



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: _____

NAME: Janis Martone

COMPANY: _____

ADDRESS: _____

PHONE: 305-298-2311 FAX: _____

EMAIL: janismartone@gmail.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

1. Copy of recent roof + window permits

2. listing of open/closed permits

15350 SW 87 Ave

FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2017-055

DATE FORWARDED: _____

ASSIGNED DEPT: _____

DATE REQUEST FILLED: _____

NUMBER OF COPIES: _____

ESTIMATED TIME (IF APPLICABLE): _____

ESTIMATED COST: _____

HOW WAS REQUEST FILLED? _____

IF NOT FILLED, REASON: _____

BY: _____