

**VILLAGE OF PALMETTO BAY, FLORIDA
MINUTES OF THE MONDAY, JUNE 10, 2003
SPECIAL MEETING OF THE VILLAGE COUNCIL**

SOUTHWOOD MIDDLE SCHOOL
16301 S.W. 80 AVENUE
PALMETTO BAY, FL 33157

- I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE:** Mayor Flinn called the meeting to order at 6:00 p.m. The following members of the Village Council were present:

Mayor Eugene P. Flinn, Jr.
Vice Mayor Linda Robinson
Councilmember Ed Feller
Councilmember Paul Neidhart
Councilmember John Breder

The following staff members were present:
Village Manager Charles D. Scurr
Assisting Village Manager Joe I. Rasco
Village Attorney Eve Boutsis
Village Clerk Meighan Pier

At the Mayor's request, Eve Boutsis lead the pledge of allegiance.

- II. PROCLAMATIONS, AWARDS, PRESENTATIONS:** None at this time.
- III. APPROVAL OF MINUTES:** None at this time.
- IV. VILLAGE MANAGER'S REPORT**

Mr. Scurr reported that the Specialized Police Services contract will be presented to the Miami-Dade County Commission on June 17. He advised that the interviews for Sergeants and Police Officers are being conducted.

Mr. Scurr reported that the responses to the Request for Qualifications for Parks and Recreation Services and Professional Services are due on June 30th. He advised that a selection committee (Linda Robinson, Ron Williams and Joe Rasco) would be hearing presentations for the Public Information Office function.

Mr. Scurr congratulated John Breder for earning the Team Metro Award.

Mr. Scurr advised that Item VIII G would be tabled and, in the interim, the Village would honor COBRA payments of new employees within the allotted

health insurance stipend of \$600.00. He also advised that with regard to the item concerning Environmental Testing, staff has the list of vendors, but have not received firm proposals. He suggested the Council approve the Parks Agreement and make transfer of the Parks subject to successful environmental testing results.

V. VILLAGE ATTORNEY'S REPORT

Attorney Boutsis advised that she is working with staff with regard to the environmental testing.

VI. BOARD AND COMMITTEE REPORTS

VII. CONSENT AGENDA

VIII. RESOLUTIONS

- A. A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO CONTRACTS; APPROVING THE SELECTION OF A FIRM TO PROVIDE THE BUILDING AND PERMITTING SERVICES OF THE VILLAGE AND OTHER RELATED DUTIES; PROVIDING AN EFFECTIVE DATE.

Mr. Rasco provided a brief explanation of the item. Attorney Boutsis added that a 90-day written notice to terminate is included.

Councilmember Feller noted that "24 business hours" is the time period to perform inspection. He asked for clarification.

Mr. Rasco responded that the meaning of a business hour is one of the eight hours in a standard business day.

Attorney Boutsis suggested an amendment to Page 4 of the contract to reflect "next business day".

The representatives from CSA agreed to the modification.

A Motion to amend the contract under Item 2.1.5 c. as stated and approving the Resolution was made by Councilmember Breder. Seconded by Councilmember Feller. The vote was as follows: Councilmember Feller, Councilmember Neidhart, Vice Mayor Robinson, Councilmember Breder, and Mayor Flinn voting in the affirmative. Motion carried (5-0). Resolution 03-49 was adopted.

- B. A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO

PROFESSIONAL SERVICES, AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT WITH _____ TO PROVIDE ENVIRONMENTAL TESTING OF THE PARKS LOCATED WITHIN THE LIMITS OF THE VILLAGE OF PALMETTO BAY; PROVIDING AN EFFECTIVE DATE.

Councilmember Feller moved to defer Items VIII B and VIII G. Seconded by Vice Mayor Robinson. All voted in favor. The Motion carried (5-0).

- C. A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO PARKS, APPROVING AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE VILLAGE OF PALMETTO BAY FOR PARKS; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Mr. Scurr advised that staff has included a new Section 2: “acceptance of title contingent upon an acceptable environmental assessment”.

Attorney Boutsis stated that the language gives the Village leeway to determine what is “acceptable”.

Following discussion, a Motion to adopt the Resolution was made by Councilmember Feller. Seconded by Vice Mayor Robinson. The vote was as follows: Councilmember Feller, Councilmember Neidhart, Vice Mayor Robinson, Councilmember Breder, and Mayor Flinn voting in the affirmative. Motion carried (5-0). Resolution 03-50 was adopted.

- D. A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO TRANSPORTATION, APPROVING THE VILLAGE OF PALMETTO BAY INITIAL TRANSPORTATION PLAN; PROVIDING AN EFFECTIVE DATE.

Mr. Rasco explained the item.

Mayor Flinn advised that the document can be modified in the future.

A Motion to adopt the Resolution was made by Vice Mayor Robinson. Seconded by Councilmember Feller. The vote was as follows: Councilmember Feller, Councilmember Neidhart, Vice Mayor Robinson, Councilmember Breder, and Mayor Flinn voting in the affirmative. Motion carried (5-0). Resolution 03-51 was adopted.

- E. A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO

TRANSPORTATION, APPROVING AND AUTHORIZING THE VILLAGE MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE VILLAGE OF PALMETTO BAY FOR DISTRIBUTION OF CHARTER COUNTY TRANSIT SYSTEM SURTAX PROCEEDS LEVIED BY MIAMI-DADE COUNTY; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Mr. Rasco explained the item.

Mr. Scurr added that this Interlocal will be signed by all 32 cities. Attorney Boutsis concurred.

A Motion to adopt the Resolution was made by Councilmember Neidhart. Seconded by Vice Mayor Robinson. The vote was as follows: Councilmember Feller, Councilmember Neidhart, Vice Mayor Robinson, Councilmember Breder, and Mayor Flinn voting in the affirmative. Motion carried (5-0). Resolution 03-52 was adopted.

- F. A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO OFFICE TECHNOLOGY EQUIPMENT, AUTHORIZING THE VILLAGE MANAGER TO PROCURE COMPUTER EQUIPMENT AND PERIPHERALS THROUGH DELL COMPUTER SYSTEMS UNDER STATE CONTRACT; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Mrs. Pier explained the item.

Consultant Douglas Phillips of Astec Consulting provided further clarification

A Motion to adopt the Resolution was made by Councilmember Breder. Seconded by Vice Mayor Robinson. The vote was as follows: Councilmember Feller, Councilmember Neidhart, Vice Mayor Robinson, Councilmember Breder, and Mayor Flinn voting in the affirmative. Motion carried (5-0). Resolution 03-53 was adopted.

- G. A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO HUMAN RESOURCE, AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT WITH ADP TOTALSOURCE TO PROVIDE THE HUMAN RESOURCE FUNCTION FOR THE VILLAGE, INCLUDING EMPLOYEE BENEFITS; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

(Matter was deferred.)

IX. RESOLUTIONS REQUIRING PUBLIC HEARING

X. ORDINANCES FOR FIRST READING AND EMERGENCY ORDINANCES

- A. AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE ESTABLISHMENT OF AN OCCUPATIONAL LICENSE TAX; PROVIDING FOR ISSUANCE OF OCCUPATIONAL LICENSES; PROVIDING FOR TERM AND TRANSFER OF LICENSES; PROVIDING DUE DATE FOR PAYMENT OF OCCUPATIONAL LICENSE TAX; PROVIDING FOR PENALTIES; PROVIDING GROUNDS FOR DENIAL OF LICENSE; PROVIDING FOR REVOCATION OF LICENSE; PROVIDING FOR DISPLAY OF LICENSE; PROVIDING FOR UNCLASSIFIED CATEGORIES; PROVIDING FOR EXEMPTIONS AND EXCLUSIONS; ESTABLISHING AN INITIAL TAX SCHEDULE; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; PROVIDING FOR INCLUSION IN THE CODE; AND; PROVIDING FOR ORDINANCES IN CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.

A Motion to approve the proposed Ordinance on first reading was made by Vice Mayor Robinson. Seconded by Councilmember Feller. The vote was as follows: Councilmember Feller, Councilmember Neidhart, Vice Mayor Robinson, Councilmember Breder, and Mayor Flinn voting in the affirmative. Motion carried (5-0). The Ordinance shall be scheduled for second reading and public hearing on July 7, 2003.

XI. ORDINANCES FOR SECOND READING AND PUBLIC HEARING

XII. PUBLIC COMMENTS

XIII. MAYOR AND COUNCIL COMMENTS

Vice Mayor Robinson asked staff to contact the County with regard to correcting the folio numbers on the Village tax rolls.

XIV. OTHER BUSINESS

Mayor Flinn stated that a budget workshop should be held prior to State-mandated budget hearings. He asked members of the public to attend and provide their input.

The Budget Workshop was scheduled for Monday, June 30 at 7:00 p.m. at the Deering Estate Visitor's Center.

XV. NEXT MEETING AND ADJOURNMENT

Councilmember Feller moved to adjourn. Seconded by Vice Mayor Robinson. All voted in favor. The meeting adjourned at 6:55 p.m.

Prepared and submitted by:

Meighan J. Pier, Village Clerk

*Adopted by the Village Council on
this ____ day of July, 2003.*

Eugene P. Flinn, Jr., Mayor