Approved
Edward Silva, Village Manager
Date

VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 5-8-18

NAME: Janelle

COMPANY: Carlton Fields PA

ADDRESS:

PHONE: 305-539-7214 FAX:

EMAIL: jolivo@carltonfields.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

* Please see attached e-mail for description of request.

* *

FOR USE BY VILLAGE STAFF ONLY TRACKING NO.: 2018-136

DATE FORWARDED: ____________ ASSIGNED DEPT: ____________

DATE REQUEST FILLED: ____________ NUMBER OF COPIES: ____________

ESTIMATED TIME (IF APPLICABLE): ____________ ESTIMATED COST: ____________

HOW WAS REQUEST FILLED? ____________

IF NOT FILLED, REASON: ____________

BY: ____________

Melissa Dodge

From: noreply@civicplus.com
Sent: Tuesday, May 08, 2018 1:51 PM
To: Missy Arocha; Melissa Dodge
Subject: Online Form Submittal: Public Records Requests

Public Records Requests

PUBLIC RECORDS REQUEST FORM	Public Records Policy
Date	5/8/2018
Name	Janelle
Company	Carlton Fields PA
Phone Number	3055397214
Email Address	jolivo@carltonfields.com
Address	100 SE Second Street, Suite 4200
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No
Public Record Request(s):	Good afternoon, Please allow this email to serve as a public records request for all permits, inspection reports, and renovation and/or demolition records pertaining to the following property: 18001 OLD CUTLER RD STE 476, PALMETTO BAY, FL 33157-6437 We will pay reasonable fees associated with the processing of this request. Please advise if the cost exceeds $100.00. Thank you.

Thank You
Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at marocha@palmettobay-fl.gov

Email not displaying correctly? View it in your browser.