



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 07-07-17
NAME: Eleana Reyes
COMPANY: Hammer Construction Corp.
ADDRESS: 2990 NW 40 ST, Miami, FI 33142
PHONE: (305) 635-1330 FAX: (305) 635-9551
EMAIL: hammer@hammercc.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

Pursuant to Article I, section 24 of the Florida Constitution, and chapter 119, F.S., I am requesting copies of the following public records: a list of all current Village of Palmetto Bay employees; including names, titles, and the department in which they work. Electronic file format, e.g. pdf, .xls, .doc, .docx is preferable.

Please advise as to when fulfillment of this request can be expected, as well as whether any payment of any statutorily prescribed fees will be required. If you have any questions in the interim, you may contact me at hammer@hammercc.com.

FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2017-140

DATE FORWARDED: 7-10-17

ASSIGNED DEPT: Human Resources

DATE REQUEST FILLED: _____

NUMBER OF COPIES: _____

ESTIMATED TIME (IF APPLICABLE): _____

ESTIMATED COST: _____

HOW WAS REQUEST FILLED? _____

IF NOT FILLED, REASON: _____

BY: _____

Melissa Dodge

From: Missy Arocha
Sent: Friday, July 07, 2017 2:01 PM
To: Melissa Dodge
Subject: FW: Public Records Request - Village of Palmetto Bay
Attachments: Village of Palmetto Bay - Public Records Request.pdf

Same thing.

Respectfully,

Missy Arocha, Village Clerk
Village of Palmetto Bay
(305) 259-1234



Think before you print

Please Note: Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

From: Hammer Construction [<mailto:hammer@hammercc.com>]
Sent: Friday, July 07, 2017 1:35 PM
To: Missy Arocha
Subject: Public Records Request - Village of Palmetto Bay

Good afternoon Ms. Arocha,

Attached please find Public Records Request form.

Please do not hesitate to contact me if you have any questions.

Regards,

Eleana Reyes
Administrative Assistant



hammer
construction corp

2990 NW 40 St, Miami, FL 33142
Phone: 305-635-1330 • Fax: 305-635-9551
hammer@hammercc.com



PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS E-MAIL