

Melissa Dodge

From: Olga Cadaval
Sent: Friday, June 29, 2018 11:10 AM
To: Missy Arocha; Melissa Dodge
Cc: Karla Morales-Maestre; Karla Morales-Maestre; Vanessa Bencomo; Edward Silva
Subject: FW: Public Record Request - 2018-192

Missy/ Melissa- please see email below. The record does not exist.

Sincerely,
Olga Cadaval
Deputy Manager
Village of Palmetto Bay

From: Vanessa Bencomo
Sent: Friday, June 29, 2018 10:23 AM
To: Olga Cadaval
Cc: Wesley Maltby
Subject: RE: Public Record Request - 2018-192

Olga,

The Village does not require for properties to be registered when vacant, therefore I don't have a list.

Sincerely,

Vanessa Bencomo
Code Compliance Coordinator
Village of Palmetto Bay
Building and Capital Projects
9705 E. Hibiscus Street
Palmetto Bay, Florida 33157
305-259-1272 Office
786-338-7432 Fax
www.palmettobay-fl.gov

From: Wesley Maltby
Sent: Friday, June 29, 2018 10:00 AM
To: Vanessa Bencomo
Subject: FW: Public Record Request - 2018-192

Vanessa please! This would go back directly to Olga, copy me please

Wesley C. Maltby
Building Official
Department of Building and Capital Projects
Village of Palmetto Bay
9705 East Hibiscus Street

Palmetto Bay, FL 33157
Office :305-259-1250
Fax: 866-927-5576

From: Olga Cadaval
Sent: Thursday, June 28, 2018 3:59 PM
To: Wesley Maltby
Cc: Admin Temp; Karla Morales-Maestre
Subject: FW: Public Record Request - 2018-192

Wes- please see attached. Thank you.

Sincerely,
Olga Cadaval
Deputy Manager
Village of Palmetto Bay

From: Melissa Dodge
Sent: Tuesday, June 26, 2018 10:09 AM
To: Olga Cadaval; Edward Silva
Cc: Missy Arocha; Admin Temp
Subject: FW: Public Record Request - 2018-192

Good Morning,

Attached is Public Record Request No. 2018-192 received from Mr. Albury. Please forward to the appropriate department.

Sincerely,

*Melissa Dodge
Administrative Assistant
Office of the Village Clerk
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, FL 33157
Ph: 305-259-1234
Fax: 305-259-1290*

Please Note: Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.

From: Melissa Dodge
Sent: Tuesday, June 26, 2018 10:01 AM
To: tnt8876@yahoo.com
Cc: Missy Arocha
Subject: Public Record Request - 2018-192

Dear Mr. Albury:

This email is to acknowledge that the Village Clerk's office is in receipt of your request for: a list of all vacant properties and any properties with code violations in the Village. Please email the list.

Your request has been logged as **Public Records Request 2018-192** and will be submitted to Village Administration. As soon as the information is received, the Village Clerk's office will contact you.

Florida law states that an agency must respond within a "limited reasonable time." This is the time it takes to review the request, search, retrieve and process records for release. Some requests may only take a few minutes while others may take weeks. The length of time it takes largely depends on activity, volume and scope, but the City is committed to providing requested records as quickly and efficiently as possible. Florida Statute 119.01, referred to as the Florida Sunshine Law, governs the public's right to inspect and obtain copies of public records. The Office of the Attorney General's Government-In-The-Sunshine Manual contains additional helpful information, including summaries of what exemptions apply to public records requests. Anyone can request a public record in person, verbally over the telephone, in an email, or in writing. You do not have to give your name or explain why you are making a request. The Village of Palmetto Bay will provide all documents in the format in which we have them. We are not required to create documents in response to Public Records requests. There may be a fee associated with your request. If so, you will be notified in advance. To view a copy of the Village's existing Public Record Request Policy, please click [HERE](#).

Sincerely,

*Melissa Dodge
Administrative Assistant
Office of the Village Clerk
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, FL 33157
Ph: 305-259-1234
Fax: 305-259-1290*

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From: Brian Albury [<mailto:tnt8876@yahoo.com>]
Sent: Monday, June 25, 2018 8:15 PM
To: Melissa Dodge
Subject: Public records search

Hi,
I am requesting a list of all vacant properties and any properties with code violations in your city. Please email me this list.

Thanks!
Brian Albury

[Sent from Yahoo Mail on Android](#)

