

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48

RESOLUTION NO. 2017-54

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO PARKS AND NEW RESIDENTS; ADOPTING THE RECOMMENDATIONS OF THE PARKS AND RECREATION AND COMMUNITY OUTREACH ADVISORY COMMITTEE TO (A) CONDUCT A PUBLIC OPINION SURVEY OF RESIDENTS, AND (B) DISTRIBUTE WELCOME PACKAGES TO NEW RESIDENTS; AND PROVIDING FOR AN EFFECTIVE DATE. (Sponsored by Councilmember Karyn Cunningham)

WHEREAS, the Parks and Recreation and Community Outreach Advisory Committee has recommended that the Committee, with permission of the Village Council, conduct a public opinion survey regarding public preferences concerning Village parks at various upcoming Village events; and

WHEREAS, the Parks and Recreation and Community Outreach Advisory Committee has recommended the distribution to new residents a Welcome Package, substantially in the form developed by the Committee; and

WHEREAS, the Council wishes to adopt, approve, and implement the recommendations of the Committee.

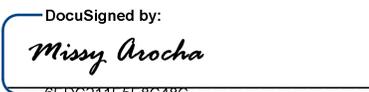
NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA,

Section 1. (1) The Village Council hereby adopts and approves the recommendations of the Parks and Recreation and Community Outreach Advisory Committee with respect to (a) conduct a survey by the Committee of Village residents and upcoming Village events, and (b) the distribution of Welcome Packages to new Village residents, as attached.

(2) The Village Manager shall provide such assistance as appropriate in the incorporation of these recommendations by the Committee and develop program and cost estimates for Council review during the Fiscal Year 2017-18 budget, with the recognition that all executive actions of the Village are undertaken under the general supervision of the Manager pursuant to the Village Charter.

Section 2. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 1st day of May, 2017.

Attest: 
Missy Arocha
Village Clerk


Eugene Flinn
Mayor

1
2 APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE
3 USE AND RELIANCE OF THE VILLAGE OF PALMETTO BAY ONLY:
4

5 DocuSigned by:
6 *Dexter W. Lehtinen*
7 1B1D00E71321445...
8 Dexter W. Lehtinen
9 Village Attorney

10
11
12 FINAL VOTE AT ADOPTION:

- 13 Council Member Karyn Cunningham YES
14
15 Council Member David Singer YES
16
17 Council Member Larissa Siegel Lara YES
18
19 Vice-Mayor John DuBois YES
20
21 Mayor Eugene Flinn YES
22

Annual Report Community Outreach Committee 2016

Meetings and topics covered

January 6:

Reviewed Ordinance for Advisory committees
Discussed quarterly community newspaper wrap
Website suggestions
Discussed communications survey

February 5:

Discussed plans to attend other advisory committee meetings

March 4:

Finalized questions for communications survey and logistics for booth at village picnic

March 5:

attended booth at Village Picnic and executed resident's communication survey

April 6:

reviewed results of survey

May 3:

Developed Welcome package for new residents

**Combined Parks and Recreation and Community Outreach Committee Annual Report 2016
year to date**

August 16:

1st meeting regrouped and got acquainted with combined purposes

September 8:

appointed positions
reviewed projects and direction
committee asked to be informed on all parks related projects

October 26:

Fanny Carmona presented proposed improvements to Palmetto Bay Parks including the FRDAP Grant

November 10:

Formulated the Parks survey
Discussed softball field maintenance and repair

January 12:

Consider Village of Palmetto Bay 15-year celebration plan

February 9:

Website review and determined those who will attend the Beta:

Recommendations of the committee:

- 1) Approve the parks survey so we can execute it at the Village Picnic in March.
- 2) Approve the welcome package so we can begin distribution to newcomers.

Needed from Council at next meeting.

- 1) Approve proposed survey
- 2) Approve proposed welcome package.

THIS IS A TEST VERSION OF THIS SURVEY
Responses will NOT be recorded.



Village of Palmetto Bay: Parks Assessment Survey

Required Question(s)

Progress:

1. Are you a resident of Palmetto Bay? If not, please tell us where you live.

Yes

No

Comment:

500 characters left.

2. How old are you?

20 & under

21-30

31-40

41-50

51-60

61-70

71+

3. Which of the following parks do you use?

Palmetto Bay Park

Coral Reef Park

THIS IS A TEST VERSION OF THIS SURVEY
Responses will NOT be recorded.



Village of Palmetto Bay: Parks Assessment Survey

* Required Question(s)

Progress:

* 7. Which activities do you and/or your family members currently participate in?

- Youth sports
- Adult sports
- Exercise and fitness
- After school programs
- Family gatherings
- Special events & programming
- Workshops & lectures

* 8. What changes and/or additions would you like to see at Palmetto Bay parks?

trgsrt

344 characters left.

* 9. What do you like best about Palmetto Bay parks?

+ what do you like least about P.B Parks?

THIS IS A TEST VERSION OF THIS SURVEY
Responses will NOT be recorded.



Village of Palmetto Bay: Parks Assessment Survey

*Required Question(s)

Progress:

* 11. Are you currently enrolled to receive our weekly email newsletter?

- Yes
- No
- No but sign me up (add email address below)

Comment:

500 characters left.

* 12. Do you feel safe when utilizing any of the Village parks? If not, please explain why.

- Yes
- No

Comment:

500 characters left.

* 13. How many Village events do you attend within a year? (i.e. Murder Mystery, Color Run, Annual Picnic, Movie Night)

Never

EXHIBIT B

Re: Community Outreach

of New resident Families

Real Estate Miami FL Team

Fri 4/8/2016 6:35 PM

To: Karyn Cunningham <kcunningham@palmettobay-fl.gov>; Edward Silva <esilva@palmettobay-fl.gov>;

Cc: Olga Cadaval <ocadaval@palmettobay-fl.gov>; Meighan Alexander <malexander@palmettobay-fl.gov>; Real Estate Miami FL Team <realestate@miamiflteam.com>;

Also I was asked how many sales annually happen in Palmetto Bay so we can target sending a welcome package of some sorts to new residents. In the past 12 months there have been 317 sales in single family homes and 38 condos or town-homes for a total of 355 total sales in Palmetto Bay in one year. We can use this projection for the future. Please pass to committee if needed or I'll simply tell them next month.

Warm Regards,
Liede

DeValdivielso Team

The Keyes Company, Realtors

Circle of Excellence

2423 Le Jeune Road, Coral Gables, FL 33134

Office 786 378 8450

Frank Cell 786 273 8507

Liede Cell 786 306 4378

Michael 786 312 4882

Jonathan 786 879 6105

Fax 1 305 328 7348

www.MiamiFLTeam.com



DeValdivielso Team
Realtors/Associates

The Keyes Company *Founding Member & Shareholder of*
LEADING REAL ESTATE COMPANIES OF THE WORLD **LUXURY PORTFOLIO INTERNATIONAL**
 We're LOCAL, We're GLOBAL, We're LUXURY

[f Like our Facebook Page](#) [t Join us on Twitter](#) [in Let's Connect on LinkedIn](#) [u Follow Us on Instagram](#)

From: Karyn Cunningham <kcunningham@palmettobay-fl.gov>

Date: Friday, April 8, 2016 at 18:19

To: Edward Silva <esilva@palmettobay-fl.gov>

Cc: Olga Cadaval <ocadaval@palmettobay-fl.gov>, Meighan Alexander <malexander@palmettobay-fl.gov>, Frank De Valdivielso <realestate@miamiflteam.com>

Subject: Community Outreach

Would it be possible to have Olga put together a binder for each member of the committee with the past agendas and minutes? It would help us immensely.

FW: 2016-5-3-Comm Outreach Meeting Minutes & June Agenda

Welcome Packet

Real Estate Miami FL Team

Wed 2/8/2017 5:36 PM

To:Karyn Cunningham <kcunningham@palmettobay-fl.gov>; Olga Cadaval <ocadaval@palmettobay-fl.gov>; Missy Arocha <marocha@palmettobay-fl.gov>;

Cc:Real Estate Miami FL Team <realestate@miamiflteam.com>;

2 attachments (13 KB)

2016-4-6-Comm Outreach.docx; ATT00001.txt;

Hi All,

Here are the attached minutes with the outline for the welcome packet as well as my intro letter in the body below. I suggest we print this out for members tomorrow.

Warm Regards,

Liede

- 1) Intro letter,
- 2) Quarterly P. Bay Guide
- 3) Magnet with important information

Greetings Neighbor,

We have recently been informed of your home purchase in the Village of Palmetto Bay. Welcome to our beautiful city

known for being the Village of parks. Moving is always a time of change and we understand the need to have accurate information when discovering a new area. The Palmetto Bay Village Outreach Committee has put together this welcome package to make your transition as smooth as possible. Please find enclosed some important information about locations and activities in our Village. This is a very active community with many opportunities to both participate and get involved. For the most accurate information please go to our website at www.palmettobay.gov Also sign up for our e newsletter to keep you abreast of all the latest calendar events.

If we could be of any further assistance, please contact us at _____? (I would suggest an email to Olga or Meighan or whoever handles inquires for the Village)

Welcome and look forward helping you.

Sincerely,

The Village of Palmetto Bay Outreach Committee

Liede

DeValdivielso Team

The Keyes Company, Realtors

Circle of Excellence

2423 Le Jeune Road, Coral Gables, Fl 33134

Office 786 378 8450

Frank Cell 786 273 8507

CITY DEPARTMENTS

Executive Department

OFFICE OF THE CITY MANAGER

Yolanda Agullar

Phone: (305) 266-1122

Email: yolandagullar@cityofwestmiami.org

City Clerk

OFFICE OF THE CITY CLERK

Annery Gonzalez

Phone: (305) 266-1122

Email: anneryg@cityofwestmiami.org

City Attorney

Jose Villalobos

Phone: (305) 266-1122

Police Department

Nelson Andreu / Chief of Police

Phone: (305) 266-0530

Public Works

Juan Pena / Director

Phone: (305) 266-4214

Code Enforcement

Juan Pena / Director

Charlie Mc Dermott / Officer

Phone: (305) 266-4214

Building Department

Frank Alonso, P.E. / Building Official

Phone: (305)-266-4214

Planning & Zoning

Juan Pena / Director

Phone: (305) 266-4214

Finance & Administration

Mercedes Leon / Finance Director

Phone: (305) 266-1122

Community Center

Marilyn Miraya / Director

Phone: (305) 263-8900

Recreation Center

Jim Gerwick / Director

Phone: (305) 261-5566

SERVICES

Passport Services

CARY ACOSTA / SUPERVISOR

Phone: (305) 266-1122

Email: carya@cityofwestmiami.org

HOURS OF OPERATION:

Monday to Friday 8:30 AM - 3:30 PM

Tuesday 8:30 AM - 6:30 PM

No appointments required



Garbage

Garbage Pick-Up Schedule

Mondays & Thursdays: SW 12 STREET TO 24 STREET
SW 62 AVE TO 67 AVE

Tuesdays & Fridays: SW 9 STREET TO 11 STREET
SW 62 AVE TO 65 AVE

Tuesdays & Fridays: SW 9 STREET TO 18 STREET
SW 57 AVE TO 62 AVE

Water & Sewer

Quarterly Bills

For Billing questions please contact City Hall

Phone: (305) 266-1122

WEST MIAMI COMMUNITY CENTER SENIOR CENTER

On site meal program, meals on wheels, educational classes, transportation, field trips and more...

Contact Us!

ACTIVITIES / EVENTS

Easter Egg Hunt Holiday

4th of July

National Night Out

Lighting of the Tree

West Miami Community Center Year-Round Activities

404 SW 85 Avenue
West Miami, FL 33144
(305) 266-1122

www.cityofwestmiami.com



Village of Palmetto Bay

Greetings:

We have been informed of your recent home purchase in the Village of Palmetto Bay; and are delighted you chose our beautiful City and welcome you to the 'Village of Parks'. Moving is always a difficult time; new neighbors, schools, shopping areas, etc.; and we respectfully wish to assist you in discovering all that Palmetto Bay has to offer.

The Village's Parks & Recreation and Community Outreach Committee has put together this welcome package in an effort to make your transition as smooth as possible. Enclosed please find pertinent information regarding locations and activities within our Village; and it is our sincerest hope that you will soon participate and get involved in the many opportunities afforded our residents. We invite you to visit our website at www.palmettobay.gov, as well as enlisting in our 'e-currents' program, in which you will receive via email our monthly newsletter and the latest calendar of events.

Again, welcome to the Village of Palmetto Bay; and please know that if we can be of any further assistance, we are only a phone call away. Please contact us at 305-259-1234 or via e-mail at ocadaval@palmettobay-fl.gov.

Sincerely,

Village of Palmetto Bay
Parks & Recreation and Community Outreach Committee

*9705 East Hibiscus Street
Palmetto Bay, FL 33157
(305) 259-1234
Fax: (305) 259-1290*



Village of Palmetto Bay

Helpful Numbers

Municipal Building: 305.259.1234 Miami-Dade County: 311
Palmetto Bay Police: 305.278.4000
Police Non-Emergency: 305.4POLICE (305.476.423)
Baptist Hospital (Kendall): 786.596.1960
Baptist Urgent Care (Palmetto Bay): 786.596.3840
Jackson South Community Hospital: 305.251.2500
Nicklaus Children's Hospital: 305.666.6511
Nicklaus Children's Outpatient Center (Palmetto Bay): 786.668.1777