



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 1-2-18

NAME: Sunil Collins

COMPANY: USAA Insurance Agency

ADDRESS: 17200 Commerce Park Blvd, Tampa, FL 33647

PHONE: 210-531-8722 FAX: 888-900-5380

EMAIL: Sunil.collins@usaa.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

Copy of Elevation Certificate
for property address: 15020 SW 75th Ct,
Palmetto Bay, FL 33158

* Please see attached e-mail
for description of request

FOR USE BY VILLAGE STAFF ONLY TRACKING NO.: 2018-001
DATE FORWARDED: _____ ASSIGNED DEPT: Building
DATE REQUEST FILLED: _____ NUMBER OF COPIES: _____
ESTIMATED TIME (IF APPLICABLE): _____ ESTIMATED COST: _____
HOW WAS REQUEST FILLED? _____
IF NOT FILLED, REASON: _____
BY: _____

2018-001

Melissa Dodge

From: Collins, Sunil <Sunil.Collins@usaa.com>
Sent: Tuesday, January 02, 2018 10:20 AM
To: Melissa Dodge
Subject: Re: ELEVATION CERTIFICATE FOR: 15020 SW 75TH CT, PALMETTO BAY, FL 33158-2175

Re: ELEVATION CERTIFICATE FOR: 15020 SW 75TH CT, PALMETTO BAY, FL 33158-2175

RE# for all correspondence: 043144280F

Thank you for your special attention to this request. We are reviewing our insured's flood policy and have determined that additional documentation is needed per FEMA guidelines. We understand you may have the required documents for this property in your records.

If available, please return the following documents **by fax to 1-888-900-5380 or via response to this email:**

- **Signed Flood Elevation Certificate**

Or

- Elevation Survey
- Copy of Site plan or survey based on completed construction
- A written statement signed by an authorized community official that
- The walls and roof of the building were in place (1982 Act) or the start of construction took place (1990 Act) before the date the insurance prohibition became effective; **and**
- The building was not substantially improved or substantial damaged on or after the insurance prohibition became effective.

Thank you again for your assistance in this matter. If additional information is needed to process this request, **please call us at 1-800-292-8399. When contacting USAA, please refer to the reference number listed above.**

Regards,

Sunil Collins
Member Solutions Senior Specialist
USAA Insurance Agency
17200 Commerce Park Boulevard, Tampa, FL 33647
Phone: (210)-531-8722 | Fax: (888)-900-5380
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