

**MUNICIPAL CANVASSING BOARD SCHEDULE
NOVEMBER 22, 2016 PALMETTO BAY RUN-OFF ELECTION**

The Village of Palmetto Bay Canvassing Board will convene at the Office of the Supervisor of Elections, 2700 NW 87th Avenue, Miami, Florida 33172. The Canvassing Board is convening on these dates for the November 22, 2016 Palmetto Bay Run-Off Election.

DATE/TIME	ACTIVITY	ATTENDANCE
Friday, 11/18/16 10:00 a.m.	<ol style="list-style-type: none"> 1. Logic and Accuracy Test of the touch screen and optical scan voting systems to be used for vote-by-mail and precinct ballots 2. Public inspection of vote-by-mail ballots 	All Canvassing Board Members or one designated Canvassing Board Member
Monday, 11/21/16 10:00 a.m. through Tuesday, 11/22/16 to completion	<ol style="list-style-type: none"> 1. Pre-count Logic and Accuracy Test of the optical scan system used for vote-by-mail and provisional ballots 2. Approval of vote-by-mail ballot opening and processing 3. Vote-by-mail ballot opening and processing (as needed) 4. Duplication of ballots (as needed) 	All Canvassing Board Members or a majority All Canvassing Board Members or one designated Canvassing Board Member
Tuesday, 11/22/16 2:00 p.m. to completion Canvassing: 6:00 p.m. to completion	<ol style="list-style-type: none"> 1. Vote-by-Mail ballot opening and processing (as needed) 2. Duplication of ballots (as needed) 3. Canvassing of presumed invalid vote-by-mail ballots 4. Tabulation of results 5. <u>Unofficial</u> Results provided by the Supervisor of Elections 	All Canvassing Board Members or one designated Canvassing Board Member All Canvassing Board Members
Monday, 11/28/16 10:00 a.m. to completion	<ol style="list-style-type: none"> 1. Canvassing of provisional ballots (as needed) 2. Certification of <u>Official</u> Results, including provisionals, by the Supervisor of Elections 3. Post-count Logic and Accuracy Test of the optical scan system used for vote-by-mail and provisional ballots 4. Race and precinct(s) selection for manual post-election audit 5. Audit process starts to completion 	All Canvassing Board Members Majority of the Canvassing Board Members or designees

Canvassing Board Members
Otis Wallace, Mayor, Florida City
Rafael Casals, Town Manager, Cutler Bay
Missel Arocha, Village Clerk, Palmetto Bay