



VILLAGE OF PALMETTO BAY  
9705 E. HIBISCUS STREET  
PALMETTO BAY, FLORIDA 33157  
(305) 259-1234 Fax: (305) 259-1290

**REQUEST FOR PUBLIC RECORDS**

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 8-23-17  
NAME: Fran Minchew  
COMPANY: Derrevere Stevens Black & Cozad  
ADDRESS: 2005 Vista Parkway, #210, West Palm Beach, FL 33411  
PHONE: 561-684-3222 FAX: \_\_\_\_\_  
EMAIL: fminchew@derrevere.law.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

Copies of all roofing permits issued for residence located at 7720 SW 172nd Street, Palmetto Bay, FL

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**FOR USE BY VILLAGE STAFF ONLY**

TRACKING NO.: 2017-195  
ASSIGNED DEPT: Building

DATE FORWARDED: \_\_\_\_\_

NUMBER OF COPIES: \_\_\_\_\_

DATE REQUEST FILLED: \_\_\_\_\_

ESTIMATED TIME (IF APPLICABLE): \_\_\_\_\_

ESTIMATED COST: \_\_\_\_\_

HOW WAS REQUEST FILLED? \_\_\_\_\_

IF NOT FILLED, REASON: \_\_\_\_\_

BY: \_\_\_\_\_

## Melissa Dodge

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**From:** noreply@civicplus.com  
**Sent:** Wednesday, August 23, 2017 1:02 PM  
**To:** Missy Arocha; Melissa Dodge  
**Subject:** Online Form Submittal: Public Records Requests

### Public Records Requests

Date	8/23/2017
Name	Fran Minchew
Company	Derrevere Stevens Black & Cozad
Phone Number	561-684-3222
Email Address	<a href="mailto:fminchew@derreverelaw.com">fminchew@derreverelaw.com</a>
Address	2005 Vista Parkway, #210, West Palm Beach, FL 33411
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No
Public Record Request(s):	I need copies of all roofing permits ever issued for the residence located at: 7720 SW 172nd Street, Palmetto Bay, FL

#### Thank You

*Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at [marocha@palmettobay-fl.gov](mailto:marocha@palmettobay-fl.gov)*

Email not displaying correctly? [View it in your browser.](#)