



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

Approved
Edward Silva, Village Manager
Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 5-21-18
NAME: Alex Reed
COMPANY: The Event Depo
ADDRESS: _____
PHONE: 305-582-4190 FAX: _____
EMAIL: alexreed@usa.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

via phone

Documentation required by Village for events - 1) Village picnic held on March 3, 2018 and 2) July 4, 2018 to be held. also request copy of quorum that were honored for each event.

FOR USE BY VILLAGE STAFF ONLY TRACKING NO.: 2018-152
DATE FORWARDED: _____ ASSIGNED DEPT: Park
DATE REQUEST FILLED: _____ NUMBER OF COPIES: _____
ESTIMATED TIME (IF APPLICABLE): _____ ESTIMATED COST: _____
HOW WAS REQUEST FILLED? _____
IF NOT FILLED, REASON: _____
BY: _____