



VILLAGE OF PALMETTO BAY  
9705 E. HIBISCUS STREET  
PALMETTO BAY, FLORIDA 33157  
(305) 259-1234 Fax: (305) 259-1290

**REQUEST FOR PUBLIC RECORDS**

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 6-7-17  
NAME: Alva R. Royston, Sr.  
COMPANY: Palmetto Bay Business Association  
ADDRESS: \_\_\_\_\_  
PHONE: 305-964-6109 FAX: \_\_\_\_\_  
EMAIL: aroyston@arandallfinancial.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

Listing of new businesses  
established in the Village during  
2016.  
\* Please see attached e-mail

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**FOR USE BY VILLAGE STAFF ONLY**

TRACKING NO.: 2017-110

DATE FORWARDED: \_\_\_\_\_

ASSIGNED DEPT: \_\_\_\_\_

DATE REQUEST FILLED: \_\_\_\_\_

NUMBER OF COPIES: \_\_\_\_\_

ESTIMATED TIME (IF APPLICABLE): \_\_\_\_\_

ESTIMATED COST: \_\_\_\_\_

HOW WAS REQUEST FILLED? \_\_\_\_\_

IF NOT FILLED, REASON: \_\_\_\_\_

BY: \_\_\_\_\_

## Melissa Dodge

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**From:** Missy Arocha  
**Sent:** Wednesday, June 07, 2017 11:10 AM  
**To:** Melissa Dodge  
**Subject:** FW: Request for Public Records - PBBA

See below, log, and forward.

Thanks!

Respectfully,

Missy Arocha, Village Clerk  
Village of Palmetto Bay  
(305) 259-1234



Please Note: Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

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**From:** Missy Arocha  
**Sent:** Wednesday, June 07, 2017 11:09 AM  
**To:** 'aroyston@arandallfinancial.com'  
**Subject:** RE: Request for Public Records - PBBA

Dear Ms. Royston:

This email to confirm that the Village Clerk's office is in receipt of your request regarding a listing and contact information of newly established businesses in the Village of Palmetto Bay for the year 2016.

The Village Clerk's office will forward your request to Administration. Administration will assign the request to the appropriate Village Department that may have records responsive to your request. Upon receipt of the information, the Village Clerk's Office will contact you.

Thank you for contacting the Village of Palmetto Bay with your inquiry.

Respectfully,

Missy Arocha, Village Clerk  
Village of Palmetto Bay  
(305) 259-1234



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**From:** [aroyston@arandallfinancial.com](mailto:aroyston@arandallfinancial.com) [<mailto:aroyston@arandallfinancial.com>]  
**Sent:** Wednesday, June 07, 2017 10:48 AM

**To:** Missy Arocha

**Subject:** Request for Public Records

Ms. Arocha,

The Palmetto Bay Business Association is requesting a listing and contact information of businesses newly established in the town during 2016.

Thanks,

Alva R. Royston, Sr.

Secretary

Palmetto Bay Business Association

Alva R. Royston, Sr.

President

A. RANDALL Financial

(305) 964-6109

(757) 535-8623

[www.arandallfinancial.com](http://www.arandallfinancial.com)