

Melissa Dodge

From: Melissa Dodge
Sent: Monday, December 11, 2017 3:42 PM
To: jennifer@bydesignco.com
Cc: Missy Arocha
Subject: FW: Public Records Request - 2017-277
Attachments: PublicRecRequest-2017-277.pdf

Dear Ms. Kila:

Regarding your recent public records request logged as 2017-277, Administration has indicated that there are no building plans on record or any permits that required building plans. You will need to check with Miami-Dade County Microfilm Department at 786-315-2340 for any permit information prior to 2003. If there are any questions, please contact the Office of the Village Clerk.

Sincerely,

Melissa Dodge
Administrative Assistant
Office of the Village Clerk
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, FL 33157
Ph: 305-259-1234
Fax: 305-259-1290

Please Note: Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

From: Melissa Dodge
Sent: Tuesday, December 05, 2017 11:52 AM
To: 'jennifer@bydesignco.com'
Cc: Missy Arocha
Subject: Public Records Request - 2017-277

Dear Ms. Kila:

This email is to verify that the Clerk's office is in receipt of your request and has been logged as public records request 2017-277.

The Village Clerk's office forwarded your request to Administration. Administration will assign the request to the appropriate Village Department that may have records responsive to your request. Upon receipt of the information, the Village Clerk's office will contact you.

Sincerely,

Melissa Dodge