

VILLAGE OF PALMETTO BAY  
 EDUCATION ADVISORY COMMITTEE MINUTES  
 Tuesday, March 1, 2016 at 6:30 p.m.  
 9705 E. Hibiscus Street  
 Palmetto Bay, FL 33157

Attendees: Orestes Mayo, Chairperson, Sue Buslinger-Clifford, Diane Quick, Pam Tabor, Committee Members; Ed Silva, Village Manager; Olga Cadaval, Human Resources and Communications; Jackie Calzadilla, Public Information Officer; Nancy Lawther, First Vice President of Advocacy and Legislation

1. Call to Order at 6:44 p.m. by Chairperson Mayo
2. Approval of Minutes
  - a. No minutes at February meeting due to lack of quorum. Village principals attended and provided updates about their respective schools. Discussion also included request of Village services. BioTECH School principal also attended.
3. Public Comments
  - a. Nancy Lawther – First Vice President of Advocacy and Legislation
    - i. Provided a copy of the Miami-Dade County Council of PTA/PTSA's newsletter, the MDCC PTA Advocate
    - ii. The MDCC PTA is concerned about the source of funding of charter schools. There is a bill in the House but no corresponding bill in the Senate.
    - iii. Another funding issue is the amount of per pupil funding. Governor's initial legislative budget proposal and original House and Senate proposals had 2% increase in per pupil funding for 2016-17. In conference, the House presented a proposal accepted by the Senate to drop it down to 1%. This will not meet the inflationary cost increase. Concern that residents will be undertaxed as a result.
    - iv. School zoning issue: proposal to remove school zoning, allowing students to enroll in an under enrolled school regardless of residence; if school then becomes overcrowded, prospective student living near the school will not be given a spot
    - v. Municipalities as school boards / establishing their own school districts. Question is of breaking up districts (large counties) or combining districts (small counties). On ballot for 2018. Also question of allowing municipalities to create their own charter schools.
    - vi. Invitation to attend a meeting for "Citizens' Coalition for Miami-Dade Public Schools" meeting on March 14, 2016. Will feature a legislative wrap up. 11:45 a.m. to 1:00 p.m. at the South Florida Educational Federal Credit Union in downtown Miami.
4. Introduction of Olga Cadaval, Human Resources and Communication and Jackie Calzadilla, Public Information Officer (PIO)
  - a. Mr. Mayo introduced Ms. Cadaval and Ms. Calzadilla and asked them to speak about ways the Committee can get information onto the Village website.
  - b. Ms. Cadaval, Human Resources and Communication
    - i. Met with Mr. Mayo and the Mayor to identify ways to provide information to the general public. Council approved a contract for a new website. Until new



9. Discussion for summer/weekend use of courts and facilities at Southwood Middle and Coral Reef Elementary
  - a. Discuss joint use
    - i. Mr. Silva explains that a proposal was provided to Village for use of these facilities because proposal comes with a request for funding. Mr. Silva will discuss this request further with School District
  - b. Support needed for March 7 Council Meeting
    - i. Mr. Silva notes that the Village provides many services and fulfills many requests from schools and nonprofit organizations for free. Ms. Quick suggests that the Committee assist in informing residents of what the Village does for its schools. Mr. Mayo states that it can be included in the Compact and Dr. Buslinger-Clifford recommends using the website to add information. Mr. Silva states that he will prepare a list of requests fulfilled by the Village. Mr. Mayo would like to have the list available for the next meeting.
    - ii. Will propose to support the FIU proposal to move the Youth Fair to Homestead
    - iii. Land swap near old Burger King headquarters referenced earlier
    - iv. County is surplussing the land by Perrine Elementary School. Village proposal is to lease the property and make it a park.
10. Discuss Community School at VPB
  - a. Mr. Mayo requests to table this until a future meeting.
11. Future Agenda Items
  - a. Set next meeting dates
    - i. April 5, 2016
    - ii. May 3, 2016
    - iii. June 7, 2016
  - b. Future agenda items
    - i. Ms. Quick proposes to identify agenda items at the end of each meeting to provide the Village Clerk to ensure a framework for next month's agenda in a timely manner.
      1. For April meeting: tabled items
        - a. Mr. Silva will bring staff to discuss traffic issues and schools
        - b. Mayor Flinn to provide information regarding Earth Week
        - c. Discuss Community School for Village of Palmetto Bay
12. Meeting adjourned at 8:07 p.m.

**VILLAGE OF PALMETTO BAY  
COMMUNITY OUTREACH ADVISORY COMMITTEE  
Minutes of the Meeting of March 5, 2016  
Village Hall Chambers - 9705 East Hibiscus Street  
Palmetto Bay, FL 33157**

The meeting began at 5:40 pm.

Committee members present were present except Karyn Cunningham, Chris and Ines Mander. Also in attendance were Olga Cadaval and Ed Silva.

Minutes approval –Correct the typing of bus in Resident sections. Beatriz set motion and Heidi second. Minutes approved.

Public Comments: None

Finalize the Survey & Plan: Olga had us complete one survey. We noted that there was no place to write name, number and email. This will be added. It was decided that we will not make giving our email necessary to complete the survey at the Palmetto Bay picnic on 3/5/16. We will bring posters to put signage over our sight for tomorrow. We will give away Zootopia promotional items to those who come and fill out our survey. We will have a tent, two tables and two chairs. Parking for the picnic is suggested on 77<sup>th</sup> avenue and between the palm trees for our committee.

Revisit other Committee Meetings Sit-Ins: Need to know when the next education committee meeting is and this will be obtained by Meghan and Liede will speak there. We will also look at the different committees and who from our committee will be able to attend.

Schedule Future Meetings:

Either April 6 or 7<sup>th</sup> at 5:30

Adjournment: Meeting Adjourned at 6:15 pm

Next Steps Agenda:

1. Call To Order
2. Approval of Minutes
3. Public Comments
4. Review of Palmetto Bay Picnic and Survey results
5. Revisit other committee meeting sit-ins
6. Next Steps /Agenda
7. Schedule Future Meetings
8. Adjournment

**VILLAGE OF PALMETTO BAY**  
**COMMUNITY OUTREACH ADVISORY COMMITTEE**  
**Minutes of the Meeting of April 6, 2016**  
**Village Hall Chambers - 9705 East Hibiscus Street**  
**Palmetto Bay, FL 33157**

1. Call to Order – Meeting called to order at 5:43 pm. The following members were present: Beatriz Herrmann, Liede DeValdivielso, Eric Stern, and Chris Olson.

Communications Director Olga Cadaval and Councilwoman Karyn Cunningham were also present.

2. Approval of Minutes: The Minutes were approved by Mr. Olson. Seconded by Ms. Herrmann. All voted in favor.

3. Public Comments – No members of the public were present.

4. Presentation by Brent Jones - Smiles for Miles

Brent handed out fliers for an idea he had. He shared his background. He shared that he was impressed by all of the parks. He went on to highlight the non-friendly nature of the folks he came across. He has made new friends by engaging people over the last year and came up with an idea for Smiles for Miles. His organization would want ambassadors in all parks and sponsor events related to wellness or the parks. He stated that he would like to do a video – embracing diversity and togetherness. Beatriz inquired about a few specifics – recommended meeting with the parks group. Liede discussed something similar “Miami is Kind.” The Board discussed how it works with young adult autistic and special needs individuals. The Board discussed possibilities for more special needs programs in the parks. Olga added that the Village Manager has started training around making sure that all village employees are putting their best face forward. The Board discussed the focus toward better customer service in the Village.

5. Review of Palmetto Bay Picnic and Survey results

Olga distributed the results. She gave us an overview of the results. We started looking at individual items. Mostly positive results for “how informed” – question #2. The Board discussed others in detail and talked about how the picnic went and things to improve in the future. The Board stated that they were very happy with results. The discussion was to revisit the new resident welcome packet. The Board discussed the mechanisms for getting the info. Karyn said it would need to be a recommendation to the council as it would have a cost associated. She stated that the welcome packet could be a packet, or letter, or something else appropriate. Karyn recommended collaborating with the Village Services Committee, as they had looked at a similar idea. Need to find a way to make a recommendation to council that covers the ideas of both committees. Olga/Karyn will see what’s in the works with Village Services. The Board discussed getting people directed to the Village emails and Social Media; perhaps a webpage with all info in one place – guide

people to this webpage. The Board discussed ideas to get the village emails in front of more people. Beatriz mentioned Publix may bring back the bulletin board.

6. Revisit other committee meeting sit-ins  
We want to try making other committee meetings:  
Palmetto Bay Partnership  
Youth Community Involvement  
Education Advisory - Liede  
Art In Public Places – probably not necessary  
Charter Revision – probably not necessary  
Tree Advisory – probably not necessary  
Parks & Recreation - Eric  
Community Outreach - us  
Village Services - Chris  
Administrative Advisory  
Veterans Park Advisory - Beatriz
7. Next Steps /Agenda  
Next Meeting May 3 @ 5:30  
Tentative June 7 @5:30  
(Agenda provided to the Clerk)
8. Schedule Future Meetings
9. Adjournment – Adjourned at 6:56 pm

**Village of Palmetto Bay****MINUTES OF THE TREE ADVISORY BOARD MEETING: April 14, 2016 at 4:00 pm****Members Present:**

Henry Clifford, Chairman (HC)  
Craig Grossenbacher- Vice Chairman (CG)  
Anthony Sabbag (AS)  
Don Pybas (DP)  
Rainer Schael (RS)

**Other Attendees:**

Corrice E. Patterson, Director of Public Services (CP)  
Luz Dominguez, Admin. Assistant (Luz)

Meeting called to order by Chairman H. Clifford at 4:40 pm

### Item 1- Poster Judging

Tree Board Members proceeded to cast their votes for first and second place for the two posters. Afterwards, completed ballots were handed to Luz Dominguez for delivery to Parks department.

### Item 2- Approval of February 18, 2016 Minutes

Luz Dominguez distributed copies of the February 18, 2016 meeting minutes to board members present for final review and approval. Board members proceeded to review. Some minor editing requested and members proceeded to approve minutes, pending mentioned changes. Luz agreed to make changes and finalize minutes .

### Item 3- Public Comments

Resident Cynthia Steen was present.

HC- Welcomed Ms. Steen to the Tree Board meeting and asked if she had any comments.

Ms. Steen- Commented that she loves trees very much and is very happy with the variety of trees in the Village. Also commented on how some tree branches are covering the stop sign on the corner of SW 180<sup>th</sup> Street by the Walgreens. Ms. Steen was advised to contact Public Services and report.

## **Item 4- Old Business**

### **A. Final Review of Tree Management Plan:**

**DP-** An Urban Forestry grant applications needs approval from Council before we can apply.

**AS-** Item No. 4 will be changed to “The Advisory Board will recommend a five year action to the Village ... to serve as a guide”

**CG-** I noticed that on the priority lists on the bottom of page 3 every single one is about removals of trees. I suggest we fix this by saying something as “trees removed will be replaced”. Every time a prohibited or dead tree is removed it creates a potential opportunity for planting of a new tree, and rather than focusing on just the removal of tree we should take advantage of the planting of more trees. I see how in other initiatives, this well intentioned language becomes misinterpreted because people see all these tree being removed, and if it doesn't state that we will try to replace it, then the tree management plan could be misunderstand.

**AS-** We should be looking at both things, both removal and replacement. We can say that trees that are dead, dying or diseased will be reviewed for replacement. Don't even use the word removed. Board unanimously agrees with Tony's suggestion.

**HC-** This tree management plan should set a good example for future board members to follow.

**CG-** For number 2 he suggests adding at the end of the sentence- replacement trees will be added where possible, or change to remove-replace. We don't want people to get the idea that we are trying to reduce canopy.

**DP-** In page 4 it says we will conduct a regional survey semi-annual. Is that correct? Every six months is going to go around pretty quick, and it's a lot of work.

**AS-** I agree a 100%. If nothing else, this is what a tree board should do, but not semi-annually, but annual.

**DP-** We can always try to look at different area every time.

**AS-** Motioned for approval of final Tree Management Plan (after Luz has made suggested changes). Board unanimously approved final version of Tree Management Plan to present to Council next month.

### **B. Street Tree Selection Guide:**

Luz presented Board with a sample map of a random area in which Board can see the tree inventory at a specific location. Also advised that they will be able to use KMZ files to access these maps through Google Earth.

**CP-** For many years with Google Earth pro would provide images that were years old, Now you also get access to more recent image.

Rainer- In Doral we don't use Google Pro and still get 2016 version.

DP- I took GIS coordinates of a specific Avocado Tree and downloaded it and it should up five rows over in the wrong place.

Luz to provide board with the KMZ files for their use in coordinating the first site visits.

CG- The list we are looking at is a list from the County under the County Code and is a list of appropriate trees to plant. It's heavy on natives and has a bunch of good exotics appropriate for landscaping and aren't invasive. It also has some that are not typically planted and are hard to come by. One of the concerns is that when you over plant a particular species of trees, no matter how good the tree is, you have an imbalance of canopy and it may become more susceptible to disease. We should try to further diversify the canopy and stop planting all these oak trees. One of the questions I have is if we want to use this list, should we be suggesting that those are plants we don't encourage to have planted, but we do not prohibit them. This is to be used as a recommendation. Under County Code, Mahogany's should not be planted within 500 feet of pine rockland. I recommend taking oak and mahogany trees off the list due to overplanting.

Board members proceeded to review list and remove trees not recommended for planting in the Village. Luz

AS- Are we thinking of adopting this list for the Village? Is it required by the Village?

CG- No I don't think so.

Luz- This list would go on the website as a reference for residents. She agreed to revise as suggested and provide a final copy to Board.

CG- There's no reason we can't revisit this list in a year and review for any changes.

AS- Motioned to approve list for posting on the website. Board approved.

#### **C. Update on US1 Beautification Project:**

CP- FDOT performed final walkthrough of US1 Planting this afternoon. They are pretty satisfied with the work performed with the exception of mulch that needs to be thicker. The Oak trees were planted too deep so contractor has to raise them, and there was a comment about a concern for 3 thatch palms at the south end of the median, which may not survive the planting, and so he will revisit in 3 months. Because of the time of the year, it was difficult to find the right size of saw palms, so it was agreed to accept the saw palms provided.

#### **D. Review of Earth Week Events- April 16-23, 2016**

CP- Orchid planting kick-off will be next Friday, April 22<sup>nd</sup> at 8am on SW 168<sup>th</sup> Street median, with the participation of BioTech students. We are going to have the media ceremonial kick-off on that day. Afterwards they will continue to plant.

We did get the next grant of \$100,000 to continue landscaping along US1, but it's considered a separate project.

Tree Giveaway will be on Saturday, April 23<sup>rd</sup>.

Luz- So far we have a donation of 60 palms, 36 shrubs. Ladybug release will be on Tuesday the 19<sup>th</sup> and the Tree planting for winning school will be on Wednesday.

Rainer- Can I get shrubs donated, since they are smaller? I should have about 36 coming in. I'm getting from several landscapers.

AS- I will also try to contact someone for donations.

Board members gave suggestions of additional species to purchase for giveaway.

### Item 5- New Business

**A. Current Work Plan:**

Not enough time to discuss.

**B. Discussion of 22 acre parcel of natural area:**

Not enough time to discuss.

**C. Overview of Veteran's Park planning and design:**

DP- The Veteran's Park will be 3 acres behind South Motors. Provided Google earth pictures for visual of park area.

I asked a question to the Veteran's committee chair of who is designing this park and was told that Park staff is. I'm concerned that this will be designed without input from the Veteran's Committee. They are seeking some military equipment for placement at the park.

Meeting adjourned at 6:14pm