



VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FLORIDA 33157
(305) 259-1234 Fax: (305) 259-1290

Approved
Edward Silva, Village Manager
Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 11-7-18
NAME: Erica Anderson
COMPANY: City of Haines City
ADDRESS: Haines City, FL 33844
PHONE: 863-421-9921 FAX: 863-421-3624
EMAIL: EAnderson@hainescity.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

* Please see attached email for description of request.

FOR USE BY VILLAGE STAFF ONLY TRACKING NO.: 2018-377
DATE FORWARDED: 11-7-18 ASSIGNED DEPT: Human Resources
DATE REQUEST FILLED: _____ NUMBER OF COPIES: _____
ESTIMATED TIME (IF APPLICABLE): _____ ESTIMATED COST: _____
HOW WAS REQUEST FILLED? _____
IF NOT FILLED, REASON: _____
BY: _____

Melissa Dodge

From: Missy Arocha
Sent: Wednesday, November 07, 2018 10:40 AM
To: Melissa Dodge
Subject: FW: Information Needed for Classification Study

Please log, acknowledge, and process.



Missy Arocha

Village Clerk
MDCMCA Secretary

Village of Palmetto Bay

9705 East Hibiscus Street
Palmetto Bay, FL 33157
Phone: (305) 259-1234
www.palmettobay-fl.gov

PLEASE NOTE: Florida has very broad public records laws. Most written communications to or from local officials regarding official business are public records available to the public and media upon request. Your e-mail communications may therefore be subject to public disclosure.



Please save a tree. Don't print this e-mail unless it's really necessary.

From: Erica Anderson [<mailto:eanderson@hainescity.com>]
Sent: Wednesday, November 07, 2018 10:17 AM
To: Missy Arocha; Jennifer Nanek; crobinson@rivierabch.com; Cason, Deborah; Kelly Koos - Lakeland; Vanessa Castillo; Joy Townsend (City of Winter Haven); Mooney, Cheryl A.; bbarbour@cityofviedo.net; ldebonis@cityofviedo.net; cityclerkoffice@cohb.org; City Clerk Kerri Miller (kmiller@plantcitygov.com); aluaces@winterspringsfl.org; TAckroyd@clermontfl.org; Ckowley@ctsfl.us; elizabethroy@cityofcrestview.org; dgardner@casselberry.org; ksmith@cityofpuntagordafl.com
Subject: Information Needed for Classification Study

Good Morning Ladies,

If you could all be so kind to provide me with the following information for your City and Deputy or Assistant City Clerk;

- Current Pay for both positions
- Pay Range for both positions
- The number of years you and your deputy have been in your positions
- Whether you are CMC or MMC designated (both positions)

- Your City's population
- Job Description for both positions

Thank you for your help.

Sincerely,

Erica Anderson

Deputy City Clerk



City of Haines City
620 E Main Street
Haines City, FL 33844
Office (863) 421-9921 (Ext. 5518)
Fax (863) 421-3626
Email: EAnderson@hainescity.com
www.hainescity.com

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Our Mission

"Our team of professionals will provide our residents and business community with the highest quality services in a fiscally responsible manner through cooperation, strong ethical leadership with a lifelong commitment to enriching lives."

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