



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 2/4/18

NAME: Marsha Matson

COMPANY: _____

ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: x4m2h5@gmail.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

* please see attached e-mail for description of request.

FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2018-042

DATE FORWARDED: _____

ASSIGNED DEPT: _____

DATE REQUEST FILLED: _____

NUMBER OF COPIES: _____

ESTIMATED TIME (IF APPLICABLE): _____

ESTIMATED COST: _____

HOW WAS REQUEST FILLED? _____

IF NOT FILLED, REASON: _____

BY: _____

Melissa Dodge

From: Marsha Matson <x4m2h5@gmail.com>
Sent: Tuesday, February 06, 2018 5:26 PM
To: Melissa Dodge
Subject: Records request

I request the name, address, email, phone number, date of appointment, term of appointment (beginning year to final year), if chair, appointed by whom, and name of the advisory committee, task force, or any other group of the Village of Palmetto Bay to which the member has been appointed by the council and the manager. Marsha Matson