



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 2-21-18
NAME: Sharon Staples
COMPANY: Walton Lantaff Schroeder + Carson LLP
ADDRESS: 9350 S. Dixie, 10th Fl., Miami, FL 33156
PHONE: 305-671-1355 FAX: _____
EMAIL: sstaples@waltonlantaff.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

Re: property address: 16720 SW 81st Ave,
Miami, FL 33157 - would like to request a certified
document that no roofing permit was ever obtained
between January 2003 and October 31, 2015.

FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2018-056

DATE FORWARDED: _____

ASSIGNED DEPT: Building

DATE REQUEST FILLED: _____

NUMBER OF COPIES: _____

ESTIMATED TIME (IF APPLICABLE): _____

ESTIMATED COST: _____

HOW WAS REQUEST FILLED? _____

IF NOT FILLED, REASON: _____

BY: _____

Melissa Dodge

From: noreply@civicplus.com
Sent: Wednesday, February 21, 2018 11:59 AM
To: Missy Arocha; Melissa Dodge
Subject: Online Form Submittal: Public Records Requests

Public Records Requests

Date	2/21/2018
Name	Sharon E Staples
Company	Walton Lantaff Schroeder & Carson LLP
Phone Number	3056711355
Email Address	sstaples@waltonlantaff.com
Address	9350 S. Dixie Highway, 10th Floor, Miami, FL 33156
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No
Public Record Request(s):	re: property address located at 16720 S.W. 81st Avenue, Miami, FL 33157 I would like to request a certified document that no roofing permit was ever obtained on the above-referenced property between January, 2003 ad October 31, 2015. Should you require any additional, please let me know. Thank you. Sharon E. Staples Paralegal, FRP

Thank You

Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at marocha@palmettobay-fl.gov

Email not displaying correctly? [View it in your browser.](#)