

**RESOLUTION NO. 03-74**

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO TRANSITIONAL START-UP EXPENSES, AUTHORIZING THE EXPENDITURE OF UP TO \$380,521.00 IN ADDITIONAL TRANSITIONAL START-UP FUNDING; PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the Village is desirous of providing the highest levels of public services to the residents of Palmetto Bay; and

**WHEREAS**, the Village has been engaged in transition and start-up activities; and

**WHEREAS**, these activities are ramping up in preparation of the October 1<sup>st</sup> start of service delivery.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

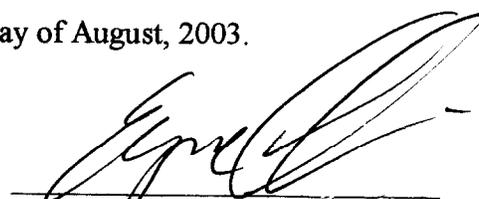
Section 1. The Village Council approves and authorizes the expenditure of up to an additional \$380,521.00 of transitional start-up expenses as detailed in the attached schedules.

Section 2. This resolution shall take effect immediately upon enactment.

PASSED and ADOPTED this 28<sup>th</sup> day of August, 2003.

Attest:

  
Meighan Pier  
Village Clerk

  
Eugene P. Flinn, Jr.  
Mayor

APPROVED AS TO FORM:

Earl G. Gallop  
Earl G. Gallop,  
Village Attorney

FINAL VOTE AT ADOPTION:

Council Member Ed Feller	<u>YES</u>
Council Member Paul Neidhart	<u>YES</u>
Council Member John Breder	<u>YES</u>
Vice-Mayor Linda Robinson	<u>ABSENT</u>
Mayor Eugene P. Flinn, Jr.	<u>YES</u>

# VILLAGE OF PALMETTO BAY

## PROJECTION AT SEPTEMBER 30, 2003

Revenues received directly and expenditures paid directly by the Village

	<u>Balance</u> <u>7/31/2003</u>	<u>Projected</u> <u>9/30/2003</u>	<u>%</u>
<b>REVENUES</b>			
Utility Tax - Electric	600,000	985,545	52%
State Revenue Sharing	-	118,071	6%
Half Cent Sales Tax	-	316,985	17%
Transportation Tax	187,989	422,989	22%
Building Permits	-	32,000	2%
Occupational Licenses	-	-	0%
Donations	3,900	3,900	0%
Interest Income	1,127	1,262	0%
	<u>793,016</u>	<u>1,880,752</u>	<u>100%</u>

### EXPENDITURES

General Government			
Professional Services	35,542	75,242	8%
Lease Payments	29,489	48,136	5%
Furniture & Equipment	12,862	33,970	3%
Contingency	-	35,000	4%
Operating Expenses	42,552	102,601	10%
General Government	<u>120,444</u>	<u>294,948</u>	<u>30%</u>
Salaries & Benefits	93,570	242,369	25%
Temporary Office Staff	94,839	103,694	11%
Mayor & Council	26,327	44,497	5%
Manager's Office	7,160	9,160	1%
Village Clerk	25,597	30,232	3%
Finance Department	2,833	26,361	3%
Village Attorney	93,679	133,679	14%
Charter Commission - Legal Expenses	7,340	7,340	1%
Police Services	744	7,531	1%
Community Development	1,253	34,893	4%
Public Works	8,621	23,306	2%
Community Services	-	7,935	1%
Special Events	14,578	14,578	1%
	<u>496,984</u>	<u>980,521</u>	<u>100%</u>

Excess of Revenues Over Expenditures

<u>296,032</u>	<u>900,231</u>
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**VILLAGE OF PALMETTO BAY  
PROJECTION FOR AUGUST AND SEPTEMBER**

Revenues received directly and expenditures paid directly by the Village

	YTD @ 7/31/2003	TOTAL Aug-Sept.	FY '03 Total
<b>REVENUES:</b>			
Advances from County	600,000	-	600,000
Ad Valorem	-	-	-
Utility Tax	-	385,545	385,545
State Revenue Sharing	-	118,071	118,071
Half Cent Sales Tax	-	316,985	316,985
Local Option Fuel Tax	-	-	-
Communications Services Tax	-	-	-
Transportation Tax	187,989	235,000	422,989
Building & Permits	-	32,000	32,000
Occupational Licenses	-	-	-
Donations	3,900	-	3,900
Interest	1,127	135	1,262
<b>TOTAL DIRECT REVENUES</b>	<b>793,016</b>	<b>1,087,736</b>	<b>1,880,752</b>
<b>EXPENDITURES:</b>			
<b>MAYOR &amp; COUNCIL</b>			
Charter Compensation	24,000	9,000	33,000
Communications	-	-	-
Travel & Meetings	1,509	600	2,109
Education & Training	545	410	955
Operating Supplies	273	-	273
Rental of Facilities for Public Meetings	-	8,160	8,160
	<b>26,327</b>	<b>18,170</b>	<b>44,497</b>
<b>VILLAGE ATTORNEY</b>			
Charter Commission - Legal Fees	93,679	40,000	133,679
	7,340	-	7,340
<b>VILLAGE MANAGER (ex-payroll &amp; benefits)</b>			
Reimbursement Allowance	1,696	2,000	3,696
Travel & Per Diem - Recruitment V Mgr	4,997	-	4,997
Travel, Per Diem & Meetings - Village Mgr	206	-	206
Books, Subscriptions, Memberships	260	-	260
	<b>7,160</b>	<b>2,000</b>	<b>9,160</b>

**VILLAGE OF PALMETTO BAY  
PROJECTION FOR AUGUST AND SEPTEMBER**

Revenues received directly and expenditures paid directly by the Village

	YTD @ 7/31/2003	TOTAL Aug-Sept	FY '03 Total
<b>VILLAGE CLERK (ex-payroll &amp; benefits)</b>			
Travel & Per Diem - Village Clerk	4	-	4
Election Costs	18,437	-	18,437
Books, Subscriptions, Memberships	294	-	294
Legal Advertisement	6,697	4,635	11,332
Education & Training - Village Clerk	165	-	165
	25,597	4,635	30,232
<b>FINANCE DEPARTMENT (ex-payroll &amp; benefits)</b>			
Professional Services - Dinne Wright	2,320	6,960	9,280
Professional Services - Financial		14,068	14,068
Books, Subscriptions, Memberships		200	200
Accounting Software		2,000	2,000
Payroll Processing	513	300	813
	2,833	23,528	26,361
<b>GENERAL ADMINISTRATION</b>			
<i>PERSONAL SERVICES</i>			
Payroll - Current Staff @ 7/31	89,329	73,420	162,749
Payroll - New Employees		33,325	33,325
Health & Life Insurance	4,241	17,291	21,532
Deferred Compensation		24,763	24,763
	93,570	148,798	242,369
<i>TEMPORARY STAFF</i>			
Professional Services - Rasco Group	72,750	3,000	75,750
Professional Services - Village Clerk	13,150	-	13,150
Staffing Now (Receptionist)	8,939	5,855	14,794
	94,839	8,855	103,694
Professional Services - Intergovernmental	18,000	18,000	36,000
Professional Services - IPO Consultant		10,000	10,000
Professional Services - Database Consultant		5,000	5,000
Professional Services - IT Consultant	2,042	2,200	4,242
Professional Services - Village Mgr Search	15,500	-	15,500
Professional Services - General		4,500	4,500
	35,542	39,700	75,242

**VILLAGE OF PALMETTO BAY  
PROJECTION FOR AUGUST AND SEPTEMBER**

Revenues received directly and expenditures paid directly by the Village

	YTD @ 7/31/2003	TOTAL Aug-Sept	FY '03 Total
<b>OPERATING EXPENDITURES</b>			
Baptist - New Employee Testing	66	564	630
Rent - Town Hall	26,612	13,742	40,354
Lease - Furniture		2,318	2,318
Lease - Phone Equip.	2,876	1,138	4,014
Janitorial	200	3,380	3,580
Waste Disposal - City Hall		182	182
Fumigation - Town Hall		150	150
Communications	1,102	13,539	14,641
Electricity	763	3,642	4,406
Office Supplies	4,962	8,041	13,003
Operating Supplies	6,794	4,940	11,734
Advertisement - Recruitment	3,881	2,000	5,881
Books, Subscriptions, Memberships	3,596	350	3,946
Postage & Courier Services	417	1,150	1,567
Photocopies	150	1,450	1,599
Printing		4,000	4,000
Legislative Travel	3,248	-	3,248
Repair & Maintenance	221	910	1,131
Risk Management	17,153	17,200	34,353
Furniture & Equipment	12,862	21,108	33,970
	84,903	99,804	184,707
<b>BUILDING, PERMITS, PLANNING &amp; ZONING</b>			
CSA		32,000	32,000
Uniforms & Badges	1,253	1,200	2,453
Check Guarantee Service		441	441
Planning		-	-
Code Enforcement		-	-
Zoning		-	-
	1,253	33,641	34,893
<b>PUBLIC WORKS (ex-payroll &amp; benefits)</b>			
Professional Services - Environmental		7,300	7,300
Professional Services - Transp Master Plan	8,500	-	8,500
Car allowance		1,050	1,050
Travel & Per Diem	6	1,250	1,256
Education & Training		540	540
Operating Supplies		250	250
Memberships	115	-	115
Uniforms		545	545
Vehicles		3,750	3,750
	8,621	14,685	23,306

**VILLAGE OF PALMETTO BAY  
PROJECTION FOR AUGUST AND SEPTEMBER**

Revenues received directly and expenditures paid directly by the Village

	YTD @ 7/31/2003	TOTAL Aug Sept	FY'03 Total
<b>PARKS &amp; RECREATION (ex-payroll &amp; benefits)</b>			
Travel & Per Diem		600	600
Car allowance		600	600
Education & Training		135	135
Uniforms		600	600
Supplies		1,500	1,500
Signage		1,500	1,500
Special Events	14,578	-	14,578
Furniture & Equipment		3,000	3,000
	14,578	7,935	22,513
<b>POLICE</b>	744	6,787	7,531
<b>OTHER</b>			
QNIP Debt Service		-	-
Mitigation Payment		-	-
<b>Contingency</b>		35,000	35,000
<b>TOTAL DIRECT EXPENDITURES</b>	496,984	483,537	980,521
<b>Excess of Revenues Over Expenditures</b>	296,032	604,198	900,231