



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

Approved

Edward Silva, Village Manager

Date

REQUEST FOR PUBLIC RECORDS

Requests are filed in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 4-15-18
NAME: Marsha Matson
COMPANY: _____
ADDRESS: _____
PHONE: _____ FAX: _____
EMAIL: x4m2h5@gmail.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

Email list of names with
emails, addresses and phone numbers
of attendees at the April 5, 2018
community center workshop held at
Village Hall.

FOR USE BY VILLAGE STAFF ONLY

TRACKING NO.: 2018-111
ASSIGNED DEPT: Village Clerk

DATE FORWARDED: _____
DATE REQUEST FILLED: 4-16-18 NUMBER OF COPIES: n/a

ESTIMATED TIME (IF APPLICABLE): _____ ESTIMATED COST: n/a

HOW WAS REQUEST FILLED? E-mailed response to requestor
on 4-16-18.
IF NOT FILLED, REASON: _____

BY: M Dodge

Melissa Dodge

From: Missy Arocha
Sent: Monday, April 16, 2018 11:57 AM
To: Olga Cadaval; Edward Silva; Yvonne Picado
Cc: Melissa Dodge
Subject: FW: Response 2018-111 M. Matson
Attachments: Response-2018-111 Matson.pdf

Per the Village's Public Records Request Policy, this email is to provide notice that the response to Mrs. Matson's request was in the care and custody of the Village Clerk; therefore, the response was provided to her.



Missy Arocha

Village Clerk
MDCMCA Treasurer

Village of Palmetto Bay

9705 East Hibiscus Street
Palmetto Bay, FL 33157
Phone: (305) 259-1234
www.palmettobay-fl.gov

PLEASE NOTE: Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.



Please save a tree. Don't print this e-mail unless it's really necessary.

From: Missy Arocha
Sent: Monday, April 16, 2018 11:53 AM
To: 'Marsha Matson'
Subject: RE: Response 2018-111 M. Matson

Dear Mrs. Matson:

Enclosed please find the response to your request dated April 15, 2018.



Missy Arocha

Village Clerk
MDCMCA Treasurer

Village of Palmetto Bay

9705 East Hibiscus Street
Palmetto Bay, FL 33157
Phone: (305) 259-1234
www.palmettobay-fl.gov

PLEASE NOTE: Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.



Please save a tree. Don't print this e-mail unless it's really necessary.

From: Marsha Matson [<mailto:x4m2h5@gmail.com>]

Sent: Sunday, April 15, 2018 8:31 AM

To: Missy Arocha

Subject: Public records request

Please email me the list of names with emails, addresses, and phone numbers of attendees at the April 5, 2018 community center workshop, held at Village Hall. Marsha Matson