

**VILLAGE OF PALMETTO BAY
COMMUNITY OUTREACH ADVISORY COMMITTEE
Minutes of the Meeting of February 5, 2016
Village Hall Chambers - 9705 East Hibiscus Street
Palmetto Bay, FL 33157**

The meeting began at 5:16 pm.

All committee members present with exception of the new member, Ines Mander. Olga Cadaval, Director Human Resources and Communications was present. Manager Ed Silva arrived later.

Minutes approval – strike the soap box portion #4 Bullet #4 – move to approve as amended
Confirmed that we only include actual information or actionable items. Not necessarily all items discussed. Approved as noted with the above change.

General Comments: The Liaison for the committee is not considered part of the committee per recently passed resolution. They are outside of our cone of silence. Also stated new PIO – Jackie Calzadilla. Took Bill's place.

Resident Section: The quarterly publication deadline is Monday. They have format & content complete. Not laid out, but close. Very close to what we discussed. Pages laid out as originally intended. A small portion was added with a PSA from the police department on locking cars. Talked about how we all feel about the layout. It should come out right before the picnic – giving us a good opportunity to poll/survey about it at the picnic.

Current Website discussion: Talked about the press release for transit. We like the village at work. Talked about the buss rapid transit vs light rail. The new website is in the early development phase.

Resident Survey:

Questions:

Are you a resident of Palmetto Bay?

Do you feel informed in Palmetto Bay communications?

How do you receive communication now?

What information would you like to see regarding Palmetto Bay?

How would you like to receive that information?

How often would you like receive that information?

How can we improve the flow of information to residents?

Have you seen the new quarterly publication attached to the Palmetto Bay News?

Do you have any suggestions to improve this communication tool?

Are you subscribing to the community emails? (sign up?)

Karen – we may not be able to do the survey. There are other things in play. We want to focus on communication. The council needs to discuss this.

Should be able to get some promotional tickets from Heidi for My Big Fat Greek Wedding 2 or Zootopia as prizes for participants in the surveys. All members will see what we can come up with before the next meeting to give away as raffle prizes.

Olga will work on approval. Ed stated we should have devices. City staff can build survey in constant contact. The committee would conduct the survey. We may need more help. We will try to ask all people we meet with realizing it would probably only be one person per family.

Other committee meetings: Need to identify committees and divide them up. We should be involved in all. We will give a Community Outreach presentation at the next Education committee meeting – this may become April.

Next meeting – March 2nd 7P. Following Meeting April 5th 7P. May 3rd 7P.

Agenda for March Meeting:

- 1 – Call to Order
- 2 – Approval of minutes
- 3 – Public Comments
- 4 – Finalize the Survey & Plan
- 5 – Revisit Other Committee Meeting Sit-ins
- 6 – Next Steps/Agenda
- 7 – Schedule Future Meetings
- 8 – Adjournment

Meeting adjourned at 6:22P.

Village of Palmetto Bay
 Palmetto Bay Partnership Committee Minutes
 Wed, Feb 10, 2016 – 6:30 @ Village Hall Council Chambers
 9705 East Hibiscus Street, Palmetto Bay FL 33157

Peter England (Chairman) called the meeting to order at 6:30 p.m. Clerk Alexander advised that she was audio recording the meeting until Hal arrives.

1) Attendance:

Juan Alayo	Y	Suzanne Gottlieb-Calleja	Y	Ben Powell	Y
Peter England	Y	Eric Haas	Y	Courtney Reeder	Y
Eddie Escobar	Y	Susan Holtzman	Y	Dan Yglesias	Y
Hal Feldman	Y	Edward Joffe	Y		
Anthony Gorman	Y	Rick Lujan	Y		

Attorney Dexter Lehtinen	N	Clerk Meighan Alexander	Y
Manager Ed Silva	N	Planning & Zoning Darby Desalle	Y

2) Welcome to Members of other Village Advisory Committees

a) None present

3) Status of Council Liaison as Committee Member: Peter confirmed that the Village Council, working with the Village Attorney, passed a Resolution clarifying that the Council liaison is not a member of the Committee. This means that the members of the Committee can individually speak with the liaison.

** Hal arrived at this time of the meeting (5 minutes late)

4) Appointments to Palmetto Bay Partnership Sub-Committees:

- a) Business Retention Sub-Committees members shall be: Courtney, Dan and Eric
- b) Review of Village Charter/Ordinances Sub-Committees members shall be: Edward (as Chair), Suzanne and Susan
- c) Economic Development Sub-Committees members shall be: Rick, Peter, Susan, Eddie, and Ben
- d) Communications Sub-Committees members shall be: Hal (likely Chair), Juan and Anthony

5) Next Steps

- a) Edward stated the Charter Review sub-committee will likely be short-lived, as all recommendations needed to be into Council "soon." Edward stated that he will move to a different sub-committee once these duties are complete.
- b) Anthony asked about how charter review worked and Peter answered that changes are voted on by referendum during normal November voting. Meighan added any items for review must be submitted by a May deadline. The Council then forwards to Miami-Dade County for an August deadline, only after Village attorney review. Public voting must be on changes worded in 75 words or less.

6) Presentation by The Corradino Group on local transit recommendations

- a) Palmetto Bay Partnership wrapped their meeting early so that the presentation could stand alone.

** Suzanne arrived at this time of the meeting (30 minutes late)

7) Public Comments

- a) The Chairman (Peter England) opened and closed the public comments, as there were no members of the public in attendance.

8) Other Business

- a) None discussed

9) Next Meeting Date(s):

- a) After discussion, Hal suggested the sub-committees meet on the last Wednesday of each month at 6:30 p.m. with meetings at the Edward & Arlene Feller Community Room at Ludovici Park. Each sub-committee will meet in a corner, thus simplifying Sunshine Law compliance and providing easy public access. Meighan liked the idea.

Motioned: Hal

Seconded: Eddie

Approved:

Unanimous	X	In favor	X	Opposed	
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- b) Next sub-committee meeting is set for February 24, 2016 at 6:30 p.m.

- c) As per schedule, next full committee meeting is set for March 9, 2016 at 6:30 p.m.

10) Adjournment:

Motioned: Eric

Seconded: Anthony

Approved:

Unanimous	X	In favor	X	Opposed	
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Peter England (Chairman) called the meeting adjourned at 7:07 p.m.



Minutes signed by Secretary

**VILLAGE OF PALMETTO BAY
YOUTH COMMUNITY INVOLVEMENT BOARD MINUTES
Saturday, February 20, 2016 - 9:00 am**

**Old Cutler Presbyterian Church, 14377 Old Cutler Road, Palmetto Bay, FL
(building north of main campus on the northeast corner of SW 144 Street
& Old Cutler Road)**

1. Roll Call - Jackson Ribler, Agnes Bartha, Valentina Maldonado, Mark Merwitzer, Katie Signori, Charles Noguera, Jacob Dewitt, Tatum Rivera
2. Approval of Minutes :Approved
3. Public Comments: None
4. Tour of Building: Introduction of Daniel Levi, Youth Pastor. Pastor Levi gave the group a tour of the facilities.
5. Relay for Life updates – **Tatum**- Contact Toby Kieth **Valentina**- contact friend about designing main banner for booth, Contact Toby Kieth, kettle corn contact **Jackson**- Contact Toby Kieth **Katie**- contact Latoya about flyer, Contact Toby Kieth **Charles**- Contact Toby Kieth **Agnes**- kettle corn contact, contact Toby Kieth **Jacob D.** – T.K poster & cutout, contact Toby Kieth **Mark**- publix tea, cups, ice, contact Toby Kieth. Station America printing for banner, steer rope toss, big cowboy boot, provided by Ms. Ericka Watts
6. Bows & Bow Ties 5K event – February 28, 2016 8:00 am, Coral Reef Park
7. Update concerning scholarship possibilities- possibly internships
8. Photography contest – moving to a later date
9. Suggestions for next Agenda
 - a. Discussion concerning process for placing items on the Agenda/deadlines- must be summited 2 weeks prior to the next meeting
10. Schedule of future Committee Meetings- March 12, 9:00 am & March 30 (only Relay for Life)
11. Adjournment - 11:52 am

**Minutes of the Parks & Recreation Advisory Committee Meeting
November 19, 2015**

Village Hall, 9705 East Hibiscus Street, Palmetto Bay, FL 33157

1. Call to Order. The following members of the Parks and Recreation Advisory Committee were present:
Dr. Edward Feller, Chair
Frank DeValdivielso, Secretary
Beth Adler
Margery Glickman
2. Approval of Minutes: The Committee approved the Minutes of October 28, 2015.
3. Public Comments. Mr. Ed Silva, Village Manager, presented Coral Reef Park proposal. A consensus of the Committee was reached not to build a 15,000 SF community center at Coral Reef Park.

Skeegie Science and Nature Academy: The representative presented an idea to create a Nature Center. The ideas included bringing the classroom outside and having interactive exhibits for the children. Dr. Feller requested the proponents put together a list of websites that describe the nature centers and how they operate. Dr. Feller requests members to research beyond the list of websites. Ms. Erica Watts, President of PTA at Coral Reef Elementary, Yoedi Burgos, President of Nature Postings.

4. Selection of member to serve on Veterans' Park Advisory Committee.

Mr. Schaffer described the scope of the park. Ms. Margery Glickman volunteered to be on the committee. Ms. Beth Adler volunteered to be alternate.

5. CPR courses for Residents (Dr. Feller) Proposes that this be handled under Parks and Recreation. Goes to council for approval.

6. Feral Cats (Ms. Glickman) Proposes traps are put out in our parks twice a year. Animals trapped are then vaccinated for rabies, neutered, spayed. TNR program at the parks.
Ms. Carmona will check with Animal Services and The Humane Society for services they can provide at a minimal cost to the Village.
7. Coral Reef Park – functional uses for racquetball/tennis courts (Ms. Adler). Proposes to keep the tennis wall and come up with multiple uses for the half that is not used.
8. Discussion concerning the aesthetics of Coral Reef versus Palmetto Bay Parks (Ms. Adler) Proposes to keep the tree canopy and maintain the natural look instead of cement and asphalt.
9. New Business for future Agenda.
 - a. Dr. Feller will discuss a year schedule
 - b. Meeting locations at the individual parks for the next four meetings.
 - c. State of the parks address
10. Schedule of future Committee Meetings
11. Adjournment