

RESOLUTION NO. 2014-42

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO INVITATION TO BID 1314-11-005 VILLAGE-WIDE TREE INVENTORY; APPROVING THE SELECTION OF E. SCIENCES, INC., AS THE MOST RESPONSIVE BIDDER TO PROVIDE VILLAGE-WIDE TREE INVENTORY SERVICES IN ACCORDANCE WITH THE URBAN AND COMMUNITY FORESTRY GRANT MEMORANDUM OF AGREEMENT; AND FURTHER AUTHORIZING THE VILLAGE MANAGER TO ISSUE A PURCHASE ORDER AND APPROVE EXPENDITURE OF FUNDS IN AN AMOUNT NOT TO EXCEED \$38,556.00; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Village Council approved Resolution No. 2013-29 authorizing the Department of Public Works to submit an application for an Urban Community Forestry Grant in an amount not to exceed \$20,000; and

WHEREAS, the Urban and Community Forestry (U&CF) grant funds provided through the USDA Forest Service are administered in each of the fifty states through the Office of the State Forester, and these funds are nationally authorized by the 1995 Farm Bill; and

WHEREAS, 50/50 match is required (50% grant/50% applicant); and

WHEREAS, the Department of Public Works allocates \$50,000 on a yearly basis for the Village's forestry program in order to comply with the Tree City USA recognition requirements; therefore no additional allocation of funds is necessary for the Village's 50% match requirement;

WHEREAS, the application as submitted was selected and awarded a grant in the amount of \$15,000 funded through the Urban and Community Forestry Grant Program; and

WHEREAS, this grant in an amount of \$15,000, with the Village's \$15,000 match, will fund the development of a local tree inventory/hazardous tree inventory on nonfederal public properties (includes parks, right-of-ways and preserves); and

WHEREAS, the Village-wide inventory will result in a complete survey of all trees on Village owned public right-of-way, at Village facilities, and in Village Parks; and

WHEREAS, this information will make known the location, age, and condition of each street tree species; provide guidelines for where new street tree planting can be implemented, provide a work program that is more efficient and cost effective to manage and maintain that are healthy, and assist in the preparation for and recovery after storm events; and

WHEREAS, A competitive bid process was followed to identify a consultant that specializes in the development of street tree inventory master plan with the issuance of Request for Proposal No. 1314-11-005; and

WHEREAS, the bid was advertised in the Daily Business Review on February 14th, 2014;
and

WHEREAS, Village-wide Tree Inventory Services proposals were received and opened
and read aloud at a public meeting on March 18th, 2014 with two (2) contractors submitting a bid;
and

WHEREAS, members of the Village's Tree Advisory Board were selected to evaluate
and make recommendations regarding RFP No.1314-11-005 proposal submittals; and

WHEREAS, the selection committee individually evaluated the bid packages and
summarized the submittals based on pricing, qualifications, methodology/approach, and
references; and

WHEREAS, as a result of the selection committee's evaluation of each proposal, E.
Sciences, Inc., the highest ranking firm in accordance with the attached evaluation tabulation, is
being recommended for approval; and

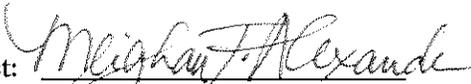
WHEREAS, the selection committee recommended and the Village concurs with the
recommendation to award a contract to E. Sciences, Inc., the second lowest bidder, as they
submitted the most responsive and responsible bid, to provide Village-wide Tree Inventory
services in accordance with RFP No.1314-11-005 in an amount not to exceed \$38,556; and

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE
COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:**

Section 1. The Village Manager is to negotiate a contract agreement with E.
Sciences, Inc. to provide Village-wide Tree Inventory Services in an amount not to exceed
\$38,556.

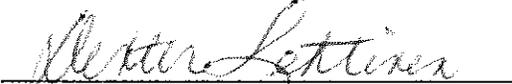
Section 2. This Resolution shall become effective immediately.

PASSED AND ADOPTED this 5th day of May, 2014.

Attest: 
Meighan J. Alexander
Village Clerk


Shelley Stanczyk
Mayor

APPROVED AS TO FORM AND LEGAL SUFFICIENCY FOR THE USE
AND RELIANCE OF THE VILLAGE OF PALMETTO BAY, FLORIDA ONLY:


Dexter W. Lehtinen
Village Attorney

FINAL VOTE AT ADOPTION:

Council Member Patrick Fiore	<u>YES</u>
Council Member Tim Schaffer	<u>YES</u>
Council Member Joan Lindsay	<u>YES</u>
Vice-Mayor John DuBois	<u>YES</u>
Mayor Shelley Stanczyk	<u>YES</u>