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To: Honorable Mayor and Village Council

Date: March 25, 2013

From: Ron E. Williams, Village Manager

Re: Appointments to Tree Advisory Board

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**A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE TREE ADVISORY BOARD, APPOINTING ONE (1) MEMBER TO THE VILLAGE OF PALMETTO BAY TREE ADVISORY BOARD; AND, PROVIDING AN EFFECTIVE DATE.**

**BACKGROUND AND ANALYSIS:**

The Tree Advisory Board duties include reviewing and proposing revisions to the Village's Master Street Tree Plan and Plans relating to trees for all Village Parks and Public Places for consideration and action by Village Staff and the Village Council. The Board is to issue recommendations to the Village Council for all program acquisitions or modifications in accordance with this Division. The Advisory Board may make recommendations as to the public education aspects of the program.

The Public Works Director, or his/her designee, continues to serve as the liaison to the advisory board. The Advisory Board shall be guided by the criteria of the National Arbor Day Foundation's Street Tree USA Program criteria and guidelines.

Currently, one member's term has expired. The nomination for appointment would be made by Councilwoman Lindsay. The position is a one-year term position in order to stagger the terms of the members.

Staff has attached two applications for consideration. In order to be a member of this Board, the appointee must be knowledgeable in at least one of the identified fields of: urban planning, landscape architecture, tree-related professional (such as forestry professors, nursery operators, arborists, or other environmental civic activist.)

**FISCAL/BUDGETARY IMPACT:** No additional costs anticipated at this time.

**RECOMMENDATION:** Approval.

1 RESOLUTION NO. \_\_\_\_\_  
2

3 A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE  
4 VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE TREE  
5 ADVISORY BOARD, APPOINTING ONE (1) MEMBER TO THE  
6 VILLAGE OF PALMETTO BAY TREE ADVISORY BOARD; AND,  
7 PROVIDING AN EFFECTIVE DATE.  
8

9 WHEREAS, on January 12, 2009, the Village of Palmetto Bay, through adoption of  
10 Ordinance 09-02, created the Village of Palmetto Bay Tree Advisory Board to promote the general  
11 welfare and to encourage the preservation of green space and the environment by reviewing and  
12 making recommendations as to developing and administering a comprehensive tree management  
13 program. Additionally, the Tree Advisory Board would assist the Village in developing an urban or  
14 community forestry program, and ultimately, an annual, systematic management of the Village's tree  
15 resources, including, tree planting, maintenance and removal program for trees on streets, parks and  
16 other public places;  
17

18 WHEREAS, Ordinance 09-02 defines the membership, meeting requirements, conflict of  
19 interest, and duties of the Tree Advisory Board. The term of one member is expired and  
20 appointment is necessary to insure a complete Board.  
21

22 NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE  
23 COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:  
24

25 Section 1. The following individual is appointed:  
26

27 \_\_\_\_\_ (1 year term--Appointment by Councilwoman Lindsay)  
28  
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30 Section 2. This resolution shall take effect immediately upon approval.  
31

32 PASSED and ADOPTED this \_\_\_\_\_ day of April, 2013.  
33  
34  
35

36 Attest: \_\_\_\_\_

37 Meighan Alexander  
38 Village Clerk  
39

\_\_\_\_\_  
Shelley Stanczyk  
Mayor  
40

1 APPROVED AS TO FORM:  
2  
3

4 \_\_\_\_\_  
5 Eve A. Boutsis,  
6 FIGUEREDO & BOUTSIS, P.A., as Office  
7 of the Village Attorney  
8  
9

10 FINAL VOTE AT ADOPTION:  
11

12 Council Member Patrick Fiore \_\_\_\_\_

13 Council Member Tim Schaeffer \_\_\_\_\_

14 Council Member Joan Lindsay \_\_\_\_\_

15 Vice-Mayor John Dubois \_\_\_\_\_

16 Mayor Shelley Stanczyk \_\_\_\_\_  
17  
18  
19  
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**VILLAGE OF PALMETTO BAY  
APPLICATION FOR TREE  
ADVISORY BOARD**

Please complete the application, including attachments, and return to the Village Clerk, 9705 E. Hibiscus Street, Palmetto Bay 33157 (305-259-1234)

Name: Henry Clifford  
Home Address: 8876 SW 171 Street  
City: Palmetto Bay State: FL Zip: 33157  
Telephone: 305-251-8467 Cell: 786-218-3293  
Email address: harryhenry@gmail.com

**EDUCATION (Attach additional information to application, if necessary)**

Degree(s): MS Plant Pathology  
School: University of Florida  
Year Graduated: 1978

**CURRENT OCCUPATION**

Occupation: Retired  
Employer: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email address: \_\_\_\_\_

What prompted your interest in the Tree Advisory Board? Lifelong gardener, environmentalist, and tree-hugger.

What do you plan to accomplish as a Board Member? Wish to fulfill charge in tree board ordinance to create comprehensive tree management plan for Village, including selection and care of trees. Hope to make Village greener. Wish to have tree board as advisory source for Parks and Public Works departments, and for citizens. Wish to broaden species used for street trees.

Please describe any special qualifications or experience that would be beneficial to your service on the Tree Advisory Board:

Landscaper and consultant 1982-1992. Volunteer naturalist for Friends of Fakahatchee. Original member of Dade chapter Native Plant Society.  
Board member Palmetto Bay Garden Club. Have served as secretary for 4 different Village Boards. Active in area politics since 1980. And, I know trees inside and out.

**REQUIRED ATTACHMENTS:**

1. Current resume
2. Three personal /professional references.

Henry Clifford  
8875 SW 171 Street  
Palmetto Bay, Florida  
C: 786-218-3293 E: [harryhenry@gmail.com](mailto:harryhenry@gmail.com)

**Civic Leader and Activist:** Numerous political campaigns and fights since 1980; small part in incorporation effort; participation in charettes; service in 5 Village boards or committees (most as Secretary); organized/ participated in plantings in Coral Reef park, including design and provision of materials for garden club and for Eagle Scout project; met with Village-designated designer and group for rebuild of Meditation Garden; met with Village Attorney and Planning director on proposed landscape code; participated in successful Charter Revision effort.

**Environmental Activist:** Participant in original Earth Day National Teach-in, UNLV, Las Vegas, 1970; Native Plant Workshop 1980-?; charter member Dade Chapter Native Plant Society 1982; hiking/canoeing enthusiast 1970-present; sometime member FTG, Sierra Club, Audubon Society; present member and naturalist guide for Friends of Fakahatchee, Fakahatchee Strand Preserve State Park.

**Tree-related Professional:** Plant Pathologist 1976-present; landscape contractor/horticultural consultant 1982-1992; horticulturalist/gardener 1958-present; original member of Palmetto Bay Garden Club, board member 2011-2013, nominated as First Vice President, 2013-2014.

**Education:** Graduate Coral Gables High School, 1966; Associate of Arts Miami-Dade College 1972; Bachelor of Science (Biology) FIU, 1974; Master of Science (Plant Pathology) U. of Florida 1976; numerous professional courses and programs since.

**Employment:** United States Air Force 1967-1971, Honorably Discharged; Miami-Dade Parks Department 1974 (tree cutter); Graduate Research Assistant U. of F., 1974-1976; Plant pathologist/ Lab Manager California-Florida Plant Corporation 1976-1979; Hialeah Fire Department 1979-1996 (Fire/Rescue Lieutenant, Paramedic Instructor, disabled retired); Miami-Dade School Board 1999-2010, Teacher on Special Assignment.

Henry Clifford  
Application for Tree Advisory Board  
Village of Palmetto Bay

Reference List

(for Civic Leadership/ Activism)

1. Shelley Stanczyk, Mayor of Palmetto Bay, 305-259-1234
2. Chuck and Donna Latshaw, 8825 SW 154 Terr, VPB 33157, 305-253-0494

(for Environmental Activism)

1. Roger Hammer, 17360 SW 296 St., Homestead, 33030, [kaskazi44@comcast.net](mailto:kaskazi44@comcast.net)
2. James Woodard, 305-233-3787, [woodardlaw@aol.com](mailto:woodardlaw@aol.com)

(for Tree/horticultural-related knowledge)

1. Bob Gaskell, 305-253-7303, [bobbygee567@yahoo.com](mailto:bobbygee567@yahoo.com)
2. Mark Worsdale, Foliage Design Systems, 6750 SW 74 St, South Miami, 33143, 305-665-7542
3. Candy McDonald, 14520 SW 79 Ave, VPB, 33158, 305-259-0041
4. John DuBois, Vice Mayor of Palmetto Bay, 305-259-1234

(for personal character)

1. Eugene Flinn Jr., 8261 SW 162 Street, VPB, 33157, 305-302-3713, [eugeneflinn@aol.com](mailto:eugeneflinn@aol.com)
2. Brian Pariser, 15200 SW 78 Ct., VPB, 33157, 305-252-0600
3. Barbara Wilson, Blooming Gardens, 20462 Old Cutler Road, 305-256-2772



VILLAGE OF PALMETTO BAY  
APPLICATION FOR TREE  
ADVISORY BOARD

Please complete the application, including attachments, and return to the Village Clerk, 9705 E. Hibiscus Street, Palmetto Bay 33157 (305-259-1234)

Name: ANTHONY A. SABBAG  
Home Address: 8265 SW 163 St.  
City: VILLAGE OF PALMETTO BAY State: FL Zip: 33157  
Telephone: 305-256-4103 Cell: 305-796-8600  
Email address: asabbag@hdrinc.com

EDUCATION (Attach additional information to application, if necessary)  
Degree(s) Masters in Const. Mgt. / Bachelors in Const. Mgt. / Associates - Arts  
School: FIU FIU FIU  
Year Graduated: 1997 1991 1989

CURRENT OCCUPATION

Occupation: SE FLORIDA AREA MANAGER  
Employer: HDR  
Business Address: 15450 NEW BARN RD.  
City: MIAMI LAKES State: FL Zip: 33014  
Telephone: 305-640-7292 Fax: 305-255-4953  
Email address: asabbag@hdrinc.com

What prompted your interest in the Tree Advisory Board?  
A) INTERESTED IN SERVING COMMUNITY  
B) NOTICED ISSUES WITH PLANTINGS IN VILLAGE OVER LAST 1-2 YEARS  
C) CAN HELP MAKE OUR ROADS, PARKS, & PROPERTIES MORE VIBRANT

What do you plan to accomplish as a Board Member? I PLAN TO WORK WITH OTHER  
BOARD MEMBERS TO ADVISE VILLAGE ON TREE/PLANT ISSUES.

Please describe any special qualifications or experience that would be beneficial to your service on the Tree Advisory Board:

I HAVE EXTENSIVE EXPERIENCE IN THE PLANT INDUSTRY, A CERTIFIED  
LIAF - LANDSCAPE INSPECTOR, AND I MANAGE AN AGGRESSIVE  
LANDSCAPE PROGRAM FOR THE FLA. DEPT. OF TRANSPORTATION.  
(SEE ATTACHED CERTIFICATION)

REQUIRED ATTACHMENTS:

1. Current resume
2. Three personal /professional references.

**Anthony A. Sabbag**  
8265 SW 163 St. / Village of Palmetto Bay, FL 33157

March 4, 2013

Ms. Melghan Alexander, Village Clerk  
Village of Palmetto Bay - Village Hall  
9705 East Hibiscus Street  
Village of Palmetto Bay, FL 33157

Re: **Letter of Intent – Tree Advisory Board**

Ms. Alexander:

I am pleased to submit the enclosed Tree Advisory Board application, my current resume, and a personal/professional reference list for your consideration.

As indicated on my application I am interested in serving our Village of Palmetto Bay on the Tree Advisory Board in order to help "better" our community by serving those who live and work in the Village. I believe that I can help the Tree Advisory Board by promoting sound landscape decisions and programs within the Village.

I have extensive experience in the plant industry and I am a certified Landscape Inspector (Landscape Inspectors Association of Florida), a current member, and a Certified General Contractor. Currently, I am the SE Florida Area Manager for HDR Construction Control Corp. and I manage a three year Landscape program for the FDOT.

As indicated on the attached letter, I have also conducted seminar presentations on landscape inspection procedures that I developed.

I look forward to serving our Village!

Sincerely,



Anthony A. Sabbag



**Landscape Inspectors Association of Florida, LAA  
4611 South University Drive, Suite 174  
Davie, Florida 33328**

November 21, 2012

Anthony A. Sabbag, C.G.C.  
HDR Construction Control Corporation  
14655 S.W. 122 Ave.- Trailer 2  
Miami, FL 33186

Dear Tony,

On behalf of the Board of Directors for the Landscape Inspectors Association of Florida, I want to thank you for your very informative presentation on landscape inspection procedures/checklists at our fall seminar last week. The topic was very timely and well received. Further I want to add that in the thirteen years that I have been involved in this industry, I have never seen a more thorough and comprehensive approach to conducting inspections. Hopefully, some of the ideas, procedures and resources that you shared can be incorporated into the methodology used by other inspectors in our industry. For recordkeeping purposes, I wanted to share with you that we had 52 persons in attendance.

Tony, again thank you for taking time out of your busy schedule to participate in our program and we welcome your participation in future events and activities conducted by our association.

Sincerely,

Michael Orfanedes, Ph.D.  
Vice President and Program Committee Chair  
Landscape Inspectors Association of Florida  
(954) 357-5279

**UF** UNIVERSITY of  
**FLORIDA**

**BROWARD**  
COUNTY  
Parks and Recreation

Michael Orfanedes, Ph.D.  
Commercial Horticulture Agent IV & ISA-certified Arborist  
Broward County Extension  
Institute of Food and Agricultural Sciences  
954-357-5279  
954-357-5271 Fax  
3245 College Ave. morfanedes@broward.org  
Davie, FL 33314-7719 www.broward.org/Parks/Extension

Certification No. 2011-108  
Expiration date: July 30, 2014



This certifies that

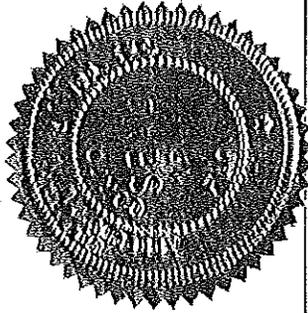
*Anthony A. Sabbag*

having shown to possess the necessary qualifications  
and having complied with the requirements of the

**Landscape Inspectors Association of Florida, L.A.A.**

was by an order of this body recognized as competent  
in dispensing of the duties of a

**Certified Landscape Inspector**



Given under the seal of the  
Landscape Inspectors Association of Florida, L.A.A.  
this 3rd day of August, 2011.

  
Wade Collins, President



ONE COMPANY *Many Solutions*

## **Anthony A. Sabbag, C.G.C.**

Project Manager / S.E. Florida Area Manager

### **Education**

Master of Science, Construction Science/Mgmt. (Construction Management), FIU, 1997  
Bachelor of Science, Construction Science/Mgmt. (Construction Management), FIU, 1991  
Associates of Arts, Architecture, MDC, 1989

### **Qualifications / Certifications**

Florida Certified General Contractor (CGC No. 1520637)  
Florida Certified Landscape Inspector (LIAF No. 2011-108)  
MOT – Advanced  
Final Estimates Level I and II

American Concrete Institute (ACI)  
Cert. Painting Insp. for Bridges  
Troxler, Nuclear Density Gauge  
IMSA Traffic Signals – Level 1

### **Experience**

Anthony (Tony) Sabbag has over 22 years of CEI and Program Management experience of roadway, bridge, building, parks, historical structures, and landscape projects in Miami-Dade, Broward, and Palm Beach counties. Tony's knowledge of the transportation industry in South Florida has enabled him to successfully direct CEI programs involving public and private transportation projects.

**Firm:** HDR Construction Control Corp., Miami Lakes Office, SE Florida Area Manager (Aug. 2005 to present)

(January 2012 to present)

**Project Administrator**, FDOT, District 6 CEI Landscape Grouping:

Performs CEI administration services on all stand alone landscaping projects on major corridors such as I-95, SR-826, I-195, and US-1. Provides full-service landscape inspection service, quality control, and establishment period reviews of plant materials.

**FDOT Contact:** Jacqueline Sequeira, S. Dade Ass't. Resident Engineer, 305-640-7433

(January 2007 to January 2012)

**Project Administrator**, FDOT, District 6 CEI Residency Consultant:

Performs CEI administration services on various simultaneous projects including bridge widening, milling-resurfacing, signalization and safety, and landscaping projects. Some of the projects included:

Proj. File No., Description, Corridor Length, County or City, Start/Completion:

414688-2-5201: SR 9 (SW 27 Ave.) from SW 28<sup>th</sup> Lane to SW 8<sup>th</sup> St. (Tamiami Trail); Landscape Enhancements on SW 27<sup>th</sup> Ave. corridor medians and bulb-outs (2.5 miles in Miami Dade County) (1/8/07 to 3/23/07)

418236-1/2/4-52-01: SR 9 (SW / NW 27th Ave.) from SW 8 St. to NW 11 St.; Milling-Resurfacing & Signalization (2.1 miles in Miami-Dade County) (5/24/07 to 11/6/07)

250173-2-52-01: SR 7 / NW 7th Avenue from NW 36 St to NW 79 St.; Milling-Resurfacing, Landscape Enhancements, Architectural Pavers, Signalization, and Patterned Pavement (4.3 miles in Miami-Dade County) (9/10/07 to 5/6/08)

416421-2-5201: SR 972 (Coral Way / SW 22nd St.) from SW 25 Ave. to SW 12 Ave. (1.6 miles in Miami-Dade County) (10/21/07 to 2/26/08)

249835-5-52-01: SR 5 (Biscayne Blvd./US-1 from NE 5 St. to NE 13 St.; Landscape Improvements along Biscayne Blvd. (0.9 miles in the City of Miami) (12/3/07 to 6/10/08)

414647-1-52-01: SR 91/Fla. Turnpike Extension at SR 826 Off-ramp, Widening, Milling-Resurfacing (1.0 miles in Miami-Dade County) (2/25/08 to 5/9/08)

418238-5-52-01 / 418238-6-52-01 / 418238-7-52-01; SR A1A/Collins Ave from Sunny Isles Cswy. to Lehman Causeway; Safety Improvements, Milling-Resurfacing, Signalization, Sidewalk, and Patterned Pavement (4.8 miles in the City of Miami Beach) (4/28/08 to 2/10/09)

249561-2-52-01; SR A1A/Harding Ave at 88th St. and 94th St.- Pump Stations, Drainage, and Landscaping Enhancements (2.2 miles in the Town of Surfside) (9/22/08 to 5/14/09)

419658-1-5201; SR 90 (US 41 / Tamiami Trail); from 10 miles east of Collier County Line (MP 10.000) to a point east of Structure S-12E (MP 13.800); High Tension Cable Barrier Fence, Milling-Resurfacing, Performance Turf (3.8 miles in Miami-Dade County) (9/29/08 to 3/27/09)

419496-1-52-01; SR 90 (US 41/ Tamiami Trail) from MP 0.000 to MP 10.000 and from MP 24.700 to MP 25.700; High Tension Cable Barrier Fence, Milling-Resurfacing, Performance Turf (11.0 miles in Miami-Dade County) (4/13/09 to 1/11/10)

416117-1-5201; SR 826(NW 122 St. Interchange) from W. 21 Ct. to W. 20 Ave. (1.4 miles in Miami-Dade County) Bridge and Roadway Widening, Milling-Resurfacing, Drainage, Signalization, Lighting, and Landscaping (4/1/09 to 5/10/10)

423829-1-5201; SR 907 (Alton Road) at Allison Drive – Drainage (0.2 miles in the City of Miami Beach) (9/21/09 to 1/18/10)

426409-1-5201; NE 87 St. from NE 2 Ave to NE 4 Rd- El Portal Traffic Circle, Stimulus Project; Milling-Resurfacing, Irrigation, Lighting, and Landscaping (0.5 miles in the Village of El Portal) (11/9/09 to 1/20/10)

426418-1-5201; NW 67 Ave/ Ludlam Rd. from NW 38 Ter. to NW 40 St.- Virginia Gardens, Stimulus Project; Drainage (0.1 miles in Virginia Gardens) (11/23/09 to 1/20/10)

410679-9-5201; SR 9A/I-95 from US-1 to NW 8th St.; Landscape Improvements and Drainage (3.7 miles in the City of Miami) (10/14/09 to 12/23/10)

427055-1-5201; Retrofit Exist. Span Wire Signals along Evacuation Routes, Intersections (in Miami-Dade County) (7/12/10 to 12/21/10)

424579-1-5201; SR A1A/ Collins Ave from 63 St. to 75 St.; Milling-Resurfacing, Widening, Drainage, Signalization, Patterned Pavement, Irrigation, and Landscaping (1.2 miles in the City of Miami Beach) (8/9/10 to 4/5/11)

425139-1-5201; SR 973 (SW 87th Ave.) at SR 94 (Kendall Dr.); Widening, Drainage, Signalization, Lighting, Milling-Resurfacing, and Landscaping (0.3 miles in Miami-Dade County) (2/21/2011 to 8/18/11)

418095-1-5201 / 422616-1-5201 / 422617-1-5201; SR 934 (Normandy Dr.); From Rue Notre Dame To Bay Drive E.; Widening, Drainage, Signalization, Milling-Resurfacing, Patterned Pavement, Irrigation, and Landscaping (2.1 miles in the City of Miami Beach) (1/10/11 to 4/26/2012)

419825-1-5201; SR 934 (71st St.); From Bay Dr. E. to SR A1A (Collins Ave.); Drainage, Signalization, Widening, Milling-Resurfacing, Patterned Pavement, and Landscaping. (0.5 miles in the City of Miami Beach) (1/10/11 to 4/26/2012)

**FDOT Contact:** Ivan Hay, N. Dade Resident Engineer, 305-640-7114

(August 2005 to January 2007)

Production / Construction Program Manager, City of Miami Capital Improvements and Transportation Program  
Performed program management duties involving City owned roadways, park buildings, and facilities - all facets of consultant management of construction projects and production/design projects. Construction projects included West End Park Pool Building Renovation, Henry Reeves Park Building Renovation, Pinehurst Drainage, and Shenandoah and Silver Bluff Traffic Circles. Design projects included South Miami Ave. Reconstruction and Roundabout, NE 4<sup>th</sup> Street, Brickell Ave. Streetscape, NW 20 St. Streetscape, and Miami Baywalk and Museum Park.

**City of Miami Contact:** Mary Conway, Director of CIT, Currently with HNTB (Program Director for MDX), 305-704-1209

**Firm:** Carnahan, Proctor and Cross, Inc., Miami Office, Director of Construction Engineering & Inspection (CEI) Services (December 1996 to August 2005)

Directed overall operations of CEI program involving public and private transportation projects in South Florida. Responsible for all aspects of marketing of services, technical proposals and presentations, cost negotiations, quality control, staff management, team building with other firms, and project management. Developed business plans, set goals and objectives for CEI program. CEI performance grades earned were among the highest in the state.

(November 1999 to January 2004)

Plans Reviewer, Districtwide Constructability Review Services, District 6: Provided constructability review services to the Departments Plans Review section. Conducted phase reviews of numerous road and bridge projects in the District and coordinated implementation of design solutions to constructability problems. Attended phase review meetings with Design staff. Due in part to the Districts plans review section, the District 6 Construction Office has been among the most efficient in the State in terms of cost and time increases to its construction projects.

**FDOT Contact:** Mikhail Dubrovsky, 305/499-2354.

(1998 to 2000)

Project Engineer, Historical Sunset Islands Bridge Repair, Rehabilitation Projects, District 6: This project involved the rehabilitation of the Sunset Dr. and W. 29th St. historically designated bridges. The scope involved balustrade reconstruction, spall restoration, structural repairs to reinforced concrete arched beams, cathodic protection, crack injection, renovation of a 1950 gatehouse renovation, scour repairs, seawall replacement, drainage, mill and resurface. Tony played a critical role in coordinating expedient shop drawing review, VECP processing, and coordinating with the City of Miami Beach historical preservation board as well as adjacent property owners. Tony managed this project without office engineering support submitting the final estimate package on time without procedural errors. The project had no unsettled claims and was submitted for the Districts FDOT/FTBA unique project award. **FDOT Contact:** Hassan Abedi, Project Manager, 954/958-7632.

(1997 to 1998)

Senior Project Engineer, SR 93 (I-75) Alligator Alley Recreational Areas, District 4: This interstate highway project involved extensive widening of Interstate I-75 to create recreational areas. The project entailed earthwork, subsoil excavation, drainage, pile driving, milling, paving, landscaping and the construction of picnic pavilion structures, boat ramps, bulkhead retaining walls, and docks. The project also involved turbidity monitoring and permit compliance with SFWMD, Army Corps, and DERM permits in an environmentally sensitive area. **FDOT Contact:** Melvin Finch, Area Engineer, 954/958-7632.

**Firm:** Florida Dept. of Transportation, District Six., Miami Office, Engineer III (1992 to 1997)

Project Engineer, NE 6 Ave. (SR 915; US-1 to Biscayne Canal) Reconstruction, Miami, Florida: The project scope involved extensive french drain, connecting pipe, 160 drainage structures, deep wells, roadway, curb, sidewalk, decorative lighting, signalization, and landscaping. Tony processed numerous timely field changes as needed to construct project without major delays, maintained superb coordination with the City of Miami Shores and the public while proactively resolving utility field conflicts. Although Tony managed this project without office engineering support, the final estimate package was submitted on the day of project conditional acceptance. **FDOT Contact:** Jim Sumoski, Resident Engineer, 305/470-5100.

Senior Inspector/Asst. Project Engineer, SW 1st Street Bridge Rehabilitation (Bridge No. 870660) over the Miami River: Rehabilitation of this bridge involved new structural reinforcing members at bascule spans & trunion girders, replacement of hydraulic locks, drive machinery, electric motors, hydraulic pumping systems, emergency generator, navigational lights & aids, traffic gates & supports, submarine cable, various structural columns & beams. Repaired concrete spalls throughout the structure and balanced counterweights. Rehabilitated and enlarged existing control house structure. This historical bascule bridge was originally constructed in 1929. Tony handled inspections of all structural, building (electrical, mechanical, plumbing), concrete restoration, painting, steel repairs (erecting members, welding and bolting), in addition to documenting pay quantities and estimates. **FDOT Contact:** Jim Sumoski, Resident Engineer, 305/470-5100.

Senior Inspector/Asst. Project Engineer, Flagler Bridge Rehabilitation (Bridge No. 870661) over Miami River: Project scope involved repair of drive machinery supports, replace locks, controls & platforms, handrails, replace emergency generator, control panel modifications. Repaired concrete spalls in sidewalks, & approach spans. Repair live load shoes. Rehabilitated and remodeled existing control house and balanced counterweights. Tony handled all inspections, testing, and coordinated extensive repairs to this bascule bridge originally constructed in 1960. **FDOT Contact: Jim Sumoski, Resident Engineer, 305/470-5100.**

Senior Inspector/Asst. Project Engineer, Bird Road - SW 40th St. (SR 976; US-1 to SW 42nd Ave.) Reconstruction: This urban roadway reconstruction project involved installing a new french drain system, seventy-four drainage structures, roadway reconstruction, curb, sidewalk, lighting, signalization and landscaping. Tony expedited construction progress by coordinating numerous field changes to avoid major project delays and claims. Tony, without inspection assistance, provided public involvement on a day-to-day basis with businesses, residences along the corridor, the City of Miami and the City of Coral Gables. He also handled all inspection, testing, documentation, progress estimates, and submitted final estimate on time. **FDOT Contact: Jim Sumoski, Resident Engineer, 305/470-5100.**

Senior Inspector/Asst. Project Engineer, Bird Road SW 40th St. (SR 976; SW 42nd Ave. to 57th Ave.) Milling & Resurfacing: While nearing completion of the previous Bird Rd. project, Tony began this similar project on the historical Bird Road corridor. The project also involved french drain, drainage structures, mill & resurface, curb replacement with root inhibitor curb stem, sidewalk, lighting, signalization, and landscaping. **FDOT Contact: Jim Sumoski, Resident Engineer, 305/470-5100.**

**Anthony A. Sabbag**  
8265 SW 163 St. / Village of Palmetto Bay, FL 33157

Personal / Professional References

Mr. Mario Cabrera, PE  
FDOT – Ass't. District Construction Engineer  
305-640-7443

Mr. Michael McCoy, Certified Arborist  
Metric Engineering, Inc.  
(305) 235-5098

Mr. Kirk Hoosac, RLA  
Keith and Schnars, PA  
352-895-6234

Ms. Sunshine Bullock, RLA  
HDR Engineering, Inc.  
305-434-2867

Mr. Albert Arazoza  
President, Arazoza Brothers Corp.  
305-246-3223

Mr. Michael Cullen  
Palmetto Bay Resident  
305-753-3819




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To: Honorable Mayor and Village Council      Date: March 25, 2013

From: Ron E. Williams, Village Manager      Re: Recommendation for  
Approval to Negotiate:  
ITB-PR-2013-001

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A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO INVITATION TO BID NO. PR-2013-001; APPROVING THE VILLAGE MANAGER'S RECOMMENDATION OF BURKE CONSTRUCTION GROUP, INC. AS THE MOST RESPONSIVE BIDDER IN PROVIDING CONSTRUCTION SERVICES FOR THE THALATTA ESTATE RENOVATION PROJECT; AND FURTHER AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO CONTRACT NEGOTIATIONS; WITH SUBSEQUENT RECOMMENDATION FOR AWARD CONTINGENT UPON TERMS AND CONDITIONS AGREEABLE BY BOTH PARTIES AND FINAL APPROVAL BY THE VILLAGE COUNCIL; AND PROVIDING AN EFFECTIVE DATE.

**BACKGROUND AND ANALYSIS:**

In an effort to secure construction services for the Thalatta Estate Renovation Project, BID-PR-2013-001 was issued in accordance with established guidelines. Upon receipt of proposals, an evaluation committee appointed by the Village Manager critiqued and analyzed proposals in terms of quality, experience, financial stability and cost; and determined a ranking of proposals for review and consideration by the Village Manager. As noted below, Burke Construction Group, Inc. was ranked as the most responsive proposer meriting a recommendation to further negotiations.

<u>Proposer</u>	<u>Total Score</u>	<u>Ranking</u>
Burke Construction Group, Inc.	452	1
TGSV Enterprise, Inc.	408	2
Lunacon Construction Group, Inc.	393	3

Noted: Two proposers were deemed as non-responsive: S&K Quality Contractor, Inc. and Lego Construction Co. due to incomplete bids

Burke Construction Group, Inc. proffered the lowest responsive cost for the specified services at a cost of \$459,179. Burke Construction Group, Inc. was found to have an impressive portfolio of completed projects, and has confirmed their ability to meet required

construction deadlines. References were contacted, and all were very complimentary of the quality of work and ability to work within contracted budget.

The submitted bids of other proposers are as follows:

S&K Quality Contractor (non-responsive)	\$380,410
Lego Construction Co. (non-responsive)	\$613,176
TGSV Enterprise, Inc.	\$691,000
Lunacon Construction Group, Inc.	\$691,187

It is recommended that the Village Manager be authorized to enter into negotiations with Burke Construction Group, Inc. as the most responsive proposer; and contingent upon successful negotiations, bring this item back before Council for formal review and ratification of the governing contract for services.

**FISCAL IMPACT:**

Funding available per FY 2012-2013 Capital Improvement Budget: \$450,000

**RECOMMENDATION:**

Approval of this item is recommended.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO INVITATION TO BID NO. PR-2013-001; APPROVING THE VILLAGE MANAGER'S RECOMMENDATION OF BURKE CONSTRUCTION GROUP, INC. AS THE MOST RESPONSIVE BIDDER IN PROVIDING CONSTRUCTION SERVICES FOR THE THALATTA ESTATE RENOVATION PROJECT; AND FURTHER AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO CONTRACT NEGOTIATIONS; WITH SUBSEQUENT RECOMMENDATION FOR AWARD CONTINGENT UPON TERMS AND CONDITIONS AGREEABLE BY BOTH PARTIES AND FINAL APPROVAL BY THE VILLAGE COUNCIL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in an effort to effectuate usability of Thalatta Estate's main house and fulfillment of remaining compliance mandates regarding the previously received Florida Forever/State of Florida grant, required construction drawings and specifications were professionally prepared and Invitation to Bid No. PR-2013-001 issued in accordance with procurement policies; and

WHEREAS, an evaluation committee, following interviews with three of the five proposers and extensive deliberations, recommended Burke Construction Group, Inc., as the most responsive and qualified proposer meriting negotiations with the Village Manager and subsequent award of contract; and

WHEREAS, the necessary capital dollars have been identified and approved in the FY2012-2013 Annual Budget; and the Thalatta Estate Trust Fund; and

WHEREAS, the Mayor and Council may authorize the Village Manager to enter into said contract negotiations with Burke Construction Group, Inc., regarding construction services pursuant to Bid No. PR-2013-001 - Thalatta Estate Renovations.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:**

**Section 1.** The Village Manager is hereby authorized to enter into contract negotiations with Burke Construction Group, Inc., for the construction services pursuant to Bid No. PR-2013-001.

**Section 2.** Following negotiations, the Village Manager shall bring a recommended course of action back before the Village Council for review and ratification considerations.

**Section 3.** This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of April, 2013.

Attest: \_\_\_\_\_  
Meighan J. Alexander  
Village Clerk

\_\_\_\_\_  
Shelley Stanczyk  
Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Eve A. Boutsis  
Village Attorney

FINAL VOTE AT ADOPTION:

Council Member Patrick Fiore \_\_\_\_\_

Council Member Tim Schaffer \_\_\_\_\_

Council Member Joan Lindsay \_\_\_\_\_

Vice-Mayor John Dubois \_\_\_\_\_

Mayor Shelley Stanczyk \_\_\_\_\_



To: Ron E. Williams, Village Manager

Date: March 19<sup>th</sup>, 2013

From: Fanny Carmona Gonzalez  
Parks & Recreation Director

Re: BID #2013-PR-001  
Evaluation Committee Findings

Pursuant to the Village's receipt of proposals submitted in response to BID #2013-PR-001 for Construction Services for the Thalatta Estate Renovation Project, the evaluation committee met on March 14<sup>th</sup>, 2013, with the task of analyzing the data submitted to determine the proposal's compliance with bid requirements, qualifications of proposer(s), accuracy of information provided and the whether the subject proposal may be deemed as responsible and merit a recommendation for award by the Village Manager. There were five proposals that had been timely received by the Village.

The evaluation committee determined that two of the five proposals were not responsive; S&K Quality Contractor and Lego Construction Co; as they did not complete the bid sheet correctly, and items were incomplete and/or missing. It was then determined unanimously by the Committee that interviews should be conducted of the remaining three proposers; TGSV Enterprise, Inc; Lunacon Construction Group, Inc.; and Burke Construction Group, Inc.

Subsequently, interviews were conducted on March 19<sup>th</sup>, 2013 at the Edward and Arlene Feller Community Room. The primary purpose of this memorandum is to advise you of the final rankings as determined by the evaluation committee, presented for your review and consideration for recommendation to the Village Council, as follows:

<u>Proposer</u>	<u>Total Score</u>	<u>Ranking</u>
Burke Construction Group, Inc	452	1
TGSV Enterprise, Inc	408	2
Lunacon Construction Group, Inc	393	3

As per the findings of the committee, Burke Construction Group, Inc. proffered the lowest cost for services, while at the same time, displaying a commitment to the Village in providing quality service in a timely manner. Based on your review and forthcoming recommendation, I will prepare the necessary resolution for presentation to the April 2013 Village Council meeting; approving the selection of Burke Construction Group, Inc., and approval to initiate negotiations for formulation of a governing contract.

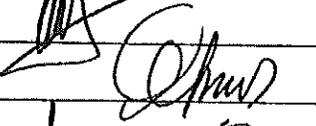
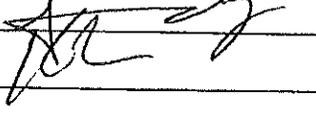
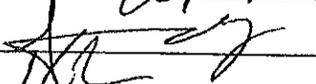
✓  
Approved  
  
Mr. Ron E. Williams, Village Manager

3-20-13  
Date



**Thalatta Estate Renovations**  
**Invitation to Bid: 2013-PR-001**  
**Evaluation Summary Sheet of Total Scores and Rankings**

Proposer	Jorge Ferrer	Edward Silva	Aurelio Ramos	Fanny Carmona	Kirk Hearin	Total Points	Ranking
TGSV Enterprise Inc	85	83	86	81	73	408	2
Lunacon Construction Group	75	82	82	83	71	393	3
Burke Construction Group, Inc	89	92	90	90	91	452	1

Attested: (Jorge Ferrer)  Date: 3/19/13  
 (Edward Silva)  Date: 3/19/13  
 (Aurelio Ramos)  Date: 3/19/13  
 (Fanny Carmona)  Date: 3/19/13  
 (Kirk Hearin)  Date: 3/19/13



VILLAGE OF PALMETTO BAY

Thalatta Estate Renovations  
Bid NO. PR-2013-001  
Evaluation Sheet

Points

- 20 The quality of the firm's proposal pursuant to this Bid and Agreement, the likelihood that the proposer is the best overall fit in providing construction services for the Village; and complete the project per construction timelines.
- 20 The firm's past experience and performance on comparable projects; including any Agreement terminations, voids, proposals deemed non-responsive and/or non-compliance/performance notices.
- 20 The firm's Financial Stability, Financial Statements, Litigation History and Criminal History
- 20 Presentation and interviews, (if requested by selection committee, otherwise should be based upon written presentation only).
- 20 Total Base Bid
- 100 Total Available Points

Proposers	Quality of Proposal	Experience; Comparable Contracts; Past Performance	Financials; Litigation; Arrest/ Criminal History	Presentation	Total Base Bid	Total Points
TGSV Enterprise Inc	17	18	19	16	16	86
Lunacon Construction Group	16	16	18	15	17	82
Butke Construction Group, Inc	18	18	16	19	19	90

Evaluator: (Print) AURELIO RAMOS Date: 3/19/13  
 Signature of Evaluator: [Signature]



VILLAGE OF PALMETTO BAY

**Thalatta Estate Renovations**  
**Bid NO. PR-2013-001**  
**Evaluation Sheet**

**Points**

- 20 The quality of the firm's proposal pursuant to this Bid and Agreement, the likelihood that the proposer is the best overall fit in providing construction services for the Village; and complete the project per construction timelines.
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- 20 Total Base Bid
- 100 **Total Available Points**

Proposers	Quality of Proposal	Experience; Comparable Contracts; Past Performance	Financials; Litigation; Arrest/ Criminal History	Presentation	Total Base Bid	Total Points
TGSV Enterprise Inc	16	16	20	16	15	83
Lunacon Construction Group	18	15	19	14	16	82
Burke Construction Group, Inc	17	19	17	20	19	92

Evaluator: (Print) EDWARD SILVA

Date: 3/19/13

Signature of Evaluator: 



VILLAGE OF PALMETTO BAY

Thalatta Estate Renovations

Bid NO. PR-2013-001

Evaluation Sheet

Points

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- 20 Presentation and interviews, (if requested by selection committee, otherwise should be based upon written presentation only).
- 20 Total Base Bid
- 100 Total Available Points

Proposers	Quality of Proposal	Experience; Comparable Contracts; Past Performance	Financials; Litigation; Arrest/ Criminal History	Presentation	Total Base Bid	Total Points
TGSV Enterprise Inc	15	17	19	12	10	73
Lunacon Construction Group	15	17	19	10	10	71
Burke Construction Group, Inc	18	19	18	18	18	91

Evaluator: (Print) KIRK HEARIN

Date: 5/15/13

Signature of Evaluator: [Signature]



VILLAGE OF PALMETTO BAY

Thalatta Estate Renovations
Bid NO. PR-2013-001
Evaluation Sheet

Points

- 20 The quality of the firm's proposal pursuant to this Bid and Agreement, the likelihood that the proposer is the best overall fit in providing construction services for the Village; and complete the project per construction timelines.
20 The firm's past experience and performance on comparable projects; including any Agreement terminations, voids, proposals deemed non-responsive and/or non-compliance/performance notices.
20 The firm's Financial Stability, Financial Statements, Litigation History and Criminal History
20 Presentation and interviews, (if requested by selection committee, otherwise should be based upon written presentation only).
20 Total Base Bid
100 Total Available Points

Table with 7 columns: Proposers, Quality of Proposal, Experience; Comparable Contracts; Past Performance, Financials; Litigation; Arrest/ Criminal History, Presentation, Total Base Bid, Total Points. Rows include TGSV Enterprise Inc, Lunacon Construction Group, and Burke Construction Group, Inc.

Evaluator: (Print) FANNY CARMONA Date: 3/19/13
Signature of Evaluator: [Handwritten Signature]



VILLAGE OF PALMETTO BAY

Thalatta Estate Renovations

Bid NO. PR-2013-001

Evaluation Sheet

Points

- 20 The quality of the firm's proposal pursuant to this Bid and Agreement, the likelihood that the proposer is the best overall fit in providing construction services for the Village; and complete the project per construction timelines.
- 20 The firm's past experience and performance on comparable projects; including any Agreement terminations, voids, proposals deemed non-responsive and/or non-compliance/performance notices.
- 20 The firm's Financial Stability, Financial Statements, Litigation History and Criminal History
- 20 Presentation and interviews, (if requested by selection committee, otherwise should be based upon written presentation only).
- 20 Total Base Bid
- 100 Total Available Points

Proposers	Quality of Proposal	Experience; Comparable Contracts; Past Performance	Financials; Litigation; Arrest/ Criminal History	Presentation	Total Base Bid	Total Points
TGSV Enterprise Inc	17	18	18	17	15	85
Lunacon Construction Group	15	18	18	10	14	75
Burke Construction Group, Inc	17	18	17	18	19	89

Evaluator: (Print) Jorge Ferrer

Date: 3.19.13

Signature of Evaluator: [Handwritten Signature]