-14-30-46002001 FACILITIES MAINTENANCE - GENERAL	25,000.00	7,529.14	13,373.53	11,626.47	53.49%	26,747
0001-519-14-30-46002003 FACILITIES MAINTENANCE - PEST CONTROL	1,000.00	108.00	180.00	820.00	18.00%	360
0001-519-14-30-46004000 EQUIPMENT MAINTENANCE	4,000.00	1,297.15	2,483.40	1,516.60	62.09%	4,967
0001-519-15-30-34003002 WASTE HAULERS	5,000.00	1,173.38	2,685.66	2,314.34	53.71%	5,371
0001-519-15-30-46001001 LANDSCAPE MAINTENANCE	8,000.00	0.00	0.00	8,000.00	0.00%	0
0001-519-15-30-46002001 FACILITIES MAINTENANCE - GENERAL	3,000.00	0.00	199.00	2,801.00	6.63%	398
0001-519-16-30-34003002 WASTE HAULERS	10,500.00	2,401.19	4,378.34	6,121.66	41.70%	8,757
0001-519-16-30-46001001 LANDSCAPE MAINTENANCE	27,750.00	176.00	2,952.45	24,797.55	10.64%	5,905
0001-519-16-30-46002001 FACILITIES MAINTENANCE - GENERAL	23,500.00	2,145.29	4,479.35	19,020.65	19.06%	8,959
0001-519-16-30-46002003 FACILITIES MAINTENANCE - PEST CONTROL	1,000.00	114.00	190.00	810.00	19.00%	380
0001-519-16-30-46004000 EQUIPMENT MAINTENANCE	4,000.00	234.77	722.35	3,277.65	18.06%	1,445
0001-519-17-30-34003002 WASTE HAULERS	200.00	60.30	60.30	139.70	30.15%	121
0001-519-17-30-46001001 LANDSCAPE MAINTENANCE	12,000.00	0.00	0.00	12,000.00	0.00%	0
0001-519-17-30-46002001 FACILITIES MAINTENANCE - GENERAL	11,000.00	470.00	1,498.67	9,501.33	13.62%	2,997
0001-519-17-30-46002003 FACILITIES MAINTENANCE - PEST CONTROL	1,000.00	30.00	50.00	950.00	5.00%	100
0001-519-49-10-12001000 SALARIES AND WAGES REGULAR	365,000.00	97,745.66	165,930.27	199,069.73	45.46%	331,861
0001-519-49-10-12002000 PART TIME SALARIES AND WAGES	99,865.00	8,730.16	20,098.19	79,766.81	20.13%	40,196
0001-519-49-10-13001000 OTHER WAGES	0.00	0.00	50.88	(50.88)	0.00%	51
0001-519-49-10-14001000 REGULAR OVERTIME	8,500.00	3,944.24	5,767.01	2,732.99	67.85%	11,534
0001-519-49-10-14003000 SPECIAL EVENTS OVERTIME	2,500.00	0.00	0.00	2,500.00	0.00%	0
0001-519-49-10-21001000 FICA TAXES	35,574.00	8,386.19	14,560.62	21,013.38	40.93%	29,121
0001-519-49-10-22001000 RETIREMENT CONTRIBUTION	39,295.00	11,069.35	18,695.73	20,599.27	47.58%	37,391
0001-519-49-10-23001000 HEALTH AND LIFE	92,000.00	22,704.87	38,325.42	53,674.58	41.66%	76,651
0001-519-49-30-34008000 ALARM MONITORING	8,000.00	270.00	540.00	7,460.00	6.75%	1,080
0001-519-49-30-40001000 TRAVEL AND PER DIEM	1,100.00	5.00	5.00	1,095.00	0.45%	10
0001-519-49-30-46002001 FACILITIES MAINTENANCE - GENERAL	36,500.00	1,999.73	8,196.01	28,303.99	22.45%	36,000
0001-519-49-30-46002002 FACILITIES MAINTENANCE - REPAIRS	45,500.00	1,759.76	8,323.07	37,176.93	18.29%	45,000
0001-519-49-30-46002003 FACILITIES MAINTENANCE - PEST CONTROL	5,000.00	127.50	371.65	4,628.35	7.43%	743
0001-519-49-30-46003000 VEHICLE MAINTENANCE	20,000.00	2,321.34	6,128.67	13,871.33	30.64%	12,257
0001-519-49-30-46004000 EQUIPMENT MAINTENANCE	10,500.00	150.00	214.17	10,285.83	2.04%	428
0001-519-49-30-51001000 OFFICE SUPPLIES-GENERAL	150.00	0.00	96.81	53.19	64.54%	194
0001-519-49-30-52001000 GENERAL OPERATING SUPPLIES	9,500.00	994.05	4,420.98	5,079.02	46.54%	8,842
0001-519-49-30-52002000 UNIFORMS AND BADGES	1,350.00	156.05	156.05	1,193.95	11.56%	312
0001-519-49-30-52003000 VEHICLE OPERATION	29,500.00	2,505.80	5,063.85	24,436.15	17.17%	10,128

**VILLAGE OF PALMETTO BAY
SECOND QUARTER BUDGET TO ACTUAL
FOR THE PERIOD JANUARY 1, 2016 TO MARCH 31, 2016**

EXPENDITURES	Adopted Budget	2nd Quarter Actual	Year to Date Actual	Budget Balance	Percentage Expended	Estimated Actual
0001-519-49-30-52004000 FURNITURE AND EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00%	0
0001-519-49-30-54001000 PUBLICATIONS SUBSCRIPT MEMBRSH	500.00	0.00	0.00	500.00	0.00%	0
0001-519-49-30-55001000 PROFESSIONAL DEVELOPMENT	1,500.00	90.00	504.00	996.00	33.60%	1,008
TOTAL FACILITIES AND MAINTENANCE	1,109,534.00	207,502.44	380,614.45	728,919.55	34.30%	809,139.98
POLICE						
0001-521-09-30-34004001 PATROL OFFICERS	7,060,000.00	1,608,496.27	3,967,690.27	3,092,309.73	56.20%	6,833,715
0001-521-09-30-34004003 SCHOOL CROSSING GUARDS	79,600.00	19,434.35	19,434.35	60,165.65	24.42%	77,737
0001-521-09-30-44003001 PHOTOCOPIER RENTAL	3,500.00	785.09	1,256.09	2,243.91	35.89%	2,512
0001-521-09-30-46004000 EQUIPMENT MAINTENANCE	2,000.00	508.50	508.50	1,491.50	25.43%	1,017
0001-521-09-30-47001000 PRINTING AND BINDING	200.00	0.00	0.00	200.00	0.00%	0
0001-521-09-30-48004000 OFFICER FRIENDLY	5,000.00	1,358.85	1,384.85	3,615.15	27.70%	2,770
0001-521-09-30-51001000 OFFICE SUPPLIES-GENERAL	2,500.00	1,585.60	2,288.27	211.73	91.53%	4,577
0001-521-09-30-52001000 GENERAL OPERATING SUPPLIES	3,000.00	860.00	1,352.24	1,647.76	45.07%	2,704
0001-521-09-30-52002000 UNIFORMS AND BADGES	500.00	600.00	600.00	(100.00)	120.00%	1,200
0001-521-09-30-52004000 FURNITURE AND EQUIPMENT	250.00	0.00	0.00	250.00	0.00%	0
0001-521-09-30-54001000 PUBLICATIONS SUBSCRIPT MEMBRSH	400.00	325.00	325.00	75.00	81.25%	650
TOTAL POLICE	7,156,950.00	1,633,953.66	3,994,839.57	3,162,110.43	55.82%	6,926,881.84
PARK AND RECREATION-ADMINISTRATION						
0001-572-12-10-12001000 SALARIES AND WAGES REGULAR	189,472.00	44,736.73	128,780.78	60,691.22	67.97%	149,736
0001-572-12-10-12002000 PART TIME SALARIES AND WAGES	66,865.00	22,330.33	62,021.75	4,843.25	92.76%	63,032
0001-572-12-10-12003000 TEMPORARY SALARIES AND WAGES	35,000.00	0.00	0.00	35,000.00	0.00%	35,000
0001-572-12-10-13001000 OTHER WAGES	5,250.00	2,021.81	7,571.85	(2,321.85)	144.23%	7,572
0001-572-12-10-14001000 REGULAR OVERTIME	25,000.00	3,529.56	5,168.05	19,831.95	20.67%	10,336
0001-572-12-10-21001000 FICA TAXES	19,988.00	5,558.53	15,586.83	4,401.17	77.98%	17,987
0001-572-12-10-22001000 RETIREMENT CONTRIBUTION	24,518.00	5,606.68	15,505.97	9,012.03	63.24%	18,863
0001-572-12-10-23001000 HEALTH AND LIFE	57,365.00	8,995.88	22,087.68	35,277.32	38.50%	26,904
0001-572-12-30-31002001 GENERAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00%	5,000
0001-572-12-30-34002001 ADMINISTRATIVE TEMP	15,000.00	8,959.51	8,959.51	6,040.49	59.73%	17,919
0001-572-12-30-40001000 TRAVEL AND PER DIEM	5,500.00	0.00	0.00	5,500.00	0.00%	5,500
0001-572-12-30-52002000 UNIFORMS AND BADGES	6,000.00	0.00	479.96	5,520.04	8.00%	6,000
0001-572-12-30-52005001 SUMMER CAMP SUPPLIES	25,000.00	75.00	75.00	24,925.00	0.30%	25,000
0001-572-12-30-54001000 PUBLICATIONS SUBSCRIPT MEMBRSH	1,000.00	29.95	29.95	970.05	3.00%	500
0001-572-12-30-55001000 PROFESSIONAL DEVELOPMENT	4,500.00	180.00	180.00	4,320.00	4.00%	4,500
TOTAL PARK AND RECREATION-ADMINISTRATION	485,458.00	102,023.98	266,447.33	219,010.67	54.89%	393,849.12
CORAL REEF PARK						
0001-572-13-10-12001000 SALARIES AND WAGES REGULAR	64,838.00	17,106.99	17,106.99	47,731.01	26.38%	67,352
0001-572-13-10-12002000 PART TIME SALARIES AND WAGES	67,412.00	13,602.10	13,602.10	53,809.90	20.18%	59,648
0001-572-13-10-14001000 REGULAR OVERTIME	0.00	333.06	333.06	(333.06)	0.00%	666
0001-572-13-10-21001000 FICA TAXES	8,863.00	2,364.35	2,364.35	6,498.65	26.68%	9,787
0001-572-13-10-22001000 RETIREMENT CONTRIBUTION	5,835.00	1,964.53	1,964.53	3,870.47	33.67%	7,853
0001-572-13-10-23001000 HEALTH AND LIFE	11,340.00	2,669.10	2,669.10	8,670.90	23.54%	13,173
0001-572-13-30-34008000 ALARM MONITORING	3,500.00	128.86	1,029.31	2,470.69	29.41%	2,059
0001-572-13-30-34009001 COACHES	0.00	0.00	0.00	0.00	0.00%	0

**VILLAGE OF PALMETTO BAY
SECOND QUARTER BUDGET TO ACTUAL
FOR THE PERIOD JANUARY 1, 2016 TO MARCH 31, 2016**

EXPENDITURES	Adopted Budget	2nd Quarter Actual	Year to Date Actual	Budget Balance	Percentage Expended	Estimated Actual
0001-572-13-30-41001000 TELEPHONE SERVICE	3,000.00	814.48	1,491.40	1,508.60	49.71%	2,983
0001-572-13-30-43001000 ELECTRIC	20,000.00	5,542.35	9,530.74	10,469.26	47.66%	19,061
0001-572-13-30-43002000 WATER	5,500.00	1,640.75	1,935.37	3,564.63	35.19%	3,871
0001-572-13-30-52001000 GENERAL OPERATING SUPPLIES	40,000.00	9,662.64	19,509.98	20,490.02	48.77%	39,020
0001-572-13-30-52005002 CONCESSION SUPPLIES	0.00	201.09	1,864.87	(1,864.87)	0.00%	3,730
TOTAL CORAL REEF PARK	230,288.00	56,030.30	73,401.80	156,886.20	31.87%	229,202.46
PALMETTO BAY PARK						
0001-572-14-10-12001000 SALARIES AND WAGES REGULAR	63,315.00	11,466.86	11,466.86	51,848.14	18.11%	60,568
0001-572-14-10-12002000 PART TIME SALARIES AND WAGES	65,723.00	16,217.33	16,217.33	49,505.67	24.68%	76,732
0001-572-14-10-14001000 REGULAR OVERTIME	0.00	269.97	269.97	(269.97)	0.00%	540
0001-572-14-10-21001000 FICA TAXES	8,679.00	2,139.53	2,139.53	6,539.47	24.65%	10,681
0001-572-14-10-22001000 RETIREMENT CONTRIBUTION	5,698.00	1,247.50	1,247.50	4,450.50	21.89%	6,318
0001-572-14-10-23001000 HEALTH AND LIFE	11,340.00	1,133.79	1,133.79	10,206.21	10.00%	8,180
0001-572-14-30-34008000 ALARM MONITORING	9,500.00	0.00	1,470.66	8,029.34	15.48%	2,941
0001-572-14-30-41001000 TELEPHONE SERVICE	3,700.00	1,066.04	2,115.09	1,584.91	57.16%	4,230
0001-572-14-30-43001000 ELECTRIC	33,000.00	8,563.55	14,512.28	18,487.72	43.98%	29,025
0001-572-14-30-43002000 WATER	2,500.00	526.22	934.15	1,565.85	37.37%	1,868
0001-572-14-30-52001000 GENERAL OPERATING SUPPLIES	29,500.00	6,476.28	14,160.02	15,339.98	48.00%	28,320
0001-572-14-30-52004000 FURNITURE AND EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00%	0
0001-572-14-30-52005003 TOURNAMENT/LEAGUE EXPENDITURES	4,500.00	0.00	4,200.00	300.00	93.33%	4,200
TOTAL PALMETTO BAY PARK	238,455.00	49,107.07	69,867.18	166,587.82	29.30%	233,603.34
PERRINE WAYSIDE DOG PARK						
0001-572-15-30-43001000 ELECTRIC	350.00	83.23	168.57	181.43	48.16%	337
0001-572-15-30-43002000 WATER	250.00	0.00	37.53	212.47	15.01%	75
0001-572-15-30-52001000 GENERAL OPERATING SUPPLIES	4,000.00	364.86	364.86	3,635.14	9.12%	730
TOTAL PERRINE WAYSIDE DOG PARK	4,600.00	448.09	570.96	4,029.04	12.41%	1,141.92
THALATTA ESTATES						
0001-572-16-10-12001000 SALARIES AND WAGES REGULAR	121,081.00	24,966.33	53,875.77	67,205.23	44.50%	96,971
0001-572-16-10-12002000 PART TIME SALARIES AND WAGES	45,000.00	10,033.21	15,884.31	29,115.69	35.30%	40,233
0001-572-16-10-13001000 OTHER WAGES	0.00	0.00	1,449.87	(1,449.87)	0.00%	1,450
0001-572-16-10-14001000 REGULAR OVERTIME	0.00	223.95	349.83	(349.83)	0.00%	700
0001-572-16-10-21001000 FICA TAXES	17,374.00	2,695.68	5,480.44	11,893.56	31.54%	10,693
0001-572-16-10-22001000 RETIREMENT CONTRIBUTION	21,298.00	2,754.71	5,832.43	15,465.57	27.38%	10,902
0001-572-16-10-23001000 HEALTH AND LIFE	27,025.00	3,768.92	7,581.89	19,443.11	28.06%	14,199
0001-572-16-30-34002002 VALET SERVICES	20,000.00	19,818.00	34,558.00	(14,558.00)	172.79%	69,116
0001-572-16-30-34002003 SECURITY SERVICES	15,000.00	12,210.00	15,441.18	(441.18)	102.94%	30,882
0001-572-16-30-34003002 WASTE HAULERS	0.00	0.00	842.88	(842.88)	0.00%	1,686
0001-572-16-30-34008000 ALARM MONITORING	8,500.00	149.97	784.56	7,715.44	9.28%	1,569
0001-572-16-30-41001000 TELEPHONE SERVICE	5,600.00	1,166.07	2,317.81	3,282.19	41.39%	4,636
0001-572-16-30-43001000 ELECTRIC	12,500.00	2,793.61	5,028.88	7,471.12	40.23%	10,058
0001-572-16-30-43002000 WATER	12,000.00	584.01	584.01	11,415.99	4.87%	1,168
0001-572-16-30-44003000 EVENT RENTAL/SUPPLIES	6,000.00	(540.00)	1,320.00	4,680.00	22.00%	2,640
0001-572-16-30-48003000 VILLAGE ADVERTISING	20,000.00	2,435.00	2,485.00	17,515.00	12.43%	20,000

VILLAGE OF PALMETTO BAY
SECOND QUARTER BUDGET TO ACTUAL
FOR THE PERIOD JANUARY 1, 2016 TO MARCH 31, 2016

EXPENDITURES	Adopted Budget	2nd Quarter Actual	Year to Date Actual	Budget Balance	Percentage Expended	Estimated Actual
0001-572-16-30-48005001 COMMUNITY EDUCATIONAL CLASSES/LECTURES	0.00	650.00	2,050.00	(2,050.00)	0.00%	4,100
0001-572-16-30-52001000 GENERAL OPERATING SUPPLIES	30,000.00	1,945.85	8,814.46	21,185.54	29.38%	17,629
TOTAL THALATTA ESTATES	361,378.00	85,655.31	164,681.32	196,696.68	45.57%	338,631.22
LUDOVICI PARK						
0001-572-17-10-12001000 SALARIES AND WAGES REGULAR	35,280.00	7,775.55	7,775.55	27,504.45	22.04%	32,150
0001-572-17-10-12002000 PART TIME SALARIES AND WAGES	10,000.00	1,796.32	1,796.32	8,203.68	17.96%	7,880
0001-572-17-10-14001000 REGULAR OVERTIME	0.00	163.64	163.64	(163.64)	0.00%	327
0001-572-17-10-21001000 FICA TAXES	2,441.00	744.95	744.95	1,696.05	30.52%	3,111
0001-572-17-10-22001000 RETIREMENT CONTRIBUTION	3,175.00	902.89	902.89	2,272.11	28.44%	3,737
0001-572-17-10-23001000 HEALTH AND LIFE	5,670.00	978.76	978.76	4,691.24	17.26%	4,996
0001-572-17-30-34008000 ALARM MONITORING	2,000.00	110.97	221.94	1,778.06	11.10%	444
0001-572-17-30-41001000 TELEPHONE SERVICE	4,300.00	709.38	1,152.12	3,147.88	26.79%	2,304
0001-572-17-30-43001000 ELECTRIC	24,000.00	5,857.05	10,399.24	13,600.76	43.33%	20,798
0001-572-17-30-43002000 WATER	2,600.00	872.11	872.11	1,727.89	33.54%	1,744
0001-572-17-30-52001000 GENERAL OPERATING SUPPLIES	13,000.00	76.92	(223.04)	13,223.04	-1.72%	5,000
TOTAL LUDOVICI PARK	102,466.00	19,988.54	24,784.48	77,681.52	24.19%	82,492.10
TENNIS CENTER						
0001-572-18-10-12001000 SALARIES AND WAGES REGULAR	11,988.00	2,869.37	2,869.37	9,118.63	23.94%	12,307
0001-572-18-10-12002000 PART TIME SALARIES AND WAGES	49,000.00	15,030.41	28,284.92	20,715.08	57.72%	56,716
0001-572-18-10-21001000 FICA TAXES	4,746.00	1,369.67	2,383.65	2,362.35	50.22%	5,309
0001-572-18-10-22001000 RETIREMENT CONTRIBUTION	1,079.00	332.06	332.06	746.94	30.77%	1,401
0001-572-18-10-23001000 HEALTH AND LIFE	1,260.00	267.08	267.08	992.92	21.20%	1,424
0001-572-18-30-34009001 COACHES	45,000.00	27,857.10	46,470.35	(1,470.35)	103.27%	92,941
0001-572-18-30-41002000 INTERNET SERVICE	700.00	526.02	644.02	55.98	92.00%	1,288
0001-572-18-30-43001000 ELECTRIC	8,000.00	3,025.37	4,980.61	3,019.39	62.26%	9,961
0001-572-18-30-52005004 TENNIS SUMMER CAMP SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00%	1,000
TOTAL TENNIS CENTER	122,773.00	51,277.08	86,232.06	36,540.94	70.24%	182,346.96
TOTAL PARKS AND RECREATION	1,545,418.00	364,530.37	685,985.13	859,432.87	44.39%	1,461,267.12
TOTAL EXPENDITURES	14,378,865.00	3,280,057.03	6,984,281.77	7,394,583.23	48.57%	13,365,926.89
TOTAL REVENUES	14,378,865.00	2,113,085.86	7,957,691.34	6,421,173.66	55.34%	14,071,077.00
TOTAL EXPENDITURES	14,378,865.00	3,280,057.03	6,984,281.77	7,394,583.23	48.57%	13,365,926.89
GRAND EXCESS OF REVENUES OVER EXPENDITURES	0.00	(1,166,971.17)	973,409.57	(973,409.57)	0.00%	705,150.11
BEGINNING FUND BALANCE	13,428,510					13,857,468
EXTRA ORDINARY ITEMS	0					0
LESS TRANSFERS	3,262,555					3,262,555
LESS ASSIGNED FUND BALANCE	6,700,000					6,700,000
UNASSIGNED FUND BALANCE	3,465,955					3,894,913
ESTIMATED SURPLUS/OVERAGE	0					705,150
ESTIMATED ENDING FUND BALANCE	10,165,955					11,300,063

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 3**

Monthly Calendar of Park Events- May 2016



PARKS & RECREATION

Special Events & Programs		
Friday, May 6	<p>Date Night at Thalatta: Mother's Day Wine Glass Painting Party Thalatta Estate 7:00pm-8:30pm \$15.00- 1 glass/ \$25.00-2 glasses To register visit ArtSouthMiami.org or call 305-662-1423.</p>	
	<p>Vinyasa Yoga by Baptist Ludovici Park 9:00am-10:15am FREE – For registration and more information call 786-467-5680 or email CommunityExercise@BaptistHealth.net. Space is limited and registration is encouraged.</p>	
Friday, May 13	<p>*Village of Palmetto Bay Ghost Tour Thalatta Estate 9:30am-11:00am \$40.00 - Visit www.palmettobay-fl.gov for Registration Information</p>	
	<p>Vinyasa Yoga by Baptist Ludovici Park 9:00am-10:15am FREE – For registration and more information call 786-467-5680 or email CommunityExercise@BaptistHealth.net. Space is limited and registration is encouraged.</p>	
	<p>Tennis Date Night Coral Reef Park 5:00pm-8:00pm For more information call 305-253-8655 or visit www.palmettobay-fl.gov</p>	
Saturday, May 14	<p>*Community Yard Sale Coral Reef Park 9:00am-1:00pm \$10.00 per slot - Visit www.palmettobay-fl.gov for Registration Information. Space is limited. Maximum of 2 slots per registration.</p>	
Sunday, May 15	<p>*Nature Photography & Natural Areas Tour Thalatta Estate 8:00am – 10:00am \$40.00 – Visit www.palmettobay-fl.gov for Registration Information</p>	
	<p>*Yoga by the Bay Thalatta Estate 9:30am-11:00am Visit www.palmettobay-fl.gov for Registration Information</p>	
Friday, May 20	<p>Vinyasa Yoga by Baptist Ludovici Park 9:00am-10:15am FREE – For registration and more information call 786-467-5680 or email CommunityExercise@BaptistHealth.net. Space is limited and registration is encouraged.</p>	
Saturday, May 21 & Sunday, May 22	<p>Coral Reef Park Outdoor Arts & Crafts Festival Coral Reef Park 10:00am-5:00pm FREE – Visit www.palmettobay-fl.gov for more information. For sponsorship opportunities or to learn more about exhibiting your craft call 561-746-6615.</p>	
Sunday, May 22	<p>*Yoga by the Bay Thalatta Estate 9:30am-11:00am Visit www.palmettobay-fl.gov for Registration Information</p>	
Thursday, May 26	<p>*Community Workshops for Healthy Living: Avoiding the Fall Edward and Arlene Feller Community Room at Ludovici Park 11:00am – 1:00pm FREE - Visit www.palmettobay-fl.gov for Registration Information</p>	
Friday, May 27	<p>Vinyasa Yoga by Baptist Ludovici Park 9:00am-10:15am FREE – For registration and more information call 786-467-5680 or email CommunityExercise@BaptistHealth.net. Space is limited and registration is encouraged.</p>	
Sunday, May 29	<p>*Paddle Adventure Thalatta Estate 9:00am FREE – Visit www.palmettobay-fl.gov for Registration Information</p>	

Save the Date
Hurricane Event
 Village Hall
 June 4, 2016

Save the Date
Responsible Gardening Workshop
 Thalatta Estate
 June 8, 2016

Save the Date
End of School Summer Splash
 Coral Reef Park
 June 9, 2016

Save the Date
Village of Palmetto Bay Summer Camp
 Coral Reef Elementary
 June 13 – August 5, 2016

Save the Date
Tennis Summer Camp
 Coral Reef Park
 June 13 – August 19, 2016

Save the Date
Father's Day Car Show & Barbeque
 Thalatta Estate
 June 19, 2016

REGISTER NOW
***Denotes Online Registration/Purchase**
 Now available at www.palmettobay-fl.gov

Park Facility Rental:
 305-253-8655
www.palmettobay-fl.gov

Tennis Lessons at Coral Reef Park
 Monday-Friday
 8am-12pm & 3-9pm
 305-253-8655

Palmetto Bay Park Recreational Programs	
Ballet at the Park	Mondays 3:00pm-7:00pm Tuesdays & Thursdays 4:00pm-7:30pm Wednesdays 4:00pm-7:00pm
19 Sports – Flag Football/Soccer/T-Ball	Saturdays 9:00am-1:00pm
MDI Basketball	Mondays – Fridays 6:00pm-9:00pm
Miami Lady Canes Softball	Mondays – Thursdays 6:00pm-10:00pm
Miami Stingrays Softball	Mondays – Thursdays 6:00pm-10:00pm
Miami Waves Softball	Sundays 2:00-4:00pm Mondays – Wednesdays 6:00pm-10:00pm

Coral Reef Park Recreational Programs	
Mondays – Fridays	Tennis Lessons – 8:00am-12:00pm & 3:00pm-9:00pm
Mondays, Wednesdays & Fridays	Palmetto Bay Soccer – Practice 4:00pm-7:00pm
Mondays – Thursdays	Palmetto FC Soccer – 5:00pm-6:30pm
Mondays & Wednesdays	Coral Estates Soccer – 5:00pm-6:30pm
Fridays	Palmetto Bay Soccer – Games 4:00pm-7:00pm
Saturdays	Palmetto Bay Soccer – Games 8:00am-2:00pm
Monday, May 2	Howard Palmetto Baseball – Juvenile Division Games (Field 3) 5:30pm
Saturday, May 7	Howard Palmetto Baseball – T-Ball Games (Field 1) 9:00am, 10:30am & 12:00pm Howard Palmetto Baseball – T-Ball Games (Field 2) 9:00am & 10:30am

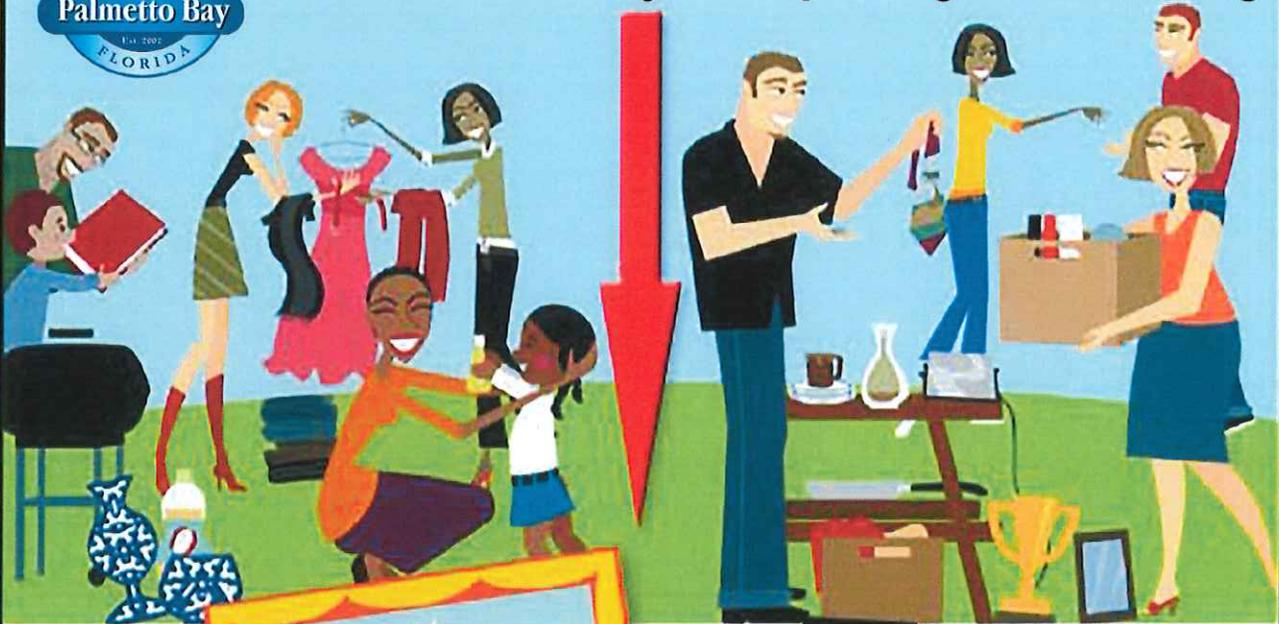
After School Programs at Coral Reef Park	
Wednesdays	Tennis 2:30pm-3:30pm
Thursdays	Lacrosse 4:15pm-5:15pm
Fridays	Nature Postings 3:30pm-5:30pm

Community Exercise Programs	
Baptist Health	
Mondays	Stretch & Relaxation at Coral Reef Park 9:30am-10:30am
Tuesdays	Cardio Pump at Coral Reef Park 11:00am-12:00pm Trim & Fit at Coral Reef Park 12:00pm-1:00pm
Wednesdays	Yoga Pilates Fusion at Coral Reef Park 9:00am-10:00am Stretch & Relaxation at Palmetto Bay Park 9:30am-11:00am Zumba Gold at Coral Reef Park 10:00am-11:00am
Thursdays	Dance Aerobics at Coral Reef Park 11:00am-12:00pm Trim & Fit at Coral Reef Park 12:00pm-1:00pm
Fridays	Stretch & Relaxation at Palmetto Bay Park 9:30am-11:00am

Park Information				
Coral Reef Park: 7895 SW 152 Street Palmetto Bay Open Daily: Sunrise to Sunset Tennis 8am to 10pm 305-235-1593	Palmetto Bay Park: 17535 SW 95 Ave Palmetto Bay Open: M-Sat 8am to 9pm Sun 8am to 8pm 305-251-2751	Thalatta Estate: 17301 Old Cutler Road Palmetto Bay Sun-Thurs. 8am -5pm Fri & Sat 9am to 2pm www.thalattaestate.com	Perrine Wayside Park: 16425 So. Dixie Highway Palmetto Bay, Open Daily: 8am to Sunset 305-259-1234	Ludovici Park: 17641 Old Cutler Road Palmetto Bay Open Daily: Sunrise to Sunset



Palmetto Bay's Spring Cleaning



Saturday, May 14, 2016

9:00am - 1:00pm

Coral Reef Park-7895 S.W. 152 Street

One man's trash is another man's treasure!

Come sell or shop at Coral Reef Park

(East side parking lot entrance on S.W. 77 Avenue)

Set-up will begin at 8:00 am.

Space is Limited! \$10 per slot.

For Rules & Regulations and Online Registration Visit

www.palmettobay-fl.gov





The Village of Palmetto Bay in partnership with Deering Estate brings you [Trips & Tours](#)

Village Ghost Tour

Friday, May 13, 2016

Time: 7pm-9pm

Thalatta Estate Park

17301 Old Cutler Road

Fee: \$40/person

Register online at www.palmettobay-fl.gov

Everyone loves A Great Ghost Story! Now you can have your own paranormal experience if you dare. In partnership with Paranormal Investigators, learn about the many "Voices of the Past" that have lived in our community and Thalatta Estate. Hear about the sightings and experiences from the actual paranormal investigation of the Village of Palmetto Bay.

*** Minimum of 10 participants required.**



Nature Photography & Natural Areas Tour

Sunday, May 15, 2016



Time: 8am-10am

Thalatta Estate Park

17301 Old Cutler Road

Fee: \$40/person * *Space is limited.*

Register online at www.palmettobay-fl.gov



Join Deering Naturalists while discovering the plethora of flora and fauna birds and other animals throughout South Florida's lush native habitats including; Thalatta Estate Park and Biscayne Bay. Traverse down the Native American footpaths, historic roads, or coastal environments. Photograph fine architectural features of some of South Florida's earliest buildings. From sunrises to sunsets, seascapes to forest portraits, there are endless opportunities to use as your backdrop.

*** Minimum of 10 participants required.**

For More Information visit www.palmettobay-fl.gov or call 305-259-1234

CORAL REEF PARK

Outdoor Arts & Crafts Festival

Coral Reef Park ~ 7895 SW 152nd Street, Palmetto Bay, FL



May 21st & 22nd, 2016

Saturday & Sunday

10am-5pm

Free Admission

For more information, visit
www.PalmettoBay-FL.gov

To learn more about exhibiting your crafts or sponsorship
opportunities, please call 561-746-6615



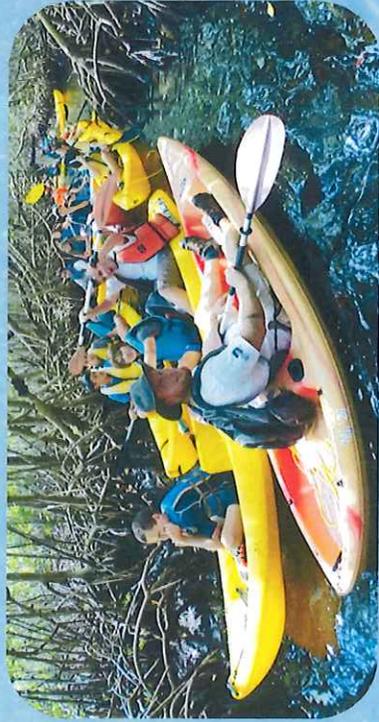
Artfestival.com

American Craft Endeavors





The Parks & Recreation Department presents: A Paddle Adventure!



Thalatta Estate
17301 Old Cutler Road
Palmetto Bay
9AM

Adventure Dates

Sunday, Jan 31

Sunday, Feb 28

Sunday, Apr 24 - **FREE**

Sunday, May 29

*Saturday, Jun 25

*Saturday, Jul 30

Sunday, Aug 28

Sunday, Sep 25

Paddle Adventure Highlights:

- Grab a paddle and enjoy Biscayne Bay with a guide
- Learn ecological facts about the bay
- Observe marine wildlife such as manatees, sea turtles and numerous bird species
- Kayaks, paddles, kayaking equipment, floatation devices (lifejackets) included
- \$30.00 — must register online at www.palmettobay-fl.gov (first-come, first serve & weather permitting basis)
- * *June & July Paddle Adventures will depart from Coral Reef Park-7892 SW 152nd Street*



DEERING ESTATE

Discover
more

Limited Space Available

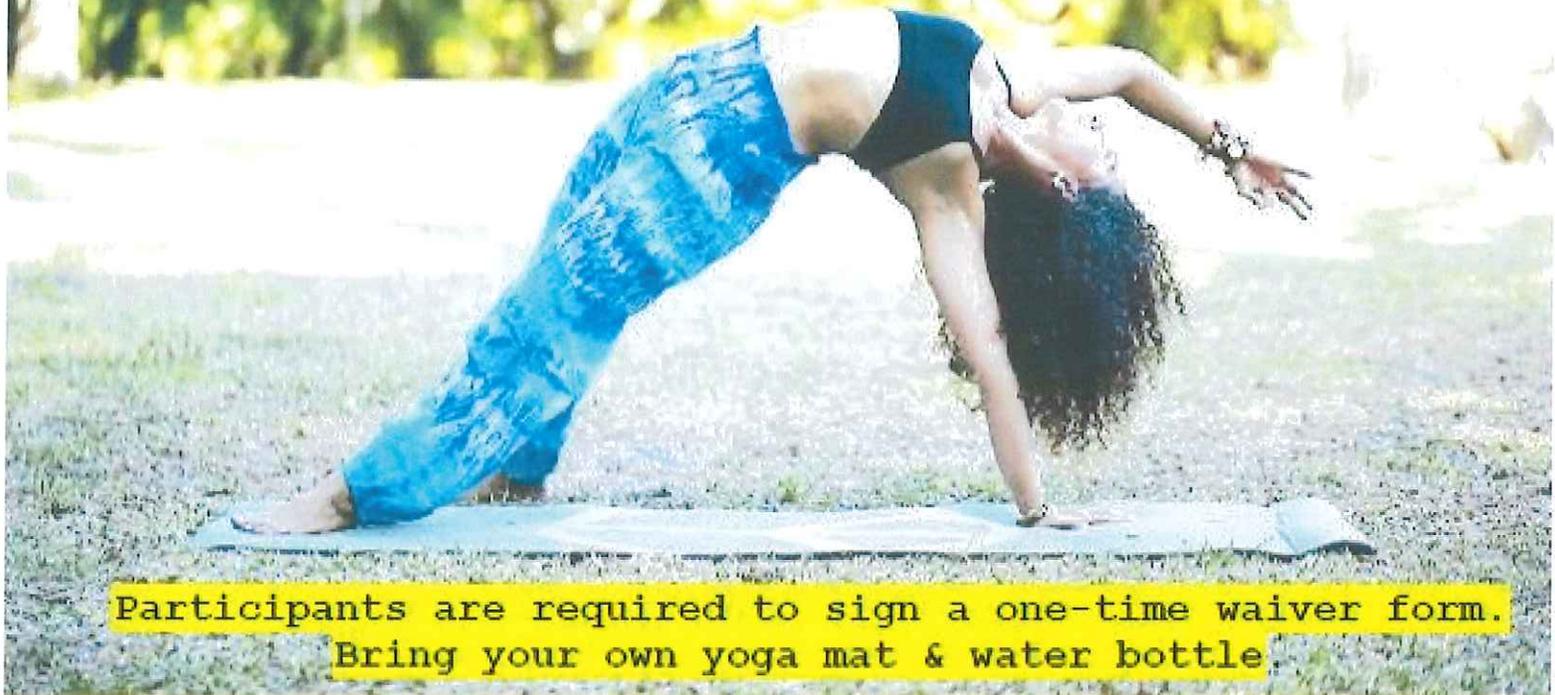
For more information: 305-259-1234

www.palmettobay-fl.gov



Yoga by the Bay

at Thalatta Estate Park-17301 Old Cutler Rd.
with Maria Luisa Tovia - Yoga Teacher



Participants are required to sign a one-time waiver form.
Bring your own yoga mat & water bottle.

Gentle Yoga will explore a variety of breathing, energizing, restorative, meditation and relaxation practices.



Ages 13+ and ALL levels welcome.

9:30AM-11:00AM Thalatta Estate Park
17301 Old Cutler Road

May 15 & 22

Aug 7 & 21

June 5 & 26

Sept 4 & 18

**** Schedule is subject to change**

RSVP & Sign Waiver online at
www.palmettobay-fl.gov

More Information

305-259-1224



Community Workshops for Healthy Living

at the Edward and Arlene Feller Community Room



A SantaFe Senior Living Community

Ludovici Park - 17641 Old Cutler Road

11:00 AM - 1:00PM

February 25th

Aging & Eating

March 31st

Medicare 101



April 28th

The Art of Aging Well

May 26th

Avoiding the Fall



The Village of Palmetto Bay Parks & Recreation has partnered with *Eastridge Retirement Village* to host four Community Workshops for Healthy Living; all geared towards older adults.

Each session includes an educational workshop on health & wellness; and lunch will be provided.

**Space is limited. Registration required.*

To reserve your spot, REGISTER at

www.palmettobay-fl.gov or call 305-259-1234

**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 4**

**Legislative Updates
State Legislative Agenda**



Village of Palmetto Bay

To: Honorable Mayor and Village Council

Date: May 2, 2016

From: Edward Silva, Village Manager

Re: 2017 Legislative Session Dates

The 2017 Legislative Session is from August 1, 2016 – May 5, 2017. The schedule is as follows:

- August 1, 2016 – deadline for filing claim bills;
- March 7, 2017 – Regular Session convenes at noon (deadline for filing bills for introduction);
- April 22, 2017 – All bills are immediately certified;
- April 25, 2017 – 50th day – last day for regularly scheduled committee meetings;
- May 5, 2017 – 60th day – last day of Regular Session.

Please note that this upcoming summer, the lobbyist contract for the Village needs to be revisited; therefore, let's discuss what the wants and needs for the upcoming 2017 legislative session dates.



Ronald L. Book, P. A.

LAW OFFICES
PROFESSIONAL ASSOCIATION

MEMORANDUM

To: Mr. Edward Silva, Village Manager
Village of Palmetto Bay

From: Ronald L. Book, Esq. Robert M. Levy
Kelly C. Mallette Jose Diaz
Rana G. Brown

Date: March 31, 2016

RE: 2016 Legislative Session – Final Session Report

On behalf of Ronald L. Book, P.A. and Robert M. Levy and Associates, we would like to first and foremost extend our appreciation for the continued opportunity to represent the Village of Palmetto Bay.

Included in this report is a summary of the budget and an update on legislation passed during the 2016 Regular Session. Should you have any questions regarding budget information, legislation or legislative action, please do not hesitate to call or email us.

The 2016 Legislative Session ended at 6:45 pm on Friday, March 11th, bringing to close the 2016 Legislative Session. On the last day of Session, the legislature approved an \$82 billion budget for fiscal year 2016 – 2017, an increase over the FY 2016 budget of \$78 billion. The Governor has acted on the budget, having released his list of vetoes before the budget was officially transmitted to him. His veto list amounted to just over \$256 million in vetoes. Though the Legislature did not repeat the animosity from the prior session, there were major policy differences between the House and Senate, such as the Governor's proposed tax cut package and economic incentives requests.

Economic Incentives and Tax Cuts: Early in the fall of 2015, the Governor expressed his goals for the 2016 Session, which focused on two areas of the budget: \$250 million in economic incentives and a \$1 billion tax cut package, all to attract and generate new business for Florida. The Governor's request of \$250 million in economic incentives, was included in the Senate Transportation and Economic Development subcommittee budget proposal, and was strongly supported by its chairman, Senator Latvala. The Senator is slated to become the full Appropriations committee chairman next Session. In the Senate budget proposal, several requirements were added to ensure success, for example, to qualify for funding from the Enterprise Fund, a project would have had to create at least 10 jobs and receive 20 percent of its support from local contributions, in addition to providing a 3 to 1 return on investment as calculated by state economists. Of the \$250 in incentives, \$100 million of this funding would have come from the BP oil spill settlement at the time of award to the State. However, the House remained philosophically opposed to any economic incentives and never put forth a counter offer to the Senate proposal. Early in the budget conference committee process, the Senate reversed course and agreed with the House position by taking any incentive funding off the table.

Economic Development and Film Incentives: Early in the Session, the Senate Transportation and Economic Development Appropriations subcommittee debated and passed an omnibus economic development bill, SB 1646 (Latvala), that would have restructured the state's economic incentive and development programs. The proposal at one point did also include \$6 million to be allocated to Visit Florida, to help advertise movies that showcase Florida as a destination. In the House, HB 1325 (Boyd) passed and included several incentives, but with budget negotiations completely nonexistent over the funding, these bills did not pass.

Tax Cut Package: HB 7099 (Gaetz, M.) is the omnibus tax cut package that passed both the Senate and House on the last day of the legislative Session. The impact of this bill, combined with provisions in the approved budget, totals approximately \$400 million in cuts and savings, (achieved by combining upwards of \$290 million, to be used to avoid local property taxes from otherwise being added into the state's school funding formula, this includes a portion of the required local effort formula). Major highlights of this legislation are as follows:

- Provides a three-day “back-to-school” sales tax holiday from August 5, 2016, to August 7, 2016, for clothing and footwear costing \$60 or less, and school supplies costing less than \$15.
- Makes permanent the sales tax exemption for machinery and equipment used in manufacturing and provides exemptions for machinery and equipment used in agricultural post-harvest activities or used by metal recyclers.
- Effective July 1, 2019, eliminates a current aviation fuel tax exemption and reduces the aviation fuel tax rate from 6.9 cents per gallon to 4.27 cents per gallon.
- Clarifies that counties and municipalities may grant economic development property tax exemptions in areas which were previously designated as enterprise zones for projects that were preapproved before December 31, 2015.
- Provides a sales tax exemption for sales of food and drink by veterans’ organizations to members of veterans’ organizations.
- Reduces the beverage tax rate imposed on pear cider to make it the same as the rate on apple cider.
- Allows purchasers of airplanes to retain an airplane in Florida while waiting for the airplane to be registered in a foreign country without having to pay sales tax.
- Clarifies the definition of “wholesale sales price” for purposes of the tax on other tobacco products.
- For purposes of the local option economic development property tax exemption, allows the exemption for replacement data center equipment and extends the length of the exemption from 10 to 20 years for such equipment.

HB 7099 has been transmitted to the Governor; he must act by 4/14.

General Appropriations Act - areas of interest:

- **Cultural Affairs Grants** - Cultural Facilities Program: full funding of the Cultural Facilities ranked list in its entirety. Additional funding was allocated to the Miami Military Museum.
- **State Aid to Libraries** - \$22.3 million
- **Libraries** - \$5 million
 - Library Construction Grant Ranked List - \$2 million
 - Library Construction Projects - \$1 million
 - Library Cooperatives - \$2 million recurring

Economic Development Incentive Programs, Projects and Initiatives - \$52.4 million;

- Economic Development Partners - \$129.2 million which includes Enterprise Florida (EFI) - \$23.5 million and VISIT Florida - \$76 million

Affordable Housing Programs - \$200.1 million: which includes:

- SHIP - \$135.5 million TF (allocated to local governments) and provides more flexibility in the SHIP program regarding rent subsidies and rental assistance and \$5.2 million allocated for homeless Challenge Grants

- SAIL - State Housing Programs \$64.6 million which includes: at least 50 percent to be used for the SAIL Program, \$10 million for competitive grant program for housing developments designed for persons with developmental disabilities, and \$20 million for workforce housing to serve low-income persons and households in the Florida Keys Area of Critical State Concern.
- Housing and Community Development Programs, Projects, and Initiatives - \$33.2 million which includes Housing and Community Development Projects and Initiatives - \$31.9 million and Technical and Planning Assistance and Competitive Florida Partnership Program - \$1.3 million

Department of Children and Families

- Mental Health and Substance Abuse Services - \$20.5 million
- Grant Program for Central Receiving Systems - \$10 million
- Community Teams Providing Mental Health/Substance Abuse Services - \$9.8 million
- Expansion of the Criminal Justice, Mental Health and Substance Abuse Reinvestment Grant Program - \$6 million
- Additional Staff at the State Mental Health Facilities - \$1.4 million GR; \$3.1 million TF
- State Mental Health Facilities Additional Forensic Beds - \$3.8 million
- Challenge Grant Program for Homeless Assistance - \$1.2 million
- Homeless Coalitions - \$1 million
- Surveillance System for State Mental Health Facilities - \$1.6 million
- Automated Medication Dispensing System for State Mental Health Facilities - \$1.5 million

Agency for Health Care Administration

- Florida KidCare Coverage for Lawfully Residing Children - \$28.8 million
- Medicaid Homeless Mental Health Transitional Housing - \$4.0 million GR; \$6.3 million TF

LEGISLATIVE ISSUES

Election Dates for Municipal Office: HB 7059 (Caldwell) This bill passed the House with a vote of 70 – 47, on 2/3. The bill would preempt to the state, the authority to establish the dates of elections of municipal officers and provides the exclusive method for establishing those dates. Any state law, municipal charter, or municipal ordinance that conflicts with the bill is superseded to the extent of the conflict. As a result, a municipality will no longer have authority to unilaterally establish the date of its municipal officer elections. There was no Senate companion bill filed, though throughout Session, it was expected that the Senate would address this issue in a committee bill of sorts. No committee bill was ever filed or existing bill amended with similar language, and therefore this issue did not pass.

Fracking / Regulation of Oil and Gas: As reported, HB 191 (Rodrigues) passed the House on 1/27 with a vote of 73 – 45, and the Senate companion, SB 318 (Richter) was heard but failed by a vote of 9 – 10 in the Senate Appropriations committee on 2/25. Through a rules maneuver, this bill was brought back in this same committee by a motion to reconsider, and was left pending. The bill was back on the agenda for Senate Appropriations for 3/1, but the bill sponsor, Senator Richter, declined the motion to reconsider the bill. Therefore, the bill remains as having failed in Senate Appropriations, 9 – 10. This legislation has strong support and strong opposition, in Florida as well as across the nation. After this issue was reassigned to us, we joined that opposition on behalf of the County. This bill did not pass.

Vote by Mail: HB 361 (by Lee, L., Williams) and SB 112 (Thompson) amends the Florida Statutes to replace the phrase “absentee ballot” with the phrase “vote-by-mail ballot.” SB 112/HB 361 was approved by the Governor, Chapter No. 2016-37.

Immigration: Several bills address immigration issues this Session, and are summarized below.

Sanctuary Cities/Federal Immigration Enforcement: HB 675 (Metz) and SB 872 (Bean) would have created the “Rule of Law Adherence Act” which would require state and local governments and law enforcement agencies, including their officials and employees, to support and cooperate with federal immigration enforcement.

Specifically, the bill prohibited state or local governments, or law enforcement agencies, from having any law, policy or practice, which would impede immigration enforcement, and it would require state and local governmental entities and law enforcement agencies to comply with and support immigration policy. The bill would have required any sanctuary policies currently in effect, to be repealed within 90 days of the effective date of this Act.

HB 675 passed all of its committees in the House and passed the full House with a vote of 80 – 38. However, the Senate companion bill, SB 872 (Bean) was not heard in the Senate. Chair of the Senate Judiciary committee, Senator Diaz de la Portilla made the statement mid-session, that he would not hear this bill. This bill was not heard and did not pass.

Persons Subject to Final Deportation Orders: HB 9 (Trujillo) and SB 118 (Hutson) would create a felony of the first degree for anyone who remains in the state after an order of deportation. HB 9 has passed two of its three committees of reference. Regarding the senate companion bill, the chairman of the Judiciary committee, Senator Diaz de la Portilla, also did not hear SB 118. This bill was never heard in the Senate and did not pass.

Temporary Cash Assistance Program: SB 750 (Hutson) and HB 563 (Gaetz, M.) relates to immigration issues, makes changes to the eligibility standards for TANF, by deleting the requirement that the department pro-rate a share of income provided by a parent, that is an illegal or an ineligible noncitizen, in determining family income eligibility for TANF. This bill would allow the department to consider the total family income regardless of whether one parent is a noncitizen. HB 563 has passed the House with a vote of 82 – 33, and was amended in the Senate and passed by a vote of 37 – 0, but died in returning messages to the House. This bill did not pass.

KidCare/ Medical Assistance Funding for Lawfully Residing Children: SB 248 (Garcia CoSponsors: Gaetz (D), Soto) and HB 89 (Diaz, J.) extends Medicaid and Children’s Health Insurance Program (CHIP) eligibility to a “lawfully residing child” who is not a citizen or national of the United States but meets other applicable eligibility qualifications of Medicaid or CHIP. The federal programs permit states the option of covering this population. The bill defines “lawfully residing child” to conform to the federal program eligibility requirements and deletes references to “qualified alien.” The bill specifies that the statutory changes do not extend Kidcare program eligibility or Medicaid eligibility to undocumented immigrants. SB 248 has passed two of its three committees of reference, but has not been heard in Senate Appropriations. HB 89 has passed all of its committees of reference and has passed the House 118 – 0. Funding and proviso for lawfully residing children is included in HB 5101, which is the health care services bill within the Health Care/Health and Human Services budget.

Natural Gas Rebate Program: SB 90 (Simpson) and HB 285 (Ray) authorizes the Department of Agriculture and Consumer Services (DACS) to receive applications for additional rebates from the natural gas fuel fleet vehicle rebate program, giving preference to governmental applicants. Any remaining funds may be expended for commercial applicant rebates.

SB 90 did pass and has been transmitted to the Governor; he has until 4/6 to act.

Transportation Network Companies (Uber, Lyft ride sharing services): HB 509 (Gaetz, M.) passed the full House during week 3, with a vote of 108 – 10. HB 509 as passed by the House would have preempted to the state the regulation of Transportation Network Companies (TNCs) and create a detailed regulatory framework for the

operation of TNCs. Specifically, this bill would have prohibited local governments from imposing taxes or licenses on TNCs relating to the provision of TNC service. This bill did not pass.

Transportation Network Companies/Insurance: SB 1118, (Simmons), is the Senate TNC bill that addressed insurance required of the company and drivers. This bill would have required the following:

- Specifies minimum insurance requirements for TNCs, and requires transportation network companies or drivers to maintain primary automobile liability insurance of at least \$125,000 for death and bodily injury per person, \$250,000 for death and bodily injury per incident, and \$50,000 for property damage. The bill creates two time periods during which the insurance is required. The first time period is during the time when a driver is logged on to the transportation network company's digital network but not providing a prearranged ride. The second time period is during a prearranged ride.
- Requires TNC drivers to maintain liability insurance of at least \$25,000 for death and bodily injury per person, \$50,000 for death and bodily injury per incident, and \$10,000 for property damage. Such coverage would apply at all times other than during a prearranged ride or when the driver is logged on to the TNC digital network but not providing a prearranged ride. The bill also requires that coverage meeting the requirements of the Florida Motor Vehicle No-Fault Law be maintained at all times.
- Preempts any local ordinances imposing insurance requirements on transportation network companies.
- Requires the TNC to provide an electronic notice to the TNC driver that it is illegal for a TNC driver to solicit or accept a ride if the ride is not arranged through the TNC's digital network; and if a TNC driver provides a ride not arranged through the TNC network, the ride is not covered by the TNC driver's or the TNC's insurance policy.

During the last few days of Session, there was a concerted effort by Senator Brandes, Senator Simmons, and others, to amend this bill and HB 7099, and others, with variations of legislation pertaining to TNCs, our firm worked to oppose these efforts and were able to fight off all amendments. This legislation was temporarily postponed and was never brought up for a full hearing in the Senate. No language passed regarding TNCs, nor did this bill pass.

Mental Health Services in the Criminal Justice System: SB 604 (Diaz de la Portilla) and HB 439 (McBurney) is a comprehensive bill, expanding the authority of courts to use treatment-based mental health and substance abuse treatment programs, expands the eligibility criteria for these programs to enable the participation of children in delinquency court, and for veterans who were released under a general discharge. The bill authorizes dependency courts to require persons having or seeking custody of a child to participate in certain mental health programs. Some county courts would be designated as "criminal county courts" for county-funded mental health court programs and a forensic hospital diversion pilot program. The bill encourages counties to establish and fund treatment-based mental health court programs. The bill also authorizes courts to admit defendants, on a voluntary basis, at both the pretrial intervention and post-adjudicatory level into the programs. The bill further encourages coordination among state agencies, local government, and law enforcement agencies to facilitate these programs. Please see budget summary for further information.

Approved by Governor; Chapter No. 2016-127

Gun Legislation: HB 163 (Gaetz, M.) The full House passed a bill allowing individuals with concealed carry permits to carry guns openly, otherwise known as "open carry". Additionally, HB 163 was amended by Representative Wood to allow those with concealed carry permits, to take concealed weapons into the legislative chambers. The vote was 72 – 43 on this specific amendment language. Amendments were passed that would allow public hospitals to prohibit open carry, and that would allow those with concealed carry permits to take guns on university and college campuses. The Senate President and various key Senate members have voiced strong concern about some of these provisions. Senator Diaz de la Portilla has definitively said that as these bills have been referred to his committee, Judiciary, he would not hear them.

During week 8, in a last attempt to address gun laws, Senator Gaetz filed an amendment regarding “open carry” (amendment bar code 142992), to SB 612, a bill that revises the definition of the term “concealed weapon” to delete its inclusion of a “slungshot.” This amendment mirrored a bill by Representative Gaetz, dealing with “open carry” summarized above. The Senator withdrew the amendment and it was not considered.

Traffic Infraction Detectors (Red Light Cameras): SB 168 (Brandes) and HB 4027 (Artiles) would have repealed the use of red light cameras, with an effective date to July 1, 2019, in order to allow for current contracts with municipalities to expire. In the Senate, the bill passed the Transportation committee, which is chaired by Senator Brandes, (the bill sponsor), with a vote of 4 – 3. However, this bill did not have a hearing in the next committee of reference, the Transportation and Economic Development Appropriations subcommittee, nor in any other committee. HB 4027 passed all of its committees and the House, with a vote of 83 – 33, but was not heard in the Senate. This bill did not pass.



**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 5**

**Departmental Monthly Status Reports
March 2016**

Village of Palmetto Bay
Departmental Monthly Report

Department/ Division: Finance

Reporting Period: March 2016

Service Description	Prior Month Oct-15	Prior Month Nov-15	Prior Month Dec-15	Prior Month Jan-16	Prior Month Feb-16	Prior Month Mar-16	Fiscal Year to Date FY 2015-16
EXPENDITURES % BY DEPARTMENT/ FACILITY							
Village Council	7.23%	6.85%	8.28%	10.78%	8.47%	6.54%	48.15%
Village Manager	4.44%	5.40%	5.26%	8.18%	6.29%	5.52%	35.09%
Village Clerk	5.22%	7.88%	8.33%	10.27%	8.88%	7.29%	47.87%
Finance Dept.	5.05%	6.57%	7.87%	10.71%	6.66%	11.79%	48.65%
Human Resources/ Comm.	3.58%	4.94%	5.49%	8.27%	5.78%	5.84%	33.90%
Village Attorney	0.00%	0.00%	0.00%	16.84%	8.81%	0.00%	25.65%
Planning & Zoning	5.39%	5.70%	6.72%	8.42%	5.65%	5.68%	37.56%
General Government	5.78%	2.94%	10.92%	3.07%	3.03%	5.06%	30.80%
Facilities Maint.	3.84%	5.09%	6.67%	7.18%	5.56%	5.91%	34.25%
Policing Unit	8.27%	8.27%	8.23%	8.26%	6.32%	8.25%	47.60%
Park Administration	6.13%	5.91%	6.43%	9.01%	2.62%	1.87%	31.97%
Coral Reef Park	2.74%	3.14%	22.21%	6.77%	10.55%	11.60%	57.01%
Tennis Center (PARTIAL YEAR)	13.07%	11.75%	14.65%	19.38%	12.97%	16.06%	87.88%
Palmetto Bay Park	2.21%	4.68%	17.91%	5.33%	7.11%	11.61%	48.85%
Perrine Wayside Park	0.00%	1.21%	1.45%	0.61%	0.59%	8.56%	12.42%
Thalatta Estate	3.01%	9.25%	9.19%	7.63%	7.89%	8.03%	45.00%
Ludovici Park	0.00%	4.53%	5.92%	6.12%	9.20%	7.57%	33.34%
Total Parks	5.17%	6.77%	8.84%	8.81%	6.98%	7.79%	44.36%
Total Operating	6.60%	6.75%	8.30%	7.64%	5.88%	7.26%	42.43%
Total for the Month	8.33%	8.33%	8.33%	8.33%	8.33%	8.33%	49.98%
ALARM REGISTRATIONS							
Alarm Calls/ Inquiries	133	130	127	120	143	120	773
Cashier Transactions	3,203	2,203	2,060	2,158	2,432	2,619	14,675
TOTAL ITEMS	3,336	2,333	2,187	2,278	2,575	2,739	15,448
INVOICES							
Invoices Processed	519	329	527	360	380	352	2,467
Checks Processed/ Issued	283	177	276	201	198	177	1,312
TOTAL ITEMS	802	506	803	561	578	529	3,779

NOTES:

1. The Finance Department incurred an increase this month due to audit payment.
2. Coral Reef Park - barricades and park supplies were purchased for Village picnic.
3. The budget for Tennis is only for a 6 month operation.
4. Palmetto Bay Park - field paint and park supplies were purchased for Slam Fest.



To: Edward Silva
Village Manager

Date: May 2, 2016

From: Desmond Chin
Finance Director

Re: FY2017 Budget

The tentative calendar for the Fiscal Year 2017 budget process is as follows:

May 6 – Budget templates distributed.

May 9 – Budget workshop

June 6 – Departmental budgets due to Finance with justifications.

June 7 – July 10 – Budget workshops with residents.

July 1 - 10 - Department meetings with Manager.

July 11 – Set Maximum Millage.

August 5 – FY2017 Proposed Budget distributed to Council.

September 5 – First Budget Hearing. (School Board 7/27, County 9/7)

September 19 – Second Budget Hearing. (School Board 9/8, County 9/22)

Attached is your department's budget worksheet, showing your actual expenditures for FY15, your annual FY2016 budget and a straight line estimation of your FY2016 annual expenditures. Also attached is your budget to actual as of April 2016. Please fill in your budget requests in the proposed budget column of the FY2017 budget template. Every attempt will be made to honor your requests. However, if that is not possible please have alternate budgets available for the Manager's consideration if reductions are necessary.

Please turn in your proposed budget on June 6 with justification for any requests that increase any line item above your FY2016 budgets. In addition, please justify any line items that are totally at your discretion or has substantial control by your department, regardless if it increases or not. For travel please indicate the conference or course and state if it is required for certification.

Payroll will be determined by the Manager and calculated by Finance.

Village of Palmetto Bay
Departmental Monthly Report

Department/ Division: Policing Unit

Reporting Period: March 2016

Service Description	Prior Month Oct-15	Prior Month Nov-15	Prior Month Dec-15	Prior Month Jan-16	Prior Month Feb-16	Current Month Mar-16	Fiscal Year to Date FY 2015-16
CRIMES/ CALLS FOR SERVICE							
Auto Theft	4	2	5	2	2	3	27
Burglary (Commercial)	1	2	0	1	0	1	5
Burglary (Residential)	15	4	25	10	7	6	67
Burglary (Vehicle)	15	10	49	25	15	22	136
Larceny (Over)	19	3	6	11	10	10	59
Larceny (Under)	15	10	26	24	12	15	102
Vandalism	2	8	7	3	2	5	27
Robbery	1	4	1	1	7	1	15
Homicide	0	0	0	0	0	1	1
Assault	6	10	8	4	7	7	42
Aggravated Assault	2	0	0	0	0	0	2
Aggravated Battery	0	0	0	0	1	0	1
Domestic Assault/Battery	2	3	1	0	11	1	18
Sex Offense (Exposure)	0	0	0	0	0	0	0
Disturbance	11	13	12	6	19	7	68
Domestic Dispute/Disturbance	16	15	22	15	11	15	94
Missing Person	3	2	3	1	3	2	14
Suspicious Vehicle	10	8	14	6	7	9	54
Suspicious person	9	11	12	16	8	7	63
Baker Act	7	9	9	6	6	15	52
DOA	8	1	3	5	1	5	23
Fire	1	1	0	1	0	3	6
Narcotics Investigation	1	1	3	1	1	0	7
Fraud	18	19	10	20	12	19	98
Fraud / Credit Card	2	0	0	0	0	0	2
Weapons violations	1	0	0	0	0	0	1
TOTAL CRIMES/ CALLS FOR SERV.	169	136	216	158	142	154	984
TRAFFIC ENFORCEMENT							
Crashes	86	71	75	67	52	81	432
TOTAL TRAFFIC ENFORCEMENT	86	71	75	67	52	81	432

NOTES:

1. For the month of March 2016, targeted crime rate is **-35.64%** less than same time period than previous year.
2. Estimated delivery dates for policing radar equipment is May 24, 2016 - June 4, 2016 from Stalker Radar.

Memorandum



Date: April 1, 2016
To: Juan J. Perez, Director
Miami-Dade Police Department
Via: Chain-of-Command
From: Gadyaces S. Serralta, Major
Village of Palmetto Bay Commander
Subject: March 2016
Neighborhood Resources Unit
Monthly Report

A handwritten signature in blue ink, appearing to read "G. Serralta", written over the "From:" line of the memorandum.

The Miami-Dade Police Department, Village of Palmetto Bay Policing Unit, and Neighborhood Resources Unit (NRU) provide the community with a variety of police services. Attached for your review is the NRU's Monthly Report for March 2016.

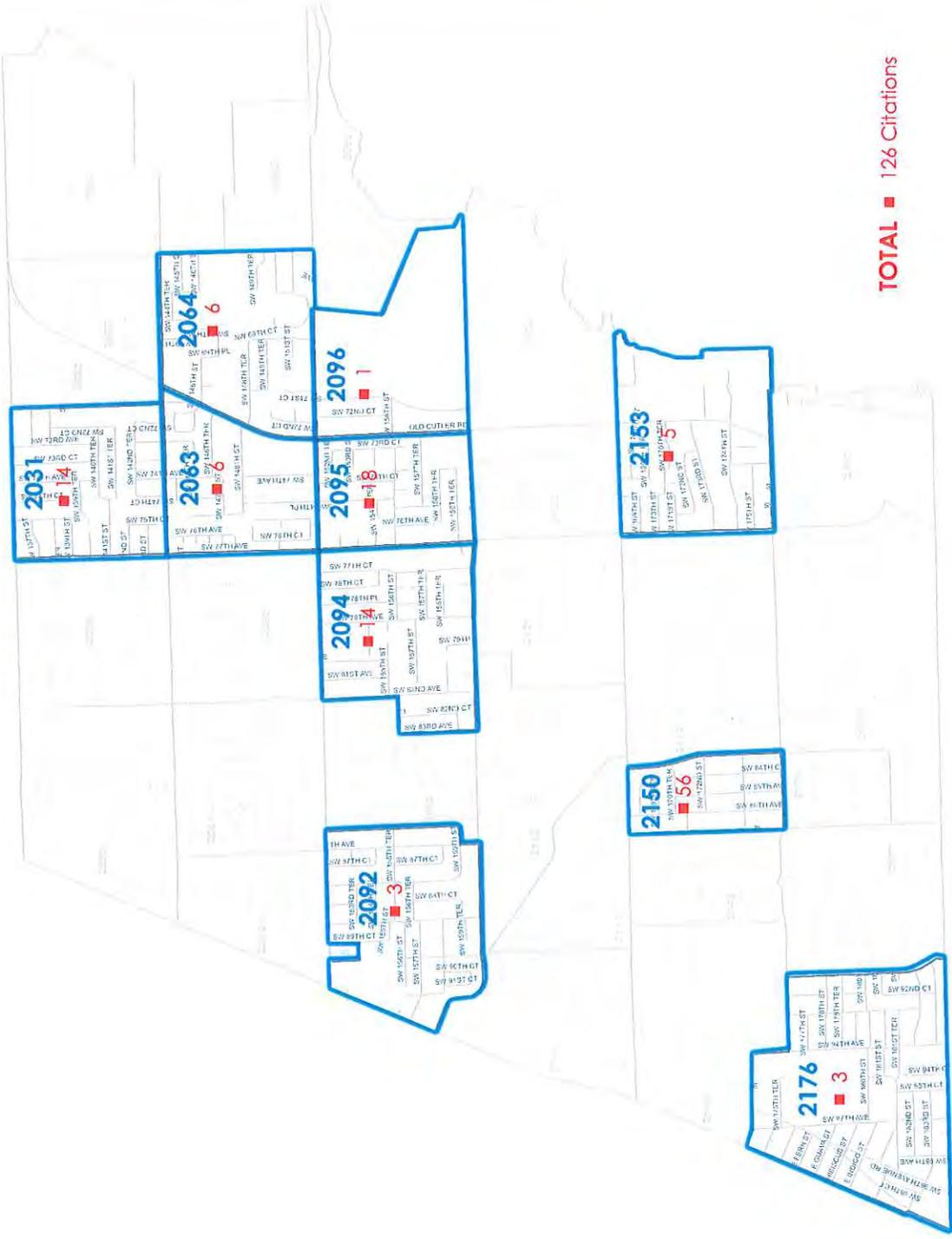
In the month of March 2016, NRU coordinated and attended several community events to include:

- One Citizen Crime Watch meetings was attended
- The monthly EESAC (Educational Excellence School Advisory Council) meeting was attended at Howard Drive Elementary School
- Two large security surveys are being conducted at the Paradise Point Marina and Condos and at Old Cutler Presbyterian Church
- Career Day presentation were held at Howard Drive Elementary and Perrine Elementary School
- Youth Crime Watch meetings were held at Coral Reef Elementary School.
- The Monthly Miami-Dade County Citizen Crime Watch meeting was attended
- Do The Right Thing awards ceremony as attended. A student from Perrine Elementary School was honored
- Deering Estate Foundation seafood festival safety committee meetings were attended.
- The Deering Estate Seafood Festival was attended. Safety information was presented and provided to the attendees. Child ID kits were also proved to the parents and fingerprints of their children were taken

GSS/cg
Attachment

C.I.T.E. (Comprehensive Improvised Traffic Enforcement) (April 2016)

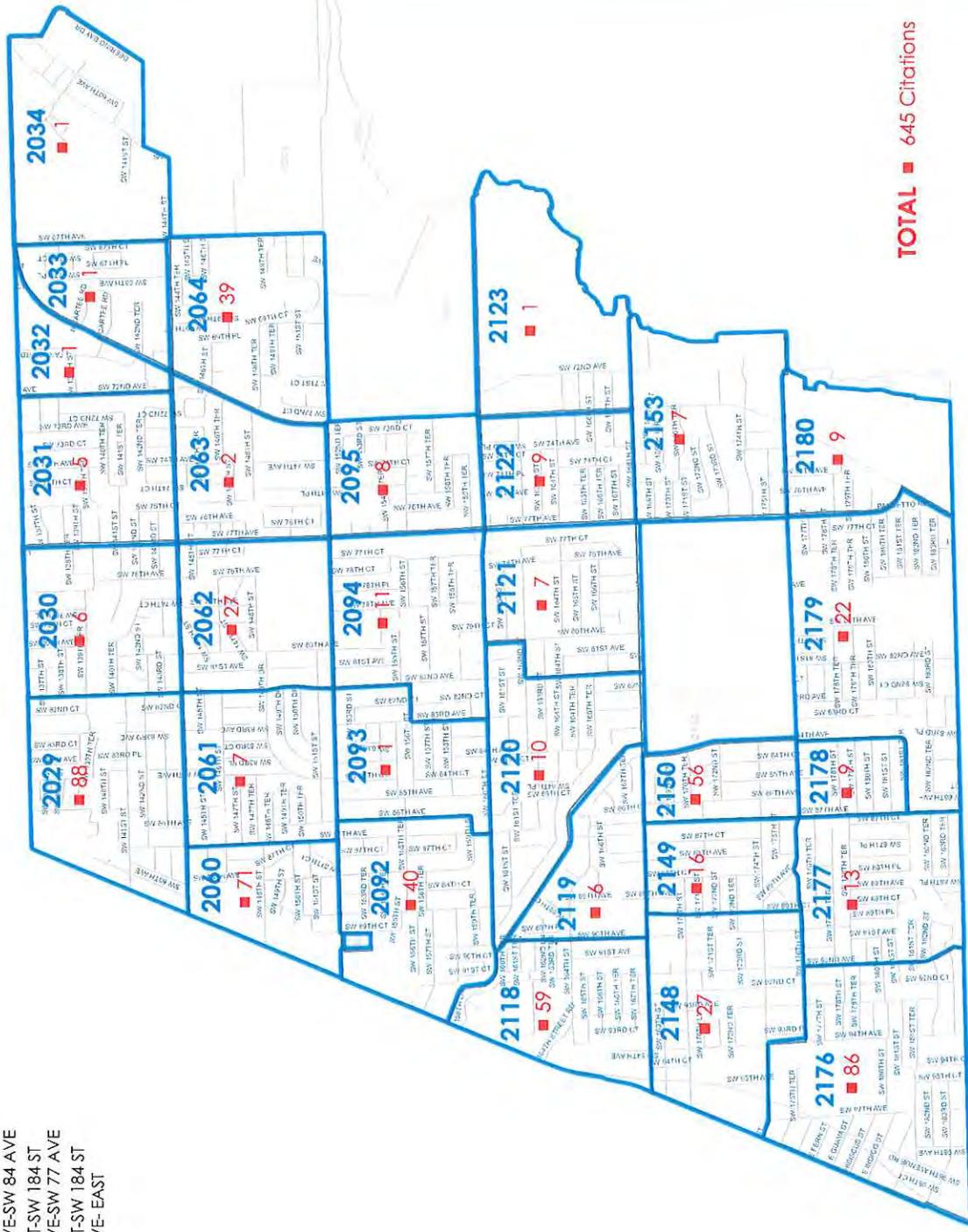
- 2031 SW 77 AVE-SW 72 AVE
SW 136 ST-SW 144 ST
- 2063 SW 144 ST-SW 152 ST
SW 77 AVE-OLD CUTLER
- 2064 SW 144 ST-SW 152 ST
OLD CUTLER-SW 67 AVE
- 2092 SW 152 ST-SW 160 ST
US1-SW 86 AVE
- 2094 SW 152 ST-SW 160 ST
SW 82 AVE-SW 77 AVE
- 2095 SW 152 ST-SW 160 ST
SW 77 AVE-OLD CUTLER
- 2096 SW 152 ST-SW 160 ST
OLD CUTLER-SW 68 AVE
- 2150 SW 168 ST-SW 176 ST
SW 87 AVE-SW 84 AVE
- 2153 SW 168 ST-SW 176 ST
SW 77 AVE-SW 72 AVE
- 2176 SW 174 ST-SW 184 ST
US1-SW 92 AVE



TOTAL ■ 126 Citations

Routine Traffic Enforcement (April 2016)

2029	US1-SW 82 AVE SW 136 ST-SW 144 ST	2153	SW 168 ST-SW 176 ST SW 77 AVE-SW 72 AVE
2030	SW 82 AVE-SW 77 AVE SW 136 ST-SW 144 ST	2176	SW 174 ST-SW 184 ST US1-SW 92 AVE
2031	SW 77 AVE-SW 72 AVE SW 136 ST-SW 144 ST	2177	SW 176 ST-SW 184 ST SW 92 AVE-SW 87 AVE
2032	SW 72 AVE-OLD CUTLER SW 136 ST-SW 144 ST	2178	SW 176 ST-SW 181 TER SW 87 AVE-SW 84 AVE
2033	OLD CUTLER-SW 144ST OLD CUTLER-SW 67 AVE	2179	SW 176 ST-SW 184 ST SW 84 AVE-SW 77 AVE
2034	SW 136 ST-SW 144ST SW 67 AVE-DEERING BAY DR	2180	SW 176 ST-SW 184 ST SW 77 AVE-EAST
2060	SW 144 ST-SW 152 ST US1-SW 87 AVE		
2061	SW 144 ST-SW 152ST SW 87 AVE-SW 82AVE		
2062	SW 144 ST-SW 152ST SW 82 AVE-SW 77 AVE		
2063	SW 144 ST-SW 152 ST SW 77 AVE-OLD CUTLER		
2064	SW 144 ST-SW 152ST OLD CUTLER-SW 67 AVE		
2092	SW 152 ST-SW 160 ST US1-SW 86 AVE		
2093	SW 152 ST-SW 160 ST SW 86 AVE-SW 82 AVE		
2094	SW 152 ST-SW 160 ST SW 82 AVE-SW 77 AVE		
2095	SW 152 ST-SW 160 ST SW 77 AVE-OLD CUTLER		
2118	SW 160 ST-SW 168 ST US1-SW 90 AVE		
2119	SW 88 AVE RD-SW 168 TER SW 90 AVE-SW 84 CT		
2120	SW 160 ST-SW 168 ST SW 89 AVE RD-SW 82 AVE		
2121	SW 160 ST-SW 168 ST SW 82 AVE-SW 77 AVE		
2122	SW 160 ST-SW 168 ST SW 77 AVE-OLD CUTLER		
2123	SW 160 ST-SW 168 ST OLD CUTLER-SW 72 AVE		
2148	US1-SW 89 AVE		
2149	SW 168 ST-SW 176 ST SW 89 AVE-SW 87 AVE		
2150	SW 168 ST-SW 176 ST SW 87 AVE-SW 84 AVE		



TOTAL ■ 645 Citations

Lock It Or Lose It!

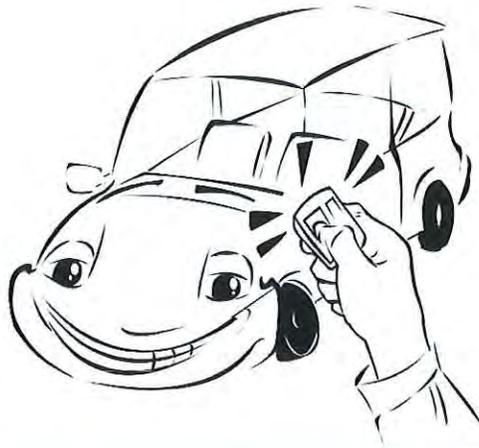


The majority of vehicle burglaries are due to unlocked cars!



- **Emergencies: Immediately dial 9-1-1** •
- Non-Emergency Line: 305-476-5423 •
- Village of Palmetto Bay Policing Unit: 305-278-4000 (M-F, 8-5 pm) •

Your car is like a family member, help keep it safe!



- 1. Never leave valuables in plain sight**
- 2. Secure your valuables before reaching your destination**
- 3. Take your valuables with you**



Village of Palmetto Bay



@PalmettoBayVlg



Palmetto Bay PIO



Ch. 77

Village of Palmetto Bay
Departmental Monthly Report

Department/ Division: Public Services/Facilities Maint. Division
Reporting Period: March 2016

Service Description	Prior Month Oct-15	Prior Month Nov-15	Prior Month Dec-15	Prior Month Jan-16	Prior Month Feb-16	Current Month Mar-16	Fiscal Year to Date FY 2015-16
BUILDING AND FACILITIES MAINTENANCE							
Open Work Orders	22	22	13	25	25	2	109
Closed Work Orders	15	7	11	21	21	18	93
Equipment failures	1	1	2	3	3	4	14
Equipment Repair and Maintenance	0	1	5	7	7	6	26
Meetings/Training Attended	1	0	0	1	1	2	5
TOTAL BUILDING MAINT.	39	31	31	57	57	32	247
LANDSCAPE MAINTENANCE							
Mowing Cycles- In-House	13	12	12	12	25	12	86
Mowing Cycles- Outsourced	4	5	4	4	21	4	42
Tree Trimming, Removal and Planting	0	3	3	3	3	3	15
Pesticide and Herbicide Spraying	4	4	4	4	7	7	30
Debris Removal	0	2	2	2	1	3	10
Equipment Repair and Maintenance	0	1	3	2	1	2	9
TOTAL LANDSCAPE MAINT.	21	27	28	27	58	31	192

Completed Projects (March 2016):

- ◆ Installed oscillating fans in the concession stand at Palmetto Bay Park.
- ◆ Replaced ceiling lights in the main carriage house at Thalatta Estate.
- ◆ Repaired main line of irrigation system near baseball and football field at Coral Reef Park.
- ◆ Installed new storage door for privacy in eastside of mens restroom at Coral Reef Park.

Village of Palmetto Bay
Departmental Monthly Report

Department/ Division: Public Services/Transportation and Transit Division
Reporting Period: March 2016

Service Description	Prior Month Oct-15	Prior Month Nov-15	Prior Month Dec-15	Prior Month Jan-16	Prior Month Feb-16	Current Month Mar-16	Fiscal Year to Date FY 2015-16
I-BUS RIDERSHIP							
Route A- morning	12	14	12	18	32	15	103
Route B- morning	417	359	407	284	326	357	2,150
Route A- afternoon/evening	27	37	28	16	30	27	165
Route B- afternoon/evening	226	189	187	172	202	230	1,206
TOTAL RIDERSHIP	682	599	634	490	590	629	3,624
Customer Service Calls	6	4	4	5	6	6	31
Vehicle Maintenance	\$ 2,570	\$ 98	\$ 463	\$ 7,195	\$1,765	\$4,566.64	\$ 16,657.95
Vehicle Fueling	\$ 631.33	\$ 765	\$ 687	\$ 555	\$ 504	\$807.83	\$ 3,950.24

Completed Projects (March 2016)

- ◆ No reported bus downtime during the month of March 2016.
- ◆ On-going inspections for compliance with ADA bus stops/sidewalks.
- ◆ Issued Invitation to Bid No. 1516-11-002 for the purchase of a 21 passenger shuttle bus.
- ◆ Department participated in the Deering Seafood Festival.

Village of Palmetto Bay
Departmental Monthly Report

Department/ Division: Public Services/ Public Works Division

Reporting Period: March 2016

Service Description	Prior Month Oct-15	Prior Month Nov-15	Prior Month Dec-15	Prior Month Jan-16	Prior Month Feb-16	Current Month Mar-16	Fiscal Year to Date FY 2015-16
STREET AND ROW MAINTENANCE							
Signs Repaired/ Installed	1	0	7	3	1	1	13
Graffiti Removal	0	1	1	0	0	3	5
Street Clearing/ Repairs	1	0	8	4	2	0	15
Pothole/ Shoulder Repairs	1	3	4	7	1	2	18
Tree/Shrub Trimming, Removal, Install.	2	3	4	4	124	0	137
Swale Repairs	0	0	0	0	0	0	0
Debris/ Trash Removal (Tons)	9.75	3.45	7.32	8.04	4.55	11.43	44.54
Complaints Reported to MDC	3	2	7	6	2	1	21
TOTAL STREET & ROW MAINT.	17.75	12.45	38.32	32.04	134.55	18.43	253.54
STREET AND ROW INSTALLATION							
Sidewalks (linear ft.)	0	0	0	0	806	1,368	2,174
Paving (linear ft.)	0	0	0	0	0	5,980	5,980
TOTAL STREET & ROW INST.	0	0	0	0	806	7,348	8,154
STORMWATER							
Drain Cleaning/ Repairs (inlet tops)	0	4	42	11	2	1	60
Canal Cleaning/ Clearing	0	0	0	0	2	0	2
Flooding Investigations & Resolutions	2	0	2	3	0	0	7
Complaints Reported to MDC	0	0	0	0	0	0	0
TOTAL STORMWATER ACTIVITIES	2	4	44	14	4	1	69
INSPECTIONS							
Sidewalks/ Driveways	2	11	40	5	6	17	81
Paving/ Drainage	18	7	0	0	7	0	32
Parking/ Swales	0	0	0	0	0	0	0
Trees & Landscaping	1	1	3	6	7	16	34
TOTAL INSPECTIONS	21	19	43	11	20	33	147

Village of Palmetto Bay
Departmental Monthly Report

Service Description	Prior Month Oct-15	Prior Month Nov-15	Prior Month Dec-15	Prior Month Jan-16	Current Month Feb-16	Current Month Mar-16	Fiscal Year to Date FY 2015-16
PERMITS							
Commercial Property	1	0	0	1	1	0	3
Sidewalk/ Driveway	9	5	6	13	11	17	61
WASA/ Water Main	1	2	1	1	0	1	6
Cable TV	0	2	14	1	1	1	19
FPL	4	5	4	2	1	2	18
Curb/ Gutter	0	0	0	0	0	0	0
Paving/ Drainage/ Sewer	1	1	1	0	1	1	5
Trees & Landscaping	0	0	0	0	1	0	1
Fences/ Columns	0	0	0	0	0	0	0
Parking/ Swales	0	1	3	0	0	0	4
Special Events	8	12	8	9	12	11	60
Temporary Road Closure	1	5	1	1	1	2	11
Zoning (Site Plan Review)	2	1	1	0	1	1	6
New Construction	3	1	1	2	2	1	10
TOTAL PERMITS	30	35	40	30	32	37	204

Completed Projects (March 2016):

- ◆ Sidewalk & roadway inspection performed at new development located on SW 174 ST (Palmetto Bay Estates).
- ◆ Contractor started installation of rubberized trail at Coral Reef Park.
- ◆ Trenching for installation of root barrier for rubberized trail.
- ◆ Assisted with the set-up and disassembly of special events during the month of March.
- ◆ Artwork installed at the traffic circle located on 87th AVE & 168th ST.
- ◆ Neighborhood Traffic Calming Meeting was conducted for the area of SW 144th ST .
- ◆ On-going roadway resurfacing.
- ◆ On-going US-1 Landscaping Project.
- ◆ Installation of speed humps on SW 84 AVE.
- ◆ Started Sidewalk improvements (new and repair).
- ◆ Removed first set of temp. speed humps on SW 83rd AVE & SW 165th Terr.
- ◆ Restoration of west side walking trail at Coral Reef Park.
- ◆ Submitted the 2016 Urban and Community Forestry Grant for \$20,000.
- ◆ Resolution approved for FY 16-17 Drain Cleaning \$22,000 EnviroWaste.

Village of Palmetto Bay
 Departmental Monthly Report

Department/ Division: Parks & Recreation Department
 Reporting Period: March 2016

Service Description	Prior Month	Current Month	Fiscal Year to Date FY 2015-16				
	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	
CORAL REEF PARK							
Exercise/ Recreational Classes							
Yoga	14	14	11	46	76	69	230
Yoga Fusion	16	16	19	37	34	41	163
Cardio Pump	20	20	31	81	63	70	285
Dance Aerobics	16	16	46	66	69	71	284
Aerobics	20	20	57	104	88	89	378
Zumba	12	12	18	58	53	68	221
TOTAL PARTICIPANTS	98	98	182	392	383	408	1,561
Afterschool Programs							
Soccer	0	0	0	52	52	26	130
Lacrosse	52	52	26	21	84	84	319
Tennis	20	20	10	17	28	31	126
WILD (Wonder, Inquire, Learn and Discover)	52	52	26	47	68	66	311
TOTAL PARTICIPANTS	124	124	62	137	232	207	886

Village of Palmetto Bay
Departmental Monthly Report

Service Description	Prior Month	Prior Month	Prior Month	Prior Month	Prior Month	Current Month	Fiscal Year to Date FY 2015-16
	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	
CORAL REEF PARK							
Organized Sports							
Soccer- Palmetto Knights	1,692	1,692	846	2227	2227	1667	6,457
Soccer - Coral Estates	96	96	48	96	96	78	336
Soccer- Palmetto FC	0	0	0	0	59	56	0
Howard Palmetto Baseball	0	0	1	44	550	550	45
Football- Broncos	3,536	0	0	0	0	0	3,536
Palmetto Baseball- Varsity	420	0	0	528	528	528	948
Palmetto Baseball JV	400	0	0	528	528	528	928
Palmetto Baseball - Freshman	0	0	0	576	576	576	576
Cheerleading - Broncos	752	0	0	0	0	0	752
Tennis Camp	0	0	34	0	30	83	34
Tennis- Group Lessons/Clinics	289	214	71	150	206	207	724
Tennis- Private Lessons	193	100	65	77	110	112	435
Tennis Court Rentals	905	923	516	729	702	628	3,073
Racquetball Court Rentals	40	36	47	47	45	47	170
USTA Tennis (League Play)	131	107	93	80	186	246	411
TOTAL PARTICIPANTS	8,454	3,168	1,721	5,082	5,843	5,306	18,425
Revenues Collected							
Facility Rentals	\$ 4,275	\$ 3,495	\$ 2,975	\$ 4,842.50	\$ 4,637.50	\$ 5,585.64	\$ 25,811
Programming/Afterschool	\$ 300	\$ 150	\$ 600	\$ 600.00	\$ 821.27	\$ 1,350.00	\$ 3,821
Sports Leagues	\$ 3,405	\$ 3,350	\$ 2,665	\$ (1,737.00)	\$ -	\$ 210.00	\$ 7,893
Tennis Camp			\$ 2,785	\$ 1,184.00	\$ 1,015.00	\$ 2,448.00	\$ 7,432
Tennis Court Rentals	\$ 3,405	\$ 3,195	\$ 3,192	\$ 2,826.27	\$ 3,353.00	\$ 3,470.00	\$ 19,440
Racquetball Court Rental	\$ 100	\$ 102	\$ 227	\$ 141.50	\$ 116.50	\$ 127.50	\$ 815
Tennis Group Lessons	\$ 5,154	\$ 1,280	\$ 3,689	\$ 5,458.91	\$ 4,910.00	\$ 4,920.00	\$ 25,412
Tennis Private Lessons	\$ 5,412	\$ 1,374	\$ 5,114	\$ 6,907.96	\$ 6,350.00	\$ 6,445.00	\$ 31,603
Photography/ Filming	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Concessions	\$ 1,180	\$ 800	\$ 787	\$ 462.24	\$ 1,395.00	\$ 434.00	\$ 5,059
Vending	\$ 50	\$ 32	\$ 37	\$ 39.23	\$ 41.25	\$ 53.97	\$ 254
TOTAL REVENUES	\$ 23,281	\$ 13,778	\$ 22,071	\$ 20,725.61	\$ 22,639.52	\$ 25,044.11	\$ 127,539

Village of Palmetto Bay
Departmental Monthly Report

Service Description	Prior Month	Prior Month	Prior Month	Prior Month	Prior Month	Current Month	Fiscal Year to Date FY 2015-16
	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	
PALMETTO BAY PARK							
Exercise/ Recreational Classes							
Yoga Fusion	50	50	25	200	200	200	525
Ballet at the Park	152	152	76	608	608	456	1,596
TOTAL PARTICIPANTS	202	202	101	808	808	656	2,121
Organized Sports- Participants							
i9 Sports	652	652	326	428	428	107	2,058
Basketball - MDI	348	348	174	540	540	540	1,410
Softball Travel Ball	1,256	1,256	628	496	496	1036	3,636
Howard Palmetto Softball	0	0	0	1344	1344	978	1,344
High School Teams	0	0	0	1,200	1200	2000	1,200
S FL Adult Sports Kickball	0	0	0	0	48	192	48
Softball HS League **	1,800	1,800	900	0	0	0	4,500
TOTAL PARTICIPANTS	4,056	4,056	2,028	4,008	4,056	4,853	14,196
Revenues Collected							
Facility Rentals	\$ 10,201	\$ 1,865	\$ 1,101	\$ 1,155.00	\$ 2,242.50	\$ 2,085.00	\$ 13,167
Tournament/Field Rentals	\$ 4,019	\$ 1,215	\$ -	\$ 510.00	\$ 180.00	\$ -	\$ 5,234
Sports Leagues	\$ 225	\$ 2,985	\$ 990	\$ (705.00)	\$ 227.50	\$ 2,415.00	\$ 4,200
Photography/ Filming	\$ -	\$ 280	\$ -	\$ -	\$ -	\$ -	\$ 280
Concessions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vending - <i>No Vending Machines at PBP</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 14,444	\$ 6,345	\$ 2,091	\$ 960.00	\$ 2,650.00	\$ 4,500.00	\$ 22,881

Village of Palmetto Bay
Departmental Monthly Report

Service Description	Prior Month	Prior Month	Prior Month	Prior Month	Prior Month	Current Month	Fiscal Year to Date FY 2015-16
	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	
LUDOVICI/ EAF COMMUNITY ROOM							
Exercise/ Recreational Classes							
Vinyasa Yoga**	0	0	0	0	0	0	0
Meditation Yoga**	0	2	0	0	0	0	2
Silver Fit Chair Yoga**	0	0	0	0	0	0	0
Mommy & Me Art**	0	0	0	0	0	0	0
Mommy and Me Yoga**	0	0	0	0	0	0	0
Nature Afloat **	26	26	0	0	78	0	52
Musical **	3	3	0	0	0	0	6
Senior Workshop	0	0	0	0	0	2	0
TOTAL PARTICIPANTS	29	31	0	0	78	2	60
Revenues Collected							
Facility Rentals	\$ 450	\$ 1,741	\$ -	\$ 375.00	\$ 250.00	\$ 950.93	\$ 2,191
Programming/League Fee	\$ 45	\$ -	\$ -	\$ -	\$ 70.00	\$ -	\$ 45
Photography/ Filming	\$ -	\$ 420	\$ -	\$ -	\$ -	\$ -	\$ 420
TOTAL REVENUES	\$ 495	\$ 2,161	\$ -	\$ 375.00	\$ 320.00	\$ 950.93	\$ 2,656
THALATTA ESTATE							
Exercise/ Recreational Classes							
Yoga by the Bay	27	17	6	12	10	11	83
Kayak/Paddle **	22	26	25	0	0	0	73
Gardening Workshop	0	0	0	0	0	11	11
Bird Watching Workshop - **	33	0	0	0	0	0	33
TOTAL PARTICIPANTS	82	43	31	12	10	22	200
Revenues Collected							
Facility Rentals	\$ 30,874	\$ 36,126	\$ 31,764	\$ 28,928.90	\$ 33,332.09	\$ 52,942.57	\$ 127,692
Programming	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Photography/ Filming	\$ 375	\$ 230	\$ 1,825	\$ 320.00	\$ 80.00	\$ 480.00	\$ 2,750
TOTAL REVENUES	\$ 31,249	\$ 36,356	\$ 33,589	\$ 29,248.90	\$ 33,412.09	\$ 53,422.57	\$ 130,442
SPONSORSHIPS							
TOTAL SPONSORS	0	0	0	0	4	0	0
TOTAL SPONSORSHIP VALUE (\$)	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	\$ 6,000

NOTES:

1. Revenues collected do not reflect monthly activity/rentals.
2. Leagues/Rentals are collected throughout the year at time of booking and/or when leagues turn roster together with payment at the end of the season.
3. Revenues collected during the month of January resulting in negative are due to refunds.
4. Special Events for the month of March were : Bike to Work Day, Annual Picnic Celebration, Shakespeare in the Park, Slamfest Tournament, St. Patrick's Day Festival, Drive-In Movie Night, Coral Reef Sr. High Spring Art Show.

(*) No registrations.

(**) Program not offered.

Village of Palmetto Bay
 Departmental Monthly Report

Department/ Division: Community & Economic Dev.- Planning & Zoning Division
 Reporting Period: March 2016

Service Description	Prior Month Oct-15	Prior Month Nov-15	Prior Month Dec-15	Prior Month Jan-16	Prior Month Feb-16	Current Month Mar-16	Fiscal Year to Date FY 2015-16
PLANNING & ZONING ACTIVITY							
Comp Plan Amendments Filed	0	0	0	0	1	0	1
Land Dev. Code Amendments/ Plats	1	0	1	0	4	3	9
Variances	0	0	0	1	0	0	1
Zoning Resolutions Adopted	2	1	2	3	1	0	9
Zoning Ordinances Adopted	3	1	2	3	0	2	11
Zoning Letters Issued	3	2	1	0	2	1	9
Public Workshops	1	2	0	0	0	0	3
Items to Zoning Hearing	1	0	4	1	1	0	7
Downtown Meeting	0	0	0	6	0	0	6
TOTAL ITEMS	11	6	10	14	9	6	56
BUSINESS TAX LICENSES							
Business Tax Licenses- New	31	4	7	9	6	28	85
Business Tax Licenses- Renewal	923	19	11	8	23	13	997
TOTAL LICENSES ISSUED	954	23	18	17	29	41	1082

NOTES:

- During the month of February, a total of 8 Special Permit Applications were received which were:
 Food Truck Friday's at PBVC, Annual Picnic Celebration at CRP, 12th Annual Deering Seafood Festival, Shakespeare Series, Mobile Food Truck, PB Food & Music Festival, St. Patrick's Day Festival, and Drive-in Movie Night.

Village of Palmetto Bay
Departmental Monthly Report

Department/ Division: Human Resources & Communications

Reporting Period: March 2016

Service Description	Prior Month Oct-15	Prior Month Nov-15	Prior Month Dec-15	Prior Month Jan-16	Prior Month Feb-16	Current Month Mar-16	Fiscal Year to Date FY 2015-16
HUMAN RESOURCES							
Recruitment							
Recruitment Ads	2	3	3	1	11	1	21
Applications Reviewed	39	91	91	62	63	31	377
Interviews Scheduled	9	11	11	11	18	37	97
Background Checks Completed	1	3	5	0	1	1	11
TOTAL ITEMS	51	108	110	74	93	70	506
New Hires							
Orientation Sessions	2	1	2	6	0	1	12
Training Sessions	2	0	0	0	0	0	2
New Hires Processed	2	1	2	5	0	1	11
TOTAL ITEMS	6	2	4	11	0	2	25
Employee Benefits							
Enrollments/Updates/Terminations	13	2	2	3	3	0	23
Issues Resolved	2	4	3	4	4	2	19
Educational Assistance Program	0	0	0	1	0	0	1
Incident/ Accident Cases (worker's comp)	1	0	0	0	0	0	1
Employee Training	0	0	0	0	0	0	0
TOTAL ITEMS	16	6	5	8	7	2	44
Misc.							
Transfers/ Updates/ Evaluations	6	4	10	4	3	4	31
Timesheets Reviewed	136	136	137	140	133	136	818
Job Desc. Review/ Updates	2	4	0	0	8	19	33
Surveys	0	0	0	0	0	0	0
Termination of Employment	3	2	3	1	2	0	11
TOTAL ITEMS	147	146	150	145	146	159	893

Village of Palmetto Bay
Departmental Monthly Report

Service Description	Prior Month Oct-15	Prior Month Nov-15	Prior Month Dec-15	Prior Month Jan-16	Prior Month Feb-16	Current Month Mar-16	Fiscal Year to Date FY 2015-16
COMMUNICATIONS							
Top 4 Webpages Visited	HR (jobs) Bldg Dept Form Policing Unit Parks & Rec.	Holiday Events Burglar Alarm Holiday Hours HR (Jobs)	HR (jobs) Bldg Dept Form Policing Unit Parks & Rec.	Bldg Dept Form HR (jobs) Parks & Rec. Policing Unit	Earth Week HR (Jobs) Planning & Zon Brunch By The	Yoga Plans 7980 sw 160 st Summer Camp 2016 Rfp	
FB Postings (inc. events postings)	89	99	101	92	114	161	656
FB Followers (likes)	2,837	2,928	3,186	3,185	3263	3346	18,745
Constant Contact Subscribers (active)	1,888	1,894	1,895	1,893	1898	1934	11,402
Your Village @ Work Editions	2	5	4	4	5	5	25
E-News (General)	0	0	0	0	0	0	0
E-News (Parks)	0	0	0	0	0	0	0
Press Releases	0	0	1	1	2	1	5
Promotional/ Informational Campaigns	2	0	4	3	1	8	18
Surveys	0	1	0	0	0	1	2
TOTAL ITEMS	4,818	4,927	5,191	5,178	5283	5456	30,853
GRANTS							
New Applications Completed	1	0	1	1	0	1	4
Reports/ Amendments Filed	1	0	0	0	0	0	1
Grants Awarded	1	0	0	0	0	0	1
TOTAL ITEMS	3	0	1	1	1	1	6

Village of Palmetto Bay
Departmental Monthly Report

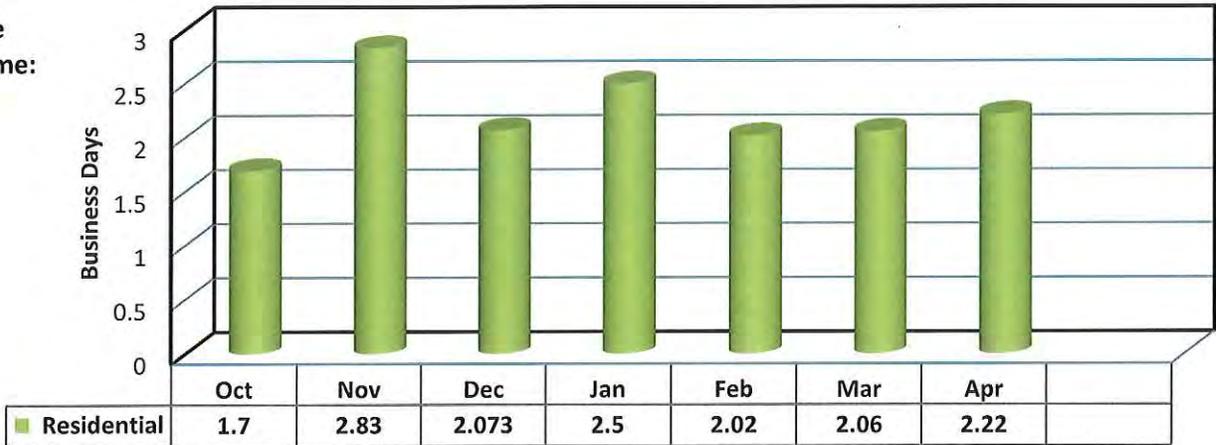
Department/ Division: Community & Economic Dev.- Building & Permitting Division
Reporting Period: March 2016

Service Description	Prior Month Oct-15	Prior Month Nov-15	Prior Month Dec-15	Prior Month Jan-16	Prior Month Feb-16	Current Month Mar-16	Fiscal Year to Date FY 2015-16
Permits Issued							
Building Permits	130	88	91	46	86	155	596
Electrical Permits	37	25	20	13	19	45	159
Mechanical Permits	26	21	16	11	13	27	114
TOTAL PERMITS	193	134	127	70	118	227	869
Value of Construction (New House)	\$ -	\$726,000	\$ -	\$ -	\$ -	\$ 200,000	926,000
Permits for New Houses	0	4	0	0	1	1	6
Value of Construction (Commercial)	\$ 833	0	0	0	\$3,000,000	\$ -	3,000,833
Permits for New Commercial	0	0	0	0	1	0	1
Inspections Completed							
Building & Roofing	833	976	865	710	1120	1366	5,870
Electrical	94	65	73	65	58	137	492
Mechanical	34	35	40	31	46	67	253
Plumbing/ LPGX	60	64	76	59	63	100	422
Zoning (Building)	92	73	69	80	126	165	605
Zoning (Code Compliance)	125	84	27	21	0	56	313
TOTAL INSPECTIONS	1,238	1,297	1,150	966	1,413	1,891	7,955
Code Compliance Cases							
New Cases Open	55	40	65	30	65	73	328
Notices of Violations	55	40	65	30	30	73	293
Civil Violations	21	6	7	13	26	15	88
Special Master Cases	21	16	0	18	16	10	81
Active Cases	55	40	65	45	65	73	343
TOTAL CASES	207	142	202	136	202	244	1,133
CERT. OF OCCUPANCY/ USE							
Certificates of Occupancy	77	83	8	2	8	9	187
Certificates of Use	19	9	6	5	6	9	54
TOTAL CERT. OF OCCUPANCY/ USE	96	92	14	7	14	18	241

Snapshot for Month of April (Fiscal Year 2015-2016)

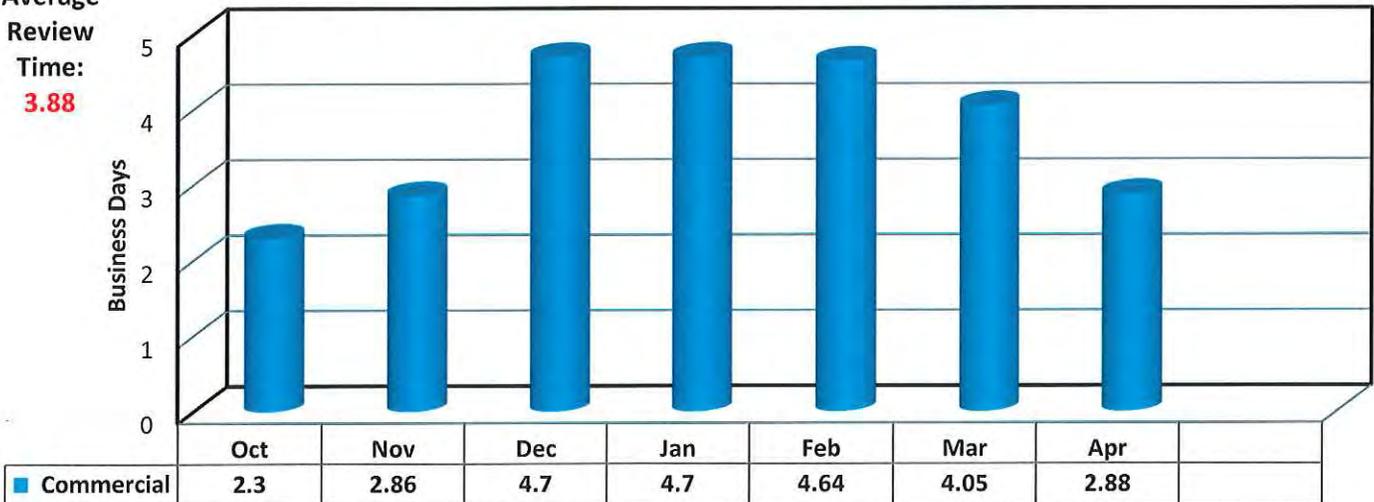
Average Review Times (Residential)

Average Review Time:
2.197



Average Review Times (Commercial)

Average Review Time:
3.88



Excessive Review Time	
Trades	No. of Permits Exceeding Five (5) days in the same Dept.
Building	2
Zoning	0
Structural	0
Mechanical	0
Electrical	1
Plumbing	0
Public Works	0
Building Official	0

New Permit Applications Submitted

Total New Submittals:

2317

Average per Month:

331

Projected Amount:

4350



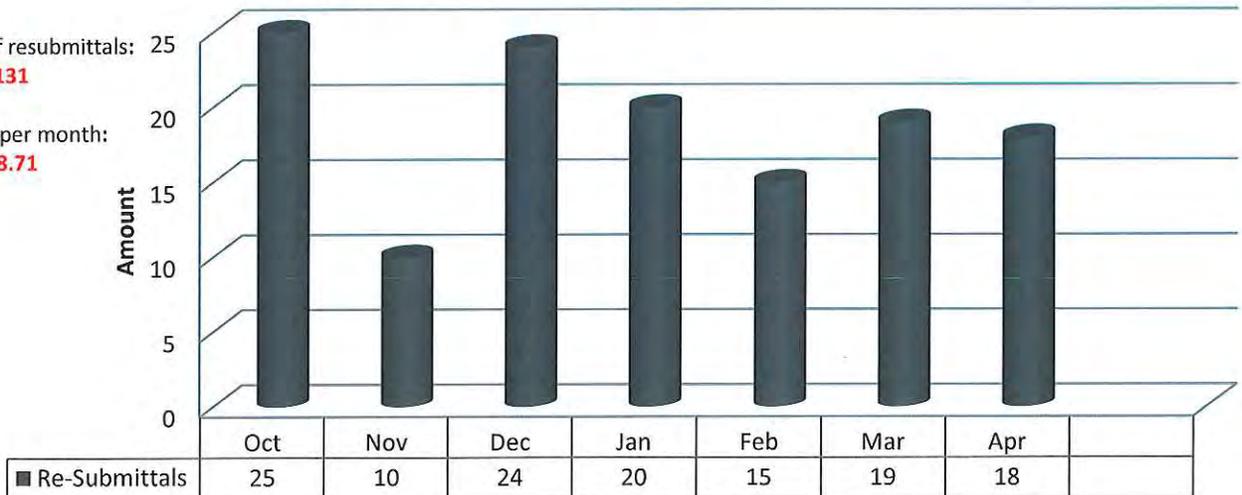
Permit Applications Resubmitted for Review

Total No. of resubmittals:

131

Average per month:

18.71



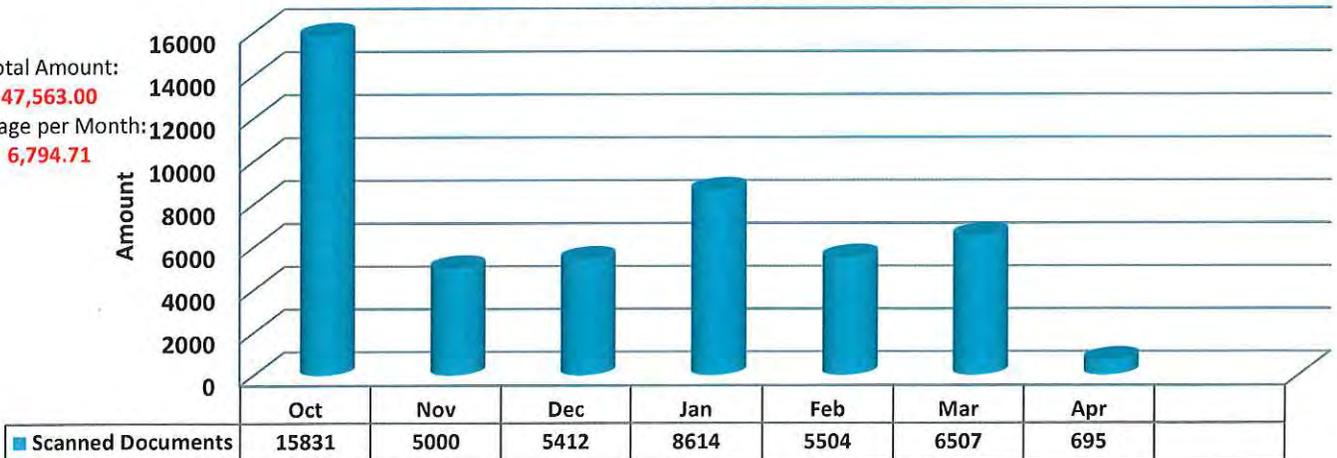
Scanned Documents

Total Amount:

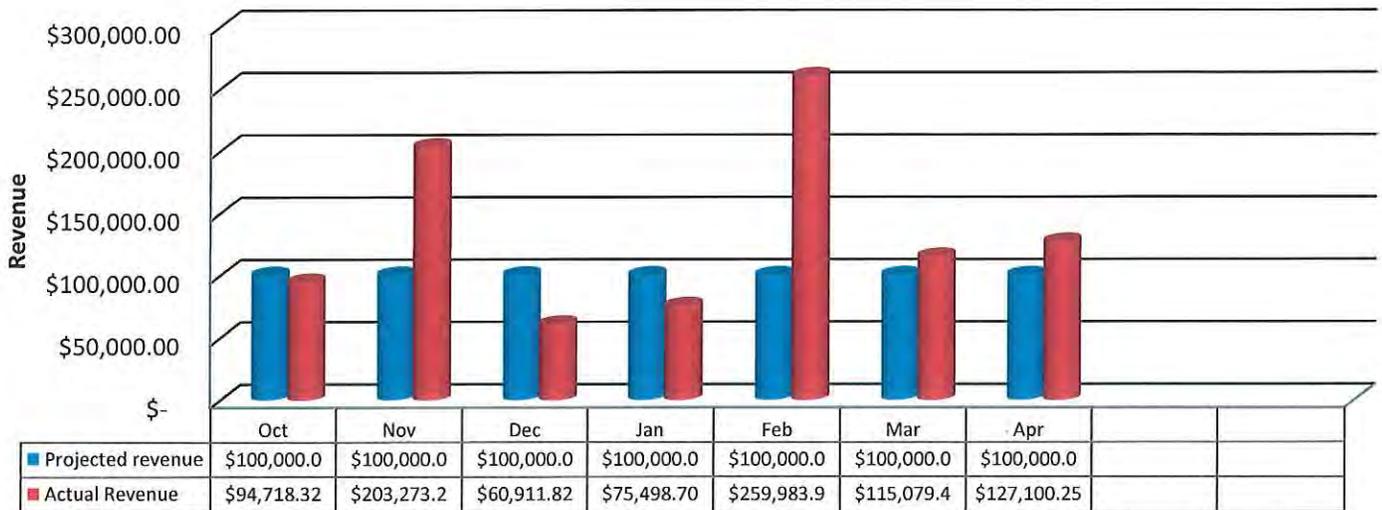
47,563.00

Average per Month:

6,794.71



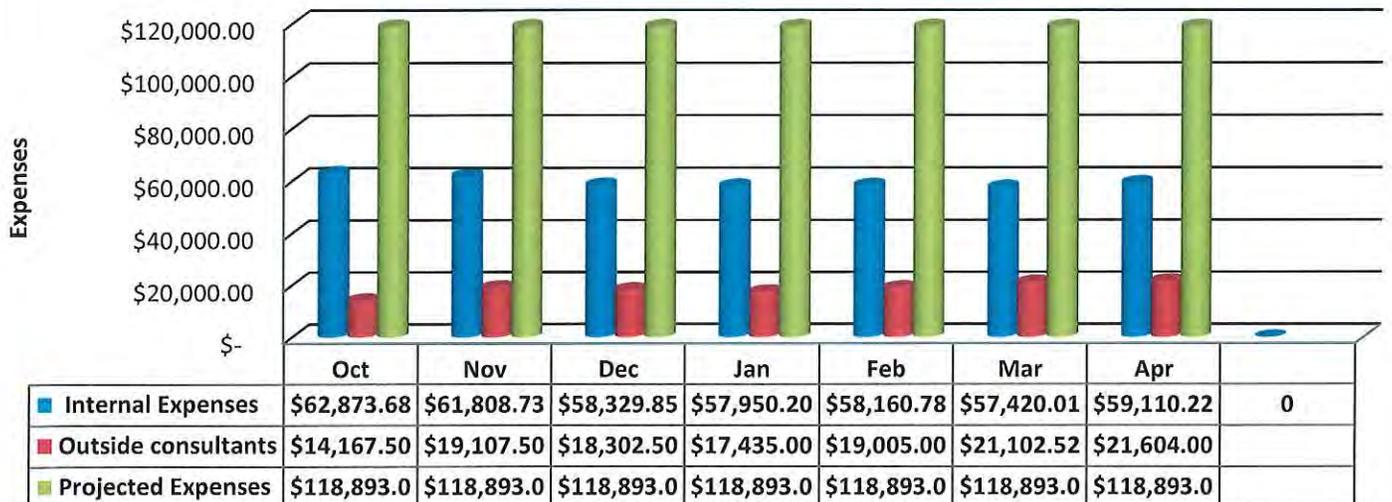
Actual vs. Projected Revenue Stream



Projected Revenue: \$ 500,000.00 (\$ 1,200,000 Annual Projection)

Actual Revenue: \$ 936,565.41

Department Expenses

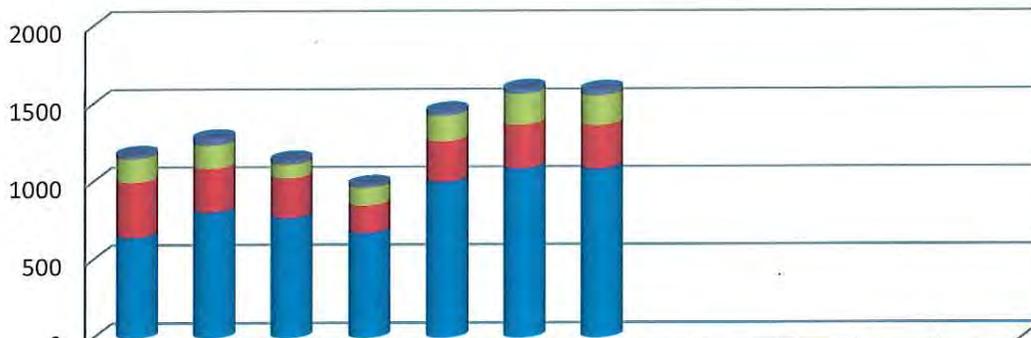


Projected Expenses: \$ 594,465 (\$ 1,426,716 Annual Projection)

Actual Expenses: \$ 546,377.25 (Not inclusive of all charges)

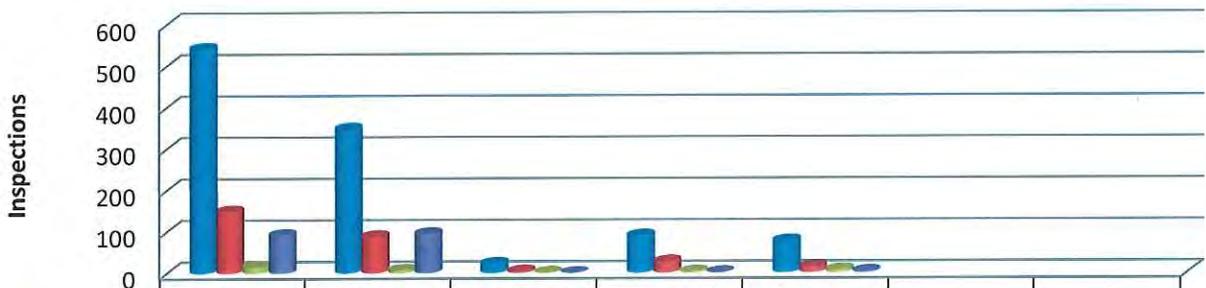
Building Inspections 2015-2016

Total inspections :
5348
 Average per
 Month:
1069.60
 *Cancelled
 inspections not
 included in total.
 Projected
 Inspections for FY
 15-16:
11025



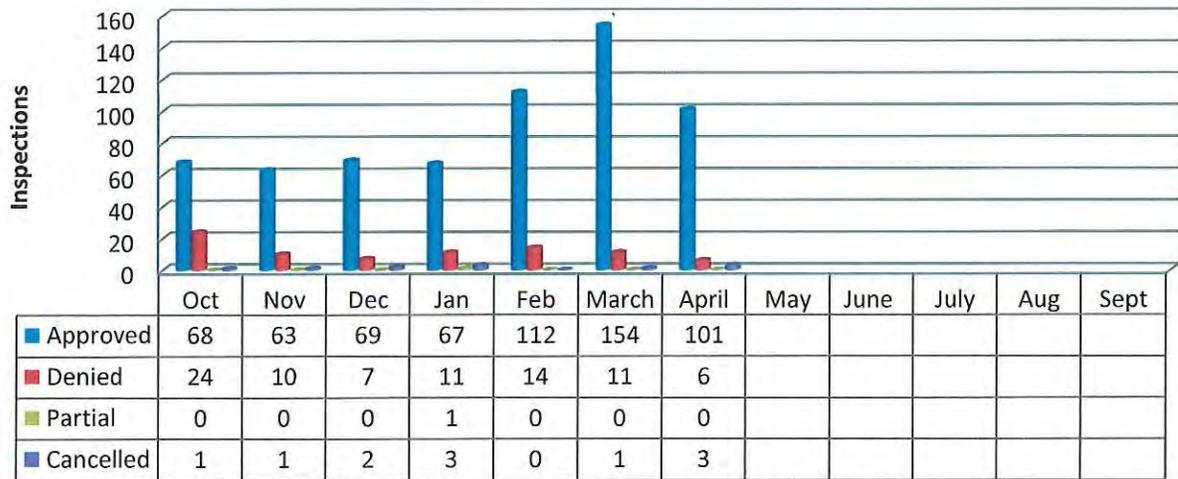
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun.	Jul.	Aug.	Sept
Partial	21	40	25	17	25	29	33					
Cancelled	152	150	88	115	165	199	191					
Rejected Inspections	357	283	259	179	263	284	282					
Approved Inspections	643	804	766	669	997	1082	1080					

Building Inspections by Trade April 2016



	Building	Roof	Mechanical	Electrical	Plumbing
Approved	542	348	23	90	77
Denied	149	88	4	27	14
Partial	15	7	1	3	7
Cancelled	92	95	0	1	3

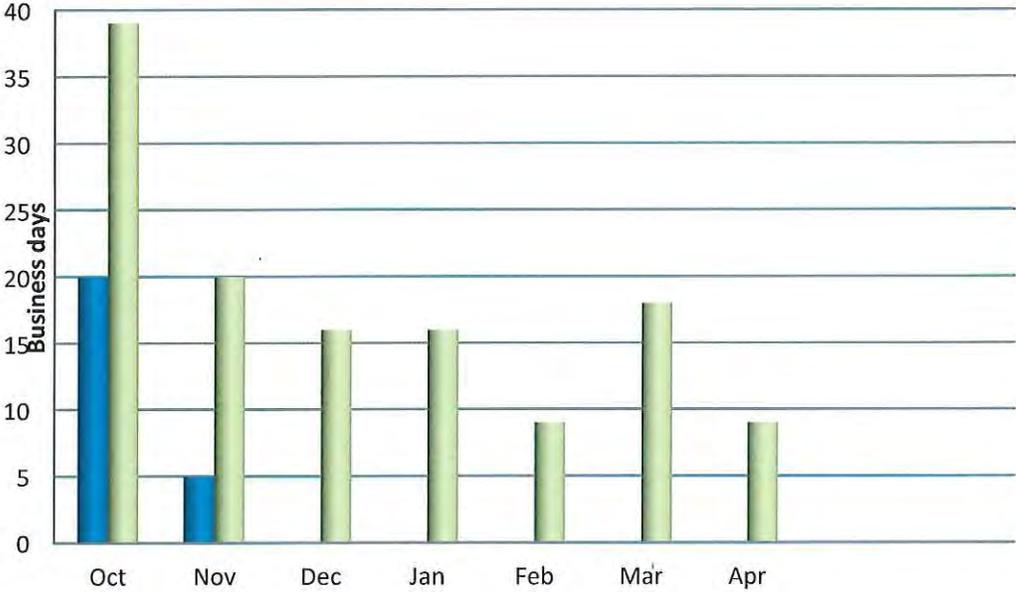
Zoning Inspections 2015-2016



Building Code Revenue 2015-2016

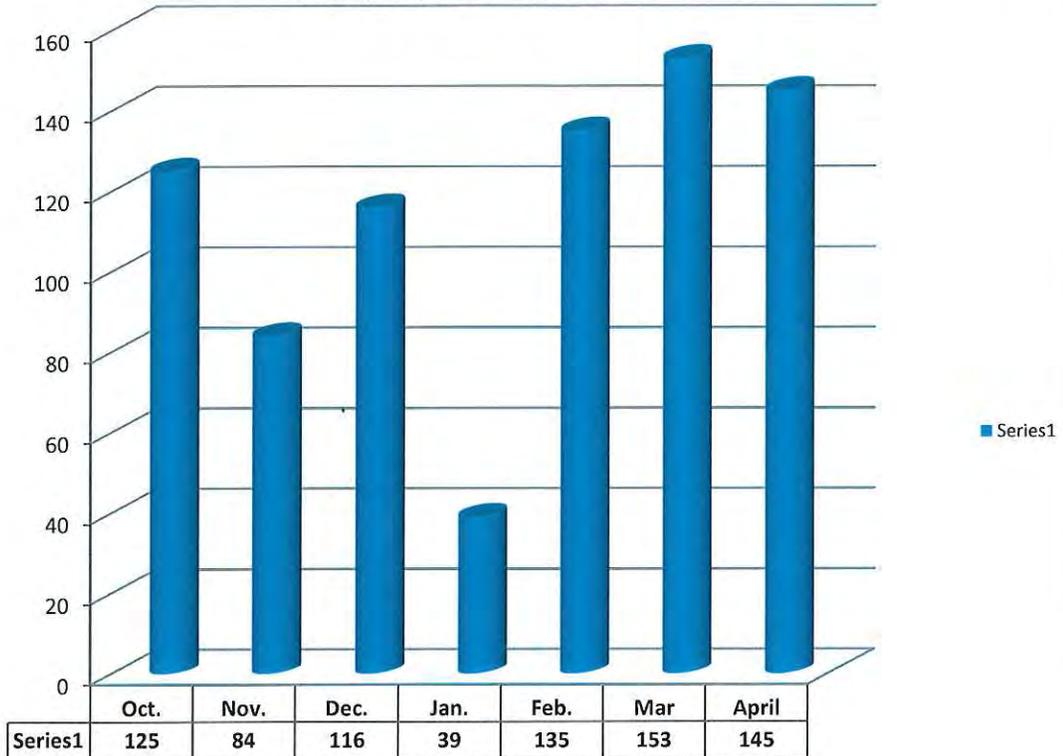


Building Code Compliance Monthly Cases and Closed Cases



	Oct	Nov	Dec	Jan	Feb	Mar	Apr		
■ No. of open cases	20	5	0	0	0	0	0		
■ Closed Cases	39	20	16	16	9	18	9		

**Code Compliance
Monthly Inspections 2015-2016**

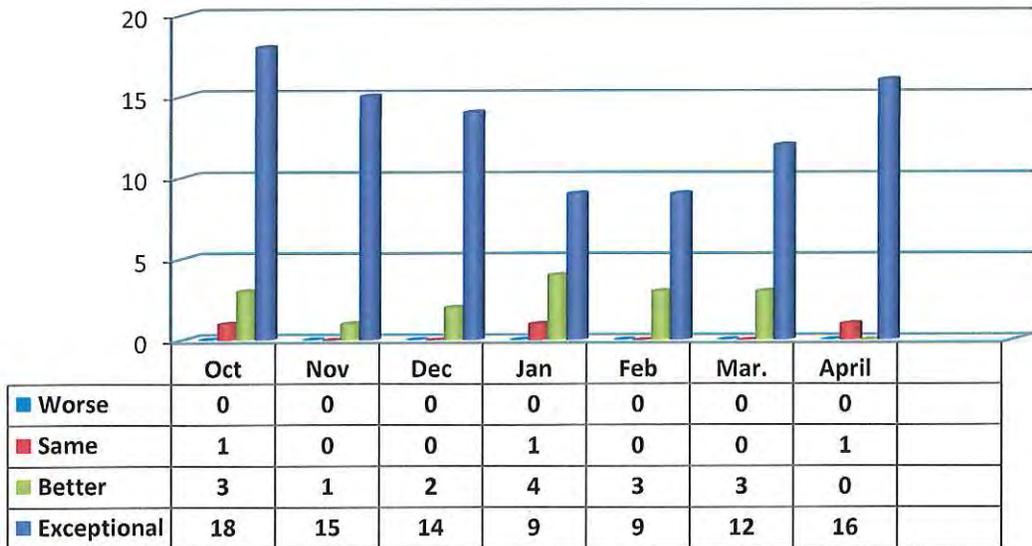


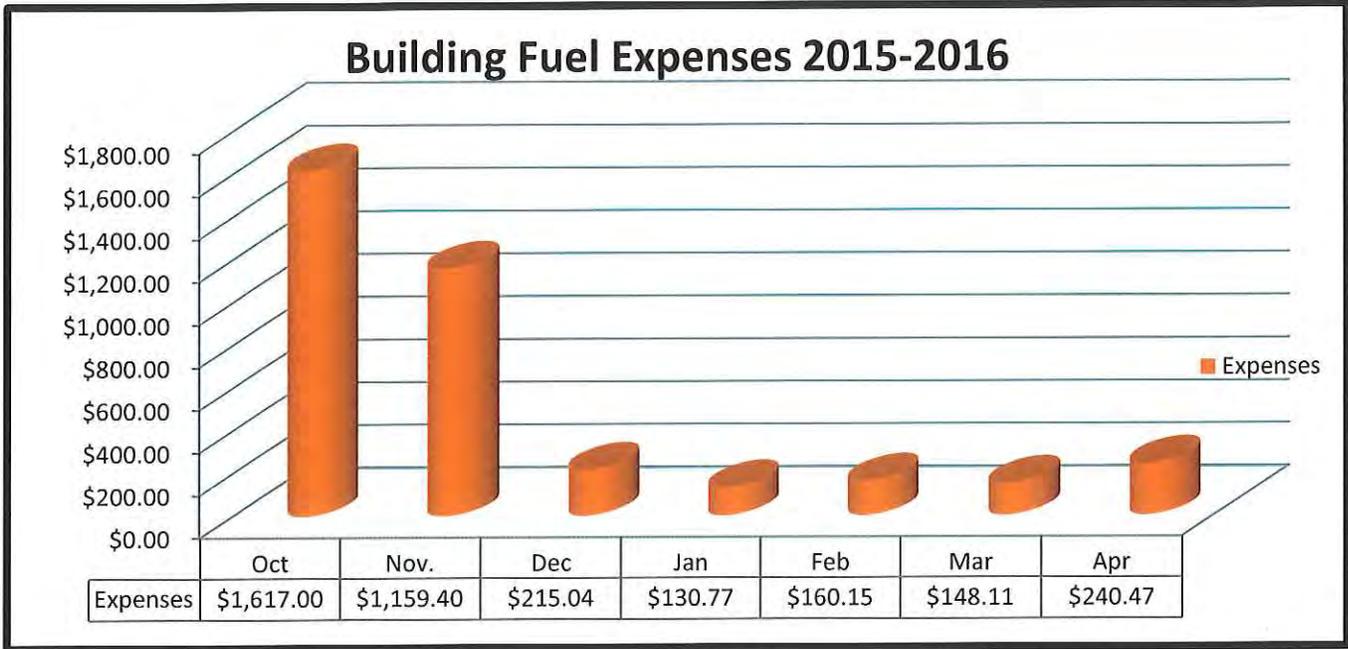
Total Inspections : 652
Average per Month: 108.7

Customer Service Evaluation 2015-2016

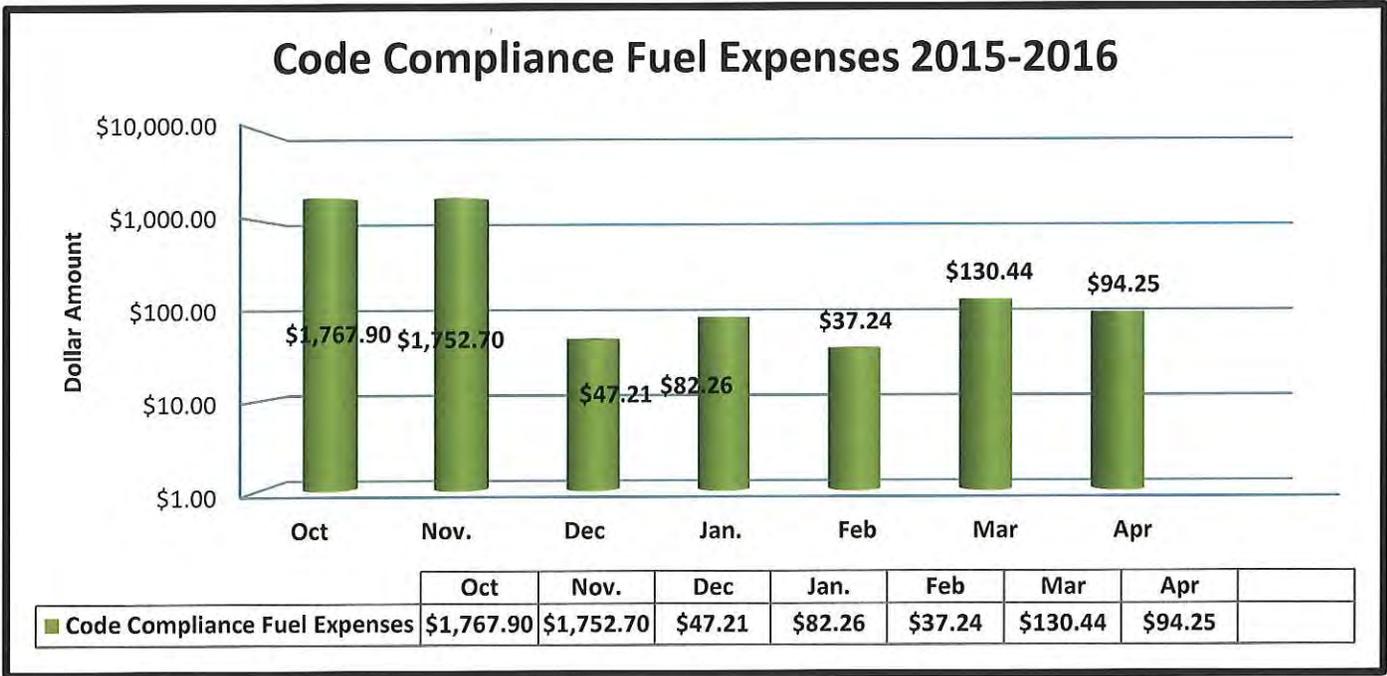


Building Department Compared to Other Departments in the County



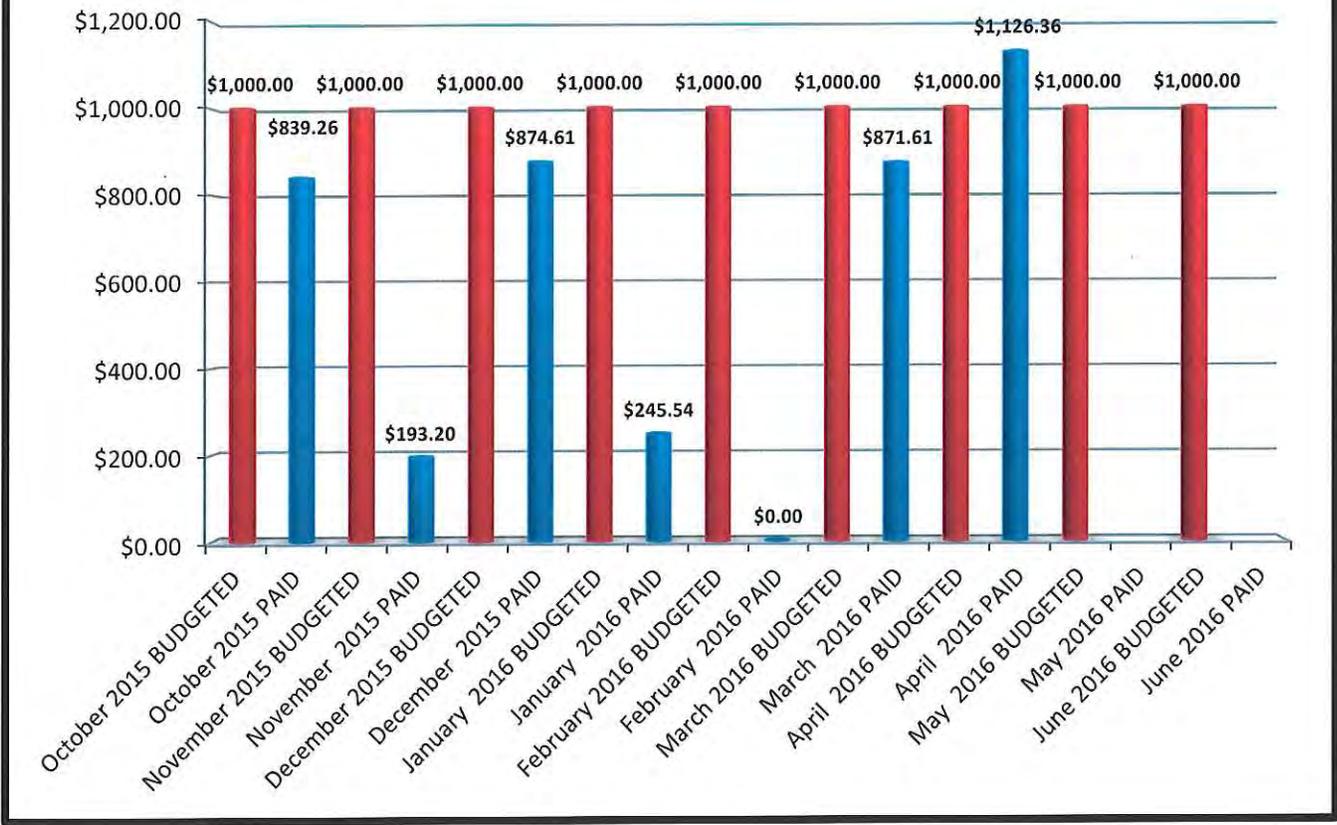


Gas Total: Pending



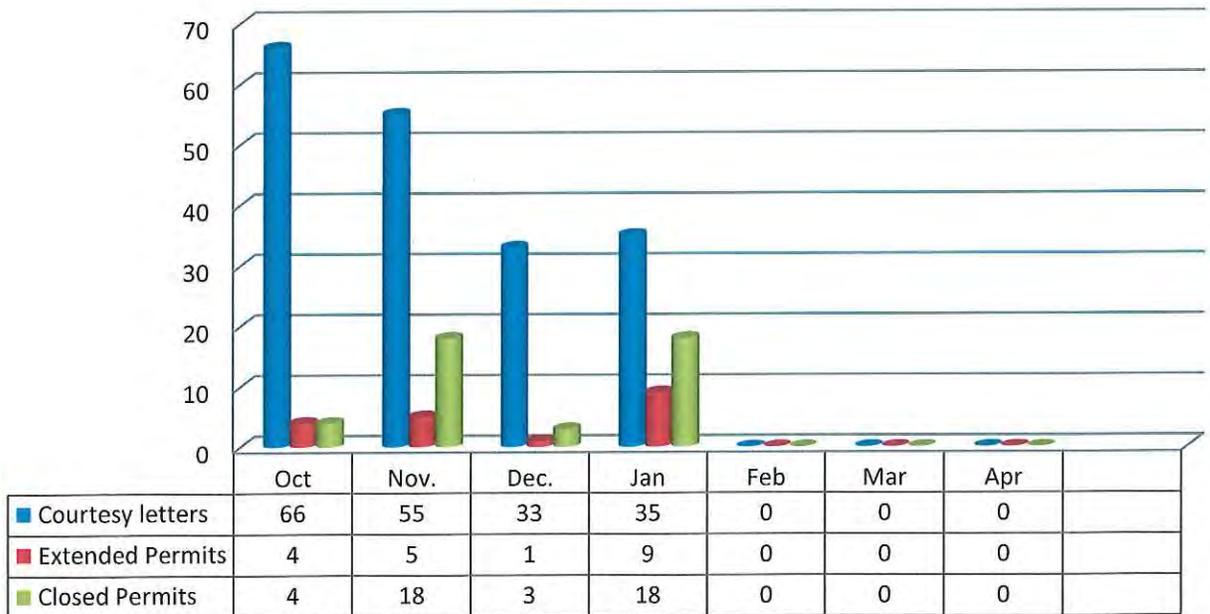
Building Code Gas Expenses: Pending

OPERATING SUPPLIES ANALYSIS 2015-2016 TOTAL

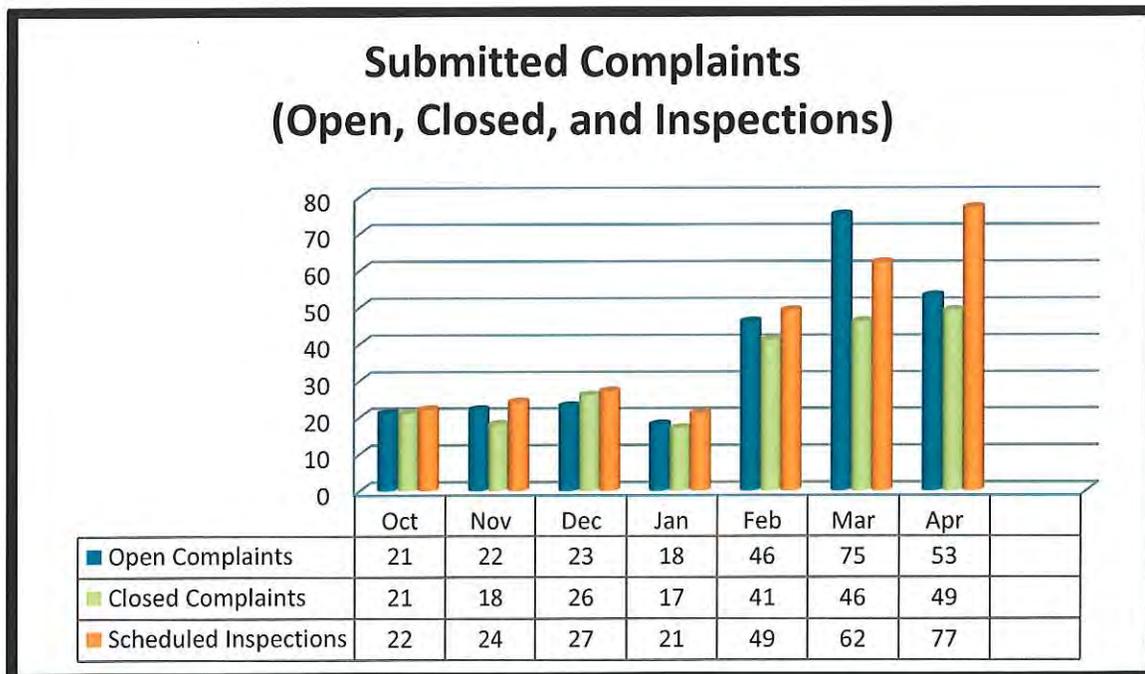
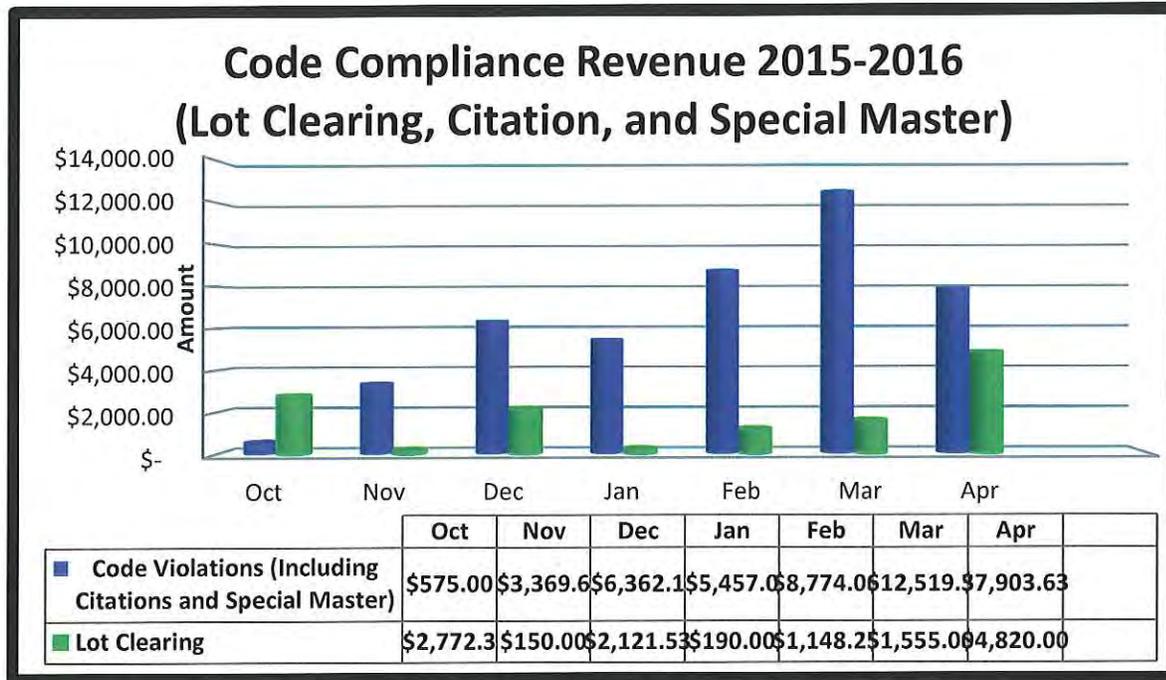


❖ *Operating Supplies Adopted Budget for FY 2015-2016: \$ 12, 000.00

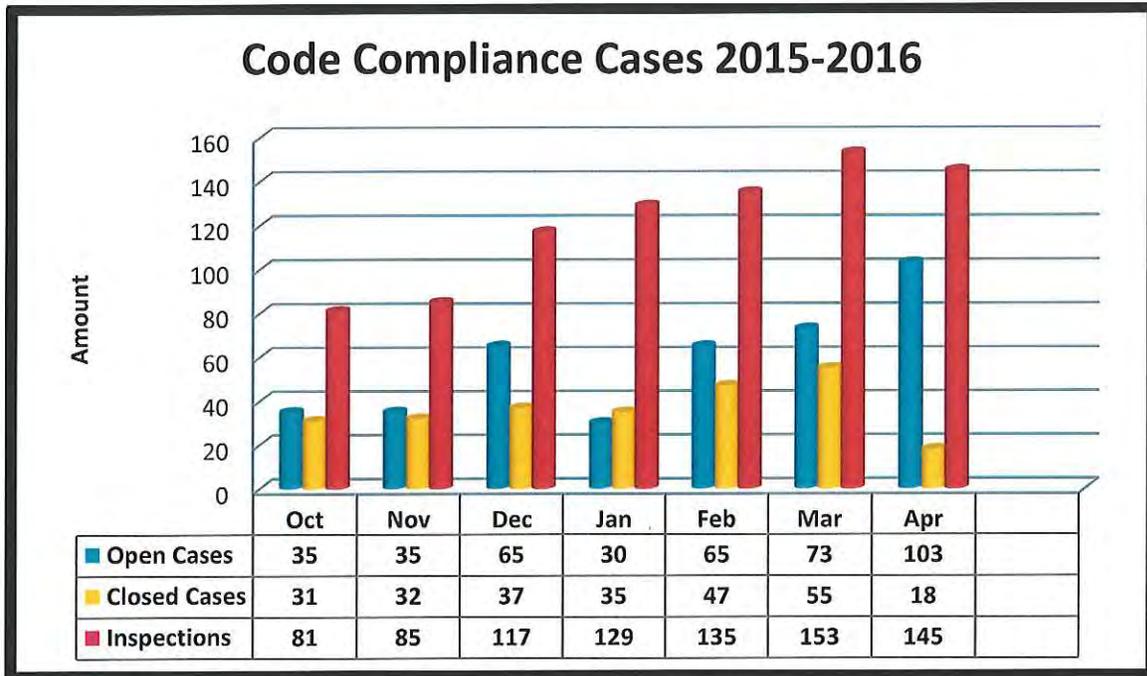
Courtesy Notice for Permit Expirations 2015-2016



Code Compliance Snapshot for Month of April(Fiscal Year 2015-2016)



Code Compliance Snapshot for Month of April(Fiscal Year 2015-2016)



**MONTHLY REPORT TO VILLAGE COUNCIL
SECTION 6**

Informational Data



**Departmental Report for:
Reporting Period
March 2016**

ARBOR DAY FOUNDATION

Village Manager Edward Silva
9705 E. Hibiscus Street
Palmetto Bay, FL 33157

Dear Tree City USA Supporter,

On behalf of the Arbor Day Foundation, I write to congratulate Palmetto Bay on earning recognition as a 2015 Tree City USA and for receiving a Growth Award. Residents of Palmetto Bay should be proud to live in a community that makes the planting and care of trees a priority.

Palmetto Bay is one of more than 3,400 Tree City USAs, with a combined population of 140 million. The Tree City USA program is sponsored by the Arbor Day Foundation in partnership with the U.S. Forest Service and the National Association of State Foresters.

As a result of your commitment to effective urban forest management, you already know that trees are vital to the public infrastructure of cities and towns throughout the country, providing numerous environmental, social and economic benefits. In fact, trees are the one piece of community infrastructure that actually increases in value over time.

We hope you are excited to share this accomplishment. Enclosed in this packet is a press release for your convenience as you prepare to contact local media and the public.

State foresters are responsible for the presentation of the Tree City USA flag and other materials. We will forward information about your awards to your state forester's office to coordinate presentation. It would be especially appropriate to make the Tree City USA award a part of your community's Arbor Day ceremony.

Again, we celebrate your commitment to the people and trees of Palmetto Bay and thank you for helping to create a healthier planet for all of us.

Best Regards,



Dan Lambe
President

cc: Corrice E. Patterson

enclosure

For more information, contact:
Danny Cohn, 402-473-9563
dcohn@arborday.org



FOR IMMEDIATE RELEASE:

Arbor Day Foundation Names Palmetto Bay Tree City USA, Growth Award Winner

Palmetto Bay, FL was named a 2015 Tree City USA by the Arbor Day Foundation in honor of its commitment to effective urban forest management.

The community also received a Tree City USA Growth Award for demonstrating environmental improvement and higher level of tree care.

Palmetto Bay achieved Tree City USA recognition by meeting the program's four requirements: a tree board or department, a tree-care ordinance, an annual community forestry budget of at least \$2 per capita and an Arbor Day observance and proclamation.

The Tree City USA program is sponsored by the Arbor Day Foundation, in partnership with the U.S. Forest Service and the National Association of State Foresters.

“Tree City USA communities see the impact an urban forest has in a community first hand,” said Dan Lambe, President of the Arbor Day Foundation. “Additionally, recognition brings residents together and creates a sense of community pride, whether it’s through volunteer engagement or public education.”

Trees provide multiple benefits to a community when properly planted and maintained. They help to improve the visual appeal of a neighborhood, increase property values, reduce home cooling costs, remove air pollutants and provide wildlife habitat, among many other benefits.

More information on the program is available at arborday.org/TreeCityUSA.

About the Arbor Day Foundation: The Arbor Day Foundation is a million member nonprofit conservation and education organization with the mission to inspire people to plant, nurture, and celebrate trees. More information can be found at arborday.org.



**Departmental Report for:
Reporting Period
March 2016**

PALMETTO BAY STRATEGIC PLAN

A draft of the final Strategic Plan Report will be submitted to the Village Council the week of May 9, 2016.

Village of Palmetto Bay Strategic Planning Framework



Vision

The Village of Palmetto Bay incorporated to secure public safety and land use control of this suburban community known for its great schools, parks, and recreational opportunities. As development came to South Miami the Village embraced the need for an urbanized Village Center connected to multi-modal transportation options and created an accessible, walkable, bikable community with entertainment and employment options an expanding tax base that protects the Villages ability to ensure that the "Village of Parks" remains the best place in Miami-Dade to live, work learn and play.

Mission

The dedicated staff of the Village of Palmetto Bay strive to provide high quality services that preserve and enhance the quality of life for our residents.

Organizational Values

Village employees thrive in a work environment where colleagues feel like family and "community" describes not only what they build and who they serve, but the way the organization behaves as it fulfills its mission. In Palmetto Bay, staff are guided by the following organizational values:

- **Commitment:** a pledge, promise or obligation
- **Respect:** esteem for a sense of the worth or excellence of a person, a personal quality or ability
- **Ethical:** being in accordance with the rules or standards for right conduct or practice\
- **Professional:** a person who is expert at their work
- **Helpful:** giving or rendering aid or assistance; of service

Key Focus Areas

Securing the Vision requires that Village government focuses its energy and efforts on the following Key Focus Areas:



Transparent, Accessible and Efficient Government, Energized by Engaged and Informed Residents



Financial Stability Secured by Focused Economic Development



Well Planned and Maintained Public Assets and an Attractive Built Environment Resulting from Responsive Land Use Planning and Zoning



A Walkable, Bikable Community with Access to Multi-Modal Transportation Options



A Consistent Priority on Ensuring Palmetto Bay is a Safe Community



Environmental Stewardship and Sustainability



Outstanding Opportunities for Lifelong Learning



Departmental Report for:
Reporting Period
March 2016

**FLO
RIDA DEPARTMENT
OF
ENVIRONMENTAL
PROTECTION**



Florida Department of Environmental Protection

Marjory Stoneman Douglas Building
3900 Commonwealth Boulevard
Tallahassee, Florida 32399-3000

Rick Scott
Governor

Carlos Lopez-Cantera
Lt. Governor

Jonathan P. Steverson
Secretary

April 4, 2016

Fanny Carmona-Gonzalez, Director
Parks and Recreation Department
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, Florida 33157

fcarmona@palmettobay-fl.gov

Subject: Transition to 5-Year Stewardship Reporting
Thalatta Estate Park
05-042-FF5

Dear Ms. Carmona-Gonzalez:

Congratulations! Based upon your latest Annual Stewardship report, it appears that the Village of Palmetto Bay has completed the development of the project site according to the approved Management Plan. Accordingly, we would like to offer you the opportunity to transition to a 5-Year stewardship reporting cycle from the current yearly stewardship reporting period. Transition to a 5 year reporting cycle allows you to reduce your reporting workload, as long as the site stays in full compliance with all requirements of the Management Plan, Grant Award Agreement, and Declaration of Restrictive Covenants.

To initiate the 5-Year stewardship report requirement, we will need you to provide us the following documents:

1. A Certificate of Completion that the Project Site was developed in accordance with the approved Management Plan, Grant Award Agreement, Declaration of Restrictive Covenants, and Site Special Management Conditions. An approved template for the Certificate of Completion is attached to this message in Microsoft Word format for your ease of submission.
2. An up-to-date as-built master site plan, maximum size 11 X 17, which clearly shows the correct boundary of the FCT funded site(s) and all facilities and structures, including sidewalk connections, nature trails, and paddling trails, where applicable. The as-built site plan may be provided as one or more aerial photographs, with overlays showing the required features. It does not need to be signed and sealed.
3. Photo documentation of the site's current condition, including photos of each of the required facilities and restoration activities, the required FCT acknowledgement sign, and a map clearly showing the location of the photo points.

4. An updated Management Plan. The revised Management Plan should be minimized to include only information related to ongoing activities, as detailed below:
- Updated text describing the site as finally acquired and developed (i.e. delete references to parcels not acquired, changes in facilities, acres restored or planted, etc.).
 - Updated implementation timeline that deletes all completed items and includes new dates for all ongoing activities, including restoration, educational programs, natural community surveys, exotic plant and animal surveys and control activities, etc.).
 - Revised stewardship report section that acknowledges the 5-year cycle, includes the new report submission date (June 30), commits to follow up visits, and acknowledges that revenue at the facility will continue to be tracked and reported.
 - The revised Management Plan should be submitted in Word format, with all revisions highlighted in Track Changes, using underlining for additions and ~~striketrough~~ for deletions.
 - All of the documents listed above should be Emailed back to FloridaCommunitiesTrust@dep.state.fl.us The Certificate of Completion, Site Plan, Management Plan, and Photopoint Map should be submitted as separate documents, all attached to one Email, with a total size of attachments not exceeding 12MB.

Please note if it is determined the site is not fully in compliance with all requirements of the Management Plan, Grant Award Agreement, and Declaration of Restrictive Covenants and Special Management Conditions, the annual reporting requirement may be reinstated at any time.

FCT appreciates your continuing stewardship and applauds your commitment to the completion and public enjoyment of your community parks and open spaces. If you have any questions about transitioning to the 5-Year stewardship reporting cycle, please contact Jerry Tabor at (850) 245-2683. We look forward to receiving your materials. Your response within 30 days of receipt of this letter would be greatly appreciated.

Sincerely,

Linda Reeves
Program Manager