



APPLICATION FOR

## Art in Public Places Advisory Board

Name: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_  
Email address: \_\_\_\_\_

### EDUCATION

School: \_\_\_\_\_  
Degree(s): \_\_\_\_\_ Year Graduated: \_\_\_\_\_

### OCCUPATION

Occupation: \_\_\_\_\_  
Employer: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_  
Email address: \_\_\_\_\_

Public Art Experience: \_\_\_\_\_  
\_\_\_\_\_

Other special qualifications (Please describe any special qualifications or experience you have that is related to the duties and responsibilities of the Art in Public Places Advisory Board.)

\_\_\_\_\_  
\_\_\_\_\_

**AFFILIATIONS** (Please indicate your current affiliations with any arts or professional organization(s) and your role, such as Board of Directors, Advisory Board, Staff, Member, or Volunteer.)

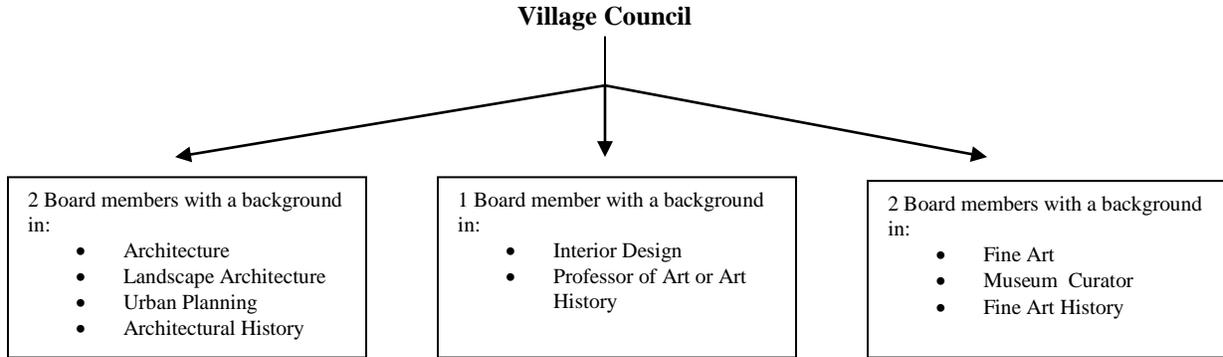
\_\_\_\_\_  
\_\_\_\_\_

### REQUIRED ATTACHMENTS:

1. **Letter of Intent** stating your public art philosophy and why you wish to serve on the AIPP Advisory Board.
2. **Current resume**
3. **Three personal /professional references**
4. **Visual documentation of your art or design work (if applicable):** 5-10 images of your art work in jpg format on a CD and accompanying descriptions (art work name, size, medium, etc.). *If Applicable*
5. **Large self-addressed stamped envelope** for returned of visual documentation.

**Excerpt from Ordinance 07-05  
Membership in the Village of Palmetto Bay Arts Advisory Board.**

- (a) Membership. Each member of the Village council of the Village of Palmetto Bay shall recommend a member to the arts advisory board, which board shall consist of five (5) members. The mayor and village council shall vote on the selection of each member. The board members shall serve for two years, under staggered terms, serving without compensation.



Each board member must be knowledgeable in one of the identified fields of: fine art, be employed by any art dealer, art gallery, artists' representative, museum or other entity which derives income from the sale or display of art work, be a professional in the field of art, architecture, art history, architectural history, urban planning, landscape architecture, interior design, graphic or product design, and possess a minimum of a bachelor's degree in said field from an accredited university. To ensure a balanced and diverse advisory board it is recommended that two of the board members be architects (landscape architect, architect, architectural historian, or urban planner); two be skilled in fine art (fine art history, art dealer, art gallery, artists' representative, museum curator, etc.); and one be an interior designer or professor of art or art history.

- (b) Meetings. If any member fails to attend two (2) of three (3) successive meetings without cause and without prior approval of the chairman, the committee shall declare the member's office vacant, and the Village Council shall promptly fill that vacancy.

- (c) Conflict of interest. If any member of the public art committee shall find that his private or personal interests are involved in the matter coming before the committee, he shall disqualify himself from all participation in that matter. No member of the public art committee shall have his or her work of art considered or approved by the public art committee during their term of service on the committee or for one (1) year thereafter.

- (d) Duties. The board shall review and propose art work items to be acquired under the village's Art in Public Places Program. The board issue a recommendation to the village council for all art work program acquisitions in accordance with this chapter. The advisory board shall oversee the public education, and curatorial aspects of the program. The Community Development Director, or his/her designee shall be the liaison to the Board, shall prepare a budget for staff and other expenditures necessary to operate the program and shall deliver an annual report to the Village Council. The Board shall screen submissions and will recommend to the Village Council for final authorization for each acquisition not more than three (3) possible selections, which may be existing works of art or new commissions.

- (e) Master art plan and implementation guidelines. Should the program fund grows to over a \$1,000,000, the advisory board may prepare a master art plan to ensure a coherent acquisition program and implementation guidelines, both of which must be presented to the Village Council for final approval. The Village Council, with the assistance of the board shall adopt and publish a master art plan and written uniform guidelines to govern the manner and method of the submission of proposed works of art to the Board, the process by which the Board shall make recommendations to the Village Council and the process by which the Village Council shall approve acquisition.