

## Melissa Dodge

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**From:** Angie Hewlett  
**Sent:** Thursday, February 01, 2018 9:39 AM  
**To:** Wesley Maltby; Melissa Dodge; Edward Silva  
**Cc:** Missy Arocha; Yvonne Picado  
**Subject:** RE: Public Record Requests - 2018-037 (Picado)  
**Attachments:** prr-2018-037.pdf

Good morning,

PRR 2018-037 is completed. We have no permits/plans on record. They will have to check with MDC microfilm (786-315-2340) for any plans/permits prior to our incorporation.

Regards,

**Angie Hewlett**  
**Plans Processing Clerk**  
**Village of Palmetto Bay**  
**9705 E. Hibiscus St**  
**Palmetto Bay, FL 33157**  
**Office: 305-259-1250**  
**Fax: 866-927-5576**  
[www.palmettobay-fl.gov](http://www.palmettobay-fl.gov)

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**From:** Wesley Maltby  
**Sent:** Thursday, February 01, 2018 9:16 AM  
**To:** Melissa Dodge; Edward Silva; Angie Hewlett  
**Cc:** Missy Arocha; Yvonne Picado  
**Subject:** FW: Public Record Requests - 2018-037 (Picado)

Thanks Melissa

Angie please!

Wesley C. Maltby  
Building Official  
Department of Building and Capital Projects  
Village of Palmetto Bay  
9705 East Hibiscus Street  
Palmetto Bay, FL 33157  
Office :305-259-1250  
Fax: 866-927-5576

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**From:** Melissa Dodge  
**Sent:** Thursday, February 01, 2018 9:10 AM  
**To:** Wesley Maltby

**Cc:** Missy Arocha; Edward Silva; Yvonne Picado  
**Subject:** Public Record Requests - 2018-037 (Picado)

Good Morning,

In accordance with the Public Records Request Policy, please confirm if the records exist for the attached request.

If the record exists, please provide the Manager's office with the corresponding documents. If producing the response to this request is extensive (15 minutes or more), please provide a cost estimate prior to producing the response.

Thank you,

*Melissa Dodge*  
*Administrative Assistant*  
*Office of the Village Clerk*  
*Village of Palmetto Bay*  
*9705 East Hibiscus Street*  
*Palmetto Bay, FL 33157*  
*Ph: 305-259-1234*  
*Fax: 305-259-1290*

Please Note: Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.