

**Minutes of the Parks and Recreation Advisory Meeting
October 28, 2015
9705 E. Hibiscus Street, Palmetto Bay, FL**

1. CALL TO ORDER: The meeting was called to order at 7:05 p.m.

The following members of the Parks and Recreation Advisory Committee were present:

Beth Adler
Frank DeValdivielso
Dr. Edward Feller
Margery Glickman
David Greenwell

The following staff members were present:

Dexter Lehtinen, Village Attorney
Meighan Alexander, Village Clerk
Village Manager Edward Silva

2. Welcome and Introductions: Councilman Schaffer welcomed the group and each member introduced themselves.
3. Discussion of Mission and Scope of Committee: Councilman Schaffer explained the mission of the committee is to provide recommendations to the Council regarding the parks and recreation levels of service. He also reviewed the advisory scope of the Committee, which is to review: i. State of the parks' structures; ii. State of the parks' recreational facilities; iii. Recreational programming and fees; iv. Parks accessibility; and v. Parks safety.
4. Information concerning Sunshine Laws: Attorney Lehtinen provided an extensive review of the Sunshine Laws and how they relate to the advisory boards. Clerk Alexander offered information concerning the roles of Chair and Secretary.
5. Election of Chairperson and Secretary (the latter will take the Minutes): Mr. DeValdivielso offered to serve as the Secretary. Dr. Feller offered to serve as Chair. As there were no objections, the positions were accepted by the Committee.

Ms. Glickman made the motion to allow the chairperson to make motions; and, it was seconded by Mr. Greenwell. All voted in favor.

Dr. Feller made a motion to allow individual members to contact the Village Clerk with agenda items seven days prior to the meeting. All voted in favor. Discussion ensued.

6. Public Comments: No members of the public were present.
7. Next steps/future agenda:
 - Feral cats in parks
 - How to get ideas from the public
 - Presentation on the State of the parks by the Parks Director, including ongoing projects.
8. Schedule of future Committee Meetings: Future Committee Meetings will be held on the third Wednesday of the month beginning November 18, 2015. Meetings will begin at 7:30 pm and will end by 9:30 pm.
9. Adjournment: Meeting adjourned at approximately 9:30 pm

Respectfully submitted:

Approved by the Parks and Recreation
Advisory Committee this ____ day of
November, 2015.

Frank DeValdivielso, Secretary

Dr. Edward Feller, Chair