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**RESOLUTION NO. 2011-28**

**A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO BOARDS AND AGENCIES; ESTABLISHING THE BUILDING AND PERMITTING ADVISORY COMMITTEE; CREATING A RESIDENTIAL PERMITTING SUBCOMMITTEE AND A COMMERCIAL PERMITTING SUBCOMMITTEE; WHICH SUBCOMMITTEES SHALL CONSIST OF THE FULL "BUILDING AND PERMITTING ADVISORY COMMITTEE"; AUTHORIZING A FINAL REPORT BY SAID ADVISORY COMMITTEE; PROVIDING FOR A SUNSET OF THE COMMITTEE AFTER ISSUANCE OF THE FINAL REPORT AND/OR A SIX MONTH PERIOD, WHICHEVER OCCURS EARLIER; AND PROVIDING AN EFFECTIVE DATE. [Sponsored by Mayor Shelley Stanczyk].**

WHEREAS, the Mayor and the Village Council are authorized pursuant to section 2-46 of the Village's Code of Ordinances to create advisory committees and subcommittees, which subcommittees are to consist only of members of a committee that creates the subcommittee; and,

WHEREAS, subcommittees are to report to the advisory committee; and,

WHEREAS, pursuant to Section 2-46(c), the Village Council is required to determine the number, composition and method for designating advisory committee members and the duration of the committee; and,

WHEREAS, the Village Council previously created a Building and Permitting Advisory Committee to address all aspects of the building and permitting process; and,

WHEREAS, the original Building and Permitting Advisory Committee completed its research, issued a report and sunsetted; and,

WHEREAS, the Village Council desires to review the permitting process after receiving certain concerned comments from the community; and,

WHEREAS, the Village Council desires to create a new Building and Permitting Advisory Committee, with two subcommittees – one for a residential permitting perspective and a second for a commercial permitting perspective; and,

1 WHEREAS, the scope of the committees shall include a review of the building and  
2 permitting process, the fee structure, and/or codes affiliated with the building process; and,  
3

4 WHEREAS, the Village Council, pursuant to section 2-46(c), desires to create an  
5 advisory committee of 10 members, with two subcommittees of five person each (composed  
6 of members from the Advisory Permitting Committee) to provide input and  
7 recommendations to the Village Council for improving the Village's permitting processes, if  
8 necessary; and,  
9

10 WHEREAS, the Committee members should include Village residents and/or Village  
11 business owners and consist of at least: a qualified licensed contractor authorized to do  
12 business in the Village; a qualified licensed commercial design architect and/or residential  
13 design architect; a property manager; a permit processor; a Village homeowner who has  
14 pulled a permit within the past five (5) years; a Village business owner who has pulled a  
15 permit within the past five (5) years; and, the remainder may be at large members concerned  
16 with the issue of permitting; and,  
17

18 WHEREAS, the committee shall consist of ten members as determined by the Mayor  
19 and Village Council and based upon availability of applicants to participate in the  
20 Committee; and,  
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22 WHEREAS, the Advisory Permitting Committee is to prepare a report with the input  
23 from the two Subcommittees (Residential and Commercial permitting Subcommittees) and  
24 to produce the report to the Village Council; and,  
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26 WHEREAS, the Advisory Permitting Committee is to sunset (cease to exist) the  
27 earlier of either the date the Final Committee Report is completed and presented to the  
28 Village Council or six months following appointment; and,  
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30 WHEREAS, the members of the Advisory Permitting Committee shall select a  
31 chairperson; and,  
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33 WHEREAS, as with all Committees, this Committee shall be subject to the Sunshine  
34 law (open meetings law) and public records law, requiring minutes, and publicly noticed  
35 meetings; and,  
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37 WHEREAS, the Mayor and Village Council desire to appoint committee members.  
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2 NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE  
3 COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:  
4

5 Section 1. The above whereas clauses are incorporated by reference herein.  
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7 Section 2. This resolution shall take effect immediately upon approval.

8 Section 3. The Advisory Permitting Committee is to sunset (cease to exist) the  
9 earlier of either the date the Final Committee Report is completed and presented to the  
10 Village Council or six months following appointment.  
11

12 PASSED and ADOPTED this 4<sup>th</sup> day of April, 2011.

13  
14 Attest: Meighan Alexander  
15 Meighan Alexander  
16 Village Clerk  
17

Shelley Stanczyk  
Shelley Stanczyk  
Mayor

18 APPROVED AS TO FORM:

19  
20 Eve A. Boutsis  
21 Eve A. Boutsis  
22 Village Attorney  
23  
24  
25

26 FINAL VOTE AT ADOPTION:

- 27  
28 Council Member Patrick Fiore YES  
29  
30 Council Member Howard Tendrich YES  
31  
32 Council Member Joan Lindsay YES  
33  
34 Vice-Mayor Brian W. Pariser YES  
35  
36 Mayor Shelley Stanczyk YES  
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