



REQUEST FOR MITIGATION HEARING

Date: _____

Case Number: _____

Code Compliance Department
Village of Palmetto Bay
9705 E. Hibiscus Street
Palmetto Bay, FL 33157

I am requesting an appearance in front of the Village of Palmetto Bay Special Master to mitigate the violation issued by _____, a code compliance officer with the Village of Palmetto Bay in regards to the above mentioned case number.

I understand that the Special Master may reduce a fine only if the property is in compliance or violator has complied with the underlying citation or order of the special master at the time the violator request a mitigation hearing.

I understand I have the right to obtain an attorney, at my own expense to represent me at this hearing. I will also have the opportunity to present witness as well as question the code compliance officer or any other witness, before the Special Master makes a determination.

I certify that I am the legal owner or legal representative of the owner cited in the above mentioned case number and as such is making this request.

Please be advised that an administrative fee of \$150.00 may be assessed by the Special Master.

Sincerely,

Property Owner Name

Signature

Address

Phone Number

E-mail Address