

## Melissa Dodge

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**From:** Olga Cadaval  
**Sent:** Friday, June 29, 2018 11:12 AM  
**To:** Missy Arocha; Melissa Dodge  
**Cc:** Wesley Maltby; Vanessa Bencomo; Karla Morales-Maestre; Karla Morales-Maestre; Edward Silva  
**Subject:** RE: Public Record Request - 2018-190

Missy/ Melissa- please see email below. The record does not exist.

Sincerely,  
Olga Cadaval  
Deputy Manager  
Village of Palmetto Bay

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**From:** Vanessa Bencomo  
**Sent:** Friday, June 29, 2018 10:21 AM  
**To:** Olga Cadaval  
**Cc:** Wesley Maltby  
**Subject:** FW: Public Record Request - 2018-190

Olga,

Please be advised I don't have a list and the only property I know of burning down is 8875 SW 172 TER.

Sincerely,

Vanessa Bencomo  
Code Compliance Coordinator  
Village of Palmetto Bay  
Building and Capital Projects  
9705 E. Hibiscus Street  
Palmetto Bay, Florida 33157  
305-259-1272 Office  
786-338-7432 Fax  
[www.palmettobay-fl.gov](http://www.palmettobay-fl.gov)

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**From:** Wesley Maltby  
**Sent:** Friday, June 29, 2018 9:59 AM  
**To:** Vanessa Bencomo  
**Subject:** FW: Public Record Request - 2018-190

Vanessa please! this would go back directly to Olga, copy me please.

Wesley C. Maltby  
Building Official  
Department of Building and Capital Projects  
Village of Palmetto Bay

9705 East Hibiscus Street  
Palmetto Bay, FL 33157  
Office :305-259-1250  
Fax: 866-927-5576

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**From:** Olga Cadaval  
**Sent:** Thursday, June 28, 2018 3:57 PM  
**To:** Wesley Maltby  
**Cc:** Karla Morales-Maestre; Karla Morales-Maestre  
**Subject:** FW: Public Record Request - 2018-190

Wes- not sure that we have this, but sending to you just in case. Tx.

Sincerely,  
Olga Cadaval  
Deputy Manager  
Village of Palmetto Bay

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**From:** Melissa Dodge  
**Sent:** Tuesday, June 26, 2018 10:04 AM  
**To:** Olga Cadaval; Edward Silva  
**Cc:** Missy Arocha; Admin Temp  
**Subject:** FW: Public Record Request - 2018-190

Good Morning,

Attached is Public Record Request No. 2018-190 received from Mr. Albury. Please forward to the appropriate department.

Sincerely,

*Melissa Dodge*  
*Administrative Assistant*  
*Office of the Village Clerk*  
*Village of Palmetto Bay*  
*9705 East Hibiscus Street*  
*Palmetto Bay, FL 33157*  
*Ph: 305-259-1234*  
*Fax: 305-259-1290*

Please Note: Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

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**From:** Melissa Dodge  
**Sent:** Tuesday, June 26, 2018 9:55 AM  
**To:** 'tnt8876@yahoo.com'  
**Cc:** Missy Arocha  
**Subject:** Public Record Request - 2018-190

Dear Mr. Albury:

This email is to acknowledge that the Village Clerk's office is in receipt of your request for: electronic list of all the fire damaged properties in the Village. Please email the list.

Your request has been logged as **Public Records Request 2018-190** and will be submitted to Village Administration. As soon as the information is received, the Village Clerk's office will contact you.

*Florida law states that an agency must respond within a "limited reasonable time." This is the time it takes to review the request, search, retrieve and process records for release. Some requests may only take a few minutes while others may take weeks. The length of time it takes largely depends on activity, volume and scope, but the City is committed to providing requested records as quickly and efficiently as possible. Florida Statute 119.01, referred to as the Florida Sunshine Law, governs the public's right to inspect and obtain copies of public records. The Office of the Attorney General's Government-In-The-Sunshine Manual contains additional helpful information, including summaries of what exemptions apply to public records requests. Anyone can request a public record in person, verbally over the telephone, in an email, or in writing. You do not have to give your name or explain why you are making a request. The Village of Palmetto Bay will provide all documents in the format in which we have them. We are not required to create documents in response to Public Records requests. There may be a fee associated with your request. If so, you will be notified in advance. To view a copy of the Village's existing Public Record Request Policy, please click [HERE](#).*

Sincerely,

*Melissa Dodge  
Administrative Assistant  
Office of the Village Clerk  
Village of Palmetto Bay  
9705 East Hibiscus Street  
Palmetto Bay, FL 33157  
Ph: 305-259-1234  
Fax: 305-259-1290*

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**From:** Brian Albury [<mailto:tnt8876@yahoo.com>]  
**Sent:** Monday, June 25, 2018 4:20 PM  
**To:** Melissa Dodge  
**Subject:** Public records request

Hi,  
My name is Brian Albury and I am an investor. I am interested in obtaining a electronic list of all the fire damaged properties in your city. Please email me this list.  
Thanks.  
Brian Albury

[Sent from Yahoo Mail on Android](#)

