

RESOLUTION NO. 2019-015

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A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE OPENING AND EVALUATION OF BIDS CURRENTLY HELD BY THE VILLAGE ADMINISTRATION DERIVING FROM AN UNSOLICITED PROPOSAL FOR A POSSIBLE PROJECT INCLUDING VILLAGE TOWN HALL PROPERTY AND PROPERTY CONTIGUOUS THERETO TO THE NORTH PROVIDING FOR ASSIGNMENT OF BID EVALUATION POINTS BY VILLAGE STAFF TO BE CONDUCTED AT A PUBLIC MEETING; PROVIDING FOR BIDS TO BE POSTED ON VILLAGE WEBSITE AND TO BE AVAILABLE FOR INSPECTION AT VILLAGE HALL NO LATER THAN SEVEN (7) DAYS PRIOR TO THE SUCH MEETING; PROVIDING FOR SEVEN (7) DAYS NOTICE PRIOR TO SUCH MEETING; AND PROVIDING AN EFFECTIVE DATE. *(Sponsored by Administration and Co-Sponsored by Mayor Karyn Cunningham)*

WHEREAS, the transparency and public awareness of the bid and acquisition process of the Village is important in building public confidence in Village government; and

WHEREAS, the assignment of bid evaluation points by Village staff constitute an important step in the acquisition process, prior to sending the staff recommendation to the Council for disposition as the Council sees fit in the Council’s discretion.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE OF PALMETTO BAY, FLORIDA, THAT:

Section 1. The Village Manager shall utilize the following procedure in evaluating existing bids held by the Village (presently sealed and awaiting opening and processing) which derive from an unsolicited proposal for a possible project including Village Town Hall property and property contiguous thereto the the north:

- (1) After opening of bids and study by individual staff members on the bid review committee, the review committee shall meet in a

1 public meeting to discuss and assign bid evaluation points by
2 individual staff members.

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4 (2) Each bid shall be posted on the Village website and a copy of
5 each bid shall be available for public review at Village Hall no less
6 than seven (7) days prior to the review committee meeting.

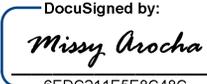
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8 (3) The review committee meeting shall be noticed no less than
9 seven (7) days prior to the meeting.

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11 (4) The bid evaluations shall be reviewed by the Council at a Council
12 meeting for disposition as the Council sees fit in its discretion.

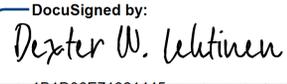
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14 (5) The Village Manager shall select two outside consultants, not from
15 local government at a cost not to exceed \$10,000 to participate in
16 the five (5) member evaluation committee and the evaluation shall
17 be completed prior to February 4, 2019.

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19 **Section 2.** This Resolution shall become effective upon adoption by
20 the Council.

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22 **PASSED and ADOPTED** this 7th day of January 2019.

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25 Attest:  
26 6EDC211E5E8C48C 35B93CD2D0CB470...
27 Missy Arocha Karyn Cunningham
28 Village Clerk Mayor
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31 APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE
32 USE AND RELIANCE OF THE VILLAGE OF PALMETTO BAY,
33 FLORIDA ONLY:
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37 1B1D06E71321445...
38 Dexter W. Lehtinen
39 Village Attorney
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1 **FINAL VOTE AT ADOPTION:**
2
3 Mayor Karyn Cunningham YES
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5 Council Member David Singer YES
6
7 Council Member Marsha Matson YES
8
9 Vice-Mayor John DuBois YES
10
11 Council Member Patrick Fiore NO