



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 1/18/18
NAME: Marianne Duffey
COMPANY: Price Waterhouse Coopers LLP
ADDRESS: 101 Seaport Blvd., Boston, MA 02210
PHONE: 617-530-4071 FAX: _____
EMAIL: marianne.r.duffey@pwc.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:
Copy of fiscal records; *Please
see attached on-line report.

FOR USE BY VILLAGE STAFF ONLY TRACKING NO.: 2018-024
DATE FORWARDED: _____ ASSIGNED DEPT: Finance
DATE REQUEST FILLED: _____ NUMBER OF COPIES: _____
ESTIMATED TIME (IF APPLICABLE): _____ ESTIMATED COST: _____
HOW WAS REQUEST FILLED? _____
IF NOT FILLED, REASON: _____
BY: _____

Melissa Dodge

From: noreply@civicplus.com
Sent: Thursday, January 18, 2018 2:23 PM
To: Missy Arocha; Melissa Dodge
Subject: Online Form Submittal: Public Records Requests

Public Records Requests

Date	1/18/2018
Name	Marianne Duffey
Company	PricewaterhouseCoopers LLP
Phone Number	617 530 4071
Email Address	marianne.r.duffey@pwc.com
Address	101 Seaport Blvd, Boston, MA 02210
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No
Public Record Request(s):	<p>PwC's Request for Records - Village of Palmetto Bay, FL #3151 Good afternoon: Pursuant to the state open records law Fla. Stat. Secs. 119.01 to 119.15, on behalf of PricewaterhouseCoopers LLP ("PwC"), I am writing to request copies of the Village of Palmetto Bay's fiscal records concerning unclaimed, uncashed, undeliverable, and/or outstanding funds or obligations, including any and all:</p> <ul style="list-style-type: none">• Checks or warrants issued by the Village of Palmetto Bay for payments on obligations incurred by any Village of Palmetto Bay agency, department, office, or other authorized authority that have remained outstanding.• Amounts on deposit with the Village of Palmetto Bay that are held in trust for recipients whose whereabouts are unknown, including instances in which payment was never attempted, payment was never requested, and/or instances when payments were returned as undeliverable. Such payments may relate to (but are not limited to) vendor payments, tax refunds/overages/refunds, overpayments, cash deposits, cash escrows, and unsuccessful electronic fund transfers. PwC is specifically interested in outstanding obligations that meet the following criteria:

Amount is greater than \$999.99 • Payee retains the right to claim the funds. (i.e. The payment has not been replaced, was not issued in error, and/or the obligation to the payee has not been voided by law.) • Is owed/payable to non-individuals, (i.e. businesses) • Has remained outstanding for a period of six months or longer • Are not in the process of being reissued, to the best of your knowledge • Has not been turned over to your State's Abandoned Property Office The appropriate report from your accounting database should include the following if available/applicable: • Payee name • Amount • Original payment date • Address • Check number • Cancellation date • Nature of the funds • Contract/invoice/voucher # or other number(s) used internally to identify the payment. • Information that clearly identifies the office/division that issued the payment (i.e. agency code) • If tax-related: o Name of the taxpayer and/or intended recipient o Account number or property index number (PIN) o Tax year; tax installment date; original tax payment date PwC is only interested in receiving records pertaining to non-natural persons (businesses). PwC is not seeking any records which could invoke a personal privacy exemption. None of the information requested by PwC will be used to solicit owners or third parties. If any of the requested information above is restricted by your State's statutes, please provide all segregable portions of otherwise exempt material. Kindly email the records, preferably in Excel, CSV, Adobe Acrobat, or TXT format in that order, to marianne.r.duffey@pwc.com. If your agency does not maintain these public records and/or you are not the custodian, please provide me with the proper custodian's name and email address. Please notify me if there are any costs associated with fulfilling this request. As provided by the open records law, please provide your response within a reasonable timeframe. If you choose to deny this request, please provide me with a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. If you have any questions, please contact Sean Kim at sean.kim@pwc.com or by phone at (617) 530-5354. Thank you for your time and assistance. Sincerely, Marianne R. Duffey
PwC | PA Office: 617 530 4071 PricewaterhouseCoopers LLP
Corporate Asset Recovery 101 Seaport Boulevard Boston, MA 02210 Email: marianne.r.duffey@pwc.com www.pwc.com

Thank You

Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at marocha@palmettobay-fl.gov

Email not displaying correctly? [View it in your browser.](#)