



To: Honorable Mayor and Council

Date: December 2, 2013

From: Ron E. Williams, Village Manager

Re: Education Advisory Committee

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO AD HOC ADVISORY BOARDS; APPOINTING MEMBERS TO THE EDUCATION ADVISORY BOARD; PROVIDING AN EFFECTIVE DATE.

BACKGROUND AND ANALYSIS:

The Village Council formed the Education Advisory Board via Resolution 2013-81 on November 4, 2013. Since that time, staff contacted the members of the sunsetted Educational Compact Advisory Committee and provided them with the Application for membership to this new, related Board. To date, two individuals contacted Councilmembers to express their interest in serving and provided the requisite documentation, which is attached to this Memorandum.

Vice Mayor DuBois indicated that he wishes to appoint Karyn Cunningham; and, Councilman Fiore expressed that he would like to appoint Pam Tabor. Both of these women served on the Educational Compact Advisory Committee and are well-qualified to serve on this Board.

At this time, the Board will not have a quorum; however, it is appropriate to appoint these two members.

FISCAL IMPACT:

This is an advisory committee and there is, therefore, no anticipated fiscal impact for formation of the Committee.

RECOMMENDATION:

Council direction.



VILLAGE OF PALMETTO BAY
APPLICATION FOR ADVISORY BOARD
EDUCATION ADVISORY COMMITTEE

Please complete the

application, including attachments, and return to the

Village Clerk, 9706 E. Hibiscus Street, Palmetto Bay 33157 (305-259-1234)

Name: Karyn I. Cunningham
Home Address: 13985 SW 72 court
City: Palmetto Bay State: FL Zip: 33158
Telephone: _____ Cell: 305-799-0895
Email address: kicunningham01@comcast.net

EDUCATION (Attach additional information to application, if necessary)

Degree(s) BA Psychology, Elementary Ed
School: University of South Florida
Year Graduated: 1981

CURRENT OCCUPATION

Occupation: Government and Community Engagement Specialist - UTD, Teacher
Employer: United Teachers of Dade/ MDCPS
Business Address: 2200 Biscayne Blvd
City: Miami State: FL Zip: 33137
Telephone: 305-854-0220 ext. 239 Fax: 305-676-7761
Email address: Karyn@ulld.org

What prompted your interest in the Education Advisory Committee It has been my desire for the Village to have an Education Advisory Committee for some time now. Having actively advocated for an education committee for nearly two years prior to its inception, I truly believe that collaboration between the school district and municipalities is a vital component of success for our community's students and schools. I was pleased to have the opportunity to serve on the Education Compact Advisory Board and look forward to participating with the community and schools to move the Compact Initiatives forward.

As a homeowner in Palmetto Bay for 17 years and a lifetime resident of Miami-Dade, one of the drawing factors for moving to our neighborhood was the success of the public schools in the area. In light of the recent changes in educational policy in our state, collaboration between community and the district is even more important to the continued success of our public schools.

What do you plan to accomplish as a Committee Member -To engage parents, students, school staff and administration as well as the business community in implementing the Village's compact. In addition, sharing of information and best practices in all of our Village's schools to connect and create a sense of community through our educational institutions. The areas of focus in this collaboration should include: teacher recruitment and retention; enhanced communication of educational and community events; family/parental involvement in education; community/business engagement, enhanced student health and well-being; improved student achievement; school safety; and technology access.

What is your vision for the Village's involvement with public schools? Our schools are the reason many of our new residents have chosen to move into the community. The Village should be involved in working with parents, students, school staff and district personnel as well as our other local elected officials to move implement the provisions of the Compact. Advocating for new and innovative programming as well as supporting and enhancing high quality programs should be a top priority as well engaging students, parents, and business staff to be more involved in establishing our schools as community hubs in Palmetto Bay.

Please describe any special qualifications or experience that would be beneficial to your service on the Education Advisory Committee: As a public school employee for 27 years and advocate for teachers and public education both locally and at the state level. I have a personal commitment for public education and programs that support the success of our public schools. See attached resume.

Please indicate your affiliation(s) with any education-related organization and your role: United Teachers of Dade Member and Lobbyist, Florida Education Association- Member and Local Lobbyist, National Education Association- Member, American Federation of Teachers- Member, The Melissa Institute for Violence Prevention and Treatment- Vice President, Chamber South Education and Business Coalition, Member, Common Threads, Miami Advisory Council

REQUIRED ATTACHMENTS:

1. Letter of Intent stating the reason you wish to serve on the Education Advisory Committee.
2. Current resume.
3. Three personal /professional references.

Personal/Professional References:

- 1) Dr. Larry Feldman, Vice Chair, Miami-Dade County School Board, doelarry101@gmail.com
- 2) Dr. Frank DeLaurier, Executive Director, The Melissa Institute for Violence Prevention and Treatment, frank@melissainstitute.org
- 3) Fedrick Ingram, President, United Teachers of Dade, Fedrick@utd.org

Karyn Ilene Cunningham

Klcunningham01@comcast.net

**13986 SW 72 Court
Miami, FL 33158**

**Work: (786)594-0239
Cell: (305)799-0695**

PROFILE

- Eighteen successful years teaching experience with a reputation for creativity, flexibility, passion and superior communication and interpersonal skills.
- Six years experience as Designated Building Steward.
- Three years as an Field Organizer in schools in Miami Shores, Liberty City, Overtown and Midtown areas for the United Teachers of Dade.
- Four years as Government Action Specialist for United Teachers of Dade.
- Comfortable and experienced in developing rapport with and lending support to school site and district administration, fellow educators, school support staff, parents and community members.
- Dedicated and experienced to assisting members in implementing the UTD/MDCPS contract.
- Experienced in membership recruitment and in coordinating volunteers for joint task force committees, rallies, demonstrations and political actions/campaigns.
- Experienced in political fundraising and planning small community events for the purposes of disseminating information and recruiting membership.

PROFESSIONAL LEADERSHIP EXPERIENCES

- United Way Student Campaign Chairperson- 1995-2001, 2003-2004
- EESAC Chairperson- 1996-1998
- Teacher Education Center Representative- 1998- 2004
- Grade Level Chairperson- 2001- 2004
- UTD Legislative Committee Member 2002-2007
- UTD Legislative Committee Staff Liaison 2007- 2011
- Mentor/Peer Teacher- various years
- Access Center V APOY Committee Member- 2004
- UTD School Board Member Candidate Screening- 2004
- State and National Delegate FEA/AFT- 2007-2009
- UTD/MDCPS Joint Task Force Assessment Committee- 2006-2007
- Steward Training Design Team and Instructor, 2005- 2007
- Education Summit Committee, 2006-2007
- Miami-Dade County Days, Board Member, 2008- Present
- Serve as Liaison on various MDCPS/UTD Joint Task Force Committees
- Greater Miami Chamber of Commerce Leadership Miami Class of 2011-12

PROFESSIONAL EXPERIENCE

1985-2004

Professional Educator

Little River Elem/Royal Green Elem.

- Responsible for providing an educational atmosphere where students have the opportunity to fulfill their potential for intellectual, emotional, physical and psychological growth.
- Responsible for organizing and implementing an instructional program that will result in students achieving academic success.

2004-2007

Union Organizer, School Improvement Zone

United Teachers of Dade

- Supported membership at 19 of the 39 lowest performing schools in Miami Dade County Public School district.
- Assisted stewards and members in organizing within the schools
- Trained stewards and active members within assigned feeder patterns
- Assisted stewards in implementing the contract
- Worked collaboratively with school site and district administration to lend support in implementation of School Improvement Zone (SIZ) initiatives

2007-Present

Government Action Specialist/Lobbyist/Community Engagement United Teachers of Dade

- Create and maintain a cadre of volunteers, as well as develop the grassroots capacity of the union to affect the political environment
- Recruit and maintain a database of volunteers from UTD Members for political grassroots activities
- Coordinate volunteer activities with endorsed political campaigns
- Communicate face to face regularly with members to recruit political activists.
- Develop and provide on-going relevant training to activists.
- Develop a cadre of members who are prepared to interact with the media
- Provide year-around government relations and public affairs representation both locally and in Tallahassee.
- Maintain UTD political accounts (CCE, PAC, ECO)
- Assist in development of effective public affairs plan and focused political/community message
- Identify other organizations that share common public affairs goals and, as appropriate, coordinate strategy with them
- Promote United Teachers of Dade to local and state elected officials, department personnel, and key community stakeholders
- Plan and Coordinate scheduled meetings for members and union leadership with elected officials, both locally and in Tallahassee
- Review the legislative goals of other entities and, when necessary, work to stop any legislation or initiative that may have a negative impact on the Town's interests.
- Prepare status of legislation, budget requests, or any other important issue through written progress reports, meetings, and/or telephone contact.
- Present issues and legislative summaries to members at monthly meetings

COMMUNITY SERVICE

Use professional contacts to assist in promoting local not for profit organizations to local and state elected officials, department personnel, and key community stakeholders, so that a full understanding of the organization's commitment to the community will facilitate resources, policy and collaboration with other local and state initiatives.

1. **Mellisa Institute for Violence Prevention**
 - Peace and Harmony Annual Fundraising Event Committee
 - Vice President
2. **Yaeger Foundation**
 - Advisory Board
3. **Common Threads- Miami Advisory Council**
4. **No More Broken Hearts Committee- School Board District #2**
5. **Candidate for Vice Mayor of Palmetto Bay- November, 2012**
6. **Educational Compact Advisory Committee- Feb 2013**

EDUCATION

Bachelor of Arts, Psychology, May 1985
University of South Florida- Tampa, FL
Graduated Cum Laude

Urban Education Certification, June 1987
Florida International University- Miami, FL

Elementary Education Certification, December 1990
Florida International University- Miami, FL

Certifications: Elementary Education (1-6), Psychology- Secondary (7-12),
ESOL Endorsed



November 18, 2013

Meighan Alexander
Village Clerk
Village of Palmetto Bay
9705 E. Hibiscus Street
Palmetto Bay, FL 33157

Dear Mrs. Alexander,

This letter serves as my intent to apply to be a part of the Education Advisory Committee.

As a lifetime resident of Miami-Dade and longtime resident of Palmetto Bay, I believe my experience as a public school teacher and education advocate, will be an asset to the committee's mission. I am committed to assisting our village in working with the district to assure the success of our community's public schools. I know the value that successful schools bring to our community and its residents and hope to work with the committee to support the high quality education that already exists in our village and promote programs that will support and enhance our schools successes.

Attached please find an updated resume and application for your review. I have also included my references and have contacted them to let them know of my intent to apply. Please let me know if there is anything else you need for consideration.

Best regards,

Karyn Cunningham
Government and Labor Relations
United Teachers of Dade

United Teachers of Dade 2200 Biscayne Blvd Miami, FL 33137



VILLAGE OF PALMETTO BAY
APPLICATION FOR ADVISORY BOARD
EDUCATION ADVISORY COMMITTEE

Please complete the application, including attachments, and return to the Village Clerk, 9705 E. Hibiscus Street, Palmetto Bay 33167 (305-289-1234)

Name: Ann Tabor
Home Address: 8240 SW 151 St.
City: Miami State: FL Zip: 33158
Telephone: 305-233-5379 Cell: 786-942-9109
Email address: atabor@msal.com

EDUCATION (Attach additional information to application, if necessary)

Degree(s): BS, MA
School: Nova Southeastern Univ.
Year Graduated: 2004

CURRENT OCCUPATION

Occupation: Assistant Professor / Advisor MDC
Employer: MDC School of Education
Business Address: 1101 SW 104 St.
City: Mia. State: FL Zip: 33176
Telephone: 305-237-2616 Fax: _____
Email address: ptabor@mde.edu

What prompted your interest in the Education Advisory Committee? As a member of the Compact committee, I want to determine the best way to proceed by working with the Village and MDCS.

What do you plan to accomplish as a Committee Member? I want to work with other current members to ensure our Village schools are getting the BEST!

What is your vision for the Village's involvement with public schools? Making sure we have the resources along with MDCS to implement the best practice and programs in our Village schools.

Please describe any special qualifications or experience that would be beneficial to your service on the Education Advisory Committee:

Elementary Teacher - 15 years
Adjunct Professor - 7 years

Please indicate your affiliation(s) with any education-related organization and your role:

PEO Professional Education Organization - Advisor Treasurer

REQUIRED ATTACHMENTS:

- 1. Letter of Intent stating the reason you wish to serve on the Education Advisory Committee.
- 2. Current resume.
- 3. Three personal / professional references.

Pam Tabor
 8240 SW 151 Street
 Miami, FL 33158
 305-233-5379
 786-942-9109
 email: ptabor@msn.com

November 21, 2013

OBJECTIVE:

To serve in an academic environment in which I have the opportunity to directly influence the positive educational outcome of the students by teaching them problem solving strategies, critical thinking skills and the desire to be life-long learners.

EDUCATION:

2004 Nova Southeastern University, Ft. Lauderdale, FL.
 Master In Arts: Major: Masters in Teaching and Learning
 Conc. (s): Curriculum and Instruction

1997 Nova Southeastern University, Ft. Lauderdale, FL.
 Bachelor of Science, Education

- Elementary Education,
- Graduated with Honors
- National Honor Society

PROFESSIONAL CERTIFICATES:

2006- Clinical Supervision
 2009- State of Florida Department of Education Teaching Certificate
 1999- State of Florida Department of Education Teaching Certificate
 1998 Florida Association of Christian Colleges and Schools, Inc. (FACCS)

PROFESSIONAL Development:

College Training & Development:

2013 TESOL Methods, curriculum and Materials (20hrs.)
 2013 Academic Coaching and Mentoring (10hrs.)
 2011 APA Refresher & Online Databases
 2011 E-Portfolio 101 (2hrs.)
 2011 Second Language Learning & Culture Workshop (20hrs.)
 2009 Annual PET Conference
 2009 Schools Moving Up-Online Workshop ESOL (10hrs.)
 2009 Brain-Compatible Workshop
 2009 Designing Programs for Civil Learning Outcomes
 2008 Provost's Symposium
 2007 Teaching Reading: Much More than Words
 2006 Adjunct Strategies for Teaching and Learning 2
 2006 Adjunct Strategies for Teaching and Learning 1

2006 Adjunct Strategies for Teaching and Learning 3
 2006 Advising Continuing Students
 2006 Advising Students on SOAP
 2006 Reflection and Service Learning
 2006 Certification Process for Faculty Teaching in the Bachelor of Science Degree Program

EXPERIENCE:

2006- Advisor – Miami Dade College-School of Education
 2006 - Adjunct Professor - Miami Dade College-School of Education
 EDF 1005, EDF 2085, EDG 3321, EDG 3443, BEX 4940, BEX 4930,
 EDF4430
 2005 – Miami Dade College- Working in the Reading Technology Lab (Kendall)
 1999 – 2005
 (Perrine Baptist Academy now known as Christ Fellowship Academy)
 Taught Science and Math to 5th and 6th grade students. Served as Advisor for 6th
 grade Student Council and Proctor for elementary school Math Olympics.
 Taught computation, problem solving and critical thinking skills. Served as a Judge
 for the Pine Arts Drama competition.
 1993 – 1999
 Taught 6th grade. Self-contained classroom. Took class to Washington, D.C. for a
 week every spring.
 1989 – 1993
 Physical Education Teacher K through 6th grade. Taught a wide variety of sports and
 games.
 1988 – 1989
 Substitute Art teacher for K through 6th grade and taught a K5 class for six months.

PROFESSIONAL AFFILIATIONS:

National Mathematics Teacher Association
 Dade Reading Council
 Alpha Chi, National College Honor Scholarship Society, Florida ETA Chapter, Nova
 Southeastern University

LEADERSHIP EXPERIENCE:

2005 Nominated for a second time: *Who's Who Among America's Teachers*
 2004 Nominated and published in *Who's Who Among America's Teachers*
 2001 Article published in *Creative Classroom* on Positive Parent Notes.
 1999 FACCS Convention. Presented a workshop on Elementary Science and Health
 1999 Article published in *Teaching K-8*.

COMMUNITY ACTIVITIES:

Village of Palmetto Bay, Educational Advisory Compact Committee 2012-2013
Professional Education Organization (PEO) member, Treasurer (2003- 2006)
Mangowood Estates Citizens Association, President - (2011-2012)

April 23, 2012

To whom it may concern:

I am very interested in serving on the Educational Advisory committee for the Village of Palmetto Bay. I have been an educator for 26 years and feel that I have an immeasurable amount of experience to bring to the committee. I taught elementary education in Palmetto Bay for 20 years and the last six years as an Adjunct Professor at Miami Dade College. I teach for the Bachelors of Education program at MDC.

I think it's important that the schools in our area have a voice, or know they will be heard in areas that matter to them. I would like to promote a helping hand attitude between the local government and the schools.

Pam Tabor

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO AD HOC ADVISORY BOARDS; APPOINTING MEMBERS TO THE EDUCATION ADVISORY BOARD; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Village Council of the Village of Palmetto Bay (the "Village") had previously passed Resolution 2013-81, which created the Education Advisory Committee; and

WHEREAS, two individuals have provided their applications for consideration. Both individuals previously served as members of the Education Compact Advisory Board and are well-qualified.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

Section 1. The following individuals are appointed:

KARYN CUNNINGHAM (Vice Mayor John DuBois nominated)

PAM TABOR (Councilman Patrick Fiore nominated)

Section 2. This resolution shall take effect immediately upon approval.

PASSED and ADOPTED this ____ day of December, 2013.

Attest: _____
Meighan Alexander
Village Clerk

Shelley Stanczyk
Mayor

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE USE AND RELIANCE OF THE VILLAGE OF PALMETTO BAY ONLY:

John R. Herin, Jr.
Interim Village Attorney

FINAL VOTE AT ADOPTION:

Council Member Patrick Fiore _____

Council Member Tim Schaffer _____

Council Member Joan Lindsay _____

Vice-Mayor John DuBois _____

Mayor Shelley Stanczyk _____