



VILLAGE OF PALMETTO BAY  
9705 E. HIBISCUS STREET  
PALMETTO BAY, FLORIDA 33157  
(305) 259-1234 Fax: (305) 259-1290

Approved  
Edward Silva, Village Manager  
Date

REQUEST FOR PUBLIC RECORDS

Requests are filled in accordance with the provisions of Chapters 119 and 257, Florida Statutes.

DATE: 12-3-18  
NAME: Eduardo Rodriguez  
COMPANY: Cutler Bay Solar Solutions  
ADDRESS: 641 NW 132nd Place  
PHONE: 786-556-5574 FAX: \_\_\_\_\_  
EMAIL: edusolar designs@gmail.com

REQUEST (Attach additional page, if necessary): Copies of the following documents:

Copy of structural roof plans  
for property 6745 SW 139th St,  
Palmetto Bay, FL, 33158. Should  
show roof truss locations and  
directions.

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FOR USE BY VILLAGE STAFF ONLY TRACKING NO.: 2018-396  
DATE FORWARDED: \_\_\_\_\_ ASSIGNED DEPT: \_\_\_\_\_  
DATE REQUEST FILLED: \_\_\_\_\_ NUMBER OF COPIES: \_\_\_\_\_  
ESTIMATED TIME (IF APPLICABLE): \_\_\_\_\_ ESTIMATED COST: \_\_\_\_\_  
HOW WAS REQUEST FILLED? \_\_\_\_\_  
IF NOT FILLED, REASON: \_\_\_\_\_  
BY: \_\_\_\_\_

**Melissa Dodge**

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**From:** noreply@civicplus.com  
**Sent:** Monday, December 03, 2018 6:14 PM  
**To:** Missy Arocha; Melissa Dodge  
**Subject:** Online Form Submittal: Public Records Requests

Public Records Requests

PUBLIC RECORDS [Public Records Policy](#)  
REQUEST FORM

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Date	12/3/2018
Name	Eduardo Rodriguez
Company	Cutler Bay Solar Solutions
Phone Number	7865565574
Email Address	<a href="mailto:edusolardesigns@gmail.com">edusolardesigns@gmail.com</a>
Address	641 NW 132nd PL
Preferred Delivery Method	Electronic (via email- email address required)
Are you a member of the media?	No
Public Record Request(s):	I would like to have the Structural roof plans of the following property: 6745 SW 139th St Palmetto Bay, FL 33158 It should show the roof truss locations and directions

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Thank You

*Please note that there may be a fee associated with your request depending on the extent of the information being requested. If so, the Office of the Village Clerk will contact you about any associated fees. If you have any further questions, please email Village Clerk Arocha at [marocha@palmettobay-fl.gov](mailto:marocha@palmettobay-fl.gov)*

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Email not displaying correctly? [View it in your browser.](#)